



DOUBLE OAK

Town of Double Oak
Town Council – Public Meeting

Double Oak Town Hall
320 Waketon Road, Double Oak
TX 75077

Monday, September 21, 2020
7:00 p.m.

In response to the coronavirus pandemic, effective March 16, 2020, Texas Governor Abbott suspended certain Open Meeting rules to allow meetings of government bodies that are accessible to the public to decrease large groups of people from assembling. The suspension temporarily removes the requirement that government officials and members of the public be physically present at a meeting location. The town's online public meetings can be viewed online during the meeting.

There will be limited seating in the Mayor Bill Wilkinson Community-Government Room to allow for social distancing. Meeting participants may be asked to wait in the lobby until their name is called.

- **Facebook Live** on the facebook.com/doubleoaktx/ (*Anonymous viewing*)
- **Email Town Secretary Eileen Kennedy** (eileen.kennedy@doubleoak.texas.gov)
 - Residents can participate by emailing their questions/comments for the meeting.
 - Emails must be received by 5:00 p.m. the day of the meeting.

Please state whether your emailed comment is regarding a specific agenda item or a non-agenda item. Your comment will be read into the record during the meeting. (must be within the 3-minute time limit)

- I. Opening:
- Call to Order
 - Roll Call
 - Invocation
 - Pledge of Allegiance – American Flag
 - Pledge of Allegiance – Texas Flag

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

II. Citizens comments

III. New business agenda (consideration and action):

1. **Public Hearing** on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year and to consider a tax rate of \$0.229210 per \$100 assessed valuation.

Presentation:

Town Treasurer Billie Garrett

2. **Public Hearing** on the proposed budget for fiscal year 2020-2021

Presentation: Town Treasurer Billie Garrett

3. Discussion, consideration, and action on an ordinance adopting the 2020-2021 fiscal year budget.

Presentation: Town Treasurer Billie Garrett

4. Discussion, consideration, and action on ratification of the vote on the fiscal year 2020-2021 annual budget which results in more revenues from ad valorem taxes than the previous year.

Presentation: Town Treasurer Billie Garrett

5. Discussion, consideration, and action on an ordinance levying ad valorem taxes at the tax rate of \$0.229210 per \$100 for tax year 2020-2021.

Town Treasurer Billie Garrett

6. Discussion, consideration, and action on an ordinance designating an official newspaper of record for the fiscal year 2020-2021.

Presentation: Town Secretary Eileen Kennedy

7. Discussion, consideration, and action on authorizing the town treasurer and staff to make year-end budget amendments.

Presentation: Mayor Mike Donnelly

- IV. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

8. Consideration on minutes from the September 8, 2020 meeting.

9. Consideration on payment to Peachtree Paving for the asphalt paving of Timberleaf Drive

10. Consideration on fiscal year 2020-2021 contract with Cox Cleaning for cleaning services at Town Hall

11. Consideration on agreement for demand response transit service (SPAN)

12. Citizens comments
13. Council – staff announcements and comments:
14. Adjournment

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney, or on any other item covered under the code, on any agenda item listed herein.

The Town of Double Oak reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

I certify that the above notice of meeting was posted by Friday, September 18, 2020 by 4:00 p.m. on:

- 1) Bulletin boards located in the Town Hall Parking Lot at 320 Waketon Road, Double Oak, Texas
- 2) On the Town's website (<https://doubleoak.texas.gov>)

Eileen Kennedy

Town Secretary

PUBLIC PARTICIPATION If you wish to address the Council, please sign the "CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL" sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972.539.9464, fax 972.539.9613 or email to eileen.kennedy@doubleoak.texas.gov for additional information.

2020 Tax Rate Calculation Notice

E-MAILED AUG 19 2020

Taxing Unit Name: TOWN OF DOUBLEOAK

Attached are the following documents:

No New Revenue and Voter Approval Tax Rate Worksheets
Tax Rate Recap
Notice of Tax Rates (required to be posted on taxing unit website)

Approving No New Revenue Rate of .229212

Voter Approval Rate of .237832

(if applicable) Di Minimis Rate of .327314

Please review these documents carefully and notify our office of any changes that need to be made. If any changes are made, our office will send out new documents including the revisions. Once you are satisfied that the calculation is correct, please sign this document stating that you approve the calculation worksheet that is attached to this document.

If our office is handling the Tax Rate Calculation Publication for your taxing unit, your proposed rate will determine which Notice of Public Hearing will need to be published in the newspaper and online.

Proposed Tax Rate must be provided as it is required to be listed on this year's publication. Please let me know if you have any questions.

Proposed M&O .229210 (Maintenance & Operation Rate)

Proposed I&S -0- (Interest & Sinking or Debt Rate)

Proposed Total Rate .229210

As a representative of DOUBLE OAK, I approve the Tax Rate Calculation and have provided the proposed tax rate for the taxing entity listed above.

MIKE DONNELLY
Printed name

Signature



08/18/2020
Date

08/18/2020
Date

2020 Tax Rate Calculation Worksheet

TOWN OF DOUBLE OAK

No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

1. 2019 total taxable value. Enter the amount of 2019 taxable value on the 2019 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 17). ¹	\$508,312,931
2. 2019 tax ceilings. Counties, Cities and Junior College Districts. Enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other units enter "0" If your taxing units adopted the tax ceiling provision in 2019 or prior year for homeowners age 65 or older or disabled, use this step. ²	\$0
3. Preliminary 2019 adjusted taxable value. Subtract line 2 from line 1.	\$508,312,931
4. 2019 total adopted tax rate.	\$0.230000/\$100
5. 2019 taxable value lost because court appeals of ARB decisions reduced 2019 appraised value. A. Original 2019 ARB values: \$0 B. 2019 values resulting from final court decisions: - \$0 C. 2019 value loss. Subtract B from A. ³	\$0
6. 2019 taxable value subject to an appeal under Chapter 42, as of July 25. A. 2019 ARB certified value: \$0 B. 2019 disputed value: - \$0 C. 2019 undisputed value. Subtract B from A. ⁴	\$0
7. 2019 Chapter 42 related adjusted values. Add line 5 and line 6.	\$0
8. 2019 taxable value, adjusted for actual and potential court-ordered adjustments. Add line 3 and line 7.	\$508,312,931

1 Tex. Tax Code § 26.012(14)

2 Tex. Tax Code § 26.012(14)

3 Tex. Tax Code § 26.012(13)

4 Tex. Tax Code § 26.012(13)

2020 Tax Rate Calculation Worksheet

TOWN OF DOUBLE OAK

No-New-Revenue Tax Rate (continued)

9.	2019 taxable value of property in territory the taxing unit deannexed after January 1, 2019. Enter the 2019 value of property in deannexed territory. ⁵	\$0
10.	2019 taxable value lost because property first qualified for an exemption in 2020. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2020 does not create a new exemption or reduce taxable value. A. Absolute exemptions. Use 2019 market value: \$346,699 B. Partial exemptions. 2020 exemption amount or 2020 percentage exemption times 2019 value: + \$931,500 C. Value loss. Add A and B. ⁶	\$1,278,199
11.	2019 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2020. Use only those properties that first qualified in 2020; do not use properties that qualified in 2019. A. 2019 market value: \$0 B. 2020 productivity or special appraised value: - \$0 C. Value loss. Subtract B from A. ⁷	\$0
12.	Total adjustments for lost value. Add lines 9, 10C and 11C.	\$1,278,199
13.	Adjusted 2019 taxable value. Subtract line 12 from line 8.	\$507,034,732
14.	Adjusted 2019 total levy. Multiply line 4 by line 13 and divide by \$100.	\$1,166,179
15.	Taxes refunded for years preceding tax year 2019. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2019. Types of refunds include court decisions, Tax Code § 25.25(b) and (c) corrections and Tax Code § 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019. ⁸	\$0
16.	Taxes in tax increment financing (TIF) for tax year 2019. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the unit has no 2020 captured appraised value in Line 18D, enter "0". ⁹	\$0
17.	Adjusted 2019 levy with refunds and TIF adjustment. Add lines 14 and 15, subtract line 16. ¹⁰	\$1,166,179

5 Tex. Tax Code § 26.012(15)

6 Tex. Tax Code § 26.012(15)

7 Tex. Tax Code § 26.012(15)

8 Tex. Tax Code § 26.012(13)

9 Tex. Tax Code § 26.03(c)

10 Tex. Tax Code § 26.012(13)

2020 Tax Rate Calculation Worksheet

TOWN OF DOUBLE OAK

No-New-Revenue Tax Rate (continued)

18.	<p>Total 2020 taxable value on the 2020 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in line 20). These homesteads includes homeowners age 65 or older or disabled.¹¹</p> <p>A. Certified values: \$392,883,567</p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office: + \$0</p> <p>C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - \$0</p> <p>D. Tax increment financing: Deduct the 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2020 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in line 23 below.¹² - \$0</p> <p>E. Total 2020 value. Add A and B, then subtract C and D. \$392,883,567</p>	
19.	<p>Total value of properties under protest or not included on certified appraisal roll.¹³</p> <p>A. 2020 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value.¹⁴ \$119,808,871</p> <p>B. 2020 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included at appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.¹⁵ + \$0</p>	

11 Tex. Tax Code § 26.12, 26.04(c-2)

12 Tex. Tax Code § 26.03(c)

13 Tex. Tax Code § 26.01(c) and (d)

14 Tex. Tax Code § 26.01(c)

15 Tex. Tax Code § 26.01(d)

2020 Tax Rate Calculation Worksheet

TOWN OF DOUBLE OAK

No-New-Revenue Tax Rate (concluded)

19. (cont.)	C. Total value under protest or not certified. Add A and B.	\$119,808,871
20.	2020 tax ceilings. Counties, cities and junior colleges enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter "0". If your taxing units adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$0
21.	2020 total taxable value. Add lines 18E and 19C. Subtract line 20. ¹⁷	\$512,692,438
22.	Total 2020 taxable value of properties in territory annexed after January 1, 2019. Include both real and personal property. Enter the 2020 value of property in territory annexed. ¹⁸	\$0
23.	Total 2020 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2019. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after January 1, 2019 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2020. ¹⁹	\$3,915,858
24.	Total adjustments to the 2020 taxable value. Add lines 22 and 23.	\$3,915,858
25.	Adjusted 2020 taxable value. Subtract line 24 from line 21.	\$508,776,580
26.	2020 NNR tax rate. Divide line 17 by line 25 and multiply by \$100. ²⁰	\$0.229212/\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2020 county NNR tax rate. ²¹	\$/\$100

X. 229210

\$ 1,166,166.80

16 Tex. Tax Code § 26.012(6)(B)

17 Tex. Tax Code § 26.012(6)

18 Tex. Tax Code § 26.012(17)

19 Tex. Tax Code § 26.012(17)

20 Tex. Tax Code § 26.04(c)

21 Tex. Tax Code § 26.04(d)

2020 Tax Rate Calculation Worksheet

TOWN OF DOUBLE OAK

Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

28.	2019 M&O tax rate. Enter the 2019 M&O tax rate.	\$0.230000/\$100
29.	2019 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$508,312,931
30.	Total 2019 M&O levy. Multiply line 28 by line 29 and divide by \$100.	\$1,169,119
31.	Adjusted 2019 levy for calculating NNR M&O taxes. Add line 31E to line 30. A. 2019 sales tax specifically to reduce property taxes. For cities, counties and hospital districts, enter the amount of additional sales tax collected and spent on M&O expenses in 2019, if any. Other taxing units, enter 0. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent. \$0 B. M&O taxes refunded for years preceding tax year 2019: Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019. + \$0 C. 2019 taxes in TIF.: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2019 captured appraised value in Line 18D, enter 0. - \$0	

2020 Tax Rate Calculation Worksheet

TOWN OF DOUBLE OAK

Voter-Approval Tax Rate (continued)

31. (cont.)	<p>D. 2019 transferred function.: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in E below. The taxing unit receiving the function will add this amount in E below. Other taxing units enter 0.</p> <p style="text-align: right;">+/- \$0</p> <p>E. 2019 M&O levy adjustments.: Add A and B, then subtract C. For taxing unit with D, subtract if discontinuing function and add if receiving function.</p> <p style="text-align: right;">\$0</p>	\$1,169,119
32.	<p>Adjusted 2020 taxable value. Enter the amount in line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i>.</p>	\$508,776,580
33.	<p>2020 NNR M&O rate. (unadjusted) Divide line 31 by line 32 and multiply by \$100.</p>	\$0.22979/\$100
34.	<p>Rate adjustment for state criminal justice mandate.²³ Enter the rate calculated in C. If not applicable, enter 0.</p> <p>A. 2020 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.</p> <p style="text-align: right;">\$0</p> <p>B. 2019 criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.</p> <p style="text-align: right;">\$0</p> <p>C. Subtract B from A and divide by line 32 and multiply by \$100.</p> <p style="text-align: right;">\$0/\$100</p>	\$0/\$100

²² [Reserved for expansion]

²³ Tex. Tax Code § 26.044

2020 Tax Rate Calculation Worksheet

TOWN OF DOUBLE OAK

Voter-Approval Tax Rate (continued)

35.	Rate adjustment for indigent health care expenditures. ²⁴ Enter the rate calculated in C. If not applicable, enter 0. A. 2020 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose.	\$0	
	B. 2019 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state assistance received for the same purpose.	\$0	
	C. Subtract B from A and divide by line 32 and multiply by \$100.	\$0/\$100	\$0/\$100
36.	Rate adjustment for county indigent defense compensation. ²⁵ Enter the lessor of C and D. If not applicable, enter 0. A. 2020 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose.	\$0	
	B. 2019 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state grants received by the county for the same purpose.	\$0	
	C. Subtract B from A and divide by line 32 and multiply by \$100.	\$0/\$100	
	D. Multiply B by 0.05 and divide by line 32 and multiply by \$100.	\$0/\$100	\$0/\$100

24 Tex. Tax Code § 26.0442

25 Tex. Tax Code § 26.0442

2020 Tax Rate Calculation Worksheet

TOWN OF DOUBLE OAK

Voter-Approval Tax Rate (continued)

37.	Rate adjustment for county hospital expenditures. ²⁶ Enter the lessor of C and D, if applicable. If not applicable, enter 0. A. 2020 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020 \$0 B. 2019 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2018 and ending on June 30, 2019. \$0 C. Subtract B from A and divide by line 32 and multiply by \$100. \$0/\$100 D. Multiply B by 0.08 and divide by line 32 and multiply by \$100. \$0/\$100	\$0/\$100
38.	Adjusted 2020 NNR M&O rate. Add lines 33, 34, 35, 36, and 37.	\$0.22979/\$100
39.	2020 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply line 38 by 1.08. Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035 Taxing unit affected by disaster declaration. If the taxing unit is located in an area declared as disaster area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply line 38 by 1.08. ²⁷	\$0.237832/\$100

²⁶ Tex. Tax Code § 26.0443

²⁷ Tex. Tax Code § 26.04(c-1)

2020 Tax Rate Calculation Worksheet

TOWN OF DOUBLE OAK

Voter-Approval Tax Rate (concluded)

40.	Total 2020 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses. A: Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. Enter debt amount. \$0 B: Subtract unencumbered fund amount used to reduce total debt. -\$0 C: Subtract certified amount spent from sales tax to reduce debt (enter zero if none). -\$0 D: Subtract amount paid from other resources. -\$0 E: Adjusted debt. Subtract B, C and D from A. \$0	
41.	Certified 2019 excess debt collections. Enter the amount certified by the collector. ²⁸	\$0
42.	Adjusted 2020 debt. Subtract line 41 from line 40E.	\$0
43.	2020 anticipated collection rate. If the anticipated rate in A is lower than actual rates in B, C or D, enter the lowest rate from B, C or D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. ²⁹ A. Enter the 2020 anticipated collection rate certified by the collector. ³⁰ 100.000000% B. Enter the 2019 actual collection rate. 99.000000% C. Enter the 2018 actual collection rate. 100.000000% D. Enter the 2017 actual collection rate. 100.000000%	100.000000%
44.	2020 debt adjusted for collections. Divide line 42 by line 43.	\$0
45.	2020 total taxable value. Enter the amount on line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$512,692,438
46.	2020 debt rate. Divide line 44 by line 45 and multiply by \$100.	\$0/\$100
47.	2020 voter-approval tax rate. Add lines 39 and 46.	\$0.237832/\$100
48.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2020 county voter-approval tax rate.	\$/\$100

28 Tex. Tax Code § 26.012(10) and 16.04(b)

29 Tex. Tax Code § 26.04(h),(h-1) and (h-2)

30 Tex. Tax Code § 26.04(b)

2020 Tax Rate Calculation Worksheet

TOWN OF DOUBLE OAK

Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.³⁹ In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

For each tax year before 2020, the difference between the adopted tax rate and voter-approval rate is considered zero, therefore the unused increment rate for 2020 is zero.⁴⁰

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴¹

61.	2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$0/\$100
62.	2018 unused increment rate. Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$0/\$100
63.	2017 unused increment rate. Subtract the 2017 actual tax rate and the 2017 unused increment rate from the 2017 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$0/\$100
64.	2020 unused increment rate. Add lines 61, 62, and 63.	\$0/\$100
65.	2020 voter-approval tax rate, adjusted for unused increment rate. Add line 64 to one of the following lines (as applicable): line 47, line 48 (counties), line 56 (taxing units with the additional sales tax) or line 60 (taxing units with pollution control).	\$0.237832/\$100

³⁹ Tex. Tax Code § 26.013(a)

⁴⁰ Tex. Tax Code § 26.013(c)

⁴¹ Tex. Tax Code § 26.063(a)(1)

2020 Tax Rate Calculation Worksheet

TOWN OF DOUBLE OAK

De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit. ⁴²

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. ⁴³

66. Adjusted 2020 NNR M&O tax rate. Enter the rate from line 38 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$0.22979/\$100
67. 2020 total taxable value. Enter the amount from line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$512,692,438
68. Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by line 67 and multiply by \$100.	\$0.097524/\$100
69. 2020 debt rate. Enter the rate from line 46 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$0/\$100
70. De minimis rate. Add lines 66,68, and 69.	\$0.327314/\$100

42 Tex. Tax Code § 26.012(8-a)

43 Tex. Tax Code § 26.063(a)(1)

Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-New-Revenue tax rate. As applicable, enter the 2020 NNR tax rate from: line 26, line 27 (counties), or line 54 (adjusted for sales tax).

\$0.229212/\$100

Voter-approval tax rate. As applicable, enter the 2020 voter-approval tax rate from: line 47, line 48 (counties), line 56 (adjusted for sales tax), line 60 (adjusted for pollution control), or line 65 (adjusted for unused increment).

\$0.237832/\$100

De minimis rate. If applicable, enter the de minimis rate from line 70.

\$0.327314/\$100

Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have calculated the tax rates in accordance with requirements in Tax Code. ⁴⁴

Print Here

Printed Name of Taxing Unit Representative

Sign Here

Taxing Unit Representative

Date

44 Tex. Tax Code § 26.04(c)

**2020 Notice of No-New-Revenue Tax Rate
Worksheet for Calculation of Tax Increase/Decrease**

Entity Name: TOWN OF DOUBLE OAK

Date: 08/01/2020

1. 2019 taxable value, adjusted for court-ordered reductions. Enter line 8 of the No-New-Revenue Tax Rate Worksheet.	\$508,312,931
2. 2019 total tax rate. Enter line 4 of the No-New-Revenue Tax Rate Worksheet.	0.230000
3. Taxes refunded for years preceding tax year 2019. Enter line 15 of the No-New-Revenue Tax Rate Worksheet.	\$0
4. Last year's levy. Multiply Line 1 times Line 2 and divide by 100. To the result, add Line 3.	\$1,169,120
5. 2020 total taxable value. Enter Line 21 of the No-New-Revenue Tax Rate Worksheet.	\$512,692,438
6. 2020 no-new tax rate. Enter line 26 of the No-New-Revenue Tax Rate Worksheet or Line 54 of the Additional Sales Tax Rate Worksheet.	0.229212
7. 2020 taxes if a tax rate equal to the no-new-revenue tax rate is adopted. Multiply Line 5 times Line 6 and divide by 100.	\$1,175,153
8. Last year's total levy. Sum of line 4 for all funds.	\$1,169,120
9. 2020 total taxes if a tax rate equal to the no-new-revenue tax rate is adopted. Sum of line 7 for all funds.	\$1,175,153
10. Tax Increase (Decrease). Subtract Line 8 from Line 9.	\$6,033

TOWN OF DOUBLE OAK

Tax Rate Recap for 2020 Tax Rates

Description of Rate	Tax Rate Per \$100	Tax Levy This is calculated using the Total Adjusted Taxable Value (line 25) of the No- New-Revenue Tax Rate Worksheet	Additional Tax Levy Compared to last year's tax levy of 1,169,120	Additional Tax Levy Compared to no-new- revenue tax rate levy of 1,166,177
Last Year's Tax Rate	0.230000	\$1,170,186	\$1,066	\$4,009
No-New-Revenue Tax Rate	0.229212	\$1,166,177	\$-2,943	\$0
Notice & Hearing Limit*	0.229212	\$1,166,177	\$-2,943	\$0
Voter-Approval Tax Rate	0.237832	\$1,210,034	\$40,914	\$43,857
Proposed Tax Rate	0.000000	\$0	\$-1,169,120	\$-1,166,177

No-New-Revenue Tax Rate Increase in Cents per \$100

0.00	0.229212	1,166,177	-2,943	0
0.50	0.234212	1,191,616	22,496	25,439
1.00	0.239212	1,217,055	47,935	50,878
1.50	0.244212	1,242,493	73,374	76,316
2.00	0.249212	1,267,932	98,813	101,755
2.50	0.254212	1,293,371	124,251	127,194
3.00	0.259212	1,318,810	149,690	152,633
3.50	0.264212	1,344,249	175,129	178,072
4.00	0.269212	1,369,688	200,568	203,511
4.50	0.274212	1,395,126	226,007	228,949
5.00	0.279212	1,420,565	251,446	254,388
5.50	0.284212	1,446,004	276,884	279,827
6.00	0.289212	1,471,443	302,323	305,266
6.50	0.294212	1,496,882	327,762	330,705
7.00	0.299212	1,522,321	353,201	356,144
7.50	0.304212	1,547,759	378,640	381,582
8.00	0.309212	1,573,198	404,078	407,021
8.50	0.314212	1,598,637	429,517	432,460
9.00	0.319212	1,624,076	454,956	457,899
9.50	0.324212	1,649,515	480,395	483,338
10.00	0.329212	1,674,954	505,834	508,777
10.50	0.334212	1,700,392	531,273	534,215
11.00	0.339212	1,725,831	556,711	559,654
11.50	0.344212	1,751,270	582,150	585,093
12.00	0.349212	1,776,709	607,589	610,532
12.50	0.354212	1,802,148	633,028	635,971
13.00	0.359212	1,827,587	658,467	661,410
13.50	0.364212	1,853,025	683,906	686,848
14.00	0.369212	1,878,464	709,344	712,287
14.50	0.374212	1,903,903	734,783	737,726

- *Notice & Hearing Limit Rate: This is the highest tax rate that may be adopted without notices and a public hearing. It is the lower of the voter-approval tax rate or the no-new-revenue tax rate.

Tax Levy: This is calculated by taking the adjusted taxable value (line 25 of No-New-Revenue Tax Rate Worksheet), multiplying by the appropriate rate, such as the No-New-Revenue Tax Rate and dividing by 100.

For School Districts: This is calculated by taking the adjusted taxable value (line 34 of the Voter-Approval Tax Rate Worksheet), multiplying by the appropriate rate, dividing by 100 and then adding this year's frozen tax levy on homesteads of the elderly.

Additional Levy Last Year: This is calculated by taking Last Year's taxable value (line 3 of No-New-Revenue Tax Rate Worksheet), multiplying by Last Year's tax rate (line 4 of No-New-Revenue Tax Rate Worksheet) and dividing by 100.

For School Districts: This is calculated by taking Last Year's taxable value, subtracting Last Year's taxable value for the elderly, multiplying by Last Year's tax rate, dividing by 100 and adding Last Year's tax ceiling.

Additional Levy This Year: This is calculated by taking the current adjusted taxable value, multiplying by the No-New-Revenue Tax Rate and dividing by 100.

For School Districts: This is calculated by taking the adjusted taxable value (line 34 of the Voter-Approval Tax Rate Worksheet), multiplying by the No-New-Revenue Tax Rate, dividing by 100 and adding This Year's tax ceiling.

COUNTIES ONLY: All figures in this worksheet include ALL County Funds. Tax Levy amounts are the sum of each Fund's Taxable Value X each Fund's Tax Rate.

2020 Notice of Tax Rates in TOWN OF DOUBLE OAK

Property Tax Rates in TOWN OF DOUBLE OAK . This notice concerns the 2020 property tax rates for TOWN OF DOUBLE OAK . This notice provides information about two tax rates. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. The voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

This year's no-new-revenue tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$1,166,179
This year's adjusted taxable value (after subtracting value of new property)	\$508,776,580
=This year's no-new-revenue tax rate	0.229212/\$100
+This year's adjustments to the no-new-revenue tax rate	\$0 /\$100
=This year's adjusted no-new-revenue tax rate	0.229212/\$100

This is the maximum rate the taxing unit can propose unless it publishes a notice and holds a hearing.

This year's voter-approval tax rate:

Last year's adjusted operating taxes (after adjusting as required by law)	\$1,169,119
This year's adjusted taxable value (after subtracting value of new property)	\$508,776,580
=This year's voter-approval operating tax rate	0.229790/\$100
× (1.035 or 1.08, as applicable) = this year's maximum operating rate	0.237832/\$100
+This year's debt rate	0.000000/\$100
+The unused increment rate, if applicable	0.000000/\$100
=This year's total voter-approval tax rate	0.237832/\$100

This is the maximum rate the taxing unit can adopt without an election for voter approval.

Unencumbered Fund Balances:

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Fund	Balance
GENERAL FUND	\$42,210
MONEY MARKET FUND	\$1,371,256
CERTIFICATES OF DEPOSIT	\$444,090

This notice contains a summary of the no-new-revenue and voter-approval calculations as certified by

Name of person preparing this notice: Michelle French

Position: Tax Assessor Collector

Date prepared: July 25, 2020

You can inspect a copy of the full calculations on the taxing unit's website at:
www.tax.dentoncounty.com.

Updated: 09/08/2020

Town of Double Oak, Texas Proposed Annual Budget 2020-2021

SUBMITTED TO TOWN SECRETARY 08/17/2020



Presented by:

Mike Donnelly, Mayor

Joe Dent, Mayor Pro-Tem

Billie Garrett, Deputy Mayor Pro-Tem/Treasurer

Anita Nelson, Council Member

Scott Whisenhunt, Council Member

Von Beougher, Council Member

Eileen Kennedy, Town Secretary

320 Waketon Road

Double Oak TX 75077

972-539-9464

This budget will raise more total property taxes than last year's budget by \$12,011 which is an 1.0407 percent increase from last year's budget, and of that amount \$8,976 is tax revenue to be raised from new property added to the tax roll this year.

This page is included to comply with the Local Government Code Section 102.005, Subsection (b)

VISIT OUR WEBSITE AT:

WWW.DOUBLE-OAK.COM

TOWN OF DOUBLE OAK, TEXAS

Updated: 09/08/20

**Town of Double Oak
2020-2021
Proposed Budget**

Ordinary Income/Expense	2020-2021
	Proposed
Income	Budget
400000 · Tax Revenue	
401101 · Current Property Taxes-M & O	1,166,167.00
401201 · Penalty & Interest	2,500.00
401301 · Prior Year Property Taxes	2,000.00
401315 · Sales Taxes	430,000.00
401601 · Franchise-Cross Timbers Water	20,000.00
401701 · Franchise-Cable TV	35,000.00
401801 · Franchise-Electric	95,000.00
401805 · Franchise-Garbage	13,000.00
401811 · Franchise-Gas	14,000.00
401901 · Franchise-Telephone	6,000.00
Total 400000 · Tax Revenue	1,783,667.00
420000 · Fines and Forfeitures	
420101 · Court Fines	68,000.00
	0.00
Total 420000 · Fines and Forfeitures	68,000.00
430000 · Licenses and Permits	
430101 · Fences	1,275.00
430102 · Commercial Buildings	3,000.00
430103 · Oil and Gas Drilling	0.00
430201 · New Homes	4,000.00
430202 · Erosion Control	1,650.00
430301 · Misc Construction	12,000.00
430401 · Roofs	850.00
430501 · Septic Systems	3,500.00
430601 · Sprinkler Systems	600.00
430701 · Swimming Pools	1,625.00
430801 · Water Wells	0.00
430901 · Plats and Subdivision Fees	0.00
Total 430000 · Licenses and Permits	28,500.00
440000 · Other Revenue	
440101 · Administration Fees	1,500.00
440102 · Animal Control Fees	50.00
440103 · Building Contributions	0.00
440150 · FEMA Revenue	0.00
440160 · Capital Lease Proceeds	0.00
440201 · Interest Income	7,000.00
440203 · Police Dept. Contracts	0.00
440205 · Police Dept. Contributions	0.00
440206 · Police Training Grants	0.00
440210 · Police State Training Funds	0.00
440700 · Insurance Proceeds	0.00
Total 440000 · Other Revenue	8,550.00

Updated: 09/08/20

**Town of Double Oak
2020-2021
Proposed Budget**

440300 · Charges for Services	
440301 · Lien Release	0.00
440401 · Lot Mowing Fees	0.00
440501 · Misc. Income	500.00
440601 · Sewage Service	25,000.00
440701 · Town Hall Rental Fees	0.00
Total 440300 · Charges for Services	25,500.00
440400 · Park Funds	
440401A · Gazebo Funds	0.00
Total 440400 · Park Funds	0.00
440500 · Carry Over from previous year	0.00
Total Income	1,914,217.00
Gross Profit	1,914,217.00
Expense	
510000 · Town Administration	
521000 · Town Salary Adjustments	0.00
521012 · Attorney Fees	30,000.00
521033 · Custodial Services	8,000.00
521041 · Denton Central Appraisal Dist	7,100.00
521050 · Election Expense	5,500.00
521051 · Electricity	5,500.00
521060 · Financial Auditors	10,000.00
521070 · Natural Gas	1,000.00
521073 · Printer Copier	5,000.00
521133 · Ordinance Codification	3,000.00
521160 · Postage	2,000.00
521200 · Tax Billing Expense	1,300.00
521201 · Communications	10,500.00
521220 · Water	2,500.00
521230 · Archive System	5,000.00
530050 · Ambulance Service	29,075.00
Total 510000 · Town Administration	125,475.00
520000 · Administrative	
521010 · Advertising	1,200.00
521020 · Bank Charges	100.00
521030 · Cleaning Supplies	0.00
521031 · Computer Supplies/Software	13,000.00
521032 · Council Contingency	25,517.20
521034 · Technology Fund	4,000.00
521074 · Meetings	300.00
521075 · Goodwill	800.00
521076 · Incentive Pay	1,500.00
521090 · General Liability Insurance	3,100.00
521091 · Health/Dental/Life Insurance	16,500.00
521130 · Membership & Dues	1,500.00
521131 · Car Maintenance-Fuel-Travel	0.00

Updated: 09/08/20

**Town of Double Oak
2020-2021
Proposed Budget**

521150 · Office Supplies	6,000.00
521151 · Other Professional Services	10,000.00
521153 · Other Supplies	1,000.00
521161 · Publications & Subscriptions	300.00
521162 · Printing and Copying	600.00
521170 · Payroll Taxes - FICA	11,400.00
521172 · TWC Unemployment Insurance	2,000.00
521190 · Town Secretary Salary	74,263.00
521191 · Longevity Pay-Administration	1,300.00
521192 · Worker's Compensation Ins.	700.00
521194 · Asst Town Secretary Salary	65,775.80
521195 · Overtime	5,000.00
521196 · TMRS-Retirement	12,500.00
521202 · Training Seminars	2,000.00
Total 520000 · Administrative	260,356.00
530000 · Public Works	
521021 · Building Repair/Remodeling	8,000.00
521025 · Building Expenditures	2,000.00
521120 · Lien Filing Expense	100.00
530025 · Mosquito Control Program	150.00
530100 · Animal Control Officer	17,050.00
530101 · Public Works Director Salary	0.00
530102 · Public Works Director TMRS	0.00
530103 · Public Works Director FICA	0.00
530104 · Public Works Director (H/D/L)	0.00
530105 · PW Director (TWC/Unempl Ins)	0.00
530106 · Building Official Overtime	0.00
530110 · Building Inspectors	36,000.00
530111 · Building Inspectors Phone	0.00
530115 · Code Enforcement	0.00
530116 · Code Enforcement Liab Ins-TML	700.00
530125 · Council Discretionary Fund	0.00
530150 · Grounds Maintenance	9,000.00
530151 · Grounds Equipment	0.00
530175 · Equipment Repair/Maintenance	0.00
530180 · Minor Equipment	0.00
530200 · Lot Mowing/Tree Trim Service	13,000.00
530201 · Public Works Training	1,000.00
530202 · Longevity Pay- Public Works	0.00
530203 · Vehicle Payment	0.00
530204 · Vehicle Maintenance	500.00
530205 · Vehicle Fuel	1,800.00
530206 · Uniforms	0.00
530210 · Membership Dues/Licensing	0.00
530230 · Other Professional Services	2,000.00
530231 · Other Supplies	1,000.00

Updated: 09/08/20

**Town of Double Oak
2020-2021
Proposed Budget**

530235 · Printing	100.00
530240 · Postage	0.00
530245 · Computer Support	3,000.00
530260 · Septic Inspections	5,000.00
530270 · Sewage Services	25,000.00
530271 · Vehicle Reimbursement	0.00
530272 · Incentive Pay	0.00
530273 · Worker's Compensation Ins	0.00
530277 · General Liability Insurance	0.00
530280 · Hazardous Waste Disposal	0.00
531020 · Credit Card Convenience Fee	0.00
531201 · Weather Siren (Maintenance)	1,000.00
Total 530000 · Public Works	126,400.00
540000 · Streets and Drainage	
540019 · Engineering General	40,000.00
540060 · Crack Seal & Potholes	30,000.00
540110 · Current Year Road Repairs	200,000.00
540111 · Prior Year Road Repairs	0.00
540155 · MS4 Stormwater	7,500.00
540177 · Public Works Projects Costs	0.00
540200 · Sign Repair and Replacement	3,000.00
Total 540000 · Streets and Drainage	280,500.00
550000 · Police Department	
550120 · Capital Equipment (Auto)	0.00
550135 · Computer Equip/Supplies/SW Main	33,031.00
550140 · Equipment Repair & Maintenance	1,200.00
550145 · Health/Dental/Life Insurance	130,682.00
550219 · Membership Dues	900.00
550220 · Minor Equipment	1,600.00
550240 · Office Supplies	500.00
550248 · Publications	400.00
550249 · External Contracts	6,000.00
550250 · Postage	0.00
550251 · Printing	350.00
550252 · Police Chief Salary	90,033.00
550253 · Police Lt. Salary	80,021.00
550254 · Police Officers' Salary	344,429.00
550255 · Administrative Assistant PD	0.00
550256 · Crossing Guard	7,000.00
550257 · Police Department Overtime	5,000.00
550261 · Criminal Investigations	2,000.00
550262 · General Liability Insurance	10,148.00
550263 · TWC Unemployment Ins	0.00
550264 · Incentive Pay	8,700.00
550271 · Salaries Benefits - FICA	41,060.00
550275 · Salaries Benefits - TMRS	43,666.00

Updated: 09/08/20

**Town of Double Oak
2020-2021
Proposed Budget**

550276 · Human Resources	1,500.00
550277 · Longevity Pay	3,575.00
550278 · Worker's Compensation Ins	22,823.00
550280 · Communications	14,000.00
550281 · Training	6,000.00
550286 · Training Ammo	2,500.00
550290 · Uniforms	8,000.00
550291 · Patrol Equipment	5,000.00
550292 · Community Programs	1,000.00
550293 · Traffic Management	500.00
550294 · Evidence Room Supplies	500.00
550295 · Goodwill	1,000.00
550300 · Vehicle Fuel	17,200.00
550400 · Vehicle Repair & Maintenance	13,500.00
Total 550000 · Police Department	903,818.00
560000 · Municipal Court	
560010 · Judges Services	10,000.00
560015 · Jury Services	240.00
560018 · Jail Services	0.00
560020 · Prosecuting Attorney	10,000.00
560025 · Other Professional Services	0.00
560026 · Court Clerk - Salary	58,323.00
560027 · Court Clerk- FICA	5,400.00
560028 · Court Clerk - TMRS	5,600.00
560029 · Court Clerk Ins (H/D/L)	8,400.00
560030 · Court Clerk - Longevity	785.00
560031 · Overtime	5,000.00
560035 · Court Supplies, Equip & S/W Main	3,500.00
560055 · Membership Dues	120.00
560076 · Incentive Pay	600.00
Total 560000 · Municipal Court	107,968.00
570000 · Double Oak Vol. Fire Department	
570020 · DOVFD Operations Contribution	100,000.00
570021 · General Liability Insurance	7,200.00
570022 · Worker's Compensation Ins	2,500.00
Total 570000 · Double Oak Vol. Fire Department	109,700.00
Total Expense	1,914,217.00
Net Ordinary Income	0.00
Net Income	0.00

ORDINANCE NO. 20-03

AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE TOWN; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, an annual budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021, has been duly created by the budget officer of the Town of Double Oak, Texas, in accordance with Chapter 102 of the Texas Local Government Code; and

WHEREAS, the budget officer for the Town has filed the proposed budget in the office of the Town Secretary and the proposed budget was made available for public inspection in accordance with Chapter 102 of the Local Government Code; and

WHEREAS, a public hearing was held by the Town in accordance with Chapter 102 of the Local Government Code, following due publication of notice thereof, at which time all citizens and parties in interest were given the opportunity to be heard regarding the proposed budget; and

WHEREAS, after full and final consideration, it is the opinion of the Town Council that the 2020 - 2021 fiscal year budget as hereinafter set forth should be approved and adopted. Now, Therefore

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS:

SECTION 1. That the proposed budget of the revenue and expenditures necessary for conducting the affairs of the Town of Double Oak, Texas for the fiscal year beginning October 1, 2020, and ending September 30, 2021, as submitted to the Town Council, attached hereto as Exhibit "A", be and the same is hereby adopted and approved as the

budget of the Town of Double Oak, Texas for the fiscal year beginning October 1, 2020, and ending September 30, 2021.

SECTION 2. That the expenditures during the fiscal year beginning October 1, 2020, and ending September 30, 2021, shall be made in accordance with the budget by departmental allocation approved by this ordinance unless otherwise authorized by a duly enacted ordinance of the Town of Double Oak, Texas.

SECTION 3. That all budget amendments and transfers of appropriations budgeted from one account or activity to another within any individual activity for the prior fiscal year are hereby ratified, and the budget Ordinance for the prior fiscal year, heretofore enacted by the Town Council, be and the same is hereby amended to the extent of such transfers and amendments for all purposes.

SECTION 4. Upon approval of the budget, the budget officer shall file a true and certified copy thereof with the County Clerk of Denton County, Texas.

SECTION 5. That all provisions of the Ordinances of the Town of Double Oak, Texas in conflict with the provisions of this ordinance be and the same are hereby repealed, and all other provisions of the Ordinances of the Town of Double Oak, Texas not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 6. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 7. That this Ordinance shall take effect immediately from and after its passage as the law in such cases provides.

DULY PASSED by the Town Council of the Town of Double Oak, Texas, on the
21st day of September, 2020.

APPROVED:

MAYOR

ATTEST:

TOWN SECRETARY

APPROVED AS TO FORM:

/S/

TOWN ATTORNEY

ORDINANCE NO. 20-03

AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE TOWN; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

DULY PASSED by the Town Council of the Town of Double Oak, Texas, on the 21st day of September, 2020.

APPROVED:

Mike Donnelly
MAYOR

ATTEST:

Eileen Kennedy
TOWN SECRETARY

ORDINANCE NO. 20-04

AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS LEVYING AD VALOREM TAXES FOR TAX YEAR 2020 AT \$ 0.229210 PER ONE HUNDRED DOLLARS ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS TO PROVIDE REVENUES FOR CURRENT EXPENSES AND INTEREST AND SINKING FUND REQUIREMENTS; PROVIDING TAXES FOR MAINTENANCE AND OPERATIONS; PROVIDING DUE AND DELINQUENT DATES, PENALTIES AND INTEREST; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, following public notice duly posted and published in all things as required by law, public hearings were held, by and before the Town Council of the Town of Double Oak, the subject of which was the proposed tax rate for the Town's Fiscal Year 2020-2021; and

WHEREAS, the Town Council, upon full consideration of the matter, is of the opinion that the tax rate hereinafter set forth is proper and should be approved and adopted. Now, Therefore

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS:

SECTION 1. That there be and is hereby levied and assessed for tax year 2020 on all taxable property, real, personal and mixed, situated within the corporate limits of the Town of Double Oak, Texas and not exempt by the Constitution of the State and valid State laws, a tax of \$0.229210 on each one hundred dollars (\$100.00) assessed value of taxable property, which shall be apportioned and distributed as follows:

- (a) For the purpose of defraying the current expenses of the municipal government of the Town, and for maintenance and operations of the municipal government of the Town, a tax of \$0.229210 on each One Hundred Dollars (\$100.00) assessed value of all taxable property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.0407 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$2.29.

SECTION 2. All ad valorem taxes shall become due and payable on October 1, 2020, and all ad valorem taxes for the year shall become delinquent if not paid prior to February 1, 2021. There shall be no discount for payment of taxes prior to February 1, 2021. A delinquent tax shall incur all penalty, interest and collection costs authorized and allowed by law.

SECTION 3. The Town shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 4. The tax roll as presented to the Town Council, together with any supplements thereto, be and the same are hereby approved.

SECTION 5. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance which shall remain in full force and effect.

SECTION 6. All ordinances of the Town of Double Oak, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed; provided, however, that all other provisions of said ordinances not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 7. This ordinance shall take effect immediately from and after its passage, as the law and charter in such cases provide.

DULY PASSED by the Town Council of the Town of Double Oak, Texas, on this the 21st day of September, 2020.

APPROVED:

MAYOR

ATTEST:

TOWN SECRETARY

APPROVED AS TO FORM:

/S/
TOWN ATTORNEY

ORDINANCE NO. 20-05

AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS, DESIGNATING AN OFFICIAL NEWSPAPER FOR THE TOWN OF DOUBLE OAK FOR THE FISCAL YEAR 2020-2021; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, Chapter 52, Subchapter A, Section 52.004(a) of the Texas Local Government Code provides that the governing body of a municipality shall designate an Official Newspaper for the Town and, in accordance therewith, the Town desires to designate its official newspaper for fiscal year 2020-2021. Now, Therefore

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS:

SECTION 1. That the Denton Record-Chronicle is hereby designated as the Official Newspaper for the Town of Double Oak, Texas, for Fiscal Year 2020-2021. The Town Secretary is hereby directed to publish all Fiscal Year 2020-2021 notices and advertisements in the **DENTON RECORD-CHRONICLE NEWSPAPER** in accordance with law.

SECTION 2. That any provisions of the ordinances of the Town of Double Oak in conflict with the provisions of this ordinance be and same are hereby repealed and any provisions not so in conflict shall remain in force and effect.

SECTION 3. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

SECTION 4. That this ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

DULY PASSED by the Town Council of the Town of Double Oak, Texas, on the 21st
day of September, 2020.

APPROVED:

MAYOR

ATTEST:

TOWN SECRETARY

APPROVED AS TO FORM:

/S/
TOWN ATTORNEY

ORDINANCE NO. 20-06

AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS, DESIGNATING AN OFFICIAL NEWSPAPER FOR THE TOWN OF DOUBLE OAK FOR THE FISCAL YEAR 2020-2021; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.

DULY PASSED by the Town Council of the Town of Double Oak, Texas, on the 21st day of September, 2020.

APPROVED:

Mike Donnelly

MAYOR

ATTEST:

Eileen Kennedy

TOWN SECRETARY

ORDINANCE NO. 20-06

AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS, DESIGNATING AN OFFICIAL NEWSPAPER FOR THE TOWN OF DOUBLE OAK FOR THE FISCAL YEAR 2020-2021; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.

DULY PASSED by the Town Council of the Town of Double Oak, Texas, on the 21st day of September, 2020.

APPROVED:

Mike Donnelly
MAYOR

ATTEST:

Eileen Kennedy
TOWN SECRETARY

1:52 PM

Town of Double Oak

09/18/20

Profit & Loss Budget vs. Actual

Accrual Basis

October 2019 through September 2020

	Oct '19 - Sep ...	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
400000 · Tax Revenue				
401101 · Current Property Taxes-M & O	1,165,157.32	1,154,156.52	11,000.80	101.0%
401201 · Penalty & Interest	3,656.57	2,500.00	1,156.57	146.3%
401301 · Prior Year Property Taxes	1,704.25	2,000.00	-295.75	85.2%
401315 · Sales Taxes	458,263.57	355,000.00	103,263.57	129.1%
401601 · Franchise-Cross Timbers Water	23,207.23	15,000.00	8,207.23	154.7%
401701 · Franchise-Cable TV	43,430.43	49,000.00	-5,569.57	88.6%
401801 · Franchise-Electric	99,283.08	93,000.00	6,283.08	106.8%
401805 · Franchise-Garbage	13,231.14	12,000.00	1,231.14	110.3%
401811 · Franchise-Gas	15,875.55	12,000.00	3,875.55	132.3%
401901 · Franchise-Telephone	8,514.29	5,000.00	3,514.29	170.3%
Total 400000 · Tax Revenue	1,832,323.43	1,699,656.52	132,666.91	107.8%
420000 · Fines and Forfeitures				
420101 · Court Fines	89,761.25	120,000.00	-30,238.75	74.8%
Total 420000 · Fines and Forfeitures	89,761.25	120,000.00	-30,238.75	74.8%
430000 · Licenses and Permits				
430101 · Fences	850.00	1,275.00	-425.00	66.7%
430102 · Commercial Buildings	5,984.25	0.00	5,984.25	100.0%
430103 · Oil and Gas Drilling	0.00	0.00	0.00	0.0%
430201 · New Homes	7,304.50	4,000.00	3,304.50	182.6%
430202 · Erosion Control	1,650.00	825.00	825.00	200.0%
430301 · Misc Construction	17,910.00	12,000.00	5,910.00	149.3%
430401 · Roofs	935.00	850.00	85.00	110.0%
430501 · Septic Systems	8,880.00	3,500.00	5,380.00	253.7%
430601 · Sprinkler Systems	340.00	600.00	-260.00	56.7%
430701 · Swimming Pools	2,275.00	1,625.00	650.00	140.0%
430801 · Water Wells	85.00	0.00	85.00	100.0%
430901 · Plats and Subdivision Fees	2,150.00	0.00	2,150.00	100.0%
Total 430000 · Licenses and Permits	48,478.75	24,675.00	23,803.75	196.5%
440000 · Other Revenue				
440101 · Administration Fees	2,195.59	1,500.00	695.59	146.4%
440102 · Animal Control Fees	10.00	50.00	-40.00	20.0%
440103 · Building Contributions	0.00	0.00	0.00	0.0%
440150 · FEMA Revenue	0.00	0.00	0.00	0.0%
440160 · Capital Lease Proceeds	0.00	0.00	0.00	0.0%
440201 · Interest Income	11,539.28	5,100.00	6,439.28	226.3%
440203 · Police Dept. Contracts	0.00	0.00	0.00	0.0%
440205 · Police Dept. Contributions	0.00	0.00	0.00	0.0%
440206 · Police Training Grants	0.00	0.00	0.00	0.0%
440210 · Police State Training Funds	0.00	0.00	0.00	0.0%
440700 · Insurance Proceeds	0.00	0.00	0.00	0.0%
Total 440000 · Other Revenue	13,744.87	6,650.00	7,094.87	206.7%
440300 · Charges for Services				
440301 · Lien Release	0.00	0.00	0.00	0.0%
440401 · Lot Mowing Fees	0.00	0.00	0.00	0.0%
440501 · Misc. Income	302.16	500.00	-197.84	60.4%
440601 · Sewage Service	18,055.23	24,000.00	-5,944.77	75.2%
440701 · Town Hall Rental Fees	0.00	0.00	0.00	0.0%
Total 440300 · Charges for Services	18,386.39	24,500.00	-6,113.61	75.0%
440400 · Park Funds				
440401A · Gazebo Funds	0.00	0.00	0.00	0.0%
Total 440400 · Park Funds	0.00	0.00	0.00	0.0%

Profit & Loss Budget vs. Actual

October 2019 through September 2020

	Oct '19 - Sep ...	Budget	\$ Over Budget	% of Budget
440500 · Carry Over from previous year	0.00	0.00	0.00	0.0%
Total Income	2,002,694.69	1,875,481.52	127,213.17	106.8%
Gross Profit	2,002,694.69	1,875,481.52	127,213.17	106.8%
Expense				
510000 · Town Administration				
521000 · Town Salary Adjustments	0.00	0.00	0.00	0.0%
521012 · Attorney Fees	13,063.80	30,000.00	-16,936.20	43.5%
521033 · Custodial Services	5,049.96	5,500.00	-450.04	91.8%
521041 · Denton Central Appraisal Dist	7,089.44	6,700.00	389.44	105.8%
521050 · Election Expense	0.00	3,500.00	-3,500.00	0.0%
521051 · Electricity	3,232.55	5,500.00	-2,267.45	58.8%
521060 · Financial Auditors	9,500.00	9,500.00	0.00	100.0%
521070 · Natural Gas	864.64	1,000.00	-135.36	86.5%
521073 · Printer Copier	4,680.73	5,000.00	-319.27	93.6%
521133 · Ordinance Codification	795.00	3,000.00	-2,205.00	26.5%
521160 · Postage	1,611.04	2,000.00	-388.96	80.6%
521200 · Tax Billing Expense	1,193.00	1,300.00	-107.00	91.8%
521201 · Communications	9,510.87	10,500.00	-989.13	90.6%
521220 · Water	1,522.62	2,500.00	-977.38	60.9%
521230 · Archive System	1,745.58	5,000.00	-3,254.42	34.9%
530050 · Ambulance Service	29,075.00	29,075.00	0.00	100.0%
Total 510000 · Town Administration	88,934.23	120,075.00	-31,140.77	74.1%
520000 · Administrative				
521010 · Advertising	187.70	1,200.00	-1,012.30	15.6%
521020 · Bank Charges	75.68	100.00	-24.32	75.7%
521030 · Cleaning Supplies	0.00	0.00	0.00	0.0%
521031 · Computer Supplies/Software	24,057.72	13,000.00	11,057.72	185.1%
521032 · Council Contingency	66,389.12	40,920.52	25,468.60	162.2%
521034 · Technology Fund	2,141.98	4,000.00	-1,858.02	53.5%
521074 · Meetings	0.00	300.00	-300.00	0.0%
521075 · Goodwill	202.36	800.00	-597.64	25.3%
521076 · Incentive Pay	1,442.25	1,500.00	-57.75	96.2%
521090 · General Liability Insurance	2,753.29	2,164.00	589.29	127.2%
521091 · Health/Dental/Life Insurance	15,155.92	15,650.00	-494.08	96.8%
521130 · Membership & Dues	1,484.00	1,500.00	-16.00	98.9%
521131 · Car Maintenance-Fuel-Travel	0.00	0.00	0.00	0.0%
521150 · Office Supplies	3,977.41	6,000.00	-2,022.59	66.3%
521151 · Other Professional Services	6,770.80	10,000.00	-3,229.20	67.7%
521153 · Other Supplies	864.10	1,000.00	-135.90	86.4%
521161 · Publications & Subscriptions	180.00	300.00	-120.00	60.0%
521162 · Printing and Copying	480.12	500.00	-19.88	96.0%
521170 · Payroll Taxes - FICA	12,128.48	11,000.00	1,128.48	110.3%
521172 · TWC Unemployment Insurance	1,712.02	2,000.00	-287.98	85.6%
521190 · Town Secretary Salary	69,286.32	72,100.00	-2,813.68	96.1%
521191 · Longevity Pay-Administration	1,180.00	1,180.00	0.00	100.0%
521192 · Worker's Compensation Ins.	950.32	1,644.00	-693.68	57.8%
521194 · Asst Town Secretary Salary	61,573.82	63,860.00	-2,286.18	96.4%
521195 · Overtime	3,338.66	5,000.00	-1,661.34	66.8%
521196 · TMRS-Retirement	10,780.14	12,500.00	-1,719.86	86.2%
521202 · Training Seminars	435.34	7,000.00	-6,564.66	6.2%
Total 520000 · Administrative	287,547.55	275,218.52	12,329.03	104.5%

Profit & Loss Budget vs. Actual

October 2019 through September 2020

	Oct '19 - Sep ...	Budget	\$ Over Budget	% of Budget
530000 · Public Works				
521021 · Building Repair/Remodeling	5,369.41	10,000.00	-4,630.59	53.7%
521025 · Building Expenditures	1,997.82	2,000.00	-2.18	99.9%
521120 · Lien Filing Expense	126.00	100.00	26.00	126.0%
530025 · Mosquito Control Program	0.00	150.00	-150.00	0.0%
530100 · Animal Control Officer	15,771.25	17,050.00	-1,278.75	92.5%
530101 · Public Works Director Salary	0.00	0.00	0.00	0.0%
530102 · Public Works Director TMRS	0.00	0.00	0.00	0.0%
530103 · Public Works Director FICA	0.00	0.00	0.00	0.0%
530104 · Public Works Director (H/D/L)	0.00	0.00	0.00	0.0%
530105 · PW Director (TWC/Unempl Ins)	0.00	0.00	0.00	0.0%
530106 · Building Official Overtime	0.00	0.00	0.00	0.0%
530110 · Building Inspectors	36,000.00	36,000.00	0.00	100.0%
530111 · Building Inspectors Phone	0.00	0.00	0.00	0.0%
530115 · Code Enforcement	0.00	0.00	0.00	0.0%
530116 · Code Enforcement Liab Ins-TML	590.00	700.00	-110.00	84.3%
530125 · Council Discretionary Fund	0.00	0.00	0.00	0.0%
530150 · Grounds Maintenance	7,683.40	8,000.00	-316.60	96.0%
530151 · Grounds Equipment	0.00	0.00	0.00	0.0%
530175 · Equipment Repair/Maintenance	0.00	0.00	0.00	0.0%
530180 · Minor Equipment	0.00	0.00	0.00	0.0%
530200 · Lot Mowing/Tree Trim Service	10,050.00	11,000.00	-950.00	91.4%
530201 · Public Works Training	0.00	1,000.00	-1,000.00	0.0%
530202 · Longevity Pay- Public Works	0.00	0.00	0.00	0.0%
530203 · Vehicle Payment	0.00	0.00	0.00	0.0%
530204 · Vehicle Maintenance	2,207.89	500.00	1,707.89	441.6%
530205 · Vehicle Fuel	1,324.67	250.00	1,074.67	529.9%
530206 · Uniforms	0.00	0.00	0.00	0.0%
530210 · Membership Dues/Licensing	0.00	0.00	0.00	0.0%
530230 · Other Professional Services	1,086.61	2,000.00	-913.39	54.3%
530231 · Other Supplies	0.00	1,000.00	-1,000.00	0.0%
530235 · Printing	50.08	100.00	-49.92	50.1%
530240 · Postage	0.00	0.00	0.00	0.0%
530245 · Computer Support	3,808.73	3,000.00	808.73	127.0%
530260 · Septic Inspections	1,760.00	5,000.00	-3,240.00	35.2%
530270 · Sewage Services	19,609.78	24,000.00	-4,390.22	81.7%
530271 · Vehicle Reimbursement	0.00	0.00	0.00	0.0%
530272 · Incentive Pay	0.00	0.00	0.00	0.0%
530273 · Worker's Compensation Ins	0.00	0.00	0.00	0.0%
530277 · General Liability Insurance	0.00	0.00	0.00	0.0%
530280 · Hazardous Waste Disposal	0.00	0.00	0.00	0.0%
531020 · Credit Card Convenience Fee	0.00	0.00	0.00	0.0%
531201 · Weather Siren	0.00	0.00	0.00	0.0%
Total 530000 · Public Works	107,435.64	121,850.00	-14,414.36	88.2%
540000 · Streets and Drainage				
540019 · Engineering General	21,196.77	35,000.00	-13,803.23	60.6%
540060 · Crack Seal & Potholes	38,817.88	35,000.00	3,817.88	110.9%
540110 · Current Year Road Repairs	130,172.70	140,000.00	-9,827.30	93.0%
540111 · Prior Year Road Repairs	0.00	0.00	0.00	0.0%
540155 · MS4 Stormwater	5,000.00	5,000.00	0.00	100.0%
540177 · Public Works Projects Costs	0.00	0.00	0.00	0.0%
540200 · Sign Repair and Replacement	2,818.63	3,000.00	-181.37	94.0%
Total 540000 · Streets and Drainage	198,005.98	218,000.00	-19,994.02	90.8%

Profit & Loss Budget vs. Actual

October 2019 through September 2020

	Oct '19 - Sep ...	Budget	\$ Over Budget	% of Budget
550000 · Police Department				
550120 · Capital Equipment (Auto)	49,046.00	58,000.00	-8,954.00	84.6%
550135 · Computer Equip/Supplies/SW Main	34,258.36	26,509.00	7,749.36	129.2%
550140 · Equipment Repair & Maintenance	661.82	1,200.00	-538.18	55.2%
550145 · Health/Dental/Life Insurance	108,615.96	124,630.00	-16,014.04	87.2%
550219 · Membership Dues	562.23	900.00	-337.77	62.5%
550220 · Minor Equipment	682.98	1,600.00	-917.02	42.7%
550240 · Office Supplies	312.66	500.00	-187.34	62.5%
550248 · Publications	359.13	300.00	59.13	119.7%
550249 · External Contracts	2,507.43	6,000.00	-3,492.57	41.8%
550250 · Postage	0.00	0.00	0.00	0.0%
550251 · Printing	236.14	300.00	-63.86	78.7%
550252 · Police Chief Salary	84,014.88	87,410.00	-3,395.12	96.1%
550253 · Police Lt. Salary	74,643.36	77,690.00	-3,046.64	96.1%
550254 · Police Officers' Salary	289,920.17	335,338.00	-45,417.83	86.5%
550255 · Administrative Assistant PD	0.00	0.00	0.00	0.0%
550256 · Crossing Guard	892.88	0.00	892.88	100.0%
550257 · Police Department Overtime	1,299.16	5,000.00	-3,700.84	26.0%
550261 · Criminal Investigations	974.65	1,000.00	-25.35	97.5%
550262 · General Liability Insurance	9,636.46	9,225.00	411.46	104.5%
550263 · TWC Unemployment Ins	0.00	0.00	0.00	0.0%
550264 · Incentive Pay	9,044.43	8,700.00	344.43	104.0%
550271 · Salaries Benefits - FICA	36,028.71	39,573.00	-3,544.29	91.0%
550275 · Salaries Benefits - TMRS	37,955.78	51,176.00	-13,220.22	74.2%
550276 · Human Resources	120.00	1,500.00	-1,380.00	8.0%
550277 · Longevity Pay	3,095.00	3,100.00	-5.00	99.8%
550278 · Worker's Compensation Ins	12,671.00	22,823.00	-10,152.00	55.5%
550280 · Communications	11,634.38	14,000.00	-2,365.62	83.1%
550281 · Training	4,011.93	6,000.00	-1,988.07	66.9%
550286 · Training Ammo	2,709.17	2,500.00	209.17	108.4%
550290 · Uniforms	8,978.10	5,000.00	3,978.10	179.6%
550291 · Patrol Equipment	5,015.04	4,800.00	215.04	104.5%
550292 · Community Programs	1,066.95	900.00	166.95	118.6%
550293 · Traffic Management	0.00	300.00	-300.00	0.0%
550294 · Evidence Room Supplies	42.39	500.00	-457.61	8.5%
550295 · Goodwill	150.31	900.00	-749.69	16.7%
550300 · Vehicle Fuel	11,216.29	17,200.00	-5,983.71	65.2%
550400 · Vehicle Repair & Maintenance	9,569.24	13,500.00	-3,930.76	70.9%
Total 550000 · Police Department	811,932.99	928,074.00	-116,141.01	87.5%
560000 · Municipal Court				
560010 · Judges Services	4,000.00	8,500.00	-4,500.00	47.1%
560015 · Jury Services	0.00	240.00	-240.00	0.0%
560018 · Jail Services	0.00	0.00	0.00	0.0%
560020 · Prosecuting Attorney	5,464.60	10,000.00	-4,535.40	54.6%
560025 · Other Professional Services	0.00	400.00	-400.00	0.0%
560026 · Court Clerk - Salary	55,238.68	54,600.00	638.68	101.2%
560027 · Court Clerk- FICA	4,364.75	4,800.00	-435.25	90.9%
560028 · Court Clerk - TMRS	4,690.37	5,600.00	-909.63	83.8%
560029 · Court Clerk Ins (H/D/L)	7,591.80	8,000.00	-408.20	94.9%
560030 · Court Clerk - Longevity	725.00	725.00	0.00	100.0%
560031 · Overtime	4,180.47	5,000.00	-819.53	83.6%
560035 · Court Supplies, Equip & S/W Main	2,469.20	3,000.00	-530.80	82.3%
560055 · Membership Dues	0.00	120.00	-120.00	0.0%
560076 · Incentive Pay	577.00	600.00	-23.00	96.2%
Total 560000 · Municipal Court	89,301.87	101,585.00	-12,283.13	87.9%

1:52 PM

Town of Double Oak

09/18/20

Profit & Loss Budget vs. Actual

Accrual Basis

October 2019 through September 2020

	Oct '19 - Sep ...	Budget	\$ Over Budget	% of Budget
570000 · Double Oak Vol. Fire Department				
570020 · DOVFD Operations Contribution	100,000.00	100,000.00	0.00	100.0%
570021 · General Liability Insurance	6,686.54	5,435.00	1,251.54	123.0%
570022 · Worker's Compensation Ins	2,217.39	5,244.00	-3,026.61	42.3%
Total 570000 · Double Oak Vol. Fire Department	108,903.93	110,679.00	-1,775.07	98.4%
Total Expense	1,692,062.19	1,875,481.52	-183,419.33	90.2%
Net Ordinary Income	310,632.50	0.00	310,632.50	100.0%
Net Income	310,632.50	0.00	310,632.50	100.0%

UNAPPROVED-NOT FOR
PUBLICATION

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. September 8, 2020 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Joe Dent	Mayor Pro-Tem
Billie Garrett	Deputy Mayor Pro-Tem
Anita Nelson	Council Member
Von Beougher	Council Member

Council Member Scott Whisenhunt was absent. Also, in attendance were Town Secretary Eileen Kennedy, Police Chief Derrick Watson, and Municipal Clerk Brian Shults.

The Mayor called the meeting to order at 7:01 p.m.

Mayor Pro-Tem Dent gave the invocation and Deputy Mayor Pro-Tem Garrett lead the Pledge of Allegiance to the American and Texas flags.

II. CITIZENS COMMENTS

Phyllis Meyerson, 133 East View Court, asked if Town Hall is an early voting site and if not, have sites been announced.

III. CONSENT AGENDA - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of August 17, 2020

Nelson motioned; Beougher seconded to approve the Consent Agenda as presented

AYE:	Garrett, Dent, Nelson, Beougher
NAY:	None
ABSTAIN:	None

Motion carried

IV. MAYOR, COUNCIL MEMBERS AND STAFF REPORTS:

2. Mayor and Council

No report was given

3. Public Works and Code Enforcement

Mayor Donnelly announced the Timberleaf Drive repaving project should begin Monday, September 14.

4. Administration

No report was given

5. Public Safety

Police Chief Watson told the council the new police vehicle should be in service next week and the old vehicle has been sold.

6. Road and Drainage Committee

No report was given

V. New business agenda (consideration and action):

Mayor Donnelly skipped to agenda items 8. and 9.

8. Discussion, consideration, and action on appointments to Board of Adjustment.

Motion Beougher, second Nelson to approve the re-appointment of:

Phyllis Meyerson
Candy Lamel
Karen Smith
Richard Ulrich
Curtis Glover

to the Board of Adjustment for two-year terms as recommended by Board of Adjustment Chairperson Meyerson.

AYE: Beougher, Garrett, Dent, Nelson
NAY: None
Abstain: None

Motion carried

9. Discussion, consideration, and action on appointments to the Planning & Zoning Commission

Motion Nelson, second Beougher to approve the re-appointment of:

Mark Rose
Donna Gilliam
Bonnie Morrow
Wayne Atkins

to the Planning & Zoning Commission for two-year terms as recommended by Planning & Zoning Chairman Gary Goodman.

AYE: Dent, Nelson, Garrett, Beougher
NAY: None
Abstain: None

Motion carried

The Mayor returned to the agenda order.

7. Discussion on 2020-2021 fiscal year budget and tax rate.

There was much discussion on the tax rate and budget with a few updates.

AYE: Beougher, Garrett, Dent, Nelson
NAY: None
Abstain: None

Motion carried

10. Citizens comments

Gary Goodman, 131 Trailing Oaks Dr. commended Brian Shults and staff on the new AV system. Dr. Goodman commented the system will benefit the entire town.

11. Council – staff announcements and comments:

- Public Hearing on the proposed fiscal year 2020-2021 budget and proposed fiscal year 2020-2021 tax rate will be on September 21, 2020 at 7:00 p.m. at Town Hall.

Deputy Mayor Pro Tem Garrett commented the DOWC has put all events on hold until January 2021. Council Member Beougher commented it is nice to see volunteers on the P & Z and BoA. Mr. Beougher also commented on the retirement of Highland Village's City Manager Michael Leavitt.

14. Adjournment

With no further business to come before the Council, motion Beougher, Dent seconded, the meeting was adjourned at 8:03 p.m.

Eileen Kennedy, Town Secretary

Mike Donnelly, Mayor



Maintenance Agreement

The "Client" Double Oak Town Hall, accepts the proposal of Cox Cleaning LLC, to provide janitorial services for the premises located at:

Address: 320 Waketon Rd. Double Oak, Texas 75077

Terms

Cost for each Fogging will be \$150.00

1. Monthly charge will be \$ 8,019.96. per year to perform 2 time per week for general service as outlined in our proposal. No sales tax will be added to the monthly charge. All nightly services will be performed as listed and scheduled per this agreement with the exception of the Memorial Day, Labor Day, Thanksgiving Day, Christmas Day, and New Years Day. There will be no rebate of contract price for a holiday.
2. Any storage space provided by Client for the purpose of storing Cox Cleaning equipment and supplies will be kept clean, neat, and orderly at all times.
3. Cox Cleaning will supply trained, insured and bonded labor as well as any equipment and cleaning chemicals necessary to fulfill the terms of this agreement.
4. Client shall provide all bin liners, restroom soap, hand towels and/or paper products.
5. The length of this agreement will be 12 months beginning on October 1, 2020 and ending on September 30, 2021. This agreement will automatically renew for an additional 12 month period upon each anniversary date. If a party wishes to discontinue the automatic renewal or wishes to change the agreement at the anniversary, the other party needs to be contacted in writing 15 days in advance.
6. If either party fails to perform according to the agreement, performing party will provide in detailed writing the issues and concerns. The non-performing party will have 15 days to correct issues. If these issues are not corrected, the agreement can be terminated with a 30-day written notice.
7. Cox Cleaning will invoice client on the 1st of every month and payment is due no later than the 10th of the following month. Late payments will incur finance charges.
8. If agreement is terminated for any reason, the Client agrees not to solicit employment of any Cox Cleaning labor for 18 months after termination.

Authorized Signature: _____ Date: _____

Name: _____ Title: _____

Cox Cleaning LLC

Authorized Signature: _____ Date: _____

Name: _____ Title: _____

STATE OF TEXAS §

COUNTY OF DENTON §

SERVICE AGREEMENT FOR DEMAND RESPONSE TRANSIT SERVICE

THIS SERVICE AGREEMENT ("Agreement") is entered into by and between the Town of Double Oak, Texas, located in Denton County, Texas, acting by and through its duly authorized Mayor (hereinafter referred to as "TOWN") and SPAN, Inc., (hereinafter referred to as "SPAN"), a Texas non-profit corporation operating in Denton County, Texas as an organization described in Section 501(c)3 of the Internal Revenue Code, acting by and through its duly authorized Executive Director.

WHEREAS, SPAN transportation services were developed to provide safe and efficient transportation to the general public, seniors, persons with special needs, and as defined by agreements into which SPAN may enter from time to time; and

WHEREAS, The TOWN and SPAN desire to enter into this Agreement whereby SPAN will provide Demand Response Transit Service for TOWN citizens (hereafter referred to collectively as "Eligible Riders"); and

WHEREAS, Eligible Riders in TOWN can be taken anywhere in Span's Demand Response Transit Service area within Denton County at a cost to the Eligible Riders of \$36.94 per one-way ride, payable by Eligible Riders to Span; and

WHEREAS, Eligible Riders may call in at least one (1) day in advance, but no more than two (2) weeks in advance, to set-up appointments for pick-up and drop off by calling SPAN'S Transportation Office weekdays between the hours of 8:00 a.m. and 2:00 p.m.; and

WHEREAS, Demand Response Transit Service is available between the hours of 7:00 a.m. and 6:00 p.m. Monday through Friday, excluding holidays.

NOW, THEREFORE, THE TOWN AND SPAN DO HEREBY COVENANT AND AGREE AS FOLLOWS:

1. Recitals

The foregoing recitals are found to be true and correct, are fully incorporated into the body of this Agreement and made a part hereof by reference just as though they are set out in their entirety.

2. Scope of Services

SPAN shall provide door-to-door Demand Response Transit Services to TOWN citizens who are Eligible Riders in accordance with this Agreement and SPAN's "Transportation Policy and Procedures" which is attached hereto as Exhibit "A" and incorporated herein by reference as though it were set out in its entirety ("Policy"). In the event of conflict between this Agreement and the

Policy, this Agreement shall control. In performing services under this Agreement, the relationship between the TOWN and SPAN is that of an independent contractor. No term or provision of this Agreement or act of SPAN in the performance of this Agreement shall be construed as making SPAN the agent, servant, or employee of the TOWN.

3. SPAN Operations

- a. SPAN shall provide all equipment, facilities, qualified employees, training, and insurance necessary to establish a Demand Response Transit Service for the TOWN's Eligible Riders. SPAN shall further establish, operate, and maintain an accounting system for this program that will allow for a tracking of services provided to Eligible Riders and a review of the financial status of the program. SPAN shall also track and break down the information regarding the number of one-way trips it provides to Eligible Riders.
- b. The TOWN shall have the right to review the activities and financial records kept incident to the services provided to the TOWN's Eligible Riders by SPAN. In addition, SPAN shall provide monthly ridership information to the Town Secretary or his/her designee specifically identifying the number of Eligible Rider trips including rider origination, destination, and purpose.
- c. SPAN reserves the right to determine on an individual basis whether SPAN has the capability to safely transport a passenger. In the event that safety is compromised, SPAN may decline transportation for this person and must document the reason why service was declined.

4. Payment

Eligible Riders shall pay SPAN a price per one-way trip of Thirty-Six Dollars (\$36.94) to be collected by SPAN at the time of such trip.

5. Indemnification

SPAN assumes all liability and responsibility for and agrees to fully indemnify, hold harmless and defend the TOWN, and its officials, officers, agents, servants and employees from and against any and all claims, damages, losses and expenses, including but not limited to attorney's fees, for injury to or death of a person or damage to property, arising out of or in connection with, directly or indirectly, the performance, attempted performance or nonperformance of the services described hereunder or in any way resulting from or arising out of the management, supervision, and operation of the program and activities of SPAN. In the event of joint and concurring responsibility of SPAN and TOWN, responsibility and indemnity, if any, shall be apportioned comparatively in accordance with Texas Law, without waiving any defense of either party under Texas Law. The provisions of this paragraph are solely for the benefit of the parties hereto and are not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

6. Insurance

SPAN shall obtain public liability insurance of the types and in the amounts set forth below from an insurance carrier or underwriter licensed to do business in the State of Texas and acceptable to the TOWN. SPAN shall furnish TOWN with certificates of insurance or copies of the policies, evidencing the required insurance on or before the beginning date of this Agreement. SPAN agrees to submit new certificates or policies to TOWN on before the expiration date of the previous certificates or policies. The insurance shall be the following types in amounts not less than indicated:

- a. Comprehensive General (Public) Liability Insurance or its equivalent including minimum coverage limits of \$1,000,000 per occurrence combined single limit for bodily injury and property damage.
- b. Automobile Liability Insurance including minimum coverage limits of \$1,000,000 per combined single limit for bodily injury and property damage.
- c. On all insurance required, SPAN shall require insurance providers to:
 - Name the TOWN, and its officials, officers and employees, as additional insureds; and,
 - Provide thirty (30) days written notice to TOWN of any material change to or cancellation of the insurance.
- d. Assignment and Delegation

Neither party shall assign or delegate the rights or obligations under this Agreement without the prior written consent of the other party.

7. Severability

In the event any provision of this Agreement shall be determined by any court of competent jurisdiction to be invalid or unenforceable, the Agreement shall, to the extent reasonably possible, remain in full force and effect as to the balance of its provisions and shall be construed as if such invalid provision were not a part hereof.

8. Mediation

In the event of any dispute regarding this Agreement or the terms contained herein, the parties hereto agree that they shall submit such dispute to non-binding mediation.

9. Term of Agreement

The term of this Agreement shall be from October 1, 2020 through September 30, 2021. Either party may modify this Agreement by submitting, in writing, the proposed amendment to be considered and executed by both parties. This Agreement may be terminated with or without cause by either party by giving thirty (30) days written notice to the other party of their intent to terminate the Agreement.

10. Applicable Law Venue

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Texas, and venue for any claim or cause of action shall lie exclusively in Denton County, Texas or the Federal courts having jurisdiction over claims arising in Denton County, Texas.

11. Attorney's Fees and Costs

In the event it becomes necessary to take legal action to enforce the terms of this Agreement, the prevailing party in such action shall be entitled to recover attorney's fees and costs of court from the non-prevailing party.

IN WITNESS WHEREOF the Town of Double Oak and Span, Inc. have executed this Agreement on this the _____ day of _____, 2020.

SPAN, INC:

Michelle McMahon, Executive Director

TOWN OF DOUBLE OAK:

Mike Donnelly, Mayor

ATTEST:

Town Secretary