

DOUBLE OAK TOWN COUNCIL  
PUBLIC NOTICE  
320 WAKETON ROAD  
November 4, 2019  
7:00 P.M.

*OUT OF RESPECT FOR ALL THOSE IN ATTENDANCE, PLEASE REFRAIN FROM TALKING TO OTHER MEMBERS OF THE AUDIENCE DURING THE MEETING*

- I. Opening:
- Call to Order
  - Roll Call
  - Invocation
  - Pledge of Allegiance – American Flag
  - Pledge of Allegiance – Texas Flag

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

II. Citizens comments

- III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

- 1. Consideration and action on minutes of October 21, 2019

IV. Mayor, Council Members and Staff reports:

- 2. Mayor and Council
- 3. Public Works - Code Enforcement – Animal Control
- 4. Administration
- 5. Public Safety
- 6. Road and Drainage Committee

V. New business agenda (consideration and action):

- 7. Discussion, consideration and action on a presentation by Toll Brothers regarding the Vickery Park development in Copper Canyon.

Presentation: Toll Brothers

- 8. Discussion, consideration and action on fiscal year 2019-2020 crack seal street program.

Presentation: Mayor Donnelly

9. Discussion, consideration and action on the report from the Investment Committee.  
Presentation: Town Treasurer Billie Garrett
10. Discussion, consideration and action on town council committee and liaison list.  
Presentation: Town Secretary Eileen Kennedy
11. Discussion, consideration and action on a quote from Knickerbocker for restroom partitions.  
Presentation: Council Member Anita Nelson
12. Discussion, consideration and action on Town Hall repairs and renovations.  
Presentation: Council Member Anita Nelson  
Deputy Mayor Pro-Tem Joe Dent
13. Discussion and consideration on a new proposed ordinance regarding portable storage containers.  
Presentation: Mayor Donnelly
14. Discussion and consideration on proposed amendment to the Code of Ordinance regarding accessory buildings and home additions.  
Presentation: Mayor Donnelly
15. Citizens comments
16. Council – staff announcements and comments:
  - Brian Shults will celebrate his 12-year anniversary with Double Oak November 12
  - Clint Murphy will celebrate his 5-year anniversary with Double Oak November 25
  - Election Day November 5 voting at Town Hall from 7:00 am to 7:00 pm
  - DOWC annual auction November 12 benefiting the DOVFD
  - Town Hall will be closed Monday, November 11, in observance of Veteran's Day
  - Christmas Tree lighting is Monday December 2 at 6:00 pm

17. Adjournment

As authorized by section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the town attorney on any agenda item listed herein.

Posted this the 1st day of November at 4:00 p.m.

*Eileen Kennedy*

Town Secretary

**PUBLIC PARTICIPATION**

If you wish to address the Council, please sign the "CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL" sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972.539.9464, fax 972.539.9613 or email to [ekennedy@double-oak.com](mailto:ekennedy@double-oak.com) for additional information.

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**UNAPPROVED-NOT FOR  
PUBLICATION**

STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK

The Double Oak Town Council met in a special called session at 7:00 p.m. October 21, 2019 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Scott Whisenhunt	Mayor Pro-Tem
Joe Dent	Deputy Mayor Pro-Tem
Anita Nelson	Council Member
Von Beougher	Council Member

Council Member Billie Garrett was absent. Also, in attendance were Town Secretary Eileen Kennedy, Assistant Town Secretary Lynn Jones and Police Chief Derrick Watson.

Mayor Donnelly called the meeting to order at 7:00 p.m.

Mayor Pro-Tem Whisenhunt gave the invocation and Deputy Mayor Pro-Tem Dent led the pledge of allegiance to the American and Texas flags.

II. Citizens comments

None

III. Consent Agenda

1. Consideration and action on minutes of October 7, 2019

Motion Whisenhunt, Nelson second to approve the consent agenda as presented.

AYE:	Dent, Nelson, Beougher, Whisenhunt
ABSTAIN:	None
NAY:	None

MOTION PASSED

IV. Mayor, Council Members and Staff reports:

2. Mayor and Council

None

3. Public Works - Code Enforcement – Animal Control

PW-The Mayor reported the culvert work on Kings Road has been completed by Double Oak Concrete.

CE-the Mayor also commented that code enforcement letters are ongoing and have received compliance as a result.

AC-None

4. Administration

Town Secretary Eileen Kennedy reported that early voting is in progress and Town Hall will be a voting site on election day, November 5<sup>th</sup>.

5. Public Safety

DOVFD-Chief Whisenhunt reported the fire department had a hectic week and thanked the DOPD for responding to a medical call and giving CPR on the resident.

6. Road and Drainage Committee

Town Engineer, Brian Haynes, sent an email\* that gave an update on the Waketon Road Reconstruction Project.

V. New business agenda (consideration and action):

Mayor Donnelly skipped to item 10. in the agenda.

10. Discussion, consideration and action on a request from Mike McDaniel to replat Block A, Lot 5 Crossroads Bible Church in the Crossroads Bible Church Addition. The property is located off of FM 407.

Assistant Town Secretary Lynn Jones reported the Planning and Zoning Commission met on October 8<sup>th</sup> to consider the request from Mike McDaniel. Mr. McDaniel had previously submitted a replat which Council approved on June 3, 2019. Mr. McDaniel submitted a form to vacate that plat and submitted a new replat to abandon the drainage easement. The P&Z recommended approval of the replat.

Motion Nelson, Beougher second to approve the replat of Block A, Lot 5 Crossroads Bible Church in the Crossroads Bible Church Addition.

AYE: Beougher, Dent, Whisenhunt, Nelson  
ABSTAIN: None  
NAY: None

MOTION PASSED

\*copy attached and made a part of these minutes

The Mayor resumed the normal agenda order.

7. Discussion, consideration and action on a request from Tyler and Lauren Furlow to park and live in a RV on their lot while building their house.

Tyler and Lauren Furlow, 150 Trailing Oaks, came before the council again asking for permission to live in a travel trailer on their new property at 125 North Forest. The Furlow's contacted all the neighbors around them and presented a document\* with signatures from the neighbors. By signing the document, the neighbors were giving their approval to allow the Furlow's to live in their RV while their home is under construction.

Greg Klingman, 180 Twin Lakes Drive, spoke about the Furlow's and voiced his approval of their request.

Mr. and Mrs. Furlow stated they would be closing on the lot on November 15, 2019 and would be ready to move the RV on the property.

Jim Franklin, 130 North Forest, who lives directly across the street from the lot in questioned, voiced no opposition with the Furlow's living in their RV.

Motion Whisenhunt, Beougher second, the allow the Furlow's to live in their RV while the house was under construction from now until November 1, 2020 providing all electrical and septic inspections passed.

AYE: Whisenhunt, Nelson, Beougher  
ABSTAIN: None  
NAY: Dent

Motion passed 3 to 1

Mayor Donnelly recessed the meeting at 7:30 p.m. and reconvened at 7:42 p.m.

8. Discussion, consideration and action on three quotes to purchase laptop computer, docking station and warranty

Motion Nelson, Dent second to approve the purchase of a Panasonic laptop computer, docking station and warranty in the amount of \$3,602.38

AYE: Whisenhunt, Nelson, Beougher, Dent  
ABSTAIN: None  
NAY: None

MOTION PASSED

\*copy attached and made a part of these minutes

9. Discussion, consideration and action on a quote to purchase a redaction computer.

Motion Dent, second Nelson to purchase a Dell redaction computer in the amount of \$2,333.19.

AYE: Nelson, Dent, Whisenhunt, Beougher  
ABSTAIN: None  
NAY: None

MOTION PASSED

11. Discussion, consideration and action on town council committee and liaison list

No action taken

12. Discussion, consideration and action on Town Hall repairs and renovations.

Deputy Mayor Pro-Tem Dent reported that most of the lighting in and around Town Hall has been completed. There are lights in the Pavilion to be replaced. Dent also said the outside panel has five timers on it that control the outside lighting. He would like to have all lights on one timer.

Council Member Nelson is waiting quotes for new restroom partitions. Mayor Donnelly reported the podium is being stained and waiting on the new front door. Town Hall also needs new fire extinguisher and signs.

13. Discussion, consideration and action on purchase of chairs and furniture for Town Hall

Council Member Nelson received a quote from Office Depot for 12 Council chairs and 8 conference room chairs\* in the amount of \$3,199.80.

Motion Dent, second Beougher to purchase 12 high back and 8 low back chairs, including assembly, in an amount not to exceed \$3,700.

AYE: Nelson, Beougher, Whisenhunt, Dent  
ABSTAIN: None  
NAY: None

MOTION PASSED

14. Discussion, consideration and action on authorization of funds for Christmas decorations

Mayor Donnelly recommended \$2,000 for Christmas decorations for Town Hall.

\*copy attached and made a part of these minutes

Motion Beougher, second Nelson to approve monies for Christmas decorations in an amount not to exceed \$2,000.

AYE: Beougher, Whisenhunt, Dent, Nelson  
ABSTAIN: None  
NAY: None

MOTION PASSED

15. Discussion, consideration and action on authorization of funds for Christmas holiday open house.

Mayor Donnelly recommended December 9<sup>th</sup> for an open house at Town Hall and would like Old Town Meat Market to cater the event. Mayor Donnelly requested \$1,500 for the event.

Motion Beougher, second Dent to approve the open house on December 9<sup>th</sup> and an amount not to exceed \$1,500 for the event.

AYE: Whisenhunt, Dent, Beougher, Nelson  
ABSTAIN: None  
NAY: None

MOTION PASSED

16. Discussion, consideration and action on a resolution in support of Texas State Representative Tan Parker and Denton County Judge Andy Eads; and, denouncing the comments and actions of Texas House Speaker Dennis Bonnen and Representative Dustin Burrows and calling for Texas House Speaker Dennis Bonnen to resign as Speaker of the Texas House of Representatives\*.

Motion Nelson, second Dent to approve the resolution as presented.

AYE: Nelson Whisenhunt, Beougher, Dent  
ABSTAIN: None  
NAY: None

MOTION PASSED

17. Citizens comments

None

18. Council – staff announcements and comments:

\*copy attached and made a part of these minutes

- The Christmas Tree lighting will be on December 2<sup>nd</sup> at 6:00 p.m. with the DOWC leading carols and a performance by Dr. Gary Goodman's barber shop quartet.
- Council Member Beougher noted the number of cracks on Kings Road and to keep on the list for crack seal.
- Mayor Donnelly asked Town Secretary Kennedy to contact Chairman Goodman to set up a Roads & Drainage Committee meeting.
- Town Secretary Kennedy said an Investment Committee meeting was be planned prior to the annual audit.

19. Adjournment

With no further business to come before Council, motion Whisenhunt, second Dent, the meeting adjourned at 8:26 p.m.

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Town Secretary

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Mayor

## Eileen Kennedy

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**From:** Haynes, Brian <bHaynes@Halff.com>  
**Sent:** Friday, October 18, 2019 6:07 PM  
**To:** Andy Eads; Dianne Edmondson; Todd Gallaher; Shannon Joski (shannon.joski@dentoncounty.com); Von Beougher; Holly Sadlowski  
**Cc:** Janicki, Mark; Templer, Steve; McGahey, Ben; Eileen Kennedy; Lynn Jones  
**Subject:** Waketon Road - Town of Double Oak - 10/11/2019 Progress Update

To all,

Here's the weekly update on the Waketon Road Project in Double Oak. Changes to update are in **red text**.

1. Parcel 1 – Owner is concerned the ROW Taking will make their tract below 1 acre (less than minimum 1 acre zoning) and require platting. Halff responded by stating their tract is 1.668 acres, which complies with zoning and does not require platting when they refinance or sell their property. **Halff reached back out the owner's representative on Thursday, October 17<sup>th</sup>. Have not heard back from owner's representative.**
2. Following property owners have accepted offers:
  - Parcel 4 – Owner coordinating w/ lender and Re-Fi.
  - Parcel 6 – Finalized Memorandum of Understanding (MOU). **All paperwork submitted to property owner. Property owner (Deborah Rothermel) has accepted our offer.**
  - Parcel 7 – Accepted
3. Submitted revised offers to all property owners we need prescriptive right-of-way from. Parcel 1 considering. Parcel 8 rejected. (Prepare to rescind offer or ED.)
4. Made offer on September 24<sup>th</sup> to Deborah Rothermel (Parcel 6) for drainage easement and right-of-way. She generally accepted the offer, but wanted additional clarification put in the Memorandum of Understanding. Halff sent back a revised Memorandum of Understanding (MOU) to Deborah Rothermel with two (2) additional commitments. **Property owner (Deborah Rothermel) has accepted offer. We expect to get signed documents in the next few weeks.**
5. The current offers to property owners are in the attached spreadsheet. Here's a summary of the current offers:
  - a. Prescriptive ROW: \$11,200 (Town Funds)
  - b. Right-of-Way\Drainage Easements: \$143,001 (County Funds)
6. We might be able to eliminate three (3) drainage easements by redirecting storm drain to the east. Currently analyzing this option.
7. Coserv Gas has relocated their gas line on the northside of Waketon Road
8. Coserv Electric is currently relocating their electric lines along Waketon Road. CoServ Electric is stringing power line this week.
9. The Town of Flower Mound and Town of Double Oak have both reviewed the Interlocal Cooperation Agreement (ICA) for their roles in the construction of Waketon Road. We anticipate this agreement will be executed in October.

We will keep you apprised of any updates.

Have a great weekend!

Thanks,  
Brian

Brian Haynes, PE, CFM  
Vice President

# Furlow Family Request

By signing, I am approving the request of the Furlow family to utilize living in their RV while building their home on the property at 125 N. Forest Lane. The final date allowed to do such will be November 1, 2020.

Printed Name	Signed Name	Address	Date
William Kent	William Kent	113 N. Forest Ln Double Oak, TX	10/19/2019
Darrell Wilson	Darrell Wilson	120 N. Forest Ln	10/19/19
JIM & NANCY FRANKLIN	Nancy Franklin	130 N. FOREST LN. DOUBLE OAK, TX	10-19-19
Leslie Alex Flores	Leslie Flores	140 N. Forest Double Oak	10-20-19
Yvonne Buell	Yvonne Buell	125 N Forest	10-21-19

Bonnie Morrow  
Bonnie Morrow

105 N. Forest Ln. 10-21-19



**furniture**services

by Office DEPOT OfficeMax

## Furniture Services Quote Form

Date: 7-Oct

Store #: 6746

Contact Name: **Anita Nelson**

Phone: (469) 263-0612

Email: [anitanelson@tx.rr.com](mailto:anitanelson@tx.rr.com)

Account #:

Ship To:

Bill To:

### Furniture Retail Account Manager

Contact: **Robert Love**

Phone: (813) 708-6747

Email: [robert.love@officedepot.com](mailto:robert.love@officedepot.com)

#### Additional Notes:

Assorted chairs, big & tall, lift away arms by 10/14. BDM is Robert Bass

Line #	Item Number	Description	Quantity	Quote	Ext-Quote
1	3798978	Realspace Torval	12	199.99	2,399.88
2	388262	Winsley	8	99.99	799.92
3					0.00
4					0.00
5					0.00
6					0.00
7					0.00
8					0.00
9					0.00
10					0.00
11					0.00
12					0.00
13					0.00
14					0.00
15					0.00
Sub-Total:			20	299.98	3,199.80

Sales Tax:	Tax Percent >>>>	0.00%	0.00	0.00
Total			299.98	3,199.80

\*\*\*EXCLUSIVE Office Depot Business Services Now Available\*\*\*

Business Loans, Credit Card Processing, HR Recruiting, Payroll Processing,  
Professional E-mails, Domain Names, Websites, and more.

Please come visit us at: [services.officedepot.com](http://services.officedepot.com) for more information.

#### PLEASE NOTE:

- \* Quote Price is available for 30 Days.
- \* Space Planning is available at no extra cost.
- \* Furniture Assembly is available with additional pricing.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE  
TOWN OF DOUBLE OAK, TEXAS WHICH CALLS  
FOR THE IMMEDIATE RESIGNATION OF TEXAS  
HOUSE OF REPRESENTATIVES SPEAKER DENNIS  
BONNEN FROM HIS LEADERSHIP POSITION**

**WHEREAS**, the Town of Double Oak, Texas is an Incorporated Type A General Law municipality in the State of Texas; and,

**WHEREAS**, the residents of Double Oak are represented by an elected mayor and town council of five members; and

**WHEREAS**, Double Oak is located in Texas House District 63 and is represented by Representative Tan Parker; and,

**WHEREAS**, a tape recording was recently released and made public and on that recording House Speaker Dennis Bonnen and then-House Republican Caucus Chair Dustin Burrows are heard placing House District 63 Representative Tan Parker's name on a target list, speaking badly of cities, counties, mayors, councils, county judges, and other troubling comments which raise concern; and,

**WHEREAS**, State Representative Tan Parker and Denton County Judge Andy Eads have called for the resignation of House Speaker Dennis Bonnen; and,

**BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE  
OAK, TEXAS THAT:**

The Town of Double Oak Town Council hereby agrees and supports Texas House Representative Tan Parker, Denton County Judge Andy Eads, Double Oak Mayor Mike Donnelly and other elected officials, governing bodies, citizens, committees, clubs and organizations calling for Speaker Dennis Bonnen to immediately resign as Speaker of the Texas House of Representatives so to restore cooperation, integrity, transparency and trust for the good of the State of Texas.

**DULY PASSED AND APPROVED** by the Town Council of the Town of Double Oak, Texas, this the 21st day of October, 2019.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Town Secretary

APPROVED AS TO FORM:

By: \_\_\_\_\_  
TOWN ATTORNEY



# Double Oak Police Department

320 Waketon Road  
Double Oak, Texas 75077  
972-355-5995



## Third Quarter Staff Report

July 1, 2019 thru September 30, 2019

Total Calls Answered ... 3rd Qtr 103 (2nd Qtr. 2019 - 175)

Self-Initiated Activity ... 3rd Qtr 1074 (2nd Qtr. - 1774)

Close Patrols / Vacation House Watches ... 3rd Qtr 484 (2nd Qtr. - 518)

Total Arrests Made ... 3rd Qtr 19 (2nd Qtr - 10)

Total Citations Issued ... 3rd Qtr 359 (2nd Qtr - 429)

## Training

Detective Murphy - Computer Based Offender Tracking - 8 hrs.

Officer Chelf - New Supervisor's Course - 24 hrs.

Officer Bourgeois - Domestic Violence Response - 1 hr.

Active Shooter Response - 1hr.

Self-Aid / Buddy Aid - 2hrs.

Exigent Circumstances - 1 hr.

Reserve Officer Trepenski - Aerosol Control - 1 hrs.

Rifle on Patrol - 1 hrs.

85<sup>th</sup> Legislative Update - 5 hrs.

Reserve Officer Moussa - TFSA Basic Property Technician - 16hrs.

Critical Incident Training - 2 hrs.

De-escalation Techniques - 8 hrs.

Total Training Hours ... 68 hrs.



# Double Oak Police Department

320 Waketon Road  
Double Oak, Texas 75077  
972-355-5995



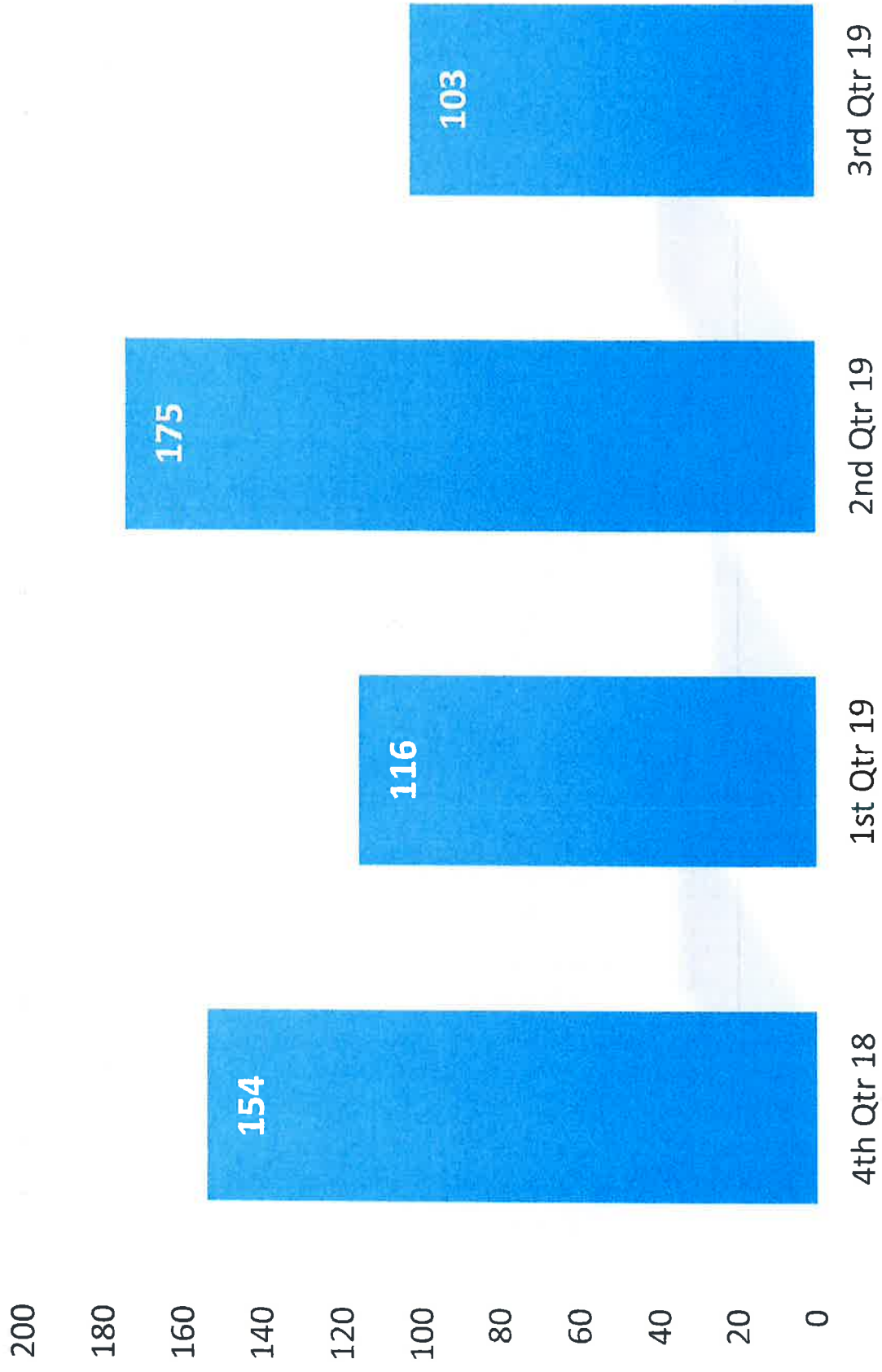
## Items of Note

The following arrests / warrants / summons over the past 90 days:

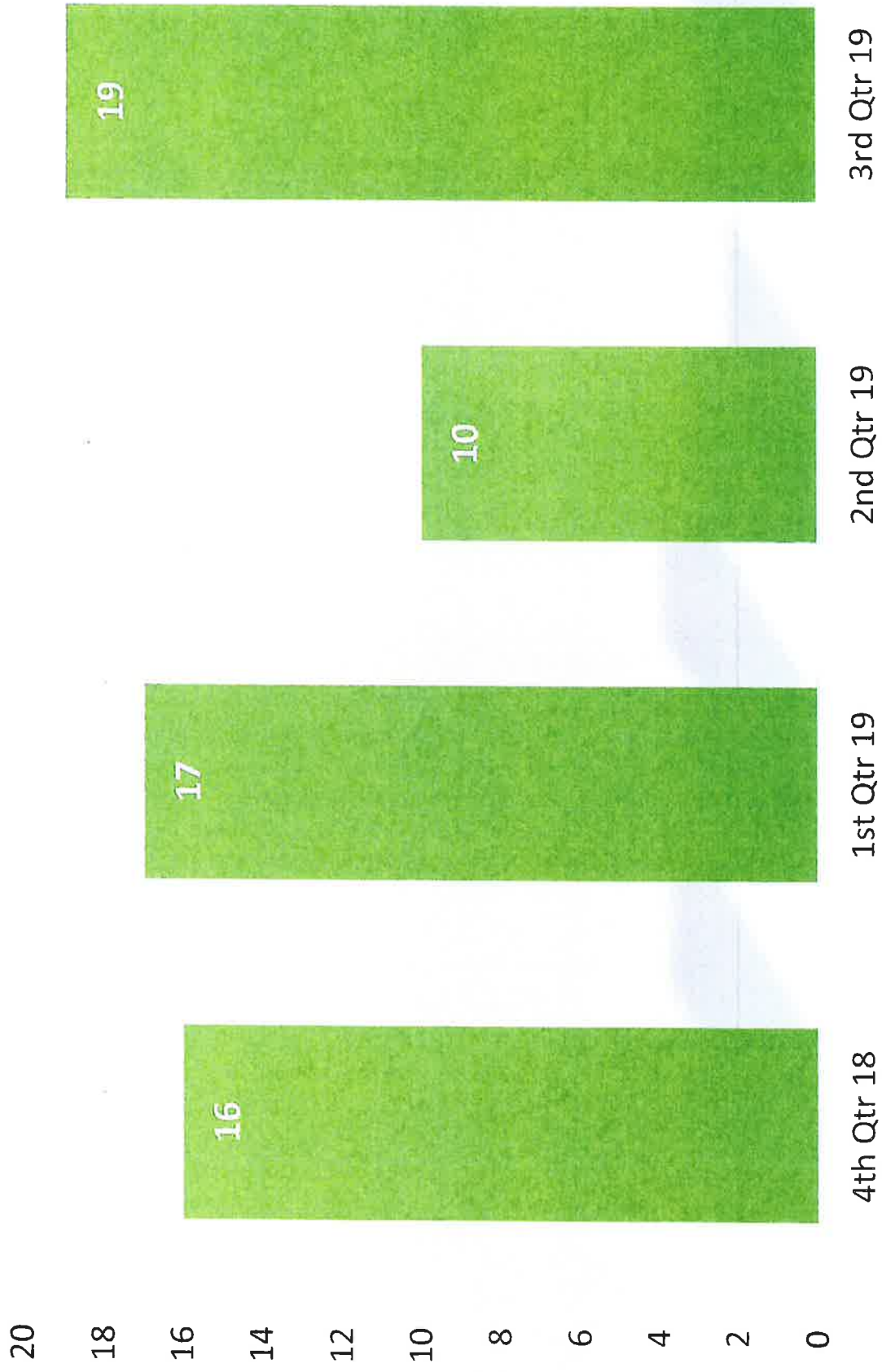
- Male 21 years old - Possession of a Controlled Substance PG 2 < 1G - Felony
- Male 19 years old - Possession of a Controlled Substance PG 2 > 1G < 4G - Felony
- Male 18 years old Possession of Drug Paraphernalia - Misdemeanor
- Male 61 years old - Fraudulent Use of Identifying Information - Felony
- Female 20 years old - Traffic Warrant / Speeding - Misdemeanor
- Female 49 years old - Violation of Protective Order - Misdemeanor
- Male 40 years old - Driving While License Invalid / Bail Jumping - Misdemeanors
- Male 22 years old - Traffic Warrant / DWLInvalid / FTA - Misdemeanor
- Female 56 years old - Driving While Intoxicated - Misdemeanor
- Male 18 years old - Outside Agency Warrant Poss w/intent to distribute PG2 - Felony
- Male 34 years old - Possession of Drug Paraphernalia - Misdemeanor
- Female 52 years old - Traffic Warrant - Misdemeanor
- Male 24 years old - Violation of Protective Order - Misdemeanor
- Male 33 years old - Traffic Warrants Speeding / DWLInvalid - Misdemeanor
- Male 24 years old - Warrant Possession of Drug Paraphernalia - Misdemeanor
- Male 27 years old - Warrant Spdg / FTA - Misdemeanors
- Male 20 years old - Traffic Warrant - Misdemeanor
- Female 18 years old - Possession of Drug Paraphernalia - Misdemeanor
- Female 42 years of age - Warrant x 2 - Misdemeanors

Total Charges – 25    Total Arrests – 19

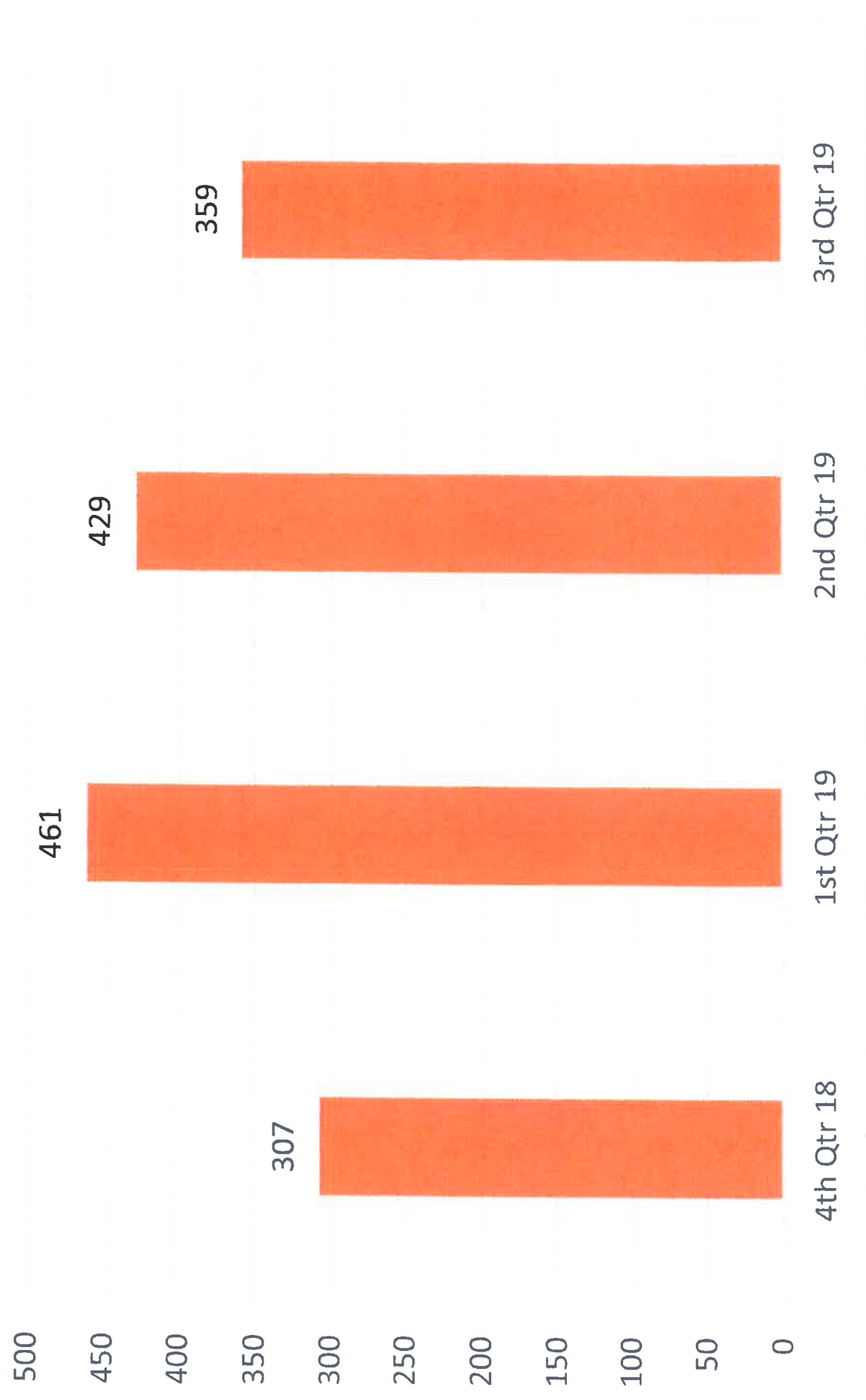
# Call Report 3rd Qtr 2019



# Arrest Report 3rd Qtr 2019



# Citation Report 3rd Qtr 2019





P.O. Box 180953 Arlington, TX 76096

817-467-7003/F817-465-1665

[www.midwaysealcoating.com](http://www.midwaysealcoating.com)

## Proposal

August 21, 2019

City of Double Oak  
ATTN: Mike Donnelly  
Double Oak, TX  
214-448-9337  
[mtefm@yahoo.com](mailto:mtefm@yahoo.com)  
[ekennedy@double-oak.com](mailto:ekennedy@double-oak.com)  
[ljones@double-oak.com](mailto:ljones@double-oak.com)

City of Double Oak streets

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### Crackseal

Clean cracks as necessary by blowing debris. Place crack fill material in cracks and squeegee as necessary to cover cracks using Crafcro Type III material. Allow to cure and open to traffic.

Shady Oaks Lane	-	\$2,532.00
Brown Cliff	-	\$3,797.00
Pepperport	-	\$3,797.00
Plantation Lane	-	\$1,350.00
Kings Road	-	\$24,750.00
Meadow Knoll	-	\$7,594.00
Oakview	-	\$2,532.00
Cross Timber	-	\$4,500.00
South Forest and North Forest		\$7,594.00
Trailing Oaks	-	\$2,025.00
Willow Oaks	-	\$1,350.00

*Note:*

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<b>Total</b>	<b>\$61,821.00</b>
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**\*\* PLUS: APPLICABLE SALES TAX / RESALE CERTIFICATE. \*\***

By signing this document, both parties acknowledge to have read, understand & agree to the above.  
I have read and agree with the terms and conditions of this contract.

Signed

Lawrence Otto

## **COUNCIL LIAISON APPOINTMENTS**

Liaison is defined as to perform as neither an advocate nor an opponent but rather to act as a conduit for organizations, staff, boards, commissions, committees, etc. to facilitate communication between Council and entity without prejudice.

<u><b>BOARD/COMMISSION/DEPARTMENT/ORGANIZATION</b></u>	<u><b>LIAISON</b></u>
Double Oak Volunteer Fire Department	Nelson/Garrett
Double Oak Police Department	Dent/Nelson
Planning & Zoning Commission	/
Board of Adjustment	Beougher/
Upper Trinity Regional Water District	Donnelly
Cross Timbers Water Supply Corporation	Donnelly
School Districts/Denton County/Neighboring Towns	Donnelly/Beougher
Double Oak Women's Club	Garrett

## **STANDING COMMITTEES**

<u><b>COMMITTEE</b></u>	<u><b>COUNCIL LIAISON</b></u>	<u><b>MEMBERS</b></u>
Investment Committee	Dent/ Garrett	Dick Cook Eileen Kennedy Ted Gruenloh Gary Garrett
Master Plan Committee	Dent/	Gary Garrett
Ordinance Review Committee	Dent/ Garrett	
Information Technology Committee	Dent/	Derrick Watson Dick Cook
Town Hall Renovation Committee Town Beautification Committee Conservation/Tree Committee		
Roads/Drainage Committee	Nelson/ Beougher	Dick Cook Jeff Crannell Gary Garrett Brian Haynes Gary Goodman Nan Bowen Mark Rose Andrew Wills

THE MAYOR IS AN AUTOMATIC LIAISON TO ALL DEPARTMENTS/ BOARDS/COMMITTEES



Manufacturer of  
COMMERCIAL RESTROOM PARTITIONS  
See our Catalogue in Sweet's File

KNICKERBOCKER PARTITION CORPORATION  
3230 ROYALTY ROW  
IRVING, TX 75062  
(972) 438-5330 FAX (972) 438-8413  
www.knickerbockerpartition.com

CITY OF DOUBLE OAK

Date 10-8-19

Job TOWN HALL

Location DOUBLE OAK, TX

REVISED 10-22-19

Attention:

Tel. No.

Fax No.

B-91698

We herewith submit our estimate for furnishing the following material, which is our standard construction unless otherwise specifically mentioned.

\*Structural steel supports furnished, drilled and installed by others; templates supplied by Knickerbocker. \*Standard compensation & liability Insurance furnished. HOLD HARMLESS or additional insurance at extra cost. @See article 12 in "TERMS and CONDITIONS".

\* ADD \$1015.00 FOR STAINLESS  
STEEL

\* ADD \$427.00 FOR "NICKEL PLATE"  
BAKED ENAMEL COLOR

\* ADD \$200.00 FOR (2) 36" (2) 42"

GRAB BARS INSTALLED

- 3 Toilet Compartments with Doors  
Toilet Compartments without Doors  
Entrance Screens with Doors  
Entrance Screens without Doors  
Dressing Rooms with ☐ Curtains ☐ Curtain Roller Hooks  
1 Urinal Screens ☒ WH ☐ PS ☐ FS ☐ WV  
Shower Stall Compartments with Curbs by Others  
Shower Stall Compartments (Self Contained Units) Erected by Plumber@  
Paper Holders ☐ Roll ☐ Cabinet  
Grab Bar Reinforcements  
Soap Dispensers

Type of Const. ☒ Metropolitan  
Floor mounted/  
headrail braced

☐ New Yorker  
Floor mounted

☐ \*Empire  
Ceiling hung

☐ Gramercy  
Floor to ceiling  
pilasters

Elevation: ☒ 12" - 58"-12"

☐ 12"-58"

☐ 12"-58"-26" (8'-0")

☐ 12"-58"-32" (8'-6")

☐ 12"-58"-38" (9'-0")

Finish: ☒ Baked Enamel

☐ Stainless Steel

☐ Plastic Laminate

☐ Phenolic

Other Materials: .... SEE ABOVE

☐ F.O.B. Factory

Freight Prepaid to Job Site

☒ Installed Ψ

Price \$.... 1898.00 (ONE THOUSAND, EIGHT HUNDRED AND NINETY-EIGHT DOLLARS)

(PRICE IS FIRM FOR 30 DAYS FROM DATE OF QUOTE)

Tax

☐ INCLUDED

☐ NOT INCLUDED

TBD Knickerbockers standard colors allowed.

Delivery 2-3 weeks after receipt of approved shop drawings, field measurements, and color selection.

Acceptance subject to approval of Home Office.

Per

PIERCE SMALE

Acceptance Date

By .....

Company.....

Subject to "Terms & Conditions"

# DRAFT

ORDINANCE NO. \_\_\_\_\_

13

**AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS, AMENDING THE CODE OF ORDINANCES, TOWN OF DOUBLE OAK, TEXAS, BY AMENDING SECTION 6.302 OF ARTICLE 6.300 ("OFFENSIVE CONDITIONS ON REAL PROPERTY") OF CHAPTER 6 ("HEALTH AND SANITATION") BY ADDING A PROHIBITION ON THE PLACEMENT OF PORTABLE STORAGE CONTAINERS ON PUBLIC STREETS AND RIGHTS-OF-WAY AND TO PROHIBIT THE PLACEMENT OF PORTABLE STORAGE CONTAINERS ON REAL PROPERTY FOR PERIODS IN EXCESS OF FORTY-FIVE (45) DAYS; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF FIVE HUNDRED DOLLARS (\$500.00); AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Town Council of the Town of Double Oak, Texas, finds and determines that the placement of portable storage containers such as PODs, Mobile Mini, Smart Box and mini storage units has proliferated in the Town and that a number of residents are using such portable storage containers on a permanent or semi-permanent basis in lieu of accessory buildings for outdoor storage; and

**WHEREAS**, the Town Council finds and determines that the placement of portable storage containers on public streets and rights-of-way causes visual obstructions to motor vehicles, which creates traffic hazards; that long-term use of portable storage containers is unsightly and negatively affects the value of real property; that offenses under this prohibition should be strict liability; and that prohibitions on placement of portable storage containers is in the best interest of the public health, safety and welfare. Now Therefore

**BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS:**

**SECTION 1.** That the Code of Ordinances, Town of Double Oak, be and is hereby amended by amending Section 6.302 of Article 6.300, "Offensive Conditions on Real Property," of Chapter 6, "Health and Sanitation," by renumbering the existing provisions as subsection (a) without amendment to existing language, and adding a new subsection (b), such that Section 6.302 shall henceforth read in its entirety as follows [underlined language indicates additions, strike-through language indicates deletions]:

**“CHAPTER 6  
HEALTH AND SANITATION**

...

**ARTICLE 6.300      OFFENSIVE CONDITIONS ON REAL PROPERTY**

...

**Sec. 6.302      Unlawful Conditions on Real Property**

(a)    The owner or occupant of any property within the corporate limits of the town, whether the same be occupied or unoccupied, shall keep such property and adjacent parkway free of any of the following conditions which hereby constitute nuisances and offensive conditions:

- (1)    stagnant water;
- (2)    accumulations of trash, garbage, or debris including solid waste consisting of dirt, concrete, rocks, bricks, or other similar construction or building waste materials;
- (3)    filth, carrion, or other impure or unwholesome matter;
- (4)    grass, weeds and vegetation growing to a height of more than ten (10) inches, excepting regularly cultivated crops not growing within a public right-of-way;
- (5)    rubbish, brush, graffiti and other objectionable, unsightly, or unsanitary matter; or
- (6)    any other condition found by the town's building inspector, code enforcement officer, health officer, the county health officer, state health officer, or other authorized person to be unsanitary or unwholesome or a condition that may produce disease.

(b)    It shall be unlawful for any person, occupant, or owner to place on any public street or right-of-way a portable storage container or unit, including but not limited to PODs, Mobile Mini, Smart Box, and Mini Storage units. Furthermore, no such portable storage container or unit shall be caused to remain on any property for a period in excess of forty-five (45) consecutive days. In the prosecution of an offense under this section, no proof or pleading of intentional or knowing conduct shall be required, and the offense shall be deemed strict liability.

...”

**SECTION 2.** That any provisions of the ordinances of the Town of Double Oak in conflict with the provisions of this ordinance be and same are hereby repealed and any provisions not so in conflict shall remain in force and effect.

**SECTION 3.** That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

**SECTION 4.** That any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the Town of Double Oak, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of five hundred dollars (\$500.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

**SECTION 5.** That this ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

**DULY ADOPTED** by the Town Council of the Town of Double Oak, Texas on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
TOWN SECRETARY

APPROVED AS TO FORM:

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TOWN ATTORNEY

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS, AMENDING THE CODE OF ORDINANCES, TOWN OF DOUBLE OAK, TEXAS, BY AMENDING SECTION 6.302 OF ARTICLE 6.300 ("OFFENSIVE CONDITIONS ON REAL PROPERTY") OF CHAPTER 6 ("HEALTH AND SANITATION") BY ADDING A PROHIBITION ON THE PLACEMENT OF PORTABLE STORAGE CONTAINERS ON PUBLIC STREETS AND RIGHTS-OF-WAY AND TO PROHIBIT THE PLACEMENT OF PORTABLE STORAGE CONTAINERS ON REAL PROPERTY FOR PERIODS IN EXCESS OF FORTY-FIVE (45) DAYS; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF FIVE HUNDRED DOLLARS (\$500.00); AND PROVIDING AN EFFECTIVE DATE.**

**DULY PASSED** by the Town Council of the Town of Double Oak, Texas, on the \_\_\_\_ day  
of \_\_\_\_\_, 2019.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
TOWN SECRETARY

# DRAFT

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS, AMENDING THE CODE OF ORDINANCES, TOWN OF DOUBLE OAK, TEXAS, BY AMENDING THE COMPREHENSIVE ZONING ORDINANCE, EXHIBIT A OF ARTICLE 14.100 ("ZONING ORDINANCE ADOPTED") OF CHAPTER 14 ("ZONING"), TO AMEND SECTION 26-1 ("DEFINITIONS") REVISING THE DEFINITION OF "ACCESSORY BUILDING OR ACCESSORY STRUCTURE," PROVIDING A DEFINITION OF "ADDITION;" PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Double Oak finds and determines that a proliferation of accessory structures has occurred throughout the Town in violation of the Town's Accessory Building regulations; that many property owners have avoided the Town's zoning limitations on accessory buildings by simply connecting an accessory building to the main structure by a breezeway or common roof, and that clarity in the difference between an addition to a building and an accessory structure is needed; and,

WHEREAS, the Planning and Zoning Commission of the Town of Double Oak and the governing body of the Town of Double Oak, in compliance with state laws with reference to amending the Comprehensive Zoning Ordinance, have given the requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners and interested persons generally, the governing body of the Town of Double Oak is of the opinion that said zoning ordinance should be amended as provided herein.

**BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS:**

**SECTION 1.** That the Code of Ordinances, Town of Double Oak, be and is hereby amended by amending Section 26-1, "Definitions," of the Comprehensive Zoning Ordinance, Exhibit "A" of Article 14.100 ("Zoning Ordinance Adopted") of Chapter 14 ("Zoning"), to revise regulations relating to accessory buildings by amending the definition of "Accessory Building or Accessory Structure," and adding a new definition of "Addition" after the definition of "Accessory Use" and before the definition of "Airport," without amendment, repeal or change to other parts of Section 26-1, such that the definitions of "Accessory Building or Accessory

Structure” and “Addition” shall henceforth read as follows [underlined language indicates additions, strike-through language indicates deletions]:

**“CHAPTER 14  
ZONING**

**ARTICLE 14.100 ZONING ORDINANCE ADOPTED**

**EXHIBIT A**

**COMPREHENSIVE ZONING ORDINANCE  
TOWN OF DOUBLE OAK, TEXAS**

...

**SECTION 26  
DEFINITIONS**

26-1 The following words, when used in this ordinance, shall have the meanings respectively ascribed to them in this section, unless such construction would be inconsistent with the manifest intent of the terms of this ordinance or where the context of this ordinance clearly indicates otherwise.

Accessory Building or Accessory Structure - shall mean a subordinate building or structure, attached to or detached from the main building, and customarily incidental to the principal building. Distinct from an “addition,” an accessory building or structure is a detached building, or a building or structure connected to the main structure by a breezeway, common roof line, common floor, or common walls. The connection of a structure by a breezeway, floor area or wall or any combination thereof shall not be deemed an addition unless fully enclosed and attached to the main structure by a common roof, floor and walls as an integral part of the main structure.

...

Addition – shall mean an extension or increase in floor area or height of a building or structure. An addition shall be compatible in appearance with the primary structure through similar or identical exterior walls and roofing.

...”

**SECTION 2.** That any provisions of the ordinances of the Town of Double Oak in conflict with the provisions of this ordinance be and same are hereby repealed and any provisions not so in conflict shall remain in force and effect.

**SECTION 3.** That an offense committed before the effective date of this ordinance is governed by the prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

**SECTION 4.** That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

**SECTION 5.** That any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the Town of Double Oak, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of two-thousand dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

**SECTION 5.** That this ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

**DULY ADOPTED** by the Town Council of the Town of Double Oak, Texas on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

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TOWN SECRETARY

APPROVED AS TO FORM:

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TOWN ATTORNEY

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS, AMENDING THE CODE OF ORDINANCES, TOWN OF DOUBLE OAK, TEXAS, BY AMENDING THE COMPREHENSIVE ZONING ORDINANCE, EXHIBIT A OF ARTICLE 14.100 ("ZONING ORDINANCE ADOPTED") OF CHAPTER 14 ("ZONING"), TO AMEND SECTION 26-1 ("DEFINITIONS") REVISING THE DEFINITION OF "ACCESSORY BUILDING OR ACCESSORY STRUCTURE," PROVIDING A DEFINITION OF "ADDITION;" PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE.**

**DULY PASSED** by the Town Council of the Town of Double Oak, Texas, on the \_\_\_\_ day  
of \_\_\_\_\_, 2019.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
TOWN SECRETARY