

DOUBLE OAK TOWN COUNCIL  
PUBLIC NOTICE  
320 WAKETON ROAD  
October 21, 2019  
7:00 P.M.

*OUT OF RESPECT FOR ALL THOSE IN ATTENDANCE, PLEASE REFRAIN FROM TALKING TO OTHER MEMBERS OF THE AUDIENCE DURING THE MEETING*

- I. Opening:
- Call to Order
  - Roll Call
  - Invocation
  - Pledge of Allegiance – American Flag
  - Pledge of Allegiance – Texas Flag

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

II. Citizens comments

- III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

- 1. Consideration and action on minutes of October 7, 2019

IV. Mayor, Council Members and Staff reports:

- 2. Mayor and Council
- 3. Public Works - Code Enforcement – Animal Control
- 4. Administration
- 5. Public Safety
- 6. Road and Drainage Committee

V. New business agenda (consideration and action):

- 7. Discussion, consideration and action on a request from Tyler and Lauren Furlow to park and live in a RV on their lot while building their house.

Presentation: Tyler and Lauren Furlow

- 8. Discussion, consideration and action on three quotes to purchase laptop computer, docking station and warranty

Presentation: Police Chief Derrick Watson

9. Discussion, consideration and action a quote to purchase a redaction computer  
  
Presentation: Police Chief Derrick Watson
10. Discussion, consideration and action on a request from Mike McDaniel to replat Block A, Lot 5 Crossroads Bible Church in the Crossroads Bible Church Addition. The property is located off of FM 407.  
  
Presentation: Assistant Town Secretary Lynn Jones
11. Discussion, consideration and action on town council committee and liaison list  
  
Presentation: Mayor Donnelly
12. Discussion, consideration and action on Town Hall repairs and renovations.  
  
Presentation: Council Member Anita Nelson  
Deputy Mayor Pro-Tem Joe Dent
13. Discussion, consideration and action on purchase of chairs and furniture for Town Hall  
  
Presentation: Council Member Anita Nelson
14. Discussion, consideration and action on authorization of funds for Christmas decorations  
  
Presentation: Mayor Donnelly
15. Discussion, consideration and action on authorization of funds for Christmas holiday open house.  
  
Presentation: Mayor Donnelly
16. Discussion, consideration and action on a resolution in support of Texas State Representative Tan Parker and Denton County Judge Andy Eads; and, denouncing the comments and actions of Texas House Speaker Dennis Bonnen and Representative Dustin Burrows and calling for Texas House Speaker Dennis Bonnen to resign as Speaker of the Texas House of Representatives.  
  
Presentation: Mayor Donnelly

17. Citizens comments

18. Council – staff announcements and comments:

- Town of Double Oak wishes everyone a happy and safe Halloween.

19. Adjournment

As authorized by section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the town attorney on any agenda item listed herein.

Posted this the 18th day of October at 4:00 p.m.

A handwritten signature in cursive script, reading "Eileen Kennedy", is written over a horizontal line.

Town Secretary

**PUBLIC PARTICIPATION**

If you wish to address the Council, please sign the "CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL" sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972.539.9464, fax 972.539.9613 or email to [ekennedy@double-oak.com](mailto:ekennedy@double-oak.com) for additional information.

# UNAPPROVED-NOT FOR PUBLICATION

STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK

The Double Oak Town Council met in a special called session at 7:00 p.m. October 7, 2019 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Scott Whisenhunt	Mayor Pro-Tem
Joe Dent	Deputy Mayor Pro-Tem
Anita Nelson	Council Member
Billie Garrett	Council Member
Von Beougher	Council Member

Also, in attendance were Town Secretary Eileen Kennedy, Assistant Town Secretary Lynn Jones, Police Chief Derrick Watson and town attorney David Berman.

Mayor Donnelly called the meeting to order at 7:01 p.m.

Mayor Pro-Tem Whisenhunt gave the invocation and Deputy Mayor Pro-Tem Dent led the pledge of allegiance to the American and Texas flags.

## II. Citizens comments

None

## III. Consent Agenda

1. Consideration and action on minutes of August 5, 2019
2. Consideration and action on minutes of August 19, 2019
3. Consideration and action on minutes of September 3, 2019
4. Consideration and action on minutes of September 16, 2019
5. Consideration and action on minutes of September 20, 2019
6. Consideration and action on interlocal agreement for shared governance communications & dispatch services with Denton County.
7. Consideration and action on a resolution to increase the rate of deposit to the Texas Municipal Retirement System by the employees to 7%.

Motion Nelson, Dent second to approve the consent agenda as presented.

AYE:	Garrett, Dent, Nelson, Beougher, Whisenhunt
ABSTAIN:	None
NAY:	None

MOTION PASSED

IV. Mayor, Council Members and Staff reports:

8. Mayor and Council

None

9. Public Works - Code Enforcement – Animal Control

PW-The Mayor reported the repaving of Cedarcrest Lanes has been completed and received a complaint from a resident of trash left in the median. The engineers are to get with resident.

CE-the Mayor also commented that code enforcement letters are on going and have received compliance as a result.

10. Administration

Assistant Town Secretary Lynn Jones announced the Planning and Zoning Commission will be meeting October 8, 2019 to consider a request from Mike McDaniel to replat block A1, lot 5 in the Crossroads Bible Church addition.

11. Public Safety

DOPD-Chief Whisenhunt reported the metal pole for the warning siren should be in November 1<sup>st</sup> and set in place shortly thereafter. Flower Mound agreement for the second siren at Cross Timbers and Shiloh has been executed and the P.O. will go before council tonight.

12. Road and Drainage Committee

None

V. New business agenda (consideration and action):

13. Discussion, consideration and action on a request from Tyler and Lauren Furlow to park a RV on their lot while building their house.

Tyler and Lauren Furlow, 150 Trailing Oaks, asked the council for permission to live in a travel trailer on their new property at 125 North Forest for 6 to 7 months while their new home is under construction. They plan to start building in early November.

Council took no action and asked the Furlow's to get input from the surrounding neighbors.

14. Discussion, consideration and action to purchase a traffic radar from Stalker Radar in the amount of \$3,209.50.

Motion Whisenhunt, Beougher second to purchase a traffic radar from Stalker Radar in the amount of \$3,209.50.

AYE: Dent, Whisenhunt, Nelson, Garrett, Beougher  
ABSTAIN: None  
NAY: None

MOTION PASSED

15. Discussion, consideration and action to purchase three replacement in-car video systems from Watch Guard in the amount of \$18,510.00 plus \$750.00 for technical services totaling \$19,260.00

Motion Whisenhunt, second Nelson to purchase three replacement in-car video systems from Watch Guard in the amount of \$18,510.00 plus \$750.00, including installation, for technical services totaling \$19,260.00

AYE: Whisenhunt, Nelson, Garrett, Beougher, Dent,  
ABSTAIN: None  
NAY: None

MOTION PASSED

16. Discussion, consideration and action on quote from Double Oak Concrete to repair a Kings Road drainage culvert in the amount of \$8,500.00.

Motion Nelson, second Garrett to approve the repair of a drainage culvert at Kings Road and approve Double Oak Concrete to make the repairs in the amount of \$8,500.00.

AYE: Garrett, Dent, Nelson, Beougher, Whisenhunt  
ABSTAIN: None  
NAY: None

MOTION PASSED

17. Discussion, consideration and action on town council committee and liaison list

No action

18. Discussion, consideration and action on Town Hall repairs and renovations

Mayor Donnelly thanked Ms. Nelson, Mr. Dent, Mr. Nelson, Mr. Hanna and staff for their hard work on repairs and renovations to Town Hall.

At this time the Mayor skipped to agenda item 20.

20. Discussion, consideration and action on amending the Comprehensive Zoning Ordinance, Exhibit of Article 14.100("Zoning Ordinance Adopted" ) of Chapter 14 ("Zoning"), to amend Section 26-1 ("Definitions") revising the definition of "Accessory Building or Accessory Structure," providing a definition of "Addition".

After discussion, the council remanded the item to the Planning and Zoning Commission for their review and recommendations.

21. Discussion, consideration and action on commercial signage draft ordinance

Motion Whisenhunt, second Dent amend section 3.1302 of Article 3.1300 ("SIGN REGULATIONS") of Chapter 3 ("BUILDING REGULATIONS") to amend subpart (6)(C)(vi)(1) of subsection (b) pertaining to illumination of signs to repeal a requirement for internal lighting for building wall-mounted signage and time limits on illumination; providing a savings clause; providing a repealing clause; providing a severability clause; providing a penalty not to exceed the sum of five hundred dollars (\$500.00); and providing an effective date of October 7, 2019.

AYE: Beougher Garrett, Dent, Whisenhunt, Nelson,  
ABSTAIN: None  
NAY: None

MOTION PASSED

19. Discussion, consideration and action on storage pod draft ordinance

No action taken.

22. Discussion, consideration and action on nominating candidates to the DCAD Board of Directors.

Mayor Donnelly recommended Kelly Sayre and Tom Washington as candidates to the DCAD Board of Directors.

Motion Nelson, second Whisenhunt to nominated Kelly Sayre and Tom Washington to the DCAD Board of Directors.

AYE: Dent, Whisenhunt, Nelson, Garrett, Beougher  
ABSTAIN: None  
NAY: None

MOTION PASSED

23. Update on Waketon Road widening improvement project

An email from town engineer Brian Haynes was at each council members seat. \*

\*a copy is attached and made a part of these minutes

24. Citizens comments:

None

25. Council – staff announcements and comments:

- Billie Garret will not be at the October 21 council meeting

16. Adjournment

With no further business to come before Council, motion Whisenhunt, second Dent, the meeting adjourned at 8:34 p.m.

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Town Secretary

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Mayor

## Eileen Kennedy

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**From:** Haynes, Brian <bHaynes@Halff.com>  
**Sent:** Friday, October 4, 2019 7:49 PM  
**To:** Mike Donnelly; Eileen Kennedy; Lynn Jones  
**Subject:** FW: Waketon Road - Town of Double Oak - 10/4/2019 Progress Update  
**Attachments:** 191004 APPSummary.xlsx

FYI –

**Brian Haynes, PE, CFM**  
Vice President

O: (817) 764-7517  
C: (817) 692-8419

**Halff Associates, Inc.**  
4000 Fossil Creek Blvd.  
Fort Worth, TX 76137-2720



[Halff.com](#) | [LinkedIn](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [YouTube](#)

**From:** Haynes, Brian <bHaynes@Halff.com>  
**Sent:** Friday, October 4, 2019 7:47 PM  
**To:** Andy Eads <andy.eads@dentoncounty.com>; Dianne Edmondson <dianne.edmondson@dentoncounty.com>; Todd Gallaher <todd.gallaher@dentoncounty.com>; Shannon Joski (shannon.joski@dentoncounty.com) <shannon.joski@dentoncounty.com>; von.beougher@doubleoak.texas.gov  
**Cc:** Janicki, Mark <MJANICKI@Halff.com>; Templer, Steve <sTempler@halff.com>; McGahey, Ben <bmcgahey@halff.com>  
**Subject:** Waketon Road - Town of Double Oak - 10/4/2019 Progress Update

To all,

Here's the weekly update on the Waketon Road Project in Double Oak.:

1. Following property owners have accepted offers:
  - Parcel 4 – Owner coordinating w/ lender and Re-Fi.
  - Parcel 6 – Finalizing MOU.
  - Parcel 7 – Accepted
2. Submitted revised offers to all property owners we need prescriptive right-of-way from. Parcel 1 considering. Parcel 8 rejected. (Prepare to rescind offer or ED.)
3. Made offer on September 24<sup>th</sup> to Deborah Rothermel for drainage easement and right-of-way. She generally accepted the offer, but wanted additional clarification put in the Memorandum of Understanding. Halff sent back a revised Memorandum of Understanding to Deborah Rothermel on 10/07/19.
4. The current offers to property owners are in the attached spreadsheet. Here's a summary of the current offers:
  - a. Prescriptive ROW: \$11,200 (Town Funds)
  - b. Right-of-Way\Drainage Easements: \$143,001 (County Funds)
5. We might be able to eliminate three (3) drainage easements by redirecting storm drain to the east. Currently analyzing this option.

6. Coserv Gas has relocated their gas line on the northside of Waketon Road
7. Coserv Electric is currently relocating their electric lines along Waketon Road
8. The Town of Flower Mound and Town of Double Oak have both reviewed the Interlocal Cooperation Agreement (ICA) for their roles in the construction of Waketon Road. We anticipate this agreement will be executed in October.

We will keep you apprised of any updates.

Thanks,  
Brian

**Brian Haynes, PE, CFM**  
Vice President

O: (817) 764-7517  
C: (817) 692-8419

**Halff Associates, Inc.**  
4000 Fossil Creek Blvd.  
Fort Worth, TX 76137-2720



[Halff.com](#) | [LinkedIn](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [YouTube](#)

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WAKETON ROAD - RIGHT-OF-WAY ACQUISITION SUMMARY - TOWN OF DOUBLE OAK, TX												
			ROW Acquisition (Acres)	Drainage Easement (Acres)	Temporary Construction Easement (Acres)	Tract of Land (Acres)	Prescriptive ROW Appraised Value	Right-of-Way Expanded	Drainage Easement Appraised Value	Temporary Construction Easement Appraised Value	Total	Notes
Parcel 1	Property Owner Name	Address	0.0758	-	-	1.589	\$ 3,200.00				\$ 3,200.00	All but declined offer.
Parcel 2	Glass Family Partnership, Ltd	5509 Chinn Chapel Road	-	0.0429		4.000			\$ 5,143.00		\$ 5,143.00	Has accepted offer.
Parcel 4	Judith & Johnathan Hunter	521 Waketon Road	0.1509	-	-	3.330	\$ 2,000.00				\$ 2,000.00	Finalizing
Parcel 5	Mark & Kimberly Rickards	3908 Chapel Court	-	0.0866		4.030	\$		\$ 10,379.00			is willing to accept original offer if ground can stay mostly level.
Parcel 6	Rolin A. Walton	540 Waketon Road	0.3001	0.4674	0.1721	3.505	\$ 1,000.00	\$ 29,327.00	\$ 111,980.00	\$ 8,247.00	\$ 150,554.00	Finalizing the Memo
Parcel 7	Tom & Paula Rutherford	541 Waketon Road	0.1119	-	-	2.500	\$ 1,400.00				\$ 1,400.00	Has accepted offer.
Parcel 8	Amy Sadeghian (Trustee)	560 Waketon Road	0.1377			1.420	\$ 3,600.00				\$ 3,600.00	Non-responsive
Parcel 9	David W. Houston	3905 Chapel Road	-	0.0605		4.080	\$		\$ 7,252.00		\$ 7,252.00	New owner.
Total							\$ 11,200.00	\$ 29,327.00	\$ 134,754.00	\$ 8,247.00	\$ 183,528.00	

## QUOTE CONFIRMATION



DEAR BRIAN SHULTS,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
KXXK239	10/11/2019	TOUGHBOOK	11391101	\$3,602.38

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">PAN FZ-55 IS-836SU 512/8 W10P</a> Mfg. Part#: FZ-55C06CCVM Contract: MARKET	1	5770370	\$2,624.12	\$2,624.12
<a href="#">Havis DS-PAN-421-2 - docking station - VGA</a> Mfg. Part#: DS-PAN-421-2 UNSPSC: 43211602 Contract: Texas IT HW Peripherals - Havis - DIR-TSO-3865 (DIR-TSO-3865)	1	4144999	\$678.10	\$678.10
<a href="#">Panasonic Toughbook 2 Year Extended Warranty</a> Mfg. Part#: CF-SVCLTEXT2Y UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: Texas Panasonic DIR TSO 4025 (DIR-TSO-4025)	1	507320	\$300.16	\$300.16

PURCHASER BILLING INFO		SUBTOTAL	\$3,602.38
<b>Billing Address:</b> DOUBLE OAK POLICE DEPARTMENT ACCOUNTS PAYABLE 320 WAKETON RD DOUBLE OAK, TX 75077-3020 <b>Phone:</b> (972) 355-5995 <b>Payment Terms:</b> Net 30 Days-Govt State/Local		SHIPPING	\$0.00
<b>DELIVER TO</b>  <b>Shipping Address:</b> DOUBLE OAK POLICE DEPARTMENT BRIAN SHULTS 320 WAKETON RD DOUBLE OAK, TX 75077-3020 <b>Phone:</b> (972) 355-5995 <b>Shipping Method:</b> DROP SHIP-GROUND		SALES TAX	\$0.00
		GRAND TOTAL	\$3,602.38
		<b>Please remit payments to:</b>  CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION



Alyssa McArthur-Guzman

(877) 621-3156

alysmca@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>  
For more information, contact a CDW account manager

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Pricing Proposal  
Quotation #: 17862739  
Created On: 10/8/2019  
Valid Until: 10/31/2019

## City of Double Oak TX

**Brian Shults**  
320 Waketon Road  
Double Oak, TX 75077  
United States  
Phone: 9723555995  
Fax:  
Email:

## Account Executive

**Michael Nguyen**  
P.O. Box 847434  
Dallas, TX 75284-7434  
Phone: 732-584-8248  
Fax:  
Email: michael\_nguyen@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Fz-Toughpad I5-8365U1.6Ghz 14.0In 512Gb Ssd 8Gb W10p Panasonic - Part#: FZ-55C06CCVM <b>Note:</b> In Stock Qty:1	1	\$2,703.00	\$2,703.00
2 Havis DS-PAN-421-2 - Docking station - VGA - for Panasonic Toughbook 54, 54 Gloved Multi Touch, 54 Lite, 54 Performance, 54 Prime Havis - Part#: DS-PAN-421-2 <b>Note:</b> In Stock Qty:1	1	\$748.00	\$748.00
3 Panasonic Extended Warranty - Extended service agreement - parts and labor - 2 years (4th/5th year) - for Toughbook 19, 31, 52, 53, 74, C1, F9, S10, T8 Panasonic - Part#: CF-SVCLTEXT2Y <b>Note:</b> In stock Qty:1	1	\$312.00	\$312.00
Subtotal			\$3,763.00
Shipping			\$0.00
Total			\$3,763.00

## Additional Comments

**Please Note: Panasonic has a zero returns policy for their Toughbooks and Toughpads**

**Thank you for choosing SHI-GSI To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional Information including Hardware, Software and Services Contracts, please contact an SHI-GS Inside Sales Representative at (800) 870-6079.**

**SHI Government Solutions, Inc. is 100% Minority Owned, Woman Owned Business.  
TAX ID# 22-3695478; DUNS# 14-724-3096**

*The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.*





## A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

<b>Quote No.</b>	<b>3000047549599.1</b>	<b>Sales Rep</b>	Allie Ziober
<b>Total</b>	<b>\$2,333.19</b>	<b>Phone</b>	(800) 456-3355, 7250213
<b>Customer #</b>	36174438	<b>Email</b>	Allie_Ziober@Dell.com
<b>Quoted On</b>	Oct. 03, 2019	<b>Billing To</b>	ACCOUNTS PAYABLE
<b>Expires by</b>	Nov. 02, 2019		DOUBLE OAK POLICE DEPT
			320 WAKETON RD
			DOUBLE OAK, TX 75077-3020

### Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,  
Allie Ziober

### Shipping Group

<b>Shipping To</b>	<b>Shipping Method</b>
BRIAN SHULTS DOUBLE OAK POLICE DEPT 320 WAKETON RD DOUBLE OAK, TX 75077 (972) 539-9464	Standard Delivery

Product	Unit Price	Qty	Subtotal
Precision 3630 Tower	\$1,849.17	1	\$1,849.17
Dell 24 Monitor - P2419H	\$327.59	1	\$327.59
Dell Dual Monitor Stand - MDS19	\$125.39	1	\$125.39
Dell Stereo Soundbar - AC511M	\$31.04	1	\$31.04

## Shipping Group Details

### Shipping To

BRIAN SHULTS  
DOUBLE OAK POLICE DEPT  
320 WAKETON RD  
DOUBLE OAK, TX 75077  
(972) 539-9464

### Shipping Method

Standard Delivery

<b>Precision 3630 Tower</b>		<b>\$1,849.17</b>	<b>Qty</b>	<b>Subtotal</b>
Estimated delivery if purchased today:			<b>1</b>	<b>\$1,849.17</b>
Nov. 06, 2019				
Contract # 70137				
Customer Agreement # Dell Std Terms				
Description	SKU	Unit Price	Qty	Subtotal
Precision 3630 Tower CTO BASE	210-AOZN	-	1	-
Intel Core i9-9900K, 8 Core, 16MB Cache, 3.6Ghz, 5.0 Ghz Turbo w/UHD Graphics 630	338-BTZS	-	1	-
Dell Precision Tower 3630 Heatsink (95W)	412-AAOT	-	1	-
Windows 10 Pro, 64bit English, French, Spanish	619-ANUL	-	1	-
No AutoPilot	340-CKSZ	-	1	-
Microsoft(R) Office 30 Days Trial	658-BCSB	-	1	-
Radeon Pro WX 7100, 8GB, 4 DP	490-BEKR	-	1	-
Precision 3630 Tower with 850W up to 90% efficient PSU (80Plus Gold) with SD card reader	321-BESY	-	1	-
32GB (2x16GB) 2666MHz DDR4 UDIMM Non-ECC	370-AEFW	-	1	-
No Out-of-Band Systems Management	631-ABTO	-	1	-
No Wireless LAN Card	555-BBFO	-	1	-
C5 M.2 SSD + 3.5 1-3 HD	449-BBMM	-	1	-
M.2 1TB PCIe Class 40 Solid State Drive	400-AXXP	-	1	-
Thermal Pad for PCIe SSD	412-AAPT	-	1	-
No Additional Hard Drive	401-AADF	-	1	-
No Additional Hard Drive	401-AADF	-	1	-
No Additional Hard Drive	401-AADF	-	1	-
No Additional Hard Drive	401-AADF	-	1	-
No Optical Drive	429-ABHB	-	1	-
No RAID	780-BBCJ	-	1	-
Black Dell KB216 Wired Multi-Media Keyboard English	580-ADJC	-	1	-
Black Dell MS116 Wired Mouse	275-BBBW	-	1	-
Thank You for Choosing Dell	340-ADBJ	-	1	-
No Additional Network Card Selected (Integrated NIC included)	555-BBJO	-	1	-
Not selected in this configuration	817-BBBC	-	1	-
No PCIe add-in card	492-BBFF	-	1	-

Oct. 09, 2019  
Contract # 70137  
Customer Agreement # Dell Std Terms

Description	SKU	Unit Price	Qty	Subtotal
Dell Dual Monitor Stand - MDS19	452-BDGB	-	1	-
			Qty	Subtotal
		\$31.04	1	\$31.04

**Dell Stereo Soundbar – AC511M**  
Estimated delivery if purchased today:  
Oct. 09, 2019  
Contract # 70137  
Customer Agreement # Dell Std Terms

Description	SKU	Unit Price	Qty	Subtotal
Dell Stereo Soundbar – AC511M	520-AAOT	-	1	-

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Subtotal:	\$2,333.19
Shipping:	\$0.00
Estimated Tax:	\$0.00
<hr/>	
Total:	\$2,333.19



**TOWN COUNCIL MEETING  
AGENDA ITEM #  
October 21, 2019**

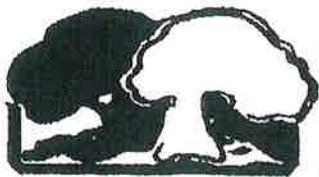
**AGENDA ITEM:** Discussion, consideration and action on a request from Mike McDaniel to replat Block A, Lot 5 Crossroads Bible Church in the Crossroads Bible Church Addition. The property is located off of FM 407.

**STAFF CONTACT:** Lynn

**DESCRIPTION:** Having submitted a form to vacate the plat approved by the Town Council on 6/3/2019, Mr. McDaniel has submitted a new replat to abandon the drainage utility easement.

**ATTACHMENTS:** Application for replat  
Authorized agent affidavit  
Halff engineering approval of replat  
Replat

**RECOMMENDED ACTION:** Approval as recommended by the Planning and Zoning Commission.  
6 ayes  
0 nays



TOWN OF DOUBLE OAK  
320 WAKETON ROAD  
DOUBLE OAK, TEXAS 75077  
(972) 339-9464

## DOUBLE OAK

### Applicant Information:

Name: Marcus "Katy" Foran  
Address: 3000 NE 63<sup>rd</sup> St.  
Oklahoma City, OK 73121  
Email: Marcus.Foran@Brauns-Com

### Interest in Property:

### Telephone Numbers:

Home: \_\_\_\_\_ Work: (405) 620-7223  
Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

### Double Oak Property Addresses:

5999 FM 407

### Property Owner:

Name: Braun's Ice Cream & Dairy Stores Telephone: 405-620-7223  
Address: 3000 NE 63<sup>rd</sup> Street, Oklahoma City, OK 73121 Fax: \_\_\_\_\_

### Legal Description of Property:

Lot: SR Block: 1 Subdivision: Cross Roads Bible Church Addition  
Acreage: 2.098 Lot Frontage: FM 407 / 154.56' RL Lot Depth: 265.22'

### Name of Licensed Surveyor or Professional Engineer:

Thomas W. Mack 5119 972-370-5871  
Name License Number Telephone Number

### Description of Request:

### Current Zoning:

### Proposed Land Usage: Commercial

For office  
use only

Request Number: \_\_\_\_\_  
Date Prepared: 10/7/19

### Application For:

Zoning Change Request ☐  
Zoning Variance Request ☐  
Preliminary Development Plan ☐  
Final Development Plan ☐  
Replatting ☒  
Site Plan ☐  
Sign ☐  
Oil & Gas Drilling Variance ☐

Fee: \$

Date Paid: 2500 10/8/19

Marcus D. Foran 10/7/19  
Signature of Applicant Date

Received By

Date



Town of Double Oak

AFFIDAVIT

I, Marcus D. Foran owner of Lot 1 BIK 5  
give permission to  
my property, Crossroads Bible Church

Signature \_\_\_\_\_ Date \_\_\_\_\_

OWNER NOTARIZATION

STATE OF TEXAS  
COUNTY OF DENTON

The foregoing instrument was acknowledged before me this 10/4/19 day of \_\_\_\_\_, 2019, by \_\_\_\_\_, who is personally known to me or who has produced identification.

Notary Public



AGENT SIGNATURE PAGE

I, Marcus D. Foran being duly sworn, depose and say that I serve as agent for the owner(s) in making this petition and that the owner(s) (has) (have) authorized me to act in this capacity. Further, I depose and say that the statements and answers herein contained and other information attached hereto present the arguments in behalf of the petition herein requested to the best of my ability and that the statements and information above referred to are in all respects true and correct to the best of my knowledge and belief.

Marcus D. Foran  
Signature of Agent, Lessee, or Buyer(s)

\_\_\_\_\_  
Signature of Agent, Lessee, or Buyer(s)

Marcus D. Foran  
Printed Name of Agent, Lessee, or Buyer(s)

\_\_\_\_\_  
Printed Name of Agent, Lessee, or Buyer(s)

AGENT NOTARIZATION

STATE OF ~~TEXAS~~ Oklahoma  
COUNTY OF ~~DENTON~~ Oklahoma

The foregoing instrument was acknowledged before me this 4 day of October, 2019, by Marcus D. Foran, who is personally known to me or who has produced identification.

Melodie Green  
Notary Public





October 7, 2019  
AVO 35308.002

Ms. Eileen Kennedy  
Town of Double Oak  
320 Waketon Road  
Double Oak, TX 75077

**RE: Cross Roads Bible Church Addition Lot 5R, Block 1 Revised Replat  
1<sup>st</sup> Review**

Dear Ms. Kennedy:

The Town of Double Oak received the above referenced revised replat on October 7, 2019. The owner is Mike McDaniel, engineer is Kimley-Horn, and developer is Braum's Ice Cream and Dairy Stores.

The purpose of this replat is to abandon the existing drainage & utility easement through the center of the property. Per Double Oak ordinance, fire lanes do not need to be dedicated by plat. Fire lane revisions will only be shown on the site plan.

**Halff recommends approval of the revised plat.**

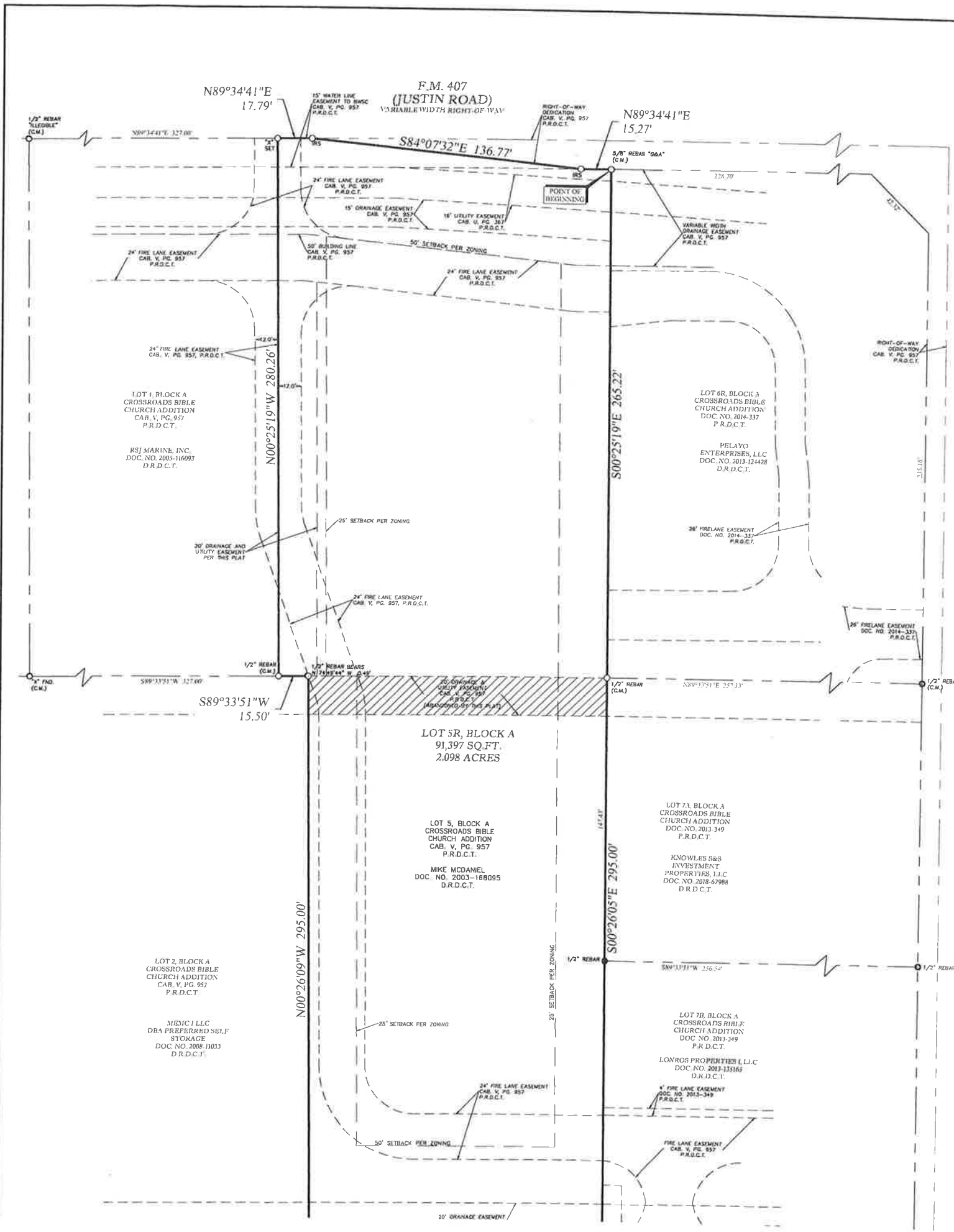
Sincerely,

**HALFF ASSOCIATES, INC.**

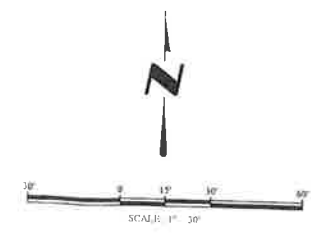
A handwritten signature in blue ink that reads "Leah M. Hodge".

Leah M. Hodge, PE, CFM  
Project Manager

C: Lynn Jones – Municipal Court  
Von Beougher – Council Member



CHIN CHAPEL ROAD  
VARIABLE WIDTH RIGHT-OF-WAY



STATE OF TEXAS §  
COUNTY OF DENTON §  
This is to certify that I, Thomas W. Mauk, a Registered Professional Land Surveyor of the State of Texas, have plotted the subdivision from an actual survey on the ground, and that this plat correctly represents that survey made by me or under my direction and supervision.  
**PRELIMINARY**  
THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT DATED 10/7/2019  
Thomas W. Mauk, R.P.L.S.  
No. 5119

STATE OF TEXAS §  
COUNTY OF DENTON §  
BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared Thomas W. Mauk, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that she executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Public in and for the State of Texas

- SURVEYOR'S NOTES:**
- Bearings and distances are based on the State Plane Coordinate System, Texas North Central Zone (4202) North American Datum of 1983 (NAD 83)(US Foot) with a combined scale factor of 1.000150630.
  - This property lies within Zone "X" (Unshaded) of the Flood Insurance Rate Map for Denton County, Texas and Incorporated Areas, map no. 48121C0530 G, with an effective date of April 18, 2011, via scaled map location and graphic plotting.
  - Notice: Selling a portion of this addition by metes and bounds is a violation of City subdivision ordinance and state platting statutes and is subject to fines and withholding of utilities and building certificates.
  - The purpose of this Re Plat is to abandon the 20 foot drainage and utility easement.
  - Zoned as Business Office Park.

- LEGEND OF ABBREVIATIONS**
- D.R.D.C.T. DEED RECORDS, DENTON COUNTY, TEXAS
  - P.R.D.C.T. PLAT RECORDS, DENTON COUNTY, TEXAS
  - ROW RIGHT OF WAY
  - IRS 1/2 INCH CAPPED REBAR STAMPED "ASC" SET
  - C.M. CONTROLLING MONUMENT
  - BWSC BARTONVILLE WATER SUPPLY COMPANY

STATE OF TEXAS §  
COUNTY OF DENTON §  
Being a tract of land situated in the Silas Wakefield Survey, Abstract No. 1379, in the Town of Double Oak, Denton County, Texas, being all of Lot 5, Block A of Cross Roads Bible Church Addition, an addition to the Town of Double Oak, Denton County, Texas (P.R.D.C.T. more particularly described by metes and bounds as follows (Bearings and distances are based on the State Plane Coordinate System, Texas North Central Zone (4202) North American Datum of 1983 (NAD 83)(US Foot) with a combined scale factor of 1.000150630):

**BEGINNING** at a 5/8 inch rebar with a cap stamped "G&A" found for the Northeast corner of said Lot 5, same being the corner of Lot 6R, Block A of Crossroads Bible Church Addition, an addition to the Town of Double Oak, Denton County, Texas, according to the Plat thereof recorded in Document No. 2014-337, P.R.D.C.T. and lying on the South right-of-way line (Justin Road) (variable width right-of-way).

**THENCE** South 00 Degrees 25 Minutes 19 Seconds East, departing the South right-of-way line of said F.M. 407, with line of said Lot 5, and with the West line of said Lot 6R, a distance of 265.32 feet to a 1/2 inch rebar found for the Southwest corner of said Lot 7A, Block A of Crossroads Bible Church Addition, an addition to the Town of Double Oak, Denton County, Texas, according to the Plat thereof recorded in Document No. 2013-349, P.R.D.C.T.

**THENCE** South 00 Degrees 26 Minutes 05 Seconds East, with the West line of said Lot 7A, passing at a distance of 147.12 feet to the Southwest corner of said Lot 7A, same being the Northwest corner of Lot 7B, Block A of said this Cross Roads Bible Church Addition, and continuing with the West line of said Lot 7B for a total distance of 295.00 feet to the Southwest corner of said Lot 7B, same being the Southeast corner of said Lot 5 and lying on the line of Lot 1R, Block A of said first-referenced Cross Roads Bible Church Addition.

**THENCE** South 89 Degrees 33 Minutes 51 Seconds West, with the North line of said Lot 1R, a distance of 153.30 feet to the Southwest corner of said Lot 5, same being the Southeast corner of Lot 2, Block A of said first-referenced Cross Roads Bible Church Addition.

**THENCE** North 00 Degrees 26 Minutes 09 Seconds West, departing the North line of said Lot 1R, with the East line of said Lot 5, a distance of 295.00 feet to a point for the Northeast corner of said Lot 2, same being an interior "ell" corner of said Lot 5, found in concrete for reference bears North 74 Degrees 49 Minutes 44 Seconds West, a distance of 0.49 feet.

**THENCE** South 89 Degrees 33 Minutes 51 Seconds West, with the North line of said Lot 2, a distance of 15.50 feet to a point for the Southeast corner of Lot 4, Block A of said first-referenced Cross Roads Bible Church Addition.

**THENCE** North 00 Degrees 25 Minutes 19 Seconds West, departing the North line of said Lot 2, with the East line of said Lot 5, a distance of 280.26 feet to an "X" found on concrete for the Northeast corner of said Lot 4, same being the Northwest corner of said Lot 5, and lying on the South right-of-way line of said F.M. 407.

**THENCE** North 89 Degrees 34 Minutes 41 Seconds East, with the South right-of-way line of said F.M. 407, a distance of 1/2 inch rebar with a cap stamped "ASC" set for corner.

**THENCE** South 84 Degrees 07 Minutes 32 Seconds East, continuing with the South right-of-way line of said F.M. 407, a distance of 136.77 feet to a 1/2 inch rebar with a cap stamped "ASC" set for corner.

**THENCE** North 89 Degrees 34 Minutes 41 Seconds East, continuing with the South right-of-way line of said F.M. 407, a distance of 15.27 feet to the **POINT OF BEGINNING** and containing 91,397 square feet or 2.098 acres of land, more or less.

**OWNERS DEDICATION:**

**NOW, THEREFORE KNOW ALL MEN BY THESE PRESENTS:**  
THAT Mike McDaniel does hereby adopt this plat designating the herein above described property as **LOT 5R, BLOCK A, CROSSROADS BIBLE CHURCH ADDITION**, an addition to the Town of Double Oak, Denton County, Texas. The easements herein are hereby reserved for the purposes as indicated. All streets, alleys, rights-of-way are hereby dedicated in fee to the Town of Double Oak for municipal purposes. The utility and fire lane easements (streets, alleys, and common areas) shall be the public, fire and police units, garbage and rubbish collection agencies and all public and private utilities for each particular building, trees, shrubs or other improvements or growths shall be constructed, reconstructed or placed upon, over or across easements as shown. Said utility easements being hereby reserved for the mutual use and accommodation of all public utilities desiring to use same.

All and any public utility shall have the right to remove and keep removed all or parts of any buildings, fences, trees, shrub improvements or growths which in any way endanger or interfere with the construction, maintenance or efficiency of its system on the utility easements and all public utilities shall at all times have the full right of ingress and egress to and from the said utility easements for the purpose of construction, reconstructing, inspecting, patrolling, maintaining and adding to or all or parts of its respective systems without the necessity at any time of procuring the permission of anyone. Any public have the right of ingress and egress to private property for the purposes of reading meters and any maintenance and service ordinarily performed by that utility.

This plat approved subject to all platting ordinances, rules, regulations and resolutions of the Town of Double Oak.

Witness my hand this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
Mike McDaniel, Owner

STATE OF TEXAS §  
COUNTY OF \_\_\_\_\_ §

Before me, undersigned Notary Public in and for said County and State, on this day personally appeared Mike McDaniel for the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purposes and considerations therein expressed.

Given under my hand and seal of office this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Public, State of Texas \_\_\_\_\_ NOTARY SEAL  
My Commission Expires \_\_\_\_\_

Approved: \_\_\_\_\_  
Mayor \_\_\_\_\_ Date \_\_\_\_\_

Acknowledged:  
This approval shall be invalid unless the approved Final Plat for such Subdivision/Addition is recorded in the office of the Clerk of Denton County, Texas within ninety (90) days from said date of final approval.  
Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Town Secretary \_\_\_\_\_  
Town of Double Oak, Texas

**REPLAT  
CROSSROADS  
BIBLE CHURCH ADDITION  
LOT 5R BLOCK A**

## COUNCIL LIAISON APPOINTMENTS

Liaison is defined as to perform as neither an advocate nor an opponent but rather to act as a conduit for organizations, staff, boards, commissions, committees, etc. to facilitate communication between Council and entity without prejudice.

<u>BOARD/COMMISSION/DEPARTMENT/ORGANIZATION</u>	<u>LIAISON</u>
Double Oak Volunteer Fire Department	Nelson/Garrett
Double Oak Police Department	Dent/Nelson
Planning & Zoning Commission	/
Board of Adjustment	Beougher/
Upper Trinity Regional Water District	Donnelly
Cross Timbers Water Supply Corporation	Donnelly
School Districts/Denton County/Neighboring Towns	Donnelly/Beougher
Double Oak Women's Club	Garrett

## STANDING COMMITTEES

<u>COMMITTEE</u>	<u>COUNCIL LIAISON</u>	<u>MEMBERS</u>
Investment Committee	Dent/ Garrett	Dick Cook Eileen Kennedy Ted Gruenloh Gary Garrett
Master Plan Committee	Dent/	Gary Garrett
Ordinance Review Committee	Dent/ Garrett	
Information Technology Committee	Dent/	Derrick Watson Dick Cook
Town Hall Renovation Committee Town Beautification Committee Conservation/Tree Committee		
Roads/Drainage Committee	Nelson/ Beougher	Dick Cook Jeff Crannell Gary Garrett Brian Haynes Gary Goodman Nan Bowen Mark Rose

THE MAYOR IS AN AUTOMATIC LIAISON TO ALL DEPARTMENTS/ BOARDS/COMMITTEES