

DOUBLE OAK TOWN COUNCIL
PUBLIC NOTICE
320 WAKETON ROAD
October 7, 2019
7:00 P.M.

*OUT OF RESPECT FOR ALL THOSE IN ATTENDANCE, PLEASE REFRAIN FROM
TALKING TO OTHER MEMBERS OF THE AUDIENCE DURING THE MEETING*

- I. Opening:
- Call to Order
 - Roll Call
 - Invocation
 - Pledge of Allegiance – American Flag
 - Pledge of Allegiance – Texas Flag

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

II. Citizens comments

- III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of August 5, 2019
2. Consideration and action on minutes of August 19, 2019
3. Consideration and action on minutes of September 3, 2019
4. Consideration and action on minutes of September 16, 2019
5. Consideration and action on minutes of September 20, 2019
6. Consideration and action on interlocal agreement for shared governance communications & dispatch services with Denton County.
7. Consideration and action on a resolution to increase the rate of deposit to the Texas Municipal Retirement System by the employees to 7%.

IV. Mayor, Council Members and Staff reports:

8. Mayor and Council
9. Public Works - Code Enforcement – Animal Control
10. Administration
11. Public Safety
12. Road and Drainage Committee

V. New business agenda (consideration and action):

13. Discussion, consideration and action on a request from Tyler and Lauren Furlow to park a RV on their lot while building their house.

Presentation: Tyler and Lauren Furlow

14. Discussion, consideration and action to purchase a traffic radar from Stalker Radar in the amount of \$3,209.50.

Presentation: Police Chief Derrick Watson

15. Discussion, consideration and action to purchase three replacement in-car video systems from Watch Guard in the amount of \$18,510.00 plus \$750.00 for technical services totaling \$19,260.00

Presentation: Police Chief Derrick Watson

16. Discussion, consideration and action on quote from Double Oak Concrete to repair a Kings Road drainage culvert in the amount of \$8,500.00.

Presentation: Mayor Donnelly

17. Discussion, consideration and action on town council committee and liaison list

Presentation: Mayor Donnelly

18. Discussion, consideration and action on Town Hall repairs and renovations:

Presentation: Council Member Anita Nelson
Deputy Mayor Pro-Tem Joe Dent

19. Discussion, consideration and action on storage pod draft ordinance

Presentation: Mayor Donnelly

20. Discussion, consideration and action on amending the Comprehensive Zoning Ordinance, Exhibit of Article 14.100("Zoning Ordinance Adopted") of Chapter 14 ("Zoning"), to amend Section 26-1 ("Definitions") revising the definition of "Accessory Building or Accessory Structure," providing a definition of "Addition".

Presentation: Mayor Donnelly

21. Discussion, consideration and action on commercial signage draft ordinance

Presentation: Mayor Donnelly

22. Discussion, consideration and action on nominating candidates to the DCAD Board of Directors.

Presentation: Mayor Donnelly

23. Update on Waketon Road widening improvement project

Presentation: Halff Engineering

24. Citizens comments:

25. Council – staff announcements and comments:

26. Adjournment

As authorized by section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the town attorney on any agenda item listed herein.

Posted this the 4th day of October at 4:00 p.m.

Eileen Kennedy

Town Secretary

PUBLIC PARTICIPATION

If you wish to address the Council, please sign the “CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL” sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this

UNAPPROVED-NOT FOR PUBLICATION

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. August 5, 2019 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Scott Whisenhunt	Mayor Pro-Tem
Joe Dent	Deputy Mayor Pro-Tem
Anita Nelson	Council Member
Billie Garrett	Council Member

Also, in attendance were Town Secretary Eileen Kennedy, Assistant Town Secretary Lynn Jones, Police Chief Derrick Watson, and Town Attorney David Berman and Town Engineer Brian Haynes.

Mayor Donnelly called the meeting to order at 7:00 p.m.

Mayor Pro-Tem Whisenhunt gave the invocation and Deputy Mayor Pro-Tem Dent led the pledges to the American and Texas flags.

II. Citizens comments

Phyllis Meyerson, 133 East View Court, asked about the process the council wanted regarding appointments to the Board of Adjustments.

III. Consent Agenda - All consent agenda items listed are routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

IV, Mayor, Council Members and Staff reports:

1. Mayor and Council

None

2. Public Works and Code Enforcement

Mayor Donnelly commented on damages to guardrail at Victory Lane and Simmons Road. Halff is to get quotes on repairs.

3. Administration

Assistant Town Secretary Lynn Jones gave a brief outline and passed out information on H.B. 2429 and H.B. 2439*.

4. Public Safety

DOVFD reported all was quiet and Police Chief Derrick Watson gave his quarterly report that was in the agenda packet

5. Road and Drainage Committee

A crack sealing company is to drive all streets and a number bring to their next meeting.

V. New business agenda (consideration and action):

6. Discussion, consideration and action on an appointment to fill a vacant Town Council seat

Residents that submitted applications were:

Martha Holman, 235 North Forest Lane
Von Beougher, 140 Eagles Peak Lane
Tim Bologna, 380 Oak Trail Drive

Each candidate spoke to Council expressing their desires to serve on the Town Council.

The Mayor adjourned the meeting at 7:45 p.m. into executive session.
The Mayor reopened the meeting at 8:00 p.m. to regular session.

Motion Dent, second Garrett to appoint Von Beougher to fill the vacancy on Council until May 2020.

AYE: Garrett, Dent, Whisenhunt
ABSTAIN: None
NAY: Nelson

MOTION PASSED 3 to 1

7. Discussion, consideration and action on awarding the bid for the Cedarcrest Lane street paving project

Town Engineer Brian Haynes reported he received eight bids for the paving project and recommended H.D. Cook Rock Solid. The contractor said it would take 5-12 days to complete the project

* attached and made a part of these minutes

Motion Nelson, second Whisenhunt to award H.D. Cook Rock Solid the Cedarcrest Lane street paving project in an amount not to exceed \$160,000.

AYE: Garrett, Dent, Whisenhunt, Nelson, Beougher
ABSTAIN: None
NAY: None

MOTION PASSED

8. Discussion, consideration and action on accepting the 2019 certified appraisal tax roll

Motion Whisenhunt, second Dent to accept the 2019 Certified Appraisal Totals from Denton County

AYE: Dent, Whisenhunt, Nelson, Garrett, Beougher
ABSTAIN: None
NAY: None

MOTION PASSED

9. Discussion, consideration and action on Town Hall – Town property renovations.

Council member Nelson showed carpet and paint samples.

10. Discussion, consideration and action on authorizing funds to replace light fixtures and light bulbs at Town Hall, park pavilion and J. B. Wright Park.

Motion Nelson, second Beougher to authorize the purchase of light fixtures and light bulbs at Town, Hall, park pavilion and J.B. Wright Park in an amount not to exceed \$4,000

AYE: Whisenhunt, Nelson, Garrett, Beougher, Dent
ABSTAIN: None
NAY: None

MOTION PASSED

The Mayor moved to item 12. in the agenda order.

12. Discussion, consideration and action on setting proposed maximum tax rate for fiscal year 2019-2020; budget calendar; setting public hearing dates and times for proposed fiscal year budget and tax rate and adoption of final fiscal year budget and tax rate.

Motion Whisenhunt, second Dent to propose a maximum tax rate of \$0.230000 per \$100 evaluation.

AYE: Nelson, Dent, Whisenhunt, Garrett, Beougher,
ABSTAIN: None
NAY: None

MOTION PASSED

Motion Whisenhunt, second Nelson to set the public hearings for the 2019-2020 budget and tax rate as follows:

09/03/19 at 7:00 p.m. - First Public Hearing on Budget & Tax Rate
09/16/19 at 7:00 p.m. - Second Public Hearing on the Tax Rate

AYE: Garrett, Nelson, Beougher, Whisenhunt, Dent
ABSTAIN: None
NAY: None

MOTION PASSED

Motion Whisenhunt, second Nelson to set September 20, 2019 at 7:00 p.m. to adopt the 2019-2020 Budget and set the tax rate for 2019-2020

AYE: Beougher, Whisenhunt, Dent, Nelson, Garrett,
ABSTAIN: None
NAY: None

MOTION PASSED

The meeting returned to the agenda order.

11. Discussion, consideration and action on 2019-2020 proposed fiscal year budget and tax rate.

Town Treasurer Billie Garrett projected the 2019-2020 working budget for council and the audience. Each line item was addressed with more adjustments to come in future council meetings.

13. Citizens comments:

Phyllis Meyerson, 133 East View Court, congratulated Von Beougher on his appointment to the Town Council.

14. Council – staff announcements and comments:

- Deborah Schmidt will have her 17-year anniversary with Double Oak on August 8th
- Lonnie Sneed will have his 3-year anniversary with Double Oak on August 8th
- Michael Wyman will have his 13-year anniversary with Double Oak on August 21st

15. Adjournment

With no further business to come before Council, motion Beougher, second Whisenhunt, the meeting adjourned at 9:08 p.m.

Town Secretary

Mayor

**TOWN COUNCIL MEETING
AUGUST 5, 2019**

DESCRIPTION: H.B. 2439 passed this legislative session effective September 1, 2019.

Regulates the building product or material used in construction of residential or commercial buildings.

ATTACHMENTS: H.B. 2439
Scott Houston, TML Attorney, summary of the bill
2006, 2012, 2015 and 2018 International Building Code charts for exterior coverings that are allowed
Samples of a few of the product/materials allowed
Double Oak masonry requirements

H.B. 2439 (Phelan/Buckingham) – Building Materials: provides that:

- 1. “national model code” means a publication that is developed, promulgated, and periodically updated at a national level by organizations consisting of industry and government fire and building safety officials through a legislative or consensus process and that is intended for consideration by units of government as local law, including the International Residential Code, the National Electrical Code, and the International Building Code;**
- 2. a governmental entity, including a city, may not adopt or enforce a rule, charter provision, ordinance, order, building code, or other regulation that:**
 - (a) prohibits or limits, directly or indirectly, the use or installation of a building product or material in the construction, renovation, maintenance, or other alteration of a residential or commercial building if the building product or material is approved for use by a national model code published within the last three code cycles that applies to the construction, renovation, maintenance, or other alteration of the building; or**
 - (b) establishes a standard for a building product, material, or aesthetic method in construction, renovation, maintenance, or other alteration of a residential or commercial building if the standard is more stringent than a standard for the product, material, or aesthetic method under a national model code published within the last three code cycles that applies to the construction, renovation, maintenance, or other alteration of the building;**
- 3. a governmental entity that adopts a building code governing the construction, renovation, maintenance, or other alteration of a residential or commercial building may amend a provision of the building code to conform to local concerns if the amendment does not conflict with the prohibition in (2), above.**

H.B. 2439 (2019)
Legal Q&A
Scott Houston

1. What is H.B. 2439?

H.B. 2439 by Representative Dade Phelan (R – Beaumont) is effective September 1, 2019, and generally provides – with some exceptions – that a governmental entity, including a city, may not adopt or enforce a rule, charter provision, ordinance, order, building code, or other regulation that: (1) prohibits or limits, directly or indirectly, the use or installation of a building product or material in the construction, renovation, maintenance, or other alteration of a residential or commercial building if the building product or material is approved for use by a national model code published within the last three code cycles that applies to the construction, renovation, maintenance, or other alteration of the building; or (2) establishes a standard for a building product, material, or aesthetic method in construction, renovation, maintenance, or other alteration of a residential or commercial building if the standard is more stringent than a standard for the product, material, or aesthetic method under a national model code published within the last three code cycles that applies to the construction, renovation, maintenance, or other alteration of the building. *See* TEXAS GOV'T CODE Section 3000.002(a)(1) & (2).

A rule, charter provision, ordinance, order, building code, or other regulation adopted by a city that conflicts with the bill is void. 3000.002(e).

2. Why was the bill needed?

According to the Texas House Business and Commerce Committee Report:

There have been concerns raised regarding the elimination of consumer and builder choice in construction through overly restrictive local municipal zoning ordinances, building codes, design guidelines, and architectural standards. Critics argue that these restrictive ordinances, codes, guidelines, and standards create monopolies, increase the cost of construction, and ultimately price thousands of Texans out of the housing market. C.S.H.B. 2439 seeks to address these concerns and eliminate the ability of a governmental entity to enact overly restrictive, vendor-driven building regulations.

In other words, the undertone was that cities were enacting ordinances that required builders to use products available from only one or a few sources to benefit those vendors. Of course, the bill goes much, much further than that. Legislators are already hearing from city officials about the bill's detrimental affects.

3. What is meant by a city regulation that “prohibits or limits, directly or indirectly, the use or installation of a building product or material in the construction, renovation, maintenance, or other alteration of a residential or commercial building if the building product or material is approved for use by a national model code published within the last three code cycles that applies to the construction, renovation, maintenance, or other alteration of the building?”

The best way to understand this core provision of the bill is to break it down into two elements:

- The bill clearly applies only to residential or commercial “buildings.” 3000.002(a)(1). Those terms are not defined, so their normal meaning applies. 311.011. That means it is safe to say that single- and multi-family homes, as well apartments, are subject to the bill’s limitations. Commercial buildings typically include retail and warehouses, but not industrial or more intense uses. A city can define the terms by ordinance, but shouldn’t be unreasonable. In other words, it doesn’t make sense to classify a single-family home as an industrial use.

“Construction, renovation, maintenance, or other alteration” appears to cover just about any type of change to a building.

- A “building product or material [that] is approved for use by a national model code published within the last three code cycles that applies to the construction, renovation, maintenance, or other alteration of the building.” 3000.002(a)(1).

Most agree that the language above references the International Code Council model codes and a handful of others. Currently, cities should normally be operating under: (1) the International Residential Code (IRC) for residential construction; (2) the National Electrical Code (NEC) for electrical construction in both residential and commercial construction; and (3) the International Energy Conservation Code (IECC) and the International Building Code (IBC) for all construction other than single-family residential. With regard to plumbing codes, a city may be operating under the plumbing provisions of the IRC and/or either the plumbing provisions of the Uniform Plumbing Code (UPC) or International Plumbing Code (IPC). Other ICC Codes includes the International Fire Code (IFC), the International Fuel Gas Code (IFGS), the International Property Maintenance Code, and several more.

The ICC code cycles update every three years. The last three code cycles as of 2019 are 2018, 2015, and 2012.

Examples of materials allowed by the 2018 IRC for home exteriors include, among others: (1) concrete, stone, or masonry; (2) fiber cement siding; (3) horizontal aluminum; (4) vinyl siding; or (5) wood siding. See Table R703.3(1). A city that has, through an IRC amendment or any other regulation, mandated a percent masonry requirement is thus preempted. A builder can now use vinyl siding or wood siding if he or she chooses because those are a “building product or material [that] is approved for use by a national model code published within the last three code cycles that applies to the construction, renovation, maintenance, or other alteration of the building.”

The bills prohibitions aren’t limited to aesthetic building products or materials. Any city that has amended any ICC or other code should review those amendments with their building official and legal counsel to determine if an amendment runs afoul of the bill’s prohibitions.

- 4. What is meant by a city regulation that “establishes a standard for a building product, material, or aesthetic method in construction, renovation, maintenance, or other alteration of a residential or commercial building if the standard is more stringent than a standard for the product, material, or aesthetic method under a national model code published within the last three code cycles that applies to the construction, renovation, maintenance, or other alteration of the building?”**

Most agree that any city regulation requiring that a building look a certain way (i.e., above-and-beyond an appearance that comes about through compliance with minimum national model code standards) is prohibited. 3000.002(a)(2). Some have argued that architectural features, front elevation requirements, roof pitch, window size, and similar requirements may be preempted. Of course, those things may or may not be addressed by a base international model code. If they are not, they are not preempted. In any case, each city should consult its attorney on specifics.

- 5. Can a city continue to adopt amendments to its building codes?**

Yes, but they can't conflict with the prohibitions in the bill. A city that adopts a building code governing the construction, renovation, maintenance, or other alteration of a residential or commercial building may amend a provision of the building code to conform to local concerns if the amendment does not conflict with the prohibitions discussed in questions 3 and 4, above. 3000.002(b). The prohibition against amendments that conflict with the bill overrides authority in other law to make amendments. *See, e.g.,* TEX. LOC. GOV'T CODE 214.212(c); 214.214(b); 214.216(c).

- 6. May a city use private deed restrictions to require certain materials or methods?**

Probably not. State law authorizes the City of Houston and any city that doesn't have zoning to enforce certain private deed restrictions. TEX. LOC. GOV'T CODE Subchapter F. (an authorized city may enforce a deed restriction that “regulates architectural features of a structure”). However, the language in H.B. 2439 arguably preempts such a regulation because it would be “establishing a standard or limiting a product.” Of course, private deed restrictions between property owners are still enforceable.

- 7. Does a city have any option at all with regard to controlling building materials or construction methods?**

That's debatable, but the obvious method is by agreement. A city can enter into an agreement wherein a person voluntarily agrees to abide by certain standards. For commercial construction, the incentivizing tool would be a Local Government Code “Chapter 380 agreement.” For residential and commercial, it would be a “neighborhood empowerment zone” under Chapter

378 of the Local Government Code. Property and/or sales tax abatements could be other options.

8. Are some structures exempt from the prohibitions in the bill?

Yes. The prohibitions in questions 3 and 4, above, do not apply to:

1. a program established by a state agency that requires particular standards, incentives, or financing arrangements in order to comply with requirements of a state or federal funding source or housing program;
2. a requirement for a building necessary to consider the building eligible for windstorm and hail insurance coverage;
3. an ordinance or other regulation that: (i) regulates outdoor lighting for the purpose of reducing light pollution; and (ii) is adopted by a city that is certified as a Dark Sky Community by the International Dark-Sky Association as part of the International Dark Sky Places Program;
4. an ordinance or order that: (i) regulates outdoor lighting; and (ii) is adopted under the authority of state law; or
5. a building located in a place or area designated for its historical, cultural, or architectural importance and significance that a city may regulate through zoning, if the city: (i) is a certified local government under the National Historic Preservation Act; or (ii) has an applicable landmark ordinance that meets the requirements under the certified local government program as determined by the Texas Historical Commission (a city that doesn't meet (i) or (ii) can adopt or enforce a regulation in questions 3 and 4, above, that applies to a building located in a place or area designated on or after April 1, 2019, by the city for its historical, cultural, or architectural importance and significance, if the city has the voluntary consent from the building owner);
6. a building located in a place or area designated for its historical, cultural, or architectural importance and significance by a city, if designated before April 1, 2019;
7. a building located in an area designated as a historic district on the National Register of Historic Places;
8. a building designated as a Recorded Texas Historic Landmark;
9. a building designated as a State Archeological Landmark or State Antiquities Landmark;
10. a building listed on the National Register of Historic Places or designated as a landmark by a city;
11. a building located in a World Heritage Buffer Zone; or
12. a building located in an area designated for development, restoration, or preservation in a main street city under the main street program.

3000.002(c)(1)-(12); 3000.002(d). In addition, the bill does not affect provisions regarding the installation of a fire sprinkler protection system under Section 1301.551(i), Occupations Code. 3000.004. Section 1301.551(i) provides that:

Notwithstanding any other provision of state law, after January 1, 2009, a municipality may not enact an ordinance, bylaw, order, building code, or rule requiring the installation of a multipurpose residential fire protection sprinkler system or any other

fire sprinkler protection system in a new or existing one- or two-family dwelling. A municipality may adopt an ordinance, bylaw, order, or rule allowing a multipurpose residential fire protection sprinkler specialist or other contractor to offer, for a fee, the installation of a fire sprinkler protection system in a new one- or two-family dwelling.

9. How are the bill's prohibitions enforced?

The attorney general or an aggrieved party may file an action in district court to enjoin a violation or threatened violation of the bill. 3000.003. The attorney general may recover reasonable attorney's fees and costs incurred in bringing an action under the bill, and sovereign and governmental immunity to suit is waived and abolished to the extent necessary to enforce the bill. *Id.*

2006

TABLE R703.4
WEATHER-RESISTANT SIDING ATTACHMENT AND MINIMUM THICKNESS

SIDING MATERIAL		NOMINAL THICKNES ^a (inches)	JOINT TREATMENT	WATER-RESISTIVE BARRIER REQUIRED	TYPE OF SUPPORTS FOR THE SIDING MATERIAL AND FASTENERS ^{b,c,d}					
					Wood or wood structural panel sheathing	Fiberboard sheathing into stud	Gypsum sheathing into stud	Foam plastic sheathing into stud	Direct to studs	Number or spacing of fasteners
Horizontal aluminum ^e	Without insulation	0.019 ^f	Lap	Yes	0.120 nail 1½" long	0.120 nail 2" long	0.120 nail 2" long	0.120 nail ^y	Not allowed	Same as stud spacing
		0.024	Lap	Yes	0.120 nail 1½" long	0.120 nail 2" long	0.120 nail 2" long	0.120 nail ^y	Not allowed	
	With insulation	0.019	Lap	Yes	0.120 nail 1½" long	0.120 nail 2½" long	0.120 nail 2½" long	0.120 nail ^y	0.120 nail 1½" long	
Brick veneer ^z Concrete masonry veneer ^z		2 2	Section R703	Yes (Note 1)	See Section R703 and Figure R703.7 ^g					
Hardboard ^k Panel siding-vertical		7/16	—	Yes	Note n	Note n	Note n	Note n	Note n	6" panel edges 12" inter. sup. ^o
Hardboard ^k Lap-siding-horizontal		7/16	Note q	Yes	Note p	Note p	Note p	Note p	Note p	Same as stud spacing 2 per bearing
Steel ^h		29 ga.	Lap	Yes	0.113 nail 1¾" Staple-1¾"	0.113 nail 2¾" Staple-2½"	0.113 nail 2½" Staple-2½"	0.113 nail ^y Staple ^y	Not allowed	Same as stud spacing
Stone veneer		2	Section R703	Yes (Note 1)	See Section R703 and Figure R703.7 ^g					
Particleboard panels		¾ - ½	—	Yes	6d box nail (2" × 0.099")	6d box nail (2" × 0.099")	6d box nail (2" × 0.099")	box nail ^y	6d box nail (2" × 0.099"), ¾ not allowed	6" panel edge, 12" inter. sup.
		5/8	—	Yes	6d box nail (2" × 0.099")	8d box nail (2½" × 0.113")	8d box nail (2½" × 0.113")	box nail ^y	6d box nail (2" × 0.099")	
Plywood panel ⁱ (exterior grade)		¾	—	Yes	0.099 nail-2"	0.113 nail-2½"	0.099 nail-2"	0.113 nail ^y	0.099 nail-2"	6" on edges, 12" inter. sup.
Vinyl siding ^m		0.035	Lap	Yes	0.120 nail 1½" Staple-1¾"	0.120 nail 2" Staple-2½"	0.120 nail 2" Staple-2½"	0.120 nail ^y Staple ^y	Not allowed	Same as stud spacing
Wood ^j rustic, drop		¾ Min	Lap	Yes	Fastener penetration into stud-1"				0.113 nail-2½" Staple-2"	Face nailing up to 6" widths, 1 nail per bearing; 8" widths and over, 2 nails per bearing
Shiplap		19/32 Average	Lap	Yes						
Bevel		7/16	Lap	Yes						
Butt tip		¾	Lap	Yes						
Fiber cement panel siding ^r		5/16	Note s	Yes Note x	6d corrosion-resistant nail ^l	6d corrosion-resistant nail ^l	6d corrosion-resistant nail ^l	6d corrosion-resistant nail ^{l,y}	4d corrosion-resistant nail ^u	6" o.c. on edges, 12" o.c. on intermed. studs
Fiber cement lap siding ^r		5/16	Note v	Yes Note x	6d corrosion-resistant nail ^l	6d corrosion-resistant nail ^l	6d corrosion-resistant nail ^l	6d corrosion-resistant nail ^{l,y}	6d corrosion-resistant nail ^w	Note w

For SI: 1 inch = 25.4 mm.

- Based on stud spacing of 16 inches on center where studs are spaced 24 inches, siding shall be applied to sheathing approved for that spacing.
- Nail is a general description and shall be T-head, modified round head, or round head with smooth or deformed shanks.
- Staples shall have a minimum crown width of 7/16-inch outside diameter and be manufactured of minimum 16 gage wire.
- Nails or staples shall be aluminum, galvanized, or rust-preventative coated and shall be driven into the studs for fiberboard or gypsum backing.
- Aluminum nails shall be used to attach aluminum siding.
- Aluminum (0.019 inch) shall be unbacked only when the maximum panel width is 10 inches and the maximum flat area is 8 inches. The tolerance for aluminum siding shall be +0.002 inch of the nominal dimension.
- All attachments shall be coated with a corrosion-resistant coating.
- Shall be of approved type.

(continued)

2012 IBC

COVERING TYPE
Adhered masonry veneer
Aluminum siding
Anchored masonry veneer
Asbestos-cement boards
Asbestos shingles
Cold-rolled copper ^d
Copper shingles ^d
Exterior plywood (with sheathing)
Exterior plywood (without sheathing)
Fiber cement lap siding
Fiber cement panel siding
Fiberboard siding
Glass-fiber reinforced concrete panels
Hardboard siding ^c
High-yield copper ^d
Lead-coated copper ^d
Lead-coated high-yield copper
Marble slabs
Particleboard (with sheathing)
Particleboard (without sheathing)
Porcelain tile
Precast stone facing ^e
Steel (approved corrosion resistant)
Stone (cast artificial, anchored)

20/2

Stone (natural)
Structural glass
Stucco or exterior cement plaster
Three-coat work over:
Metal plaster base
Unit masonry
Cast-in-place or precast concrete
Two-coat work over:
Unit masonry
Cast-in-place or precast concrete
Terra cotta (anchored)
Terra cotta (adhered)
Vinyl siding
Wood shingles
Wood siding (without sheathing)^a

2015 IBC

COVERING TYPE
Adhered masonry veneer
Aluminum siding
Anchored masonry veneer
Asbestos-cement boards
Asbestos shingles
Cold-rolled copper^d
Copper shingles^d
Exterior plywood (with sheathing)
Exterior plywood (without sheathing)
Fiber cement lap siding
Fiber cement panel siding
Fiberboard siding
Glass-fiber reinforced concrete panels
Hardboard siding^c
High-yield copper^d
Lead-coated copper^d
Lead-coated high-yield copper
Marble slabs
Particleboard (with sheathing)
Particleboard (without sheathing)
Porcelain tile
Steel (approved corrosion resistant)
Stone (cast artificial, anchored)
Stone (natural)
Structural glass
Stucco or exterior cement plaster
Three-coat work over:

2015 IBC

Metal plaster base
Unit masonry
Cast-in-place or precast concrete
Two-coat work over:
Unit masonry
Cast-in-place or precast concrete
Terra cotta (anchored)
Terra cotta (adhered)
Vinyl siding
Wood shingles
Wood siding (without sheathing)^a

2018 IBC

Anchored veneer: brick, concrete, masonry or stone
Adhered veneer: concrete, stone or masonry
Fiber cement siding
Panel siding
Lap Siding
Hardboard panel siding
Hardboard lap siding
Horizontal aluminum^a
Particleboard panels
Polypropylene siding^k
Steel^c
Vinyl siding
Wood siding
Wood rustic, drop
Shiplap
Bevel
Butt tip
Wood structural panel
Wood structural panel lap siding

Wood

Basic hardboard.



Hardboard siding.



Metal

Aluminum siding



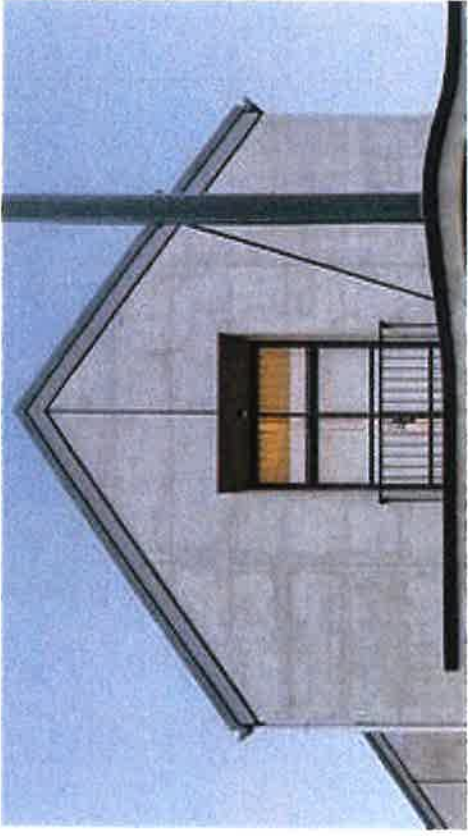
Cold-rolled copper



Lead-coated copper



Concrete

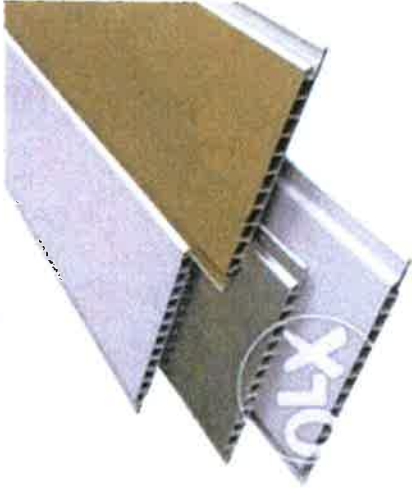


Glass-unit masonry



Plastics

Plastic Spandrel



Plastic Panel



Plastic Apron



Vinyl Siding



Polypropylene Siding



Fiber-Cement Siding



Shiplap



Bevel



Butt Tip



Plywood Panels



Double Oak Code of Ordinances

Principal Building (Dwelling or Structure):

AG-2:

Exterior Construction: At least 70% of the exterior walls of the first floor of all structures, including frame work surrounding all doors and windows, shall be of masonry construction, exclusive of doors, windows, the area above the top plate line, gables and roofs. The 70% masonry requirement shall also apply to all additions or modifications to the Principal Building and to all attached garages.

Single Family:

Exterior Construction: At least 70% percent of the exterior walls of the first floor of all structures, including all frame work surrounding all doors and windows, shall be of masonry construction exclusive of doors, windows, the area above top plate line, gables and roofs. The 70% masonry requirement shall also apply to all additions or modifications to the principal building and to all attached garages and attached accessory buildings.

Ranch Estates:

Exterior Construction: At least 70% percent of the exterior walls of the first floor of all structures, including all frame work surrounding all doors and windows, shall be of masonry construction exclusive of doors, windows, the area above top plate line, gables and roofs. The 70% masonry requirement shall also apply to all additions or modifications to the principal building and to all attached garages and attached accessory buildings.

Business District

Office District

Retail District

All building elevations and exterior surfaces shall be 100% masonry exclusive of doors and windows. Acceptable materials are brick, stone, split faced concrete block and stucco. Stucco elements are limited to a maximum of 20% of the area of any elevation. The height of any structure including the parapet front elevation shall be limited to 40 feet in height. The structure shall also be limited to two (2) stories or less.

2

UNAPPROVED-NOT FOR PUBLICATION

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. August 19, 2019 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Joe Dent	Deputy Mayor Pro-Tem
Anita Nelson	Council Member
Billie Garrett	Council Member
Von Beougher	Council Member

Scott Whisenhunt, Mayor Pro-Tem was absent. Also, in attendance were Town Secretary Eileen Kennedy, Assistant Town Secretary Lynn Jones, Police Chief Derrick Watson.

Mayor Donnelly called the meeting to order at 7:00 p.m.

Gary Garrett gave the invocation and Deputy Mayor Pro-Tem Dent led the pledges to the American and Texas flags.

II. Citizens comments

Sue Tejml, former Mayor of Copper Canyon, spoke to the Council asking for their vote to the DENCO 9-1-1 Board of Managers.

III. Consent Agenda - All consent agenda items listed are routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

IV, Mayor, Council Members and Staff reports:

1. Mayor and Council

None

2. Public Works and Code Enforcement

Mayor Donnelly commented:

- Halff will be scheduling a meeting for the Cedarcrest Lane paving project.
- Engineers still meeting with property owners on Waketon Road
- Around the 800 block of Cross Timbers is a wheel trench and will be speaking with the Cedarcrest contractor for a quote to repair.
- Code Enforcement letters continue to go out each week.

3. Administration

Assistant Town Secretary Lynn Jones attended the legislative update for court. Ms. Jones also reported a re-plat of 5 lots to 3 lots on Villa Creek/Creekside will go to the Planning and Zoning Commission on September 11, 2019.

4. Public Safety

DOVFD reported all was quiet and Police Chief Derrick Watson gave his quarterly report that was in the agenda packet

5. Road and Drainage Committee

Gary Goodman, Chairman of the Road and Drainage Committee, asked if the Council had acted on crack sealing. The Mayor said they had but had not received any quotes.

V. New business agenda (consideration and action):

6. Discussion, consideration and action on approving purchase of replacement computers for Administration, Municipal Court and Police departments.

The Mayor pointed out the proposal for the computers is in the agenda packet.

Motion Dent, second Beougher to approve the purchase of computers for \$5,293.08.

AYE: Garrett, Beougher, Dent, Nelson

ABSTAIN: None

NAY: None

MOTION PASSED

7. Discussion, consideration and action on appointment process for expiring terms and vacancies on Board of Adjustments and Planning and Zoning Commission.

Phyllis Meyerson, Chairman of the Board of Adjustments, stated she had not sent notices out to expiring term members of the Commission but would as soon as she received direction from Council.

Gary Goodman, Chairman of the Planning and Zoning Commission, all re-appointees had responded along with one alternate.

Council gave direction to the Chairpersons to make their recommendations and, if possible, have new and re-appointee applicants come before Council. Council would then act on their recommendation.

8. Discussion, consideration and action on a resolution appointing one member to the Board of Managers of the DENCO Area 9-1-1 District

Motion Nelson, second Beougher to cast the Town of Double Oak's vote for Sue Tejml to the Board of Managers of the DENCO Area 9-1-1 District

AYE: Dent, Garrett, Beougher, Nelson
ABSTAIN: None
NAY: None

MOTION PASSED

At this time the Mayor opened items 9, 10, and 11 together.

9. Discussion, consideration and action on Town Hall – Town property renovations.
10. Discussion, consideration and action on quotes to paint Town Hall – Town Property and related and to award the project
11. Discussion, consideration and action on quotes to replace Town Hall flooring and related and to award the project

Deputy Mayor Pro-Tem Dent and Council Member Nelson reported that the windows around Town Hall that needed replaced is complete and lighting throughout is ongoing.

Council Member Nelson reported we received two quotes for painting, which are in the agenda packet. Ms. Nelson then recommended we use Eiland Construction.

Motion Dent, second Beougher to award painting of Town Hall property and related to Eiland Construction in an amount not to exceed \$24,000.

AYE: Nelson, Garrett, Dent, Beougher
ABSTAIN: None
NAY: None

MOTION PASSED

Deputy Mayor Pro-Tem Dent reported we received three quotes for carpet, which are in the agenda packet.

Motion Dent, second Garrett to award replacing Town Hall flooring and related to Lakeside Flooring in an amount not to exceed \$7,000.

AYE: Nelson, Beougher, Garrett, Dent
ABSTAIN: None
NAY: None

MOTION PASSED

12. Discussion, consideration and action on 2019-2020 proposed fiscal year budget and tax rate.

After much discussion on the proposed budget and tax, no action was taken.

13. Citizens comments:

None

14. Council – staff announcements and comments:

- September 3, 2019, 7:00 p.m. – 1st Public Hearing on Budget and Tax Rate
- September 16, 2019, 7:00 p.m. – 2nd Public Hearing on Tax Rate
- September 20, 2019, 7:00 p.m. – Adopt Budget and Tax Rate

15. Adjournment

With no further business to come before Council, motion Beougher, second Whisenhunt, the meeting adjourned at 8:44 p.m.

Town Secretary

Mayor

UNAPPROVED – NOT FOR PUBLICATION

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. September 3, 2019 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Scott Whisenhunt	Mayor Pro-Tem
Joe Dent	Deputy Mayor Pro-Tem
Billie Garrett	Council Member
Von Beougher	Council Member

Town Secretary Eileen Kennedy was absent. Also in attendance were Assistant Town Secretary Lynn Jones and Police Chief Derrick Watson.

Mayor Donnelly called the meeting to order at 7:00 p.m.

Deputy Mayor Pro-Tem Dent gave the invocation and Council Member Garrett lead the Pledge of Allegiance to the American and Texas flags.

II. CITIZENS COMMENTS

There were no citizens that wanted to speak.

III. CONSENT AGENDA - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of July 15, 2019

Whisenhunt motioned to accept the minutes as written, Dent seconded to approve the Consent Agenda.

AYE: Garrett, Dent and Whisenhunt

NAY: None

ABSTAIN: Nelson and Beougher

IV. MAYOR, COUNCIL MEMBERS AND STAFF REPORTS:

2. Mayor and Council

There were no reports

3. Public Works and Code Enforcement

Mayor Donnelly said that Cedar Crest is getting edge milled. The company was going to pave on Wednesday and Thursday, but they got held up and wanted to pave on Friday and Saturday. Mayor Donnelly stated that trash is picked up early on Friday morning, but we could coordinate pick up times. Friday and Saturday are busy times we prefer not to pave on those two days but may have to or it may be pushed back until Monday Tuesday or Wednesday of next week. Deputy Mayor Pro-Tem Dent asked if they were going to put a two-inch layer across all of it. Mayor Donnelly said that the entire road will get a full overlay.

Waketon Road continues to be on hold. There are some property owners that still have not come into agreement with right of ways and other legal matters. Denton County has other projects going and we are still subject to them pulling back the funding if things do not work out with the property owners. Talks continue with the owners.

Code enforcement Brian Shults is going a good job. We have received some replies from the letters, some have not done anything, but most have.

4. Administration

Assistant Town Secretary Lynn Jones said that the new computers are up and running and they are wonderful. September 11 there is a Planning and Zoning meeting for a replat that will go to the Council on September 16.

5. Public Safety

No report was given

6. Road and Drainage Committee

No report was given

V. New business agenda (consideration and action):

7. **First Public Hearing** (1 of 2) on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year and to consider a tax rate of \$0.2300 per \$100 assessed valuation.

Presentation: Town Treasurer Billie Garrett

The public hearing was opened at 7:10 pm. The Town Treasurer Billie Garrett stated that last year the tax rate was lowered and with the increase of property values it will raise more income for the town. It does not cause our tax rate to go up.

No one from the audience wished to speak.

The public hearing was closed at 7:11 pm.

8. **Public Hearing** (1 of 1) on the proposed budget for fiscal year 2019-2020

Presentation: Town Treasurer Billie Garrett

The public hearing was opened at 7:12 pm.

Mayor Donnelly said that the proposed budget was submitted to the Town Secretary on the required date. It is on our website and is available for public viewing.

Town Treasurer Billie Garrett reviewed the proposed budget for fiscal year 2019-2020.

No one from the audience wished to speak.

The public hearing was closed at 7:17 pm.

9. Discussion, consideration and action on appointments to Board of Adjustment

Presentation: Staff

Assistant Town Secretary Lynn Jones said that Marty Robbins, Art Fleming and Jo Ann Jenkins terms were up. Marian Crivello did not want to be reappointed. Karen Smith the first alternate would move to the fifth spot of regulars of the Board of Adjustments. There was an application from Jeff Hardgrave that applied to be on Board of Adjustments. Mr. Hardgrave would move to the third spot on alternate. That would leave three vacant spots.

Phyllis Meyerson Chair of the Board of Adjustments sent a letter of approval for all that had applied.

Beougher motioned to appoint Art Fleming, Marty Robbins and Jo Ann Jenkins to the Board of Adjustment and add Jeff Hardgrave. Whisenhunt seconded.

AYE: Whisenhunt, Nelson, Garrett, Beougher and Dent

NAY: None

Abstain: None

Motion Carried Unanimously

10 Discussion, consideration and action on appointments to the Planning & Zoning Commission

Presentation: Staff

Assistant Town Secretary Lynn Jones said that Georgette Cook, Gary Goodman, Martha Holman, Andrew Weaver and Tim Bologna terms were up. Staff reached out to Tim

Bologna with no response. All had submitted applications except Tim Bologna. There was a new applicant Mike Fickling. Mr. Fickling would move into an alternate position. This would leave one vacant alternate position.

Whisenhunt made the motion to appoint Gary Goodman, Georgette Cook, Martha Holman, Andrew Weaver and Mike Fickling to the Planning and Zoning Commission. Nelson seconded the motion.

AYE: Whisenhunt, Nelson, Garrett, Beougher and Dent

NAY: None

Abstain: None

Motion Carried Unanimously

11. Discussion, consideration and action on Cedarcrest Lane paving project change order #1.

Presentation: Mayor Donnelly

Mayor Donnelly said that the bid for Cedarcrest Lane came in at \$130,923.00 council authorized not to exceed \$160,000.00. \$6600.00 is the cost for additional milling and asphalt to do additional filling at certain driveways. The additional \$17,000.00 is for Cross Timbers at the 800 block there is a tire depression divet. The contractors are going to excavate that, dig it out and relay asphalt.

This brings the total up to \$154,757.88. Because this was a change it was brought before the Council for formal approval.

Dent made the motion to approve change order number one. Beougher seconded the motion.

AYE: Whisenhunt, Nelson, Garrett, Beougher and Dent

NAY: None

Abstain: None

Motion Carried Unanimously

12. Discussion, consideration and action on Town Hall-Town property renovations.

Presentation: Deputy Mayor Pro-Tem Joe Dent
Council Member Anita Nelson

Council member Nelson and Deputy Mayor Pro-Tem Dent brought the Council up to date on ongoing Town Hall renovations.

13. Discussion on fiscal year 2019-2020 proposed budget and tax rate

Presentation: Town Treasurer Billie Garrett

Town Treasurer Billie Garrett reviewed the 2019-2020 proposed budget changes that had been made since the last meeting.

14. Citizens comments

Mr. Weaver 203 N Hill Court stated that there were trees growing into the power lines around town.

15. Council – staff announcements and comments:

- Planning and Zoning Commission meeting on Wednesday, September 11, 2019 at 6:00 p.m. for re-plat application in the general area of Villa Creek.
- Second public hearing on the tax rate, September 16, 2019 at 7:00 p.m.
- Special called meeting to adopt 2019-2020 fiscal year budget and tax rate, September 20, 2019 at 7:00 p.m.
- Deputy Mayor Pro Tem Dent said that he wanted to give a shout out to Chief Watson for the article that he wrote for the Gazette.

16. Adjournment

Dent motioned; Whisenhunt seconded to adjourn.

With no further business to come before the Council, the meeting was adjourned at 8:09 p.m.

Assistant Town Secretary

Mayor Donnelly

4

UNAPPROVED-NOT FOR PUBLICATION

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. September 16, 2019 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Scott Whisenhunt	Mayor Pro-Tem
Joe Dent	Deputy Mayor Pro-Tem
Billie Garrett	Council Member
Von Beougher	Council Member

Council Member Anita Nelson was absent. Also, in attendance were Town Secretary Eileen Kennedy, Assistant Town Secretary Lynn Jones, Police Chief Derrick Watson and Town Engineer Steve Templer.

Mayor Donnelly called the meeting to order at 7:00 p.m.

Deputy Mayor Pro-Tem Dent gave the invocation and Council Member Beougher led the pledges to the American and Texas flags.

II. Citizens comments

Kevin Richardson, 711 Cross Timber Drive, addressed the Council regarding the Toll Brothers addition in Copper Canyon. Mr. Richardson voiced his concerns that the wall around the addition is in Double Oak.

III. Consent Agenda - All consent agenda items listed are routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

IV, Mayor, Council Members and Staff reports:

1. Mayor and Council

None

2. Public Works and Code Enforcement

Mayor Donnelly reported the contractor doing the Cedarcrest paving project is also making repairs to Cross Timbers.

3. Administration

Assistant Town Secretary Lynn reported we have received the site plan for the Double Oak Retail Center but no application.

4. Public Safety

DOVFD – None

DOPD - Police Chief Derrick Watson reported Bill Knack left us on 09/14/19 and currently have two positions open. An offer has been made to Rosa Riojas.

5. Road and Drainage Committee

The Mayor reported the Cedarcrest paving project is near completion.

V. New business agenda (consideration and action):

6. **Public Hearing** on a request from Grayson Ceballos to replat 140, 150, 160 and 170 Villa Creek Drive and 175 Creekside Drive. The property is in the Cross Timbers 6 subdivision.

Steve Templer, Halff Associates, explained the processes for re-platting of the property. He also spoke on flood plain issues.

The Mayor opened the public hearing at 7:23 p.m.

Mark Rose, 308 E. Carruth, commented he felt the fewer lots would lessen the impact of flooding.

Jerry Pegoraro, 135 Creekside Dr., spoke in opposition of the re-plat due to flooding issues.

The following residents also spoke in opposition to the re-plat:

Candace Burch, 165 Creekside

Dennis Hergenrether, 125 Villa Creek Lane

Bruce McClarty, 155 Creekside

The public hearing was closed at 7:37 p.m.

7. Discussion, consideration and action on recommendation from the Planning and Zoning Commission on a request from Grayson Ceballos to replat 140, 150, 160 and 170 Villa Creek Drive and 175 Creekside Drive. The property is located in the Cross Timbers 6 subdivision.

Motion Beougher, second Whisenhunt to approve the re-plat on the advice of the town's attorney and engineer.

AYE: Garrett, Beougher, Whisenhunt, Dent
ABSTAIN: None
NAY: None

MOTION PASSED

At this time the Mayor recessed the meeting at 8:01 p.m.

The meeting reconvened the meeting at 8:07 p.m.

8. **Second Public Hearing** (2 of 2) on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year and to consider a tax rate of \$0.2300 per \$100 assessed valuation.

The Mayor opened the public hearing on the tax rate at 8:07 p.m.

The public hearing was closed at 8:08 p.m.

The Mayor moved the following items in the agenda order, 11,15,12,10

11. Discussion, consideration and action on quotes to replace the two damaged guardrails on Kings Road

Steve Templer, Halff Associates, presented a letter and quotes * for the guardrail replacement at two locations:

Kings Road at Victory Lane;
Kings Road at Lake Trail Drive

Quotes were received from Comen Enterprise, LLC and CrossRoads, L.P. Mr. Templer recommended Comen Enterprise.

Motion Beougher, second Garrett to approve Comen Enterprise, LLC quote of \$11,725 to replace the two damaged guardrails on Kings Road.

AYE: Beougher, Whisenhunt, Dent, Garrett
ABSTAIN: None
NAY: None

MOTION PASSED

15. Discussion, consideration and action on authorizing the payment for the Cedarcrest Lane paving project and Change Order No. 1

* copy attached and made a part of these minutes

Mr. Templer, Halff Associates presented a letter of approval and payment request No.1* from Rock Solid Inc. for the Cedarcrest Lane paving project. The project is 99.7% complete to date.

Motion Beougher, second Dent to approve payment to Rock Solid, Inc. in the amount of \$117,778.63 for the Cedarcrest Lane paving project.

AYE: Whisenhunt, Dent, Garrett, Beougher
ABSTAIN: None
NAY: None

MOTION PASSED

12. Discussion, consideration and action on year to date financial report

Motion Dent, second Beougher to accept the year to date financial report as presented.

AYE: Whisenhunt, Beougher, Garrett, Dent
ABSTAIN: None
NAY: None

MOTION PASSED

10. Discussion, consideration and action on Town Hall – Town property renovations.

Deputy Mayor Pro-Tem Dent reported things are coming along slowly.

At this time the Mayor opened items 9 and 14 together.

9. Discussion, consideration and action on 2019-2020 proposed fiscal year budget and tax rate.

Town Treasurer Billie Garrett projected the 2019-2020 working budget for council and the audience. Each line item was addressed.

14. Discussion, consideration and action on Texas Municipal Retirement System (TMRS) participation and rates of contributions

The Mayor gave a brief history of the Town and employees participation and rates of contribution. The Mayor then made the recommended to increase the rate of contributions of employees to 7% with the current 2:1 Town participation.

Motion Whisenhunt, second Dent to increase the TMRS contribution rate to 7% for employees with the current 2:1 Town match.

* copy attached and made a part of these minutes

AYE: Dent, Whisenhunt, Beougher, Garrett
ABSTAIN: None
NAY: None

MOTION PASSED

The Mayor went back to original agenda order.

13. Discussion, consideration and action on authorizing the Mayor, Town Treasurer and Staff to complete current fiscal year budget amendments

Motion Beougher, second Dent to authorize the Mayor and staff to make any necessary 2018-2019 budget amendments.

AYE: Beougher, Whisenhunt, Dent Garrett,
ABSTAIN: None
NAY: None

MOTION PASSED

16. Discussion, consideration and action on town council committee and liaison list.

The following were added to the Council Liaison, Standing Committee list:

Council Member Garrett – DOPD
Deputy Mayor Pro-Tem Dent – DOPD
Council Member Beougher – Board of Adjustment
Council Member Beougher – School Districts/Denton County/Neighboring Towns
Council Member Garrett – Double Oak Women's Club
Council Member Garrett – Investment Committee
Council Member Garrett – Ordinance Review Committee
Council Member Beougher – Roads/Drainage Committee

17. Citizens comments:

None

18. Council – staff announcements and comments:

- September 20, 2019, 7:00 p.m. at Double Oak Town Hall to adopt fiscal year 2019-2020 Budget and Tax Rate
- Police Chief Derrick Watson announced the DOPD will not participate in National Night Out

19. Adjournment

With no further business to come before Council, motion Garrett, second Whisenhunt, the meeting adjourned at 9:40 p.m.

Town Secretary

Mayor



September 16, 2019
AVO 035308.001 Phase 100

Ms. Eileen Kennedy
Town of Double Oak
320 Waketon Road
Double Oak, TX 75077

**RE: Kings Drive – Guardrail replacement at two locations:
Kings Drive at Victory Lane;
Kings Drive at Lake Trail Drive**

Dear Ms. Kennedy:

The Town of Double Oak requested quotes from two contractors to replace the damaged guardrail at two locations along Kings Drive. The first location is at Victory lane. The extent of the damage necessitates the replacement of the entire guardrail. Standards have changed since this was originally installed, therefor we will not be able to utilize the Terminal Anchor sections as previously installed but will install Single Guardrail terminals on both the upstream and downstream section of the guardrail.

The second location is at Lake Trail Drive. The extent of the damage necessitates the replacement of the entire guardrail. Updated standards would necessitate the use of Single Guardrail Terminals (SGT) on both ends of the proposed guardrail, but due to the proximity of an existing guardrail to the east, we are not going to place an SGT on the eastside. We will tie our proposed guardrail to the existing rail creating one continuous guardrail.

The contractor's quotes are as follows:

- Comen Enterprise, LLC \$11,725.00
- CrossRoads, L.P. \$12,149.00

Both of these companies do good work, so we recommend Comen Enterprise, LLC since they have the most affordable quote.

Sincerely,

HALFF ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read "SDT", is written over a horizontal line.

Steven D. Templar, PE
Senior Project Manager

C: Lynn Jones – Assistant Town Secretary

Attachments: Quotes from ComenRoads, L.P and CrossRoads, L.P.

CrossRoads, L.P.



5012 David Strickland Rd., Fort Worth, Texas 76119

Voice: (817) 634-0044 Fax: (817) 634-0048

www.crossroadslp.com

Fax / E Mail Transmittal

DATE: 9/13/19

TO: Estimating Dept
ATTN

COMPANY

FAX NUMBER

FROM: Kevin Long
PERSON

817.634.0044
PHONE NUMBER

817.634.0048
FAX NUMBER

Number of pages including cover sheet: 1 please call (817) 634-0044 if any pages are missing.

Sales Quote

REVISED

Kings Drive Guardrail

City of Double Oak

Original Quote - Kings Drive @ Victory Lane

Item	Description	Unit	Quantity	Unit Price	Extension
NI	Remove Existing Metal Beam Guardrail	LS	1	\$250.00	\$250.00
NI	SGT Installed on Wood Post Only Excludes Low Profile Culvert Post & Steel Posts	EA	2	\$3,800.00	\$7,600.00
NI	Guardrail Installed on Wood Post Only Excludes Low Profile Culvert Post & Steel Posts	LF	12	\$20.75	\$249.00
NI	OM-3L Signs to be installed on galvanized post	EA	11	\$195.00	\$2,145.00
NI	OM-3R Signs to be installed on galvanized post	EA	11	\$195.00	\$2,145.00

Kings Drive @ Lake Trail Drive

NI	Remove Existing Metal Beam Guardrail	LS	1	\$250.00	\$250.00
NI	SGT Installed on Wood Post Only Excludes Low Profile Culvert Post & Steel Posts Connect to Existing Guardrail Only if In Good Condition	EA	1	\$3,800.00	\$3,800.00

Quote based on pictures and email quantities sent from Brian. Field conditions may change quote.

Quote will change if we have to use steel post, low profile culvert post, long span or any other special guardrail.

First mobilization is included, each additional mobilization will be \$450.

Changes and or revisions to plans will alter prices quoted.

Invoice will be for actual quantities installed at above unit pricing

Signs to be installed on galvanized post

Tax will be applied unless tax exemption certificate is provided.

Sincerely,

Kevin Long

Thank you for the opportunity to earn your business.

Furnish and Install Quote

DBE Cert No. HMDB60048N1019

(817) 616-3377 Office

(817) 887-0872 Fax

7353 Airport Freeway, Richland Hills TX 76118

www.ComenEnterprise.com

Attn: Brian Haynes, PE, CFM

Date: 9/16/2019

Company: Halff Associates, Inc.

Job Specifications

Double Oak, TX - Kings Dr. at Victory lane & Kings Dr. at Lake Trail Dr.and MBGF replacement (Revised 9/16/2019)

Item	Description	Unit	Qty.	Price	Extension
500 6001	MOBILIZATION	EA	1.00	500.00	\$500.00
540 6001	MTL W-BEAM GD FEN (TIM POST)	LF	125.00	28.00	\$3,500.00
542 6001	REMOVE METAL BEAM GUARD FENCE	EA	25.00	3.00	\$75.00
542 6002	REMOVE TERMINAL ANCHOR SECTION	EA	1.00	150.00	\$150.00
544 6001	GUARDRAIL END TREATMENT (INSTALL)	EA	3.00	2500.00	\$7,500.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
TOTAL:					\$11,725.00

Special Notes:

Fabian Mendez

Submitted by: (817) 896-6791 Mobile

Comen Enterprise LLC

fabian@comenenterprise.com

Accepted by:

Order Date: _____

Requested by: _____

www.ComenEnterprise.com

Comen Enterprise LLC

Terms and Conditions

Prices include installation and material. Sign and mailbox Bid Items include concrete, posts, and reflective signs. Unless Stated in proposal, MBGF and CCA Bid Item prices do not include any of the following: Concrete Work (Concrete Pads/Concrete Demolition/Mow Strip), Traffic Control, Attenuator Truck, Signal Boards, or any other outside of the scope of the bid items.

Our prices are valid for 45 days after bid date and may be reconsidered if after the 45 day period. Prices are based on plan quantities, any alteration on size or quantity can alter the unit pricing.

DBE terms and conditions apply.

We carry General Liability Insurance, Workers Comp, and Vehicle Insurance. Contact us for policy limits.



4000 Fossil Creek Blvd.
Fort Worth, Texas 76137
817-847-1422

September 16, 2019
AVO 33885

Ms. Eileen Kennedy
Town of Double Oak
320 Waketon Road
Double Oak, TX 75077

Re: Cedarcrest Lane
Payment Request No.1
Work Period from 8/15/2019 to 9/16/2019

Dear Ms. Kennedy,

Please find attached the Cedarcrest Lane **Payment Request No. 1** from Rock Solid Inc. Halff Associates, Inc. has reviewed the Contractor's Payment Request and we approve this invoice contingent on the contractor finishing the remaining asphalt work tomorrow. It is our estimation that they have approximately 6 tons of asphalt work left which equates to 99.7% of the work complete to date. With this in mind, Halff Associates, inc. concurs that the work has progressed as indicated and the contractor is entitled to payment of **\$117,778.63** for the work period referenced above. This leaves a balance to finish of \$23,473.16 and a retainage of \$13,049.85.

If you have any questions or need further information, please contact me at (817) 764-7480.

Sincerely,
HALFF ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read "SDT", is written over a horizontal line.

Steven D. Templer, P.E.
Senior Project Manager

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702 (Instructions on reverse side)

Page 1 of Pages

PROJECT:

APPLICATION NO: 1

Distribution to:

☒ OWNER

☐ ARCHITECT

☐ CONTRACTOR

VIA (ARCHITECT):

Half Associates

4000 Fossil Creek Boulevard

Fort Worth, Tx. 76137

FROM (CONTRACTOR):

ROCK SOLID INC.

664 MANOR DR.

ARGYLE, TX 76226

CONTRACT FOR:

CONTRACT DATE:

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		DEDUCTIONS	
Change Orders approved in previous months by Owner		ADDITIONS	0.00
TOTAL			
Approved this Month			
Number	Date Approved		
1	08/23/19	\$ 23,048.61	
TOTALS \$		23,048.61	0.00
Net change by Change Orders		23,048.61	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$ 130,923.00
2. Net Change by Change Orders	\$ 23,048.61
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 153,971.61
4. TOTAL COMPLETED AND STORED TO DATE	\$ 130,498.48

(Column G on G703)

5. RETAINAGE:

a. 5% of Completed Work \$ 13,049.85

(Column D + E on G703)

b. % of Stored Material \$

(Column F on G703)

Total Retainage (Line 5a + 5b or

Total in Column I of G703)

\$ 13,049.85

6. TOTAL EARNED LESS RETAINAGE

(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR

PAYMENT (Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE

9. BALANCE TO FINISH, PLUS RETAINAGE

(Line 3 less Line 6)

State of: Texas

County of: Denton

Subscribed and sworn to before me this 13 day of September 2019

Notary Public:

THOMAS TODAR

Notary Public, State of Texas

Comm. Expires 04-01-2020

My Commission Expires: 4-1-2020

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the

Contractor named herein. Issuance, payment and acceptance of payment are without

prejudice to any rights of the Owner or Contractor under this Contract.

CONTRACTOR:

By: Charles E. Cook

Date: 9-13-2019

ARCHITECT'S CERTIFICATION FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

PROJECT	CEDARCREST LANE
CONTRACT	TOWN OF DOUBLE OAK
CONTRACTOR	ROCK SOLID INC.
DATE	9/10/2019

APPLICATION & CERTIFICATION FOR PAYMENT

AIA DOCUMENT G703

PAY APP #1

Line	DESCRIPTION OF WORK	Quantity	Unit	Unit Price	SCHEDULED VALUE	Previous Quantity	PREVIOUS APPLICATION	Quantity this app	THIS APPLICATION	Total Quantity to date	TOTAL COMPLETED TO DATE	% COMPLETE	Quantity to complete	BALANCE TO COMPLETE	RETAINAGE 10.00%
BASE BID															
1	MOBILIZATION	1.0	LS	\$ 10,000.00	\$ 10,000.00	0.00	\$ -	1.00	\$ 10,000.00	1.00	\$ 10,000.00	100.00%	0.00	\$ -	\$ 1,000.00
2	HOT-MIX ASPHALT PAVEMENT (TY D1/2")	915.0	TON	\$ 108.00	\$ 98,820.00	0.00	\$ -	893.98	\$ 96,549.84	893.98	\$ 96,549.84	97.70%	21.02	\$ 2,270.16	\$ 9,654.98
3	BARRICADES, SIGNS, AND TRAFFIC HANDLING	2.0	MO	\$ 450.00	\$ 900.00	0.00	\$ -	2.00	\$ 900.00	2.00	\$ 900.00	100.00%	0.00	\$ -	\$ 90.00
4	COMPOST MANUFACTURED TOPSOIL (ALLOWANCE)	179.0	CY	\$ 42.00	\$ 7,518.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00%	179.00	\$ 7,518.00	\$ -
5	BLOCK SODDING (ALLOWANCE)	3220.0	SY	\$ 4.25	\$ 13,685.00	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00%	3,220.00	\$ 13,685.00	\$ -
	TOTAL				\$ 130,923.00		\$ -		\$ 107,449.84		\$ 107,449.84			\$ 23,473.16	\$ 10,744.98
CHANGE ORDER 1															
1	DRIVEWAY CONNECTIONS (CEDARCREST)	33.0	EA	\$ 200.00	\$ 6,600.00	0.00	\$ -	33.00	\$ 6,600.00	33.00	\$ 6,600.00	100.00%	0.00	\$ -	\$ 660.00
2	6" BASE REPAIR (2 SECTIONS: 6'x106' and 6'x102') (CROSS TIMBERS)	1248.0	SF	\$ 7.85	\$ 9,796.80	0.00	\$ -	1,248.00	\$ 9,796.80	1,248.00	\$ 9,796.80	100.00%	0.00	\$ -	\$ 979.68
3	HOT-MIX ASPHALT PAVEMENT (TY C) (4") (CROSS TIMBERS)	1248.0	SF	\$ 5.33	\$ 6,651.84	0.00	\$ -	1,248.00	\$ 6,651.84	1,248.00	\$ 6,651.84	100.00%	0.00	\$ -	\$ 665.18
	TOTAL				\$ 23,048.64		\$ -		\$ 23,048.64		\$ 23,048.64			\$ -	\$ 2,304.86
	PROJECT TOTAL				\$ 153,971.64		\$ -		\$ 130,498.48		\$ 130,498.48			\$ 23,473.16	\$ 13,049.85

UNAPPROVED-NOT FOR PUBLICATION

5

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in a special called session at 7:00 p.m. September 20, 2019 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Joe Dent	Deputy Mayor Pro-Tem
Anita Nelson	Council Member
Billie Garrett	Council Member
Von Beougher	Council Member

Mayor Pro-Tem Scott Whisenhunt was absent. Also, in attendance were Town Secretary Eileen Kennedy and Police Chief Derrick Watson.

Mayor Donnelly called the meeting to order at 7:00 p.m.

II. Citizens comments

None

III. New Business Agenda (Consideration and Action):

1. Discussion, consideration and action on an ordinance adopting the fiscal year 2019-2020 budget

Motion Beougher, second Nelson to adopt the fiscal year 2019-2020 budget.

AYE: Garrett, Dent, Nelson, Beougher,
ABSTAIN: None
NAY: None

MOTION PASSED

2. Discussion, consideration and action on ratification of the vote on the fiscal year 2019-2020 annual budget which results in more revenues from ad valorem taxes than the previous year

Nelson motioned, Beougher second to ratify the vote on the fiscal year 2019-2020 annual budget which results in more revenues from Ad Valorem taxes than the previous year.

AYE: Beougher, Garrett, Dent, Nelson,
ABSTAIN: None
NAY: None

MOTION PASSED

3. Discussion, consideration and action on an ordinance levying ad valorem taxes at the tax rate of \$0.23000 per \$100 for tax year 2019-2020

Motion Dent, Nelson second that the property tax rate be increased by the adoption of a tax rate of 0.2300 per \$100 which is effectively a 4.716 percent increase in the tax rate.

AYE: Dent, Nelson, Garrett, Beougher
ABSTAIN: None
NAY: None

MOTION PASSED

4. Discussion, consideration and action on an ordinance designating an official newspaper for the fiscal year 2019-2020

Motion Dent, second Beougher to designate the Denton Record-Chronicle as the official newspaper for the Town of Double Oak for fiscal year 2019-2020

AYE: Nelson, Garrett, Dent, Beougher,
ABSTAIN: None
NAY: None

MOTION PASSED

- III. Consent agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

5. Consideration and action on fiscal year 2019-2020 contract for building inspection and traffic control device maintenance with Steve Koehler
6. Consideration and action on fiscal year 2019-2020 contract for animal control services with North Texas Animal Control Authority
7. Consideration and action on fiscal year 2019-2020 contract for sanitarian services with Leslie Freeman
8. Consideration and action on fiscal year 2019-2020 contract with Cox Cleaning for cleaning services at Town Hall
9. Consideration and action on fiscal year 2019-2020 letter of engagement with Nichols, Jackson, Dillard, Hager and Smith for legal services
10. Consideration and action on contract with Halff & Associates for Engineering Services
11. Consideration and action on agreement for demand response transit service (SPAN)

Motion Beougher, second Nelson to approve the consent agenda numbers 5 – 11.

AYE: Nelson, Dent Garrett, Beougher,
ABSTAIN: None
NAY: None

MOTION PASSED

12. Citizens comments:

None

13. Council – staff announcements and comments:

- Police Officer Cody Leinweber will celebrate his 5-year anniversary with the Town of Double Oak on October 1
- The Mayor thanked all present and those that were not for work on the budget
- Deputy Mayor Pro-Tem announced he finished all lighting inside Town Hall
- Council Member Nelson said she was working on quotes for tile cleaning
- Police Chief Watson reported a new recruit
- Council Member Garrett said she would be out of town on October 21st
- Council Member Beougher has scheduled a meeting for Tuesday, September 24th at 10:00 a.m. with representatives from Braum's

14. Adjournment

With no further business to come before Council, motion Dent, second Beougher, the meeting adjourned at 7:11 p.m.

Town Secretary

Mayor

STATE OF TEXAS §
 §
COUNTY OF DENTON §

**INTERLOCAL COOPERATION AGREEMENT FOR
SHARED GOVERNANCE COMMUNICATIONS & DISPATCH SERVICES SYSTEM**

This Interlocal Cooperation Agreement for Shared Governance Communications and Dispatch Services System, hereinafter referred to as "Agreement", is made by and between Denton County, a political subdivision of the State of Texas, hereinafter referred to as the "County", and

Name of Agency: Double Oak Police Department

hereinafter referred to as "Agency".

WHEREAS, the County is a duly organized political subdivision of the State of Texas engaged in the administration of county government and related services for the benefit of the citizens of Denton County, Texas; and

WHEREAS, the Agency is duly organized and operating under the laws of the State of Texas engaged in the provision of municipal government and/or related services for the benefit of the citizens of Agency; and

WHEREAS, parties agree that the utilization of combined communications and dispatch services system will be in the best interests of both the County and the Agency,

WHEREAS, the County and the Agency mutually desire to be subject to the provisions of the Interlocal Cooperation Act of the V.T.C.A. Government Code, Chapter 791; and

NOW THEREFORE, the County and the Agency, for the mutual consideration hereinafter stated, agree and understand as follows:

1. **PURPOSE.** The Denton County Sheriff ("Sheriff") has the facilities to provide emergency telecommunications and dispatch services throughout Denton County. The Agency wishes to utilize the Sheriff's available telecommunications and dispatch services ("Services") during the term of this agreement.

2. **ADVISORY BOARD.** The Denton County Sheriff's Office will establish an Advisory Board for the Shared Governance Communication and Dispatch System "Advisory Board". The membership of the board shall be the Chief of each Agency, or designee. The Advisory Board may advise and make recommendations to the Sheriff and the Sheriff's Office on matters relating to the Communications Center, as well as the recommendations for the Annual Agency Workload and Cost Statistics, within the limitations set forth in paragraph 6.1, herein.

3. **TERM OF AGREEMENT.** The initial term of this Agreement shall be for a one year period beginning **October 1, 2019** and ending on **September 30, 2020**.

4. **TERMINATION OF AGREEMENT.** Either party may terminate this agreement, with or without cause, after providing ninety (90) days written notice to the other party.

5. **ANNUAL SERVICE FEE.** Each Agency shall pay to the County a fee for services based on the workload generated by the Agency.

- 5.1. Agency shall pay to County the Total Amount more fully described on *Exhibit "A"*, the Agency Workload and Cost Statistics.
- 5.2. The Agency shall complete *Exhibit "B"*, Agency Payment Worksheet, to identify the payment terms preferred by Agency. Agency is responsible for sending payments to County.
- 5.3. The fee for service will be based on the pro rata share of the workload generated by the Agency.
- 5.4. County agrees to provide Agency a proposed service fees for the next budget/fiscal year as agreed by the parties.
- 5.5. If this Agreement is terminated prior to the expiration of the term of the Agreement, payment shall be pro-rated by written agreement between the parties.
- 5.6. Dispatch costs for the upcoming fiscal year are calculated utilizing 50% of the approved Communications Budget for the current fiscal year and agency workload statistics from the previous fiscal year.

Agency workload percentages are calculated by:

- 5.6.1. Determining the agency's percentage of total Calls For Service (CFS)
- 5.6.2. Determining the agency's percentage of total Officer Initiated Activity (OIA)
- 5.6.3. Averaging the values from # 5.6.1 & # 5.6.2
- 5.6.4. Determining the percentage of OIA that is Mobile Data Computer (MDC) activity
- 5.6.5. Determining agency OIA that is not MDC Activity
- 5.6.6. Determining adjusted percentage of OIA that is MDC activity by dividing value of # 5.6.5 by total OIA
- 5.6.7. Determining agency CFS that are public requests by subtracting agency assists or mutual aid calls from the agency's CFS
- 5.6.8. Determining adjusted percentage of total CFS that are public requests by dividing value of # 5.6.7 by total CFS
- 5.6.9. Determining agency workload percentage by calculating average of # 5.6.6 and # 5.6.8
- 5.6.10. Determining agency final cost by workload by multiplying value of # 5.6.9 against 50% of the approved Communications budget

6. **COUNTY SERVICES AND RESPONSIBILITIES.** The County agrees to provide the following services and responsibilities:

6.1 The Sheriff shall have the sole discretion as to the method of providing the Services including, but not limited to the order of response to calls, and shall be the sole judge as to the most expeditious and effective manner of handling and responding to calls for service or the rendering thereof. The Sheriff shall have the sole discretion as to the method and final decision regarding the annual workload and cost statistics. The Sheriff will devote sufficient time to insure the performance of all duties and obligations set forth herein.

6.2 County shall furnish full-time communications services including a twenty-four

(24) hours a day, seven (7) days a week public safety answering point, radio services, dispatching services, or law enforcement transmission originating from AGENCY requesting law enforcement and fire protection services and access to local, regional, state, and national data bases and telecommunications systems.

- 6.3 The services provided by County include the following:
 - 6.3.1 twenty-four (24) hours a day, seven (7) days a week public safety answering point;
 - 6.3.2 receiving emergency and routine calls for law enforcement, fire, and medical services;
 - 6.3.3 directing a response to said calls by dispatching the appropriate law enforcement, fire, and medical services;
 - 6.3.4 providing on-going communication support to the emergency personnel in the field; and
 - 6.3.5 updating, maintaining, and managing the County owned radio communications system, computer systems, support files, and resource materials necessary to accomplish the above.

6.4 County may add new Agencies not currently served by Denton County at the discretion of Denton County and the Denton County Sheriff's Office.

7. **AGENCY RESPONSIBILITIES.** The Agency agrees to the following responsibilities:

- 7.1 Providing accurate current GIS data of the corporate limits and extraterritorial jurisdiction of the Agency.
- 7.2 Furnish County with a current list of all Officers and Reserves authorized by Agency to use the communications system.
- 7.3 Agency is responsible for the costs and upgrades associated with maintaining Agency's communication equipment.
- 7.4 Agency agrees to abide by all laws of the United States and the State of Texas and all present or hereafter approved rules, policies and procedures of TLETS, NLETS, TCIC, NCIC and any other system now or in the future associated with TLETS concerning the collection, storage, processing, retrieval, dissemination and exchange of information for criminal justice purposes
- 7.5 Adherence to all Sheriff's Office communications rules and regulations.
- 7.6 Agency agrees to provide all necessary and required TLETS paperwork. See *Exhibit "C"*.
- 7.7 Appoint representative and agree to participate in the Advisory Board.
- 7.8 Agency is responsible for sending payments to County as more fully described in *Exhibit "B"* to this Agreement.

8. **AGREEMENT.** The parties acknowledge they have read and understand and intend to be bound by the terms and conditions of this Agreement. This Agreement contains the entire understanding between the parties concerning the subject matter hereof. No prior understandings, whether verbal or written, between the parties or their agents are enforceable unless included in writing in this agreement. This Agreement may be amended only by written instrument signed by both parties.

9. **AGREEMENT LIASONS.** Each party to this agreement shall designate a Liaison to insure the performance of all duties and obligations of the parties. The Liaison for each party shall devote sufficient time and attention to the execution of said duties on behalf of the Party to ensure full compliance with the terms and conditions of this Agreement.

10. **ASSIGNMENT.** Neither party shall assign, transfer, or sub-contract any of its rights, burdens, duties, or obligations under this Agreement without the prior written permission of the other party to this Agreement.

11. **AGENCY LIABILITY.** The Agency understands and agrees that the Agency, its employees, servants, agents, and representatives shall at no time represent themselves to be employees, servants, agents, and/or representatives of the County. The Agency shall not be required to indemnify nor defend County for any liability arising out of the wrongful acts of employees or agents of County to the extent allowed by Texas law.

12. **COUNTY LIABILITY.** The County understands and agrees that the County, its employees, servants, agents, and representatives shall at no time represent themselves to be employees, servants, agents, and/or representatives of the Agency. The County shall not be required to indemnify nor defend Agency for any liability arising out of the wrongful acts of employees or agents of Agency to the extent allowed by Texas law.

13. **DISPUTES/RECOURSE.** County and Agency agree that any disputes or disagreements that may arise which are not resolved at the staff level by the parties should be referred to the Appointed Liaisons for each entity. Any further disputes arising from the failure of either Agency or County to perform and/or agree on proportionate reduction in fees shall be submitted to mediation, with the parties splitting the mediation fees equally. It is further agreed and understood that the scope of matters to be submitted to dispute mediation as referenced above is limited to disputes concerning sufficiency of performance and duty to pay or entitlement, if any, to any reduced fee or compensation. Any other disputes or conflicts involving damages or claimed remedies outside the scope of sufficiency of performance and compensation adjustment shall be referred to a court of competent jurisdiction in Denton County, Texas.

14. **EXHIBITS.** Attached hereto, and referred to elsewhere in this Agreement are the following Exhibits, which are hereby incorporated by reference.

Exhibit A	Agency Workload and Cost Statistics
Exhibit B	Agency Payment Worksheet
Exhibit C	TEXAS LAW ENFORCEMENT TELECOMMUNICATION SYSTEM (TLETS) NON - TWENTY-FOUR HOUR TERMINAL AGENCY AGREEMENT

15. **MULTIPLE ORIGINALS.** It is understood and agreed that this Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes.

16. NOTICES. All notices, demands or other writings may be delivered by either party by U.S. First Class Mail or by other reliable courier to the parties at the following addresses:

County:	1	Denton County Judge Denton County Commissioners Court 110 West Hickory, Room #207 Denton, Texas 76201
	2	Denton County Sheriff Denton County Sheriff's Office 127 N. Woodrow Lane Denton, Texas 76205
	3	Assistant District Attorney Counsel to the Sheriff 127 N. Woodrow Lane Denton, Texas 76205

Name of Agency:	Double Oak Police Department
Contact Person	Chief Derrick Watson
Address	320 Waketon Rd.
City, State, Zip	Double Oak, TX 75077
Telephone	972-355-5995
Email	dwatson@double-oak.com

17. SEVERABILITY. The validity of this Agreement and/or any of its terms or provisions, as well as the rights and duties of the parties hereto, shall be governed by the laws of the State of Texas. Further, this Agreement shall be performed and all compensation payable in Denton County, Texas. In the event that any portion of this Agreement shall be found to be contrary to law, it is the intent of the parties hereto that the remaining portions shall remain valid and in full force and effect to the extent possible.

18. THIRD PARTY. This Agreement is made for the express purpose of providing communications and dispatch services, which both parties recognize to be a governmental function. Except as provided in this Agreement, neither party assumes any liability beyond that provided by law. This Agreement is not intended to create any liability for the benefit of third parties.

19. VENUE. This agreement will be governed and construed according to the laws of the State of Texas. This agreement shall be performed in Denton County, Texas.

20. WAIVER. The failure of County or Agency to insist upon the performance of any term or provision of this Agreement or to exercise or enforce any right herein conferred, or the waiver of a breach of any provision of this Agreement by either party, shall not be construed as a waiver or relinquishment to any extent of either party's right to assert or rely upon any such term or right, or future breach of such provision, on any future occasion.

21. AUTHORIZED OFFICIALS. Each party has the full power and authority to enter into and perform this Agreement. The persons executing this Agreement represent they have been properly authorized to sign on behalf of their governmental entity.

22. CURRENT FUNDS. All payments made by Agency to County pursuant to this Agreement shall be from current revenues available to Agency.

23. DISPATCH & COMMUNICATION RECORDS. The parties acknowledge that the Denton County Sheriff's Office may release dispatch and communication records of Agency pursuant to the Texas Public Information Act until such a time that the parties agree to transfer such responsibility to Agency.

DENTON COUNTY, TEXAS

AGENCY

Andy Eads, County Judge
Denton County Commissioners Court
110 West Hickory, Room #207
Denton, Texas 76201
(940)349-2820

Derrick Watson
Derrick Watson, Chief
Double Oak Police Department
320 Waketon Rd.
Double Oak, TX 75077
972-355-5995

EXECUTED duplicate originals on this

EXECUTED duplicate originals on this

Date: _____

Date: April 12, 2019

Approved as to content:

Approved as to content:

Denton County Sheriff's Office

Derrick Watson
Agency

Approved as to form:

Approved as to form:

Assistant District Attorney
Counsel to the Sheriff

Attorney for Agency

Costs by Workload

EXHIBIT A

	A	B	C	E	F	G
1	Column1	Column2	Column3	Co		
2	FY 19-20 Dispatch Costs					
3	FY Budget	\$3,351,172.00				
4	1/2 Budget Amount	\$1,675,586.00				
5	Agency	% Workload *	Cost by Workload			
6	ARGYLE PD	0.988%	\$16,552			
7	AUBREY PD	1.722%	\$28,847			
8	BARTONVILLE PD	0.322%	\$5,399			
9	CORINTH PD	5.474%	\$91,720			
10	DOUBLE OAK PD	0.262%	\$4,389			
11	HICKORY CREEK PD	1.754%	\$29,387			
12	JUSTIN PD	0.851%	\$14,257			
13	KRUM PD	1.180%	\$19,775			
14	LAKE DALLAS PD	3.081%	\$51,619			
15	LITTLE ELM PD	10.334%	\$173,151			
16	NCTC PD	0.000%	\$0			
17	NORTHEAST PD	1.324%	\$22,177			
18	NORTHLAKE PD	1.809%	\$30,306			
19	OAK POINT PD	1.752%	\$29,360			
20	PILOT POINT PD	0.920%	\$15,416			
21	PONDER PD	0.321%	\$5,377			
22	SANGER PD	2.203%	\$36,905			
23	TROPHY CLUB PD	2.456%	\$41,154			
24	ARGYLE FD	0.792%	\$13,276			
25	AUBREY FD	1.729%	\$28,975			
26	DOUBLE OAK VFD	0.000%	\$0			
27	JUSTIN FD	0.000%	\$0			
28	KRUM FD	0.686%	\$11,497			
29	LAKE CITIES FD	1.661%	\$27,836			
30	LITTLE ELM FD	2.011%	\$33,703			
31	OAK POINT FD	0.382%	\$6,404			
32	PILOT POINT FD	0.600%	\$10,054			
33	PONDER VFD	0.000%	\$0			
34	SANGER FD	0.985%	\$16,507			
35	TROPHY CLUB FD	0.476%	\$7,971			
36	WATER DISTRICT	1.182%	\$19,809			
37	OTHER	8.04%	\$134,767 *			
38	SHERIFF'S OFC *	44.700%	\$2,424,578 *			
39	Totals	100.000%	\$3,351,169			
40						
41						
42	*SHERIFF'S OFFICE costs- Includes "OTHER" + Discounted Activity					
43	which is reduced from other entities total costs, as well as the					
44	remaining 1/2 of the total Communications Adopted Budget which					
45	other entities are not billed for at this time.					
46						
47	Volunteer Agencies					

Exhibit B

2019-20 Budget Year
Denton County Sheriff's Office
Communications Agreement
Agency Payment Worksheet

Agency:	Double Oak Police Department
Payment Contact Person:	Eileen Kennedy
Phone Number:	972-539-9464
Address:	320 Waketon Rd.
City, State, Zip	Double Oak, TX 75077
AGENCY TOTAL AMOUNT DUE	\$ 4,389.00

Agency Should Include this Worksheet with Each Payment Sent to Denton County.

Make checks payable to:	Denton County
Mail payments to:	Communications Agreement Payments Denton County Auditor 401 W. Hickory, Suite 423 Denton, Texas 76201-9026

Payment Plan Options

Agency MUST
Select One
Payment Option

1	<input checked="checked" type="checkbox"/>	One Annual Payment (100%)
2	<input type="checkbox"/>	Two Payments (50%)
3	<input type="checkbox"/>	Four Payments (25%)
4	<input type="checkbox"/>	Twelve Monthly Payments
5	<input type="checkbox"/>	Other Payment Option

Exhibit C

TEXAS LAW ENFORCEMENT TELECOMMUNICATION SYSTEM (TLETS)
NON - TWENTY-FOUR HOUR TERMINAL AGENCY AGREEMENT 2019-2020

Twenty-Four Hour Terminal Agency	DENTON COUNTY SHERIFF'S OFFICE
Non Twenty-Four Hour Terminal Agency	Double Oak Police Department

This document constitutes an agreement between the following parties:

The Twenty-Four Hour Terminal Agency agrees to make entries into the Texas Crime Information Center (TCIC) and the National Crime Information Center (NCIC) computers for the Non Twenty-Four Hour Terminal Agency.

All records must be entered with the Twenty-Four Hour Agency's ORI, and all case reports and original warrants must be held at the Twenty-Four Hour Agency for hit confirmation purposes.

The Non Twenty-Four Hour Agency agrees to abide by all laws of the United States and the State of Texas and all present or hereafter approved rules, policies and procedures of TLETS, NLETS, TCIC, NCIC and any other system now or in the future associated with TLETS concerning the collection, storage, processing, retrieval, dissemination and exchange of information for criminal justice purposes.

The Twenty-Four Hour Agency reserves the right to suspend service to the Non Twenty-Four Hour Agency which may include canceling of records entered for the Non Twenty-Four Hour Agency when applicable policies are violated. The Twenty-Four Hour Agency may reinstate service following such instances upon receipt of satisfactory assurances that such violations have been corrected.

In order to comply with NCIC policies established by the NCIC Advisory Policy Board, the Non Twenty-Four Hour Agency agrees to maintain accurate records of all TCIC/NCIC entries made through the Twenty-Four Hour Agency and to immediately notify the Twenty-Four Hour Agency of any changes in the status of those reports to include the need for cancellation, addition, deletion or modification of information. The Twenty-Four Hour Agency agrees to enter, update and remove all records for the Non Twenty-Four Hour Agency on a timely basis, as defined by NCIC.

In order to comply with NCIC Validation requirements, the Non Twenty-Four Hour Agency agrees to perform all validation procedures as required by NCIC on all records entered through the Twenty-Four Hour Agency.

Either the Twenty-Four Hour Agency or the Non Twenty-Four Hour Agency may, upon thirty days written notice, discontinue this agreement.

To the extent allowed by the laws of the State of Texas, the Non Twenty-Four Hour Agency agrees to indemnify and save harmless the Twenty-Four Hour Agency as well as the DPS, its Director and employees from and against all claims, demands, actions and suits, including but not limited to any liability for damages by reason of or arising out of any false arrests or imprisonment or any cause of the Non Twenty-Four Hour Agency or its employees in the exercise of the enjoyment of this Agreement.

In witness whereof, the parties hereto caused this agreement to be executed by the proper officers and officials.

DENTON COUNTY SHERIFF'S OFFICE

AGENCY

Signature: _____

By: **Tracy Murphree**

Title: **Denton County Sheriff**

Date: _____

Signature: _____

By: **Derrick Watson**

Title: **Chief of Police**

Date: **April 12, 2019**

ORDINANCE NO. 19-07

AN ORDINANCE TO INCREASE THE RATE OF DEPOSITS TO THE TEXAS MUNICIPAL RETIREMENT SYSTEM BY THE EMPLOYEES OF THE TOWN OF DOUBLE OAK.

BE IT ORDAINED BY THE TOWN COUNCIL OF DOUBLE OAK, TEXAS:

Section 1. That all employees of the Town of Double Oak, who are members of the Texas Municipal Retirement System, shall make deposits to the System at the rate of 7% of their individual earnings.

Section 2. This ordinance shall become effective on the **1st day of January, 2020.**

Passed and approved the 7th day of October, 2019.

ATTEST:

APPROVED:

Town Secretary or Clerk

Mayor

MONTHLY REPORT AUGUST 2019

- 08/01/19: Patrol from 10:00 until 11:00.
Private call for nuisance wildlife @ 113 East View Court. Trap issued.
Private call for nuisance wildlife @ 125 Chapel Hill Dr. Trap issued.
Dead wildlife reported at 150 Park Lane. Removed.
- 08/03/19: Patrol from 13:00 until 14:00. No activity.
- 08/05/19: Patrol from 14:00 until 16:00. No activity.
- 08/06/19: Dead wildlife initiated 100 blk Kings Road. Removed.
Dead wildlife initiated 300 blk Kings Road. Removed.
- 08/07/19: Patrol from 12:20 until 14:20. No activity.
- 08/09/19: Patrol from 16:00 until 17:00. No activity.
- 08/12/19: Patrol from 12:35 until 14:35. No activity.
- 08/16/19: Patrol from 09:00 until 11:00. No activity.
- 08/17/19: Patrol from 13:00 until 15:00.
Private call for animal in trap @ 240 Valley View. Impounded.
- 08/19/19: Patrol from 13:00 until 15:00. No activity.
- 08/20/19: Stray dog reported @ 470 Cross Timbers Drive. Impounded.
Impound return above dog to 820 Cross Timbers Dr. V/Warning.
- 08/21/19: Patrol from 12:20 until 14:20.
Dead wildlife initiated 200 block Valley View. Removed.
- 08/23/19: Patrol from 11:00 until 13:00. No activity.
- 08/27/19: Injured wildlife reported at 240 Laketrail Court. Impounded.
- 08/28/19: Patrol from 12:00 until 14:00. No activity.
- 08/30/19: Patrol from 13:00 until 15:00. No activity.

SUMMARY

Total calls received: 10 By Double Oak residents: 7 Initiated by NTACA: 3
Animals impounded: Dogs: 1 Puppies: 0 Cats: 0 Kittens: 0 Other: 3 Deceased: 3
Verbal Warnings issued: 1 Written Warnings issued: 0 Citations: 0

MONTHLY REPORT SEPTEMBER 2019

09/03/19: Patrol from 09:45 until 11:45. No activity.

09/04/19: Stray dog complaint @ 820 Cross Timbers Drive. W/W Letter.

09/05/19: Patrol from 14:00 until 16:00. No activity.

09/07/19: Patrol from 11:45 until 13:45. No activity.

09/09/19: Patrol from 13:40 until 15:40. No activity.

09/11/19: Patrol from 12:30 until 14:30.
Private call for nuisance wildlife @ 115 Hawk Crest Lane. CSO.

09/13/19: Patrol from 16:00 until 18:00.
Private trap service @ 450 Cross Timbers Drive. Impounded.

09/15/19: Private trap service @ 230 Ridgebriar Lane. Impounded.

09/16/19: Patrol from 12:00 until 14:00. No activity.

09/17/19: Private trap service @ 240 Valley View Trail. Relocated.

09/18/19: Patrol from 10:00 until 12:00.
Private trap service @ 401 Cross Timbers Drive. CSO.

09/20/19: Patrol from 12:20 until 14:20. No activity.

09/23/19: Private trap service @ 401 Cross Timbers Drive. Impounded.

09/24/19: Private trap service @ 450 Cross Timbers Drive. Impounded.

09/25/19: Patrol from 12:15 until 14:15. No activity.

09/27/19: Patrol from 11:50 until 13:50. No activity.

SUMMARY

Total calls received: 8 By Double Oak residents: 8 Initiated by NTACA: 0
Animals impounded: Dogs: 0 Puppies: 0 Cats: 0 Kittens: 0 Other: 4 Deceased: 0
Verbal Warnings issued: 0 Written Warnings issued: 1 Citations: 0

10

McCreary, Veselka, Bragg & Allen, P.C.
Collection of Delinquent Fines Fees
Town of Double Oak Municipal Court
September 15, 2010 - September 30, 2019

Phones	Number of Accounts	Amount Due
Accounts with at least one Good Phone	503	170,065.27
Accounts with no phone or only Bad Phones	227	88,181.95
Total	730	258,247.22

Addresses	Number of Accounts	Amount Due
Good Address	375	132,977.48
Bad/Incomplete Address	2	751.40
Bad/Returned Address	289	103,773.76
Outside of Texas Address	64	20,744.58
Total	730	258,247.22

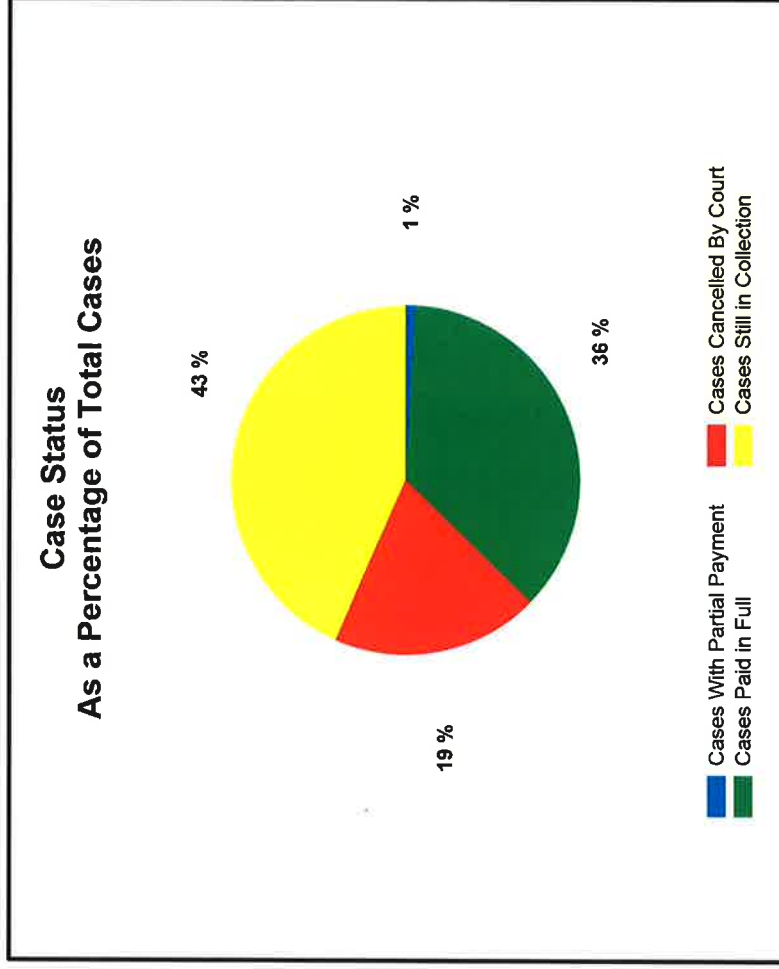
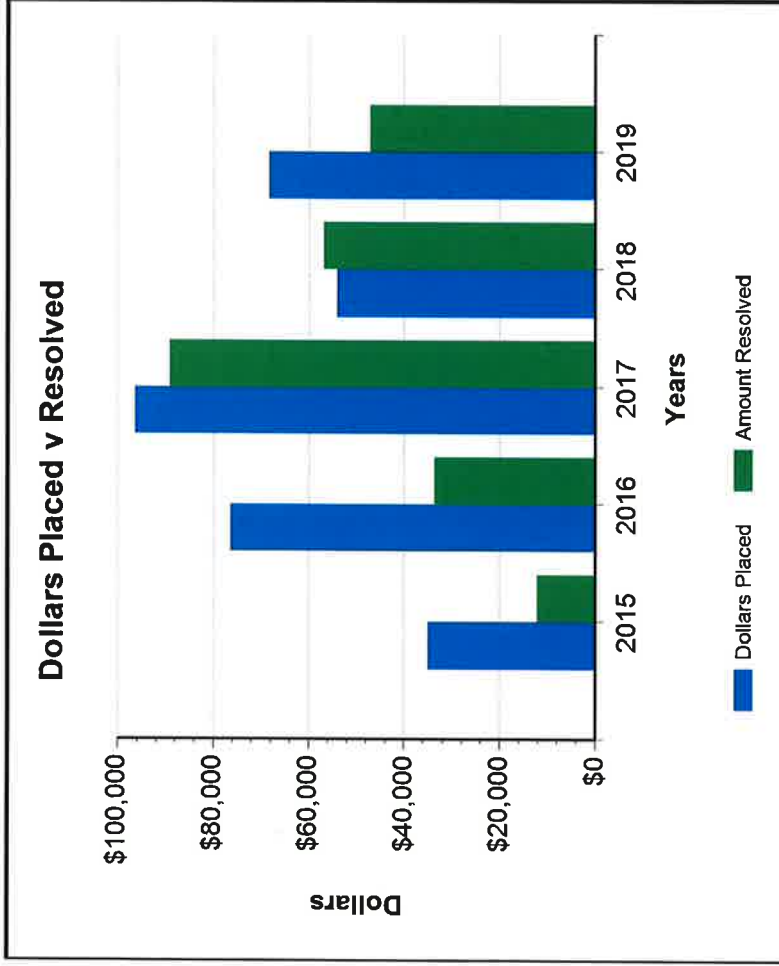
Age of Offense	Number of Accounts	Amount Due
Less Than a Year	92	37,203.50
One To Three Years	152	57,711.68
Three To Five Years	116	42,120.56
More Than Five Years	361	117,815.60
No Offense Date Provided	9	3,395.88
Total	730	258,247.22

Age at time of Placement	Number of Accounts	Amount Due
Less Than a Year	483	175,797.89
One To Three Years	140	50,899.48
Three To Five Years	88	25,943.97
More Than Five Years	10	2,210.00
No Offense Date Provided	9	3,395.88
Total	730	258,247.22

McCreary, Veselka, Bragg & Allen, P.C.
Collection of Delinquent Fines Fees
Town of Double Oak Municipal Court
September 15, 2010 - September 30, 2019

FY: October - September	FY 2014 & Prior	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Total	%
Cases Placed	791	108	195	257	145	170	1,666	
Dollars Placed	\$231,384.93	\$34,926.04	\$76,386.56	\$96,389.07	\$53,997.08	\$68,343.74	\$561,427.42	
Cases With Partial Payment	1	0	2	3	2	7	15	
Partial Payments Reported	\$107.00	\$0.00	\$171.98	\$437.83	\$453.00	\$1,251.16	\$2,420.97	
Cases Paid in Full	172	45	65	119	123	88	612	36.73%
Dollars Paid in Full	\$36,105.08	\$12,462.17	\$23,158.73	\$41,892.34	\$43,714.41	\$29,387.19	\$186,719.92	33.26%
Cases Cancelled By Court	43	1	37	175	31	37	324	19.45%
Dollars Cancelled By Court	\$18,136.05	\$499.30	\$10,367.20	\$47,288.48	\$12,505.50	\$15,472.47	\$104,269.00	18.57%
Cases Resolved	215	46	102	294	154	125	936	56.18%
Amount Resolved	\$55,406.77	\$12,136.61	\$33,593.43	\$89,146.09	\$56,812.82	\$47,094.90	\$294,190.62	52.40%
Cases Still in Collection							730	43.82%
Dollars Still in Collection							\$267,236.80	47.60%

McCreary, Veselka, Bragg & Allen, P.C.
Collection of Delinquent Fines Fees
Town of Double Oak Municipal Court
September 15, 2010 - September 30, 2019



McCreary, Veselka, Bragg & Allen, P.C.
Collection of Delinquent Fines Fees
Town of Double Oak Municipal Court
September 15, 2010 - September 30, 2019

For Fiscal Year 2019	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Cases Placed	3	50	73	44
Dollars Placed	\$1,020.42	\$20,031.84	\$29,396.15	\$17,895.33
Cases With Partial Payment	1	0	2	4
Partial Payments Reported	\$100.00	\$0.00	\$546.87	\$604.29
Cases Paid in Full	15	21	26	25
Dollars Paid in Full	\$4,651.71	\$5,195.71	\$8,389.81	\$8,808.27
Cases Cancelled By Court	7	6	12	12
Dollars Cancelled By Court	\$2,888.60	\$2,973.10	\$4,694.17	\$4,916.60
Cases Resolved	22	27	38	38
Amount Resolved	\$8,499.42	\$9,725.63	\$14,251.32	\$14,618.53

For Fiscal Year 2019	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Number of Postcards Mailed	14	12	54	43
Number of Letters Mailed	373	539	477	277
Number of Calls Made				669
Number of Calls Received				18

McCreary, Veselka, Bragg & Allen, P.C.
Collection of Delinquent Fines Fees
Updates Received from Customer
Town of Double Oak Municipal Court
September 15, 2010 - September 30, 2019

	2015		2016		2017		2018		2019	
	Payments	Adjustments	Payments	Adjustments	Payments	Adjustments	Payments	Adjustments	Payments	Adjustments
January	1	0	1	1	17	26	7	2	8	3
February	5	0	8	0	12	2	17	6	6	1
March	2	0	13	1	9	1	20	5	8	2
April	8	0	2	0	4	17	7	3	14	6
May	0	1	2	1	23	9	10	2	6	3
June	2	2	4	0	15	3	14	3	6	1
July	6	0	3	0	16	12	7	1	5	14
August	0	0	5	2	8	5	7	5	11	17
September	1	0	6	1	2	4	9	2	10	21
October	1	2	14	2	8	3	7	2		
November	1	0	1	0	13	0	7	0		
December	2	0	0	1	5	4	7	1		

McCreary, Veselka, Bragg & Allen, P.C.
Collection of Delinquent Fines Fees
Town of Double Oak Municipal Court
September 15, 2010 - September 30, 2019

Status	Number of Accounts
ACT - ACTIVE ACCOUNT	618
ATY - ATTORNEY REPRESENTED ON ACCT	6
BND - BOND POSTED ON ACCOUNT	1
HLD - PUT ON HOLD	4
NEW - NEW STATUS	91
NSR - NO SKIP TRACE RESULTS	8
PCC - PENDING CREDIT CARD PAYMENT	1
SKP - SKIP ACCOUNT	1
Total	730

Eileen Kennedy

From: Lauren Botkin <laurenbotkin@yahoo.com>
Sent: Thursday, September 26, 2019 3:31 PM
To: Eileen Kennedy
Subject: Town council meeting

Hi Eileen,

I spoke with you last week about getting on the next council meeting agenda to ask for permission to park a RV on our lot while we build. Is there anything else you need from us other than this written request?

Please call if you have questions!
806-535-0848

Thank you,
Tyler and Lauren Furlow

Sent from my iPhone

***** Confidentiality Notice *****

This electronic transmission and any attached documents or other writings are confidential and are for the sole use of the intended recipient(s) identified above. This message may contain information that is privileged, confidential or otherwise protected from disclosure under applicable law. If the receiver of this information is not the intended recipient, or the employee, or agent responsible for delivering the information to the intended recipient, you are hereby notified that any use, review, re-transmission, dissemination, distribution, reproduction or storage of this information is strictly prohibited. If you have received this information in error, please notify the sender by return email and delete the electronic transmission, including all attachments from your system.



applied concepts, inc.

855 E. Collins Blvd
Richardson, TX 75081
Phone: 972-398-3780
Fax: 972-398-3781

National Toll Free: 1-800- STALKER

Inside Sales Partner: Chris Frett
972-801-4866

QUOTE
2028317

14

Page 1 of 1
Date: 10/02/19

Reg Sales Mgr: Dave Lowry
972-801-4850

Effective From : 05/02/2019

Valid Through: 11/29/2019

Lead Time: 21 working days

Bill To: Double Oak Police Dept 320 Waketon Rd Double Oak, TX 75077-3020	Customer ID: 106112 Accounts Payable	Ship To: Double Oak Police Dept 320 Waketon Rd Princeton, TX 75077	<i>FedEx Ground</i> Lieutenant Ruben Rivas
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Grp	Qty	Package	Description	Wrnty/Mo	Price	Ext Price
1	1	806-0022-00	DSR - 2-Antenna Radar	36	\$3,192.00	\$3,192.00

Ln	Qty	Part Number	Description	Price	Ext Price
1	1	200-0999-20	DSR Enhanced Counting Unit, 1.5 PCB		\$0.00
2	1	200-1000-30	DSR Modular Display, Bright LEDs		\$0.00
3	2	200-1237-00*	DSR Ka Antenna		\$0.00
4	1	200-0921-00	DSR Ergonomic Remote Control w/Screw Latch		\$0.00
5	1	200-0769-00	25 MPH/40 KPH KA Tuning Fork		\$0.00
6	1	200-0770-00	40 MPH/64 KPH KA Tuning Fork		\$0.00
7	1	200-0345-00	Counting Unit/Display Short Dash Mount		\$0.00
8	1	200-0244-00	Antenna Dash Mount		\$0.00
9	1	200-0245-00	Antenna Tall Deck Mount		\$0.00
10	1	200-0648-00	Display Sun Shield		\$0.00
11	1	155-2055-08	Antenna Cable, 8 Ft		\$0.00
12	1	155-2055-16	Antenna Cable, 16 Ft		\$0.00
13	1	155-2283-71	CAN/VSS Cable w/Voltage Detection, Serial		\$0.00
14	1	200-0821-00	DSR Documentation Kit		\$0.00
15	1	035-0361-00	Shipping Container, Dash Mounted Radar		\$0.00
16	1	060-1000-36	36 Month Warranty		\$0.00
17	1	155-2211-00	Remote Display Interconnect Cable		\$0.00

Group Total \$3,192.00

Product	\$3,192.00	Sub-Total:	\$3,192.00
Discount	\$0.00	Sales Tax 0%	\$0.00
Payment Terms: Net 30 days		Shipping & Handling:	\$17.50
		Total: USD	\$3,209.50

Vehicle Information: 2019 Dodge Charger

001

The price quoted meets the HGAC EF04-19 state contract price.

This Quote or Purchase Order is subject in all respects to the Terms and Conditions detailed at the back of this document. These Terms and Conditions contain limitations of liability, waivers of liability even for our own negligence, and indemnification provisions, all of which may affect your rights. Please review these Terms and Conditions carefully before proceeding.



4RE/VISTA Price Quote

CUSTOMER: Double Oak Police Department

ISSUED: 10/3/2019 2:59 PM

EXPIRATION: 11/29/2019 6:00 AM

**TOTAL PROJECT ESTIMATED AT:
\$18,510.00**

ATTENTION: Ruben Rivas

SALES CONTACT: Gavin Wallace

PHONE: 972-355-5995

DIRECT: (214) 785-2611

E-MAIL:

E-MAIL:
gavin.wallace@motorolasolutions.com

4RE and VISTA Proposal

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL4-DEV-001	Evidence Library 4 Web 4RE In-Car Device License Key	3.00	\$150.00	\$0.00	\$450.00

4RE In-Car System and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-STD-GPS-RV2	4RE Standard DVR Camera System with Integrated 200GB automotive grade hard drive, 16GB USB removable thumb drive, rear facing cabin camera, GPS, hardware, cabling and your choice of mounting bracket.	3.00	\$4,795.00	\$0.00	\$14,385.00
CAM-4RE-PAN-NHD	Additional Front Camera, 4RE, HD Panoramic	3.00	\$200.00	\$0.00	\$600.00

Wireless Video Transfer and Networking Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-WRL-KIT-101	4RE In-Car 802.11n Wireless Kit, 5GHz (2.4 GHz is available by request)	3.00	\$200.00	\$0.00	\$600.00

4RE Hardware Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-4RE-CAR-1ST	Warranty, 4RE, In-Car, 1st Year (Months 1-12)	3.00	\$0.00	\$0.00	\$0.00

WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
SVC-VID-REM-100	Video System Removal (Per Unit Charge)	3.00	\$100.00	\$0.00	\$300.00
SVC-4RE-INS-100	4RE System Installation, In-Car (Per Unit Charge)	3.00	\$400.00	\$0.00	\$1,200.00
BRK-DV1-MIC-100	Miscellaneous Item One	1.00	\$900.00	\$0.00	\$900.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
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4RE/VISTA Price Quote

Freight	Shipping/Handling and Processing Charges	1.00	\$75.00	\$0.00	\$75.00
					\$18,510.00

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts \$0.00

Additional Quote Discount \$0.00

Total Amount \$18,510.00

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: _____ DATE: _____



4RE/VISTA Price Quote

CUSTOMER: Double Oak Police Department

ISSUED: 10/3/2019 4:38 PM

EXPIRATION: 11/29/2019 6:00 AM

**TOTAL PROJECT ESTIMATED AT:
\$750.00**

ATTENTION: Ruben Rivas

SALES CONTACT: Gavin Wallace

PHONE: 972-355-5995

DIRECT: (214) 785-2611

E-MAIL:

E-MAIL:
gavin.wallace@motorolasolutions.com

4RE and VISTA Proposal WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
BRK-DV1-MIC-100	Video Migration - This is for a remote service to move video files from one location to another	1.00	\$750.00	\$0.00	\$750.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$0.00	\$0.00	\$0.00
					\$750.00

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts	\$0.00
Additional Quote Discount	\$0.00
Total Amount	\$750.00

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: _____ DATE: _____



4RE/VISTA Price Quote

DOUBLE OAK CONCRETE LLC
205 Thornhill Circle
Double Oak, Texas 75077



Commercial • Residential
All types of concrete work

16
Estimate

Date	Estimate #
10/2/2019	1789

Name / Address
Town of Double Oak 120 Waketon Road Double Oak, Texas 75077

Ship To
Box Culvert Repair Kings Rd/West of Lake Trail

Description	Qty	Total
Place flowable fill underneath box culvert. Set forms and grade approximately 200 SF 6" flat work with 24" beam. Place 3/8 rebar 18" O.C.E.W., pour 3000 PSI concrete and finish.		8,500.00
<div>RECEIVED OCT 03 2019</div>		

ESTIMATES GOOD FOR 30 DAYS

Total \$8,500.00

Phone #	E-mail
817-430-8282	doubleoak_concrete@yahoo.com







17

COUNCIL LIAISON APPOINTMENTS

Liaison is defined as to perform as neither an advocate nor an opponent but rather to act as a conduit for organizations, staff, boards, commissions, committees, etc. to facilitate communication between Council and entity without prejudice.

BOARD/COMMISSION/DEPARTMENT/ORGANIZATION

LIAISON

Double Oak Volunteer Fire Department	Nelson/Garrett
Double Oak Police Department	Dent/Nelson
Planning & Zoning Commission	/
Board of Adjustment	Beougher/
Upper Trinity Regional Water District	Donnelly
Cross Timbers Water Supply Corporation	Donnelly
School Districts/Denton County/Neighboring Towns	Donnelly/Beougher
Double Oak Women's Club	Garrett

STANDING COMMITTEES

COMMITTEE

COUNCIL LIAISON

MEMBERS

Investment Committee	Dent/ Garrett	Dick Cook Eileen Kennedy Ted Gruenloh Gary Garrett
Master Plan Committee	Dent/	Gary Garrett
Ordinance Review Committee	Dent/ Garrett	
Information Technology Committee	Dent/	Derrick Watson Dick Cook
Town Hall Renovation Committee Town Beautification Committee Conservation/Tree Committee		
Roads/Drainage Committee	Nelson/ Beougher	Dick Cook Jeff Crannell Gary Garrett Brian Haynes Gary Goodman Nan Bowen Mark Rose

THE MAYOR IS AN AUTOMATIC LIAISON TO ALL DEPARTMENTS/ BOARDS/COMMITTEES

19

DRAFT

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS, AMENDING THE CODE OF ORDINANCES, TOWN OF DOUBLE OAK, TEXAS, BY AMENDING SECTION 6.302 OF ARTICLE 6.300 ("OFFENSIVE CONDITIONS ON REAL PROPERTY") OF CHAPTER 6 ("HEALTH AND SANITATION") BY ADDING A PROHIBITION ON THE PLACEMENT OF PORTABLE STORAGE CONTAINERS ON PUBLIC STREETS AND RIGHTS-OF-WAY AND TO PROHIBIT THE PLACEMENT OF PORTABLE STORAGE CONTAINERS ON REAL PROPERTY FOR PERIODS IN EXCESS OF FORTY-FIVE (45) DAYS; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF FIVE HUNDRED DOLLARS (\$500.00); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Double Oak, Texas, finds and determines that the placement of portable storage containers such as PODs, Mobile Mini, Smart Box and mini storage units has proliferated in the Town and that a number of residents are using such portable storage containers on a permanent or semi-permanent basis in lieu of accessory buildings for outdoor storage; and

WHEREAS, the Town Council finds and determines that the placement of portable storage containers on public streets and rights-of-way causes visual obstructions to motor vehicles, which creates traffic hazards; that long-term use of portable storage containers is unsightly and negatively affects the value of real property; that offenses under this prohibition should be strict liability; and that prohibitions on placement of portable storage containers is in the best interest of the public health, safety and welfare. Now Therefore

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS:

SECTION 1. That the Code of Ordinances, Town of Double Oak, be and is hereby amended by amending Section 6.302 of Article 6.300, "Offensive Conditions on Real Property," of Chapter 6, "Health and Sanitation," by renumbering the existing provisions as subsection (a) without amendment to existing language, and adding a new subsection (b), such that Section 6.302 shall henceforth read in its entirety as follows [underlined language indicates additions, strike-through language indicates deletions]:

**“CHAPTER 6
HEALTH AND SANITATION**

ARTICLE 6.300 OFFENSIVE CONDITIONS ON REAL PROPERTY

Sec. 6.302 Unlawful Conditions on Real Property

(a) The owner or occupant of any property within the corporate limits of the town, whether the same be occupied or unoccupied, shall keep such property and adjacent parkway free of any of the following conditions which hereby constitute nuisances and offensive conditions:

- (1) stagnant water;
- (2) accumulations of trash, garbage, or debris including solid waste consisting of dirt, concrete, rocks, bricks, or other similar construction or building waste materials;
- (3) filth, carrion, or other impure or unwholesome matter;
- (4) grass, weeds and vegetation growing to a height of more than ten (10) inches, excepting regularly cultivated crops not growing within a public right-of-way;
- (5) rubbish, brush, graffiti and other objectionable, unsightly, or unsanitary matter; or
- (6) any other condition found by the town's building inspector, code enforcement officer, health officer, the county health officer, state health officer, or other authorized person to be unsanitary or unwholesome or a condition that may produce disease.

(b) It shall be unlawful for any person, occupant, or owner to place on any public street or right-of-way a portable storage container or unit, including but not limited to PODs, Mobile Mini, Smart Box, and Mini Storage units. Furthermore, no such portable storage container or unit shall be caused to remain on any property for a period in excess of forty-five (45) consecutive days. In the prosecution of an offense under this section, no proof or pleading of intentional or knowing conduct shall be required, and the offense shall be deemed strict liability.

SECTION 2. That any provisions of the ordinances of the Town of Double Oak in conflict with the provisions of this ordinance be and same are hereby repealed and any provisions not so in conflict shall remain in force and effect.

SECTION 3. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

SECTION 4. That any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the Town of Double Oak, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of five hundred dollars (\$500.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 5. That this ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

DULY ADOPTED by the Town Council of the Town of Double Oak, Texas on the _____ day of _____, 2019.

APPROVED:

MAYOR

ATTEST:

TOWN SECRETARY

APPROVED AS TO FORM:

TOWN ATTORNEY

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS, AMENDING THE CODE OF ORDINANCES, TOWN OF DOUBLE OAK, TEXAS, BY AMENDING SECTION 6.302 OF ARTICLE 6.300 ("OFFENSIVE CONDITIONS ON REAL PROPERTY") OF CHAPTER 6 ("HEALTH AND SANITATION") BY ADDING A PROHIBITION ON THE PLACEMENT OF PORTABLE STORAGE CONTAINERS ON PUBLIC STREETS AND RIGHTS-OF-WAY AND TO PROHIBIT THE PLACEMENT OF PORTABLE STORAGE CONTAINERS ON REAL PROPERTY FOR PERIODS IN EXCESS OF FORTY-FIVE (45) DAYS; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF FIVE HUNDRED DOLLARS (\$500.00); AND PROVIDING AN EFFECTIVE DATE.

DULY PASSED by the Town Council of the Town of Double Oak, Texas, on the ____ day
of _____, 2019.

APPROVED:

MAYOR

ATTEST:

TOWN SECRETARY

DRAFT

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS, AMENDING THE CODE OF ORDINANCES, TOWN OF DOUBLE OAK, TEXAS, BY AMENDING THE COMPREHENSIVE ZONING ORDINANCE, EXHIBIT A OF ARTICLE 14.100 ("ZONING ORDINANCE ADOPTED") OF CHAPTER 14 ("ZONING"), TO AMEND SECTION 26-1 ("DEFINITIONS") REVISING THE DEFINITION OF "ACCESSORY BUILDING OR ACCESSORY STRUCTURE," PROVIDING A DEFINITION OF "ADDITION;" PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Double Oak finds and determines that a proliferation of accessory structures has occurred throughout the Town in violation of the Town's Accessory Building regulations; that many property owners have avoided the Town's zoning limitations on accessory buildings by simply connecting an accessory building to the main structure by a breezeway or common roof, and that clarity in the difference between an addition to a building and an accessory structure is needed; and,

WHEREAS, the Planning and Zoning Commission of the Town of Double Oak and the governing body of the Town of Double Oak, in compliance with state laws with reference to amending the Comprehensive Zoning Ordinance, have given the requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners and interested persons generally, the governing body of the Town of Double Oak is of the opinion that said zoning ordinance should be amended as provided herein.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS:

SECTION 1. That the Code of Ordinances, Town of Double Oak, be and is hereby amended by amending Section 26-1, "Definitions," of the Comprehensive Zoning Ordinance, Exhibit "A" of Article 14.100 ("Zoning Ordinance Adopted") of Chapter 14 ("Zoning"), to revise regulations relating to accessory buildings by amending the definition of "Accessory Building or Accessory Structure," and adding a new definition of "Addition" after the definition of "Accessory Use" and before the definition of "Airport," without amendment, repeal or change to other parts of Section 26-1, such that the definitions of "Accessory Building or Accessory

Structure” and “Addition” shall henceforth read as follows [underlined language indicates additions, strike-through language indicates deletions]:

**“CHAPTER 14
ZONING**

ARTICLE 14.100 ZONING ORDINANCE ADOPTED

EXHIBIT A

**COMPREHENSIVE ZONING ORDINANCE
TOWN OF DOUBLE OAK, TEXAS**

...

**SECTION 26
DEFINITIONS**

26-1 The following words, when used in this ordinance, shall have the meanings respectively ascribed to them in this section, unless such construction would be inconsistent with the manifest intent of the terms of this ordinance or where the context of this ordinance clearly indicates otherwise.

Accessory Building or Accessory Structure - shall mean a subordinate building or structure, attached to or detached from the main building, and customarily incidental to the principal building. Distinct from an “addition,” an accessory building or structure is a detached building, or a building or structure connected to the main structure by a breezeway, common roof line, common floor, or common walls. The connection of a structure by a breezeway, floor area or wall or any combination thereof shall not be deemed an addition unless fully enclosed and attached to the main structure by a common roof, floor and walls as an integral part of the main structure.

...

Addition – shall mean an extension or increase in floor area or height of a building or structure. An addition shall be compatible in appearance with the primary structure through similar or identical exterior walls and roofing.

...”

SECTION 2. That any provisions of the ordinances of the Town of Double Oak in conflict with the provisions of this ordinance be and same are hereby repealed and any provisions not so in conflict shall remain in force and effect.

SECTION 3. That an offense committed before the effective date of this ordinance is governed by the prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

SECTION 4. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

SECTION 5. That any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the Town of Double Oak, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of two-thousand dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 5. That this ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

DULY ADOPTED by the Town Council of the Town of Double Oak, Texas on the _____ day of _____, 2019.

APPROVED:

MAYOR

ATTEST:

TOWN SECRETARY

APPROVED AS TO FORM:

TOWN ATTORNEY

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS, AMENDING THE CODE OF ORDINANCES, TOWN OF DOUBLE OAK, TEXAS, BY AMENDING THE COMPREHENSIVE ZONING ORDINANCE, EXHIBIT A OF ARTICLE 14.100 ("ZONING ORDINANCE ADOPTED") OF CHAPTER 14 ("ZONING"), TO AMEND SECTION 26-1 ("DEFINITIONS") REVISING THE DEFINITION OF "ACCESSORY BUILDING OR ACCESSORY STRUCTURE," PROVIDING A DEFINITION OF "ADDITION;" PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING AN EFFECTIVE DATE.

DULY PASSED by the Town Council of the Town of Double Oak, Texas, on the ____ day
of _____, 2019.

APPROVED:

MAYOR

ATTEST:

TOWN SECRETARY

DRAFT

ORDINANCE NO. _____

21

AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS, AMENDING THE CODE OF ORDINANCES, TOWN OF DOUBLE OAK, TEXAS, BY AMENDING SECTION 3.1302 OF ARTICLE 3.1300 ("SIGN REGULATIONS") OF CHAPTER 3 ("BUILDING REGULATIONS") TO AMEND SUBPART (6)(C)(vi)(1) OF SUBSECTION (b) PERTAINING TO ILLUMINATION OF SIGNS TO REPEAL A REQUIREMENT FOR INTERNAL LIGHTING FOR BUILDING WALL-MOUNTED SIGNAGE AND TIME LIMITS ON ILLUMINATION; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF FIVE HUNDRED DOLLARS (\$500.00); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Double Oak, Texas, finds and determines that the Town's Code of Ordinances requires that building wall-mounted signage be internally lighted; that the Code specifically prohibits the external illumination of wall-mounted signage by exterior flood lights or other means as well as imposes a time limit on illumination to be no later than the business' normal business hours or 10:00 p.m., whichever is later; that the prohibition on exterior illumination and the time limits should be repealed; and that the amendment provided for in this Ordinance is in the best interests of the public health, safety, morals and general welfare. Now, Therefore

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS:

SECTION 1. That the Code of Ordinances, Town of Double Oak, Texas, be and is hereby amended by amending Subsection (b) of Section 3.1302 of Article 3.1300, "Sign Regulations," of Chapter 3, "Building Regulations," to amend subpart (6)(C)(vi)(1) of subsection (b) of Section 3.1302, without amendment, repeal or change to any other subpart or provision of Section 3.1302(b), such that Section 3.1302(b)(6)(C)(vi)(1) shall read in its entirety as follows [underlining indicates additions, strike-through indicates deletions]:

**"CHAPTER 3
BUILDING REGULATIONS**

...

ARTICLE 3.1300 SIGN REGULATIONS

...

21

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS, AMENDING THE CODE OF ORDINANCES, TOWN OF DOUBLE OAK, TEXAS, BY AMENDING SECTION 3.1302 OF ARTICLE 3.1300 ("SIGN REGULATIONS") OF CHAPTER 3 ("BUILDING REGULATIONS") TO AMEND SUBPART (6)(C)(vi)(1) OF SUBSECTION (b) PERTAINING TO ILLUMINATION OF SIGNS TO REPEAL A REQUIREMENT FOR INTERNAL LIGHTING FOR BUILDING WALL-MOUNTED SIGNAGE AND TIME LIMITS ON ILLUMINATION; PROVIDING A SAVINGS CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF FIVE HUNDRED DOLLARS (\$500.00); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Double Oak, Texas, finds and determines that the Town's Code of Ordinances requires that building wall-mounted signage be internally lighted; that the Code specifically prohibits the external illumination of wall-mounted signage by exterior flood lights or other means as well as imposes a time limit on illumination to be no later than the business' normal business hours or 10:00 p.m., whichever is later; that the prohibition on exterior illumination and the time limits should be repealed; and that the amendment provided for in this Ordinance is in the best interests of the public health, safety, morals and general welfare. Now, Therefore

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS:

SECTION 1. That the Code of Ordinances, Town of Double Oak, Texas, be and is hereby amended by amending Subsection (b) of Section 3.1302 of Article 3.1300, "Sign Regulations," of Chapter 3, "Building Regulations," to amend subpart (6)(C)(vi)(1) of subsection (b) of Section 3.1302, without amendment, repeal or change to any other subpart or provision of Section 3.1302(b), such that Section 3.1302(b)(6)(C)(vi)(1) shall read in its entirety as follows [underlining indicates additions, strike-through indicates deletions]:

**"CHAPTER 3
BUILDING REGULATIONS**

* * *

ARTICLE 3.1300 SIGN REGULATIONS

* * *

Section 3.1302

Classification of Signs

...

(b) Permitted purposes for each category are as follows:

...

(6) Permanent – Commercial Class III. . . .

...

(C) Structural Types of Signs. . . .

...

(vi) Building Wall-Mounted Signs. . . .

1. Illumination. Building signs may be internally or externally lit ~~and can only be illuminated during the normal posted business hours or 10:00 p.m., whichever is later.~~ No flashing, intermittent, or moving lights will be permitted. ~~External lighting of building wall-mounted signs is prohibited.~~

...”

SECTION 2. That an offense committed before the effective date of this ordinance is governed by the prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

SECTION 3. That any provisions of the ordinances of the Town of Double Oak in conflict with the provisions of this ordinance be and same are hereby repealed and any provisions not so in conflict shall remain in force and effect.

SECTION 4. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision hereof other than the part

so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

SECTION 5. That any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the Town of Double Oak, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of five hundred dollars (\$500.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 6. That this ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

DULY ADOPTED by the Town Council of the Town of Double Oak, Texas on the _____ day of _____, 2019.

APPROVED:

MAYOR

ATTEST:

TOWN SECRETARY

APPROVED AS TO FORM:

TOWN ATTORNEY



DENTON CENTRAL APPRAISAL DISTRICT

3911 MORSE STREET, P O BOX 2816
DENTON, TEXAS 76202-2816

M E M O

TO: Denton County, School Districts and Cities That Levy A Tax
FROM: Rudy Durham, Chief Appraiser
SUBJECT: Request for Nominations for DCAD Board of Directors
DATE: August 6, 2019

It is time again for the taxing jurisdictions to select five individuals to serve as the DCAD Board of Directors. Each jurisdiction may nominate by written resolution up to five people to be considered for the Board of Directors. According to Section 6.03 of the Property Tax Code, it is the chief appraiser's responsibility to initiate this process, which is the purpose of this memo.

Please note that a chief appraiser does not have the authority, or the duty, to investigate, or judge, the qualifications of the nominees. Further, a chief appraiser cannot extend the deadline for receiving nominations.

Please return your nomination(s) by written resolution before October 15, 2019.

Please provide name and address of nominee(s), additional information will be requested from each nominee to assist the entities in the voting process.

CALENDAR FOR APPOINTMENTS:

1. Before October 1st - Each jurisdiction will be advised of the number of votes they are entitled to cast for Board members. (See Attached)
2. Before October 15th - The governing body of each jurisdiction may nominate by written resolution up to five candidate(s) to the DCAD Board of Directors. The number of votes that each jurisdiction has is not relevant in the initial nomination phase.
3. Before October 30th - A comprehensive list of the nominees will be compiled and this information will be sent to the taxing jurisdictions in the form of a ballot.
4. Before December 15th - The taxing jurisdictions choose by written resolution the candidate, or candidates, of their choice. The jurisdictions then submit the names of their candidates and the votes they cast for each candidate before the December 15th deadline.
5. Before December 31st - A tabulation of the votes will be forwarded to the jurisdictions. The five candidates that have received the most votes become the Board of Directors as of January 1st.

SELECTING A NOMINEE

AUTHORITATIVE GUIDELINES - The selection process is set forth in Section 6.03 of the Property Tax Code. This process is not an "election" governed by the Texas Election Code. It is an independent procedure unique to the property tax system.

ELIGIBILITY - An appraisal district director must reside in the appraisal district for at least two years immediately preceding the date he or she takes office. Most residents are eligible to serve as a director. An individual that is serving on the governing body of a city, county, or school district is eligible to serve as an appraisal district's director.

An employee of a taxing unit served by the appraisal district is not eligible to serve as a director. However, if the employee is an elected official, he or she is eligible to serve.

A statute relevant to the Board selection process prohibits nepotism and conflict of interest for appraisal district directors and chief appraisers. In summary, the law states that:

....."a person may not serve as director if closely related to anyone in the appraisal district or if related to anyone who represents owners in the district, or if the person has an interest in a business that contract with the district or a taxing unit. A chief appraiser may not employ someone closely related to a member of the board of directors".

TERM OF OFFICE – Those elected to the Board of Directors will serve a two year term beginning January 1, 2020.

FREQUENCY OF MEETINGS - The applicable statutes require the board of directors to meet not less often than once each calendar quarter.

**DENTON CENTRAL APPRAISAL DISTRICT
2019 DISTRIBUTION OF VOTES**

<u>JURISDICTIONS</u>		<u>2018 LEVY</u>	<u>%OF TOTAL LEVIES</u>	<u>NUMBER OF VOTES</u>
SCHOOL DISTRICTS:				
S01	ARGYLE ISD	33,186,851.69	1.6261%	81
S02	AUBREY ISD	16,454,142.56	0.8062%	40
S03	CARROLLTON-FB ISD	58,371,523.21	2.8601%	143
S04	CELINA ISD	427,771.79	0.0210%	1
S05	DENTON ISD	274,005,237.83	13.4258%	671
S15	ERA ISD	2,758.30	0.0001%	1
S06	FRISCO ISD	162,397,340.74	7.9572%	397
S07	KRUM ISD	12,853,716.09	0.6298%	31
S08	LAKE DALLAS ISD	31,974,528.89	1.5667%	78
S09	LEWISVILLE ISD	544,364,670.37	26.6730%	1328
S10	LITTLE ELM ISD	73,613,044.88	3.6069%	180
S11	NORTHWEST ISD	124,570,724.15	6.1038%	305
S12	PILOT POINT ISD	8,539,103.29	0.4184%	21
S13	PONDER ISD	10,708,445.18	0.5247%	26
S17	PROSPER ISD	15,533,196.24	0.7611%	38
S14	SANGER ISD	15,181,709.78	0.7439%	37
S16	SLIDELL ISD	561,351.63	0.0275%	1
SCHOOL DISTRICTS TOTALS		\$1,382,746,116.62	67.752%	3382
G01	DENTON COUNTY	\$223,871,430.98	10.97%	548
CITIES:				
C26	TOWN OF ARGYLE.....	2,687,077.63	0.1317%	7
C01	CITY OF AUBREY.....	1,412,289.57	0.0692%	3
C31	TOWN OF BARTONVILLE..	756,676.91	0.0371%	2
C02	CITY OF CARROLLTON	47,204,556.69	2.3129%	116
C49	CITY OF CELINA.....	303,038.29	0.0148%	1
C03	CITY OF THE COLONY...	30,055,137.17	1.4727%	74
C21	TOWN OF COPPELL	957,483.56	0.0469%	2
C27	TOWN OF COPPER CANYON	753,307.60	0.0369%	2
C04	CITY OF CORINTH.....	11,500,863.98	0.5635%	28
C20	CITY OF DALLAS.....	12,488,352.67	0.6119%	31
C05	CITY OF DENTON.....	71,132,828.80	3.4854%	174
C42	CITY OF DISH.....	147,732.08	0.0072%	1
C30	TOWN OF DOUBLE OAK...	1,103,865.85	0.0541%	3
C47	TOWN OF DRAPER	8,444.96	0.0004%	1
C07	TOWN OF FLOWER MOUND.	48,435,715.09	2.3733%	119
C36	CITY OF FORT WORTH.....	17,141,977.62	0.8399%	42
C32	CITY OF FRISCO.....	49,660,004.69	2.4333%	122
C39	CITY OF GRAPEVINE.....	188.15	0.0000%	1
C22	TOWN OF HACKBERRY....	150,122.31	0.0074%	1
C38	CITY OF HASLET.....	5,062.50	0.0002%	1
C19	TOWN OF HICKORY CREEK....	1,977,570.79	0.0969%	5
C08	CITY OF HIGHLAND VILLAGE.....	12,742,563.45	0.6244%	31
C09	CITY OF JUSTIN.....	2,205,402.21	0.1081%	5
C18	CITY OF KRUGERVILLE..	658,781.59	0.0323%	2
C10	CITY OF KRUM.....	2,285,738.11	0.1120%	6
C11	CITY OF LAKE DALLAS..	3,136,074.59	0.1537%	8
C25	CITY OF LAKEWOOD VILLAGE.....	303,401.51	0.0149%	1
C12	CITY OF LEWISVILLE...	47,733,684.70	2.3389%	117
C13	TOWN OF LITTLE ELM...	24,921,132.48	1.2211%	61
C33	TOWN OF NORTH LAKE....	1,929,896.31	0.0946%	5
C24	CITY OF OAK POINT....	2,374,646.59	0.1164%	6
C14	CITY OF PILOT POINT..	1,690,503.84	0.0828%	4
C29	CITY OF PLANO.....	6,012,331.76	0.2946%	15
C15	TOWN OF PONDER.....	1,101,558.57	0.0540%	3
C48	CITY OF PROSPER	3,076,708.73	0.1508%	8
C51	TOWN OF PROVIDENCE VILL	4,232,566.93	0.2074%	10
C17	CITY OF ROANOKE.....	7,511,005.83	0.3680%	18
C16	CITY OF SANGER.....	4,367,008.60	0.2140%	11
C34	TOWN OF SHADY SHORES	970,405.61	0.0475%	2
C37	CITY OF SOUTHLAKE.....	646,633.20	0.0317%	2
C28	CITY OF TROPHY CLUB..	8,477,582.93	0.4154%	21
C44	CITY OF WESTLAKE	6,686.84	0.0003%	1
CITY TOTAL		\$434,266,611.29	21.28%	1069
TOTAL ALL JURISDICTIONS		\$2,040,884,158.89	100.00%	5000

Eileen Kennedy

From: Mike Donnelly
Sent: Thursday, October 3, 2019 6:49 AM
To: Eileen Kennedy; Mike Donnelly; Lynn Jones
Subject: FW: Email from Double Oak Town Council Page: Denton County Appraisal District Board

-----Original Message-----

From: Arthur K (Kelly) Sayre <rto_82@yahoo.com>
Sent: Wednesday, October 2, 2019 4:17 PM
To: Mike Donnelly <mdonnelly@double-oak.com>
Subject: Email from Double Oak Town Council Page: Denton County Appraisal District Board

To:
Mike Donnelly - Mayor

Name:
Arthur K (Kelly) Sayre

Email:
rto_82@yahoo.com

Subject:
Denton County Appraisal District Board

Message:
Council Members,

County Judge Andy Eads has nominated me for the DCAD Board. I'm not sure where the Double Oak Council stands on nominations for the Board, but I would appreciate consideration for the DCAD Board. I have broad experience gained through 34 years of small business ownership and service on other boards.

Thank you for your service to the your community and for your time and consideration.

Sincerely,

Arthur K (Kelly) Sayre
Corinth
940-368-1707

Akismet Spam Check: passed
Sent from (ip address): 47.38.244.116
(47-38-244-116.dhcp.unas.mo.charter.com)
Date/Time: October 2, 2019 4:17 pm
Coming from (referer): <https://double-oak.com/government/town-council/>