

DOUBLE OAK TOWN COUNCIL  
PUBLIC NOTICE  
320 WAKETON ROAD  
September 16, 2019  
7:00 P.M.

*OUT OF RESPECT FOR ALL THOSE IN ATTENDANCE, PLEASE REFRAIN FROM  
TALKING TO OTHER MEMBERS OF THE AUDIENCE DURING THE MEETING*

- I. Opening:                      Call To Order  
                                        Roll Call  
                                        Invocation  
                                        Pledge of Allegiance – American Flag  
                                        Pledge of Allegiance – Texas Flag

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

II. Citizens comments

- III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

IV. Mayor, Council Members and Staff reports:

1. Mayor and Council
2. Public Works - Code Enforcement – Animal Control
3. Administration
4. Public Safety
5. Road and Drainage Committee

V. New business agenda (consideration and action):

6. **Public Hearing** on a request from Grayson Ceballos to replat 140, 150, 160 and 170 Villa Creek Drive and 175 Creekside Drive. The property is located in the Cross Timbers 6 subdivision.

Open Public Hearing  
Close Public Hearing

7. Discussion, consideration and action on recommendation from the Planning and Zoning Commission on a request from Grayson Ceballos to replat 140, 150, 160 and 170 Villa Creek Drive and 175 Creekside Drive. The property is located in the Cross Timbers 6 subdivision.

8. **Second Public Hearing** (2 of 2) on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year and to consider a tax rate of \$0.2300 per \$100 assessed valuation.

Presentation: Town Treasurer Billie Garrett

9. Discussion, consideration and action on 2019-2020 proposed fiscal year budget and tax rate.

Presentation: Town Treasurer Billie Garrett

10. Discussion, consideration and action on Town Hall – Town property renovations.

Presentation: Council Member Anita Nelson  
Deputy Mayor Pro-Tem Joe Dent

11. Discussion, consideration and action on quotes to replace the two damaged guardrails on Kings Road

Presentation: Town Engineer Brian Haynes

12. Discussion, consideration and action on year to date financial report

Presentation: Town Treasurer Billie Garrett

13. Discussion, consideration and action on authorizing the Mayor, Town Treasurer and Staff to complete current fiscal year budget amendments

Presentation: Mayor Donnelly

14. Discussion, consideration and action on Texas Municipal Retirement System (TMRS) participation and rates of contributions

Presentation: Mayor Donnelly

15. Discussion, consideration and action on authorizing the payment for the Cedarcrest Lane paving project and Change Order No. 1

Presentation: Town Engineer Brian Haynes

16. Discussion, consideration and action on town council committee and liaison list

Presentation: Mayor Donnelly

17. Citizens comments:

18. Council – staff announcements and comments:

- September 20, 2019, 7:00 p.m. at Double Oak Town Hall to adopt fiscal year 2019-2020 Budget and Tax Rate

19. Adjournment

As authorized by section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the town attorney on any agenda item listed herein.

Posted this the 13th day of September at 4:00 p.m.

*Eileen Kennedy*

Town Secretary

**PUBLIC PARTICIPATION**

If you wish to address the Council, please sign the “CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL” sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972.539.9464, fax 972.539.9613 or email to [ekennedy@double-oak.com](mailto:ekennedy@double-oak.com) for additional information.



**TOWN COUNCIL MEETING**  
**September 16, 2019**

**STAFF CONTACT:** Lynn

**DESCRIPTION:** Grayson Ceballos acting as the agent for Mr. Montoya owner of the property, submitted a replat of 140, 150, 160 and 170 Villa Creek Drive and 175 Creekside Drive. The property is located in the Cross Timbers 6 subdivision.

**ATTACHMENTS:** Application for replat  
Authorized agent affidavit  
Original Cross Timbers 6 plat  
Original replat filed with the Town  
Last received redline from the Town Engineer  
Last letter received from the Town Engineer  
Letter to property owners within 200 feet of replat property  
Public hearing notice

**RECOMMENDED  
ACTION:**

The Planning and Zoning Commission recommends denial of the replat because it does not meet the ordinance requirements for the Town of Double Oak per the Town Engineer.

6 ayes

0 nays



September 12, 2019  
AVO 035308.001 Phase 600

Ms. Eileen Kennedy  
Town of Double Oak  
320 Waketon Road  
Double Oak, TX 75077

**RE: Replat of Cross Timbers Estates, Sixth Section Lots 1R, 2R, and 3R, Block 6  
3<sup>rd</sup> Review**

Dear Ms. Kennedy:

The Town of Double Oak received a replat application for Cross Timbers Estates, Sixth Section on August 20, 2019. The surveyors are Windrose and Arthur Land Surveying. We have reviewed the third submittal and have no further comments regarding the replat.

**Halff Associates recommends approval of the Replat of Cross Timbers Estates, Sixth Section.**

In the third submittal, the surveyors asked for the following questions to be addressed:

1. During the Planning and Zoning meeting the potential buyer heard it stated that homes would not be allowed to be built on these lots, can you confirm this?

**Answer: In the Planning and Zoning meeting it was stated that a Development Plan, Flood Study and FEMA coordination would be required prior to allowing development in the platted lots.**

2. At the end of this process platting and providing a drainage sturdy as requested, homes should be able to be built correct?

**Answer: If a property is located in the floodplain, the town will require a development plan, flood study, FEMA coordination and all other requirements in the Double Oak Code of Ordinances to be satisfied prior to allowing any construction of homes in the floodplain.**

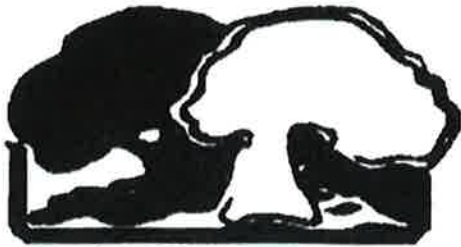
Sincerely,

**HALFF ASSOCIATES, INC.**

A blue ink signature of Steven D. Templer, written in a cursive style.

Steven D. Templer, PE  
Senior Project Manager

C: Lynn Jones – Assistant Town Secretary  
Attachments: Cross Timbers Estates Replat Redline



## DOUBLE OAK

### TOWN OF DOUBLE OAK

320 WAKETON ROAD  
DOUBLE OAK, TEXAS 75077  
(972) 539-9464

#### Applicant Information:

Name: Grayson LeBallos

Address: 220 Elm Street,  
Levittown, TX 75057

Email: grayson-leballos@windrowservices.com

Interest in Property: Representative

#### Telephone Numbers:

Home: \_\_\_\_\_ Work: 972-370-5871

Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

For office  
use only

Request Number: \_\_\_\_\_

Date Prepared: \_\_\_\_\_

#### Application For:

Zoning Change Request ☐

Zoning Variance Request ☐

Preliminary Development Plan ☐

Final Development Plan ☐

Replat ☒

Site Plan ☐

Sign ☐

Subdivision of Property ☐

Oil & Gas Drilling Variance ☐

SUP Renewal ☐

#### Double Oak Property Address:

140, 150, 160 & 170 Villa Creek Drive

- 175 Crookside  
Fee: \$ 750.00

#### Property Owner:

Name: Mark Anthony & Enid Montoya

Address: 5215 River Ridge Street  
Grandbury, Texas 76048

Date Paid: 8/16/19

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

received and  
paid on  
8/20/19  
Rec 317229

#### Legal Description of Property:

Lot: 1, 2, 3, 4, 12 Block: 6

Subdivision: Cross Timbers Estates, Sixth Section

Acreage: 4.505

Lot Frontage: \_\_\_\_\_

Lot Depth: \_\_\_\_\_

#### Name of Licensed Surveyor or Professional Engineer:

Grayson LeBallos Thomas W. Mack

Name

S

License Number

Telephone Number

Description of Request: Turning ~~3~~ lots into 3

Current Zoning: \_\_\_\_\_

Proposed Land Usage: \_\_\_\_\_

#### All engineering fees shall be paid by applicant

Gray LeBallos

Signature of Applicant

8-13-19

Date

Eileen Kennedy 8/16/19

Received by

Date



### AGENT SIGNATURE PAGE

I, Grayson Ceballos being duly sworn, depose and say that I serve as agent for the owner(s) in making this petition and that the owner(s) (has) (have) authorized me to act in this capacity. Further, I depose and say that the statements and answers herein contained and other information attached hereto present the arguments in behalf of the petition herein requested to the best of my ability and that the statements and information above referred to are in all respects true and correct to the best of my knowledge and belief.

Grayson Ceballos  
Signature of Agent, Lessee, or Buyer(s)

Grayson Ceballos  
Printed Name of Agent, Lessee, or Buyer(s)

\_\_\_\_\_  
Signature of Agent, Lessee, or Buyer(s)

\_\_\_\_\_  
Printed Name of Agent, Lessee, or Buyer(s)

\_\_\_\_\_  
Signature of Agent, Lessee, or Buyer(s)

\_\_\_\_\_  
Printed Name of Agent, Lessee, or Buyer(s)

\_\_\_\_\_  
Signature of Agent, Lessee, or Buyer(s)

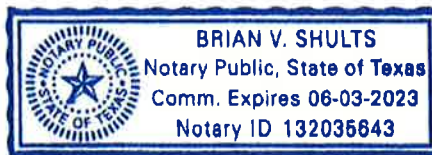
\_\_\_\_\_  
Printed Name of Agent, Lessee, or Buyer(s)

### AGENT NOTARIZATION

STATE OF TEXAS  
COUNTY OF DENTON

The foregoing instrument was acknowledged before me this 16 day of August, 2019, by Mark Monte Grayson Ceballos, who is personally known to me or who has produced identification.

Brian Shults  
Notary Public



AFFIDAVIT

170, 160, 150, 140 Villa Creek  
175 Creekside,

I, MARK A MONTOVA owner of 1, 2, 3, 4, 12 Block 6  
give Window Land Surveying permission to replat my property.

Mark A Montova  
Signature

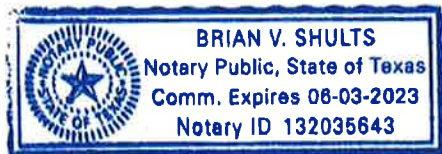
MARK A MONTOVA  
Printed

8/16/19  
Date

State of Texas  
Count of Denton

Before me, Brian Shults, a notary public in and for said county and  
state, on this day personally appeared Mark Montova know to me to be the  
person whose name is subscribed to the foregoing certificate, and acknowledged to me that she  
executed the same for the purposes and consideration therein expressed.

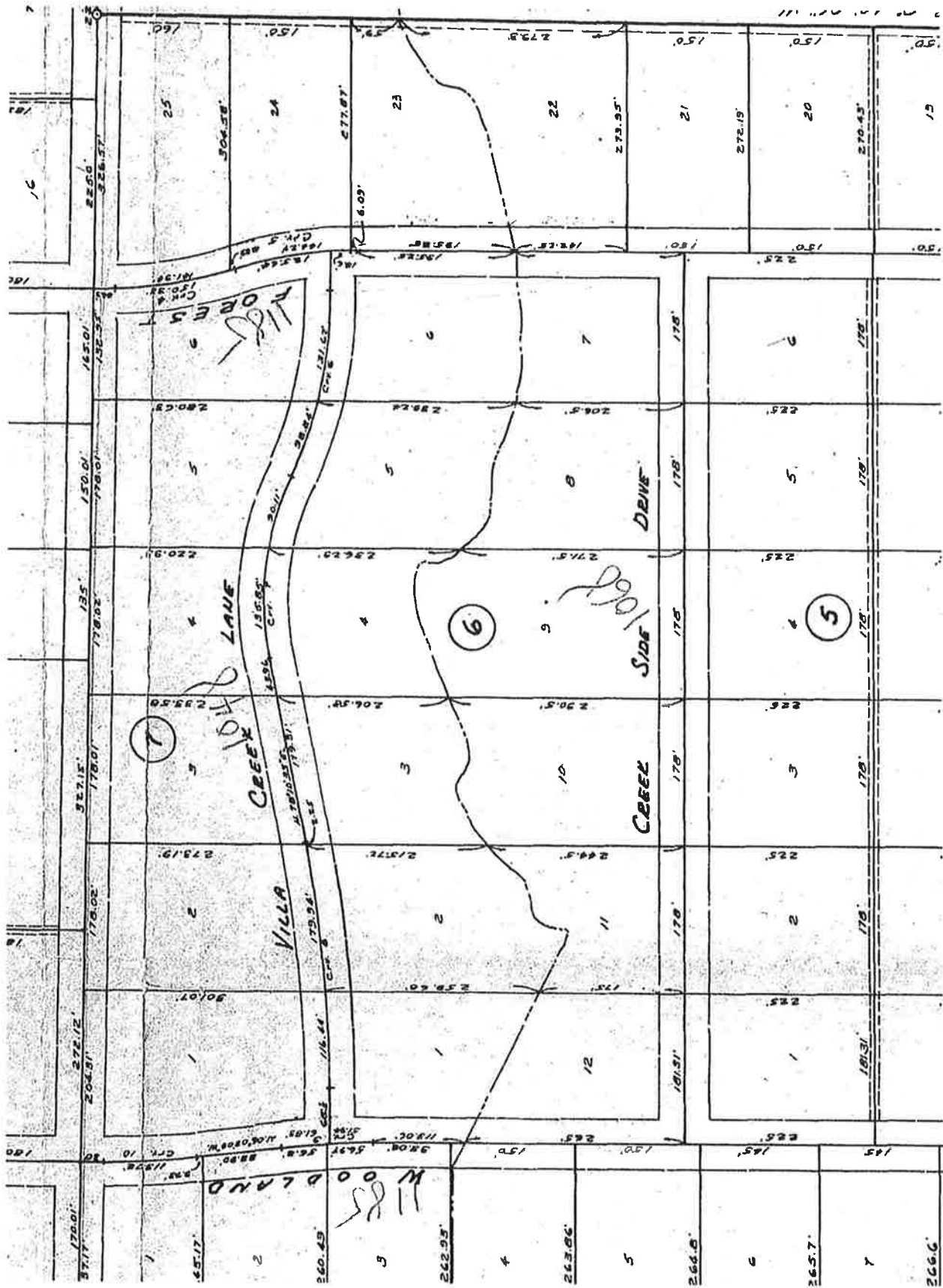
(Seal)



Brian Shults  
August 16, 2019



Copy of Original Plat Cross Timbers 6



Hearings and distances are based on the approved and filed plat recorded in Volume 11 Page 45, Plat Records Denton County Texas

- 2 This property lies within Zone A16 and A16 Floodway of the Flood Insurance  
Rate Map for Denton County, Texas and Incorporated Areas, map no.  
1812-2-0300 dated April 18, 2011, via scaled map location and graphic  
3 notice. Selling a portion of this building by miles and bounds is a violation of  
City subdivision ordinance and state platting statutes, and is subject to fines  
and scheduling of studies and building certificates.  
4 The purpose of this plat is to make five existing lots and create three new lots.

- DRDC1 DEED RECORDS DENTON COUNTY, TEXAS
- DRDC1 OFFICIAL PUBLIC RECORDS DENTON COUNTY, TEXAS
- DRDC1 PLAT RECORDS DENTON COUNTY, TEXAS
- ROW1 RIGHT OF WAY
- JRS 1/2 INCH CAMPBELL DEBART STAMPED ASC SET
- CM1 CONTROLLING INSTRUMENT

is entitled to receive the same rate of interest as the money lent to the borrower. The lender is not entitled to receive more than the principal and interest on the money lent. The lender is not entitled to receive more than the principal and interest on the money lent. The lender is not entitled to receive more than the principal and interest on the money lent.

As a result, the "new" *Journal of Management* is a more interesting and useful journal than the old *Journal of Management*. The new *Journal of Management* is a more interesting and useful journal than the old *Journal of Management*. The new *Journal of Management* is a more interesting and useful journal than the old *Journal of Management*.

his plan approved subject to all planning ordinances, rules, regulations and resolutions of the Town of Double Oak.

Bank Agency Monitors Owner

40 AIN 103

SIGN CONDUCT BY HAND AND SEAL OF OFFICE

National Academy of Public Administration

VICINITY MAP  
NOT TO SCALE



Original  
DRAFT  
Replat







September 6, 2019  
AVO 035308.001 Phase 600

Ms. Eilecn Kennedy  
Town of Double Oak  
320 Waketon Road  
Double Oak, TX 75077

**RE: Replat of Cross Timbers Estates, Sixth Section Lots 1R, 2R, and 3R, Block 6  
2<sup>nd</sup> Review**

Dear Ms. Kennedy:

The Town of Double Oak received the replat application for Cross Timbers Estates, Sixth Section on August 20, 2019. The surveyors are Windrose and Arthur Land Surveying. Comments are shown in the attached redlines and listed below.

**Halff Associates does not recommend approval of the Replat of Cross Timbers Estates, Sixth Section.**  
Please note the following:

1. Include Lots 9, 10, and 11 of Block 6 in the Replat and provide all bearings and distances of these parcels, including the existing Lots 2, 3, and 4. This will better establish and verify the southern property line between the lots.
2. Provide lowest floor elevation for each lot 3R.
3. The current replat shows a 45-foot setback from the centerline, providing a net setback from road easement of 15 foot. Please revise and show appropriate setback as per Town Ordinance 10-4. The building setback along Woodland Trail (Lot 1R) is to be:
  - a. Side yard: Setback of at least 20 feet from the property line or road easement, whichever is the closest.
  - b. Front Yard: Minimum depth from edge of road easement to front of Principal Building - 45 feet.
  - c. Rear Yard: Setback of at least 35 feet from the property line.

Please revise to show appropriate setback.

Sincerely,

**HALFF ASSOCIATES, INC.**

A handwritten signature in blue ink, appearing to read "SDT", is written over a horizontal line.

Steven D. Templer, PE  
Senior Project Manager

C: Lynn Jones – Assistant Town Secretary  
Attachments: Cross Timbers Estates Replat Redline



September 10, 2019  
AVO 035308.001 Phase 600

Ms. Eileen Kennedy  
Town of Double Oak  
320 Waketon Road  
Double Oak, TX 75077

**RE: Replat of Cross Timbers Estates, Sixth Section Lots 1R, 2R, and 3R, Block 6  
Response to email**

Dear Ms. Kennedy:

Please see below response to Mr. Ceballos' email dated September 9, 2019:

1. The lots to the south are already platted lots – It sounds as though Steven is wanting me to include these lots in the plat?

**Response:** The existing plat does not provide bearings and distances for the property line defined by the creek but does provide dimensions from the front of Lots 1, 2, 3, 4, 9, 10, 11 and 12 to said property line. Since the developer is defining the property line along the creek, we are asking for the developer to provide the measurements they took in the field to show these distances match what was on the existing plat.

Sincerely,

**HALFF ASSOCIATES, INC.**

A handwritten signature in blue ink, appearing to read "S. Templar", is written over a light blue horizontal line.

Steven D. Templar, PE  
Senior Project Manager

C: Lynn Jones – Assistant Town Secretary



## TOWN OF DOUBLE OAK

320 Waketon Road  
Double Oak, Texas 75077  
972.539.9464

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August 23, 2019

**SUBJECT: Planning and Zoning Commission and Town Council Public Hearing**

The Planning and Zoning Commission of the Town of Double Oak, Texas, will hold a public hearing at 6:00 o'clock, P.M., on Wednesday the 11th day of September, 2019, to consider and act upon a request from Grayson Ceballos to replat 140, 150, 160 and 170 Villa Creek Drive and 175 Creekside Drive. The property is located in the Cross Timbers 6 subdivision.

The Town Council of the Town of Double Oak, Texas, will hold a public hearing at 7:00 P.M., on Monday the 16<sup>th</sup> day of September, 2019 to consider the request and recommendation from the Planning and Zoning Commission.

Both public hearings will be held at Town Hall at 320 Waketon Road, Double Oak, Texas.

Should you have any questions, please call (972) 539-9464.

All interested parties are encouraged to attend.

Lynn Jones  
Assistant Town Secretary  
Court Administrator

Kathy & Graczyk  
110 S Woodland Trail  
Double Oak, TX 75077

David & Anne Lowe  
160 Creekside Drive  
Double Oak, TX 75077

Henricus Eysermans  
115 S. Woodland Trail  
Double Oak, TX 75077

Candace Simon-Burch  
PO Box 270765  
Flower Mound, TX 75022

Eul Griffin & Lisa Oetken  
170 E. Kings Road  
Double Oak, TX 75077

Bruce McLarty  
155 Creekside Drive  
Double Oak, TX 75077

Kenneth & Deborah Wagner  
155 Villa Creek Drive  
Double Oak, Tx 75077

Billy & Rhonda Dewbre  
145 Creekside Drive  
Double Oak, TX 75077

Vanessa & John Moreland  
145 Villa Creek Drive  
Double Oak, TX 75077

Gerald Pegoraro  
135 Creekside Drive  
Double Oak, TX 75077

Jack Wolf  
135 Villa Creek Drive  
Double Oak, TX 75077

Steven & Angela Kral  
125 Creekside Drive  
Double Oak, TX 75077

Dennis & Janet Hergenrether  
125 Villa Creek Drive  
Double Oak, TX 75077

Lilly Richard  
150 Creekside Drive  
Double Oak, Tx 75077

Terry & Jennifer Rendleman  
150 S. Woodland Trail  
Double Oak, TX 75077

Grayson Ceballos  
220 Elm Street Suite 200  
Lewisville, TX 75057

Mickey & Natalie Price  
160 S. Woodland Trail  
Double Oak, TX 75077

Gary Eitel  
171 S. Woodland Trail  
Double Oak, TX 75077

## NOTICE OF PUBLIC HEARING

The Planning and Zoning Commission of the Town of Double Oak, Texas, will hold a public hearing at 6:00 o'clock, P.M., on Wednesday the 11th day of September, 2019, to consider and act upon a request from Grayson Ceballos to replat 140, 150, 160 and 170 Villa Creek Drive and 175 Creekside Drive. The property is located in the Cross Timbers 6 subdivision.

The Town Council of the Town of Double Oak, Texas, will hold a public hearing at 7:00 P.M., on Monday the 16<sup>th</sup> day of September, 2019 to consider the request and recommendation from the Planning and Zoning Commission.

Both public hearings will be held at the Double Oak Town Hall at 320 Waketon Road, Double Oak, Texas. All interested persons are invited to attend and participate.

Lynn Jones  
Assistant Town Secretary



**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.716 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON \$100,000 HOME BY APPROXIMATELY \$47.16.**

# NOTICE OF 2019 TAX YEAR PROPOSED PROPERTY TAX RATE FOR TOWN OF DOUBLE OAK

A tax rate of \$0.230000 per \$100 valuation has been proposed by the governing body of TOWN OF DOUBLE OAK. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of TOWN OF DOUBLE OAK proposes to use revenue attributable to the tax rate increase for the purpose of maintenance and operations.

PROPOSED TAX RATE	\$0.230000 per \$100
PRECEDING YEAR'S TAX RATE	\$0.230000 per \$100
EFFECTIVE TAX RATE	\$0.219899 per \$100
ROLLBACK TAX RATE	\$0.237490 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for TOWN OF DOUBLE OAK from the same properties in both the 2018 tax year and the 2019 tax year.

The rollback tax rate is the highest tax rate that TOWN OF DOUBLE OAK may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Michelle French  
Denton County Tax Assessor/Collector Tax Assessor-Collector  
1505 E McKinney Street Denton, TX  
940-349-3500  
property.tax@dentoncounty.com  
tax.dentoncounty.com

You are urged to attend and express your views at the following public hearings on proposed tax rate:

First Hearing: 09/03/2019 7:00 PM at 320 Waketon Road, Double Oak, TX 75077

Second Hearing: 09/16/2019 7:00 PM at 320 Waketon Road, Double Oak, TX 75077

Town of Double Oak  
Profit & Loss Budget vs. Actual  
October 2018 through September 2019

9-03-29

	Oct '18 - Aug 30' 19	Budget	\$ Over Budget	% of Budget	Oct '19 - Sep '20 Proposed Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>400000 · Tax Revenue</b>					
401101 · Current Property Taxes-M & O	1,091,092.24	1,100,000.00	-8,907.76	99.19%	1,154,156.52
401201 · Penalty & Interest	3,797.74	2,500.00	1,297.74	151.91%	2,500.00
401301 · Prior Year Property Taxes	4,340.91	2,000.00	2,340.91	217.05%	2,000.00
401315 · Sales Taxes	307,666.94	320,000.00	-12,333.06	96.15%	350,000.00
401601 · Franchise-Cross Timbers Water	23,051.52	20,000.00	3,051.52	115.26%	15,000.00
401701 · Franchise-Cable TV	45,036.26	49,000.00	-3,963.74	91.91%	49,000.00
401801 · Franchise-Electric	97,892.25	90,000.00	7,892.25	108.77%	93,000.00
401805 · Franchise-Garbage	9,578.42	12,000.00	-2,421.58	79.82%	12,000.00
401811 · Franchise-Gas	13,403.31	10,000.00	3,403.31	134.03%	12,000.00
401901 · Franchise-Telephone	25,646.30	25,000.00	646.30	102.59%	5,000.00
401912 · Prior Year Carry Over	0.00	0.00	0.00	0.0%	0.00
<b>Total 400000 · Tax Revenue</b>	<b>1,621,505.89</b>	<b>1,630,500.00</b>	<b>-8,994.11</b>	<b>99.45%</b>	<b>1,694,656.52</b>
<b>420000 · Fines and Forfeitures</b>					
420101 · Court Fines	106,476.14	110,000.00	-3,523.86	96.8%	110,000.00
420112 · Court Fees	9,571.06	10,000.00	-428.94	95.71%	10,000.00
420113 · Court Forfeitures	0.00	0.00	0.00	0.0%	0.00
<b>Total 420000 · Fines and Forfeitures</b>	<b>116,047.20</b>	<b>120,000.00</b>	<b>-3,952.80</b>	<b>96.71%</b>	<b>120,000.00</b>
<b>430000 · Licenses and Permits</b>					
430101 · Fences	1,020.00	1,275.00	-255.00	80.0%	1,275.00
430102 · Commercial Buildings	6,691.00	0.00	6,691.00	100.0%	0.00
430103 · Oil and Gas Drilling	0.00	0.00	0.00	0.0%	0.00
430201 · New Homes	10,243.75	4,000.00	6,243.75	256.09%	4,000.00
430202 · Erosion Control	0.00	1,650.00	-1,650.00	0.0%	825.00
430301 · Misc Construction	19,703.81	12,000.00	7,703.81	164.2%	12,000.00
430401 · Roofs	170.00	1,530.00	-1,360.00	11.11%	850.00
430501 · Septic Systems	12,220.00	3,500.00	8,720.00	349.14%	3,500.00
430601 · Sprinkler Systems	510.00	600.00	-90.00	85.0%	600.00
430701 · Swimming Pools	3,450.00	1,625.00	1,825.00	212.31%	1,625.00
430801 · Water Wells	0.00	0.00	0.00	0.0%	0.00
430901 · Plats and Subdivision Fees	1,000.00	0.00	1,000.00	100.0%	0.00
<b>Total 430000 · Licenses and Permits</b>	<b>55,008.56</b>	<b>26,180.00</b>	<b>28,828.56</b>	<b>210.12%</b>	<b>24,675.00</b>
<b>440000 · Other Revenue</b>					
440101 · Administration Fees	1,098.25	1,500.00	-401.75	73.22%	1,500.00
440102 · Animal Control Fees	20.00	50.00	-30.00	40.0%	50.00
440103 · Building Contributions	0.00	0.00	0.00	0.0%	0.00
440150 · FEMA Revenue	0.00	0.00	0.00	0.0%	0.00
440160 · Capital Lease Proceeds	0.00	0.00	0.00	0.0%	0.00
440201 · Interest Income	7,346.35	5,100.00	2,246.35	144.05%	5,100.00
440203 · Police Dept. Contracts	0.00	0.00	0.00	0.0%	0.00
440205 · Police Dept. Contributions	0.00	0.00	0.00	0.0%	0.00

9/13/2019

**Town of Double Oak**  
**Profit & Loss Budget vs. Actual**  
**October 2018 through September 2019**

440206 · Police Training Grants	0.00	0.00	0.00	0.0%	0.00
440210 · Police State Training Funds	0.00	0.00	0.00	0.0%	0.00
440700 · Insurance Proceeds	0.00	0.00	0.00	0.0%	0.00
<b>Total 440000 · Other Revenue</b>	<b>8,464.60</b>	<b>6,650.00</b>	<b>1,814.60</b>	<b>127.29%</b>	<b>6,650.00</b>
<b>440300 · Charges for Services</b>					
440301 · Lien Release	572.00	0.00	572.00	100.0%	0.00
440401 · Lot Mowing Fees	0.00	0.00	0.00	0.0%	0.00
440501 · Misc. Income	396.92	500.00	-103.08	79.38%	500.00
440601 · Sewage Service	17,233.31	24,000.00	-6,766.69	71.81%	24,000.00
440701 · Town Hall Rental Fees	0.00	0.00	0.00	0.0%	0.00
<b>Total 440300 · Charges for Services</b>	<b>18,202.23</b>	<b>24,500.00</b>	<b>-6,297.77</b>	<b>74.3%</b>	<b>24,500.00</b>
<b>440400 · Park Funds</b>					
440401A · Gazebo Funds	0.00	0.00	0.00	0.0%	0.00
<b>Total 440400 · Park Funds</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>0.00</b>
<b>440500 · Carry Over from previous year</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>0.00</b>
<b>Total Income</b>	<b>1,819,228.48</b>	<b>1,807,830.00</b>	<b>11,398.48</b>	<b>100.63%</b>	<b>1,870,481.52</b>
<b>Gross Profit</b>	<b>1,819,228.48</b>	<b>1,807,830.00</b>	<b>11,398.48</b>	<b>100.63%</b>	<b>1,870,481.52</b>
<b>Expense</b>					
<b>510000 · Town Administration</b>					
521000 · Town Salary Adjustments	0.00	0.00	0.00	0.0%	0.00
521012 · Attorney Fees	21,523.46	30,000.00	-8,476.54	71.75%	30,000.00
521033 · Custodial Services	4,863.37	4,900.00	-36.63	99.25%	5,500.00
521041 · Denton Central Appraisal Dist	4,899.81	6,350.00	-1,450.19	77.16%	6,700.00
521050 · Election Expense	0.00	3,500.00	-3,500.00	0.0%	3,500.00
521051 · Electricity	3,647.81	5,500.00	-1,852.19	66.32%	5,500.00
521060 · Financial Auditors	9,250.00	9,500.00	-250.00	97.37%	9,500.00
521070 · Natural Gas	931.73	1,000.00	-68.27	93.17%	1,000.00
521073 · Printer Copier	6,353.96	6,000.00	353.96	105.9%	5,000.00
521133 · Ordinance Codification	565.00	1,000.00	-435.00	56.5%	3,000.00
521160 · Postage	1,350.63	2,750.00	-1,399.37	49.11%	2,000.00
521200 · Tax Billing Expense	1,190.00	1,200.00	-10.00	99.17%	1,300.00
521201 · Communications	9,474.82	10,000.00	-525.18	94.75%	10,500.00
521220 · Water	1,553.18	2,300.00	-746.82	67.53%	2,500.00
521230 · Archive System	4,146.00	4,000.00	146.00	103.65%	5,000.00
530050 · Ambulance Service	29,075.00	29,075.00	0.00	100.0%	29,075.00
6560 · Payroll Expenses	0.00	0.00	0.00	0.0%	0.00
<b>Total 510000 · Town Administration</b>	<b>98,824.77</b>	<b>117,075.00</b>	<b>-18,250.23</b>	<b>84.41%</b>	<b>120,075.00</b>
<b>520000 · Administrative</b>					
521010 · Advertising	245.00	1,200.00	-955.00	20.42%	1,200.00
521020 · Bank Charges	-52.91	100.00	-152.91	-52.91%	100.00
521030 · Cleaning Supplies	0.00	0.00	0.00	0.0%	0.00
521031 · Computer Supplies/Software	20,125.52	13,000.00	7,125.52	154.81%	13,000.00
521032 · Council Contingency	30,367.12	86,000.00	-55,632.88	35.31%	35,920.52
521034 · Technology Fund	11,243.92	12,000.00	-756.08	93.7%	4,000.00
521074 · Meetings	381.93	200.00	181.93	190.97%	300.00
521075 · Goodwill	697.75	800.00	-102.25	87.22%	800.00
521076 · Incentive Pay	0.00	0.00	0.00	0.0%	1,500.00

**Town of Double Oak**  
**Profit & Loss Budget vs. Actual**  
**October 2018 through September 2019**

521090 · General Liability Insurance	3,070.92	2,333.00	737.92	131.63%	2,164.00
521091 · Health/Dental/Life Insurance	10,222.86	8,000.00	2,222.86	127.79%	15,650.00
521130 · Membership & Dues	1,459.00	1,500.00	-41.00	97.27%	1,500.00
521131 · Car Maintenance-Fuel-Travel	0.00	0.00	0.00	0.0%	0.00
521150 · Office Supplies	5,765.87	4,000.00	1,765.87	144.15%	6,000.00
521151 · Other Professional Services	8,948.98	15,000.00	-6,051.02	59.66%	10,000.00
521153 · Other Supplies	777.76	500.00	277.76	155.55%	1,000.00
521161 · Publications & Subscriptions	182.00	300.00	-118.00	60.67%	300.00
521162 · Printing and Copying	280.75	500.00	-219.25	56.15%	500.00
521170 · Payroll Taxes - FICA	8,998.72	10,700.00	-1,701.28	84.1%	11,000.00
521172 · TWC Unemployment Insurance	359.73	2,568.00	-2,208.27	14.01%	2,000.00
521190 · Town Secretary Salary	59,144.19	71,717.00	-12,572.81	82.47%	72,100.00
521191 · Longevity Pay-Administration	1,765.00	1,765.00	0.00	100.0%	1,180.00
521192 · Worker's Compensation Ins.	665.28	568.00	97.28	117.13%	1,644.00
521194 · Asst Town Secretary Salary	54,515.18	63,386.00	-8,870.82	86.01%	63,860.00
521195 · Overtime	3,127.65	5,000.00	-1,872.35	62.55%	5,000.00
521196 · TMRS-Retirement	7,727.83	9,377.00	-1,649.17	82.41%	10,500.00
521202 · Training Seminars	2,793.42	2,000.00	793.42	139.67%	7,000.00
<b>Total 520000 · Administrative</b>	<b>232,813.47</b>	<b>312,514.00</b>	<b>-79,700.53</b>	<b>74.5%</b>	<b>268,218.52</b>
<b>530000 · Public Works</b>					
521021 · Building Repair/Remodeling	19,991.85	53,000.00	-33,008.15	37.72%	10,000.00
521025 · Building Expenditures	110.16	2,000.00	-1,889.84	5.51%	2,000.00
521120 · Lien Filing Expense	32.50	100.00	-67.50	32.5%	100.00
530025 · Mosquito Control Program	0.00	150.00	-150.00	0.0%	150.00
530100 · Animal Control Officer	11,666.37	11,600.00	66.37	100.57%	17,050.00
530101 · Public Works Director Salary	0.00	0.00	0.00	0.0%	0.00
530102 · Public Works Director TMRS	322.60	0.00	322.60	100.0%	0.00
530103 · Public Works Director FICA	0.00	0.00	0.00	0.0%	0.00
530104 · Public Works Director (H/D/L)	0.00	0.00	0.00	0.0%	0.00
530105 · PW Director (TWC/Unempl Ins)	0.00	0.00	0.00	0.0%	0.00
530106 · Building Official Overtime	0.00	0.00	0.00	0.0%	0.00
530110 · Building Inspectors	22,600.00	30,000.00	-7,400.00	75.33%	36,000.00
530111 · Building Inspectors Phone	0.00	0.00	0.00	0.0%	0.00
530115 · Code Enforcement	0.00	0.00	0.00	0.0%	0.00
530116 · Code Enforcement Liab Ins-TML	658.04	523.00	135.04	125.82%	700.00
530125 · Council Discretionary Fund	0.00	0.00	0.00	0.0%	0.00
530150 · Grounds Maintenance	5,450.50	7,000.00	-1,549.50	77.86%	8,000.00
530151 · Grounds Equipment	0.00	0.00	0.00	0.0%	0.00
530175 · Equipment Repair/Maintenance	0.00	0.00	0.00	0.0%	0.00
530180 · Minor Equipment	243.96	500.00	-256.04	48.79%	0.00
530200 · Lot Mowing/Tree Trim Service	6,350.00	8,000.00	-1,650.00	79.38%	12,000.00
530201 · Public Works Training	580.00	1,500.00	-920.00	38.67%	1,000.00
530202 · Longevity Pay- Public Works	0.00	0.00	0.00	0.0%	0.00
530203 · Vehicle Payment	0.00	0.00	0.00	0.0%	0.00
530204 · Vehicle Maintenance	627.71	500.00	127.71	125.54%	500.00
530205 · Vehicle Fuel	71.26	1,200.00	-1,128.74	5.94%	250.00
530206 · Uniforms	0.00	0.00	0.00	0.0%	0.00

**Town of Double Oak**  
**Profit & Loss Budget vs. Actual**  
**October 2018 through September 2019**

530210 · Membership Dues/Licensing	0.00	0.00	0.00	0.0%	0.00
530230 · Other Professional Services	879.31	6,000.00	-5,120.69	14.66%	2,000.00
530231 · Other Supplies	454.43	1,500.00	-1,045.57	30.3%	1,000.00
530235 · Printing	107.25	100.00	7.25	107.25%	100.00
530240 · Postage	24.70	0.00	24.70	100.0%	0.00
530245 · Computer Support	4,174.69	2,700.00	1,474.69	154.62%	3,000.00
530260 · Septic Inspections	6,015.00	5,000.00	1,015.00	120.3%	5,000.00
530270 · Sewage Services	18,521.33	24,000.00	-5,478.67	77.17%	24,000.00
530271 · Vehicle Reimbursement	0.00	0.00	0.00	0.0%	0.00
530272 · Incentive Pay	0.00	0.00	0.00	0.0%	0.00
530273 · Worker's Compensation Ins	332.66	0.00	332.66	100.0%	0.00
530277 · General Liability Insurance	0.00	0.00	0.00	0.0%	0.00
530280 · Hazardous Waste Disposal	0.00	0.00	0.00	0.0%	0.00
531020 · Credit Card Convenience Fee	0.00	0.00	0.00	0.0%	0.00
531201 · Communications-Cell phone	0.00	0.00	0.00	0.0%	0.00
<b>Total 530000 · Public Works</b>	<b>99,214.32</b>	<b>155,373.00</b>	<b>-56,158.68</b>	<b>63.86%</b>	<b>122,850.00</b>
<b>540000 · Streets and Drainage</b>					
540019 · Engineering General	34,643.65	35,000.00	-356.35	98.98%	35,000.00
540060 · Crack Seal & Potholes	31,356.69	33,000.00	-1,643.31	95.02%	40,000.00
540110 · Current Year Road Repairs	28,931.82	70,000.00	-41,068.18	41.33%	150,000.00
540111 · Prior Year Road Repairs	0.00	0.00	0.00	0.0%	0.00
540155 · MS4 Stormwater	14,450.58	25,000.00	-10,549.42	57.8%	5,000.00
540177 · Public Works Projects Costs	0.00	0.00	0.00	0.0%	0.00
540200 · Sign Repair and Replacement	987.55	3,000.00	-2,012.45	32.92%	3,000.00
<b>Total 540000 · Streets and Drainage</b>	<b>110,370.29</b>	<b>166,000.00</b>	<b>-55,629.71</b>	<b>66.49%</b>	<b>233,000.00</b>
<b>550000 · Police Department</b>					
550120 · Capital Equipment (Auto)	-5,639.00	0.00	-5,639.00	100.0%	58,000.00
550135 · Computer Equip/Supplies/SW Main	40,621.36	45,000.00	-4,378.64	90.27%	26,509.00
550140 · Equipment Repair & Maintenance	529.45	1,200.00	-670.55	44.12%	1,200.00
550145 · Health/Dental/Life Insurance	105,443.26	121,000.00	-15,556.74	87.14%	124,630.00
550219 · Membership Dues	557.09	900.00	-342.91	61.9%	900.00
550220 · Minor Equipment	806.53	1,600.00	-793.47	50.41%	1,600.00
550240 · Office Supplies	291.76	500.00	-208.24	58.35%	500.00
550248 · Publications	177.93	300.00	-122.07	59.31%	300.00
550249 · External Contracts	6,484.65	6,000.00	484.65	108.08%	6,000.00
550250 · Postage	0.00	0.00	0.00	0.0%	0.00
550251 · Printing	197.59	300.00	-102.41	65.86%	300.00
550252 · Police Chief Salary	79,104.00	85,696.00	-6,592.00	92.31%	87,410.00
550253 · Police Lt. Salary	68,953.92	74,701.00	-5,747.08	92.31%	77,690.00
550254 · Police Officers' Salary	303,043.75	328,600.00	-25,556.25	92.22%	335,338.00
550255 · Administrative Assistant PD	0.00	0.00	0.00	0.0%	0.00
550257 · Police Department Overtime	1,971.74	7,000.00	-5,028.26	28.17%	5,000.00
550261 · Criminal Investigations	626.65	1,000.00	-373.35	62.67%	1,000.00
550262 · General Liability Insurance	10,748.10	8,998.00	1,750.10	119.45%	9,225.00
550263 · TWC Unemployment Ins	0.00	0.00	0.00	0.0%	0.00
550264 · Incentive Pay	8,554.04	8,100.00	454.04	105.61%	8,700.00
550271 · Salaries Benefits - FICA	33,528.38	38,830.00	-5,301.62	86.35%	39,573.00

**Town of Double Oak**  
**Profit & Loss Budget vs. Actual**  
**October 2018 through September 2019**

550275 · Salaries Benefits - TMRS	27,793.45	34,718.00	-6,924.55	80.06%	38,176.00
550276 · Human Resources	75.00	1,500.00	-1,425.00	5.0%	1,500.00
550277 · Longevity Pay	3,395.00	3,475.00	-80.00	97.7%	3,100.00
550278 · Worker's Compensation Ins	13,305.58	14,429.00	-1,123.42	92.21%	22,823.00
550280 · Communications	16,421.95	14,000.00	2,421.95	117.3%	14,000.00
550281 · Training	4,084.57	3,500.00	584.57	116.7%	6,000.00
550286 · Training Ammo	1,632.76	2,500.00	-867.24	65.31%	2,500.00
550290 · Uniforms	6,603.17	4,500.00	2,103.17	146.74%	5,000.00
550291 · Patrol Equipment	4,359.00	4,000.00	359.00	108.98%	4,800.00
550292 · Community Programs	341.69	900.00	-558.31	37.97%	900.00
550293 · Traffic Management	0.00	300.00	-300.00	0.0%	300.00
550294 · Evidence Room Supplies	310.75	500.00	-189.25	62.15%	500.00
550295 · Goodwill	350.00	900.00	-550.00	38.89%	900.00
550300 · Vehicle Fuel	12,464.71	20,000.00	-7,535.29	62.32%	17,200.00
550400 · Vehicle Repair & Maintenance	8,777.64	15,000.00	-6,222.36	58.52%	13,500.00
<b>Total 550000 · Police Department</b>	<b>755,916.47</b>	<b>849,947.00</b>	<b>-94,030.53</b>	<b>88.94%</b>	<b>915,074.00</b>
<b>560000 · Municipal Court</b>					
560010 · Judges Services	4,800.00	7,200.00	-2,400.00	66.67%	8,500.00
560015 · Jury Services	0.00	240.00	-240.00	0.0%	240.00
560018 · Jail Services	0.00	0.00	0.00	0.0%	0.00
560020 · Prosecuting Attorney	5,952.75	10,000.00	-4,047.25	59.53%	10,000.00
560025 · Other Professional Services	0.00	400.00	-400.00	0.0%	400.00
560026 · Court Clerk - Salary	51,028.66	49,263.00	1,765.66	103.58%	54,600.00
560027 · Court Clerk- FICA	4,335.25	4,250.00	85.25	102.01%	4,800.00
560028 · Court Clerk - TMRS	3,541.35	3,745.00	-203.65	94.56%	4,600.00
560029 · Court Clerk Ins (H/D/L)	6,664.56	8,000.00	-1,335.44	83.31%	8,000.00
560030 · Court Clerk - Longevity	295.00	295.00	0.00	100.0%	725.00
560031 · Overtime	3,723.18	6,000.00	-2,276.82	62.05%	5,000.00
560035 · Court Supplies, Equip & S/W Main	2,226.98	3,000.00	-773.02	74.23%	3,000.00
560055 · Membership Dues	0.00	120.00	-120.00	0.0%	120.00
560076 · Incentive Pay	1,384.56	1,500.00	-115.44	92.3%	600.00
<b>Total 560000 · Municipal Court</b>	<b>83,952.29</b>	<b>94,013.00</b>	<b>-10,060.71</b>	<b>89.3%</b>	<b>100,585.00</b>
<b>570000 · Double Oak Vol. Fire Department</b>					
570010 · DOVFD Capital Equip Contributio	0.00	0.00	0.00	0.0%	0.00
570020 · DOVFD Operations Contribution	78,750.00	105,000.00	-26,250.00	75.0%	100,000.00
570021 · General Liability Insurance	7,457.92	5,460.00	1,997.92	136.59%	5,435.00
570022 · Worker's Compensation Ins	2,328.50	2,448.00	-119.50	95.12%	5,244.00
<b>Total 570000 · Double Oak Vol. Fire Department</b>	<b>88,536.42</b>	<b>112,908.00</b>	<b>-24,371.58</b>	<b>78.42%</b>	<b>110,679.00</b>
<b>Total Expense</b>	<b>1,469,628.03</b>	<b>1,807,830.00</b>	<b>-338,201.97</b>	<b>81.29%</b>	<b>1,870,481.52</b>
<b>Net Ordinary Income</b>	<b>349,600.45</b>	<b>0.00</b>	<b>349,600.45</b>	<b>100.0%</b>	<b>0.00</b>
<b>Net Income</b>	<b>349,600.45</b>	<b>0.00</b>	<b>349,600.45</b>	<b>100.0%</b>	<b>0.00</b>

**Double Oak Volunteer Fire Department**

**FY 2020**

**Income**

600	SOLICITATIONS	\$	32,000.00
601	4-Jul	\$	14,000.00
603	INTEREST	\$	1,000.00
604	DCOUNTY		
605	TOWN	\$	100,000.00
607	DOWC	\$	8,000.00
608	MISC	\$	-
609	Goodwill		
610	TIFMAS		
611	Grants		
	<b>Total Income</b>	<b>\$</b>	<b>155,000.00</b>

**Expenses**

100	<b>Office &amp; Fire House</b>		
101	Postage	\$	500.00
102	Printing	\$	200.00
103	Office Supplies	\$	1,000.00
104	Telephones	\$	700.00
105	Electricity	\$	2,000.00
106	Natural Gas	\$	1,000.00
107	FH Maintenance	\$	10,000.00
108	Admin-Accounting	\$	4,500.00
109	Online Service	\$	1,600.00
		<b>\$</b>	<b>21,500.00</b>
200	<b>Insurances</b>		
200	Insurance VFIS	\$	3,900.00
201	Medical Control	\$	4,000.00
		<b>\$</b>	<b>7,900.00</b>
300	<b>Equipment Maintenance</b>		
301	Gas & Oil	\$	3,000.00
302	Vehicle Rep	\$	12,000.00
303	Other Equip Rep	\$	1,000.00
304	Communications	\$	1,500.00
306	SCBA Maintenance	\$	700.00
307	Hose Testing	\$	1,500.00
308	PPE Repair	\$	1,500.00
		<b>\$</b>	<b>21,200.00</b>
400	<b>Equipment Purchase</b>		
401	Engine Payment		
402	Hose & Fittings	\$	1,000.00
403A	Safety Equipment	\$	3,000.00
403	Tools/Equipment	\$	1,700.00
404	FF Protective Clothing	\$	16,000.00
405	Radios	\$	2,500.00
406	Pager Replacement	\$	500.00
407	Medical Supplies	\$	3,000.00
408	Rehab/Auxillary	\$	1,750.00
		<b>\$</b>	<b>29,450.00</b>
500	<b>Other Expenses</b>		
501	Fund Raiser Exp	\$	9,000.00
502	Training	\$	13,000.00
503	Dues	\$	2,650.00
504	Uniforms	\$	4,500.00
508	Misc	\$	2,300.00
509	Incentives/Awards	\$	6,000.00
		<b>\$</b>	<b>37,450.00</b>
700	<b>Unique Expenses for 2020</b>		
701	Conversion of Engine lights to LED - E551	\$	4,000.00
702	Additional Radios - E551	\$	20,000.00
703	Battery PPV - E551	\$	3,500.00
704	Replacement TIC - E551	\$	10,000.00
		<b>\$</b>	<b>37,500.00</b>
	<b>Total Expenses</b>	<b>\$</b>	<b>155,000.00</b>
	<b>Net Gain/Loss</b>	<b>\$</b>	<b>-</b>



# Profit & Loss Budget vs. Actual

## October 2018 through September 2019

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
400000 · Tax Revenue				
401101 · Current Property Taxes-M & O	1,091,295.06	1,100,000.00	-8,704.94	99.2%
401201 · Penalty & Interest	3,830.20	2,500.00	1,330.20	153.2%
401301 · Prior Year Property Taxes	4,340.91	2,000.00	2,340.91	217.0%
401315 · Sales Taxes	341,044.13	320,000.00	21,044.13	106.6%
401601 · Franchise-Cross Timbers Water	23,051.52	20,000.00	3,051.52	115.3%
401701 · Franchise-Cable TV	45,036.26	49,000.00	-3,963.74	91.9%
401801 · Franchise-Electric	97,892.25	90,000.00	7,892.25	108.8%
401805 · Franchise-Garbage	9,578.42	12,000.00	-2,421.58	79.8%
401811 · Franchise-Gas	13,403.31	10,000.00	3,403.31	134.0%
401901 · Franchise-Telephone	25,646.30	25,000.00	646.30	102.6%
401912 · Prior Year Carry Over	0.00	0.00	0.00	0.0%
<b>Total 400000 · Tax Revenue</b>	<b>1,663,049.52</b>	<b>1,630,500.00</b>	<b>32,549.52</b>	<b>102.0%</b>
420000 · Fines and Forfeitures				
420101 · Court Fines	105,389.89	110,000.00	-4,610.11	95.8%
420112 · Court Fees	9,571.06	10,000.00	-428.94	95.7%
420113 · Court Forfeitures	0.00	0.00	0.00	0.0%
<b>Total 420000 · Fines and Forfeitures</b>	<b>114,960.95</b>	<b>120,000.00</b>	<b>-5,039.05</b>	<b>95.8%</b>
430000 · Licenses and Permits				
430101 · Fences	1,020.00	1,275.00	-255.00	80.0%
430102 · Commercial Buildings	6,691.00	0.00	6,691.00	100.0%
430103 · Oil and Gas Drilling	0.00	0.00	0.00	0.0%
430201 · New Homes	10,243.75	4,000.00	6,243.75	256.1%
430202 · Erosion Control	0.00	1,650.00	-1,650.00	0.0%
430301 · Misc Construction	21,995.56	12,000.00	9,995.56	183.3%
430401 · Roofs	257.55	1,530.00	-1,272.45	16.8%
430501 · Septic Systems	12,503.25	3,500.00	9,003.25	357.2%
430601 · Sprinkler Systems	510.00	600.00	-90.00	85.0%
430701 · Swimming Pools	3,450.00	1,625.00	1,825.00	212.3%
430801 · Water Wells	0.00	0.00	0.00	0.0%
430901 · Plats and Subdivision Fees	1,000.00	0.00	1,000.00	100.0%
<b>Total 430000 · Licenses and Permits</b>	<b>57,671.11</b>	<b>26,180.00</b>	<b>31,491.11</b>	<b>220.3%</b>
440000 · Other Revenue				
440101 · Administration Fees	1,098.25	1,500.00	-401.75	73.2%
440102 · Animal Control Fees	20.00	50.00	-30.00	40.0%
440103 · Building Contributions	0.00	0.00	0.00	0.0%
440150 · FEMA Revenue	0.00	0.00	0.00	0.0%
440160 · Capital Lease Proceeds	0.00	0.00	0.00	0.0%
440201 · Interest Income	7,346.35	5,100.00	2,246.35	144.0%
440203 · Police Dept. Contracts	0.00	0.00	0.00	0.0%
440205 · Police Dept. Contributions	0.00	0.00	0.00	0.0%
440206 · Police Training Grants	0.00	0.00	0.00	0.0%
440210 · Police State Training Funds	0.00	0.00	0.00	0.0%
440700 · Insurance Proceeds	0.00	0.00	0.00	0.0%
<b>Total 440000 · Other Revenue</b>	<b>8,464.60</b>	<b>6,650.00</b>	<b>1,814.60</b>	<b>127.3%</b>
440300 · Charges for Services				
440301 · Lien Release	572.00	0.00	572.00	100.0%
440401 · Lot Mowing Fees	0.00	0.00	0.00	0.0%
440501 · Misc. Income	396.92	500.00	-103.08	79.4%
440601 · Sewage Service	17,233.31	24,000.00	-6,766.69	71.8%
440701 · Town Hall Rental Fees	0.00	0.00	0.00	0.0%
<b>Total 440300 · Charges for Services</b>	<b>18,212.53</b>	<b>24,500.00</b>	<b>-6,287.47</b>	<b>74.3%</b>
440400 · Park Funds				
440401A · Gazebo Funds	0.00	0.00	0.00	0.0%
<b>Total 440400 · Park Funds</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

# Profit & Loss Budget vs. Actual

## October 2018 through September 2019

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
440500 · Carry Over from previous year	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>1,862,358.71</b>	<b>1,807,830.00</b>	<b>54,528.71</b>	<b>103.0%</b>
<b>Gross Profit</b>	<b>1,862,358.71</b>	<b>1,807,830.00</b>	<b>54,528.71</b>	<b>103.0%</b>
<b>Expense</b>				
510000 · Town Administration				
521000 · Town Salary Adjustments	0.00	0.00	0.00	0.0%
521012 · Attorney Fees	22,650.86	30,000.00	-7,349.14	75.5%
521033 · Custodial Services	4,863.37	4,900.00	-36.63	99.3%
521041 · Denton Central Appraisal Dist	4,899.81	6,350.00	-1,450.19	77.2%
521050 · Election Expense	0.00	3,500.00	-3,500.00	0.0%
521051 · Electricity	3,647.81	5,500.00	-1,852.19	66.3%
521060 · Financial Auditors	9,250.00	9,500.00	-250.00	97.4%
521070 · Natural Gas	931.73	1,000.00	-68.27	93.2%
521073 · Printer Copier	6,353.96	6,000.00	353.96	105.9%
521133 · Ordinance Codification	565.00	1,000.00	-435.00	56.5%
521160 · Postage	1,350.63	2,750.00	-1,399.37	49.1%
521200 · Tax Billing Expense	1,190.00	1,200.00	-10.00	99.2%
521201 · Communications	9,474.82	10,000.00	-525.18	94.7%
521220 · Water	1,553.18	2,300.00	-746.82	67.5%
521230 · Archive System	4,146.00	4,000.00	146.00	103.7%
530050 · Ambulance Service	29,075.00	29,075.00	0.00	100.0%
6560 · Payroll Expenses	0.00	0.00	0.00	0.0%
<b>Total 510000 · Town Administration</b>	<b>99,952.17</b>	<b>117,075.00</b>	<b>-17,122.83</b>	<b>85.4%</b>
520000 · Administrative				
521010 · Advertising	245.00	1,200.00	-955.00	20.4%
521020 · Bank Charges	-52.91	100.00	-152.91	-52.9%
521030 · Cleaning Supplies	0.00	0.00	0.00	0.0%
521031 · Computer Supplies/Software	20,825.50	13,000.00	7,825.50	160.2%
521032 · Council Contingency	30,367.12	86,000.00	-55,632.88	35.3%
521034 · Technology Fund	11,243.92	12,000.00	-756.08	93.7%
521074 · Meetings	381.93	200.00	181.93	191.0%
521075 · Goodwill	697.75	800.00	-102.25	87.2%
521076 · Incentive Pay	0.00	0.00	0.00	0.0%
521090 · General Liability Insurance	3,070.92	2,333.00	737.92	131.6%
521091 · Health/Dental/Life Insurance	10,222.86	8,000.00	2,222.86	127.8%
521130 · Membership & Dues	1,459.00	1,500.00	-41.00	97.3%
521131 · Car Maintenance-Fuel-Travel	0.00	0.00	0.00	0.0%
521150 · Office Supplies	5,816.76	4,000.00	1,816.76	145.4%
521151 · Other Professional Services	8,948.98	15,000.00	-6,051.02	59.7%
521153 · Other Supplies	777.76	500.00	277.76	155.6%
521161 · Publications & Subscriptions	182.00	300.00	-118.00	60.7%
521162 · Printing and Copying	280.75	500.00	-219.25	56.2%
521170 · Payroll Taxes - FICA	11,002.10	10,700.00	302.10	102.8%
521172 · TWC Unemployment Insurance	359.73	2,568.00	-2,208.27	14.0%
521190 · Town Secretary Salary	61,836.50	71,717.00	-9,880.50	86.2%
521191 · Longevity Pay-Administration	1,765.00	1,765.00	0.00	100.0%
521192 · Worker's Compensation Ins.	665.28	568.00	97.28	117.1%
521194 · Asst Town Secretary Salary	56,926.80	63,386.00	-6,459.20	89.8%
521195 · Overtime	3,420.39	5,000.00	-1,579.61	68.4%
521196 · TMRS-Retirement	8,789.38	9,377.00	-587.62	93.7%
521202 · Training Seminars	2,793.42	2,000.00	793.42	139.7%
<b>Total 520000 · Administrative</b>	<b>242,025.94</b>	<b>312,514.00</b>	<b>-70,488.06</b>	<b>77.4%</b>

**Profit & Loss Budget vs. Actual**

October 2018 through September 2019

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
<b>530000 - Public Works</b>				
521021 - Building Repair/Remodeling	23,864.42	53,000.00	-29,135.58	45.0%
521025 - Building Expenditures	110.16	2,000.00	-1,889.84	5.5%
521120 - Lien Filing Expense	32.50	100.00	-67.50	32.5%
530025 - Mosquito Control Program	0.00	150.00	-150.00	0.0%
530100 - Animal Control Officer	11,666.37	11,600.00	66.37	100.6%
530101 - Public Works Director Salary	0.00	0.00	0.00	0.0%
530102 - Public Works Director TMRS	322.60	0.00	322.60	100.0%
530103 - Public Works Director FICA	0.00	0.00	0.00	0.0%
530104 - Public Works Director (H/D/L)	0.00	0.00	0.00	0.0%
530105 - PW Director (TWC/Unempl Ins)	0.00	0.00	0.00	0.0%
530106 - Building Official Overtime	0.00	0.00	0.00	0.0%
530110 - Building Inspectors	24,600.00	30,000.00	-5,400.00	82.0%
530111 - Building Inspectors Phone	0.00	0.00	0.00	0.0%
530115 - Code Enforcement	0.00	0.00	0.00	0.0%
530116 - Code Enforcement Liab Ins-TML	658.04	523.00	135.04	125.8%
530125 - Council Discretionary Fund	0.00	0.00	0.00	0.0%
530150 - Grounds Maintenance	5,963.50	7,000.00	-1,036.50	85.2%
530151 - Grounds Equipment	0.00	0.00	0.00	0.0%
530175 - Equipment Repair/Maintenance	0.00	0.00	0.00	0.0%
530180 - Minor Equipment	243.96	500.00	-256.04	48.8%
530200 - Lot Mowing/Tree Trim Service	6,350.00	8,000.00	-1,650.00	79.4%
530201 - Public Works Training	580.00	1,500.00	-920.00	38.7%
530202 - Longevity Pay- Public Works	0.00	0.00	0.00	0.0%
530203 - Vehicle Payment	0.00	0.00	0.00	0.0%
530204 - Vehicle Maintenance	627.71	500.00	127.71	125.5%
530205 - Vehicle Fuel	71.26	1,200.00	-1,128.74	5.9%
530206 - Uniforms	0.00	0.00	0.00	0.0%
530210 - Membership Dues/Licensing	0.00	0.00	0.00	0.0%
530230 - Other Professional Services	879.31	6,000.00	-5,120.69	14.7%
530231 - Other Supplies	454.43	1,500.00	-1,045.57	30.3%
530235 - Printing	107.25	100.00	7.25	107.3%
530240 - Postage	24.70	0.00	24.70	100.0%
530245 - Computer Support	4,174.69	2,700.00	1,474.69	154.6%
530260 - Septic Inspections	6,015.00	5,000.00	1,015.00	120.3%
530270 - Sewage Services	18,521.33	24,000.00	-5,478.67	77.2%
530271 - Vehicle Reimbursement	0.00	0.00	0.00	0.0%
530272 - Incentive Pay	0.00	0.00	0.00	0.0%
530273 - Worker's Compensation Ins	332.66	0.00	332.66	100.0%
530277 - General Liability Insurance	0.00	0.00	0.00	0.0%
530280 - Hazardous Waste Disposal	0.00	0.00	0.00	0.0%
531020 - Credit Card Convenience Fee	0.00	0.00	0.00	0.0%
531201 - Communications-Cell phone	0.00	0.00	0.00	0.0%
<b>Total 530000 - Public Works</b>	<b>105,599.89</b>	<b>155,373.00</b>	<b>-49,773.11</b>	<b>68.0%</b>
<b>540000 - Streets and Drainage</b>				
540019 - Engineering General	34,643.65	35,000.00	-356.35	99.0%
540060 - Crack Seal & Potholes	31,356.69	33,000.00	-1,643.31	95.0%
540110 - Current Year Road Repairs	28,931.82	70,000.00	-41,068.18	41.3%
540111 - Prior Year Road Repairs	0.00	0.00	0.00	0.0%
540155 - MS4 Stormwater	14,450.58	25,000.00	-10,549.42	57.8%
540177 - Public Works Projects Costs	0.00	0.00	0.00	0.0%
540200 - Sign Repair and Replacement	987.55	3,000.00	-2,012.45	32.9%
<b>Total 540000 - Streets and Drainage</b>	<b>110,370.29</b>	<b>166,000.00</b>	<b>-55,629.71</b>	<b>66.5%</b>

# Profit & Loss Budget vs. Actual

## October 2018 through September 2019

Accrual Basis

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
<b>550000 - Police Department</b>				
550120 - Capital Equipment (Auto)	-5,639.00	0.00	-5,639.00	100.0%
550135 - Computer Equip/Supplies/SW Main	40,621.36	45,000.00	-4,378.64	90.3%
550140 - Equipment Repair & Maintenance	529.45	1,200.00	-670.55	44.1%
550145 - Health/Dental/Life Insurance	105,443.26	121,000.00	-15,556.74	87.1%
550219 - Membership Dues	557.09	900.00	-342.91	61.9%
550220 - Minor Equipment	806.53	1,600.00	-793.47	50.4%
550240 - Office Supplies	291.76	500.00	-208.24	58.4%
550248 - Publications	177.93	300.00	-122.07	59.3%
550249 - External Contracts	6,484.65	6,000.00	484.65	108.1%
550250 - Postage	0.00	0.00	0.00	0.0%
550251 - Printing	197.59	300.00	-102.41	65.9%
550252 - Police Chief Salary	82,400.00	85,696.00	-3,296.00	96.2%
550253 - Police Lt. Salary	71,827.00	74,701.00	-2,874.00	96.2%
550254 - Police Officers' Salary	314,971.29	328,600.00	-13,628.71	95.9%
550255 - Administrative Assistant PD	0.00	0.00	0.00	0.0%
550257 - Police Department Overtime	3,401.80	7,000.00	-3,598.20	48.6%
550261 - Criminal Investigations	626.65	1,000.00	-373.35	62.7%
550262 - General Liability Insurance	10,748.10	8,998.00	1,750.10	119.4%
550263 - TWC Unemployment Ins	0.00	0.00	0.00	0.0%
550264 - Incentive Pay	8,911.90	8,100.00	811.90	110.0%
550271 - Salaries Benefits - FICA	33,528.38	38,830.00	-5,301.62	86.3%
550275 - Salaries Benefits - TMRS	31,259.17	34,718.00	-3,458.83	90.0%
550276 - Human Resources	75.00	1,500.00	-1,425.00	5.0%
550277 - Longevity Pay	3,395.00	3,475.00	-80.00	97.7%
550278 - Worker's Compensation Ins	13,305.58	14,429.00	-1,123.42	92.2%
550280 - Communications	16,421.95	14,000.00	2,421.95	117.3%
550281 - Training	4,084.57	3,500.00	584.57	116.7%
550286 - Training Ammo	1,632.76	2,500.00	-867.24	65.3%
550290 - Uniforms	6,603.17	4,500.00	2,103.17	146.7%
550291 - Patrol Equipment	4,359.00	4,000.00	359.00	109.0%
550292 - Community Programs	341.69	900.00	-558.31	38.0%
550293 - Traffic Management	0.00	300.00	-300.00	0.0%
550294 - Evidence Room Supplies	310.75	500.00	-189.25	62.2%
550295 - Goodwill	350.00	900.00	-550.00	38.9%
550300 - Vehicle Fuel	13,486.92	20,000.00	-6,513.08	67.4%
550400 - Vehicle Repair & Maintenance	8,777.64	15,000.00	-6,222.36	58.5%
<b>Total 550000 - Police Department</b>	<b>780,288.94</b>	<b>849,947.00</b>	<b>-69,658.06</b>	<b>91.8%</b>
<b>560000 - Municipal Court</b>				
560010 - Judges Services	5,500.00	7,200.00	-1,700.00	76.4%
560015 - Jury Services	0.00	240.00	-240.00	0.0%
560018 - Jail Services	0.00	0.00	0.00	0.0%
560020 - Prosecuting Attorney	6,885.49	10,000.00	-3,114.51	68.9%
560025 - Other Professional Services	0.00	400.00	-400.00	0.0%
560026 - Court Clerk - Salary	53,170.30	49,263.00	3,907.30	107.9%
560027 - Court Clerk- FICA	4,335.25	4,250.00	85.25	102.0%
560028 - Court Clerk - TMRS	3,995.05	3,745.00	250.05	106.7%
560029 - Court Clerk Ins (H/D/L)	6,664.56	8,000.00	-1,335.44	83.3%
560030 - Court Clerk - Longevity	295.00	295.00	0.00	100.0%
560031 - Overtime	3,723.18	6,000.00	-2,276.82	62.1%
560035 - Court Supplies, Equip & S/W Main	2,226.98	3,000.00	-773.02	74.2%
560055 - Membership Dues	0.00	120.00	-120.00	0.0%
560076 - Incentive Pay	1,442.25	1,500.00	-57.75	96.2%
<b>Total 560000 - Municipal Court</b>	<b>88,238.06</b>	<b>94,013.00</b>	<b>-5,774.94</b>	<b>93.9%</b>

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Accrual Basis

Town of Double Oak

# Profit & Loss Budget vs. Actual

## October 2018 through September 2019

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
<b>570000 - Double Oak Vol. Fire Department</b>				
570010 - DOVFD Capital Equip Contributio	0.00	0.00	0.00	0.0%
570020 - DOVFD Operations Contribution	78,750.00	105,000.00	-26,250.00	75.0%
570021 - General Liability Insurance	7,457.92	5,460.00	1,997.92	136.6%
570022 - Worker's Compensation Ins	2,328.50	2,448.00	-119.50	95.1%
<b>Total 570000 - Double Oak Vol. Fire Department</b>	<b>88,536.42</b>	<b>112,908.00</b>	<b>-24,371.58</b>	<b>78.4%</b>
<b>Total Expense</b>	<b>1,515,160.25</b>	<b>1,807,830.00</b>	<b>-292,669.75</b>	<b>83.8%</b>
<b>Net Ordinary Income</b>	<b>347,198.46</b>	<b>0.00</b>	<b>347,198.46</b>	<b>100.0%</b>
<b>Net Income</b>	<b>347,198.46</b>	<b>0.00</b>	<b>347,198.46</b>	<b>100.0%</b>

Town of Double Oak  
**Balance Sheet**  
As of September 13, 2019

	Sep 13, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
102302 · Independent Bank Money Market	1,029,975.12
102303 · Independent Bank Checking	78,052.26
102304 · Police Lease Training Fund	1,270.72
102306 · John B. Wright Memorial Fund	350.51
102307 · DO Police Dept Chapter 59	8.53
102400 · Petty Cash	499.21
102450 · DATCU	2,832.33
106101 · Certificate of Deposit	438,359.39
Total Checking/Savings	1,551,348.07
Accounts Receivable	
106100 · Accounts Receivable	22,176.08
Total Accounts Receivable	22,176.08
Other Current Assets	
102500 · Returned Checks Receivable	8.00
104100 · Bartonville Water Certificate	2,000.00
106150 · Interest Receivable	250.16
106400 · Employee Receivables	467.25
106700 · Property Taxes Receivable	9,307.34
106900 · Prepaid Costs	28,379.92
Total Other Current Assets	40,412.67
Total Current Assets	1,613,936.82
<b>TOTAL ASSETS</b>	<b>1,613,936.82</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
202000 · Accounts Payable	11,470.33
Total Accounts Payable	11,470.33
Other Current Liabilities	
106300 · Allowance for Uncoll Taxes	9,307.34
200000 · Payroll Liabilities	
201200 · FICA/Medicare Withholding	44.32
201500 · TMRS Payable	1,566.92
202507 · Dependant Health Care Coverage	-229.26
202508 · AFLAC Deduction	-279.93
202513 · Vision Insurance	154.64
202516 · Dependent Life Insurance	17,437.97
200000 · Payroll Liabilities - Other	6,550.52
Total 200000 · Payroll Liabilities	25,245.18

Town of Double Oak  
**Balance Sheet**  
As of September 13, 2019

	Sep 13, 19
200504 · Town Hall Reservation Deposits	900.00
201250 · Cr Card Fees/Collection Charges	76.36
202501 · Court Fees & Fines Due State	19,511.08
202502 · Technology Fees	5,464.02
202503 · Court Security Fees	19,217.76
202504 · Police LEOSE Training Account	658.72
202506 · Child Safety Fund	-504.82
202511 · Omnibase Fees Due	317.52
202512 · Court Collections	21,201.54
202520 · Court Ordered Bonds	50.90
203002 · Park Fund Account	-103.49
203060 · Waketon Road Reconstruction	3,427.19
2050000 · Accured Payroll	12,445.47
205555 · Police Grants	347.25
206250 · Sewer System Maintenance	6,920.32
206500 · Police-Chapter 59	8.53
208000 · Golf Tournament	44.85
<b>Total Other Current Liabilities</b>	<b>124,535.72</b>
<b>Total Current Liabilities</b>	<b>136,006.05</b>
<b>Total Liabilities</b>	<b>136,006.05</b>
<b>Equity</b>	
3000 · Fund Balances	529,357.76
3100 · Town Contingency	100,000.00
3200 · Road Contingency	150,000.00
3600 · Street and Drainage Fund	200,000.00
3900 · Retained Earnings	151,374.55
et Income	347,198.46
<b>Total Equity</b>	<b>1,477,930.77</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,613,936.82</b>



# Plan Change Study

00379 Double Oak

## Proposed Plans

### Plan Provisions

Deposit Rate  
 Matching Ratio  
 Updated Service Credit  
 Transfer USC \*\*  
 Annuity Increase  
 20 Year/Any Age Ret.  
 Vesting

### Contribution Rates

Normal Cost Rate  
 Prior Service Rate  
 Retirement Rate  
 Supplemental Death Rate  
 Total Rate  
 Unfunded Actuarial Liability  
 Amortization Period  
 Funded Ratio  
 Phase-In Total Rate

Current	1
6.00%	7.00%
2 to 1	2 to 1
0%	0%
No	No
0%	0%
Yes	Yes
5 years	5 years
<b>2020</b>	<b>2020</b>
6.49%	7.58%
0.56%	0.70%
<b>7.05%</b>	<b>8.28%</b>
0.33% (A & R)	0.33% (A & R)
<b>7.38%</b>	<b>8.61%</b>
\$49,025	\$61,547
16 years	16 years
94.3%	93.0%
N/A	N/A

\*\*This is the addition to the Initial Prior Service Rate for USC for transfers. There were 3 eligible transfer employees on the valuation date.



## COUNCIL LIAISON APPOINTMENTS

Liaison is defined as to perform as neither an advocate nor an opponent but rather to act as a conduit for organizations, staff, boards, commissions, committees, etc. to facilitate communication between Council and entity without prejudice.

<u>BOARD/COMMISSION/DEPARTMENT/ORGANIZATION</u>	<u>LIAISON</u>
Double Oak Volunteer Fire Department	Nelson/
Double Oak Police Department	/Nelson
Planning & Zoning Commission	/
Board of Adjustment	/
Upper Trinity Regional Water District	Donnelly
Cross Timbers Water Supply Corporation	Donnelly
School Districts/Denton County/Neighboring Towns	Donnelly

## STANDING COMMITTEES

<u>COMMITTEE</u>	<u>COUNCIL LIAISON</u>	<u>MEMBERS</u>
Investment Committee	Dent/	Dick Cook Eileen Kennedy Ted Gruenloh Gary Garrett
Master Plan Committee	Dent/	Gary Garrett
Ordinance Review Committee	Dent/	
Information Technology Committee	Dent/	Derrick Watson Dick Cook
Town Hall Renovation Committee Town Beautification Committee Conservation/Tree Committee		
Roads/Drainage Committee	Nelson/	Dick Cook Jeff Crannell Gary Garrett Brian Haynes Gary Goodman Nan Bowen Mark Rose

THE MAYOR IS AN AUTOMATIC LIAISON TO ALL DEPARTMENTS/ BOARDS/COMMITTEES