

**STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK**

The Double Oak Town Council met in regular session at 7:00 p.m. Monday, April 17, 2023, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Patrick Johnson	Mayor Pro-Tern
Connie Schoenrade	Deputy Mayor Pro-Tern
Scott Whisenhunt	Council Member
Casey Parsons	Council Member
Jean Hillyer	Council Member

Also in attendance were Town Secretary Eileen Kennedy, Chief of Police Ruben Rivas, Assistant Town Secretary Lynn Jones, Town Attorney David Berman, Town Engineer Steve Templer, and Public Works Coordinator Randall Anglin.

Moment of Silence in Remembrance of Former Double Oak Mayor Dr. Charles (Chuck) Bimmerle and former Double Oak Police Chief Jason Jones

II. Citizen Comments-Non-Agenda Subjects

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of April 3, 2023. *
2. Consideration, and action on a proclamation recognizing April as Sexual Assault Awareness Month.
3. Consideration, and action on a resolution adopting the Investment Policy.
4. Consideration, and action on Double Oak Conflicts Disclosure Statement

Council Member Parsons ask that items 3 and 4 be pulled from the Consent Agenda.

Motion Hillyer, seconded by Whisenhunt to approve items 1 and 2 on the Consent Agenda with a correction to the motion made on item 17 of the April 3, 2023, minutes.

AYE:	Hillyer, Johnson, Schoenrade, Parsons, Whisenhunt
NAY:	None
ABSTAIN:	None

Motion Carried

Motion Parsons, seconded by Whisenhunt to adopt the Investment Policy resolution.

AYE: Parsons, Hillyer, Johnson, Whisenhunt, Schoenrade
NAY: None
ABSTAIN: None

Motion Carried

Motion Parsons, seconded by Whisenhunt to adopt the Double Oak Conflicts Disclosure Statement subject to changes made by the town attorney.

AYE: Johnson, Whisenhunt, Schoenrade, Hillyer, Parsons
NAY: None
ABSTAIN: None

Motion Carried

IV. Mayor, Council Members and Staff reports:

5. Mayor and Council
6. Public Works - Code Enforcement - Animal Control
7. Administration
8. Public Safety
9. Road and Drainage Committee

V. New business agenda (consideration and action):

10. Discussion, consideration, and action on nomination for the Denco Area 9-1-1 District Board of Managers.

Motion Hillyer, seconded by Johnson to move this item to a future agenda.

AYE: Whisenhunt, Schoenrade, Hillyer, Parsons, Johnson
NAY: None
ABSTAIN: None

Motion Carried

11. Discussion, consideration, and action on approval of final payment of \$10,129.18 for the replacement of three security doors at Town Hall.

Motion Hillyer, seconded by Parsons to approval of final payment of \$10,129.18 for the replacement of three security doors at Town Hall.

AYE: Hillyer, Johnson, Whisenhunt, Schoenrade, Parsons
NAY: None
ABSTAIN: None

Motion Carried

At this time the Mayor moved to item 21 and 22.

21. Public hearing on a request from David McKenzie and Kevin Rhodes to replat 200 Kings Road, Kings Manor Block A Lot 1 and Kings Manor Block A Lot 2 (W PT) into one lot and 210 Kings Road.

Mayor Donnelly opened the Public Hearing at 7:34 p.m.

Mayor Donnelly closed the Public Hearing at 7:35 p.m.

22. Discussion, consideration, and action on recommendation from the Planning and Zoning Commission on a request from David McKenzie and Kevin Rhodes to replat 200 Kings Road, Kings Manor Block A Lot 1 and Kings Manor Block A Lot 2 (W PT) into one lot and 210 Kings Road.

Motion Johnson, seconded by Schoenrade to approve the recommendations from the Planning and Zoning Commission to replat 200 Kings Road, Kings Manor Block A Lot 1 and Kings Manor Block A Lot 2 (W PT) into one lot and 210 Kings Road.

AYE: Schoenrade, Hillyer, Parsons, Whisenhunt, Johnson
NAY: None
ABSTAIN: None

Motion Carried

At this time, Mayor Donnelly skipped to item 27.

27. Discussion, consideration, and action on change order number 2 for Waketon Road.

Motion Hillyer, seconded by Parsons to approve change order number 2 for Waketon Road.

AYE: Parsons, Whisenhunt, Johnson, Schoenrade, Hillyer
NAY: None
ABSTAIN: None

Motion Carried

The Mayor went back to item 26.

26. Discussion, consideration, and action on a quote(s) to remove a large dead tree at the north entrance to Oak Trail Drive and remove dead cedar tree debris at Kings @ Kings Road.

Motion Hillyer, seconded by Johnson to approve the removal a large dead tree at the north entrance to Oak Trail Drive and the removal of a dead cedar tree debris at Kings @ Kings Road and approve 1-2 Tree to remove the dead trees in an amount not to exceed \$1,100.

AYE: Whisenhunt, Johnson, Hillyer, Parsons, Schoenrade
NAY: None
ABSTAIN: None

Motion Carried

12. Discussion on Flower Mound ambulance rates, preliminary presentation in preparation for next year's budget cycle.

No action

The Mayor then took item 23 on the agenda.

23. Discussion, consideration, and action to waive the permit fee for compliance in TCEQ program.

Motion Parsons, seconded by Whisenhunt to postpone action until the first meeting in May.

AYE: Schoenrade, Whisenhunt, Parsons, Hillyer, Johnson
NAY: None
ABSTAIN: None

Motion Carried

24. Discussion, consideration, and action on approval of quote to add additional west side exterior speaker to town pavilion.

After discussion, the consensus was to do more research and bring it back to a future council meeting.

The Mayor took a brief recess at 9:12 p.m.

The meeting reconvened at 9:21 p.m.

Moved to item 13.

13. Discussion, consideration, and action on accepting the 2022-2023 fiscal year second quarter financial report.

Motion Hillyer, seconded by Johnson to accept the 2022-2023 fiscal year second quarter financial report.

AYE: Parsons, Whisenhunt, Johnson, Hillyer, Schoenrade
NAY: None
ABSTAIN: None

Motion Carried

15. Discussion, consideration, and action on Fiscal Year 2022-2023 Budget Amendments.

No action taken. Budget amendments on the council agenda.

14. Discussion, consideration, and action on approval to purchase a new Double Oak Police Department Patrol Vehicle and related equipment.

Motion Johnson, seconded by Hillyer to purchase a new Double Oak Police Department Patrol Vehicle and related equipment in an amount not to exceed \$54,000.

AYE: Johnson, Hillyer, Schoenrade, Parsons, Whisenhunt
NAY: None
ABSTAIN: None

Motion Carried

Moved to item 25.

25. Discussion, consideration, and action on an Inter-Local Agreement between Denton County and Town of Double Oak Police and Volunteer Fire Departments for the use of the Denton County Radio Communications and Dispatch Services System.

Motion Parsons, seconded by Hillyer to approve Inter-Local Agreement between Denton County and Town of Double Oak Police and Volunteer Fire Departments for the use of the Denton County Radio Communications and Dispatch Services System in the amount of \$5,686.

AYE: Parsons, Whisenhunt, Johnson, Hillyer, Schoenrade
NAY: None
ABSTAIN: None

Motion Carried

Moved to item 18.

18. Discussion, consideration and action on Double Oak Town website ADA compliance and one-time discounted renewal of Archive Social and ADA compliance for the coming budget year.

Motion Parsons, seconded by Hillyer to approve the contract with Monsido for ADA compliance for the remainder of FY 2022-2023 in the amount of \$1,740.

AYE: Parsons Whisenhunt Johnson Hillyer, Schoenrade
NAY: None
ABSTAIN: None

Motion Carried 4-1-0

20. Discussion, consideration, and action on Datamax switch warranty.

Motion Hillyer, seconded by Whisenhunt to approve the switch warranty with Datamax.

AYE: Parsons, Whisenhunt, Johnson, Hillyer, Schoenrade
NAY: None
ABSTAIN: None

Motion Carried

The Mayor opened items 16 and 17 together.

16. Discussion and consideration on current status of SLFRF funds and action on ratifying the application of SLFRF funds and (if necessary) approval of past expenditures per the governance rules of Type A General Law cities.

Deputy Mayor Pro Tem Schoenrade showed an updated PowerPoint presentation of the SLFRF.

Motion Whisenhunt, seconded by Hillyer to ratify the application and receipt of the SLFRF funds and acknowledge and ratify the funds were used as provided on the spreadsheet.

AYE: Hillyer, Johnson, Schoenrade, Parsons, Whisenhunt
NAY: None
ABSTAIN: None

Motion Carried

17. Discussion, consideration, and action on preparation of second annual State and Local Fiscal Recovery Funds (SLFRF) Report and on all other SLFRF Program requirements.

Motion Schoenrade, seconded by Hillyer to approve the filing of the second annual SLFRF report as presented on the spreadsheet and to include the justification letter and other documentation and allow the Mayor, and/or Mayor Pro Tem, and the Town Secretary to sign the report before the deadline.

AYE: Hillyer, Johnson, Schoenrade, Parsons, Whisenhunt
NAY: None
ABSTAIN: None

Motion Carried

19. Discussion, consideration, and action on Datamax contract.

Motion Hillyer, seconded by Johnson to approve the Datamax contract.

AYE: Hillyer, Johnson, Schoenrade, Parsons, Whisenhunt
NAY: None
ABSTAIN: None

Motion Carried

VI. Old business agenda (consideration and action):

28. Council - staff announcements and comments:

- Saturday, May 6, 2023, Municipal Election Day.

Seats up for election:

Mayor seat
Two Council seats

Candidates as they will appear on the ballot are:

Patrick Johnson	Mayor
Jean Hillyer	Mayor
Mike Gwartney	Council Member
Ginger Brittain	Council Member
Pat Wellen	Council Member
Lisa Miller	Council Member

29. Adjournment

With no further business to come before the Council, motion Johnson, second Schoenrade, the meeting was adjourned at 12:12 a.m.

Approved: 05/01/2023

Mike Donnelly
Mike Donnelly, Mayor

Attest:

Eileen Kennedy
Eileen Kennedy, Town Secretary

