

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in a regular session at 7:00 p.m. February 3, 2020 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Joe Dent	Deputy Mayor Pro-Tem
Anita Nelson	Council Member
Billie Garrett	Council Member
Von Beougher	Council Member

Mayor Pro-Tem Scott Whisenhunt was absent. Also, in attendance were Town Secretary Eileen Kennedy, Assistant Town Secretary Lynn Jones, Administration Town Clerk Brian Shults, Police Chief Derrick Watson, Town Attorney David Berman and Town Engineer Brian Haynes.

Mayor Donnelly called the meeting to order at 7:00 p.m.

Deputy Mayor Pro-Tem Joe Dent gave the invocation and Council member Billie Garrett led the pledge of allegiance to the American and Texas flags.

II. Citizens comments

None

III. Consent Agenda

1. Consideration and action on minutes of December 16, 2019
2. Consideration and action on minutes of January 21, 2020

Motion Nelson, second Dent to approve the consent agenda as presented.

AYE: Garrett, Dent, Nelson, Beougher
ABSTAIN: None
NAY: None

MOTION PASSED

Mayor Pro-Tem Scott Whisenhunt entered the meeting at 7:03 p.m.

IV. Mayor, Council Members and Staff reports:

3. Mayor and Council

None

4. Public Works - Code Enforcement – Animal Control

Mayor Donnelly reported 1-2-Tree lifted up trees along Waketon/Bridlewood, Kings/Lusk, and Kings to McMakin. The shared cost of the trimming along Waketon/Bridlewood went from approx. \$8,000 to \$4,000. Mayor Donnelly commented the partnership meeting with Flower Mound, Halff Associates, and Denton County on the Waketon Road Reconstruction Project went well.

The Mayor complimented Administrative Town Clerk Brian Shults on the good job sending out Code Enforcement letters and receiving great responses from our residents.

5. Administration

Assistant Town Secretary Lynn Jones reported on the Election Law Seminar she attended in Frisco.

6. Public Safety

DOVFD-Chief Scott Whisenhunt reported on an assisted call to a structure fire in Lantana.

DOPD-Police Chief Derrick Watson went over the racial profiling report that was included in the agenda packet.

7. Road and Drainage Committee

A Roads & Drainage meeting is pending.

V. New business agenda (consideration and action):

At this time the Mayor move to item 12. in the agenda order.

12. Discussion, consideration and action on a presentation by Double Oak resident Ashley Hart on honoring military veterans for Memorial Day in the J B Wright Park

Ashley Hart, 6206 Pepperport, wants to honor our veterans on Memorial Day, May 26, 2020 with flags in the Towns park. Ms. Hart passed out a flyer of the Memorial Day Flag Display, May 15th – May 26th, 2020.*

*a copy is attached and made a part of these minutes

Motion Nelson, second Beougher to approve the use of the Town's property, J. B. Wright Park, to display flags honoring veterans May 16th – May 26th, 2020.

AYE: Beougher, Garrett, Dent, Whisenhunt, Nelson
ABSTAIN: None
NAY: None

MOTION PASSED

The Mayor returned to the regular agenda order.

8. Discussion, consideration and action on 2018-2019 audit report

Carl Deaton of Hankins, Eastup, Deaton, Tonn & Seay, the Town's auditor, gave the 2018/2019 fiscal year audit report. The Town remains financially solid.

Motion Whisenhunt, second Nelson to accept the 2018-2019 fiscal year audit report.

AYE: Dent, Whisenhunt, Nelson Garrett, Beougher
ABSTAIN: None
NAY: None

MOTION PASSED

9. Discussion, consideration and action on an Interlocal Cooperative Agreement (ICA) between the Town of Double Oak and the Town of Flower Mound for the Waketon Road Improvement Project.

Brian Haynes, Halff & Associates, distributed a flow chart* showing how the payment process for the Waketon Road Improvement Project will go. Flower Mound is to administer the project.

Motion Whisenhunt, second Nelson to approve the Interlocal Cooperative Agreement (ICA) between the Town of Double Oak and the Town of Flower Mound for the Waketon Road Improvement Project and authorize the Mayor to sign.

AYE: Whisenhunt, Nelson, Garrett, Beougher, Dent
ABSTAIN: None
NAY: None

MOTION PASSED

The Mayor skipped to agenda items 13, 11.

* a copy is attached and made a part of these minutes

13. Discussion, consideration and action on approval of invoice from Midway Sealcoating & Striping Company in the amount of \$38,758.00 for crack sealing on Shady Oaks Lane, Brown Cliff, Pepperport, Plantation Lane, Kings Road and Oakview.

Motion Nelson, second Beougher to recommend approval of invoice from Midway Sealcoating & Striping Company in the amount of \$38,758.00 for crack sealing on Shady Oaks Lane, Brown Cliff, Pepperport, Plantation Lane, Kings Road and Oakview.

AYE: Nelson, Dent, Whisenhunt, Garrett, Beougher
ABSTAIN: None
NAY: None

MOTION PASSED

11. Discussion, consideration and action on Backup/Fail Over and Disaster Recovery with Cloud Data Storage.

Lee Wise, datamax, gave an overview of the Backup/Fail Over and Disaster Recovery with Cloud Data Storage.

Motion Garrett, second Whisenhunt, to approve the Backup/Fail Over and Disaster Recovery with Cloud Data Storage for a monthly charge of \$1,069 and a one-time charge of \$4,500.

AYE: Beougher, Whisenhunt, Dent, Nelson, Garrett,
ABSTAIN: None
NAY: None

MOTION PASSED

The Mayor returned to the regular agenda order.

10. Discussion, consideration and action on an Interlocal Cooperative Contract Failure to Appear (FTA) Program (ICA) between the Town of Double Oak and the Texas Department of Public Safety.

Assistant Town Secretary Lynn Jones explained that when unpaid citations are sent to DPS/Omni holds are placed on defendant's driver licenses.

Motion Garrett, second Dent to approve the Interlocal Cooperative Contract Failure to Appear (FTA) Program (ICA) between the Town of Double Oak and the Texas Department of Public Safety.

AYE: Whisenhunt, Dent, Garrett, Beougher, Nelson
ABSTAIN: None
NAY: None

MOTION PASSED

14. Discussion, consideration and action on approval of CivicPlus as the website developer and host of the Town's website. The first-year investment is \$9,000 with an option to spread all costs over 3 years at \$4,334 per year.

Administrative Town Clerk Brian Shults talked about the necessity of a new website and discussed the advantages of going with a third party instead of in-house.

Motion Whisenhunt, second Beougher to approve CivicPlus as the website developer and host for the Town's website for \$7,000 year one and \$2,000 annually for the next two years.

AYE: Nelson, Whisenhunt, Beougher, Garrett, Dent
ABSTAIN: None
NAY: None

MOTION PASSED

15. Citizens comments

Dave Nelson, 345 Oak Trail, relayed to Council that a lady named Melanie Byrd takes retired flags, washes, folds and gives them to retired veterans with PTSD.

16. Council – staff announcements and comments:

- Town Hall will be closed for the President's Day holiday, Monday, February 17th therefore, the second council meeting in February will be Tuesday, February 18th.
- March 3, 2020 Election Day voting for the 2020 Primary Election will be at Town Hall. The assigned Republican and Democratic party precincts will vote at Town Hall.
- May 2, 2020 municipal election day

17. Adjournment

With no further business to come before Council, Whisenhunt motion, Garrett second, the meeting adjourned at 8:35 p.m.

Eileen Kennedy
Town Secretary

Mike Donnelly
Mayor



Memorial Day Flag Display

May 16th - May 26th, 2020

Memorial Day is a time to remember and honor the military personnel who made the ultimate sacrifice while serving our country.

As a sincere token of appreciation, Ashley Hart, on behalf of the Town of Double Oak, invites you to participate by placing a flag in honor of your friend, family member, or neighbor at Town Hall during this time.

A national moment of remembrance will take place at 3pm on Monday, May 25th. Refreshments will be served immediately following.

**Contact Ashley Hart by April 30th to reserve your flag.
ashleyhart@kw.com*

