

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in a regular session at 7:00 p.m. July 6, 2020 with the following members present to-wit:

Mike Donnelly	Mayor
Joe Dent	Mayor Pro-Tem
Billie Garrett	Deputy Mayor Pro-Tem
Anita Nelson	Council Member
Scott Whisenhunt	Council Member
Von Beougher	Council Member

Also, in attendance were Town Secretary Eileen Kennedy, Police Chief Derrick Watson, and Municipal Clerk Brian Shults.

Mayor Donnelly called the meeting to order at 7:03 p.m.

Council Member Scott Whisenhunt gave the invocation. Joe Dent, Mayor Pro-Tem, led the pledge of allegiance to the American and Texas flags.

II. Citizens comments

None

III. Consent Agenda

1. Consideration on minutes of June 15, 2020
2. Approval of payment for emergency street repairs located at Meadowknoll Drive and Waketon Road intersection.

Motion Beougher, second Nelson to approve the consent agenda as presented.

AYE: Garrett, Dent, Nelson, Beougher, Whisenhunt
ABSTAIN: None
NAY: None

MOTION PASSED

IV. Mayor, Council Members and Staff reports:

3. Mayor and Council

Mayor Pro-Tem Dent thanked the Double Oak Volunteer Fire Department for the great 4th of July parade. Council Member Whisenhunt also thanked the Double Oak Police Department, Town Hall and Council on the parade and stated he was very proud of the department.

4. Public Works - Code Enforcement – Animal Control

Mayor Donnelly stated that Brian and Lynn were sending Code Enforcement letters.

Mayor Donnelly reported the Waketon Road Reconstruction Project will go out for bids by the end of July with the Town of Flower taking the lead. Timberleaf repaving project bids will be published on July 8 and 15. Toll Brothers is talking with residents regarding the water runoff from the Vickery property. The Villa Creek project has been pushed back due to recent rainstorms. Other comments were: Timbercreek residents have asked for clean-up, received a culvert complaint on Plantation and flooding at Kings Road and Lusk resulted in a car being swept off the road.

5. Administration

Town Secretary Eileen Kennedy reported TML will be giving us a \$6,220 credit that will be distributed monthly on our premiums.

6. Public Safety

Police Chief Watson report the new patrol vehicle is still at the factory. Chief Watson commented on the mask order from the Governor will be difficult to enforce. Chief Watson also said the town has received notification from Denton County they are in receipt of our request for COVID-19 funding.

7. Road and Drainage Committee

Will be covered under an agenda item.

IV. New business agenda (consideration and action):

Mayor Donnelly skipped to item 9 in the agenda.

8. Discussion, consideration, action on quote from Franklin Digital to move Laserfiche from the current server to the cloud annual cost of \$3,244 and purchase new scanners.

Motion Whisenhunt, second Garrett to approve to move Laserfiche from the current server to the cloud and purchase new scanners in an amount not to exceed \$6,200.

AYE: Beougher, Garrett, Dent, Whisenhunt, Nelson
ABSTAIN: None
NAY: None

MOTION PASSED

9. Discussion, consideration, and action on applications for appointment to the Board of Adjustment.

Motion Whisenhunt, Dent second to appoint Richard (Dick) Ulrich as an alternate to the Board of Adjustment.

AYE: Dent, Whisenhunt, Nelson, Garrett, Beougher

ABSTAIN: None

NAY: None

MOTION PASSED

Mayor brought item 12 forward in the agenda order.

12. Discussion, consideration, and action on quote from Double Oak Concrete to patch Timberleaf Drive and install concrete headwalls.

Mayor Donnelly reported we have received a quote* from Double Oak Concrete to replace headwalls at Oakview and Timberleaf, Timberleaf and Trailing Oaks, and 230 Timberleaf. The contractor thinks the work can be done prior to the repaving of Timberleaf. The Mayor also stated that Dr. Gary Goodman and Mr. Gary Garrett are talking with homeowners on Timberleaf to sign a hold harmless agreement to protect the Town from potential claims, demands or suits resulting from the placement of control joints at driveway intersections.

Motion Dent, second Beougher to approve the quote from Double Oak Concrete to install new headwalls at Oakview and Timberleaf, Timberleaf and Trailing Oaks, and 230 Timberleaf in an amount not to exceed \$45,000.

AYE: Whisenhunt, Nelson, Garrett, Beougher, Dent

ABSTAIN: None

NAY: None

MOTION PASSED

10. Discussion, consideration, and action on audio, video, and technology improvements for Town Hall

Brian Shults, Municipal Clerk, gave a brief presentation on the audio, video, and technology improvements to Town Hall. The general consensus of the Council is to bring back the total best plan package for Town Hall. No action taken.

11. Discussion on preparation of 2020-2021 Fiscal Year Budget

The Town Treasure, Billie Garrett, presented an overview of the 2020-2021 budget. Discussion followed. No action taken.

* a copy is attached and made a part of these minutes.

13. Citizens comments-None

14. Council – staff announcements and comments:

- Mayor Donnelly announced the Town will be ordering a stone in memory of Jerry Lamel to be placed in Mayor Tom Pidcock Honor Memorial. The Mayor also mentioned he had purchased flag cases for the flags flown at Town Hall in honor of Mr. Lamel to be presented to Mrs. Candy Lamel.

15. Adjournment

With no further business to come before Council, Beougher motion, Dent second, the meeting adjourned at 9:32 p.m.

Eileen Kennedy

Town Secretary

Mike Donnelly

Mayor

DOUBLE OAK CONCRETE LLC

205 Thornhill Circle
Double Oak, Texas 75077



Commercial • Residential
All types of concrete work

Estimate

Date	Estimate #
7/5/2020	1793

Name / Address
Town of Double Oak 120 Waketon Road Double Oak, Texas 75077

Ship To
Timberleaf Street Repair Headwall

Description	Qty	Total
Scope of Work		0.00
Saw cut, demo and haul off approximately 30 of LF of 6" flatwork at 280, 270, 210, and 200 Timberleaf - total of 150 LF.		0.00
Install (2) headwalls on the corner of Oakview Dr and Timberleaf.		0.00
Install (2) headwalls on Timberleaf and Trailing Oaks		0.00
Install (1) headwall at 230 Timberleaf.		0.00
Saw cut, demo and haul off approximately 70 SF of asphalt in the center of Timberleaf. Excavate around pipe underneath road and encase concrete pipe with 3000 PSI concrete. Fill to top of road, Sod areas if needed, not to exceed (4) pallets of sod.		44,900.00
ESTIMATES GOOD FOR 30 DAYS		Total \$44,900.00
Phone #	E-mail	
817-430-8282	doubleoak_concrete@yahoo.com	

