

STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. August 17, 2020 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Joe Dent	Mayor Pro-Tem
Billie Garrett	Deputy Mayor Pro-Tem
Anita Nelson	Council Member
Scott Whisenhunt	Council Member
Von Beougher	Council Member

Also, in attendance were Town Secretary Eileen Kennedy, Police Chief Derrick Watson, and Municipal Clerk Brian Shults.

The Mayor called the meeting to order at 7:07 p.m.

Council Member Whisenhunt gave the invocation and Council Member Dent lead the Pledge of Allegiance to the American and Texas flags.

II. CITIZENS COMMENTS

There were no citizens comments.

III. CONSENT AGENDA - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of August 3, 2020
2. Consideration on invoice for maintenance and repair of Town easement located on Oak Trail Drive in the amount of \$20,000.
3. Consideration on invoice for replacing Oakview Drive street culvert and related in the amount of \$30,000.
4. Proclamation in support of United Way of Denton County

Nelson motioned; Dent seconded to approve the Consent Agenda as presented

AYE: Garrett, Dent, Nelson, Beougher, Whisenhunt  
NAY: None  
ABSTAIN: None

Motion carried

IV. MAYOR, COUNCIL MEMBERS AND STAFF REPORTS:

5. Mayor and Council

No report was given

6. Public Works and Code Enforcement

At each Council Members place were two emails from Halff Associates Brian Haynes and Steve Templer regarding updates on the Waketon Road Reconstruction Project and the Timberleaf Drive repaving project. \*

7. Administration

No report was given

8. Public Safety

No report was given

9. Road and Drainage Committee

No report was given

V. New business agenda (consideration and action):

The Mayor opened agenda items 10. And 11. Together

10. Discussion, consideration, and action on setting the maximum proposed tax rate for fiscal year 2020-2021

11. Discussion on 2020-2021 fiscal year budget and tax rate.

After much discussion on the tax rate and budget, Whisenhunt motion, Beougher second to set the proposed tax rate at \$.229210.

AYE: Beougher, Garrett, Dent, Whisenhunt, Nelson

NAY: None

Abstain: None

Motion carried

12. Citizens comments

None

\* a copy is attached and made a part of these minutes

13. Council – staff announcements and comments:

- Public Hearing on the proposed fiscal year 2020-2021 budget and proposed fiscal year 2020-2021 tax rate will be on September 21, 2020 at 7:00 p.m. at Town Hall.

14. Adjournment

With no further business to come before the Council, motion Beougher, Whisenhunt seconded, the meeting was adjourned at 8:07 p.m.

*Eileen Kennedy*

Eileen Kennedy, Town Secretary

*Mike Donnelly*

Mike Donnelly, Mayor

## Eileen Kennedy

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**From:** Templer, Steve <sTempler@halff.com>  
**Sent:** Monday, August 17, 2020 11:33 AM  
**To:** Eileen Kennedy; Haynes, Brian  
**Subject:** RE: Halff Report

Hi Eileen - Here is an update for Waketon:

Bids are due to the Town of Flower Mound tomorrow August 18th at 2:00 and Flower Mound will open the bids thereafter. I will attend the bid opening, record the bids, and email them to you. The Town of Flower Mound plans to take the low bidder to Town Council on September 15th so we will need to have Double Oak approval before that.

Steve

Steve Templer, PE  
Public Works Senior Project Manager

O: (817) 764-7480

Halff Associates, Inc.  
4000 Fossil Creek Blvd.  
Fort Worth, TX 76137-2720

Halff.com | LinkedIn | Facebook | Twitter | Instagram | YouTube -----Original Message-----

From: Eileen Kennedy <eileen.kennedy@doubleoak.texas.gov>

Sent: Monday, August 17, 2020 11:25 AM

To: Haynes, Brian <bHaynes@Halff.com>; Templer, Steve <sTempler@halff.com>

Subject: FW: Halff Report

Brian/Steve,

See Mayor Mike's email below.

Sincerely,

Eileen Kennedy  
Town Secretary  
972-539-9464

-----Original Message-----

From: Mike Donnelly <mtefm@yahoo.com>

Sent: Monday, August 17, 2020 11:14 AM

## Eileen Kennedy

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**From:** Haynes, Brian <bHaynes@Halff.com>  
**Sent:** Monday, August 17, 2020 4:48 PM  
**To:** Eileen Kennedy; Templer, Steve  
**Subject:** RE: Halff Report

Eileen,

Here is the report for Timberleaf Drive:

- Pre-Construction Meeting on Wednesday, August 19th at 10:00 am
- Contractor to provide schedule at the pre-construction meeting.
- Halff is coordinating with Jeff Stephens on replacing the culvert under Oakview Drive.

Thanks,  
Brian

**Brian Haynes, PE, CFM**  
Vice President

O: (817) 764-7517  
C: (817) 692-8419

**Halff Associates, Inc.**  
4000 Fossil Creek Blvd.  
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-----Original Message-----

From: Eileen Kennedy <eileen.kennedy@doubleoak.texas.gov>  
Sent: Monday, August 17, 2020 11:25 AM  
To: Haynes, Brian <bHaynes@Halff.com>; Templer, Steve <sTempler@halff.com>  
Subject: FW: Halff Report

Brian/Steve,

See Mayor Mike's email below.

Sincerely,

Eileen Kennedy  
Town Secretary  
972-539-9464

-----Original Message-----

From: Mike Donnelly <mtefm@yahoo.com>