

STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. November 16, 2020 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Joe Dent	Mayor Pro-Tem
Billie Garrett	Deputy Mayor Pro-Tem
Anita Nelson	Council Member
Scott Whisenhunt	Council Member
Von Beougher	Council Member

Also, in attendance were Town Secretary Eileen Kennedy, Assistant Town Secretary Lynn Jones, Administrative Clerk Brian Shults, Police Chief Derrick Watson, and Police Captain Ruben Rivas.

The Mayor called the meeting to order at 7:00 p.m.

Mayor Pro-Tem Dent gave the invocation and Deputy Mayor Pro-Tem Garrett lead the Pledge of Allegiance to the American and Texas flags.

## II. CITIZENS COMMENTS

Gary Garrett, 120 Trailing Oaks Dr., personally thanked Chief Watson for his service to the citizens of Double Oak.

Mayor Donnelly moved to item 8 in the agenda.

8. Public hearing on a request to amend Ordinance 16-06 to include authorization for the construction of a limited structure to exceed zoning maximum height requirements at 8401 FM 407, Lot 4, Blk A of the Crossroads Bible Church Addition Double Oak Texas.

- a. Opening of public hearing at 7:06 p.m.
- b. Closing of public hearing at 7:08 p.m.

9. Discussion, consideration and action on a request to amend Ordinance 16-06 to include authorization for the construction of a limited structure to exceed zoning maximum height requirements at 8401 FM 407, Lot 4, Blk A of the Crossroads Bible Church Addition Double Oak Texas. the Code of Ordinances for a 12 ft by 6 ft sign on her property with the farm name and address.

Robert Suarez, owner of the retail center, addressed the council. Mr. Suarez said he did not realize the clock was not visible from the parking lot therefore requested approval to amend Ordinance 16-06.

Motion Nelson, Beougher second to approve the amendment to Ordinance 16-06 with the height of the clock tower not to exceed 46 feet.

AYE: Beougher, Garrett, Dent, Whisenhunt, Nelson  
NAY: None  
ABSTAIN: None

Motion carried

Council Member Beougher presented Mr. Suarez with a street sign.

10. Discussion, consideration, and action on a request from Tyler and Lauren Furlow, 125 North Forest Lane, to extend the November 1<sup>st</sup> deadline to live in their RV while their house was under construction until March 1, 2021.

Assistant Town Secretary Lynn Jones stated the Furlow's had experienced several setbacks due to COVID-19 and recommended the council extend the building permit and allow the Furlow's to live in their RV for six months.

Motion Whisenhunt, Nelson second to extend the Furlow's building permit and allow the Furlow's to live in their RV until March 2, 2021.

AYE: Dent, Whisenhunt, Nelson, Garrett, Beougher  
NAY: None  
ABSTAIN: None

Motion carried

11. Discussion, consideration, and action on appointments to the Board of Adjustment and Planning & Zoning Commission

Mark Rose, chairman of the Planning and Zoning, recommended the appointment of Kristen Harris and Patrick Johnson to fill the vacant alternate positions.

Motion Beougher, Dent second the appoint Kristen Harris and Patrick Johnson to fill the vacant alternate positions on the Planning and Zoning Commission.

AYE: Whisenhunt, Nelson, Garrett, Beougher, Dent  
NAY: None  
ABSTAIN: None

Motion carried

Motion Beougher, Nelson second to appoint Devin Gorman to fill the vacant alternate position on the Board of Adjustment.

AYE: Nelson, Dent, Whisenhunt, Garrett, Beougher  
NAY: None  
ABSTAIN: None

Motion carried

The Mayor returned to original agenda order.

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration on minutes from the November 2, 2020 meeting.

Motion Beougher, second Nelson to approve the Consent Agenda as presented.

AYE:	Garrett, Nelson, Beougher, Whisenhunt, Dent
NAY:	None
ABSTAIN:	Whisenhunt and Nelson

Motion carried

IV. Mayor, Council Members and Staff reports:

2. Mayor and Council

Council Member Beougher reported that he met with Commissioner Edmundson on the Waketon Road Project and would be meeting again on November 18.

3. Public Works - Code Enforcement – Animal Control

None

4. Administration

Town Secretary Eileen Kennedy announced that Carl Deaton, town auditor, was currently conducting the annual audit and be back in December with the preliminary audit.

5. Public Safety

None

6. Roads and Drainage Committee

None

At this time Mayor Donnelly recognized Double Oak Police Chief Derrick Watson and thanked him for his 11 years of service to the town and wished him good luck in his future endeavors.

V. New business agenda (consideration and action):

7. The Town Council shall convene in closed executive session under Texas Government Code, Section 551.074 (personnel matters) and Section 551.071 (consultation with attorney) to discuss and deliberate the appointment, employment, evaluation, reassignment, and duties of the police chief and to receive legal advice from the town attorney on personnel matters.

Reconvene into open session and consider action, if any, on items discussed in executive session.

Council did not go into executive session.

Motion Beougher, second Whisenhunt to appoint Ruben Rivas as Chief of Police effective December 1, 2020.

AYE: Whisenhunt, Dent, Garrett, Beougher, Nelson  
NAY: None  
ABSTAIN: None

Motion carried

12. Discussion, consideration, and action on the report from the Investment Committee.

Town Secretary Eileen Kennedy reported the Investment Committee met on November 5. Town treasurer Billie Garrett asked if there were any questions regarding the Investment Report.

Motion Nelson, Beougher second to accept the Investment Report of September 20, 2020 as presented.

AYE: Garrett, Nelson, Beougher, Whisenhunt, Dent  
NAY: None  
ABSTAIN: None

Motion carried

13. Citizen Comments

None

14. Council – staff announcements and comments:

- Town Hall will be closed Thursday, November 26 and Friday, November 27 for Thanksgiving
- Christmas Tree lighting is Monday December 7 at 6:00 pm

15. Adjournment

With no further business to come before the Council, motion Beougher, Whisenhunt second, the meeting was adjourned at 8:39 p.m.

*Eileen Kennedy*

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Eileen Kennedy, Town Secretary

*Mike Donnelly*

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Mike Donnelly, Mayor