

STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. December 7, 2020 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Joe Dent	Mayor Pro-Tem
Billie Garrett	Deputy Mayor Pro-Tem
Anita Nelson	Council Member
Scott Whisenhunt	Council Member
Von Beougher	Council Member

Also, in attendance were Town Secretary Eileen Kennedy, Administrative Clerk Brian Shults, Police Chief Ruben Rivas.

The Mayor called the meeting to order at 7:00 p.m.

Mayor Pro-Tem Dent gave the invocation and Deputy Mayor Pro-Tem Garrett lead the Pledge of Allegiance to the American and Texas flags.

II. Citizens comments

None

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration on minutes from the November 16, 2020 meeting.

Motion Beougher, second Nelson to approve the consent agenda.

AYE:	Garrett, Dent, Nelson, Beougher, Whisenhunt,
NAY:	None
ABSTAIN:	None

Motion carried

IV. Mayor, Council Members and Staff reports:

2. Mayor and Council – None

3. Public Works - Code Enforcement – Animal Control

Public Works – Council Member Beougher reported he had met with Denton County representative, design engineer, and Flower Mound regarding the Waketon Road Reconstruction Project. Mr. Beougher said bids had come in over budget and it was in the best interest of all parties to rebid the project with revised plans. The revisions would be ready for bids after the first of the year.

4. Administration – None

5. Public Safety

Fire Chief Whisenhunt announced that Santa would be around town on the 13<sup>th</sup> beginning at noon.

Police Chief Rivas reported that Sgt. Cassandra Gaines of Flower Mound would begin her service with the town on January 4, 2021 as the departments Captain. Mayor Donnelly then presented Chief Rivas with a town tree.

6. Roads and Drainage Committee – None

V. New business agenda (consideration and action):

The Mayor skipped to item #10 in the agenda order.

10. Receive report on the 10<sup>th</sup> Annual Double Oak Turkey Trot.

Geoff Reese, 102 Royal Oaks, thanked the town of their support for the past 10 years with the Double Oak Turkey Trot. This year there were 600 runners and 31 virtual participants.

The Mayor went back to the regular agenda order.

7. Discussion, consideration, and action on a request from Sherwin Williams Paint, 8401 Justin road, to allow an exception under the Sign Regulations, Article 3.1300 of the Code of Ordinances to allow for a larger Building Wall Mounted Sign.

A representative from Accent Graphics was present to answer any questions.

Motion Beougher, second Nelson, to allow an exception under the Sign Regulations, Article 3.1300 of the Code of Ordinances to allow for a larger Building Wall Mounted Sign.

AYE: Beougher, Garrett, Dent, Whisenhunt, Nelson  
NAY: None  
ABSTAIN: None

Motion carried

8. Discussion, consideration, and action on establishing new equity accounts on the balance sheet.

Motion Beougher, second Nelson to proceed forward with new equity accounts and direct the towns auditor, Carl Deaton, to create said accounts.

AYE: Dent, Whisenhunt, Nelson, Garrett, Beougher  
NAY: None  
ABSTAIN: None

Motion carried

9. Discussion, consideration, and action on CARES Act funds and reports.

Mayor Donnelly spoke briefly on the CARES Act funds that was included in the agenda packet. No action was taken.

11. Discussion, consideration, and action on telecommunications and remote connectivity expenditures.

Administration Town Clerk Brian Shults presented a list of telecommunication expenditures. \*

Motion Dent, second Beougher to approve the list of IT items but to change the Microsoft Office 2019 to Office 365 in an amount not to exceed \$40,000.

AYE: Nelson, Dent, Whisenhunt, Garrett, Beougher,  
NAY: None  
ABSTAIN: None

Motion carried

12. Citizen Comments

None

13. Council – staff announcements and comments:

- Christmas Tree lighting is Monday December 7 at 6:00 pm
- DOVFD Santa Around Town will be Sunday, December 13 starting at noon.
- May 1, 2021 Municipal Election Day

Terms expiring are: Mayor Mike Donnelly, Council Members Scott Whisenhunt, and Von Beougher

First day to file for a place on the ballot is January 13, 2021  
Last day to file is February 12, 2021

\* a copy is attached and made a part of these minutes

14. Adjournment

With no further business to come before the Council, motion Beougher, Whisenhunt second, the meeting was adjourned at 8:40 p.m.

Eileen Kennedy  
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Eileen Kennedy, Town Secretary

Mike Donnelly  
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Mike Donnelly, Mayor

## Brian's Covid-19 Wishlist

### Improving Telecommunications & Remote Connectivity for Town Hall

Item Description	Qty.	Estimated Item Cost	Estimated Cost	Quoted
Panasonic Toughbook CF-55 Laptops	2	3,000.00	6,000.00	5,566.40
Microsoft Office 2019	4	250.00	1,000.00	999.96
NetMotion (1 Year License) - 8 Devices*	1	2,000.00	2,000.00	1,970.24
*Data max Purchase of Server/Services	1	23,000.00	23,000.00	19,264.53
Tyler Incode Virtual Court - 2020-2021	1	3,000.00	3,000.00	3,000.00
Cameras for Virtual Court	4	100.00	400.00	358.12
Dell Precision Laptop for Video	1	4,500.00	4,500.00	4,100.27
		<b>Total</b>	39,900.00	35,259.52