

**STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK**

The Double Oak Town Council met in regular session at 7:11 p.m. Monday, May 1, 2023 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Patrick Johnson	Mayor Pro-Tem
Connie Schoenrade	Deputy Mayor Pro-Tem
Casey Parsons	Council Member
Jean Hillyer	Council Member

Also in attendance were Town Secretary Eileen Kennedy, Chief of Police Ruben Rivas and Town Treasurer Billie Garrett. Council Member Whisenhunt was absent.

- I Opening:** Call to Order  
Roll Call  
Invocation  
Pledge of Allegiance – American Flag  
Pledge of Allegiance – Texas Flag

**II Citizen Comments Non-Agenda Subjects**

- III Consent Agenda** - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of April 17, 2023

Move to approve the minutes of April 17, 2023 with all of the noted corrections by Deputy Mayor Pro-Tem Schoenrade, seconded by Mayor Pro-Tem Johnson.

Motion carried 3-1-0

AYE: Johnson, Schoenrade, Parsons  
NAY: Hillyer  
ABSTAIN: None

2. Consideration, and action on a proclamation recognizing April 30 – May 6, 2023, as Professional Municipal Clerks Week
3. Consideration, and action on a proclamation recognizing May 2023 as Motorcycle Safety Awareness Month.

Move to accept the agenda items by Council Member Hillyer, seconded by Deputy Mayor Pro-Tem Schoenrade

Motion carried 4-0-0

AYE: Parsons, Hillyer, Johnson and Schoenrade  
NAY: None  
ABSTAIN: None

#### **IV Mayor, Council Members and Staff reports:**

5. Mayor and Council
6. Public Works-Code Enforcement-Animal Control
7. Administration
8. Public Safety
9. Road and Drainage

#### **V New business agenda**

10. Discussion on nomination for the Denco Area 9-1-1 District Board of Managers

Sue Tejml spoke about her ten year tenure on the 9-1-1 District Board of Managers

11. Discussion, consideration, and action on accepting the Investment Inventory Report at March 31, 2023.

This item will be put on the May 15, 2023 agenda.

12. Discussion, consideration, and action on approval of the contract and contract rider between the Town of Double Oak and Peachtree Construction for the 2022-2023 Mill & Overlay Asphalt street paving project.

Move to approve by Council Member Hillyer, seconded by Council Member Parsons.

Motion carried 4-0-0

AYE: Hillyer, Johnson, Parsons, Schoenrade  
NAY: None  
ABSTAIN: None

13. Discussion, consideration, and action of Budget Amendment # 1 for fiscal year 2022-2023 to transfer \$48,000 from Police Department # 550254 Police Officers Salary to

Public Works # 530110 Building Inspector to cover the full fiscal year expense of contracted Building Inspector.

Move to approve by Council Member Parsons, seconded by Council Member Hillyer.

Motion carried 4-0-0

AYE: Johnson, Schoenrade, Hillyer, Parsons  
NAY: None  
ABSTAIN: None

14. Discussion, consideration, and action of Budget Amendment # 2 for fiscal year 2022-2023 to transfer \$10,000 from Police Department #550254 Police Officers Salary to Police Department Overtime to provide for increased police patrol coverage.

Move to approve by Mayor Pro-Tem Johnson, seconded by Council Member Parsons

Motion carried 4-0-0

AYE: Johnson, Schoenrade, Hillyer, Parsons,  
NAY: None  
ABSTAIN: None

15. Discussion, consideration, and action of Budget Amendment # 3 for fiscal year 2022-2023 to transfer \$10,000 from Fund Balance #3100 Town Contingency to Public Works #521021 Building Repair / Remodeling to cover cost for tankless water heater, sprinkler system repairs and other maintenance related items.

Move to approve by Council Member Parsons, seconded by Deputy Mayor Pro-Tem Schoenrade

Motion carried 4-0-0

AYE: Schoenrade, Parsons, Hillyer, Johnson  
NAY: None  
ABSTAIN: None

16. Discussion, consideration, and action of Budget Amendment # 4 for fiscal year to a 2022-2023 to transfer \$10,000 from Fund Balance #3100 Town Contingency to Public Works #521025 Building Expenditures to cover the final payment cost for the 3 new Town Hall Security Doors.

Move to approve by Council Member Hillyer, seconded by Deputy Mayor Pro-Tem Schoenrade

Motion carried 4-0-0

AYE: Schoenrade, Parsons, Hillyer, Johnson  
NAY: None  
ABSTAIN: None

17. Discussion, consideration and action on re-stripping of Simmons Road.

Move to postpone to a future meeting by Council Member Hillyer, seconded by Council Member Parsons

Motion carried 4-0-0

AYE: Schoenrade, Parsons, Hillyer, Johnson  
NAY: None  
ABSTAIN: None

18. Discussion, consideration, and action on additional road work on Brittain Lane.

Deputy Mayor Pro-Tem Schoenrade spoke about Brittain Lane.

**VI Old business agenda**

19. Council – staff announcements and comments

- Saturday, May 6, 2023, Municipal Election Day.

Seats up for election:

Mayor seat

Two Council seats

Candidates as they will appear on the ballot are:

Patrick Johnson	Mayor
Jean Hillyer	Mayor

Mike Gwartney	Council Member
Ginger Brittain	Council Member
Pat Wellen	Council Member
Lisa Miller	Council Member



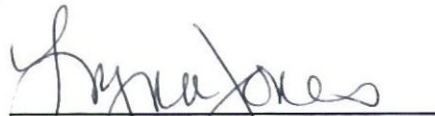
20. Adjournment

With no further business to come before the Council, motion Council Member Hillyer, second Council Member Parsons, the meeting was adjourned at 8:28 p.m.

Approved:

  
Mike Donnelly, Mayor

Attest:

  
Assistant Town Secretary

\*The video of this Town Council meeting is available on the Town website