

STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. September 7, 2021, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Von Beougher	Mayor
Billie Garrett	Mayor Pro-Tem
Anita Nelson	Deputy Mayor Pro-Tem
Casey Parsons	Council Member

Council Members Joe Dent and Scott Whisenhunt were absent. Also in attendance were Town Secretary Eileen Kennedy and Police Chief Ruben Rivas.

Mayor Beougher called the meeting to order at 7:00 p.m.

Deputy Mayor Pro-Tem Nelson gave the invocation and Mayor Pro-Tem Garrett lead the pledge of allegiance to the American and Texas flags.

II. Citizen Comments

None

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of August 16, 2021.
2. Consideration on agreement for demand response transit service (SPAN)

Mayor Beougher pulled the two items off the consent agenda. Mayor Beougher had one correction to the minutes of August 16, 2021 "Mayor Beougher reported ..... will attend a new members roundtable with Senator Ted Cruz." which should have read, will attend a new mayors roundtable with Senator Ted Cruz.

Motion Nelson, second Parsons to approve the minutes of August 16, 2021, as corrected.

AYE: Garrett, Nelson, Parsons  
NAY: None  
ABSTAIN: None

Motion Carried

Motion Nelson, second Garrett to approve the agreement for demand response transit service (SPAN) as presented.

AYE: Parsons, Garrett, Nelson  
NAY: None  
ABSTAIN: None

Motion Carried

IV. Mayor, Council Members and Staff reports:

3. Mayor and Council – Mayor Beougher asked to look into the over 65 exemptions for property tax for next fiscal year 2022-2023. Council member Parsons reported work is continuing on the Fee Schedule.

4. Public Works - Code Enforcement – Animal Control – None

5. Administration – Town Secretary Eileen Kennedy reported on HB 1082 that went into effect September 1<sup>st</sup>, allows elected officials property information to become confidential.

6. Public Safety – Police Chief Rivas reported that our crossing guard, Debbie Schmidt, is still helping out and looking into possible crossing walk signs.

7. Road and Drainage Committee – Mayor Beougher commented that Twin Lakes crack sealing should be on next year's budget. The Mayor also commented on the Double Oaks Drive pre-bid meeting scheduled for September 15 and bid opening on September 22<sup>nd</sup>.

V. New business agenda (consideration and action):

8. Discussion, consideration, and action on amending the contract with Halff Associates, Inc. for Professional Engineering Services for the Waketon Road Reconstruction project by \$165,000 to account for construction inspections as amended in the ICA with Denton County and reallocate remaining unbilled monies of \$13,387.91 to the Construction Phase Services.

Motion Parsons, second Garrett to approve amending the contract with Halff Associates, Inc. for Professional Engineering Services for the Waketon Road Reconstruction project by \$165,000 to account for construction inspections as amended in the ICA with Denton County and reallocate remaining unbilled monies of \$13,387.91 to the Construction Phase Services.

AYE: Nelson, Garrett, Parsons  
NAY: None  
ABSTAIN: None

Motion Carried

9. Discussion, consideration, and action on a resolution establishing a mental health leave policy for police officers.

Motion Garrett, second Nelson to approve a resolution establishing a mental health leave policy for police officers.

AYE: Nelson, Garrett, Parsons  
NAY: None  
ABSTAIN: None

Motion Carried

10. Discussion, consideration, and action on a request from Braum's to allow an exception under the Sign Regulations, Section 3.1302(6)(C)(ii3) to allow a larger maximum height and length of a monument sign and Section 3.1302(6)(C)(vi) for the number of building wall mounted signs allowed Section 3.1302(6)(C)(vi2) for the maximum size of building wall mounted signs.

Motion Garrett, second Parsons to allow Braum's a larger maximum height and length of a monument sign and Section 3.1302(6)(C)(vi) for the number of building wall mounted signs allowed Section 3.1302(6)(C)(vi2) for the maximum size of building wall mounted signs.

AYE: Nelson, Garrett, Parsons  
NAY: None  
ABSTAIN: None

Motion Carried

11. Discussion, consideration, and action on setting the proposed tax rate for fiscal year 2021-2022 and setting September 20, 2021, for the public meeting to consider the proposed tax rate.

Motion Parsons, second Nelson to set the proposed tax rate for fiscal year 2021-2022 at \$0.229210.

AYE: Garrett, Nelson, Parsons,  
NAY: None  
ABSTAIN: None

Motion Carried

12. **Public Hearing** on the proposed budget for fiscal year 2021-2022

Mayor Beougher opened the public hearing at 7:38 p.m.

With no public comments, Mayor Beougher closed the public hearing at 7:40 p.m.

13. Discussion, consideration, and action on setting September 21, 2021, for the Public Hearing to consider the proposed 2021-2022 budget and tax rate.

Motion Nelson, second Parsons to set September 21, 2021, for the Public Hearing to consider the proposed 2021-2022 budget and tax rate.

AYE : Parsons, Nelson, Garrett

NAY: None

ABSTAIN: None

Motion Carried

14. Discussion, consideration and action on town council committee and liaison list.

Mayor Beougher asked Dr. Gary Goodman, chair of the Roads & Drainage Committee to contact current members to see if they are willing to serve. The Mayor also asked Town Secretary Eileen Kennedy to send an email blast to all eSubscribers of openings on Boards and Commissions.

15. Council – staff announcements and comments:

- Notice to Bidders for the Double Oaks Drive resurfacing project will publish in the newspaper September 5<sup>th</sup> and 12<sup>th</sup> with bid opening at 11:00 a.m. September 27<sup>th</sup>.

The Mayor announced he will be speaking at the upcoming Double Oak Women's Club meeting.

16. Adjournment

With no further business to come before the Council, motion Dent, Garrett, second the meeting was adjourned at 8:09 p.m.

*Eileen Kennedy*

Eileen Kennedy, Town Secretary

*Von Beougher*

Von Beougher, Mayor