

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. October 18, 2021, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

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|----------------|----------------------|
| Billie Garrett | Mayor Pro-Tem |
| Anita Nelson | Deputy Mayor Pro-Tem |
| Joe Dent | Council Member |
| Casey Parsons | Council Member |

Mayor Von Beougher and Council Member Scott Whisenhunt were absent. Also in attendance were Town Secretary Eileen Kennedy, Police Chief Ruben Rivas, Assistant Town Secretary Lynn Jones, and Administrative Town Clerk Brian Shults.

Mayor Pro-Tem Garrett called the meeting to order at 7:00 p.m.

Council Member Dent gave the invocation and Council Member Parsons lead the pledge of allegiance to the American and Texas flags.

II. Citizen Comments

None

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of October 4, 2021.

Motion Parsons, second Dent to approve the minutes of October 4, 2021, as written.

AYE: Garrett, Dent, Parsons

NAY: None

ABSTAIN: Nelson

Motion Carried

IV. Mayor, Council Members and Staff reports:

2. Mayor and Council – None
3. Public Works - Code Enforcement – Animal Control – None
4. Administration – None
5. Public Safety– None
6. Road and Drainage Committee– None

V. New business agenda (consideration and action):

7. Discussion, consideration, and action on a request from Goodonuts located at 8401 Justin Road Suite 102 to allow an exception under the Sign Regulations to allow a temporary freestanding staked wooden sign sized 48x36 advertising Goodonuts on the property near Justin Road.

Motion Parsons, Nelson second to approve the request from Goodonuts to allow an exception under the Sign Regulations to allow a temporary freestanding staked wooden sign sized 48x36 provided Goodonuts calls Dig Toss to locate any utilities in the area of the sign and to allow the sign to be displayed until December 31, 2021.

AYE: Parsons Garrett, Dent, Nelson
NAY: None
ABSTAIN: None

Motion Carried

8. Discussion, consideration, and action on an estimate from Double Oak Concrete to install new concrete culverts at Park Lane, North Woodland, and North Forest as part of the Double Oaks Drive project.

Motion Nelson, second Dent to approve the estimate from Double Oak Concrete to install new concrete culverts at Park Lane, North Woodland, and North Forest as part of the Double Oaks Drive project in an amount not to exceed \$50,000.

AYE: Dent, Nelson, Garrett, Parsons
NAY: None
ABSTAIN: None

Motion Carried

9. Discussion, consideration, and action on the purchase of a 2022 Tahoe in the amount of \$36,680.

Motion Parsons, second Dent to approve the purchase of a 2022 Tahoe plus equipment outfitting in the amount not to exceed \$60,000.

AYE: Nelson, Garrett, Parsons, Dent
NAY: None
ABSTAIN: None

Motion Carried

10. Discussion, consideration, and action on the purchase of a Motorola radio in the amount of \$5,141.37.

Motion Dent, second Nelson to approve the purchase of a Motorola radio in the amount in an amount not to exceed \$5,200.

AYE : Nelson, Dent, Garrett, Parsons
NAY: None
ABSTAIN: None

Motion Carried

11. Discussion, consideration, and action on Halff Associates preparing 2 new wall maps.

Motion Parsons, second Dent to approve Halff Associates preparing 2 new wall maps in an amount not to exceed \$1,500.

AYE : Garrett, Nelson, Parsons, Dent
NAY: None
ABSTAIN: None

Motion Carried

11. Discussion, consideration, and action on adding to Section 5.3 – Sick Leave of the employee policy manual 5.3.5-Quarantine Leave.

Motion Parsons, second Dent to approve adding to Section 5.3 – Sick Leave of the employee policy manual 5.3.5-Quarantine Leave.

AYE : Parsons, Dent Nelson, Garrett
NAY: None
ABSTAIN: None

Motion Carried

12. Discussion, consideration, and action on a proposal from DFW AV PROS to install all weather speakers in the Pavilion.

Motion Nelson, second Dent to approve the proposal from DFW AV PROS to install all weather speakers in the Pavilion in an amount not to exceed \$7,500.

AYE : Dent, Garrett, Parsons, Nelson
NAY: None
ABSTAIN: None

Motion Carried

13. Discussion, consideration, and action on a contract with Steve Koehler.

Bill Izor, 107 W. Carruth, spoke on Mr. Koehler's revised contract that added additional job duties and liability insurance.

No action taken.

14. Council – staff announcements and comments:

- Town Hall will be a voting site for the November 2, 2021, General and Special Election.

Billie Garrett, DOWC, announced the date for a movie day, October 24, and November 16 for their annual auction.

15. Adjournment

With no further business to come before the Council, motion Dent, Nelson second, the meeting was adjourned at 7:53 p.m.

Eileen Kennedy
Eileen Kennedy, Town Secretary

Billie Garrett
Billie Garrett, Mayor Pro-Tem