

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in a special called session at 7:00 p.m. October 7, 2019 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Scott Whisenhunt	Mayor Pro-Tem
Joe Dent	Deputy Mayor Pro-Tem
Anita Nelson	Council Member
Billie Garrett	Council Member
Von Beougher	Council Member

Also, in attendance were Town Secretary Eileen Kennedy, Assistant Town Secretary Lynn Jones, Police Chief Derrick Watson and town attorney David Berman.

Mayor Donnelly called the meeting to order at 7:01 p.m.

Mayor Pro-Tem Whisenhunt gave the invocation and Deputy Mayor Pro-Tem Dent led the pledge of allegiance to the American and Texas flags.

II. Citizens comments

None

III. Consent Agenda

1. Consideration and action on minutes of August 5, 2019
2. Consideration and action on minutes of August 19, 2019
3. Consideration and action on minutes of September 3, 2019
4. Consideration and action on minutes of September 16, 2019
5. Consideration and action on minutes of September 20, 2019
6. Consideration and action on interlocal agreement for shared governance communications & dispatch services with Denton County.
7. Consideration and action on a resolution to increase the rate of deposit to the Texas Municipal Retirement System by the employees to 7%.

Motion Nelson, Dent second to approve the consent agenda as presented.

AYE: Garrett, Dent, Nelson, Beougher, Whisenhunt
ABSTAIN: None
NAY: None

MOTION PASSED

IV. Mayor, Council Members and Staff reports:

8. Mayor and Council

None

9. Public Works - Code Enforcement – Animal Control

PW-The Mayor reported the repaving of Cedarcrest Lanes has been completed and received a complaint from a resident of trash left in the median. The engineers are to get with resident.

CE-the Mayor also commented that code enforcement letters are on going and have received compliance as a result.

10. Administration

Assistant Town Secretary Lynn Jones announced the Planning and Zoning Commission will be meeting October 8, 2019 to consider a request from Mike McDaniel to replat block A1, lot 5 in the Crossroads Bible Church addition.

11. Public Safety

DOPD-Chief Whisenhunt reported the metal pole for the warning siren should be in November 1st and set in place shortly thereafter. Flower Mound agreement for the second siren at Cross Timbers and Shiloh has been executed and the P.O. will go before council tonight.

12. Road and Drainage Committee

None

V. New business agenda (consideration and action):

13. Discussion, consideration and action on a request from Tyler and Lauren Furlow to park a RV on their lot while building their house.

Tyler and Lauren Furlow, 150 Trailing Oaks, asked the council for permission to live in a travel trailer on their new property at 125 North Forest for 6 to 7 months while their new home is under construction. They plan to start building in early November.

Council took no action and asked the Furlow's to get input from the surrounding neighbors.

14. Discussion, consideration and action to purchase a traffic radar from Stalker Radar in the amount of \$3,209.50.

Motion Whisenhunt, Beougher second to purchase a traffic radar from Stalker Radar in the amount of \$3,209.50.

AYE: Dent, Whisenhunt, Nelson, Garrett, Beougher
ABSTAIN: None
NAY: None

MOTION PASSED

15. Discussion, consideration and action to purchase three replacement in-car video systems from Watch Guard in the amount of \$18,510.00 plus \$750.00 for technical services totaling \$19,260.00

Motion Whisenhunt, second Nelson to purchase three replacement in-car video systems from Watch Guard in the amount of \$18,510.00 plus \$750.00, including installation, for technical services totaling \$19,260.00

AYE: Whisenhunt, Nelson, Garrett, Beougher, Dent,
ABSTAIN: None
NAY: None

MOTION PASSED

16. Discussion, consideration and action on quote from Double Oak Concrete to repair a Kings Road drainage culvert in the amount of \$8,500.00.

Motion Nelson, second Garrett to approve the repair of a drainage culvert at Kings Road and approve Double Oak Concrete to make the repairs in the amount of \$8,500.00.

AYE: Garrett, Dent, Nelson, Beougher, Whisenhunt
ABSTAIN: None
NAY: None

MOTION PASSED

17. Discussion, consideration and action on town council committee and liaison list

No action

18. Discussion, consideration and action on Town Hall repairs and renovations

Mayor Donnelly thanked Ms. Nelson, Mr. Dent, Mr. Nelson, Mr. Hanna and staff for their hard work on repairs and renovations to Town Hall.

At this time the Mayor skipped to agenda item 20.

20. Discussion, consideration and action on amending the Comprehensive Zoning Ordinance, Exhibit of Article 14.100("Zoning Ordinance Adopted") of Chapter 14 ("Zoning"), to amend Section 26-1 ("Definitions") revising the definition of "Accessory Building or Accessory Structure," providing a definition of "Addition".

After discussion, the council remanded the item to the Planning and Zoning Commission for their review and recommendations.

21. Discussion, consideration and action on commercial signage draft ordinance

Motion Whisenhunt, second Dent amend section 3.1302 of Article 3.1300 ("SIGN REGULATIONS") of Chapter 3 ("BUILDING REGULATIONS") to amend subpart (6)(C)(vi)(1) of subsection (b) pertaining to illumination of signs to repeal a requirement for internal lighting for building wall-mounted signage and time limits on illumination; providing a savings clause; providing a repealing clause; providing a severability clause; providing a penalty not to exceed the sum of five hundred dollars (\$500.00); and providing an effective date of October 7, 2019.

AYE: Beougher Garrett, Dent, Whisenhunt, Nelson,
ABSTAIN: None
NAY: None

MOTION PASSED

19. Discussion, consideration and action on storage pod draft ordinance

No action taken.

22. Discussion, consideration and action on nominating candidates to the DCAD Board of Directors.

Mayor Donnelly recommended Kelly Sayre and Tom Washington as candidates to the DCAD Board of Directors.

Motion Nelson, second Whisenhunt to nominated Kelly Sayre and Tom Washington to the DCAD Board of Directors.

AYE: Dent, Whisenhunt, Nelson, Garrett, Beougher
ABSTAIN: None
NAY: None

MOTION PASSED

23. Update on Waketon Road widening improvement project

An email from town engineer Brian Haynes was at each council members seat. *

*a copy is attached and made a part of these minutes

24. Citizens comments:

None

25. Council – staff announcements and comments:

- Billie Garret will not be at the October 21 council meeting

16. Adjournment

With no further business to come before Council, motion Whisenhunt, second Dent, the meeting adjourned at 8:34 p.m.

Eileen Kennedy
Town Secretary

Mike Donnelly
Mayor

Eileen Kennedy

From: Haynes, Brian <bHaynes@Halff.com>
Sent: Friday, October 4, 2019 7:49 PM
To: Mike Donnelly; Eileen Kennedy; Lynn Jones
Subject: FW: Waketon Road - Town of Double Oak - 10/4/2019 Progress Update
Attachments: 191004 APPSummary.xlsx

FYI –

Brian Haynes, PE, CFM
Vice President

O: (817) 764-7517
C: (817) 692-8419

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From: Haynes, Brian <bHaynes@Halff.com>
Sent: Friday, October 4, 2019 7:47 PM
To: Andy Eads <andy.eads@dentoncounty.com>; Dianne Edmondson <dianne.edmondson@dentoncounty.com>; Todd Gallaher <todd.gallaher@dentoncounty.com>; Shannon Joski (shannon.joski@dentoncounty.com) <shannon.joski@dentoncounty.com>; von.beougher@doubleoak.texas.gov
Cc: Janicki, Mark <MJANICKI@Halff.com>; Templer, Steve <sTempler@halff.com>; McGahey, Ben <bmcgahey@halff.com>
Subject: Waketon Road - Town of Double Oak - 10/4/2019 Progress Update

To all,

Here's the weekly update on the Waketon Road Project in Double Oak.:

1. Following property owners have accepted offers:
 - Parcel 4 – Owner coordinating w/ lender and Re-Fi.
 - Parcel 6 – Finalizing MOU.
 - Parcel 7 – Accepted
2. Submitted revised offers to all property owners we need prescriptive right-of-way from. Parcel 1 considering. Parcel 8 rejected. (Prepare to rescind offer or ED.)
3. Made offer on September 24th to Deborah Rothermel for drainage easement and right-of-way. She generally accepted the offer, but wanted additional clarification put in the Memorandum of Understanding. Halff sent back a revised Memorandum of Understanding to Deborah Rothermel on 10/07/19.
4. The current offers to property owners are in the attached spreadsheet. Here's a summary of the current offers:
 - a. Prescriptive ROW: \$11,200 (Town Funds)
 - b. Right-of-Way\Drainage Easements: \$143,001 (County Funds)
5. We might be able to eliminate three (3) drainage easements by redirecting storm drain to the east. Currently analyzing this option.

6. Coserv Gas has relocated their gas line on the northside of Waketon Road
7. Coserv Electric is currently relocating their electric lines along Waketon Road
8. The Town of Flower Mound and Town of Double Oak have both reviewed the Interlocal Cooperation Agreement (ICA) for their roles in the construction of Waketon Road. We anticipate this agreement will be executed in October.

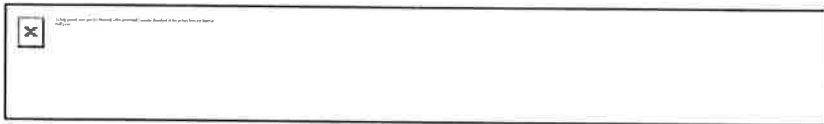
We will keep you apprised of any updates.

Thanks,
Brian

Brian Haynes, PE, CFM
Vice President

O: (817) 764-7517
C: (817) 692-8419

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