

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. January 18, 2022, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Von Beougher	Mayor
Billie Garrett	Mayor Pro-Tem
Scott Whisenhunt	Council Member
Joe Dent	Council Member
Casey Parsons	Council Member

Deputy Mayor Pro-Tem Anita Nelson was absent. Also in attendance were Town Secretary Eileen Kennedy, Assistant Town Secretary Lynn Jones, Police Chief Ruben Rivas, and Administration Town Clerk Brian Shults.

Mayor Beougher called the meeting to order at 7:04 p.m.

Council Member Dent gave the invocation and Mayor Pro-Tem Garrett lead the pledge of allegiance to the American and Texas flags.

II. Citizen Comments

David Graham, 411 Simmons, asked if any of the suggested companies had been contracted for town inspections/code enforcement.

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of December 6, 2021.

Motion Whisenhunt, second Dent to approve the minutes of December 6, 2021, as written.

AYE: Dent, Parsons, Whisenhunt
NAY: None
ABSTAIN: Garrett

Motion Carried

IV. Mayor, Council Members and Staff reports:

2. Mayor and Council – Mayor Beougher said that he and Police Chief Rivas had attended the Mayor’s Safety Council meeting at CoServ.
3. Public Works - Code Enforcement – Animal Control – None
4. Administration – Assistant Town Secretary stated that Sherwin Williams was getting close to opening in the Town Center. Also, Braum’s was pouring their foundation. iWorQ public works software is going live January 26.
5. Public Safety– DOPD-Chief Rivas reported the new police officer, John Mestas, has completed training.

DOVFD- None

6. Road and Drainage Committee–The Mayor reported that road evaluations for next year’s projects will begin soon and should include Twin Lakes Dr. among others. Waketon Road on the Double Oak side will begin in two weeks with traffic down to one lane eastbound.

V. New business agenda (consideration and action):

7. Discussion, consideration, and action on an ordinance of the Town Council of the Town of Double Oak, Texas, ordering a general election to be held on May 7, 2022, for the purpose of electing three (3) council members at large; providing for the publication and posting of notices; providing for early voting; providing for the appointment of elections administrators and judges; providing a severability clause; and providing an effective date.

Motion Dent, second Garrett to approve an ordinance of the Town Council of the Town of Double Oak, Texas, ordering a general election to be held on May 7, 2022, for the purpose of electing three (3) council members at large; providing for the publication and posting of notices; providing for early voting; providing for the appointment of elections administrators and judges; providing a severability clause; and providing an effective date.

AYE: Parsons, Garrett, Dent, Whisenhunt
NAY: None
ABSTAIN: None

Motion Carried

8. Discussion, consideration, and action on a franchise agreement between the Town of Double Oak and Cross Timbers Water Supply Corporation

Motion Parsons, Dent second to approve a franchise agreement between the Town of Double Oak and Cross Timbers Water Supply Corporation.

AYE: Dent, Whisenhunt, Garrett, Parsons
NAY: None
ABSTAIN: None

Motion Carried

9. Discussion, consideration, and action on payment to Tyler Technologies for Incode Court Suite in the amount of \$11,571 with an annual maintenance fee of \$1,494.

Motion Parsons, Dent second to approve Tyler Technologies for Incode Court Suite in the amount not to exceed \$12,500 with an annual maintenance fee not to exceed \$1,500. Council member Parsons amended her motion as follows: to approve Tyler Technologies for Incode Court Suite in the amount not to exceed \$12,500 with an annual maintenance fee not to exceed \$1,600.

AYE: Dent, Whisenhunt, Garrett, Parsons,
NAY: None
ABSTAIN: None

Motion Carried

10. Discussion, consideration, and action on the purchase of a Motorola car camera for the police department in the amount of \$5,895.

Motion Garrett, second Parsons to approve the purchase of a Motorola car camera for the police department with funds set aside on the Balance Sheet, Police Body Camera Project Fund, in the amount not to exceed \$6,000.

AYE: Garrett, Parsons, Whisenhunt, Dent,
NAY: None
ABSTAIN: None

Motion Carried

11. Discussion, consideration and action on Change Order Number 1 and 2 for Double Oaks Drive to cover the cost of sealing the separation joints on the existing 60" RCP and rebuilding the road base over the pipe, additional asphalt for road base repair and related items.

Motion Dent, Garret second to approve Change Order Number 1 and 2 for Double Oaks Drive to cover the cost of sealing the separation joints on the existing 60" RCP

and rebuilding the road base over the pipe, additional asphalt for road base repair and related items.

AYE: Parsons, Whisenhunt, Dent, Garrett
NAY: None
ABSTAIN: None

Motion Carried

Mayor Beougher moved to agenda item 13.

13. Council – staff announcements and comments:

- Cassandra Gaines celebrated her 1-year anniversary with Double Oak on January 4
- Ruben Rivas celebrated his 16-year anniversary with Double Oak on January 6.
- Lynn Jones will celebrate her 8-year anniversary with Double Oak on January 20
- May 7, 2022, Municipal Election Day

Terms expiring are Council Members Billie Garrett, Anita Nelson and Joe Dent.

First day to file for a place on the ballot is January 19, 2022
Last day to file is February 18, 2022

Mayor Beougher went back to the agenda order.

12. Cybersecurity training with Datamax.

Richard Martin and Lee Wise of Datamax gave a presentation to the Council on required Cybersecurity training.

14. Adjournment

With no further business to come before the Council, motion Whisenhunt, Nelson second, the meeting was adjourned at 9:14 p.m.

Eileen Kennedy

Eileen Kennedy, Town Secretary

Von Beougher

Von Beougher, Mayor