

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. June 6, 2022, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Von Beougher	Mayor
Patrick Johnson	Mayor Pro-Tem
Connie Schoenrade	Deputy Mayor Pro-Tem
Scott Whisenhunt	Council Member
Casey Parsons	Council Member
Jean Hillyer	Council Member

Also in attendance were Town Secretary Eileen Kennedy, Assistant Town Secretary Lynn Jones, Building Inspections/Public Services Randall Anglin, and Police Chief Ruben Rivas.

Mayor Beougher called the meeting to order at 7:00 p.m.

Council Member Whisenhunt gave the invocation and Mayor Pro-Tem Johnson lead the pledge of allegiance to the American and Texas flags.

II. Citizen Comments

Michael Parker, 340 Thornhill Circle, voiced traffic concerns on McMakin Road. Wants to see a "No 2-wheel axel allowed" sign. Would also like to see more of an officer presence.

Edward Chavez, 410 Simmons Road, also voiced concerns about traffic and wants the police department to research additional options enforcing speeders.

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of May 16, 2022.

Item 2 was pulled from the consent agenda for discussion.

Motion Parsons, second Hillyer to approve the minutes of May 16, 2022, as presented.

AYE: Hillyer, Johnson, Schoenrade, Parsons, Whisenhunt
NAY: None
ABSTAIN: None

Motion Carried

2. Consideration purchase and installation of APC Smart UPS3000 battery from Datamax in the amount of \$3,370.81 and \$300 from Garrison Electric.

After discussing whether or not the battery has a warranty, motion Johnson, seconded by Hillyer to approve the purchase of the APC Smart UPS3000 battery with the stipulation it comes with a warranty and approve Garrison Electric installing the plug.

AYE: Johnson, Whisenhunt, Schoenrade, Hillyer
NAY: None
ABSTAIN: Parsons

Motion Carried

IV. Mayor, Council Members and Staff reports:

3. Mayor and Council-Mayor Beougher reported on the logo on the Cross Timbers Water Tower. The repainting is scheduled for June 27, 2022, but wants the approval from Double Oak and Cross Timbers Water Supply prior to beginning the work.

4. Public Works - Code Enforcement – Animal Control-Randall Anglin, Building Inspections/Public Services reported on the culvert replacement on Meadow Knoll and presented a Power Point on the Brittain Lane repairs.

5. Administration – None

6. Public Safety – Police Chief Rivas reported the department has received the new Tahoe, body cameras have been ordered, and he has authorized overtime for his officers due to the increase in traffic. Fire Chief Whisenhunt announced the annual Fourth of July parade and picnic will be Monday, July 4th beginning at 9:30 a.m.

7. Road and Drainage Committee – Mayor Beougher stated the contractor has fog sealed on Double Oaks Drive and said the engineer recommended the contractor give us a warranty bond for their work on Double Oaks Drive.

V. New business agenda (consideration and action):

8. Public hearing on a request from Jacqui and Mark Howard to change the zoning from Agriculture 1 to Agriculture 2 on land situated in the Town of Double Oak, Denton County, Texas being known and described as North Shiloh Addition, Block TR 3 (NE Corn) or 5807 Pepperport Lane.

Mayor Beougher opened the public hearing at 7:30 p.m.

Donovan Howard, 5807 Pepperport, spoke in favor of the zoning change stating that they are wanting to remodel the residence and AG-2 is a more appropriate zoning.

No one else spoke so the Mayor closed the public hearing at 7:32 p.m.

9. Consideration and action on a request from Jacqui and Mark Howard to change the zoning from Agriculture 1 to Agriculture 2 on land situated in the Town of Double Oak, Denton County, Texas being known and described as North Shiloh Addition, Block TR 3 (NE Corn) or 5807 Pepperport Lane.

Motion Schoenrade, second Parsons to approve the zoning change from Agriculture 1 to Agriculture 2 on land situated in the Town of Double Oak, Denton County, Texas being known and described as North Shiloh Addition, Block TR 3 (NE Corn) or 5807 Pepperport Lane.

AYE: Whisenhunt, Schoenrade, Hillyer, Parsons, Johnson
NAY: None
ABSTAIN: None

Motion Carried

10. Discussion, consideration, and action on an interlocal agreement for shared governance communications & dispatch services system with Denton County.

Police Chief Rivas told the council this is an annual agreement and has been budgeted.

Motion Parsons, second Johnson to approve the interlocal agreement for shared governance communications & dispatch services system with Denton County.

AYE: Hillyer, Johnson, Whisenhunt, Schoenrade, Parsons
NAY: None
ABSTAIN: None

Motion Carried

11. Discussion, consideration, and action on request to hold the 12th Annual Thanksgiving Day Turkey Trot.

Geoff Reese, 102 Royal Oaks Dr. and coordinator of the Turkey Trot, addressed the council and commented that everything will be the same as in the past but may need to change the route due to the construction on Waketon Road.

Motion Parsons, second Schoenrade to approve the request to hold the 12th Annual Thanksgiving Day Turkey Trot in Double Oak.

AYE: Schoenrade, Hillyer, Parsons, Whisenhunt, Johnson
NAY: None
ABSTAIN: None

Motion Carried

12. Discussion on the Vickery pond and drainage issue into Double Oak/Old Willow Pond.

Council Member Schoenrade commented that the water coming from the Vickery property is making an impact on Double Oak. The standing water attracts mosquitos and would like to have more communication with Copper Canyon to control the water and retain the water on their side. Ms. Schoenrade also commented that the runoff impacts other ponds in Double Oak.

Richard Howell, 120 Highview and president of the Old Willow Pond Association, spoke to the council. At this time the association is happy with the pond. Mr. Howell also stated that silt is not a major concern, and they appreciate the water flow that helps fill the pond. Mayor Von will follow up with the developer on the survey when the project is completed.

13. Discussion, consideration, and action on FY 2022 Work Order Authorization with Halff Associates, Inc.

Motion Parsons, second Hillyer to approve the FY 2022 Work Order Authorization with Halff Associates, Inc.

AYE: Parsons, Whisenhunt, Johnson, Schoenrade, Hillyer
NAY: None
ABSTAIN: None

Motion Carried

14. Discussion on Y-T-D financials.

Town Treasurer Billie Garrett went over the Y-T-D financials.

15. Discussion and review of the 2022-2023 budget process.

Town Treasurer Billie Garrett projected on the overhead showing a 5-year comparison of the Town's financial position. The council asked to see the 2018 salary survey conducted by the outside firm, SGR.

16. Discussion on town council committee and liaison list.

The council agreed on the following:

<u>BOARD/COMMISSION/DEPARTMENT/ORGANIZATION</u>	<u>LIAISON</u>
Double Oak Volunteer Fire Department Double Oak Police Department	Parsons/
Planning & Zoning Commission	Hillyer/Johnson
Board of Adjustment Upper Trinity Regional Water District	Parsons/ Whisenhunt
Cross Timbers Water Supply Corporation	
School Districts/Denton County/Neighboring Towns Double Oak Women's Club	Beougher Hillyer/

STANDING COMMITTEES

<u>COMMITTEE</u>	<u>COUNCIL LIAISON</u>	<u>MEMBERS</u>
Investment Committee	Parsons	Eileen Kennedy Gary Garrett Billie Garrett

Master Plan Committee	Hillyer/Schoenrade	Gary Garrett
Development Review	Johnson/	Joe Dent
Ordinance Review Committee	Johnson/Schoenrade	
Information Technology Committee	Parsons/Hillyer	Brian Shults
Town Hall Renovation Committee		
Town Beautification Committee		
Conservation/Tree Committee		
Roads/Drainage Committee	Hillyer/Schoenrade	Jeff Crannell Gary Garrett Steve Templer Gary Goodman Nan Bowen Kathy Heimerdinger

17. Council – staff announcements and comments:

Jo Ann Meyer, 120 Park Lane, asked for the Council Liaison's be posted on the website.

18. Adjournment

With no further business to come before the Council, motion Hillyer, second Parsons, the meeting was adjourned at 9:14 p.m.

Eileen Kennedy

Eileen Kennedy, Town Secretary

Von Beougher

Von Beougher, Mayor