

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. June 20, 2022, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Von Beougher	Mayor
Patrick Johnson	Mayor Pro-Tem
Connie Schoenrade	Deputy Mayor Pro-Tem
Scott Whisenhunt	Council Member
Casey Parsons	Council Member
Jean Hillyer	Council Member

Also in attendance were Town Secretary Eileen Kennedy, Assistant Town Secretary Lynn Jones, Administrative Town Clerk/IT Brian Shults, and Assistant Police Chief Cassandra Gaines.

Mayor Beougher called the meeting to order at 7:00 p.m.

Mayor Beougher gave the invocation and Council Member Parsons lead the pledge of allegiance to the American and Texas flags.

II. Citizen Comments

Bonnie Morrow, 105 N. Forest, inquired about the town logo on the water tower.

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of June 6, 2022.

Deputy Mayor Pro-Tem Schoenrade as for the following to be added to item 12; *Mr. Howell also stated that silt is not a major concern, and they appreciate the water flow that helps fill the pond. Mayor Von will follow up with the developer on the survey when the project is completed.*

Motion Hillyer, second Johnson to approve the minutes of June 6, 2022, as amended.

AYE: Hillyer, Johnson, Schoenrade, Parsons, Whisenhunt
NAY: None
ABSTAIN: None

Motion Carried

Mayor Beougher moved to item 7 in the agenda.

7. Discussion, consideration, and action on agreement for demand response transit service (SPAN)*

Diane Beck, Mobility Manager with SPAN Inc., had a PowerPoint presentation* for Council and residents how SPAN/Meals on Wheels help and service Denton County. Ms. Beck explained due to CARES Act funding, they will not be asking for a match in the cost of service.

Motion Parsons, second Schoenrade to approve a contract with SPAN beginning October 1, 2022, contingent on approval from the Town Attorney and the Town is provided monthly reports.

AYE: Parsons, Hillyer, Johnson, Whisenhunt, Schoenrade,
NAY: None
ABSTAIN: None

Motion Carried

Mayor Beougher returned to agenda order

IV. Mayor, Council Members and Staff reports:

2. Mayor and Council-Council Member Hillyer complimented the DOPD on the "Coffee with a Cop" event. Town Secretary was asked to post the Council Liaison Appointment list on the website.

3. Public Works - Code Enforcement – Animal Control-None

4. Administration – None

5. Public Safety – Assistant Police Chief Gaines reported the department is still down two officers and continuing with the salary survey. Fire Chief Whisenhunt said the annual Fourth of July parade and picnic route is posted on their website as well as the town's.

6. Road and Drainage Committee – Mayor Beougher reported on the progress of the Waketon project and concrete pour should start any day. Hopefully, will have the north side opened by the start of school. Mayor Beougher also commented on the Double Oaks Drive project. He said there were some failures and the contractor tried to fog seal the road, but the process failed. Contractor has provided a 2-year maintenance bond. The work on Meadow Knoll is complete. SLFRF money was used for the Double Oaks Drive culverts. The town's engineer is working on future road repairs. Mayor Beougher also spoke on the Denton County bond for roads with Shiloh/McMakin on the list and perhaps Kings Road. Council Member Whisenhunt expressed he was not interested in putting Kings Road on the list.

* a copy attached and made a part of these minutes

V. New business agenda (consideration and action):

8. Consideration and action on an ordinance of the Town of Double Oak amending the comprehensive zoning ordinance, plan and official zoning map for the Town by changing the zoning from Agriculture 1 (Ag-1) to Agriculture 2 (Ag-2) on a tract of land located at 5807 Pepperport Lane and described as block 3 (NE corner) of the North Shiloh Addition, Town of Double Oak, Denton County, Texas, and being more specifically described in Exhibit "A"; directing The Town Secretary to change the zoning map accordingly; providing a repealing clause; providing a savings clause; providing a severability clause; providing for a penalty of fine not to exceed the sum of two thousand (\$2,000.00) dollars for each offense; and, providing for an effective date.

Mayor Beougher commented that this ordinance is a housekeeping item.

Motion Schoenrade, seconded by Hillyer to approve the ordinance.

AYE: Johnson, Whisenhunt, Schoenrade, Hillyer, Parsons,
NAY: None
ABSTAIN: None

Motion Carried

9. Discussion, consideration, and action on a service agreement with Smarsh - Connected Capture for archiving text messages and social media.

Administrative Clerk/IT Brian Shults commented the Council change from ArchiveSocial to Smarsh to allow for social media archiving & text message capturing from Verizon for record retention purposes per state law. One month overlap with current product will enable smooth transition without loss of data.

Motion Parsons, second Hillyer to approve a service agreement with Smarsh- Connected Capture for archiving text messages and social media.

AYE: Whisenhunt, Schoenrade, Hillyer, Parsons, Johnson
NAY: None
ABSTAIN: None

Motion Carried

10. Review and discussion of current active or recently completed 2021/2022 Road Projects.

Mayor Beougher gave a brief overview of the roads that were completed in 2021 and 2022 with projections for the remainder of the year and beyond.

11. Discussion and review of SLFRF funds.

David Graham, 411 Simmons, voiced concerns about how some of the COVID money was used.

Mayor Pro-Tem Patrick Johnson had asked how and when expenditures of the SLFRF were determined because there was no reference to any agenda minutes since the funding was announced by the federal government. Mayor Von told the attendees at the meeting that he made that decision after consult with town attorney.

Mayor Pro-Tem Johnson wants an audit of the SLFRF expenditures and the towns attorney review. Deputy Mayor Pro-Tem Schoenrade would like to have CARES report.

12. Discussion on the position of current Town Treasurer and the new Town Council prior to work on 2022-2023 budget process.

Discussion on the process of selecting a Town Treasurer in the past. Deputy Mayor Pro-Tem Schoenrade would like this item on the next agenda for action.

Mike Donnelly, 302 E. Carruth, commented that the treasurer's position is not necessarily an agenda item and an ordinance to clean up the duties and responsibilities of the Town Treasurer.

13. Discussion on forming a committee to work on Double Oak's 50th birthday in 2024.

Deputy Mayor Pro-Tem Schoenrade voiced the significance of the towns 50th birthday and stated it is not too soon the form a planning committee for the event and suggested the committee be listed on the Council Liaison Appointments. Ms. Schoenrade also asked for advertising and solicitation of members.

14. Discussion on 2022-2023 fiscal year budget and tax rate.

Town Treasurer Billie Garrett projected a spreadsheet of the five-year budge comparisons with actuals.

This process will be ongoing through August.

15. Council – staff announcements and comments:

- DOVFD will be host annual July 4th parade and picnic on Monday, July 4th from 9:30 a.m. to 2:00 p.m.

16. Adjournment

With no further business to come before the Council, motion Schoenrade, second Johnson, the meeting was adjourned at 10:03 p.m.

Eileen Kennedy
Eileen Kennedy, Town Secretary

Von Beougher
Von Beougher, Mayor



se in Denton County to live as fully and independently as
providing **nutrition, transportation, and social services** to
people with disabilities, veterans, and the general public.



Who We Are



Span, Inc. is a nonprofit established in 1974 that enables people in Denton County to live as fully and independently as possible by providing nutrition and transportation to seniors, people with disabilities, veterans, and other members of the public.



MEALS **on** WHEELS DENTON COUNTY

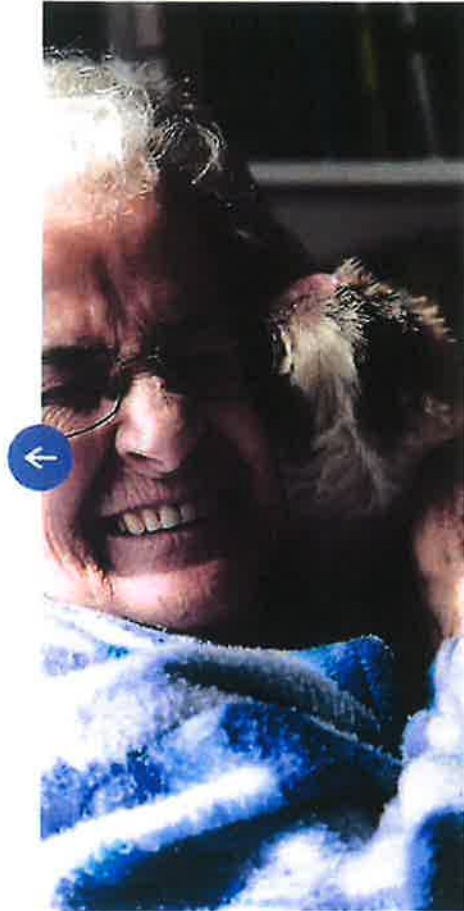
Last year, Meals on Wheels delivered over **109,000** meals to **1,095** clients throughout Denton County.

During the pandemic, our clients received 5 frozen meals per week. Since August of 2021, all clients are back to 5 hot meals per week and congregate meal services at various senior centers and senior living apartments have been reinstated. During the pandemic, the need for home delivered meals has dramatically increased. We added over **300** new clients to the program and trained over **100** new volunteers to meet the demand.

Paws

Senior Paws program, we deliver
a month to homebound clients
share their home-delivered
pets.

**depends 100% on donations
community.**





Span Transportation is a demand response (scheduled) program that provides shared ride services to Denton County residents. All Span vehicles (either bus or van) are wheelchair accessible.

Passenger Fare: \$3.00 each way





Approved Trip Purposes:

Medical Trips
Shopping for necessities
Public Libraries
Seniors Program
Employment
Education
Nutrition
Recreation
Workshop trips



and Safety Measures

e cleaned and “fogged” for full

ailable on all vehicles.

ed to social distance and sit further
contact.

are asked to stay home if feeling ill.



port

it 501(c) (3) corporation. Our state and federal funding for
t cover the entire cost of service provision. This year we
g a match for transportation due to **CARES Act funding**.



*Thank
You!*