

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. September 3, 2019 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Scott Whisenhunt	Mayor Pro-Tem
Joe Dent	Deputy Mayor Pro-Tem
Anita Nelson	Council Member
Billie Garrett	Council Member
Von Beougher	Council Member

Town Secretary Eileen Kennedy was absent. Also, in attendance were Assistant Town Secretary Lynn Jones and Police Chief Derrick Watson.

Mayor Donnelly called the meeting to order at 7:00 p.m.

Deputy Mayor Pro-Tem Dent gave the invocation and Council Member Garrett lead the Pledge of Allegiance to the American and Texas flags.

II. CITIZENS COMMENTS

There were no citizens that wanted to speak.

III. CONSENT AGENDA - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of July 15, 2019

Whisenhunt motioned to accept the minutes as written, Dent seconded to approve the Consent Agenda.

AYE: Garrett, Dent and Whisenhunt

NAY: None

ABSTAIN: Nelson and Beougher

IV. MAYOR, COUNCIL MEMBERS AND STAFF REPORTS:

2. Mayor and Council

There were no reports

3. Public Works and Code Enforcement

Mayor Donnelly said that Cedar Crest is getting edge milled. The company was going to pave on Wednesday and Thursday, but they got held up and wanted to pave on Friday and Saturday. Mayor Donnelly stated that trash is picked up early on Friday morning, but we could coordinate pick up times. Friday and Saturday are busy times we prefer not to pave on those two days but may have to or it may be pushed back until Monday Tuesday or Wednesday of next week. Deputy Mayor Pro-Tem Dent asked if they were going to put a two-inch layer across all of it. Mayor Donnelly said that the entire road will get a full overlay.

Waketon Road continues to be on hold. There are some property owners that still have not come into agreement with right of ways and other legal matters. Denton County has other projects going and we are still subject to them pulling back the funding if things do not work out with the property owners. Talks continue with the owners.

Code enforcement Brian Shults is going a good job. We have received some replies from the letters, some have not done anything, but most have.

4. Administration

Assistant Town Secretary Lynn Jones said that the new computers are up and running and they are wonderful. September 11 there is a Planning and Zoning meeting for a replat that will go to the Council on September 16.

5. Public Safety

No report was given

6. Road and Drainage Committee

No report was given

V. New business agenda (consideration and action):

7. **First Public Hearing** (1 of 2) on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year and to consider a tax rate of \$0.2300 per \$100 assessed valuation.

Presentation: Town Treasurer Billie Garrett

The public hearing was opened at 7:10 pm. The Town Treasurer Billie Garrett stated that last year the tax rate was lowered and with the increase of property values it will raise more income for the town. It does not cause our tax rate to go up.

No one from the audience wished to speak.

The public hearing was closed at 7:11 pm.

8. **Public Hearing** (1 of 1) on the proposed budget for fiscal year 2019-2020

Presentation: Town Treasurer Billie Garrett

The public hearing was opened at 7:12 pm.

Mayor Donnelly said that the proposed budget was submitted to the Town Secretary on the required date. It is on our website and is available for public viewing.

Town Treasurer Billie Garrett reviewed the proposed budget for fiscal year 2019-2020.

No one from the audience wished to speak.

The public hearing was closed at 7:17 pm.

9. Discussion, consideration and action on appointments to Board of Adjustment

Presentation: Staff

Assistant Town Secretary Lynn Jones said that Marty Robbins, Art Fleming and Jo Ann Jenkins terms were up. Marian Crivello did not want to be reappointed. Karen Smith the first alternate would move to the fifth spot of regulars of the Board of Adjustments. There was an application from Jeff Hardgrave that applied to be on Board of Adjustments. Mr. Hardgrave would move to the third spot on alternate. That would leave three vacant spots.

Phyllis Meyerson Chair of the Board of Adjustments sent a letter of approval for all that had applied.

Beougher motioned to appoint Art Fleming, Marty Robbins and Jo Ann Jenkins to the Board of Adjustment and add Jeff Hardgrave. Whisenhunt seconded.

AYE: Whisenhunt, Nelson, Garrett, Beougher and Dent

NAY: None

Abstain: None

Motion Carried Unanimously

10. Discussion, consideration and action on appointments to the Planning & Zoning Commission

Presentation: Staff

Assistant Town Secretary Lynn Jones said that Georgette Cook, Gary Goodman, Martha Holman, Andrew Weaver and Tim Bologna terms were up. Staff reached out to Tim Bologna with no response. All had submitted applications except Tim Bologna. There was a new applicant Mike Fickling. Mr. Fickling would move into an alternate position. This would leave one vacant alternate position.

Whisenhunt made the motion to appoint Gary Goodman, Georgette Cook, Martha Holman, Andrew Weaver and Mike Fickling to the Planning and Zoning Commission. Nelson seconded the motion.

AYE: Whisenhunt, Nelson, Garrett, Beougher and Dent

NAY: None

Abstain: None

Motion Carried Unanimously

11. Discussion, consideration and action on Cedarcrest Lane paving project change order #1.

Presentation: Mayor Donnelly

Mayor Donnelly said that the bid for Cedarcrest Lane came in at \$130,923.00 council authorized not to exceed \$160,000.00. \$6600.00 is the cost for additional milling and asphalt to do additional filling at certain driveways. The additional \$17,000.00 is for Cross Timbers at the 800 block there is a tire depression divot. The contractors are going to excavate that, dig it out and relay asphalt.

This brings the total up to \$154,757.88. Because this was a change it was brought before the Council for formal approval.

Dent made the motion to approve change order number one. Beougher seconded the motion.

AYE: Whisenhunt, Nelson, Garrett, Beougher and Dent

NAY: None

Abstain: None

Motion Carried Unanimously

12. Discussion, consideration and action on Town Hall-Town property renovations.

Presentation: Deputy Mayor Pro-Tem Joe Dent
Council Member Anita Nelson

Council member Nelson and Deputy Mayor Pro-Tem Dent brought the Council up to date on ongoing Town Hall renovations.

13. Discussion on fiscal year 2019-2020 proposed budget and tax rate

Presentation: Town Treasurer Billie Garrett
Town Treasurer Billie Garrett reviewed the 2019-2020 proposed budget changes that had been made since the last meeting.

14. Citizens comments

Mr. Weaver 203 N Hill Court stated that there were trees growing into the power lines around town.

15. Council – staff announcements and comments:

- Planning and Zoning Commission meeting on Wednesday, September 11, 2019 at 6:00 p.m. for re-plat application in the general area of Villa Creek.
- Second public hearing on the tax rate, September 16, 2019 at 7:00 p.m.
- Special called meeting to adopt 2019-2020 fiscal year budget and tax rate, September 20, 2019 at 7:00 p.m.
- Deputy Mayor Pro Tem Dent said that he wanted to give a shout out to Chief Watson for the article that he wrote for the Gazette.

16. Adjournment

Dent motioned; Whisenhunt seconded to adjourn.

With no further business to come before the Council, the meeting was adjourned at 8:09 p.m.

Lynn Jones

Assistant Town Secretary

Mike Donnelly

Mayor Donnelly