

**STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK**

The Double Oak Town Council met in regular session at 7:00 p.m. Monday, December 4, 2023, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Patrick Johnson	Mayor
Mike Gwartney	Deputy Mayor Pro-Tem
Jean Hillyer	Council Member
Mark Dieterich	Council Member
Khourschid Favero	Council Member

Council Member Pat Wellen was absent. Also in attendance were Town Secretary Eileen Kennedy, Public Services Randal Anglin, and Police Chief Ruben Rivas.

- I. Opening:** Call to Order  
Roll Call  
Invocation  
Pledge of Allegiance – American Flag  
Pledge of Allegiance – Texas Flag

**II. Citizen Comments Non-Agenda Subjects**

Mary Anne Dority, 340 Valley View Trail, gave kudos to Asst. Police Chief Gaines for her help.

Jim Carter, Halff Associates, introduced Edgar Molina as the town's new Engineer.

- III. Consent Agenda** - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of November 6, 2023. \*
2. Consideration and action on minutes of November 13, 2023. \*
3. Consideration, and action on a resolution finding that CoServ Gas, Ltd.'s statement of intent to increase rates within the town should be denied; finding that the town's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the public as required by law; requiring notice of this resolution to the company and the town's legal counsel.
4. Consideration and action to approve use of SLFRF funds for the Pavilion speaker upgrade.

Council Member Hillyer had two corrections to the minutes of November 6, 2023, and asked that Item 2 be moved from the Consent Agenda. Motion Hillyer, seconded by Dieterich to approve Items 1,3, and 4 of the consent agenda.

AYE: Hillyer, Favero, Gwartney, Dieterich  
NAY: None  
ABSTAIN: None

Motion carried 4-0-0

Motion Gwartney, seconded by Dieterich to approve Item 2 of the consent agenda.

AYE: Gwartney, Dieterich, Favero  
NAY: Hillyer  
ABSTAIN: None

Motion carried 3-1-0

**IV. Mayor, Council Members, and Staff reports:**

5. Mayor and Council
6. Public Works - Code Enforcement – Animal Control
7. Administration
8. Public Safety
9. Roads Committee
10. Drainage Committee

**V. New business agenda (consideration and action):**

Mayor Johnson skipped Item 11.

12. Discussion, consideration, and action on approving the June 30, 2023, and the September 30, 2023, Investment Reports

Motion Hillyer seconded by Dieterich to accept the June 30, 2023, and September 30, 2023, Investment Reports.

AYE: Favero, Dieterich, Gwartney, Hillyer  
NAY: None  
ABSTAIN: None

Motion carried 4-0-0

13. Discussion, consideration, and action on selection of Mayor Pro-Tem.

Motion Dieterich, seconded by Favero to appoint Mike Gwartney as Mayor Pro-Tem.

AYE: Dieterich, Gwartney, Favero  
NAY: Hillyer  
ABSTAIN: None

Motion carried 3-1-0

14. CONTINGENT ITEM ONLY: Discussion, consideration, and action on selection of Deputy Mayor Pro-Tem (This is a contingent item only regarding if the current Deputy Mayor Pro-Tem is voted into the Mayor Pro-Tem position, will council act on this item)

Motion Gwartney, seconded by Dieterich to appoint Pat Wellen as Deputy Mayor Pro Tem.

AYE: Hillyer, Dieterich, Gwartney Wellen  
NAY: None  
ABSTAIN: None

Motion carried 4-0-0

Mayor Johnson went back to the regular agenda.

11. Discussion, consideration, and action on a Resolution casting votes to DCAD Board of Directors. Double Oak gets 2 votes.

Motion Gwartney to cast votes for David Johnson and Alex Buck to DCAD Board of Directors.

The motion died for lack of second.

Motion Dieterich, seconded by Favero to cast two votes for Alex Buck to DCAD Board of Directors.

AYE: Dieterich, Gwartney, Hillyer, Favero  
NAY: None  
ABSTAIN: None

Motion carried 4-0-0

**VI. Old business agenda (consideration and action):**

15. Council - staff announcements and comments:

- Congratulations to Crossing Guard Vicki Leinweber on her 2-year anniversary with the Town on December 6.
- Congratulations to Officer Summer Housmans on her 1-year anniversary with the Town on December 9.
- DOWC Annual Winter Children's Event will be Saturday, December 9<sup>th</sup> from 1:00 p.m. to 4:00 p.m.
- DOVFD Santa Around Town will be on Sunday, December 10<sup>th</sup>.

16. Adjournment

With no further business to come before the Council the meeting was adjourned at 8:18p.m.

Approved: 12/21/2023

*Patrick Johnson*

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Patrick Johnson, Mayor

Attest:

*Eileen Kennedy*

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Eileen Kennedy, Town Secretary

