

**STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK**

The Double Oak Town Council met in regular session at 7:00 p.m. Thursday, December 21, 2023, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Patrick Johnson	Mayor
Mike Gwartney	Mayor Pro Tem
Pat Wellen	Deputy Mayor Pro Tem
Jean Hillyer	Council Member
Mark Dieterich	Council Member

Council Member Khourschid Favero was absent. Also in attendance were Town Secretary Eileen Kennedy, Public Services Randall Anglin, and Police Detective/Sergeant Rosy Halfmann.

- I. Opening:**
- Call to Order
 - Roll Call
 - Invocation
 - Pledge of Allegiance – American Flag
 - Pledge of Allegiance – Texas Flag

II. Citizen Comments Non-Agenda Subjects

None

- III. Consent Agenda** - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of December 4, 2023. *
2. Waketon Road final paperwork closure.*

Motion Hillyer, seconded by Dieterich to approve the consent agenda.

AYE: Hillyer, Wellen, Gwartney, Dieterich
NAY: None
ABSTAIN: None

Motion carried 4-0-0

IV. Mayor, Council Members, and Staff reports:

3. Mayor and Council
4. Public Works - Code Enforcement – Animal Control
5. Administration
6. Public Safety
7. Roads Committee
8. Drainage Committee

V. New business agenda (consideration and action):

9. Discussion, consideration, and action on a Resolution appointing an Emergency Management Coordinator for the town.

Motion Wellen seconded by Hillyer to approve a Resolution appointing Erik Eichinger as the Emergency Management Coordinator for the town.

AYE: Gwartney, Hillyer, Dieterich, Wellen
NAY: None
ABSTAIN: None

Motion carried 4-0-0

10. Discussion, consideration, and action on a list of roads for possible crack sealing in the fiscal year 2023-2024, including putting the projects out to bid.

Motion Hillyer, seconded by Wellen to approve the list of roads submitted by the Roads Committee for crack sealing and putting the project out for bids.

AYE: Dieterich, Wellen, Gwartney, Hillyer
NAY: None
ABSTAIN: None

Motion carried 4-0-0

11. Presentation from the 50th Birthday Committee. (This is a presentation update only without inquiries from the council or citizens).

Deputy Mayor Pro Tem Wellen gave an update on the town's 50th Birthday celebration.

12. Discussion, consideration, and action on committee and liaison appointments.

Motion Gwartney, seconded by Dieterich to appoint the following:

Deputy Mayor Pro Tem Wellen as liaison to the DOPD.
Council Member Favero as liaison to the Ordinance Review Committee.
Deputy Mayor Pro Tem Wellen as liaison to the 50th Birthday Committee.

AYE: Dieterich, Wellen, Gwartney
NAY: Hillyer
ABSTAIN: None

Motion carried 3-1-0

13. Discussion, consideration, and action on approval for the town banquet.

Motion Hillyer, seconded by Wellen to approve the town banquet as presented.

AYE: Hillyer, Dieterich, Gwartney, Wellen
NAY: None
ABSTAIN: None

Motion carried 4-0-0

14. Discussion, consideration, and action regarding the Double Oak holiday schedule.

Motion Hillyer, seconded by Wellen that the Mayor communicates with the Town Council for a planned closure of Town Hall that is not on the town's holiday schedule and excludes any unforeseen weather or unanticipated event.

AYE: Hillyer, Wellen, Dieterich, Gwartney
NAY: None
ABSTAIN: None

Motion carried 4-0-0

VI. Old business agenda (consideration and action):

15. Council - staff announcements and comments:

16. Adjournment

With no further business to come before the Council the meeting was adjourned at 8:06p.m.

Approved: 01/16/2024

Patrick Johnson

Patrick Johnson, Mayor

Attest:

Eileen Kennedy

Eileen Kennedy, Town Secretary

