

DOUBLE OAK

Town of Double Oak
Town Council –Public Meeting
Double Oak Town Hall
320 Waketon Road, Double Oak
TX 75077
Monday, February 5, 2024
7:00 p.m.

OUT OF RESPECT FOR ALL THOSE IN ATTENDANCE, PLEASE REFRAIN FROM TALKING TO OTHER MEMBERS OF THE AUDIENCE DURING THE MEETING AND SILENCE CELL PHONES.

- I. Opening:** Call to Order
Roll Call
Invocation
Pledge of Allegiance – American Flag
Pledge of Allegiance – Texas Flag

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

II. Citizen Comments-Non-Agenda Subjects

- III. Consent Agenda** - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of January 16, 2024. *
2. Consideration and action on payment to Linear Traffic Markings for striping on Simmons Road in the amount of \$26,587.88.
3. Consideration and action on Extended Warranty for Dell Server through January 31, 2025

IV. Mayor, Council Members, and Staff reports:

4. Mayor and Council
5. Public Works - Code Enforcement – Animal Control
6. Administration
7. Public Safety
8. Roads Committee
9. Drainage Committee

V. New business agenda (consideration and action):

10. Discussion, consideration, and action on the fiscal year 2022-2023 audit report.

Presentation: Town Auditor Carl Deaton

11. Discussion, consideration, and action on a bid for the 2024 Crack Sealing from Midway Sealcoating & Striping.

Presentation: Public Services Coordinator Randal Anglin

12. Discussion, consideration, and action on an ordinance of the Town Council of the Town of Double Oak, Texas, ordering a General Election to be held on May 4, 2024, for the purpose of electing three (3) Council Members at large; providing for the publication and posting of notices; providing for early voting; providing for the appointment of elections administrators and judges; providing a severability clause; and providing an effective date.

Presentation: Town Secretary Eileen Kennedy

13. Discussion and consider setting aside funding for a parking structure to cover the parking spaces on the east side of the parking lot to protect police and public works vehicles from hail and inclement weather.

Presentation: Deputy Mayor Pro Tem Pat Wellen

14. Discussion, consideration, and action on purchasing a Dell Workstation through Texas DIR Contract DIR-TSO-3763 for the Detective to utilize software for video editing and redacting.

Presentation: Technology Administrator Brian Shults

VI. Old business agenda (consideration and action):

15. Council - staff announcements and comments:

- Rosa Halfmann will celebrate her 1-year anniversary with Double Oak on February 8, 2024.
- Tim Henderson will celebrate his 2-year anniversary with Double Oak on February 15, 2024.
- Saturday, May 4, 2024, is the General Election for Double Oak. Filing starts on January 17, 2024, and ends on February 16, 2024, at 5:00pm.

Terms expiring are:

2-Year Term:

- Council Member - Jean Hillyer (Incumbent)

1-Year Term:

- Council Member - Mark Dieterich (Incumbent)
- Council Member - Khourschid Favero Dr. "K" (Incumbent)
- Town Hall will be closed Monday, February 19, 2024, for President's Day. Town Council meeting will be on Tuesday, February 20, 2024.

16. Adjournment

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into a closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney or on any other item covered under the code, on any agenda item listed herein.

The Town of Double Oak reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

I certify that the above notice of meeting was posted by Friday, February 2, 2024, by 5:00 p.m. on:

- 1) The bulletin board is located to the right of the front door at Town Hall, 320 Waketon Road, Double Oak, Texas.
- 2) On the Town's website (<https://www.doubleoak.texas.gov>)



Town Secretary

PUBLIC PARTICIPATION If you wish to address the Council, please sign the "CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL" sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972.539.9464, fax 972.539.9613 or email to eileen.kennedy@doubleoak.texas.gov for additional information.

1

UNAPPROVED-NOT FOR PUBLICATION

**STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK**

The Double Oak Town Council met in regular session at 7:00 p.m. Monday, January 16, 2024, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Patrick Johnson	Mayor
Mike Gwartney	Mayor Pro Tem
Pat Wellen	Deputy Mayor Pro Tem
Jean Hillyer	Council Member
Mark Dieterich	Council Member
Khourschid Favero	Council Member

Also in attendance were Town Secretary Eileen Kennedy, Assistant Town Secretary Lynn Jones, and Police Chief Ruben Rivas.

- I. Opening:** Call to Order
Roll Call
Invocation
Pledge of Allegiance – American Flag
Pledge of Allegiance – Texas Flag

II. Citizen Comments Non-Agenda Subjects

Ed Chavez, 410 Simmons Road, had comments regarding the left turn signal at Simmons Road and Animal Control Officer.

- III. Consent Agenda** - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of December 12, 2023.

Motion Gwartney, seconded by Wellen to approve the minutes as corrected.

AYE: Hillyer, Wellen, Favero, Gwartney, Dieterich
NAY: None
ABSTAIN: None

Motion carried 5-0-0

IV. Mayor, Council Members, and Staff reports:

2. Mayor and Council
3. Public Works - Code Enforcement – Animal Control
4. Administration
5. Public Safety
6. Roads Committee
7. Drainage Committee

V. New business agenda (consideration and action):

8. Presentation from Wing, drone delivery service.

Kendal Prosack, Policy & Community Affairs Lead / Wing gave a PowerPoint presentation on Wing's service and service area.

No action taken.

9. Discussion and consideration, and action on purchasing cell phones for the town council and fulltime police officers.

Motion Gwartney, seconded by Wellen to purchase 20 cell phones for the town council and fulltime police officers.

AYE: Gwartney Dieterich, Wellen, Favero
NAY: Hillyer
ABSTAIN: None

Motion carried 4-1-0

10. Discussion, consideration, and action regarding the 50th Anniversary Committee request for additional funding for the town celebration.

Motion Gwartney, seconded by Favero to approve additional funding for the town celebration in an amount not to exceed \$72,000. The additional funds to be moved from 3000-Fund Balances to 3125-Town 50th Anniversary Fund.

AYE: Dieterich, Wellen, Gwartney, Favero
NAY: Hillyer
ABSTAIN: None

Motion carried 4-1-0

11. Discussion, consideration, and action on accepting the Investment Report of December 31, 2023, including expiring certificates of deposit reallocation.

Motion Hillyer, seconded by Dieterich to accept the Investment Report of December 31, 2023, including expiring certificates of deposit reallocation with the maturity date correction on the DATCU certificate of deposit.

AYE: Hillyer, Dieterich, Gwartney, Favero, Wellen
NAY: None
ABSTAIN: None

Motion carried 5-0-0

12. Discussion, consideration, and action on the 2023-2024 first quarter financial report.

Motion Hillyer, seconded by Wellen to postpone any action on the 2023-2024 first quarter financial report.

AYE: Hillyer, Favero, Wellen, Dieterich, Gwartney
NAY: None
ABSTAIN: None

Motion carried 5-0-0

VI. Old business agenda (consideration and action):

13. Council - staff announcements and comments:

- Assistant Police Chief Cassandra Gaines celebrated her 3rd anniversary with the town on January 4.
- Police Chief Ruben Rivas celebrated his 18th anniversary with the town on January 6.
- Assistant Town Secretary Lynn Jones will celebrate her 10th anniversary with the town on January 20.
- Saturday, May 4, 2024, is the General Election for Double Oak. Filing starts on January 17, 2024, and ends on February 16, 2024, at 5:00pm.

Terms expiring are:

2-Year Term:

- Council Member - Jean Hillyer (Incumbent)

1-Year Term:

- Council Member - Mark Dieterich (Incumbent)
- Council Member - Khourschid Favero Dr. "K" (Incumbent)

13. Adjournment

With no further business to come before the Council the meeting was adjourned at 8:54p.m.

Approved:

Patrick Johnson, Mayor

Attest:

Eileen Kennedy, Town Secretary



Invoice



Linear Traffic Markings LLC
 1937 Golden Heights Rd #208
 Fort Worth, TX 76177 US
 (817) 945-2470
 Accounts@LinearTrafficMarkings.com

BILL TO

Town of Double Oak
 320 Waketon Rd
 Double Oak, TX 75077

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1576	10/17/2023	\$26,587.88	11/16/2023	Net 30	

ITEM NO	DESCRIPTION	QTY	RATE	AMOUNT
	STRIPING ON SIMMONS RD			0.00
Services	4" WHITE SOLID THERMOPLASTIC WITH PREP AND SEAL (LF)	9,800	0.90	8,820.00
Services	4" DOUBLE YELLOW BUTTONS (EA)	3,920	3.88	15,209.60
Services	TY-II AA PAVEMENT MARKER (EA)	245	4.00	980.00
Services	REMOVAL OF PAVEMENT MARKER (EA)	1,633	0.66	1,077.78
Services	24" STOP BAR THERMOPLASTIC RETRACE (LF)	77	6.50	500.50

Town of Double Oak
 Simmons Rd
 LTM Project# PM23-063

SUBTOTAL	26,587.88
TAX	0.00
TOTAL	26,587.88
BALANCE DUE	\$26,587.88

Council approved
09/05/2023

MONTHLY REPORT DECEMBER 2023

- 12/02/23: Patrol from 14:00 until 16:00.
Stray dogs reported (2) at 300 Oak Trail Drive. UTL.
- 12/03/23: Patrol from 11:00 until 13:00. No activity.
- 12/08/23: Patrol from 12:20 until 14:20. No activity.
- 12/10/23: Patrol from 12:30 until 14:30. No activity.
- 12/15/23: Patrol from 09:00 until 11:00.
Nuisance wildlife reported at 220 Twin Lakes Court. Trap set.
- 12/17/23: Animal bite reported at #2 Victory Lane. Report taken.
- 12/21/23: Patrol day from 13:10 until 15:10. No activity.
- 12/23/23: Patrol day from 09:15 until 11:15. No activity.
- 12/27/23: Patrol from 14:54 until 16:55: No activity.
- 12/30/23: Patrol from 11:45 until 13:45.
Owner surrender dog from 110 High Oaks Drive. Impounded.

SUMMARY

Total calls received: 4 By Double Oak residents: 4 Initiated by NTACA: 0
 Animals impounded: Dogs: 1 Puppies: 0 Cats: 0 Kittens: 0 Other: 0 Deceased: 0
 Verbal Warnings issued: 0 Written Warnings issued: 0 Citations: 0

Profit & Loss Budget vs. Actual

October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
400000 · Tax Revenue				
401101 · Current Property Taxes-M & O	1,026,039.45	1,234,374.02	-208,334.57	83.1%
401201 · Penalty & Interest	799.14	2,950.82	-2,151.68	27.1%
401301 · Prior Year Property Taxes	3,320.93	2,053.68	1,267.25	161.7%
401315 · Sales Taxes	168,888.73	664,426.16	-495,537.43	25.4%
401601 · Franchise-Cross Timbers Water	0.00	36,897.88	-36,897.88	0.0%
401701 · Franchise-Cable TV	7,525.91	32,167.06	-24,641.15	23.4%
401801 · Franchise-Electric	122,491.28	137,129.32	-14,638.04	89.3%
401805 · Franchise-Garbage	7,562.71	14,656.86	-7,094.15	51.6%
401811 · Franchise-Gas	1,540.05	22,715.79	-21,175.74	6.8%
401901 · Franchise-Telephone	311.69	583.37	-271.68	53.4%
Total 400000 · Tax Revenue	1,338,479.89	2,147,954.96	-809,475.07	62.3%
420000 · Fines and Forfeitures				
420101 · Court Fines	54,731.06	129,385.63	-74,654.57	42.3%
420113 · Court Forfeitures	-180.00	0.00	-180.00	100.0%
Total 420000 · Fines and Forfeitures	54,551.06	129,385.63	-74,834.57	42.2%
430000 · Licenses and Permits				
430101 · Fences	510.00	2,941.68	-2,431.68	17.3%
430102 · Commercial Buildings	0.00	0.00	0.00	0.0%
430103 · Oil and Gas Drilling	0.00	0.00	0.00	0.0%
430201 · New Homes	0.00	0.00	0.00	0.0%
430202 · Erosion Control	0.00	0.00	0.00	0.0%
430301 · Misc Construction	11,115.00	25,879.74	-14,764.74	42.9%
430401 · Roofs	8,925.00	6,375.00	2,550.00	140.0%
430501 · Septic Systems	2,100.00	10,413.30	-8,313.30	20.2%
430601 · Sprinkler Systems	85.00	840.48	-755.48	10.1%
430701 · Swimming Pools	325.00	1,606.80	-1,281.80	20.2%
430801 · Water Wells	260.00	0.00	260.00	100.0%
430901 · Plats and Subdivision Fees	0.00	927.00	-927.00	0.0%
Total 430000 · Licenses and Permits	23,405.00	48,984.00	-25,579.00	47.8%
440000 · Other Revenue				
440101 · Administration Fees	312.06	989.38	-677.32	31.5%
440102 · Animal Control Fees	0.00	0.00	0.00	0.0%
440103 · Building Contributions	0.00	0.00	0.00	0.0%
440150 · FEMA Revenue	0.00	0.00	0.00	0.0%
440160 · Capital Lease Proceeds	0.00	0.00	0.00	0.0%
440201 · Interest Income	22,735.60	145,000.00	-122,264.40	15.7%
440203 · Police Dept. Contracts	0.00	0.00	0.00	0.0%
440205 · Police Dept. Contributions	0.00	0.00	0.00	0.0%
440206 · Police Training Grants	0.00	0.00	0.00	0.0%
440210 · Police State Training Funds	0.00	0.00	0.00	0.0%
440700 · Insurance Proceeds	0.00	0.00	0.00	0.0%
Total 440000 · Other Revenue	23,047.66	145,989.38	-122,941.72	15.8%

Profit & Loss Budget vs. Actual

October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget	% of Budget
440300 · Charges for Services				
440301 · Lien Release	0.00	0.00	0.00	0.0%
440401 · Lot Mowing Fees	0.00	0.00	0.00	0.0%
440501 · Misc. Income	979.26	710.70	268.56	137.8%
440601 · Sewage Service	6,241.19	25,750.00	-19,508.81	24.2%
440701 · Town Hall Rental Fees	0.00	0.00	0.00	0.0%
Total 440300 · Charges for Services	7,226.45	26,460.70	-19,234.25	27.3%
440400 · Park Funds				
440401A · Gazebo Funds	0.00	0.00	0.00	0.0%
Total 440400 · Park Funds	0.00	0.00	0.00	0.0%
440500 · Carry Over from previous year	0.00	0.00	0.00	0.0%
Total Income	1,446,710.06	2,498,774.67	-1,052,064.61	57.9%
Cost of Goods Sold				
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.0%
Total COGS	0.00	0.00	0.00	0.0%
Gross Profit	1,446,710.06	2,498,774.67	-1,052,064.61	57.9%
Expense				
510000 · Town Administration				
521000 · Town Salary Adjustments	0.00	0.00	0.00	0.0%
521012 · Attorney Fees	7,420.00	25,000.00	-17,580.00	29.7%
521033 · Custodial Services	2,191.65	5,260.00	-3,068.35	41.7%
521041 · Denton Central Appraisal Dist	2,030.65	8,141.00	-6,110.35	24.9%
521050 · Election Expense	0.00	7,500.00	-7,500.00	0.0%
521051 · Electricity	1,914.47	5,662.65	-3,748.18	33.8%
521060 · Financial Auditors	10,000.00	12,500.00	-2,500.00	80.0%
521070 · Natural Gas	491.90	2,000.00	-1,508.10	24.6%
521073 · Printer Copier	2,160.34	5,751.72	-3,591.38	37.6%
521133 · Ordinance Codification	615.00	4,000.00	-3,385.00	15.4%
521160 · Postage	464.78	2,000.00	-1,535.22	23.2%
521200 · Tax Billing Expense	0.00	1,552.42	-1,552.42	0.0%
521201 · Communications	1,672.58	10,000.00	-8,327.42	16.7%
521220 · Water	1,288.42	1,809.96	-521.54	71.2%
521230 · Archive System	4,000.00	4,500.00	-500.00	88.9%
521250 · Outdoor Siren	0.00	0.00	0.00	0.0%
530050 · Ambulance Service	29,500.00	59,000.00	-29,500.00	50.0%
Total 510000 · Town Administration	63,749.79	154,677.75	-90,927.96	41.2%
520000 · Administrative				
521010 · Advertising	1,425.19	2,000.00	-574.81	71.3%
521020 · Bank Charges	70.02	100.00	-29.98	70.0%
521030 · Cleaning Supplies	0.00	0.00	0.00	0.0%
521031 · Computer Supplies/Software	12,235.48	36,209.79	-23,974.31	33.8%
521032 · Council Contingency	1,276.25	7,183.10	-5,906.85	17.8%
521034 · Technology Fund	3,588.00	12,000.00	-8,412.00	29.9%
521074 · Meetings	80.50	150.00	-69.50	53.7%
521075 · Goodwill	202.67	200.00	2.67	101.3%
521076 · Asst. Town Sec. - Incentive Pay	461.52	1,500.00	-1,038.48	30.8%
521090 · General Liability Insurance	2,842.44	9,300.00	-6,457.56	30.6%
521091 · Health/Dental/Life Insurance	7,430.28	23,650.00	-16,219.72	31.4%

Profit & Loss Budget vs. Actual

October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget	% of Budget
521130 · Membership & Dues	545.00	1,983.48	-1,438.48	27.5%
521131 · Car Maintenance-Fuel-Travel	0.00	0.00	0.00	0.0%
521150 · Office Supplies	1,557.81	4,351.89	-2,794.08	35.8%
521151 · Other Professional Services	791.33	1,500.00	-708.67	52.8%
521153 · Other Supplies	53.06	400.00	-346.94	13.3%
521161 · Publications & Subscriptions	0.00	147.08	-147.08	0.0%
521162 · Printing and Copying	120.00	350.00	-230.00	34.3%
521170 · Payroll Taxes - FICA	4,245.94	13,037.11	-8,791.17	32.6%
521172 · TWC Unemployment Insurance	55.13	154.46	-99.33	35.7%
521190 · Town Secretary Salary	25,404.80	85,042.57	-59,637.77	29.9%
521191 · Longevity Pay-Administration	1,660.00	2,625.00	-965.00	63.2%
521192 · Worker's Compensation Ins.	709.94	1,300.00	-590.06	54.6%
521194 · Asst Town Secretary Salary	23,245.97	76,054.72	-52,808.75	30.6%
521195 · Asst. Town Secretary - Overtime	2,209.46	5,823.71	-3,614.25	37.9%
521196 · TMRS-Retirement	4,581.55	15,500.00	-10,918.45	29.6%
521202 · Training Seminars	600.00	1,854.00	-1,254.00	32.4%
560026 · Technology Admin. - Salary	20,929.86	67,795.40	-46,865.54	30.9%
560027 · Technology Admin. - FICA	1,555.05	5,955.46	-4,400.41	26.1%
560028 · Technology Admin. - TMRS	1,327.22	6,833.88	-5,506.66	19.4%
560029 · Technology Admin. Ins (H/D/L)	3,716.91	11,012.28	-7,295.37	33.8%
560030 · Technology Admin. - Longevity	965.00	1,118.58	-153.58	86.3%
560031 · Technology Admin. - Overtime	1,115.31	6,335.34	-5,220.03	17.6%
560076 · Technology Admin. Incentive Pay	276.88	941.12	-664.24	29.4%
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Total 520000 · Administrative	125,278.57	402,408.97	-277,130.40	31.1%
530000 · Public Works				
521021 · Building Repair/Remodeling	3,780.23	1,525.81	2,254.42	247.8%
521025 · Building Expenditures	562.60	12,519.67	-11,957.07	4.5%
521120 · Lien Filing Expense	0.00	100.00	-100.00	0.0%
530025 · Mosquito Control Program	0.00	200.00	-200.00	0.0%
530100 · Animal Control Officer	4,472.50	15,324.86	-10,852.36	29.2%
530101 · Public Works Director Salary	22,076.96	73,902.50	-51,825.54	29.9%
530102 · Public Works Director TMRS	1,721.42	6,750.00	-5,028.58	25.5%
530103 · Public Works Director FICA	1,585.00	5,704.63	-4,119.63	27.8%
530104 · Public Works Director (H/D/L)	8,803.38	14,764.80	-5,961.42	59.6%
530105 · PW Director (TWC/Unempl Ins)	0.00	0.00	0.00	0.0%
530106 · Building Official Overtime	0.00	0.00	0.00	0.0%
530110 · Building Inspectors	16,000.00	0.00	16,000.00	100.0%
530111 · Building Inspectors Phone	0.00	0.00	0.00	0.0%
530115 · Code Enforcement	0.00	0.00	0.00	0.0%
530116 · Code Enforcement Liab Ins-TML	609.10	1,266.47	-657.37	48.1%
530125 · Council Discretionary Fund	0.00	0.00	0.00	0.0%
530150 · Grounds Maintenance	2,120.00	9,190.82	-7,070.82	23.1%
530151 · Grounds Equipment	0.00	0.00	0.00	0.0%
530175 · Equipment Repair/Maintenance	0.00	0.00	0.00	0.0%
530180 · Minor Equipment	307.66	661.99	-354.33	46.5%
530200 · Lot Mowing/Tree Trim Service	210.00	6,095.61	-5,885.61	3.4%
530201 · Public Works Training	600.00	2,000.00	-1,400.00	30.0%
530202 · Longevity Pay- Public Works	105.00	105.00	0.00	100.0%
530203 · Vehicle Payment	0.00	0.00	0.00	0.0%
530204 · Vehicle Maintenance	110.99	951.18	-840.19	11.7%
530205 · Vehicle Fuel	904.37	988.21	-83.84	91.5%
530206 · Uniforms	0.00	0.00	0.00	0.0%
530210 · Membership Dues/Licensing	0.00	92.70	-92.70	0.0%
530230 · Other Professional Services	414.63	2,166.73	-1,752.10	19.1%
530231 · Other Supplies	116.18	83.02	33.16	139.9%

Profit & Loss Budget vs. Actual

October 2023 through September 2024

	<u>Oct '23 - Sep 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
530235 · Printing	0.00	200.00	-200.00	0.0%
530240 · Postage	0.00	0.00	0.00	0.0%
530245 · Computer Support	1,437.81	11,000.00	-9,562.19	13.1%
530250 · Health Inspector	750.00	2,966.40	-2,216.40	25.3%
530260 · Septic Inspections	900.00	9,121.68	-8,221.68	9.9%
530270 · Sewage Services	7,581.19	25,750.00	-18,168.81	29.4%
530271 · Vehicle Reimbursement	0.00	0.00	0.00	0.0%
530272 · Incentive Pay	184.56	627.32	-442.76	29.4%
530273 · Worker's Compensation Ins	354.98	674.19	-319.21	52.7%
530277 · General Liability Insurance	0.00	0.00	0.00	0.0%
530280 · Hazardous Waste Disposal	0.00	0.00	0.00	0.0%
530650 · Communication Equipment	285.88	1,700.00	-1,414.12	16.8%
531020 · Credit Card Convenience Fee	0.00	0.00	0.00	0.0%
531201 · Weather Siren	0.00	0.00	0.00	0.0%
Total 530000 · Public Works	75,994.44	206,433.59	-130,439.15	36.8%
540000 · Streets and Drainage				
540019 · Engineering General	5,452.89	31,209.37	-25,756.48	17.5%
540060 · Crack Seal & Potholes	0.00	55,000.00	-55,000.00	0.0%
540110 · Current Year Road Repairs	28,694.84	242,630.67	-213,935.83	11.8%
540111 · Prior Year Road Repairs	0.00	0.00	0.00	0.0%
540155 · MS4 Stormwater	0.00	9,264.28	-9,264.28	0.0%
540177 · Public Works Projects Costs	0.00	0.00	0.00	0.0%
540200 · Sign Repair and Replacement	245.27	3,486.14	-3,240.87	7.0%
Total 540000 · Streets and Drainage	34,393.00	341,590.46	-307,197.46	10.1%
550000 · Police Department				
550120 · Capital Equipment (Auto)	14,899.25	0.00	14,899.25	100.0%
550135 · Computer Equip/Supplies/SW Main	8,947.14	43,579.20	-34,632.06	20.5%
550140 · Equipment Repair & Maintenance	969.17	1,000.00	-30.83	96.9%
550145 · Health/Dental/Life Insurance	61,519.41	147,948.36	-86,428.95	41.6%
550219 · Membership Dues	0.00	600.00	-600.00	0.0%
550220 · Minor Equipment	227.18	1,000.00	-772.82	22.7%
550230 · Other Professional Services	0.00	0.00	0.00	0.0%
550240 · Office Supplies	247.94	700.00	-452.06	35.4%
550248 · Publications	0.00	400.00	-400.00	0.0%
550249 · External Contracts	2,538.80	5,000.00	-2,461.20	50.8%
550250 · Postage	0.00	0.00	0.00	0.0%
550251 · Printing	70.18	900.00	-829.82	7.8%
550252 · Police Chief Salary	31,196.16	103,101.66	-71,905.50	30.3%
550253 · Police Asst. Chief Salary	27,740.72	95,195.06	-67,454.34	29.1%
550254 · Police Officers' Salary	167,269.42	546,896.20	-379,626.78	30.6%
550255 · Administrative Assistant PD	0.00	0.00	0.00	0.0%
550256 · Crossing Guard	1,796.53	5,943.66	-4,147.13	30.2%
550257 · Police Department Overtime	1,325.82	6,000.00	-4,674.18	22.1%
550261 · Criminal Investigations	713.90	2,000.00	-1,286.10	35.7%
550262 · General Liability Insurance	9,948.50	20,943.67	-10,995.17	47.5%
550263 · TWC Unemployment Ins	0.00	0.00	0.00	0.0%
550264 · Incentive Pay	3,319.76	8,737.05	-5,417.29	38.0%
550271 · Salaries Benefits - FICA	17,482.57	59,035.59	-41,553.02	29.6%
550275 · Salaries Benefits - TMRS	17,640.72	68,579.75	-50,939.03	25.7%
550276 · Human Resources	351.00	1,500.00	-1,149.00	23.4%
550277 · Longevity Pay	2,350.00	2,200.00	150.00	106.8%
550278 · Worker's Compensation Ins	14,198.80	23,436.08	-9,237.28	60.6%
550280 · Communications	6,740.91	16,866.20	-10,125.29	40.0%
550281 · Training	3,111.04	20,000.00	-16,888.96	15.6%

Profit & Loss Budget vs. Actual

October 2023 through September 2024

	Oct '23 - Sep 24	Budget	\$ Over Budget	% of Budget
550286 · Training Ammo & Supplies	0.00	5,000.00	-5,000.00	0.0%
550290 · Uniforms	3,122.77	16,157.33	-13,034.56	19.3%
550291 · Patrol Equipment	2,009.00	8,000.00	-5,991.00	25.1%
550292 · Community Programs	2,388.22	7,200.00	-4,811.78	33.2%
550293 · Traffic Management	162.00	100.00	62.00	162.0%
550294 · Evidence Room Supplies	0.00	100.00	-100.00	0.0%
550295 · Goodwill	0.00	1,500.00	-1,500.00	0.0%
550298 · Awards & Recognitions	0.00	0.00	0.00	0.0%
550300 · Vehicle Fuel	4,326.87	18,038.53	-13,711.66	24.0%
550400 · Vehicle Repair & Maintenance	4,063.03	10,000.00	-5,936.97	40.6%
Total 550000 · Police Department	410,676.81	1,247,658.34	-836,981.53	32.9%
560000 · Municipal Court				
560010 · Judges Services	1,500.00	7,000.00	-5,500.00	21.4%
560015 · Jury Services	0.00	0.00	0.00	0.0%
560018 · Jail Services	340.00	2,200.08	-1,860.08	15.5%
560020 · Prosecuting Attorney	1,896.25	6,692.94	-4,796.69	28.3%
560025 · Other Professional Services	340.00	2,040.00	-1,700.00	16.7%
560035 · Court Supplies, Equip & S/W Main	340.04	9,000.00	-8,659.96	3.8%
560055 · Membership Dues	0.00	0.00	0.00	0.0%
Total 560000 · Municipal Court	4,416.29	26,933.02	-22,516.73	16.4%
570000 · Double Oak Vol. Fire Department				
570010 · DOVFD Capital Equip Contributio	0.00	0.00	0.00	0.0%
570020 · DOVFD Operations Contribution	25,000.00	100,000.00	-75,000.00	25.0%
570021 · General Liability Insurance	6,903.06	14,353.22	-7,450.16	48.1%
570022 · Worker's Compensation Ins	2,484.80	4,719.32	-2,234.52	52.7%
Total 570000 · Double Oak Vol. Fire Departm...	34,387.86	119,072.54	-84,684.68	28.9%
Total Expense	748,896.76	2,498,774.67	-1,749,877.91	30.0%
Net Ordinary Income	697,813.30	0.00	697,813.30	100.0%
Net Income	697,813.30	0.00	697,813.30	100.0%

Town of Double Oak
Balance Sheet
As of February 2, 2024

	<u>Feb 2, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
102302 · Independent Bank Money Market	1,974,501.05
102303 · Independent Bank Checking	1,045,642.30
102304 · Police Lease Training Fund	1,853.79
102306 · John B. Wright Memorial Fund	598.35
102307 · DO Police Dept Chapter 59	9.39
102400 · Petty Cash	499.21
102450 · DATCU	3,295.01
106101 · Certificate of Deposit	436,592.52
Total Checking/Savings	3,462,991.62
Accounts Receivable	
106100 · Accounts Receivable	19,471.82
Total Accounts Receivable	19,471.82
Other Current Assets	
104100 · Bartonville Water Certificate	2,000.00
106150 · Interest Receivable	280.95
106400 · Employee Receivables	-66.04
106700 · Property Taxes Receivable	19,263.24
106900 · Prepaid Costs	32,274.55
Total Other Current Assets	53,752.70
Total Current Assets	3,536,216.14
TOTAL ASSETS	3,536,216.14
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
202000 · Accounts Payable	9,802.85
Total Accounts Payable	9,802.85
Other Current Liabilities	
106300 · Allowance for Uncoll Taxes	19,263.24
200000 · Payroll Liabilities	
201500 · TMRS Payable	3,077.63
202507- · Dependant Health Care Cover...	-1,995.80
202508- · AFLAC Deduction	994.00
202509 · Child Support Withholding Or...	-82.34
202513 · Vision Insurance	472.84
202516 · Dependent Life Insurance	-45.52
200000 · Payroll Liabilities - Other	-115.80
Total 200000 · Payroll Liabilities	2,305.01

Town of Double Oak
Balance Sheet
As of February 2, 2024

	Feb 2, 24
200504 · Town Hall Reservation Deposits	750.00
201250 · Cr Card Fees/Collection Charges	-1,729.99
202250 · Town Hall Renovations	200.00
202501 · Court Fees & Fines Due State	28,383.27
202502 · Technology Fees	3,631.78
202503 · Court Security Fees	23,705.85
202504 · Police LEOSE Training Account	991.28
202506 · Child Safety Fund	7,220.23
202511 · Omnibase Fees Due	483.75
202512 · Court Collections	-4,035.96
202760 · Time Payment Reimbursement F...	961.80
203002 · Park Fund Account	247.38
203006 · CLFRF - SLFRF Funds	302,746.62
203008 · 50th Birthday fund	1,032.11
203060 · Waketon Road Reconstruction	-16,598.39
203090 · Waketon Road-Town of Double ...	-27,650.29
2050000 · Accrued Payroll	26,301.77
205555 · Police Grants	347.25
206250 · Sewer System Maintenance	11,356.40
206500 · Police-Chapter 59	9.39
208000 · Golf Tournament	44.85
Total Other Current Liabilities	379,967.35
Total Current Liabilities	389,770.20
Total Liabilities	389,770.20
Equity	
3000 · Fund Balances	1,082,624.36
3100 · Town Contingency	130,000.00
3125 · Town 50th Anniversary Fund	10,000.00
3150 · Stormwater Structures Fund	100,000.00
3200 · Road Contingency	150,000.00
3250 · Denton County Bond Project Fund	190,000.00
3450 · Town Hall Technology Fund	100,000.00
3550 · TCEQ MS4 (5-year) Fund	25,000.00
3600 · Street and Drainage Fund	193,555.83
3800 · Police Vehicle Fund	110,000.00
3850 · Police Body Camera Project Fund	40,000.00
3900 · Retained Earnings	317,452.45
et Income	697,813.30
Total Equity	3,146,445.94
TOTAL LIABILITIES & EQUITY	3,536,216.14

Double Oak Police Department

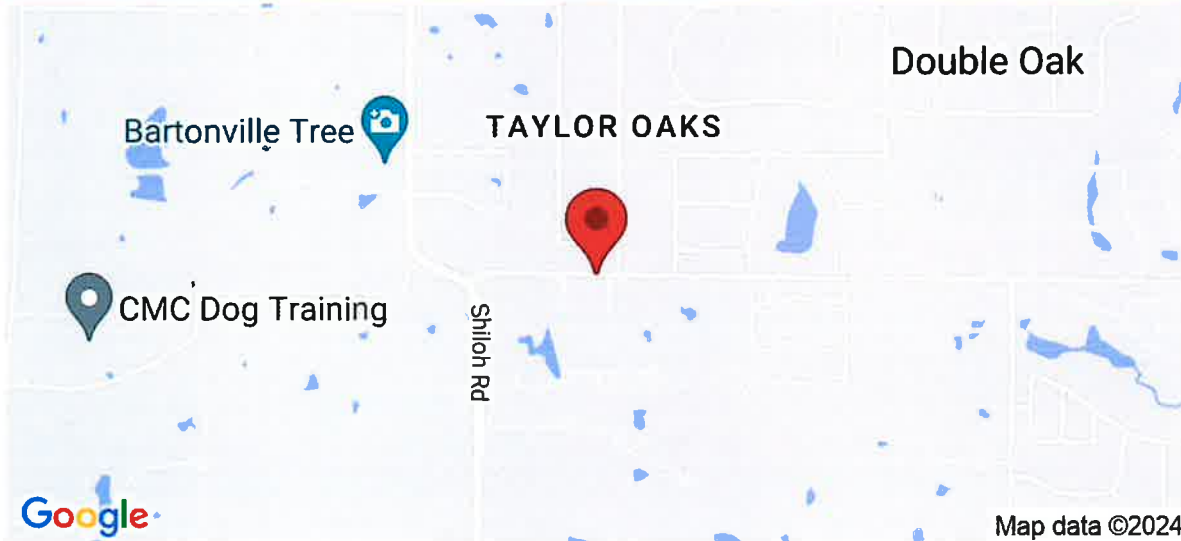
Survey Description

Survey Details

Survey Location	6100 Kings Road, Double Oak, Texas	
Survey GPS Coordinates		
Survey Dates	Start	Stop
	Thursday, 1/4/2024 3:32 PM	Thursday, 1/11/2024 12:39 PM
Posted Speed Limit	30 mph	
Traffic Zone	None	
File Name	STALKER_ROADSIDE_LOG_231012_EW002985_A18F@2024-01-18_10-40-44.xml	
Device Type	Traffic Trailer	
Device Serial Number	SNAA000000	
Survey Note		

Total Vehicle Count	8385	
<i>Traffic Direction</i>	East (Closing)	West (Away)
<i>Vehicle Count</i>	4193	4192

Survey Map



Double Oak Police Department

Survey Summary

Survey Description

Survey Location	6100 Kings Road, Double Oak, Texas	
Survey GPS Coordinates		
Survey Dates	Start	Stop
	Thursday, 1/4/2024 3:32 PM	Thursday, 1/11/2024 12:39 PM
Posted Speed Limit	30 mph	
Traffic Zone	None	

Survey Result

Total Vehicle Count	8385		
	Traffic Direction	Closing	Away
		East	West
	Vehicle Count	4193	4192
Posted Speed Limit	30 mph		
<i>Vehicles Under the Speed Limit Count</i>	2814	2156	4970
<i>Vehicles Under the Speed Limit Percentage</i>	67.11%	51.43%	59.27%
<i>Vehicles Over the Speed Limit Count</i>	1379	2036	3415
<i>Vehicles Over the Speed Limit Percentage</i>	32.89%	48.57%	40.73%
Excessive Speed Threshold	40 mph		
<i>Vehicles Over the Excessive Speed Count</i>	22	127	149
<i>Vehicles Over the Excessive Speed Percentage</i>	0.52%	3.03%	1.78%
<i>Average Violation Speed</i>	32.49 mph	34.29 mph	33.57 mph
Speed Profile			
Average Speed	28.64 mph	29.91 mph	29.28 mph
Minimum Speed	5 mph	5 mph	5 mph
Maximum Speed	54 mph	100 mph	100 mph
85th Percentile Speed	32 mph	34 mph	33 mph
Standard Deviation	4 mph	6 mph	5 mph
10 mph Pace	24-33 mph	25-34 mph	25-34 mph
In Pace Count	3410	2955	6376
Data Recording Limits			
Highest Speed Allowed	120 mph		
Lowest Speed Allowed	10 mph		
Minimum Following Time	0 Second(s)		

Double Oak Police Department

Survey Description

Survey Location 6100 Kings Road, Double Oak, Texas
Survey GPS Coordinates
Survey Dates **Start** Thursday, 1/4/2024 3:32 PM **Stop** Thursday, 1/11/2024 12:39 PM
Posted Speed Limit 30 mph
Traffic Zone None

Speed - Volume Matrix

Date Range: 2024-01-04 - 2024-01-11

Direction: Both

Date Span	Total	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	71-75	76-80	81-85	86+
00:00 - 00:59	47	15	1	7	4	7	12	1										
01:00 - 01:59	24	3		3	2	5	8	1	2									
02:00 - 02:59	14			3	2	5	3	1										
03:00 - 03:59	11			2	4	2	3											
04:00 - 04:59	27				5	15	8	1										
05:00 - 05:59	66		1	3	9	25	24	4										
06:00 - 06:59	156		4	7	19	62	59	4	1									
07:00 - 07:59	460	1	3	12	47	193	164	23	6	7	1		1					2
08:00 - 08:59	491	4	3	7	32	223	197	19	3		1		2					
09:00 - 09:59	483	16	11	18	44	201	164	17	11						1			
10:00 - 10:59	519	17	10	24	49	190	195	26	3	2		1		1	1			
11:00 - 11:59	536	18	9	34	41	228	173	23	3	1	2	1		2		1		
12:00 - 12:59	646	1	5	36	48	274	236	34	6	1		1	2		1	1		
13:00 - 13:59	535		7	30	44	207	205	33	6				3					
14:00 - 14:59	564	1	10	24	39	249	205	28	6	1		1						
15:00 - 15:59	763	1	7	32	52	342	278	41	7	1		1	1					
16:00 - 16:59	757		10	39	61	356	257	25	4	1		1	1	1				1
17:00 - 17:59	704	1	8	25	60	349	231	23	6							1		
18:00 - 18:59	544		2	25	45	263	185	20	3						1			
19:00 - 19:59	356		1	27	20	187	108	10	3									
20:00 - 20:59	286	1	2	25	22	138	86	12										
21:00 - 21:59	211	2	4	10	17	98	58	19	1	2								
22:00 - 22:59	114		1	5	9	54	34	9	2									
23:00 - 23:59	71	1	1	3	4	35	21	6										

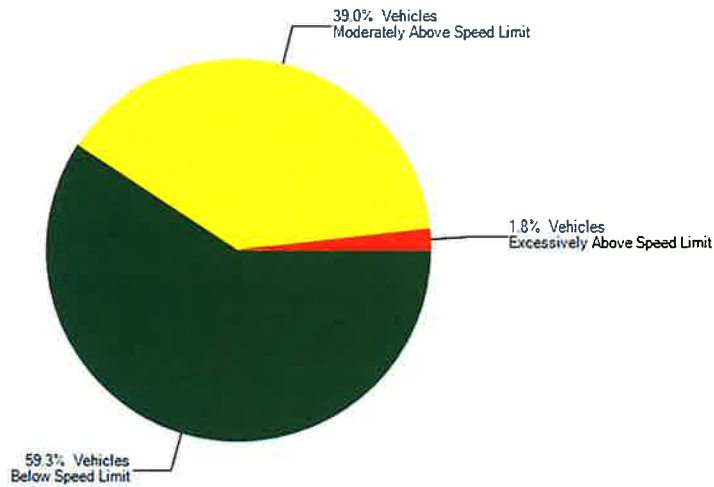
Double Oak Police Department

Survey Description

Survey Location 6100 Kings Road, Double Oak, Texas
Survey GPS Coordinates
Survey Dates **Start** Thursday, 1/4/2024 3:32 PM **Stop** Thursday, 1/11/2024 12:39 PM
Posted Speed Limit 30 mph
Traffic Zone None

Speed Pie Chart

Date Range: 2024-01-04 - 2024-01-11
 Direction: Both



	Traffic Direction	Closing	Away	Combined
Posted Speed Limit			30 mph	
<i>Vehicles Under the Speed Limit Count</i>		2814	2156	4970
<i>Vehicles Under the Speed Limit Percentage</i>		67.11%	51.43%	59.27%
<i>Vehicles Over the Speed Limit Count</i>		1379	2036	3415
<i>Vehicles Over the Speed Limit Percentage</i>		32.89%	48.57%	40.73%
Excessive Speed Threshold			40 mph	
<i>Vehicles Over the Excessive Speed Count</i>		22	127	149
<i>Vehicles Over the Excessive Speed Percentage</i>		0.52%	3.03%	1.78%
<i>Average Violation Speed</i>		32.49 mph	34.29 mph	33.57 mph

Double Oak Police Department

Survey Description

Survey Details

Survey Location	420 Simmons Rd, Double Oak, TX	
Survey GPS Coordinates		
Survey Dates	Start	Stop
	Monday, 1/22/2024 1:18 PM	Monday, 1/29/2024 10:02 AM
Posted Speed Limit	30 mph	
Traffic Zone	None	
File Name	STALKER_ROADSIDE_LOG_231012_EW002985_A18F@2024-02-02_08-08-13.xml	
Device Type	Traffic Trailer	
Device Serial Number	SNAA000000	
Survey Note		

Total Vehicle Count	14897	
<i>Traffic Direction</i>	South (Closing)	North (Away)
<i>Vehicle Count</i>	7478	7419

Survey Map



Double Oak Police Department

Survey Summary

Survey Description

Survey Location	420 Simmons Rd, Double Oak, TX	
Survey GPS Coordinates		
Survey Dates	Start	Stop
	Monday, 1/22/2024 1:18 PM	Monday, 1/29/2024 10:02 AM
Posted Speed Limit	30 mph	
Traffic Zone	None	

Survey Result

Total Vehicle Count	14897			
	Traffic Direction	Closing	Away	Combined
		South	North	
	Vehicle Count	7478	7419	14897
Posted Speed Limit	30 mph			
<i>Vehicles Under the Speed Limit Count</i>	5586	4926	10512	
<i>Vehicles Under the Speed Limit Percentage</i>	74.7%	66.4%	70.56%	
<i>Vehicles Over the Speed Limit Count</i>	1892	2493	4385	
<i>Vehicles Over the Speed Limit Percentage</i>	25.3%	33.6%	29.44%	
Excessive Speed Threshold	40 mph			
<i>Vehicles Over the Excessive Speed Count</i>	3	32	35	
<i>Vehicles Over the Excessive Speed Percentage</i>	0.04%	0.43%	0.23%	
<i>Average Violation Speed</i>	32.21 mph	32.87 mph	32.59 mph	
Speed Profile				
Average Speed	28.51 mph	29.14 mph	28.82 mph	
Minimum Speed	4 mph	9 mph	4 mph	
Maximum Speed	69 mph	50 mph	69 mph	
85th Percentile Speed	32 mph	33 mph	32 mph	
Standard Deviation	3 mph	3 mph	3 mph	
10 mph Pace	24-33 mph	25-34 mph	24-33 mph	
In Pace Count	6591	6030	12663	
Data Recording Limits				
Highest Speed Allowed	120 mph			
Lowest Speed Allowed	10 mph			
Minimum Following Time	0 Second(s)			

Double Oak Police Department

Survey Description

Survey Location 420 Simmons Rd, Double Oak, TX

Survey GPS Coordinates

Survey Dates **Start** Monday, 1/22/2024 1:18 PM **Stop** Monday, 1/29/2024 10:02 AM

Posted Speed Limit 30 mph

Traffic Zone None

Speed - Volume Matrix

Date Range: 2024-01-22 - 2024-01-29

Direction: Both

Date Span	Total	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	71-75	76-80	81-85	86+
00:00 - 00:59	33	9		1	5	11	6	1										
01:00 - 01:59	44	21			4	15	4											
02:00 - 02:59	7				2	1	4											
03:00 - 03:59	7					5	2											
04:00 - 04:59	26				7	14	3	2										
05:00 - 05:59	95		2	7	18	38	26	4										
06:00 - 06:59	249			5	22	159	59	3	1									
07:00 - 07:59	1470	2	1	15	158	849	325	20										
08:00 - 08:59	1022	2	1	9	79	655	263	13										
09:00 - 09:59	821	2	3	10	69	472	248	15	1					1				
10:00 - 10:59	706		7	12	85	371	212	19										
11:00 - 11:59	735	6	4	25	88	344	252	18										
12:00 - 12:59	833	1	1	10	77	459	265	19	1									
13:00 - 13:59	900		5	10	110	499	256	19		1								
14:00 - 14:59	1087	3	7	18	122	599	305	30	3									
15:00 - 15:59	1460	1	6	15	144	878	390	25	1									
16:00 - 16:59	1347	1	3	13	131	771	396	28	4									
17:00 - 17:59	1384	1	3	15	142	800	391	32										
18:00 - 18:59	994		9	11	116	591	251	15	1									
19:00 - 19:59	628	1	3	10	72	368	156	17	1									
20:00 - 20:59	476	3		5	60	285	116	7										
21:00 - 21:59	309			2	39	179	83	4	1	1								
22:00 - 22:59	172	2	2	4	23	101	35	2	2	1								
23:00 - 23:59	92				8	60	21	3										

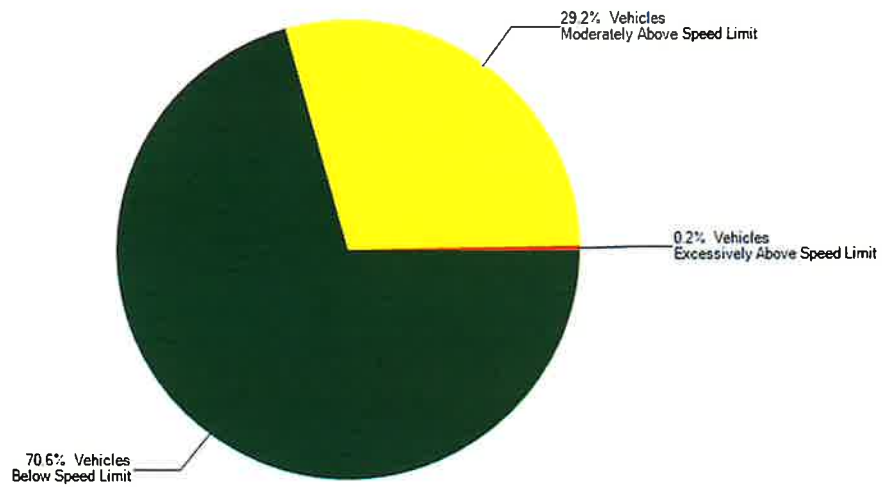
Double Oak Police Department

Survey Description

Survey Location 420 Simmons Rd, Double Oak, TX
Survey GPS Coordinates
Survey Dates **Start** **Stop**
 Monday, 1/22/2024 1:18 PM Monday, 1/29/2024 10:02 AM
Posted Speed Limit 30 mph
Traffic Zone None

Speed Pie Chart

Date Range: 2024-01-22 - 2024-01-29
 Direction: Both



	Traffic Direction	Closing	Away	Combined
Posted Speed Limit			30 mph	
<i>Vehicles Under the Speed Limit Count</i>		5586	4926	10512
<i>Vehicles Under the Speed Limit Percentage</i>		74.7%	66.4%	70.56%
<i>Vehicles Over the Speed Limit Count</i>		1892	2493	4385
<i>Vehicles Over the Speed Limit Percentage</i>		25.3%	33.6%	29.44%
Excessive Speed Threshold			40 mph	
<i>Vehicles Over the Excessive Speed Count</i>		3	32	35
<i>Vehicles Over the Excessive Speed Percentage</i>		0.04%	0.43%	0.23%
<i>Average Violation Speed</i>		32.21 mph	32.87 mph	32.59 mph

Double Oak, TX PD (TXC)

Citation Offense Count

January 1, 2024 - January 31, 2024

Official: All

Official Assignment:

Type of Stop: All

Stop Result: All

STEP: All

Offense Description	Offense Stop Result	
	CITATION	WARNING
DEFECTIVE HEAD LAMPS	1	19
DEFECTIVE STOP LAMP(S)		3
DEFECTIVE TAIL LAMP(S)		7
DROVE WITHOUT LIGHTS (WHEN REQUIRED)		14
EXPIRED OPERATORS LICENSE	2	
EXPIRED REGISTRATION	15	5
FAIL TO DISPLAY DRIVER'S LICENSE	1	1
FAIL TO DISPLAY VEHICLE CURRENT YEAR/REGISTRATION STICKER	3	6
FAIL TO MAINTAIN FINANCIAL RESPONSIBILITY	12	
FAIL TO REPORT CHANGE OF ADDRESS		5
FAILED TO DIM HEADLIGHTS - FOLLOWING		1
FAILED TO DIM HEADLIGHTS - MEETING		5
FAILED TO SIGNAL TURN		4
FAILED TO SIGNAL TURN /LANE CHANGE	1	1
FAILED TO STOP AT DESIGNATED POINT (STOP SIGN)	2	23
FAILED TO YIELD RIGHT OF WAY		1
FAILED TO YIELD ROW TURNING LEFT		1
FOLLOWING TOO CLOSELY	2	
IMPROPER USE OF AUXILIARY DRIVING LAMPS		1
NO DRIVER'S LICENSE	7	
NO LICENSE PLATE LIGHT		3
OPERATE MOTOR VEHICLE WITHOUT LICENSE PLATES OR WITH ONE LI..		1
PARKED FACING TRAFFIC		1
PARKED IN PROHIBITED AREA		1
RAN STOP SIGN	6	7
SPEEDING > 10% ABOVE POSTED LIMIT	93	126
SPEEDING IN A SCHOOL ZONE MPH in a MPH zone	7	9
TURNED WHEN UNSAFE		1
USE EQUIPMENT NOT APPROVED/WINDOW TINT	2	
VIOLATE DL RESTRICTION	1	
Grand Total	155	246



MIDWAY
SEALCOATING & STRIPING CO

P.O. Box 180953 Arlington, TX 76096
817-467-7003/F817-465-1665
www.midwaysealcoating.com

Revised Proposal

February 1, 2024

City of Double Oak
ATTN: Randall Anglin
Double Oak, TX
214-448-9337
randall.anglin@doubleoak.texas.gov

City of Double Oak streets

*Cedar Crest Lane	approximately 450 lbs.	
*Timber Leaf Drive	approximately 300 lbs.	
*Double Oaks Drive	approximately 450 lbs.	
*Lake Trail Drive	approximately 900 lbs.	
*Lake Trail Court	approximately 750 lbs.	
*Whispering Oaks	approximately 600 lbs.	
*High Oaks Drive	approximately 300 lbs.	
*Willow Oak Court	approximately 360 lbs.	
*Meadow Oak Court	approximately 300 lbs.	
*Hollow Oak Court	approximately 240 lbs.	
*Forest Oak Court	approximately 300 lbs.	
*Greenridge Drive	approximately 300 lbs.	
*Kings Road (with traffic control)	approximately 2,000 lbs.	
*Brown Cliff Court	approximately 1,000 lbs.	
	Approximately 8,250 lbs.	\$23,512.50
	Traffic control:	\$750.00
	Total:	\$24,262.50

Note: Proposal is only a rough estimate. Quantities will be tracked as job progresses.

**** PLUS: APPLICABLE SALES TAX / RESALE CERTIFICATE. ****

By signing this document, both parties acknowledge to have read, understand & agree to the above.
I have read and agree with the terms and conditions of this contract.

Signed _____ Lawrence Otto

Accepted _____

Date _____

Print Name _____

TOWN OF DOUBLE OAK, TEXAS

ORDINANCE 24-01

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 4, 2024 FOR THE PURPOSE OF ELECTING THREE (3) COUNCIL MEMBERS AT LARGE; PROVIDING FOR THE PUBLICATION AND POSTING OF NOTICES; PROVIDING FOR EARLY VOTING; PROVIDING FOR THE APPOINTMENT OF ELECTIONS ADMINISTRATORS AND JUDGES; PROVIDING A SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of DOUBLE OAK, Texas is a Type “A” General Law Municipality located in Denton County, Texas, created in accordance with the provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS Title 2A, Section 22.003 of the Local Government Code provides that an election for officers of Type “A” General Law Municipality shall be held annually on an authorized uniform election day; and

WHEREAS Section 41.001a (2) of the Texas Election Code, as amended by the 87TH Texas Legislature, establishes the first Saturday of May 2024, as a Uniform Election Day for the purposes of conducting a General Election; and

WHEREAS Section 3.004b of the Texas Election Code provides that the governing body of a municipality shall be the authority to order a General Election for electing Municipal Officers; and

WHEREAS, in accordance with Section 271.002 of the Texas Election Code, the Town general election will be conducted jointly with other political subdivisions of Denton County, Texas.

NOW, THEREFORE, BE IT ORDERED AND RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS, THAT:

The Town Council of the Town of DOUBLE OAK hereby orders that a General Election be held on May 4, 2024, being the first Saturday in May of 2024, for the purposes of electing three council members, all of whom shall be elected at large, each to serve for two-year terms. The candidates receiving the highest number of votes cast shall be elected for two-year terms.

SECTION 2

The election precinct for said election shall be the regular precinct of Denton County (Precinct 4206) to the extent that they are within the corporate limits of the Town of DOUBLE OAK.

SECTION 3

The election will be conducted jointly with other political subdivisions in Denton County on May 4, 2024, pursuant to Chapters 31 and 271, Texas Election Code. The Mayor or the Town Secretary are hereby authorized to sign the contract with the Denton County Elections Administrator for the purpose of having Denton County furnish all or any portion of the election services and equipment needed to conduct the election.

SECTION 4

Such election shall be held at the polling places established by Denton County. The polls for said election shall be open from 7:00 a.m. to 7:00 p.m.

SECTION 5

In accordance with Sections 31.097 and 271.006 of the Texas Election Code, Frank Phillips, Denton County Election Administrator, shall be appointed to serve as the Early Voting Clerk and his permanent county employees are appointed as deputy early voting clerks.

Frank Phillips, Early Voting Clerk
PO Box 1720
Denton, TX 76202

Applications for ballots by mail must be received no later than the close of business on Tuesday, April 23, 2024.

SECTION 6

Early Voting by personal appearance will be held jointly with other Denton County public entities at Denton County’s Main Early Voting Site located at the Denton County Administration Building, 701 Kimberly Drive, Denton, Texas beginning on April 22, 2024, and continuing through April 30, 2024, at the dates and times set forth below:

**Denton County Administration Building
701 Kimberly Drive, Denton, TX**

<u>Date</u>	<u>Time</u>
Monday through Saturday April 22 – April 27, 2024	8:00 a.m. – 5:00 p.m.
Sunday April 28	11:00 a.m.- 5:00 p.m.
Monday and Tuesday April 29 – 30, 2024	7:00 a.m. – 7:00 p.m.

Additional early voting locations will be identified in the contract executed with the Denton County Elections Administrator.

SECTION 7

The polling place for all of Precinct 4206 within the corporate limits of the Town of DOUBLE OAK will be located at a location determined by the Denton County Elections Administrator to be identified in the joint services agreement. The polls for said election shall be open from 7:00 a.m. – 7:00 p.m.

SECTION 8

The election materials as outlined in Chapter 272, TEXAS ELECTION CODE, shall be printed in both English and Spanish for use at the polling places and for early voting for said election.

SECTION 9

The Mayor is authorized to sign the Order of Election and Notice of General Election. The Notice of General Election shall be published in accordance with the provisions of the TEXAS ELECTION CODE. The Town Secretary, in consultation with the Town Attorney, is hereby authorized and directed to take any and all actions necessary to comply with the provisions of federal law, state law, in conducting the election, whether or not expressly authorized herein.

SECTION 10

The election shall be conducted pursuant to the election laws of the State of Texas.

APPROVED this the 5th day of February 2024.

APPROVED:

Patrick Johnson, Mayor

ATTEST:

Eileen Kennedy, Town Secretary