



DOUBLE OAK

Town of Double Oak
Town Council –Public Meeting

Double Oak Town Hall
320 Waketon Road, Double Oak
TX 75077

Monday, February 7, 2022
7:00 p.m.

Out of respect for all those in attendance, please refrain from talking to other members of the audience during the meeting. Please do not engage in disruptive behavior. For public input during Citizen Comment or public hearings, all speakers will be limited to three minutes each. The Council does not accept public comment by mail or e-mail; speakers must be present, or a written statement must be read into the council's record by a speaker who is present at the meeting, subject to the three-minute limit.

- I. Opening: Call to Order
Roll Call
Invocation
Pledge of Allegiance – American Flag
Pledge of Allegiance – Texas Flag

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

II. Citizen Comments

- III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of January 18, 2021. *

IV. Mayor, Council Members and Staff reports:

2. Mayor and Council
3. Public Works - Code Enforcement – Animal Control
4. Administration
5. Public Safety
6. Road and Drainage Committee

V. New business agenda (consideration and action):

7. Discussion, consideration, and action on contracting with Cross Timbers Water Supply to paint the Double Oak logo on both sides of the water tower located on FM407 and Simmons Road at approximately \$6,000.

Presentation:

Mayor Pro Tem Garrett

8. Discussion, consideration, and action on a quote from All-Out Concrete to repair Brittain Lane in the amount of \$2,200.

Presentation: Staff

9. Discussion, consideration, and action on a quote from All-Out Concrete to repair drainage on West Carruth Lane in the amount of \$2,550.

Presentation: Staff

10. Council – staff announcements and comments:

- May 7, 2022, Municipal Election Day

Terms expiring are Council Members Billie Garrett, Anita Nelson and Joe Dent.

First day to file for a place on the ballot was January 19, 2022

Last day to file is February 18, 2022

11. Adjournment

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney, or on any other item covered under the code, on any agenda item listed herein.

The Town of Double Oak reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

I certify that the above notice of meeting was posted by Friday, January 14, 2022, by 4:00 p.m. on:

- 1) Bulletin boards located in the Town Hall Parking Lot at 320 Waketon Road, Double Oak, Texas
- 2) On the Town's website (<https://doubleoak.texas.gov>)

Eileen Kennedy

Town Secretary

PUBLIC PARTICIPATION If you wish to address the Council, please sign the "CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL" sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

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This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972.539.9464, fax 972.539.9613 or email to eileen.kennedy@doubleoak.texas.gov for additional information.

* Backup attached

UNAPPROVED-NOT FOR
PUBLICATION

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. January 18, 2022, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

| | |
|------------------|----------------|
| Von Beougher | Mayor |
| Billie Garrett | Mayor Pro-Tem |
| Scott Whisenhunt | Council Member |
| Joe Dent | Council Member |
| Casey Parsons | Council Member |

Deputy Mayor Pro-Tem Anita Nelson was absent. Also in attendance were Town Secretary Eileen Kennedy, Assistant Town Secretary Lynn Jones, Police Chief Ruben Rivas, and Administration Town Clerk Brian Shults.

Mayor Beougher called the meeting to order at 7:04 p.m.

Council Member Dent gave the invocation and Mayor Pro-Tem Garrett lead the pledge of allegiance to the American and Texas flags.

II. Citizen Comments

David Graham, 411 Simmons, asked if any of the suggested companies had been contracted for town inspections/code enforcement.

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of December 6, 2021.

Motion Whisenhunt, second Dent to approve the minutes of December 6, 2021, as written.

AYE: Dent, Parsons, Whisenhunt
NAY: None
ABSTAIN: Garrett

Motion Carried

IV. Mayor, Council Members and Staff reports:

2. Mayor and Council – Mayor Beougher said that he and Police Chief Rivas had attended the Mayor’s Safety Council meeting at CoServ.
3. Public Works - Code Enforcement – Animal Control – None
4. Administration – Assistant Town Secretary stated that Sherwin Williams was getting close to opening in the Town Center. Also, Braum’s was pouring their foundation. iWorQ public works software is going live January 26.
5. Public Safety– DOPD-Chief Rivas reported the new police officer, John Mestas, has completed training.

DOVFD- None

6. Road and Drainage Committee–The Mayor reported that road evaluations for next year’s projects will begin soon and should include Twin Lakes Dr. among others. Waketon Road on the Double Oak side will begin in two weeks with traffic down to one lane eastbound.

V. New business agenda (consideration and action):

7. Discussion, consideration, and action on an ordinance of the Town Council of the Town of Double Oak, Texas, ordering a general election to be held on May 7, 2022, for the purpose of electing three (3) council members at large; providing for the publication and posting of notices; providing for early voting; providing for the appointment of elections administrators and judges; providing a severability clause; and providing an effective date.

Motion Dent, second Garrett to approve an ordinance of the Town Council of the Town of Double Oak, Texas, ordering a general election to be held on May 7, 2022, for the purpose of electing three (3) council members at large; providing for the publication and posting of notices; providing for early voting; providing for the appointment of elections administrators and judges; providing a severability clause; and providing an effective date.

AYE: Parsons, Garrett, Dent, Whisenhunt
NAY: None
ABSTAIN: None

Motion Carried

8. Discussion, consideration, and action on a franchise agreement between the Town of Double Oak and Cross Timbers Water Supply Corporation

Motion Parsons, Dent second to approve a franchise agreement between the Town of Double Oak and Cross Timbers Water Supply Corporation.

AYE: Dent, Whisenhunt, Garrett, Parsons
NAY: None
ABSTAIN: None

Motion Carried

9. Discussion, consideration, and action on payment to Tyler Technologies for Incode Court Suite in the amount of \$11,571 with an annual maintenance fee of \$1,494.

Motion Parsons, Dent second to approve Tyler Technologies for Incode Court Suite in the amount not to exceed \$12,500 with an annual maintenance fee not to exceed \$1,500. Council member Parsons amended her motion as follows: to approve Tyler Technologies for Incode Court Suite in the amount not to exceed \$12,500 with an annual maintenance fee not to exceed \$1,600.

AYE: Dent, Whisenhunt, Garrett, Parsons,
NAY: None
ABSTAIN: None

Motion Carried

10. Discussion, consideration, and action on the purchase of a Motorola car camera for the police department in the amount of \$5,895.

Motion Garrett, second Parsons to approve the purchase of a Motorola car camera for the police department with funds set aside on the Balance Sheet, Police Body Camera Project Fund, in the amount not to exceed \$6,000.

AYE: Garrett, Parsons, Whisenhunt, Dent,
NAY: None
ABSTAIN: None

Motion Carried

11. Discussion, consideration and action on Change Order Number 1 and 2 for Double Oaks Drive to cover the cost of sealing the separation joints on the existing 60" RCP and rebuilding the road base over the pipe, additional asphalt for road base repair and related items.

Motion Dent, Garret second to approve Change Order Number 1 and 2 for Double Oaks Drive to cover the cost of sealing the separation joints on the existing 60” RCP and rebuilding the road base over the pipe, additional asphalt for road base repair and related items.

AYE: Parsons, Whisenhunt, Dent, Garrett
NAY: None
ABSTAIN: None

Motion Carried

Mayor Beougher moved to agenda item 13.

13. Council – staff announcements and comments:

- Cassandra Gaines celebrated her 1-year anniversary with Double Oak on January 4
- Ruben Rivas celebrated his 16-year anniversary with Double Oak on January 6.
- Lynn Jones will celebrate her 8-year anniversary with Double Oak on January 20
- May 7, 2022, Municipal Election Day

Terms expiring are Council Members Billie Garrett, Anita Nelson and Joe Dent.

First day to file for a place on the ballot is January 19, 2022

Last day to file is February 18, 2022

Mayor Beougher went back to the agenda order.

12. Cybersecurity training with Datamax.

Richard Martin and Lee Wise of Datamax gave a presentation to the Council on required Cybersecurity training.

14. Adjournment

With no further business to come before the Council, motion Whisenhunt, Nelson second, the meeting was adjourned at 9:14 p.m.

Eileen Kennedy, Town Secretary

Von Beougher, Mayor



**Industrial Painting, Ice Blasting, Media Blasting,
Steam Cleaning, Welding & Lead Abatement**
1265 Hwy 250 S, Hughes Springs, Tx 75656
Phone 903-639-1022 Fax 903-639-1225
James Israel Cell 903-720-6708
Website- Jacoatings.com

| | | | |
|---|------------------------------------|--|---|
| Proposal Submitted to: Chad Wolf-GM Crosstimbers WSC | | Phone: 817-819-6159 | Date: January 10, 2022 |
| Street: 2032 East Hickory Hill Rd. | | Project Name: 500,000gl Golf Ball Water Tower- Exterior | |
| City: Argyle | State: TX. | Zip Code: 76226 | Tank Location: 7495 Justin Rd. 75077 |
| Submitted by: J&A Coatings | Quote# CrosstimmerWSC010622 | Contact: David Bouknight | Phone: 903-639-1022 |

J&A Coating, LLC agrees to provide all labor, equipment, and materials needed to complete the following work:

- 1. Blast Exterior per SSPC-SP 10 (Near White)**
- 2. Apply a Full Prime Coat of Induron Induramastic I-85 @ 5-9mils dft. (Grey)**
- 3. Apply a full Coat of Induron Indurathane 660 Plus @ 2-3mils dft. (White)**
- 4. Replace logo.**

NOTES: A. This quote does not contain overtime

B. Any downtime created by others will be billed @ JA's Tm Rates.

C. This quote contains a one time mob/d-mob. Any Additional reqd. Will be billed At the rate Of \$900.00 Each.

D. This quote amount includes the logo and Containment.

Note: A. Logo cost \$11,000.00(2 Sides).

We hereby propose to furnish material and labor for the sum of: (Not including applicable sales tax.)

\$164,680.00

Payment to be made as follows

1/2 down for materials/mobilization. Balance upon completion of job.

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon accidents or delays beyond our control.

**Company
Signature:**

Note: This proposal may be withdrawn by us if not accepted within THIRTY (30) days.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____

All-Out Concrete

Quote: 345649

01/24/2022

Town of Double Oak
320 Waketon Rd.
Double Oak, TX 75077

Project Location:
Brittain Ln.
Double Oak, TX 75077

Description: Repair Brick Road

- Brick road repair
 - Remove existing bricks
 - Fill and compact area with sand
 - Reset existing bricks

\$2,200

Quote excludes the following: Permits, bonds, labs, barricades, soil stabilization of any kind, signage, sealing, striping, and surveying. All-Out Concrete is not responsible for damage to any unknown and/or underground obstructions (e.g. sprinkler systems). Prices are good for 30 days only. All-Out Concrete extends a one-year warranty on concrete work for unseen damages but does not warranty stress cracks that are due to soil movement or tree roots. Payment due the day concrete is poured.

Customer Signature

Watson Timmons, Owner All-Out Concrete

940-600-2934

all-outconcrete.com

All-Out Concrete

Quote: 345650

01/24/2022

Town of Double Oak
320 Waketon Rd.
Double Oak, TX 75077

Project Location:
West Carruth Ln.
Double Oak, TX 75077

Description: Fill Holes in Drains on West Carruth Ln.

- Fill in existing holes – Qty 4 (2 on each side of street)
 - Fill with polyurethane foam
 - Remove weeds from drain on left side of road

\$2,550

Quote excludes the following: Permits, bonds, labs, barricades, soil stabilization of any kind, signage, sealing, striping, and surveying. All-Out Concrete is not responsible for damage to any unknown and/or underground obstructions (e.g. sprinkler systems). Prices are good for 30 days only. All-Out Concrete extends a one-year warranty on concrete work for unseen damages but does not warranty stress cracks that are due to soil movement or tree roots. Payment due the day concrete is poured.

Customer Signature

Watson Timmons, Owner All-Out Concrete