



DOUBLE OAK

Town of Double Oak
Town Council –Public Meeting

Double Oak Town Hall
320 Waketon Road, Double Oak
TX 75077

Monday, March 7, 2022
7:00 p.m.

Out of respect for all those in attendance, please refrain from talking to other members of the audience during the meeting. Please do not engage in disruptive behavior. For public input during Citizen Comment or public hearings, all speakers will be limited to three minutes each. The Council does not accept public comment by mail or e-mail; speakers must be present, or a written statement must be read into the council's record by a speaker who is present at the meeting, subject to the three-minute limit.

- I. Opening: Call to Order
Roll Call
Invocation
Pledge of Allegiance – American Flag
Pledge of Allegiance – Texas Flag

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

II. Citizen Comments

- III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of February 7, 2021. *

IV. Mayor, Council Members and Staff reports:

2. Mayor and Council
3. Public Works - Code Enforcement – Animal Control
4. Administration
5. Public Safety
6. Road and Drainage Committee

V. New business agenda (consideration and action):

7. Discussion, consideration, and action on applications received for Boards/Commissions alternate position.*

Presentation:

Town Secretary Eileen Kennedy

8. Discussion, consideration, and action on allocating funds to equity accounts on the balance sheet.

Presentation: Town Treasurer Billie Garrett

9. The Town Council will convene in closed executive session under Texas Government Code, section 551.074 (Personnel matters) and section 551.071 (Consultation with attorney) to discuss and deliberate the appointment, employment, evaluation, reassignment, and duties of Town Administrative Staff personnel and the appointment and employment of a building/public works/code enforcement official, and to receive legal advice from the Town attorney on personnel matters.
10. Reconvene into open session and consider action, if any, on items discussed in executive session.

Presentation: Mayor Beougher

11. Council – staff announcements and comments:

- May 7, 2022, Municipal Election Day

The following candidates have filed for a place on the ballot:

COUNCIL MEMBER (3 SEATS)

Billie Garrett
Tim Bologna
Patrick Johnson
Jean Hillyer
Connie Schoenrade

- Town Secretary Eileen Kennedy will celebrate her 16th anniversary with the town on March 15th.

12. Adjournment

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney, or on any other item covered under the code, on any agenda item listed herein.

The Town of Double Oak reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

I certify that the above notice of meeting was posted by Friday, March 4, 2022, by 4:00 p.m. on:

- 1) Bulletin board located to the right of the front door at Town Hall, 320 Waketon Road, Double Oak, Texas
- 2) On the Town's website (<https://doubleoak.texas.gov>)

Eileen Kennedy

Town Secretary

PUBLIC PARTICIPATION If you wish to address the Council, please sign the "CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL" sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the Town Council considers the item.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972.539.9464, fax 972.539.9613 or email to eileen.kennedy@doubleoak.texas.gov for additional information.

* Backup attached

UNAPPROVED-NOT FOR PUBLICATION

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. February 7, 2022, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Billie Garrett	Mayor Pro-Tem
Scott Whisenhunt	Council Member
Joe Dent	Council Member
Casey Parsons	Council Member

Mayor Von Beougher, Deputy Mayor Pro-Tem Anita Nelson were absent. Also in attendance was Town Secretary Eileen Kennedy.

Mayor Pro-Tem Garrett called the meeting to order at 7:01 p.m.

Council Member Dent gave the invocation and Council Member Parsons lead the pledge of allegiance to the American and Texas flags.

At this time, Mayor Pro-Tem Garrett asked everyone to remain standing and take a moment of silence for Double Oak Police Officer John Mestas who passed away earlier that day.

II. Citizen Comments

Connie Schoenrade, 203 Colonial Court, commented she was in favor of repairing Brittain Lane but wants to make sure it is done properly. Ms. Schoenrade also asked commented on the 2022-2023 budget preparation and would like to see the Towns website be more transparent.

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of January 18, 2022.

Motion Whisenhunt, second Dent to approve the minutes of January 18, 2022, as written.

AYE: Garrett, Dent, Parsons, Whisenhunt
NAY: None
ABSTAIN: None

Motion Carried

IV. Mayor, Council Members and Staff reports:

2. Mayor and Council – Council Member Parson commented on Ms. Schoenrade’s comments.
3. Public Works - Code Enforcement – Animal Control – Waketon Road is underway.
4. Administration - Town Secretary Eileen Kennedy informed council that she and the Mayor had a phone interview with a candidate for the Public Works/Code Enforcement position.
5. Public Safety– DOPD-none; DOVFD- None
6. Road and Drainage Committee–Double Oaks Drive mill and overlay is finishing out.

V. New business agenda (consideration and action):

7. Discussion, consideration, and action on contracting with Cross Timbers Water Supply to paint the Double Oak logo on both sides of the water tower located on FM407 and Simmons Road at approximately \$6,000.

Council Member Whisenhunt voice concerns that the \$6,000 was not budgeted. Also, inquired as to what side the logo would be on.

No action taken.

8. Discussion, consideration, and action on a quote from All-Out Concrete to repair Brittain Lane in the amount of \$2,200.

Council Member Dent recommended that the town’s engineer look the street before committing to getting it repaired.

No action taken.

9. Discussion, consideration, and action on a quote from All-Out Concrete to repair drainage on West Carruth Lane in the amount of \$2,550.

The council would like for the engineer to look at the drainage problem on West Carruth Lane.

No action taken.

10. Council – staff announcements and comments:

- Billie Garrett announced the DOWC Easter Egg Hunt and Pancake breakfast will be on April, 2022.
- May 7, 2022, Municipal Election Day

Terms expiring are Council Members Billie Garrett, Anita Nelson and Joe Dent.

First day to file for a place on the ballot was January 19, 2022
Last day to file is February 18, 2022

11. Adjournment

With no further business to come before the Council, motion Dent, Whisenhunt second, the meeting was adjourned at 7:26 p.m.

Eileen Kennedy, Town Secretary

Billie Garrett, Mayor Pro-Tem

Double Oak, TX		1911-1016-1650		
Location	Issue	Date	Notes/Completion	
January/February				
1) 440 Cross Timbers	Animals/Roosters/Dogs			Turned over to Kerry
2) Town Hall	New Garage Door	14-Jan	Completed 1-13	
3) Town Hall	Broken Light out by street	21-Dec	Garrison fixed 12-21	
4) Town Hall	Septic leak		Pac Waste will replace Sat Feb 5	
5) Trock	Sign in front of his house	22-Dec	Taken Down. Again 2-14 after Brians Letter	
6) Town Hall	Re Stripe Fire lanes & Handicap		Still working	
7) Town Hall	4 new Low Flow ADA Toilets		Estimated cost \$1800- Put on Hold	
8) 130 Meadow Knoll	Tree Roots Breaking up Road		1-2 Tree will make recommendation Put on Hold	
9)135 Hawk Crest	Drainage & Culvert Issue		Working with GROC for Bid	
10) West Carruth	Drainage & Culvert Issue		Working with GROC & and All out Concrete for Bids	
11) Misc. Intersections & Kings RD	Back fill low spots by roads-ongoing		Free dirt from Braums-Ongoing	
12) Town Hall	Changed all 6 air furnace filters	23-Dec	Completed	
13) Town Hall	Drinking Fountain	4-Jan	Clean & Service drinking fountain	
14) Town Hall	Need New Truck Tires		Replaced all 4 Tires	
15) Town Hall	Change light fixture, Replace Fan	14-Jan	Garrison Electric Completed 1-14	
16) Misc. Locations	Slurry Seal		Ongoing	
17) Britian Road Repair	Bricks have sunk		Best Bid is All Out Concrete	
18) Carruth Estates	Stray dogs	26-Jan	Turned over to Kerry	
19) Meadow Lake CT	Road Patch	12-Jan	Complete	
20) Truck Registration		25-Jan	Complete	
21) Fix Lock on back door	Door & Hardware needs to be replaced	26-Jan	Old Town Locksmith rebuilt the lack & Fixed Back Door	
22) Simmons & King	Back fill low spots at corner	24-Jan		
23) Carruth	Stray dogs	24-Jan	Turned over to Kerry	
24) 165 Cross Timbers	Illegal Signage	26-Jan	Spoke to Homeowner & Had the signs removed	
25)D.O. DR, Carruth, Britain & Hawk Crest	Drainage & Culverts		All Out Concrete, GROC Concrete & DO Concrete- Bids	
26)Town Hall	Duct work, Halo System, Move Thermostat		Performance Air 214-632-6466 Getting Bid	
27)Town Hall	Build Deck in Concession Building Attic	22-Feb	Free wood from The Vickery	
28)Town Hall	Paint part of back wall mens Bathroom	26-Jan	Complete	
29) Town Hall & City	Spread sand on icy roads & Town Hall		2-23 & 2-2	
30) Simmons & 407 by Water Tower	Fill deep ruts roadside	18-Feb	Free dirt from Waketon project	
31) Fixed Drinking	Fixed Drinking Fountain	22-Feb		



Town of Double Oak
 320 Waketon Road
 Double Oak, Texas 75077
 Phone 972-539-9464
 Fax 972-539-9613

RECEIVED FEB 03 2022

✓

APPLICATION FOR BOARDS/COMMISSIONS

As an applicant for a Board, Commission or Committee, your name, address and telephone number will be available to the press and the public if you elect to disclose this information. All other information will remain confidential.

NAME: Dan Mccormick

ADDRESS: 190 Cedarcrest Ln.

CONTACT PHONE: [REDACTED]

EMAIL: [REDACTED]

OCCUPATION: *(If retired, please indicate former occupation or profession)*
Consultant ofr Oil and Gas companies, Pipleine construction and optimization. Contract negotiation.

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES:
Society of Petroleum Engineers, North Texas Gas Processors Association

LIST QUALIFICATIONS YOU FEEL MAKE YOU A GOOD CANDIDATE FOR THIS POSITION AND INCLUDE PREVIOUS VOLUNTEER POSITIONS:
35 year resident of Double Oak.

REFERENCES:
Dale Smith - Double Oak resident
Larry Story - Double Oak resident
Dave Boughton - Double Oak resident

BOARDS/COMMISSIONS/COMMITTEES OF INTEREST: (Check Interest)

Board of Adjustments

Planning and Zoning

SEND COMPLETED FORM TO:

BY MAIL: ATTN: TOWN SECRETARY
 TOWN OF DOUBLE OAK
 320 WAKETON ROAD
 DOUBLE OAK, TEXAS 75077

BY FAX: (972) 539-9613

BY E-MAIL: eileen.kennedy@doubleoak.texas.gov
lynn.jones@doubleoak.texas.gov



DATE: 13 FEB 2022

TOWN OF DOUBLE OAK
320 WAKETON ROAD
DOUBLE OAK, TEXAS 75077
(972) 539-9464

RECEIVED
FEB 14 2022
BY: _____

APPLICATION FOR BOARDS/COMMISSIONS

As an applicant for a Board, Commission or Committee, your name, address and telephone number will be available to the press and the public if you elect to disclose this information. All other information will remain confidential.

NAME: EDWARD MEHLHAF

ADDRESS: 201 COLONIAL CT

CONTACT PHONE: [REDACTED] EMAIL: [REDACTED]

OCCUPATION: (If retired, please indicate former occupation or profession)

RETIRED - AIRLINE CAPTAIN, AMERICAN AIRLINES

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES: _____

MEMBER DENTON COUNTY MEDICAL RESERVE CORP

VIETNAM VETERANS OF AMERICA HONOR GUARD, VFW, AMERICAN LEGION

LIST QUALIFICATIONS YOU FEEL MAKE YOU A GOOD CANDIDATE FOR THIS POSITION AND INCLUDE PREVIOUS VOLUNTEER POSITIONS:

I HAVE BEEN A RESIDENT SINCE 1996 AND HAVE SEEN THE AREA GROW, SOMETIMES NOT IN THE INTEREST OF DOUBLE OAK. I WANT TO ENSURE WE KEEP OUR SMALL TOWN ATMOSPHERE. I VOLUNTEER AT THE DENTON CO VACCINATION CLINICS. IN THE PAST I WORKED WITH THE DENTON CO VETERANS COALITION

REFERENCES: MICKEY DOUGLASS, R. L. DUNAWAY, BONNIE

SCHOERADE

BOARDS/COMMISSIONS/COMMITTEES OF INTEREST:

(1) P&Z

(2) BOARD OF ADJUSTMENT

MAIL COMPLETED FORM TO: TOWN OF DOUBLE OAK
TOWN SECRETARY
320 WAKETON ROAD
DOUBLE OAK, TEXAS 75077

OR FAX / E-MAIL TO: FAX (972) 539-9613
EMAIL: town_secretary@double-oak.com