



DOUBLE OAK

Town of Double Oak
Town Council –Public Meeting
Double Oak Town Hall
320 Waketon Road, Double Oak
TX 75077
Monday, April 15, 2024
7:00 p.m.

OUT OF RESPECT FOR ALL THOSE IN ATTENDANCE, PLEASE REFRAIN FROM TALKING TO OTHER MEMBERS OF THE AUDIENCE DURING THE MEETING AND SILENCE CELL PHONES.

- I. Opening:**
- Call to Order
 - Roll Call
 - Invocation
 - Pledge of Allegiance – American Flag
 - Pledge of Allegiance – Texas Flag

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

II. Citizen Comments-Non-Agenda Subjects

- III. Consent Agenda** - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of April 1, 2024. *
2. Consideration, and action on a proclamation recognizing April as Sexual Assault Awareness Month.

IV. Mayor, Council Members, and Staff reports:

3. Mayor and Council
4. Public Works - Code Enforcement – Animal Control
5. Administration
6. Public Safety
7. Roads Committee
8. Drainage Committee

V. New business agenda (consideration and action):

9. Discussion, consideration, and action on accepting the Letter of Retirement from Town Secretary Eileen Kennedy.

Presentation: Mayor Patrick Johnson
Town Secretary Eileen Kennedy

10. Discussion, consideration, and action for approval of the Town Secretary's Separation Agreement.

Presentation: Mayor Patrick Johnson

11. Discussion, consideration, and action to approve an ordinance amending the Code of Ordinances to create the office of Town Administrator.

Presentation: Mayor Patrick Johnson

12. Discussion Update on the progress of the 50th Birthday Committee progress

Presentation: Deputy Mayor Pro Tem Pat Wellen or
Other committee members

13. Discussion and consideration on the current status of SLFRF funds, (if necessary) approval of past expenditures and obligated expenditures through December 31, 2024, per the governance rules of Type A General Law cities.

Presentation: Town Council
Staff

14. Discussion, consideration, and action on nomination for the Denco Area 9-1-1 District Board of Managers.

Presentation: Mayor Patrick Johnson

15. Discussion, consideration, and action on bids from NTSeptic, Jareh Backhoe, and T&L Septic for a new septic system at Double Oak Town Hall / Fire Department.

Presentation: Public Services Coordinator Randall Anglin

VI. Old business agenda (consideration and action):

16. Discussion, consideration, and action on Censure of Councilperson Jean Hillyer for her interference with the Double Oak EMS contract negotiations.

Presentation: Mike Gwartney

17. Council - staff announcements and comments:

- The Cross Timbers Gazette will host a Public Forum for all candidates on Thursday, April 18th, 2024, at the Double Oak Council Chambers. The forum will start at 7 pm, with a meet-and-greet with the candidates at 6 pm.

- Early voting for the May 4, 2024, General Election will begin April 22, 2024, through April 30, 2024. Town Hall will be an early voting site.
- Saturday, May 4, 2024, is the General Election for Double Oak. Filing started on January 17, 2024, and ended on February 16, 2024, at 5:00pm.

Terms expiring are:

2-Year Term:

- Council Member - Jean Hillyer (Incumbent)

1-Year Term:

- Council Member - Mark Dieterich (Incumbent)
- Council Member - Khourschid Favero Dr. "K" (Incumbent)

13. Adjournment

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into a closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney or on any other item covered under the code, on any agenda item listed herein.

The Town of Double Oak reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

I certify that the above notice of meeting was posted by Friday, April 12, 2024, by 5:00 p.m. on:

- 1) The bulletin board located to the right of the front door at Town Hall, 320 Waketon Road, Double Oak, Texas.
- 2) On the Town's website (<https://www.doubleoak.texas.gov>)



Town Secretary

PUBLIC PARTICIPATION If you wish to address the Council, please sign the "CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL" sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972.539.9464, fax 972.539.9613 or email to eileen.kennedy@doubleoak.texas.gov for additional information.

UNAPPROVED-NOT FOR PUBLICATION

**STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK**

The Double Oak Town Council met in regular session at 7:00 p.m. Monday, April 1, 2024, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Gwartney	Mayor Pro Tem
Pat Wellen	Deputy Mayor Pro Tem
Jean Hillyer	Council Member
Mark Dieterich	Council Member
Khourschid Favero	Council Member

Mayor Patrick Johnson was absent. Also in attendance were Town Secretary Eileen Kennedy and Police Chief Ruben Rivas.

- I. Opening:** Call to Order
Roll Call Invocation
Pledge of Allegiance - American Flag
Pledge of Allegiance -Texas Flag

II. Citizen Comments Non-Agenda Subjects

- Phyllis Meyerson, 133 East View Ct, gave a report from the Board of Adjustments
- Billie Garrett, 103 W. Carruth, thanked all that helped with the Pancake Breakfast and Egg Hunt on March 23.

- III. Consent Agenda** - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of March 18, 2024.
2. Consideration and action on 50th Birthday party expenses under \$2,000: Sign Central event signs and Face Painting from Hello Party Rentals.

Motion Hillyer, seconded by Wellen to approve the minutes of March 18, 2024, as corrected.

AYE: Hillyer, Wellen, Favero, Gwartney, Dieterich
NAY: None
ABSTAIN: None

Motion passed 5-0-0

Motion Dieterich, seconded by Wellen to approve the 50th Birthday party expenses under \$2,000: Sign Central event signs and Face Painting from Hello Party Rentals.

AYE: Gwartney, Dieterich, Wellen, Favero
NAY: Hillyer
ABSTAIN: None

Motion carried 4-1-0

IV. Mayor, Council Members, and Staff reports:

- 3. Mayor and Council
- 4. Public Works - Code Enforcement – Animal Control
- 5. Administration
- 6. Public Safety
- 7. Roads Committee
- 8. Drainage Committee.

V. New business agenda (consideration and action):

- 9. Discussion, consideration, and action on the Kings Road/Drainage survey to be distributed through the next Friday update, town website, town hall, and directly to those living on Kings road.

Motion Wellen, seconded by Favero to move forward with the survey to be distributed through the next Friday update , town website, town hall, and directly to those living on Kings road.

AYE: Favero, Dieterich, Wellen, Gwartney, Hillyer
NAY: None
ABSTAIN: None

Motion passes 5-0-0

- 10. Discussion, consideration, and action on the 50th Birthday party signs now so that residents that are not on the email blast or do not watch the city council meetings will know about the party and the dates of the events.

Motion Dieterich, seconded by Favero to allow setting the 50th Birthday party signs up from March 30, 2024, to May 19, 2024.

AYE: Dieterich, Hillyer, Wellen, Gwartney, Favero
NAY: None
ABSTAIN: None

11. Discussion, consideration, and action on Halff's Engineering Cost & Evaluation for the 2024 Mill and Overlay.

Motion Hillyer, seconded by Wellen to approve Halff's Engineering Cost & Evaluation for the 2024 Mill and Overlay in an amount not to exceed \$69,000.

AYE: Hillyer, Dieterich, Gwartney, Favero, Wellen
NAY: None
ABSTAIN: None

Motion carried 5-0-0

VI. Old business agenda (consideration and action):

12. Council - staff announcements and comments:

- The Cross Timbers Gazette will host a Public Forum for all candidates on Thursday, April 18th, 2024, at the Double Oak Council Chambers. The forum will start at 7 pm, with a meet-and-greet with the candidates at 6 pm.
- Scott Trepinski will celebrate his 3-year anniversary with the Double Oak Police Department on April 21, 2024.
- Early voting for the May 4, 2024, General Election will begin April 22, 2024, through April 30, 2024. Town Hall will be an early voting site.
- Saturday, May 4, 2024, is the General Election for Double Oak. Filing started on January 17, 2024, and ended on February 16, 2024, at 5:00pm.

Terms expiring are:

2-Year Term:

- Council Member - Jean Hillyer (Incumbent)

1-Year Term:

- Council Member - Mark Dieterich (Incumbent)
- Council Member - Khourschid Favero Dr. "K" (Incumbent)

13. Adjournment

With no further business to come before the Council the meeting was adjourned at 7:42 p.m.

Approved:

Mike Gwartney, Mayor Pro Tem

Attest:

Eileen Kennedy, Town Secretary



*a copy is attached and made a part of these minutes

PROCLAMATION

Town of Double Oak

SEXUAL ASSAULT AWARENESS MONTH

Whereas sexual harassment, abuse, and assault are widespread problems. In the United States alone, nearly one in five women and one in 33 men have been raped at some time in their lives, and one in four girls and one in 6 boys is sexually abused by their 18th birthday. In fact, an American is sexually assaulted every 68 seconds.³

Whereas sexual assault affects every adult, teen, and child in Denton County either as a victim/survivor of sexual assault or as a family member, significant other, friend, neighbor, or co-worker; and,

Whereas few survivors of sexual violence seek help immediately after victimization due to shame or fear of not being believed. In order to end sexual assault, we must alleviate these fears. We must begin by believing; and,

Whereas, Denton County Friends of the Family staff and volunteers provide comprehensive and compassionate services to those impacted by sexual assault, including a Survivor Advocate Team responding 24/7 to local hospitals and law enforcement agencies to support victims of sexual assault; and,

Whereas April 2024 marks the twenty-second anniversary of Sexual Assault Awareness Month during which Denton County Friends of the Family will be intensifying efforts to promote public understanding of sexual assault, publicizing their services, emphasizing the need for increased community support for their agency, and to increase awareness of needs of survivors;

Now, Therefore, On behalf of the Double Oak City Council, we do hereby proclaim the month of April 2024, as:

“SEXUAL ASSAULT AWARENESS MONTH”

in Town of Double Oak and encourage all citizens to learn more about the effects of sexual assault and how to support survivors.

Proclaimed this the 15 day of April 2024.

Town of Double Oak

THE STATE OF TEXAS COUNTY OF DENTON

JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES

This CONTRACT for election services is made by and between the Denton County Elections Administrator and the following political subdivisions, herein referred to as “participating authority or participating authorities” located entirely or partially inside the boundaries of Denton County:

Participating Authorities:

ARGYLE ISD	FRISCO ISD
BELMONT FWSD#1	FRISCO WEST WCID
CARROLLTON	FORT WORTH
CARROLLTON-FARMERS BRANCH ISD	JUSTIN
CELINA	KRUGERVILLE
CELINA ISD	KRUM
COPPELL	LAKE CITIES MUA
CORINTH	LAKE DALLAS
DALLAS	LAKE DALLAS ISD
DCFWSO 11A	LEWISVILLE
DCFWSO 11B	LEWISVILLE ISD
DCFWSO 11C	LITTLE ELM
DCFWSO 6	NORTHLAKE
DCFWSO 8A	NORTHWEST ISD
DCFWSO 8B	PILOT POINT
DENTON	PILOT POINT ISD
DENTON CAD	PROSPER ISD
DENTON ISD	PROVIDENCE VILLAGE
DOUBLE OAK	ROANOKE
ELM RIDGE WCID	SANGER
FLOWER MOUND	TRADITION MUD 1
FRISCO	TROPHY CLUB

This contract is made pursuant to Texas Election Code Sections 31.092 and 271.002 and Texas Education Code Section 11.0581 for a joint May 4, 2024 election to be administered by Frank Phillips, Denton County Elections Administrator, hereinafter referred to as “Elections Administrator.”

RECITALS

Each participating authority listed above plans to hold a General or Special Election on May 4, 2024. Denton County plans to hold county-wide voting for this General Election.

The County owns the Hart InterCivic Verity Voting System, which has been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended, and is

compliant with the accessibility requirements for persons with disabilities set forth by Texas Election Code Section 61.012. The contracting political subdivisions (participating authorities) desire to use the County's voting system and to compensate the County for such use and to share in certain other expenses connected with joint elections, in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code, as amended.

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to all parties, IT IS AGREED as follows:

I. ADMINISTRATION

The participating authorities agree to hold a "Joint Election" with Denton County and each other in accordance with Chapter 271 of the Texas Election Code and this agreement. The Elections Administrator shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this agreement. Each participating authority agrees to pay the Elections Administrator for equipment, supplies, services, and administrative costs as provided in this agreement. The Elections Administrator shall serve as the administrator for the Joint Election; however, each participating authority shall remain responsible for the decisions and actions of its officers necessary for the lawful conduct of its election. The Elections Administrator shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of each participating authority as necessary.

It is understood that other political subdivisions may wish to participate in the use of the County's Verity voting system and polling places, and it is agreed that the Elections Administrator may enter into other contracts for election services for those purposes, on terms and conditions generally similar to those set forth in this contract. In such cases, costs shall be pro-rated among the participants according to Section XI of this contract.

II. LEGAL DOCUMENTS

Each participating authority shall be responsible for the preparation, adoption, and publication of all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code and/or the participating authority's governing body, charter, or ordinances, except that the Elections Administrator shall be responsible for the preparation and publication of all voting equipment testing notices that are required by the Texas Election Code. Election orders should include language that would not necessitate amending the order if any of the Early Voting and/or Election Day polling places change.

Preparation of the necessary materials for notices and the official ballot shall be the responsibility of each participating authority, including translation to languages other than English. Each participating authority shall provide a copy of their respective election orders and notices to the Elections Administrator.

III. VOTING LOCATIONS

The Elections Administrator shall select and arrange for the use of and payment for all Early Voting and Election Day voting locations. Voting locations will be, whenever possible, the usual voting location for each election precinct in elections conducted by each participating authority and shall be compliant with the accessibility requirements established by Election Code Section 43.034 and the Americans with Disabilities Act (ADA). The proposed voting locations are listed in Exhibit A of this agreement. In the event a voting location is not available or appropriate, the Elections Administrator will arrange for use of an alternate location. The Elections Administrator shall notify the participating authorities of any changes from the locations listed in Exhibit A.

IV. ELECTION JUDGES, CLERKS, AND OTHER ELECTION PERSONNEL

Denton County shall be responsible for the appointment of the presiding judge and alternate judge for each polling location. The Elections Administrator shall make emergency appointments of election officials if necessary.

Upon request by the Elections Administrator, each participating authority agrees to assist in recruiting bilingual polling place officials (fluent in both English and Spanish). In compliance with the Federal Voting Rights Act of 1965, as amended, each polling place containing more than 5% Hispanic population as determined by the 2020 Census shall have one or more election officials who are fluent in both the English and Spanish languages. If a presiding judge is not bilingual, and is unable to appoint a bilingual clerk, the Elections Administrator may recommend a bilingual worker for the polling place. If the Elections Administrator is unable to recommend or recruit a bilingual worker, the participating authority or authorities served by that polling place shall be responsible for recruiting a bilingual worker for translation services at that polling place.

The Elections Administrator shall notify all election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to insure that all election judges appointed for the Joint Election are eligible to serve.

The Elections Administrator shall arrange for the training and compensation of all election judges and clerks. The Election judges and clerks who attend in-person voting equipment training and/or procedures training, shall be compensated at a flat rate of \$78. Election judges and clerks that elect to complete online training shall be compensated at a rate of a flat \$50. In the event that an Election judge or clerk completes both in-person and online training, they shall be compensated for the training resulting in the highest pay and will not be compensated for both trainings.

The Elections Administrator shall arrange for the date, time, and place for presiding election judges to pick up their election supplies. Each presiding election judge will be sent a letter from the Elections Administrator notifying them of their appointment, the dates/times and locations of training and distribution of election supplies, and the number of election clerks that the presiding judge may appoint.

Each election judge and clerk will receive compensation at the hourly rate established by Denton County pursuant to Texas Election Code Section 32.091 and overtime after 40 hours worked per

week, if applicable. The election judge, or their designee, will receive an additional sum of \$25.00 for picking up the election supplies and equipment prior to Election Day and for returning the supplies and equipment to the central counting station after the polls close. Likewise, the Presiding Judge in Early Voting, or their designee, will receive an additional sum of \$25.00 for picking up the election supplies prior to the first day of Early Voting and for returning the supplies and equipment to the Elections Department after Early Voting has ended.

The compensation rates established by Denton County are:

Early Voting – Presiding Judge (\$15/hour), Alternate Judge (\$14/ hour), Clerk (\$13/ hour)

Election Day – Presiding Judge (\$15/hour), Alternate Judge (\$14/ hour), Clerk (\$13/ hour)

The Elections Administrator may employ other personnel necessary for the proper administration of the election, as well as, pre and post-election administration. In such cases, costs shall be pro-rated among participants of this contract. Personnel working in support of full-time staff will be expensed on a pro-rated basis and include a time period of one week prior to the election, during the election, and one week post-election. Personnel working in support of the Early Voting Ballot Board and/or central counting station on election night will be compensated at the hourly rate set by Denton County in accordance with Election Code Sections 87.005, 127.004, and 127.006.

If elections staff is required outside of the hours of the office's normal scope of business, the entity(ies) responsible for the hours will be billed for those hours. The Elections Administrator will determine when those hours are necessary, the number of staff and whom are necessary, along with to whom the hours are to be billed. Cost for these hours will be billed at a rate of 1.5 times the staff's hourly rate (See Sections XV #9). The Election Administrator has the right to waive these costs as they see fit.

V. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The Elections Administrator shall arrange for delivery of all election supplies and voting equipment including, but not limited to, the County's Verity voting system and equipment, official ballot paper, sample ballots, voter registration lists, and all forms, signs, maps and other materials used by the election judges at the voting locations. The Elections Administrator shall ensure availability of tables and chairs at each polling place and shall procure rented tables and chairs for those polling places that do not have tables and/or chairs. Any additional required materials (required by the Texas Election Code) must be provided by the participating authority, and delivered to the Elections Office thirty-three (33) calendar days (April 1, 2024) prior to Election Day. If this deadline is not met, the material must be delivered by the participating authority, to all Early Voting and Election Day locations affected, prior to voting commencing. The Elections Administrator shall be responsible for conducting all required testing of the voting equipment, as required by Chapters 127 and 129 of the Texas Election Code.

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating authorities shall share a mutual ballot in those precincts where

jurisdictions overlap. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap. The Elections Administrator shall provide the necessary voter registration information, maps, instructions, and other information needed to enable the election judges in the voting locations that have more than one ballot style to conduct a proper election.

Each participating authority shall furnish the Elections Administrator a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which the authority's ballot is to be printed). **Said list must be provided to the Elections Office within three (3) business days following the last day to file for a place on the ballot** or after the election is ordered, whichever is later. The list of candidates and/or propositions must be completed on the ballot language form provided by the Elections Administrator, the information will preferably be in sentence case format, and must contain candidate contact information for the purposes of verifying the pronunciation of each candidate's name. Each participating authority shall be responsible for proofreading and approving the ballot insofar as it pertains to that authority's candidates and/or propositions. Each participating authority shall be responsible for proofing and approving the audio recording of the ballot insofar as it pertains to that authority's candidates and/or propositions. **The approval must be finalized with the Elections Office within five (5) calendar days of the receipt of the proofs, or the provided proofs shall be considered approved.**

The joint election ballots shall list the County's election first. The joint election ballots that contain ballot content for more than one joint participant because of overlapping territory shall be arranged with the Central Appraisal District, then the appropriate school district ballot content appearing on the ballot, followed by the appropriate city ballot content, and followed by the appropriate water district or special district ballot content.

Early Voting by personal appearance and on Election Day shall be conducted exclusively on Denton County's Verity voting system including provisional ballots.

The Elections Administrator shall be responsible for the preparation, testing, and delivery of the voting equipment for the election as required by the Election Code.

The Elections Administrator shall conduct criminal background checks on the relevant employees upon hiring as required by Election Code 129.051(g).

VI. EARLY VOTING

The participating authorities agree to conduct joint early voting and to appoint the Election Administrator as the Early Voting Clerk in accordance with Sections 31.097 and 271.006 of the Texas Election Code. Each participating authority agrees to appoint the Elections Administrator's permanent county employees as deputy early voting clerks. The participating authorities further agree that the Elections Administrator may appoint other deputy early voting clerks to assist in the conduct of early voting as necessary, and that these additional deputy early voting clerks shall be compensated at an hourly rate set by Denton County pursuant to Section 83.052 of the Texas Election Code. Deputy early voting clerks who are permanent employees of

the Denton County Elections Administrator or any participating authorities shall serve in that capacity without additional compensation.

Exhibit A of this document includes locations, dates, and times that voting will be held for Early Voting by personal appearance. Any qualified voter of the Joint Election may vote early by personal appearance at any one of the joint early voting locations. All requests for temporary branch polling places will be considered and determined based on the availability of facility and if it is within the Election Code parameters. All costs for temporary locations including coverage by Election Administration staff will be borne by the requesting authority. The Elections Administrator will determine when those hours are necessary, the number of staff and who are necessary, along with to whom the hours are to be billed. Cost for these hours will be billed at a rate of 1.5 times the staff's hourly rate (See Sections XV #10). The Election Administrator has the right to waive these costs as they see fit.

The standard dates and hours for the May 4, 2024 election will be as follows:

Monday, April 22, 2024 through Saturday, April 27, 2024; 8am – 5pm
Sunday, April 28, 2024; 11am-5pm
Monday, April 29, 2024 through Tuesday, April 30, 2024; 7am-7pm

As Early Voting Clerk, the Elections Administrator shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. Any requests for early voting ballots to be voted by mail received by the participating authorities shall be forwarded immediately by fax or courier to the Elections Administrator for processing. The address of the Early Voting Clerk is as follows:

Frank Phillips, Early Voting Clerk
Denton County Elections
PO Box 1720
Denton, TX 76202
Email: elections@dentoncounty.gov

Any requests for early voting ballots to be voted by mail, and the subsequent actual voted ballots that are sent by a contract carrier (ie. UPS, FedEx, etc.) shall be delivered to the Early Voting Clerk at the Denton County Elections Department physical address as follows:

Frank Phillips, Early Voting Clerk
Denton County Elections
701 Kimberly Drive, Suite A100
Denton, TX 76208
Email: elections@dentoncounty.gov

The Elections Administrator shall post on the county website, the participating authority's Early Voting Roster on a daily basis. In accordance with Section 87.121 of the Election Code, the daily roster showing the previous day's early voting activity will be posted no later than 11:00 am each business day.

VII. EARLY VOTING BALLOT BOARD

Denton County shall appoint the Presiding Judge of an Early Voting Ballot Board (EVBB) to process early voting results from the Joint Election. The Presiding Judge, with the assistance of the Elections Administrator, shall appoint an Alternate Judge and one or more additional members to constitute the EVBB. The Elections Administrator shall determine the number of EVBB members required to efficiently process the early voting ballots.

VIII. CENTRAL COUNTING STATION AND ELECTION RETURNS

The Elections Administrator shall be responsible for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and of this agreement.

The participating authorities hereby, in accordance with Section 127.002, 127.003, and 127.005 of the Texas Election Code, appoint the following central counting station officials:

Counting Station Manager: Brandy Grimes, Deputy Elections Administrator
Tabulation Supervisor: Jason Slonaker, Technology Resources Coordinator
Presiding Judge: Early Voting Ballot Board Judge
Alternate Judge: Early Voting Ballot Board Alternate Judge

The counting station manager or their representative shall deliver timely cumulative reports of the election results as precincts report to the central counting station and are tabulated by posting on the Election Administrator's Election Night Results website. The manager shall be responsible for releasing unofficial cumulative totals and precinct returns from the election to the joint participants, candidates, press, and general public by distribution of hard copies at the central counting station (if requested) and by posting to the Election Administrator's Election Night Results website. To ensure the accuracy of reported election returns, results printed on the reports produced by Denton County's voting equipment will not be released to the participating authorities at the remote collection locations or from individual polling locations.

The Elections Administrator will prepare the unofficial canvass reports after all precincts have been counted and will deliver a copy of the unofficial canvass to each participating authority as soon as possible after all returns have been tabulated. The Elections Administrator will include the tabulation and precinct-by-precinct results that are required by Texas Election Code Section 67.004 for the participating authorities to conduct their respective canvasses. Each participating authority shall be responsible for the official canvass of its respective election(s), and shall notify the Elections Administrator, or their designee, of the date of the canvass, no later than three days after Election Day.

The Elections Administrator shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating authority and the Secretary of State's Office.

IX. PARTICIPATING AUTHORITIES WITH TERRITORY OUTSIDE DENTON COUNTY

Each participating authority with territory containing population outside of Denton County agrees that they Elections Administrator shall administer only the Denton County portion of those elections. On a case-by-case basis, the Elections Administrator may consider administering an entities election for portions outside of Denton County.

X. RUNOFF ELECTIONS

Each participating authority shall have the option of extending the terms of this agreement through its runoff election, if applicable. In the event of such runoff election, the terms of this agreement shall automatically extend unless the participating authority notifies the Elections Administrator in writing within three (3) business days of the original election.

Each participating authority shall reserve the right to reduce the number of early voting locations and/or Election Day voting locations in a runoff election.

Each participating authority eligible to hold runoff elections agrees that the date of the runoff election, if necessary, shall be determined by the Secretary of State, with early voting being held in accordance with the Election Code.

XI. ELECTION EXPENSES AND ALLOCATION OF COSTS

The participating authorities agree to share the costs of administering the Joint Election.

Allocation of general expenses, which are not directly attributable to an individual polling location, will be expensed by each participating authority's percentage of registered voters of the total registered voters of all participating authorities.

Expenses for Early Voting by personal appearance shall be allocated based upon the actual costs associated with each early voting location. Each participating authority shall be responsible for an equal portion of the actual costs associated with the early voting locations within their jurisdiction. Participating authorities that do not have a polling location within their jurisdiction shall pay an equal portion of the nearest polling location. If an entity requests an Early Voting location outside of their jurisdiction and the request is granted, the participating authority shall be responsible for an equal portion of the actual cost associated with the early voting location requested.

Election Day location expenses will be allocated based on each participating authority's percentage of registered voters assigned to each polling place.

In the event that participating authorities with overlapping boundaries cannot make an agreement on Early Voting and/or Election Day locations, the requesting participating authority agrees to bear the entire expense of the location.

Each participating authority requesting additional hours, outside of the standard hours, for a location or locations, agree to split the cost of the additional open hours equally amongst the requesting participating authorities.

Costs for Early Voting by mail, in-person ballots, provisional ballots, and Poll Pad paper shall be allocated according to the actual number of ballots issued to each participating authority's voters and the cost shared equally amongst participating authorities of each ballot style.

Each participating authority agrees to pay the Elections Administrator an administrative fee equal to ten percent (10%) of its total billable costs in accordance with Section 31.100(d) of the Texas Election Code.

The Denton County Elections Administrator shall deposit all funds payable under this contract into the appropriate fund(s) within the county treasury in accordance with Election Code Section 31.100.

The Denton County Elections Administrator reserves the right to adjust the above formulas in agreement with an individual jurisdiction if the above formula results in a cost allocation that is inequitable.

If any participating authority makes a special request for extra Temporary Branch Early Voting by Personal Appearance locations as provided by the Texas Election Code, that entity agrees to pay the entire cost for that request.

Participating authorities having the majority of their voters in another county, and fewer than 500 registered voters in Denton County, and that do not have an Election Day polling place or early voting location within their Denton County territory shall pay a flat fee of \$750 for election expenses.

Election expenses, including but not limited to, overtime charges for Election Office staff, and any unforeseen expenses needed to conduct the election, will be borne by the participating authority or authorities, affected.

The fee for programming each participating authority's election will be based on the number of races within their election. The fee schedule is as follows:

Programming Fees	
# of Races	DCEA fee
1-5	\$750.00
6-10	\$1,265.00
11-20	\$1,650.00
21-40	\$2,090.00
41-75	\$2,640.00
76-100	\$3,135.00

XII. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION

Any participating authority may withdraw from this agreement and the Joint Election should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code. The withdrawing authority is fully liable for any expenses incurred by the Denton County Elections Administrator on behalf of the authority plus an administrative fee of ten percent (10%) of such expenses. Any monies deposited with the Elections Administrator by the withdrawing authority shall be refunded, minus the aforementioned expenses and administrative fees, if applicable.

It is agreed that any of the joint election early voting locations that are not within the boundaries of one or more of the remaining participating authorities, with the exception of the early voting location at the Denton County Elections Building, may be dropped from the joint election unless one or more of the remaining participating authorities agreed to fully fund such location(s). In the event that any early voting location is eliminated under this section, an addendum to the contract shall be provided to the remaining participants within five days after notification of all intents to withdraw have been received by the Elections Administrator.

XIII. RECORDS OF THE ELECTION

The Elections Administrator is hereby appointed general custodian of the voted ballots and all records of the Joint Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each participating authority as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the Elections Administrator or at an alternate facility used for storage of county records. The Elections Administrator shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the Elections Administrator shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each participating authority to bring to the attention of the Elections Administrator any notice of pending election contest, investigation, litigation or open records request which may be filed with the appropriate participating authority.

XIV. RECOUNTS

A recount may be obtained as provided by Title 13 of the Texas Election Code. By signing this document, the presiding officer of the contracting participating authorities agree that any recount shall take place at the office of the Elections Administrator, and that the Elections Administrator shall serve as Recount Supervisor, and the participating authority's official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

The Elections Administrator agrees to provide advisory services to each participating authority as necessary to conduct a proper recount.

XV. MISCELLANEOUS PROVISIONS

1. It is understood that to the extent space is available, other districts and political subdivisions may wish to participate in the use of the County's election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the participating authorities.
2. The Elections Administrator shall file copies of this document with the Denton County Treasurer and the Denton County Auditor in accordance with Section 31.099 of the Texas Election Code.
3. Nothing in this contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this contract or a violation of the Texas Election Code.
4. This agreement shall be construed under and in accord with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Denton County, Texas.
5. In the event that one of more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
6. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.
7. The waiver by any party of a breach of any provision of this agreement shall not operate as or be construed as a waiver of any subsequent breach.
8. Any amendments of this agreement shall be of no effect unless in writing and signed by all parties hereto.
9. Failure for a participating authority to meet the deadlines as outline in this contract may result in additional charges, including but not limited to, overtime charges, etc.

Elections Staffing Hourly Rate (includes all benefit pay):

Absentee Voting Coordinator	\$46.798
Voter Registration Clerk	\$34.157 - \$37.309
Technology Resources Coordinator	\$48.225

Elections Technician	\$31.655 - \$38.186
Voter Registration Coordinator	\$41.415
Training Coordinator	\$47.168
Election Coordinator	\$38.718

XVI. COST ESTIMATES AND DEPOSIT OF FUNDS

The total estimated obligation for each participating authority under the terms of this agreement is listed below. The exact amount of each participating authority's obligation under the terms of this agreement shall be calculated after the May 4, 2024 election (or runoff election, if applicable). The participating authority's obligation shall be paid to Denton County within 30 days after the receipt of the final invoice from the Denton County Elections Administrator.

The total estimated obligation for each participating authority under the terms of this agreement shall be provided within 45 days after the last deadline for ordering an election:

Entity	Estimate
ARGYLE ISD	\$26,658.42
BELMONT FWSD#1	\$5,434.98
CARROLLTON	\$18,347.28
CARROLLTON-FARMERS BRANCH ISD	\$15,304.47
CELINA	\$4,125.29
CELINA ISD	\$750.00
COPPELL	\$4,462.91
CORINTH	\$7,976.34
DALLAS	\$8,011.78
DCFWSO 11A	\$2,831.36
DCFWSO 11B	\$2,623.88
DCFWSO 11C	\$2,533.62
DCFWSO 6	\$5,502.70
DCFWSO 8A	\$2,630.57
DCFWSO 8B	\$2,637.17
DENTON	\$62,029.40
DENTON CAD	\$316,195.84
DENTON ISD	\$84,437.90
DOUBLE OAK	\$7,381.51
ELM RIDGE WCID	\$5,319.84
FLOWER MOUND	\$23,232.24
FRISCO	\$29,430.45
FRISCO ISD	\$29,002.32
FRISCO WEST WCID	\$4,104.66
FORT WORTH	\$8,263.12
JUSTIN	\$6,599.63

KRUGERVILLE	\$3,150.41
KRUM	\$9,890.53
LAKE CITIES MUA	\$6,680.06
LAKE DALLAS	\$5,310.19
LAKE DALLAS ISD	\$7,527.70
LEWISVILLE	\$18,464.44
LEWISVILLE ISD	\$73,237.76
LITTLE ELM	\$9,039.27
NORTHLAKE	\$6,352.97
NORTHWEST ISD	\$31,238.05
PILOT POINT	\$8,491.36
PILOT POINT ISD	\$7,948.88
PROSPER ISD	\$5,883.36
PROVIDENCE VILLAGE	\$4,175.99
ROANOKE	\$7,556.90
SANGER	\$9,974.34
TRADITION MUD 1	\$750.00
TROPHY CLUB	\$7,730.02

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DENTON COUNTY EARLY VOTING
(VOTACION ADELANTADA DEL CONDADO DE DENTON)

MAY 4, 2024
(4 DE MAYO DE 2024)

JOINT, GENERAL AND SPECIAL ELECTION
(ELECCION CONJUNTAS DE GENERALES Y ESPECIALES)

The main Early Voting polling place is Denton County Elections Administration located at 701 Kimberly Dr., Denton, TX 76208, room A111 (El principal lugar de votación anticipada es la Administración de Elecciones del Condado de Denton ubicada en 701 Kimberly Dr., Denton, TX 76208, sala A111)

EARLY VOTING BY PERSONAL APPEARANCE DAYS AND HOURS
(DÍAS Y HORAS DE VOTACIÓN TEMPRANO POR APARICIÓN PERSONAL)

April (abril) 22 - 27	Monday - Saturday (lunes - sábado)	8:00 a.m. - 5:00 p.m.
April (abril) 28	Sunday (domingo)	11:00 a.m. - 5:00 p.m.
April (abril) 29 - 30	Monday - Tuesday (lunes - martes)	7:00 a.m. - 7:00 p.m.

	Location (Ubicación)	Address (Dirección)	Room (Sito de Votación)	City (Ciudad)	Zip Code (Código Postal)
1	Denton County ESD No. 1 Fire Station 511	511 Gibbons Rd. S.	Training Room	Argyle	76226
2	Bartonville Town Hall	1941 E. Jeter Rd.	Council Room	Bartonville	76226
3	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
4	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Lobby	Carrollton	75007
5	Corinth City Hall	3300 Corinth Pkwy.	Workshop Room	Corinth	76208
6	Steven E. Copeland Government Center	1400 FM 424	Community Room	Cross Roads	76227
7	Timberglen Recreation Center	3810 Timberglen Rd.	Large Room	Dallas	75287
8	Denton Civic Center	321 E. McKinney St.	Community Room	Denton	76201
9	Denton County Elections Administration	701 Kimberly Dr.	A111	Denton	76208
10	Denton Fire Station No. 7	4201 Vintage Blvd.	Community Room	Denton	76226
11	Martin Luther King Jr. Recreation Center	1300 Wilson St.	Meeting Room B	Denton	76205
12	North Branch Library	3020 N. Locust St.	Meeting Room	Denton	76209
13	North Lakes Recreation Center	2001 W. Windsor Dr.	Room A	Denton	76201
14	Robson Ranch Clubhouse	9428 Ed Robson Cir.	Bandera/Medina Room	Denton	76207
15	South Branch Library	3228 Teasley Ln.	Large Meeting Room	Denton	76210
16	Double Oak Town Hall	320 Waketon Rd.	Mayor Richard Cook and Mayor Bill Wilkinson Community Room	Double Oak	75077
17	Denton County Southwest Courthouse	6200 Canyon Falls Dr.	Community Room	Flower Mound	76226
18	Flower Mound Community Activity Center	1200 Gerault Rd.	Chill Zone	Flower Mound	75028
19	Flower Mound Senior Center	2701 W. Windsor Dr.	Armadillo Room	Flower Mound	75028
20	Frisco Fire Station #4	4485 Cotton Gin Rd.	Training Room	Frisco	75034
21	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
22	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
23	Frisco Government Center	5533 FM 423	Community Room	Frisco	75036
24	Highland Village Municipal Complex	1000 Highland Village Rd.	Police Training Room	Highland Village	75077

DENTON COUNTY EARLY VOTING
(VOTACION ADELANTADA DEL CONDADO DE DENTON)

MAY 4, 2024
(4 DE MAYO DE 2024)

JOINT, GENERAL AND SPECIAL ELECTION
(ELECCION CONJUNTAS DE GENERALES Y ESPECIALES)

25	Justin Municipal Complex	415 N. College Ave.	City Council Chambers	Justin	76247
26	Northwest ISD Administration Building	2001 Texan Dr.	Portable 12	Justin	76247
27	Krum ISD Administration Building	1200 Bobcat Blvd.	Boardroom	Krum	76249
28	Frederick P. Herring Recreation Center	191 Civic Cir.	Multipurpose Room	Lewisville	75067
29	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
30	Lake Dallas City Hall	212 Main St.	Community Room	Lake Dallas	75065
31	Little Elm Town Hall	100 W. Eldorado Pkwy.	Council Conference Room	Little Elm	75068
32	Northlake Town Hall	1500 Commons Cir. Ste. 300	Council Chambers	Northlake	76226
33	Pilot Point Senior Center	310 S. Washington St.	Exercise Room	Pilot Point	76258
34	Prosper Fire Station #2	1140 S. Teel Pkwy.	Training Room	Prosper	75078
35	Roanoke Public Library	308 S. Walnut St.	Meeting Room A & B	Roanoke	76262
36	Sanger Community Center	101 Freese Dr.	Meeting Room	Sanger	76266
37	The Colony Annex	6804 Main St.	Annex Building	The Colony	75056
38	Trophy Club MUD No. 1 Building	100 Municipal Dr.	Board Room	Trophy Club	76262

Denton County Elections Website: <https://www.votedenton.gov>

Application for a Ballot by Mail may be downloaded from our website: <https://www.votedenton.gov/early-voting-by-mail-absentee/>
(Solicitud para Boleta por Correo se puede descargar de nuestro sitio web): <https://www.votedenton.gov/early-voting-by-mail-absentee/>

Information by phone: Denton County Elections Administration, 940-349-3200
(Información por teléfono): Administración de Elecciones del Condado de Denton 940-349-3200

Applications for a Ballot by Mail must be submitted between January 1, 2024 and April 23, 2024 by mail, fax or email to:

Note: effective December 1, 2017 - If an Application for Ballot by Mail is submitted by fax or e-mail the original application must also be mailed and received by the Early Voting Clerk no later than the 4th business day after receipt of the faxed or e-mailed copy.

(Solicitudes para una Boleta por Correo pueden ser sometidas entre el 1 de enero de 2024 y 23 de abril de 2024 por correo, fax o por correo electrónico a:

Nota: efectivo el 1 de Diciembre de 2017 - Si una solicitud de boleta por correo se envía por fax o por correo electrónico la solicitud original también debe ser enviada por correo y recibida por el Secretario de votación anticipada no más tarde del cuarto día hábil después de recibir la copia enviada por fax o por correo electrónico.)

Early Voting Clerk (Secretario De Votación Adelantada)
PO Box 1720
Denton, TX 76202
Fax: 940-349-3201
Email: elections@dentoncounty.gov

**GENERAL AND SPECIAL ELECTIONS - ELECTION DAY BY PERSONAL APPEARANCE LOCATIONS
(LUGARES DE VOTACIÓN EN EL DÍA DE ELECCIÓN POR APARICIÓN PERSONAL DEL ELECCIONES GENERALES Y ESPECIALES DEL 2023)**

**May 4, 2024 -- 7:00 am - 7:00 pm
(4 de mayo de 2024 -- 7:00 am - 7:00 pm)**

Precinct (precinto)	Location (lugar)	Address (dirección)	Room (sala de votación)	City (ciudad)	Zip code (código postal)
10 - Cooke	Pilot Point Senior Center	310 S. Washington St.	Room 1	Pilot Point	76258
11 - Cooke	Pilot Point Senior Center	310 S. Washington St.	Room 1	Pilot Point	76258
308 - Grayson	Pilot Point Senior Center	310 S. Washington St.	Room 1	Pilot Point	76258
1000	Sanger Community Center	101 Freese Dr.	Meeting Room	Sanger	76266
1001	Sanger Community Center	101 Freese Dr.	Meeting Room	Sanger	76266
1002	Sanger Community Center	101 Freese Dr.	Meeting Room	Sanger	76266
1003	Sanger Community Center	101 Freese Dr.	Meeting Room	Sanger	76266
1004	Sanger Community Center	101 Freese Dr.	Meeting Room	Sanger	76266
1005	Sanger Community Center	101 Freese Dr.	Meeting Room	Sanger	76266
1006	Sanger Community Center	101 Freese Dr.	Meeting Room	Sanger	76266
1007	North Branch Library	3020 N. Locust St.	Meeting Room	Denton	76209
1008	Pilot Point Senior Center	310 S. Washington St.	Room 1	Pilot Point	76258
1009	Pilot Point Senior Center	310 S. Washington St.	Room 1	Pilot Point	76258
1010	Krugerville City Hall	5097 US377	Council Chambers	Krugerville	76227
1011	Krugerville City Hall	5097 US377	Council Chambers	Krugerville	76227
1012	Krugerville City Hall	5097 US377	Council Chambers	Krugerville	76227
1013	Steven E. Copeland Government Center	1400 FM 424	Community Room	Cross Roads	76227
1014	Union Park Elementary School	7301 Fieldwood Way	Gymnasium	Aubrey	76227
1015	Prosper Fire Station #2	1140 S. Teel Pkwy.	Training Room	Prosper	75078
1016	Prosper Fire Station #2	1140 S. Teel Pkwy.	Training Room	Prosper	75078
1017	Prosper Fire Station #2	1140 S. Teel Pkwy.	Training Room	Prosper	75078
1018	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
1019	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
1020	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
1021	Frisco Fire Station #4	4485 Cotton Gin Rd.	Training Room	Frisco	75034
1022	Frisco Fire Station #4	4485 Cotton Gin Rd.	Training Room	Frisco	75034
1023	Frisco Government Center	5533 FM 423	Community Room	Frisco	75036
1024	Frisco Fire Station #4	4485 Cotton Gin Rd.	Training Room	Frisco	75034
1025	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
1026	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
1027	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
1028	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
1029	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
1030	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
1031	Little Elm Town Hall	100 W. Eldorado Pkwy.	Council Conference Room	Little Elm	75068
1032	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
1033	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
1034	Little Elm Town Hall	100 W. Eldorado Pkwy.	Council Conference Room	Little Elm	75068
1035	Little Elm Town Hall	100 W. Eldorado Pkwy.	Council Conference Room	Little Elm	75068
1036	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033

**GENERAL AND SPECIAL ELECTIONS - ELECTION DAY BY PERSONAL APPEARANCE LOCATIONS
(LUGARES DE VOTACIÓN EN EL DÍA DE ELECCIÓN POR APARICIÓN PERSONAL DEL ELECCIONES GENERALES Y ESPECIALES DEL 2023)**

**May 4, 2024 – 7:00 am – 7:00 pm
(4 de mayo de 2024 – 7:00 am - 7:00 pm)**

Precinct (precinto)	Location (lugar)	Address (dirección)	Room (silo de votación)	City (ciudad)	Zip code (código postal)
1037	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
1038	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
1039	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
1040	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
1041	Little Elm Town Hall	100 W. Eldorado Pkwy.	Council Conference Room	Little Elm	75068
1042	Little Elm Town Hall	100 W. Eldorado Pkwy.	Council Conference Room	Little Elm	75068
1044	Oak Point City Hall	100 Naylor Rd.	Community Room	Oak Point	75068
1045	Oak Point City Hall	100 Naylor Rd.	Community Room	Oak Point	75068
1046	Oak Point City Hall	100 Naylor Rd.	Community Room	Oak Point	75068
1047	Union Park Elementary School	7301 Fieldwood Way	Gymnasium	Aubrey	76227
1048	Union Park Elementary School	7301 Fieldwood Way	Gymnasium	Aubrey	76227
1049	Union Park Elementary School	7301 Fieldwood Way	Gymnasium	Aubrey	76227
1050	Union Park Elementary School	7301 Fieldwood Way	Gymnasium	Aubrey	76227
1051	Union Park Elementary School	7301 Fieldwood Way	Gymnasium	Aubrey	76227
1052	Union Park Elementary School	7301 Fieldwood Way	Gymnasium	Aubrey	76227
1053	Steven E. Copeland Government Center	1400 FM 424	Community Room	Cross Roads	76227
1054	Steven E. Copeland Government Center	1400 FM 424	Community Room	Cross Roads	76227
1055	Steven F. Copeland Government Center	1400 FM 424	Community Room	Cross Roads	76227
1056	North Branch Library	3020 N. Locust St.	Meeting Room	Denton	76209
1057	North Branch Library	3020 N. Locust St.	Meeting Room	Denton	76209
1058	North Lakes Recreation Center	2001 W. Windsor Dr.	Room A	Denton	76207
1059	North Lakes Recreation Center	2001 W. Windsor Dr.	Room A	Denton	76207
1060	North Lakes Recreation Center	2001 W. Windsor Dr.	Room A	Denton	76207
1061	North Branch Library	3020 N. Locust St.	Meeting Room	Denton	76209
1062	North Branch Library	3020 N. Locust St.	Meeting Room	Denton	76209
1063	North Branch Library	3020 N. Locust St.	Meeting Room	Denton	76209
1064	North Branch Library	3020 N. Locust St.	Meeting Room	Denton	76209
1065	Serve Denton	306N. Loop 288 Ste. 100	Conference Room	Denton	76209
1066	Serve Denton	306N. Loop 288 Ste. 100	Conference Room	Denton	76209
1172	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
1224	Union Park Elementary School	7301 Fieldwood Way	Gymnasium	Aubrey	76227
1225	Union Park Elementary School	7301 Fieldwood Way	Gymnasium	Aubrey	76227
2067	Denton ISD Sisk Service Center	230 N. Mayhill Rd.	Assembly Room	Denton	76208
2068	Oak Point City Hall	100 Naylor Rd.	Community Room	Oak Point	75068
2069	Denton ISD Sisk Service Center	230 N. Mayhill Rd.	Assembly Room	Denton	76208
2070	Denton ISD Sisk Service Center	230 N. Mayhill Rd.	Assembly Room	Denton	76208
2071	Corinth City Hall	3300 Corinth Pkwy.	Council Workshop Room	Corinth	76208
2072	Corinth City Hall	3300 Corinth Pkwy.	Council Workshop Room	Corinth	76208
2073	Corinth City Hall	3300 Corinth Pkwy.	Council Workshop Room	Corinth	76208
2074	Corinth City Hall	3300 Corinth Pkwy.	Council Workshop Room	Corinth	76208

**GENERAL AND SPECIAL ELECTIONS - ELECTION DAY BY PERSONAL APPEARANCE LOCATIONS
(LUGARES DE VOTACIÓN EN EL DÍA DE ELECCIÓN POR APARICIÓN PERSONAL DEL ELECCIONES GENERALES Y ESPECIALES DEL 2023)**

**May 4, 2024 – 7:00 am - 7:00 pm
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Precinct (precinto)	Location (lugar)	Address (dirección)	Room (silo de votación)	City (ciudad)	Zip code (código postal)
2075	Little Elm Town Hall	100 W. Eldorado Pkwy.	Council Conference Room	Little Elm	75068
2076	Little Elm Town Hall	100 W. Eldorado Pkwy.	Council Conference Room	Little Elm	75068
2077	Little Elm Town Hall	100 W. Eldorado Pkwy.	Council Conference Room	Little Elm	75068
2078	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
2079	Frisco Government Center	5533 FM 423	Community Room	Frisco	75036
2080	Frisco Government Center	5533 FM 423	Community Room	Frisco	75036
2081	Frisco Fire Station #4	4485 Cotton Gin Rd.	Training Room	Frisco	75034
2082	Frisco Fire Station #4	4485 Cotton Gin Rd.	Training Room	Frisco	75034
2083	Frisco Government Center	5533 FM 423	Community Room	Frisco	75036
2084	The Colony Annex Building	6804 Main St.	Annex Building	The Colony	75056
2085	The Colony Annex Building	6804 Main St.	Annex Building	The Colony	75056
2086	The Colony Annex Building	6804 Main St.	Annex Building	The Colony	75056
2087	The Colony Annex Building	6804 Main St.	Annex Building	The Colony	75056
2088	The Colony Annex Building	6804 Main St.	Annex Building	The Colony	75056
2089	Frisco Government Center	5533 FM 423	Community Room	Frisco	75036
2090	The Colony Annex Building	6804 Main St.	Annex Building	The Colony	75056
2091	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
2092	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
2093	Castle Hills Community Center	2501 Queen Margaret Dr.	Banquet Room	Lewisville	75056
2094	Castle Hills Community Center	2501 Queen Margaret Dr.	Banquet Room	Lewisville	75056
2095	Castle Hills Community Center	2501 Queen Margaret Dr.	Banquet Room	Lewisville	75056
2096	Castle Hills Community Center	2501 Queen Margaret Dr.	Banquet Room	Lewisville	75056
2097	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
2098	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
2099	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
2100	Timberglen Recreation Center	3810 Timberglen Rd.	Large Activity Room	Dallas	75287
2101	Timberglen Recreation Center	3810 Timberglen Rd.	Large Activity Room	Dallas	75287
2102	Timberglen Recreation Center	3810 Timberglen Rd.	Large Activity Room	Dallas	75287
2103	Timberglen Recreation Center	3810 Timberglen Rd.	Large Activity Room	Dallas	75287
2104	Timberglen Recreation Center	3810 Timberglen Rd.	Large Activity Room	Dallas	75287
2105	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
2106	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
2107	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
2108	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Lobby	Carrollton	75007
2109	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Lobby	Carrollton	75007
2110	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Lobby	Carrollton	75007
2111	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Lobby	Carrollton	75007
2112	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Lobby	Carrollton	75007
2113	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Lobby	Carrollton	75007
2114	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Lobby	Carrollton	75007

**GENERAL AND SPECIAL ELECTIONS - ELECTION DAY BY PERSONAL APPEARANCE LOCATIONS
(LUGARES DE VOTACIÓN EN EL DÍA DE ELECCIÓN POR APARICIÓN PERSONAL DEL ELECCIONES GENERALES Y ESPECIALES DEL 2023)**

**May 4, 2024 -- 7:00 am - 7:00 pm
(4 de mayo de 2024 -- 7:00 am - 7:00 pm)**

Precinct (precinto)	Location (lugar)	Address (dirección)	Room (silo de votación)	City (ciudad)	Zip code (código postal)
3115	Castle Hills Community Center	2501 Queen Margaret Dr.	Banquet Room	Lewisville	75056
3116	Castle Hills Community Center	2501 Queen Margaret Dr.	Banquet Room	Lewisville	75056
3117	Castle Hills Community Center	2501 Queen Margaret Dr.	Banquet Room	Lewisville	75056
3118	Castle Hills Community Center	2501 Queen Margaret Dr.	Banquet Room	Lewisville	75056
3119	Castle Hills Community Center	2501 Queen Margaret Dr.	Banquet Room	Lewisville	75056
3120	Frederick P, Herring Recreation Center	191 Civic Cir.	Multipurpose Room	Lewisville	75067
3121	Frederick P, Herring Recreation Center	191 Civic Cir.	Multipurpose Room	Lewisville	75067
3122	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3123	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3124	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3125	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3126	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3127	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3128	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3129	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3130	Frederick P, Herring Recreation Center	191 Civic Cir.	Multipurpose Room	Lewisville	75067
3131	Frederick P, Herring Recreation Center	191 Civic Cir.	Multipurpose Room	Lewisville	75067
3132	Frederick P, Herring Recreation Center	191 Civic Cir.	Multipurpose Room	Lewisville	75067
3133	Frederick P, Herring Recreation Center	191 Civic Cir.	Multipurpose Room	Lewisville	75067
3134	Frederick P, Herring Recreation Center	191 Civic Cir.	Multipurpose Room	Lewisville	75067
3135	Frederick P, Herring Recreation Center	191 Civic Cir.	Multipurpose Room	Lewisville	75067
3136	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3137	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3138	Flower Mound Community Activity Center	1200 Gerault Rd.	Chill Zone	Flower Mound	75028
3139	Flower Mound Community Activity Center	1200 Gerault Rd.	Chill Zone	Flower Mound	75028
3140	Flower Mound Community Activity Center	1200 Gerault Rd.	Chill Zone	Flower Mound	75028
3141	Flower Mound Community Activity Center	1200 Gerault Rd.	Chill Zone	Flower Mound	75028
3142	Denton County Southwest Courthouse	6200 Canyon Falls Dr.	Community Room	Flower Mound	76226
3143	Flower Mound Community Activity Center	1200 Gerault Rd.	Chill Zone	Flower Mound	75028
3144	Flower Mound Community Activity Center	1200 Gerault Rd.	Chill Zone	Flower Mound	75028
3145	Flower Mound Community Activity Center	1200 Gerault Rd.	Chill Zone	Flower Mound	75028
3146	Flower Mound Community Activity Center	1200 Gerault Rd.	Chill Zone	Flower Mound	75028
3147	Flower Mound Community Activity Center	1200 Gerault Rd.	Chill Zone	Flower Mound	75028
3148	Flower Mound Senior Center	2701 W. Windsor Dr.	Armadillo Room	Flower Mound	75028
3149	Flower Mound Senior Center	2701 W. Windsor Dr.	Armadillo Room	Flower Mound	75028
3150	Flower Mound Senior Center	2701 W. Windsor Dr.	Armadillo Room	Flower Mound	75028
3151	Flower Mound Senior Center	2701 W. Windsor Dr.	Armadillo Room	Flower Mound	75028
3152	Highland Village Municipal Complex	1000 Highland Village Rd.	Police Training Room	Highland Village	75077
3153	Highland Village Municipal Complex	1000 Highland Village Rd.	Police Training Room	Highland Village	75077
3154	Highland Village Municipal Complex	1000 Highland Village Rd.	Police Training Room	Highland Village	75077

**GENERAL AND SPECIAL ELECTIONS - ELECTION DAY BY PERSONAL APPEARANCE LOCATIONS
(LUGARES DE VOTACIÓN EN EL DÍA DE ELECCIÓN POR APARICIÓN PERSONAL DEL ELECCIONES GENERALES Y ESPECIALES DEL 2023)**

**May 4, 2024 -- 7:00 am - 7:00 pm
(4 de mayo de 2024 -- 7:00 am - 7:00 pm)**

Precinct (precinto)	Location (lugar)	Address (dirección)	Room (silo de votación)	City (ciudad)	Zip code (código postal)
3155	Highland Village Municipal Complex	1000 Highland Village Rd.	Police Training Room	Highland Village	75077
3156	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
3157	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
3158	Lake Dallas City Hall	212 Main St.	Community Room	Lake Dallas	75065
3159	Lake Dallas City Hall	212 Main St.	Community Room	Lake Dallas	75065
3160	Corinth City Hall	3300 Corinth Pkwy.	Council Workshop Room	Corinth	76208
4043	Martin Luther King Jr. Recreation Center	1300 Wilson St.	Computer Lab/Meeting Room B	Denton	76205
4161	South Branch Library	3228 Teasley Ln.	Program Room	Denton	76210
4162	South Branch Library	3228 Teasley Ln.	Program Room	Denton	76210
4163	Denton ISD Sisk Service Center	230 N. Mayhill Rd.	Assembly Room	Denton	76208
4164	South Branch Library	3228 Teasley Ln.	Program Room	Denton	76210
4165	Martin Luther King Jr. Recreation Center	1300 Wilson St.	Computer Lab/Meeting Room B	Denton	76205
4166	Texas Woman's University	301 Administration Dr.	Hubbard Hall, Room 1200	Denton	76201
4167	Texas Woman's University	301 Administration Dr.	Hubbard Hall, Room 1200	Denton	76201
4168	North Lakes Recreation Center	2001 W. Windsor Dr.	Room A	Denton	76207
4169	North Lakes Recreation Center	2001 W. Windsor Dr.	Room A	Denton	76207
4170	University of North Texas - Gateway Center	801 N. Texas Blvd.	Room 52	Denton	76201
4171	University of North Texas - Gateway Center	801 N. Texas Blvd.	Room 52	Denton	76201
4173	University of North Texas - Gateway Center	801 N. Texas Blvd.	Room 52	Denton	76201
4174	Martin Luther King Jr. Recreation Center	1300 Wilson St.	Computer Lab/Meeting Room B	Denton	76205
4175	Martin Luther King Jr. Recreation Center	1300 Wilson St.	Computer Lab/Meeting Room B	Denton	76205
4176	South Branch Library	3228 Teasley Ln.	Program Room	Denton	76210
4177	Denia Recreation Center	1001 Parvin St.	Room A	Denton	76205
4178	Denia Recreation Center	1001 Parvin St.	Room A	Denton	76205
4179	Denia Recreation Center	1001 Parvin St.	Room A	Denton	76205
4180	South Branch Library	3228 Teasley Ln.	Program Room	Denton	76210
4181	South Branch Library	3228 Teasley Ln.	Program Room	Denton	76210
4182	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
4183	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
4184	Denton Fire Station #7	4201 Vintage Blvd.	Community Room	Argyle	76226
4185	Robson Ranch Clubhouse	9428 Ed Robson Cir.	Medina Room	Denton	76207
4186	Robson Ranch Clubhouse	9428 Ed Robson Cir.	Medina Room	Denton	76207
4187	University of North Texas - Gateway Center	801 N. Texas Blvd.	Room 52	Denton	76201
4188	North Lakes Recreation Center	2001 W. Windsor Dr.	Room A	Denton	76207
4189	North Lakes Recreation Center	2001 W. Windsor Dr.	Room A	Denton	76207
4190	Krum ISD Administration Building	1200 Bobcat Blvd.	Boardroom	Krum	76249
4191	Krum ISD Administration Building	1200 Bobcat Blvd.	Boardroom	Krum	76249
4192	Krum ISD Administration Building	1200 Bobcat Blvd.	Boardroom	Krum	76249
4193	Robson Ranch Clubhouse	9428 Ed Robson Cir.	Medina Room	Denton	76207
4194	Justin Municipal Complex	415 N. College Ave.	City Council Meeting Chambers	Justin	76247

**GENERAL AND SPECIAL ELECTIONS - ELECTION DAY BY PERSONAL APPEARANCE LOCATIONS
(LUGÁRES DE VOTACIÓN EN EL DÍA DE ELECCIÓN POR APARICIÓN PERSONAL DEL ELECCIONES GENERALES Y ESPECIALES DEL 2023)**

**May 4, 2024 -- 7:00 am - 7:00 pm
(4 de mayo de 2024 -- 7:00 am - 7:00 pm)**

Precinct (precinto)	Location (lugar)	Address (dirección)	Room (silo de votación)	City (ciudad)	Zip code (código postal)
4195	Northlake Town Hall	1500 Commons Cir, Ste. 300	Council Chambers	Northlake	76226
4196	Northlake Town Hall	1500 Commons Cir, Ste. 300	Council Chambers	Northlake	76226
4197	Denton County ESD No. 1 Station 511	511 Gibbons Rd. S.	Training Room	Argyle	76226
4198	Denton County ESD No. 1 Station 511	511 Gibbons Rd. S.	Training Room	Argyle	76226
4199	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
4200	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
4201	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
4202	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
4203	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
4204	Flower Mound Senior Center	2701 W. Windsor Dr.	Armadillo Room	Flower Mound	75028
4205	Flower Mound Senior Center	2701 W. Windsor Dr.	Armadillo Room	Flower Mound	75028
4206	Double Oak Town Hall	320 Waketon Rd.	Mayor Richard Cook and Mayor Bill Wilkinson Community-Government	Double Oak	75077
4207	Bartonville Town Hall	1941 Jeter Rd. E	Council Chambers	Bartonville	76226
4208	Denton County Southwest Courthouse	6200 Canyon Falls Dr.	Community Room	Flower Mound	76226
4209	Roanoke Public Library	308 S. Walnut St.	Meeting Room A & B	Roanoke	76262
4210	Trophy Club MUD No. 1 Building	100 Municipal Dr.	Boardroom	Trophy Club	76262
4211	Trophy Club MUD No. 1 Building	100 Municipal Dr.	Boardroom	Trophy Club	76262
4212	Trophy Club MUD No. 1 Building	100 Municipal Dr.	Boardroom	Trophy Club	76262
4213	Roanoke Public Library	308 S. Walnut St.	Meeting Room A & B	Roanoke	76262
4214	Roanoke Public Library	308 S. Walnut St.	Meeting Room A & B	Roanoke	76262
4215	Northwest ISD Administration Building	2001 Texan Dr.	Portable 12	Justin	76247
4216	Denton County Southwest Courthouse	6200 Canyon Falls Dr.	Community Room	Flower Mound	76226
4217	Denton County Southwest Courthouse	6200 Canyon Falls Dr.	Community Room	Flower Mound	76226
4218	Northlake Town Hall	1500 Commons Cir, Ste. 300	Council Chambers	Northlake	76226
4219	Justin Municipal Complex	415 N. College Ave.	City Council Meeting Chambers	Justin	76247
4220	Justin Municipal Complex	415 N. College Ave.	City Council Meeting Chambers	Justin	76247
4221	Northwest ISD Administration Building	2001 Texan Dr.	Portable 12	Justin	76247
4222	Northwest ISD Administration Building	2001 Texan Dr.	Portable 12	Justin	76247
4223	Northwest ISD Administration Building	2001 Texan Dr.	Portable 12	Justin	76247
4226	Trophy Club MUD No. 1 Building	100 Municipal Dr.	Boardroom	Trophy Club	76262

CONTRACT FOR ELECTION SERVICES

ELECTION DATE: 2024-05-04
 POLITICAL SUBDIVISION: DOUBLE OAK
 BILLED # OF ELECTION DAY POLLS: 0.33333333

Election Multiplier =
 0.001570155

Category	Units or description	Cost Per Unit	Election Estimate	Election Actual	Your Estimate	Your Actual
General						
GEN - Verity Build Usage			\$34,900.00		\$750.00	
GEN - EVBB			\$6,000.00		\$9.42	
GEN - Legal Notices			\$100.00		\$0.16	
GEN - Temporary Support Staff			\$60,000.00		\$94.21	
GEN - Election Dept Staff Overtime			\$0.00		\$0.00	
GEN - Early Voting Emergency Kit		\$1.20	\$313.20		\$0.49	
GEN - Translation Services			\$0.00		\$0.00	
GEN - Live Feed Camera Licensing			\$125.00		\$0.20	
GEN - Security Officers			\$1,500.00		\$2.36	
Category Subtotal			\$102,938.20	\$0.00	\$856.83	\$0.00
Early Voting						
EV - Location Rental/Custodial			\$0.00		\$0.00	
EV - Ballots		\$0.13	\$4,374.85		\$6.87	
EV - Poll Pad Paper		\$0.007	\$706.71		\$0.37	
EV - Election Supply Carrier		\$2,515.00	\$95,570.00		\$838.33	
EV - Equipment Delivery/Pick Up Fee		\$225.00	\$8,325.00		\$75.00	
EV - Judge's Equipment Return Fee		\$30.75	\$1,168.50		\$10.25	
EV - Training Materials		\$6.96	\$264.48		\$2.32	
EV - Blue Tamper Evident Seals		\$0.00	\$0.46		\$0.00	
EV - Barcoded Seals		\$5.36	\$203.68		\$1.79	
EV - Mifi Usage		\$71.98	\$2,735.24		\$23.99	
EV - PPE Kit		\$19.16	\$728.08		\$6.39	
EV - Non-Barcoded Seals - 9 days		\$0.17	\$594.32		\$5.21	
EV - Verity Thermal Paper		\$18.00	\$684.00		\$6.00	
Category Subtotal			\$115,355.32	\$0.00	\$976.52	\$0.00
Election Day						
ED - Emergency Kit		\$0.60	\$25.20		\$0.80	
ED - Ballots		\$0.13	\$4,374.85		\$6.87	
ED - Location Rental/Custodial			\$500.00		\$0.00	
ED - Poll Pad Paper		\$0.007	\$706.71		\$0.37	
ED - Election Supply Carrier		\$2,515.00	\$115,690.00		\$838.33	
ED - Training Materials		\$6.96	\$320.16		\$2.32	
ED - Equipment Delivery/Pick Up Fee		\$225.00	\$10,350.00		\$75.00	
ED - Judge's Equipment Return Fee		\$30.75	\$1,414.50		\$8.33	
ED - Blue Tamper Evident Seals		\$0.01	\$0.55		\$0.00	
ED - Barcoded Seals		\$5.36	\$246.56		\$1.79	
ED - Non-Barcoded Seals		\$2.21	\$101.66		\$0.74	
ED - Mifi Usage		\$71.98	\$3,311.08		\$23.99	
ED - PPE Kit		\$19.16	\$881.36		\$6.39	
ED - Verity Thermal Paper		\$3.60	\$165.60		\$1.20	
Category Subtotal			\$138,088.23	\$0.00	\$966.13	\$0.00
Absentee						
ABS - Mail Ballots		\$2.26	\$15,721.15		\$39.17	
Category Subtotal			\$15,721.15	\$0.00	\$39.17	\$0.00
Provisional						

PRV- Provisional Ballots	\$0.61	\$91.50	\$0.14		
Category Subtotal		\$91.50	\$0.00	\$0.14	\$0.00

Personnel					
Early Voting Poll Workers	\$23.00	\$380,190.00	\$3,335.00		
Election Day Poll Workers	\$23.00	\$74,060.00	\$536.67		
Category Subtotal		\$454,250.00	\$0.00	\$3,871.67	\$0.00

Total Election Expenses					
ELECTION SUBTOTAL:		\$826,444.40	\$0.00	\$6,710.46	\$0.00
Flat fees		\$1,500.00		\$0.00	
County Election Services Contract Administration Fee (10%)		\$82,644.44	\$0.00	\$671.05	\$0.00
TOTAL COST OF ELECTION:		\$910,588.84	\$0.00	\$7,381.51	\$0.00

Additional Charges					
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Double Oak Police Department

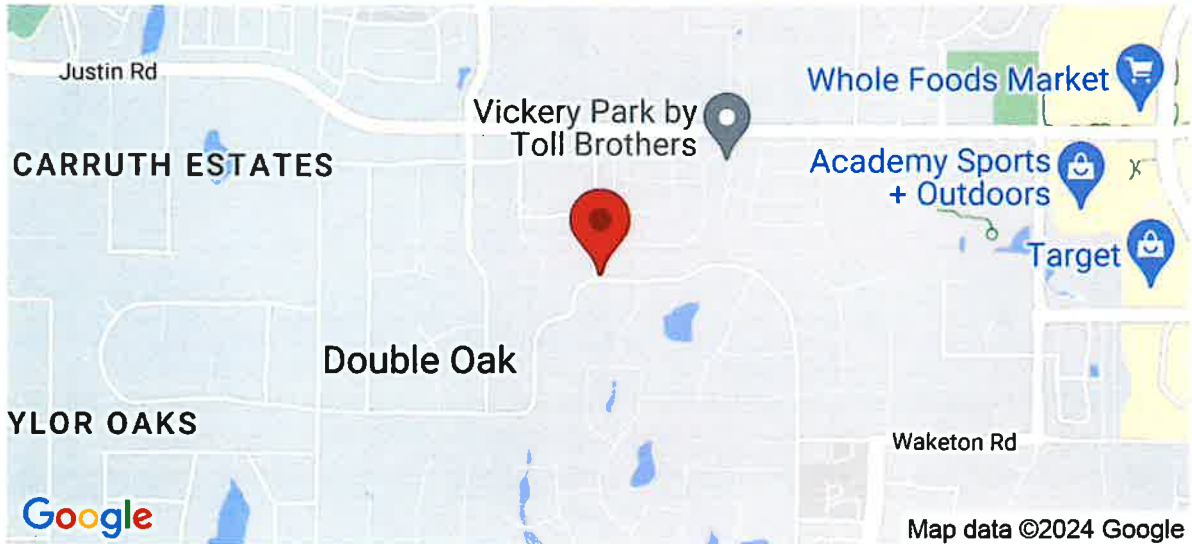
Survey Description

Survey Details

Survey Location	100 Tanglewood Dr, Double Oak, TX	
Survey GPS Coordinates		
Survey Dates	Start	Stop
	Wednesday, 4/3/2024 2:58 PM	Wednesday, 4/10/2024 1:53 PM
Posted Speed Limit	30 mph	
Traffic Zone	None	
File Name	STALKER_ROADSIDE_LOG_231012_EW002985_A18F@2024-04-10_15-17-05.xml	
Device Type	Traffic Trailer	
Device Serial Number	SNAA000000	
Survey Note		

Total Vehicle Count	5597	
<i>Traffic Direction</i>	North (Closing)	South (Away)
<i>Vehicle Count</i>	2739	2858

Survey Map



Double Oak Police Department

Survey Description

Survey Location 100 Tanglewood Dr, Double Oak, TX
Survey GPS Coordinates
Survey Dates **Start** Wednesday, 4/3/2024 2:58 PM **Stop** Wednesday, 4/10/2024 1:53 PM
Posted Speed Limit 30 mph
Traffic Zone None

Speed - Volume Matrix

Date Range: 2024-04-03 - 2024-04-10

Direction: Both

Date Span	Total	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	66-70	71-75	76-80	81-85	86+
00:00 - 00:59	9	1	1		5	1	1											
01:00 - 01:59	22	13		3	2	4												
02:00 - 02:59	5				2	3												
03:00 - 03:59	17			5	5	6	1											
04:00 - 04:59	54			2	15	31	6											
05:00 - 05:59	110			6	45	53	6											
06:00 - 06:59	264		3	14	77	128	38	3			1							
07:00 - 07:59	409		2	27	157	184	37	1		1								
08:00 - 08:59	292	2	4	15	90	145	34	2										
09:00 - 09:59	319		8	21	109	133	41	4	1	1	1							
10:00 - 10:59	335		4	25	119	145	38	2			1		1					
11:00 - 11:59	354	1	7	30	116	148	49	2			1							
12:00 - 12:59	309	1	1	32	97	145	29	2			2							
13:00 - 13:59	374		2	21	118	169	58	5			1							
14:00 - 14:59	392		4	25	128	160	70	4	1									
15:00 - 15:59	527		6	41	177	226	70	4	3									
16:00 - 16:59	482		8	35	158	200	75	4			1	1						
17:00 - 17:59	384		5	18	137	175	42	5					2					
18:00 - 18:59	306		2	30	100	124	45	5										
19:00 - 19:59	272		1	26	114	103	27	1										
20:00 - 20:59	211	28	12	23	75	57	15	1										
21:00 - 21:59	91			9	45	31	5				1							
22:00 - 22:59	36	1		2	20	11	2											
23:00 - 23:59	23	4		3	11	4	1											

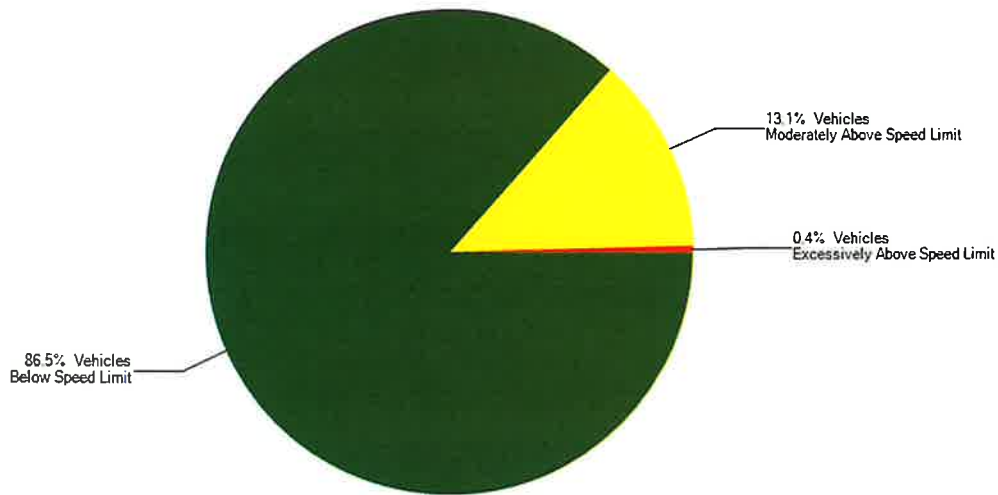
Double Oak Police Department

Survey Description

Survey Location 100 Tanglewood Dr, Double Oak, TX
Survey GPS Coordinates
Survey Dates **Start** **Stop**
 Wednesday, 4/3/2024 2:58 PM Wednesday, 4/10/2024 1:53 PM
Posted Speed Limit 30 mph
Traffic Zone None

Speed Pie Chart

Date Range: 2024-04-03 - 2024-04-10
 Direction: Both



	Traffic Direction	Closing	Away	Combined
Posted Speed Limit				
			30 mph	
<i>Vehicles Under the Speed Limit Count</i>		2274	2568	4842
<i>Vehicles Under the Speed Limit Percentage</i>		83.02%	89.85%	86.51%
<i>Vehicles Over the Speed Limit Count</i>		465	290	755
<i>Vehicles Over the Speed Limit Percentage</i>		16.98%	10.15%	13.49%
Excessive Speed Threshold			40 mph	
<i>Vehicles Over the Excessive Speed Count</i>		2	21	23
<i>Vehicles Over the Excessive Speed Percentage</i>		0.07%	0.73%	0.41%
<i>Average Violation Speed</i>		32.41 mph	34.0 mph	33.02 mph

ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS, AMENDING THE CODE OF ORDINANCES, TOWN OF DOUBLE OAK, TEXAS, BY AMENDING ARTICLE 1.200 (“FORM OF GOVERNMENT”) OF CHAPTER 1 (“GENERAL PROVISIONS”) TO ADOPT SECTION 1.202 CREATING THE OFFICE OF TOWN ADMINISTRATOR AND SPECIFYING THE DUTIES OF SAID OFFICE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Double Oak, Texas, finds and determines that Section 22.071 of the Texas Local Government Code, authorizes the Town’s governing body to authorize the appointment of officers and agents of the Town; and

WHEREAS, the Town Council of the Town of Double Oak, Texas, finds and determines that that the creation of the office of Town Administrator will enable a more effective and efficient operation of the Town’s daily affairs and is in the best interest of the public health, safety and welfare. Now Therefore

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS:

SECTION 1. That the Code of Ordinances, Town of Double Oak, be and is hereby amended by amending Article 1.200 (“Form of Government”) of Chapter 1 (“General Provisions”) to add a new Section 1.202, authorizing the creation of the office of Town Administrator, said Section 1.202 to provide in its entirety as follows:

**“CHAPTER 1
GENERAL PROVISIONS**

...

**ARTICLE 1.200
FORM OF GOVERNMENT**

...

Sec. 1.202 Town Administrator.

- (a) The office of town administrator is hereby established. The town administrator shall be appointed by a majority of the town council and shall serve at the pleasure of the town council.

- (b) The town administrator shall be a public official of the town, may serve without bond unless otherwise required by the town council, and shall faithfully perform the duties required by this section. The town administrator may be removed from office at the pleasure of the town council by majority vote of those present at a meeting in which the matter is considered.
- (c) The town administrator will receive such compensation and benefits as may be approved by the town council.
- (d) The town administrator shall serve as the town's administrator, subject to the direction and supervision of the mayor and town council, and shall perform the following duties:
 - (1) appoint and remove town employees, other than the town secretary and chief of police, with the advice and consent of the mayor, except as may otherwise be provided by law or town ordinance;
 - (2) prepare and submit to the town council complete reports of finances and activities as may be required by the town council;
 - (3) implement policies and procedures as adopted by and directed by the town council;
 - (4) prepare and submit an annual budget for council review and approval, in coordination with the town treasurer;
 - (5) enforce town ordinances and state law and ensure that all franchises, permits, licenses and privileges granted by the town council are faithfully performed and observed;
 - (6) provide advice and recommendations to the town council regarding town policies, operations and procedures;
 - (7) make and enter into contracts and agreements for goods and services within parameters established by policies adopted by the town council; and
 - (8) perform such other duties as may be required by the town council, the town's ordinances and state law not otherwise inconsistent with law."

SECTION 2. That all provisions of the ordinances of the Town of Double Oak in conflict with the provisions of this ordinance be and same are hereby repealed and any provisions not so in conflict shall remain in force and effect.

SECTION 3. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision hereof other

than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

SECTION 4. That this ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

DULY ADOPTED by the Town Council of the Town of Double Oak, Texas on the _____ day of _____, 2024.

APPROVED:

MAYOR

ATTEST:

TOWN SECRETARY

APPROVED AS TO FORM:

TOWN ATTORNEY

Eileen Kennedy

From: SLFRF@treasury.gov
Sent: Friday, March 29, 2024 4:15 PM
To: Eileen Kennedy
Subject: Now Available: Coronavirus State and Local Fiscal Recovery Funds Project and Expenditure Report and Associated User Guides

CAUTION: [EXTERNAL EMAIL]

Dear SLFRF Reporting Representative:

Today, the U.S. Department of Treasury (Treasury) released the Project and Expenditure Report and associated User Guide to be used by recipients of the Coronavirus State and Local Fiscal Recovery Funds (SLFRF), authorized by the American Rescue Plan Act of 2021. Recipients are required to report data for the period of April 1, 2023 to March 31, 2024. The due date for submitting this report is **April 30, 2024**.

The Project and Expenditure Report requires the reporting of items including projects, obligations and expenditure data, and subaward data, as well as certain required programmatic data. **Below are the links access Treasury's portal and the newly released Project and Expenditure Report:**

- **Users registered through Login.gov:** <https://portal.treasury.gov/compliance>
- **Users registered through ID.me:** <https://portal.treasury.gov/cares/s/slt> [Note: this is NOT required for NEUs]

A Project and Expenditure Report User Guide with step-by-step instructions for submitting the report is posted on the www.treasury.gov/SLFRPReporting webpage and is linked below. This user guide also includes a frequently asked questions section to address common reporting concerns. **To access the step-by-step instructions in the User Guide, please click: [here](#).**

Step-by-Step Recorded Webinars

Treasury has also posted a series of recorded webinars with step-by-step instructions to assist recipients in their submission. Treasury plans to post additional webinars to assist recipients in understanding and complying with relevant reporting requirements. **To access the step-by-step recorded webinars, please click on the title of each webinar below:**

- [Account Creation and Login](#): Creation of account in Treasury's Portal through ID.me or Login.gov
- [User Roles](#): Assignment and updates of user roles in Treasury's Portal
- [Bulk Uploads](#): Overview of submitting bulk uploads in Treasury's Portal
- [NEU Intro to Reporting](#): Account Creation, Roles, and Agreements/Supporting Docs Submission (NEU specific)

Online System Access

To access Treasury's Portal for the first time and to designate reporting roles, new users must first register with Login.gov. New users should use the following link: <https://portal.treasury.gov/compliance>.

Users who have previously registered through ID.me and previously submitted a compliance report may continue to access Treasury's Portal through that method. The following link should be used if you have already registered through ID.me: <https://portal.treasury.gov/cares/s/slt>.

If you have not previously registered with ID.me, you should register through Login.gov. The following link provides additional information for [Login.gov](#) registration.

After your account has been created and verified, you will be redirected to Treasury's State, Local, and Tribal Support portal to log in, confirm your roles and provide your SLFRF information. For best site performance, it is recommended that you use Google Chrome.

Section I of the [User Guide](#) provides additional details as to how to designate roles.

Additional Resources

Below is a list of the most up to date resources:

- [Compliance and Reporting Guidance](#): explains all the required reports in detail and is the best resource for any reporting questions.
- NEU Reporting Overview- [presentation](#) and [webinar](#)
- [NEU and Non-UCLG Agreements and Supporting Documents User Guide](#): provides instructions to NEUs and Non-UCLG on setting accounts, assigning reporting roles, and providing required documentation to Treasury.
- [Final Rule](#)
- [Overview of the Final Rule](#)
- [Interim Final Rule](#)
- [2023 Interim Final Rule](#)
- [Statement Regarding Compliance with the SLFRF Interim Final Rule and Final Rule](#)
- [2024 SLFRF Roadmap to Reporting](#)

Reporting Requirements

Below is a summary of your reporting requirements that as a **Tier 5** recipient.

- **Reporting Tier:** Tier 5. Metropolitan city or county with a population below 250,000 residents and allocation less than \$10 million, and NEU allocated less than \$10 million in SLFRF funding
- **Project and Expenditure reporting frequency:** Annually
- **Next Project and Expenditure Report due date:** April 30, 2024
- **Project and Expenditure Report Reporting Period:** April 1, 2023 to March 31, 2024

For more information

To access reporting materials and learn more about the Coronavirus State and Local Fiscal Recovery Funds, authorized by the American Rescue Plan Act, please visit Treasury's [Coronavirus State and Local Fiscal Recovery Funds website](#).

Treasury looks forward to working with you to ensure the continued success of the program. If you have questions or need additional information, please send an email to SLFRP@treasury.gov.

Office of Recovery Programs
U.S. Department of the Treasury



Denco Area 9-1-1 District

1075 Princeton Street ▪ Lewisville, TX 75067

Phone: 972-221-0911 ▪ Fax: 972-420-0709 ▪ DENCO.ORG

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TO: Denco Area 9-1-1 District Participating Municipal Jurisdictions

FROM: Gregory S. Ballentine, Executive Director

DATE: April 1, 2024

RE: Nomination for the Denco Area 9-1-1 District Board of Managers

Chapter 772, Texas Health and Safety Code, provides for the Denco Area 9-1-1 District Board of Managers to have "two members appointed jointly by all the participating municipalities located in whole or part of the district." The enclosed resolution describes the appointment process of a municipal representative.

Each year on September 30th, the term of one of the two members appointed by participating municipalities expires. This year it is the term of Jim Carter. Members are eligible for consecutive terms and Mr. Carter has expressed his desire to serve another term.

Denco requests the following actions by the governing bodies of each of the 32 municipalities in the district:

- 1. Immediate Action (Nominate):** If your city/town would like to nominate a candidate to represent the municipalities on the Denco Board of Managers, please send a letter of nomination, by way of council action, and résumé of the candidate to the Denco Area 9-1-1 District office. Nominees are historically current or former elected officials in the district; however, there are no official prerequisites. **For a nomination to be considered, written notification of council action must reach the Denco Area 9-1-1 District by 5:00 p.m. May 31, 2024.** No nominations shall be considered after that time.
- 2. Future Action (Vote):** On June 3, 2024, Denco staff will send the slate of nominees to each city/town for consideration, requesting the city/town council vote by resolution for one of the nominees. **Written notice of the council's selection must reach the Denco Area 9-1-1 District by 5:00 p.m. on July 31, 2024.** No votes will be accepted after that time. However, if a nominating municipality does not thereafter formally vote, its nomination will automatically count as a vote for its nominee.
- 3. Process Closure (Results):** The candidate with the most votes will be the municipalities' representative to the Denco Area 9-1-1 District Board of Managers for the two-year term beginning October 1, 2024.

Please send a copy of your council's official action and candidate résumé to the Denco Area 9-1-1 District, **1075 Princeton Street, Lewisville, TX 75067** or to Melinda Camp at melinda.camp@denco.org. Denco staff will acknowledge receipt and sufficiency of the submitted documents. **If that acknowledgement is not received within one (1) business day, or you have any other questions, please contact Ms. Camp at 972-221-0911.** As a courtesy, Denco will provide notification of your council's action to the nominee.

Thank you for your support of the Denco Area 9-1-1 District.

Enclosure

North Texas Septic
PO Box 288
Rhome, TX 76078

PROPOSAL

(682) 225-2768

Printed on: 4/10/2024

Proposal Date: 4/10/2024

Proposal No: 461

Customer Phone:

Work Phone:

Cell Phone:

Alternate Cell Phone:

randall.anglin@doubleoak.texas.gov

To: City of Double Oak
320 Waketon Rd.
Double Oak, TX 75077

Proposal Type: Unassigned

County / Parish: Denton

Entered By:

Proposed Items and Descriptions	Qty	Unit Price	Sub-Total	Taxed	Tax Amount	Line Total
Permits For Work To Be Performed	1	\$500.00	\$500.00	<input type="checkbox"/>	\$0.00	\$500.00
Tanks	1	\$22,160.00	\$22,160.00	<input type="checkbox"/>	\$0.00	\$22,160.00
Pumping Septic System	1	\$1,200.00	\$1,200.00	<input type="checkbox"/>	\$0.00	\$1,200.00
Crush and Abandon Tanks, per TCEQ Regulations	1	\$1,200.00	\$1,200.00	<input type="checkbox"/>	\$0.00	\$1,200.00
Sand - Cushion and Backfill Around Tank	1	\$2,200.00	\$2,200.00	<input type="checkbox"/>	\$0.00	\$2,200.00
PVC for system	1	\$2,600.00	\$2,600.00	<input type="checkbox"/>	\$0.00	\$2,600.00
Electrical Work (Miscellaneous) Performed	1	\$1,200.00	\$1,200.00	<input type="checkbox"/>	\$0.00	\$1,200.00
Haul Off	1	\$2,800.00	\$2,800.00	<input type="checkbox"/>	\$0.00	\$2,800.00
Cover Up	1	\$1,000.00	\$1,000.00	<input type="checkbox"/>	\$0.00	\$1,000.00
Drip Line -GeoFlow Drip Tubing Per Design	4100	\$3.00	\$12,300.00	<input type="checkbox"/>	\$0.00	\$12,300.00

Special Comments

- Rock breaking is not included. Haul off of rock is not included. Rock breaking is 2000 and haul off of rock is 350 per load

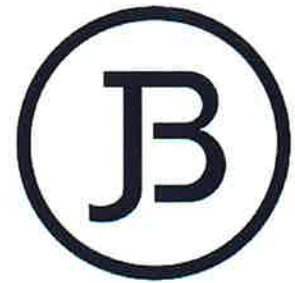
Total Tax % and Amount: 0.000% \$0.00

Proposal Total: \$47,160.00

Good for 30 days

Jaresh Backhoe Inc
 481 O Hanlon Rd
 Whitesboro, TX 76273 US
 903-564-5063
 jarbackhoe@gmail.com
 www.jareshbackho.com

Estimate 2309



ADDRESS

Randall anglin

DATE
 04/06/2024

TOTAL
 \$45,473.75

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
04/06/2024	Septic Install	2200 gallon pretreatment tank Installed and tied to building	1	6,500.00	6,500.00
04/06/2024	Septic Install	1500 gallon D1500 Aeris aerobic treatment	1	15,000.00	15,000.00
04/06/2024	Septic Install	Pump existing 1500 gallon tank and seal for water tightness. Pump and abandon old Aerobic system	1	3,000.00	3,000.00
04/06/2024	Septic Install	Dual alternatign pumps, Dosing control box and all Floats- wire and plumbed	1	3,250.00	3,250.00
04/06/2024	Septic Install	Tuf Tiger auto flushing filtration unit installed	1	1,400.00	1,400.00
04/06/2024	Septic Install	Drip Lines installation 4080'	4,080	4.00	16,320.00
04/06/2024	Septic Install	2 years maintenace and warranty	1	3.75	3.75

*Double Oak Town Hall system

*Rock Clause- Jack Hammer- \$200 per hour with a minimum of 4 hours. Rock Ripper- \$200 per hour.

*Price does not include haul of or moving excess dirt or rock.

*We are not landscapers! Your yard will not look as it was before we started. We make great effort to put your yard back to normal, but there are many factors that alter how well dirt will finish out. Some settling will occur around tank and spray lines. Some landscaping on your part may be needed.

*We are not responsible for damage to or the results of striking irrigation systems, unmarked cables, lines, pipes etc. These items are owners' responsibility to fix if damaged.

*Customer to supply 110v 30 amp dedicated wiring to

TOTAL

\$45,473.75

THANK YOU.



940-482-4000

3775 Ganzer Rd W., Denton, TX 76207
septicman95@gmail.com / www.tlseptic.com

Bid Proposal

Submitted To:	Double Oak Town Hall 320 Waketon Rd Double Oak, TX 75077	Phone:	469-967-0601	Date:	April 4, 2024
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We hereby submit specifications and estimates for:

- Installation of a Pro Flo Aerobic Wastewater Treatment Facility per KCB Engineering's Design (3/15/54)
- 1- 2,200 Gallon Pre-Tank
- 1- 1,500 gpd Aerobic Treatment Tank
- 1- 1,500 Gallon Pump Tank
- 1- Control Panel with Alarm and Breakers
- Drip Lines Installed as Professional Design
- 1- Two Year Service Agreement
- 1- Plot Evaluation Design
- 1- Affidavit to the Public
- 1- OSSF Permit to Install

Includes tying the septic system from the house into the aerobic system per plot evaluation design, pumping out old system, and back-filling tanks that are no longer needed. This price does not include the electrical circuit to the septic control panel.

***Homeowner is responsible for supplying and installing chlorine for the duration of the service agreement. Can be added to agreement for an additional \$200.**

Please Read and Initial Below

***** T&L Septic Services and Quality Concrete Products are not responsible for any damage done to existing sprinkler heads, landscape, grass, driveways, and sidewalks.** Owner is responsible for marking of all utility lines including gas, electric, cable, and water. Any damage done due to unmarked utility lines is solely the owner's liability. T&L Septic is not responsible for any ground settling around tanks/lids/sprinkler lines or old tanks once installation is complete. **If owner does not want T&L Septic to spread the remaining dirt left over from the install, they are responsible for the dirt haul off.** Owner is responsible for disclosing any and all wells to the registered sanitarian and the installer prior to beginning work. Any and all expense incurred due to the non-disclosure of wells is solely the homeowners responsibility. I have read and agree to the above statements: (____)

We propose hereby to furnish material and labor -complete in accordance with above specifications for the sum of: \$75,000.00 *If we hit rock during installation requiring the rental of additional equipment, a \$2500 non-refundable charge will apply.

Cash or check payment to be made as follows:

\$ 1,200.00 Documentation fee (at signing of bid proposal) *Non-Refundable*

\$36,900.00 Due **Two Weeks** Prior to installation

\$36,900.00 Due **On Day** of Job Completion (**\$250/day late fees until paid in full**)

All equipment is on lease until Final Payment has been received.

Failure to pay in full within 4 calendar days will result in the removal of any or all equipment.

**If you choose to pay in the form of a credit card instead of cash or check, there will be a convenience fee of 3.75% added to the above installation price.*

***Financing options are available. There will be a convenience fee added depending on financing option chosen.*

All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specification involving extra costs will become an extra charge over and above the bid proposal. All agreements are contingent upon accident or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. If at anytime while attempting to dig any necessary holes, should our company or equipment encounter rock, ground water, or any other impervious substance; the owner will be responsible for all extra fees incurred over and above the bid proposal. Loss of plant material due to conditions beyond our control, such as a small work area, plants too close to work area, or any other factors is not guaranteed.

*Note: This proposal may be withdrawn if not accepted within 30 days. _____

Acceptance of Proposal- the above prices, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of acceptance: _____

Owner's Signature _____