



DOUBLE OAK

Town of Double Oak  
Town Council –Public Meeting  
Double Oak Town Hall  
320 Waketon Road, Double Oak  
TX 75077  
Monday, May 1, 2023  
7:00 p.m.

*OUT OF RESPECT FOR ALL THOSE IN ATTENDANCE, PLEASE REFRAIN FROM TALKING TO OTHER MEMBERS OF THE AUDIENCE DURING THE MEETING AND SILENCE CELL PHONES.*

- I. Opening:** Call to Order  
Roll Call  
Invocation  
Pledge of Allegiance – American Flag  
Pledge of Allegiance – Texas Flag

*“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”*

***Moment of Silence in Remembrance of Former Denton County Judge Mary Horn***

***Moment of Silence in Remembrance of Former Crossroads Bible Church Pastor and Double Oak Police Department Chaplin Mike Messerli***

**II. Citizen Comments-Non-Agenda Subjects**

**III. Consent Agenda** - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of April 17, 2023. \*
2. Consideration, and action on a proclamation recognizing April 30 – May 6, 2023, as Professional Municipal Clerks Week
3. Consideration, and action on a proclamation recognizing May 2023 as Motorcycle Safety Awareness Month.

**IV. Mayor, Council Members and Staff reports:**

5. Mayor and Council
6. Public Works - Code Enforcement – Animal Control
7. Administration
8. Public Safety
9. Road and Drainage Committee

**V. New business agenda (consideration and action):**

10. Discussion on nomination for the Denco Area 9-1-1 District Board of Managers.

Presentation: Town Secretary Eileen Kennedy

11. Discussion, consideration, and action on accepting the Investment Inventory Report at March 31, 2023.

Presentation: Town Treasurer Billie Garrett

12. Discussion, consideration, and action on approval of the contract and contract rider between the Town of Double Oak and Peachtree Construction for the 2022-2023 Mill & Overlay Asphalt street paving project.

Presentation: Mayor Mike Donnelly

13. Discussion, consideration, and action of Budget Amendment # 1 for fiscal year 2022-2023 to transfer \$48,000 from Police Department # 550254 Police Officers Salary to Public Works # 530110 Building Inspector to cover the full fiscal year expense of contracted Building Inspector.

Presentation: Mayor Mike Donnelly

14. Discussion, consideration, and action of Budget Amendment # 2 for fiscal year 2022-2023 to transfer \$10,000 from Police Department #550254 Police Officers Salary to #550257 Police Department Overtime to provide for increased police patrol coverage.

Presentation: Mayor Mike Donnelly

15. Discussion, consideration, and action of Budget Amendment # 3 for fiscal year 2022-2023 to transfer \$10,000 from Fund Balance #3100 Town Contingency to Public Works #521021 Building Repair / Remodeling to cover cost for tankless water heater, sprinkler system repairs and other maintenance related items.

Presentation: Mayor Mike Donnelly

16. Discussion, consideration, and action of Budget Amendment # 4 for fiscal year 2022-2023 to transfer \$10,000 from Fund Balance #3100 Town Contingency to Public Works #521025 Building Expenditures to cover the final payment cost for the 3 new Town Hall Security Doors.

Presentation: Mayor Mike Donnelly

17. Discussion, consideration, and action on re-stripping of Simmons Road.

Presentation: Public Services Randall Anglin

18. Discussion and consideration of additional road work on Brittain Lane.

Presentation: Deputy Mayor Pro Tem Connie Schoenrade

**VI. Old business agenda (consideration and action):**

19. Council – staff announcements and comments:

- Saturday, May 6, 2023, Municipal Election Day.

Seats up for election:

Mayor seat

Two Council seats

Candidates as they will appear on the ballot are:

Patrick Johnson Mayor  
Jean Hillyer Mayor

Mike Gwartney Council Member  
Ginger Brittain Council Member  
Pat Wellen Council Member  
Lisa Miller Council Member

20. Adjournment

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney, or on any other item covered under the code, on any agenda item listed herein.

The Town of Double Oak reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

I certify that the above notice of meeting was posted by Friday, April 28, 2023, by 5:00 p.m. on:

- 1) Bulletin board located to the right of the front door at Town Hall, 320 Waketon Road, Double Oak, Texas.
- 2) On the Town's website (<https://www.doubleoak.texas.gov>)



Town Secretary

**PUBLIC PARTICIPATION** If you wish to address the Council, please sign the “CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL” sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972.539.9464, fax 972.539.9613 or email to [eileen.kennedy@doubleoak.texas.gov](mailto:eileen.kennedy@doubleoak.texas.gov) for additional information.

1

**UNAPPROVED-NOT FOR  
PUBLICATION**

**STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK**

The Double Oak Town Council met in regular session at 7:00 p.m. Monday, April 17, 2023, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Patrick Johnson	Mayor Pro-Tem
Connie Schoenrade	Deputy Mayor Pro-Tem
Scott Whisenhunt	Council Member
Casey Parsons	Council Member
Jean Hillyer	Council Member

Also in attendance were Town Secretary Eileen Kennedy, Chief of Police Ruben Rivas, Assistant Town Secretary Lynn Jones, Town Attorney David Berman, Town Engineer Steve Templer, and Public Works Coordinator Randall Anglin.

***Moment of Silence in Remembrance of Former Double Oak Mayor Dr. Charles  
(Chuck) Bimmerle and former Double Oak Police Chief Jason Jones***

**II. Citizen Comments-Non-Agenda Subjects**

**III.** Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of April 3, 2023. \*
2. Consideration, and action on a proclamation recognizing April as Sexual Assault Awareness Month.
3. Consideration, and action on a resolution adopting the Investment Policy.
4. Consideration, and action on Double Oak Conflicts Disclosure Statement

Council Member Parsons ask that items 3 and 4 be pulled from the Consent Agenda.

Motion Hillyer, seconded by Whisenhunt to approve items 1 and 2 on the Consent Agenda with a correction to the motion made on item 17 of the April 3, 2023, minutes.

AYE:	Hillyer, Johnson, Schoenrade, Parsons, Whisenhunt
NAY:	None
ABSTAIN:	None

Motion Carried

Motion Parsons, seconded by Whisenhunt to adopt the Investment Policy resolution.

AYE: Parsons, Hillyer, Johnson, Whisenhunt, Schoenrade  
NAY: None  
ABSTAIN: None

Motion Carried

Motion Parsons, seconded by Whisenhunt to adopt the Double Oak Conflicts Disclosure Statement subject to changes made by the town attorney.

AYE: Johnson, Whisenhunt, Schoenrade, Hillyer, Parsons  
NAY: None  
ABSTAIN: None

Motion Carried

**IV. Mayor, Council Members and Staff reports:**

5. Mayor and Council
6. Public Works - Code Enforcement – Animal Control
7. Administration
8. Public Safety
9. Road and Drainage Committee

**V. New business agenda (consideration and action):**

10. Discussion, consideration, and action on nomination for the Denco Area 9-1-1 District Board of Managers.

Motion Hillyer, seconded by Johnson to move this item to a future agenda.

AYE: Whisenhunt, Schoenrade, Hillyer, Parsons, Johnson  
NAY: None  
ABSTAIN: None

Motion Carried

11. Discussion, consideration, and action on approval of final payment of \$10,129.18 for the replacement of three security doors at Town Hall.

Motion Hillyer, seconded by Parsons to approval of final payment of \$10,129.18 for the replacement of three security doors at Town Hall.

AYE: Hillyer, Johnson, Whisenhunt, Schoenrade, Parsons  
NAY: None  
ABSTAIN: None

Motion Carried

At this time the Mayor moved to item 21 and 22.

21. Public bearing on a request from David McKenzie and Kevin Rhodes to replat 200 Kings Road, Kings Manor Block A Lot 1 and Kings Manor Block A Lot 2 (W PT) into one lot and 210 Kings Road.

Mayor Donnelly opened the Public Hearing at 7:34 p.m.

Mayor Donnelly closed the Public Hearing at 7:35 p.m.

22. Discussion, consideration, and action on recommendation from the Planning and Zoning Commission on a request from David McKenzie and Kevin Rhodes to replat 200 Kings Road, Kings Manor Block A Lot 1 and Kings Manor Block A Lot 2 (W PT) into one lot and 210 Kings Road.

Motion Johnson, seconded by Schoenrade to approve the recommendations from the Planning and Zoning Commission to replat 200 Kings Road, Kings Manor Block A Lot 1 and Kings Manor Block A Lot 2 (W PT) into one lot and 210 Kings Road.

AYE: Schoenrade, Hillyer, Parsons, Whisenhunt, Johnson  
NAY: None  
ABSTAIN: None

Motion Carried

At this time, Mayor Donnelly skipped to item 27.

27. Discussion, consideration, and action on change order number 2 for Waketon Road.

Motion Hillyer, seconded by Parsons to approve change order number 2 for Waketon Road.

AYE: Parsons, Whisenhunt, Johnson, Schoenrade, Hillyer  
NAY: None  
ABSTAIN: None

Motion Carried

The Mayor went back to item 26.

26. Discussion, consideration, and action on a quote(s) to remove a large dead tree at the north entrance to Oak Trail Drive and remove dead cedar tree debris at Kings @ Kings Road.

Motion Hillyer, seconded by Johnson to approve the removal a large dead tree at the north entrance to Oak Trail Drive and the removal of a dead cedar tree debris at Kings @ Kings Road and approve 1-2 Tree to remove the dead trees in an amount not to exceed \$1,100.

AYE: Whisenhunt, Johnson, Hillyer, Parsons, Schoenrade  
NAY: None  
ABSTAIN: None

Motion Carried

12. Discussion on Flower Mound ambulance rates, preliminary presentation in preparation for next year's budget cycle.

No action

The Mayor then took item 23 on the agenda.

23. Discussion, consideration, and action to waive the permit fee for compliance in TCEQ program.

Motion Parsons, seconded by Whisenhunt to postpone action until the first meeting in May.

AYE: Schoenrade, Whisenhunt, Parsons, Hillyer, Johnson  
NAY: None  
ABSTAIN: None

Motion Carried

24. Discussion, consideration, and action on approval of quote to add additional west side exterior speaker to town pavilion.



After discussion, the consensus was to do more research and bring it back to a future council meeting.

The Mayor took a brief recess at 9:12 p.m.

The meeting reconvened at 9:21 p.m.

Moved to item 13.

13. Discussion, consideration, and action on accepting the 2022-2023 fiscal year second quarter financial report.

Motion Hillyer, seconded by Johnson to accept the 2022-2023 fiscal year second quarter financial report.

AYE: Parsons, Whisenhunt, Johnson, Hillyer, Schoenrade  
NAY: None  
ABSTAIN: None

Motion Carried

15. Discussion, consideration, and action on Fiscal Year 2022-2023 Budget Amendments.

No action taken. Budget amendments on the council agenda.

14. Discussion, consideration, and action on approval to purchase a new Double Oak Police Department Patrol Vehicle and related equipment.

Motion Johnson, seconded by Hillyer to purchase a new Double Oak Police Department Patrol Vehicle and related equipment in an amount not to exceed \$54,000.

AYE: Johnson, Hillyer, Schoenrade, Parsons, Whisenhunt  
NAY: None  
ABSTAIN: None

Motion Carried

Moved to item 25.

25. Discussion, consideration, and action on an Inter-Local Agreement between Denton County and Town of Double Oak Police and Volunteer Fire Departments for the use of the Denton County Radio Communications and Dispatch Services System.

Motion Parsons, seconded by Hillyer to approve Inter-Local Agreement between Denton County and Town of Double Oak Police and Volunteer Fire Departments for the use of the Denton County Radio Communications and Dispatch Services System in the amount of \$5,686.

AYE: Parsons, Whisenhunt, Johnson, Hillyer, Schoenrade  
NAY: None  
ABSTAIN: None

Motion Carried

Moved to item 18.

18. Discussion, consideration and action on Double Oak Town website ADA compliance and one-time discounted renewal of Archive Social and ADA compliance for the coming budget year.

Motion Parsons, seconded by Hillyer to approve the contract with Monsido for ADA compliance for the remainder of FY 2022-2023 in the amount of \$1,740.

AYE: Parsons Whisenhunt Johnson Hillyer, Schoenrade  
NAY: None  
ABSTAIN: None

Motion Carried 4-1-0

20. Discussion, consideration, and action on Datamax switch warranty.

Motion Hillyer, seconded by Whisenhunt to approve the switch warranty with Datamax.

AYE: Parsons, Whisenhunt, Johnson, Hillyer, Schoenrade  
NAY: None  
ABSTAIN: None

Motion Carried

The Mayor opened items 16 and 17 together.

16. Discussion and consideration on current status of SLFRF funds and action on ratifying the application of SLFRF funds and (if necessary) approval of past expenditures per the governance rules of Type A General Law cities.

Deputy Mayor Pro Tem Schoenrade showed an updated PowerPoint presentation of the SLFRF.

Motion Whisenhunt, seconded by Hillyer to ratify the application and receipt of the SLFRF funds and acknowledge and ratify the funds were used as provided on the spreadsheet.

AYE: Hillyer, Johnson, Schoenrade, Parsons, Whisenhunt  
NAY: None  
ABSTAIN: None

Motion Carried

17. Discussion, consideration, and action on preparation of second annual State and Local Fiscal Recovery Funds (SLFRF) Report and on all other SLFRF Program requirements.

Motion Schoenrade, seconded by Hillyer to approve the filing of the second annual SLFRF report as presented on the spreadsheet and to include the justification letter and other documentation and allow the Mayor, and/or Mayor Pro Tem, and the Town Secretary to sign the report before the deadline.

AYE: Hillyer, Johnson, Schoenrade, Parsons, Whisenhunt  
NAY: None  
ABSTAIN: None

Motion Carried

19. Discussion, consideration, and action on Datamax contract.

Motion Hillyer, seconded by Johnson to approve the Datamax contract.

AYE: Hillyer, Johnson, Schoenrade, Parsons, Whisenhunt  
NAY: None  
ABSTAIN: None

Motion Carried

## VI. Old business agenda (consideration and action):

28. Council - staff announcements and comments:

- Saturday, May 6, 2023, Municipal Election Day.

Seats up for election:

Mayor seat  
Two Council seats

Candidates as they will appear on the ballot are:

Patrick Johnson	Mayor
Jean Hillyer	Mayor
Mike Gwartney	Council Member
Ginger Brittain	Council Member
Pat Wellen	Council Member
Lisa Miller	Council Member

29. Adjournment

With no further business to come before the Council, motion Johnson, second Schoenrade, the meeting was adjourned at 12:12 a.m.

Approved:

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Mike Donnelly, Mayor

Attest:

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Eileen Kennedy, Town Secretary





# UPDATE: Coronavirus State & Local Fiscal Recovery Funds

## SLFRF

Presentation

By

Connie Schoenrade Deputy Mayor Pro-Tem

&

Patrick Johnson-Mayor Pro-Tem

Double Oak Town Council

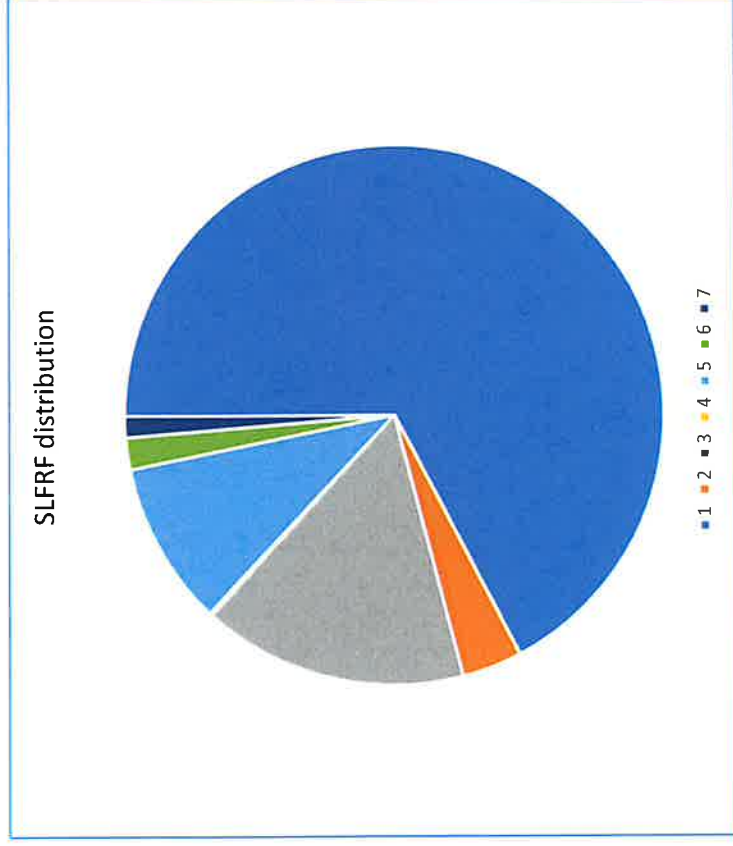
4/17/2023

Double Oak Town Council



# Double Oak SLFRS Funds Distribution-1<sup>st</sup> tranche

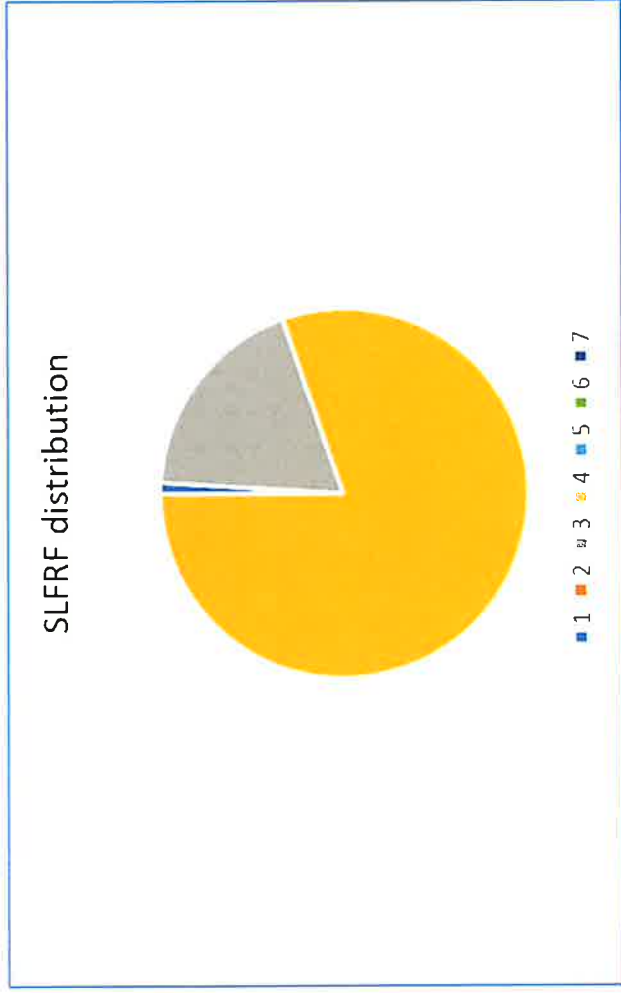
<b>1st Tranche</b>	<b>\$380,103.65</b>
1 Employee Premium Pay/Benefits	\$ 258,412.50
2 Computer Related	\$ 13,861.81
3 Roads/Culverts	\$ 60,875.00
4 PPE/cleaning	\$ 682.00
5 Police Car	\$ 37,859.00
6 Improvement for park	\$ 7,313.00
7 Covid Payroll	\$ 4,934.00



# Double Oak SLFRS Funds Distribution-2<sup>nd</sup> Traunche



2nd Tranche Distribution*		\$380,103.65
1 Survivor benefits (Mestas)	\$	3,724.50
2 Proposal-CTWS reimbursement	\$	-
3 Drainage Study	\$	88,099.00
Road Repairs 4 (tentative)	\$	285,949.50

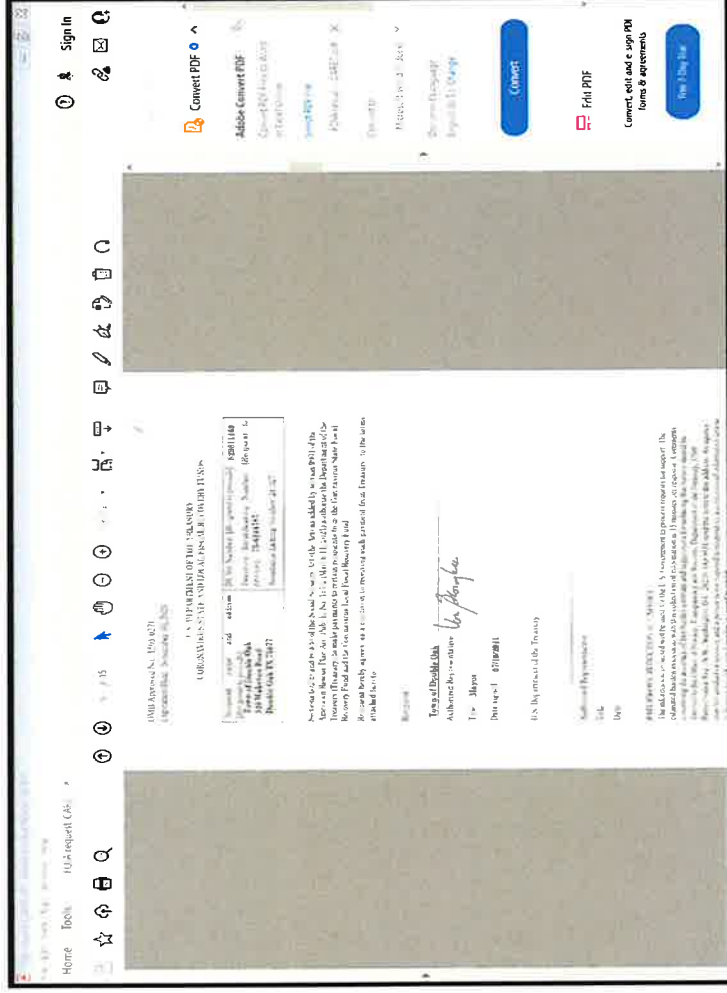


\*\$377,772 balance according to audited budget report 9/30/22

# As of 7/19/2021



- The Town of Double Oak enters into the agreement with the US Department of Treasury to receive federal covid relief funding and is **legally bound to compliance of the program.**
- Subject to Audit Requirements of Federal Awards (2 CFR part 200); pg. 26/39 of Fed. Register/Vol 86, No 93/5.17.21/Rules and Regulations
- Compliance required with all other applicable Federal Statutes regulations, Executive orders, and the American Rescue Plan Act. **Noncompliance may result in recoupment of the funds, requiring repayment within 120 calendar days of a final notice.**
- Requirement of Double Oak to comply with Executive Orders 12866 & 13563.
- Executive Orders 12866 and 13563 specifically addresses regulatory planning, coordination, and review by Federal agencies. Its goals are: To make the Federal regulatory process more accessible and open to the public. that respects the role of State, local, and tribal governments.
- EO 13132 implies it prohibits any rule having Federalism implications. Executive Order (E.O.) 13132 - Federalism - was issued by President William J. Clinton in 1999. The E.O.'s objective is to guarantee the Constitution's division of governmental responsibilities between the federal government and the states. It furthers the policies of the Unfunded Mandates Reform Act. Sep 12, 2022
- **The final rules of the program were not issued until January 2022**





## How did we decide to participate in SLFRF?



- The Federal Government announces the CARES Act for Covid relief seen on news channels.
- State of Texas accepts the funds and the SOC announces program 07/02/2021 that state will distribute funds applying cities <50K.  
**Communication disseminates through proper state agencies to Double Oak.**
- Secretary Kennedy announced in **staff reports** in the meeting of 07/06/2021 that the program was being offered and that application to participate was due by 08/02/2021.
- “There were 26 pages of information from Treasury department to comb through. The reporting was different from first CARES and the reporting was insane.” **Town Secretary requested the help of the Town Treasurer to review.**

## How did Double Oak learn and decide to participate in SLFRF?



- 07/16/2021, Rory Halpin of TDEM emails the town secretary requesting update if our town will apply for the grant money.
- 07/19/2021 DOTC meeting, the town secretary reminded the mayor and council during **staff reports** that the program application was due by 08/02/2021 and town secretary was in the application process. Mayor Von offered his assistance if needed.
- 07/19/2021, the application for SLFRF funding is signed by Mayor Von and submitted to the federal government.

### Sources:

- 07/06/2021 - audio recording time 22:13-23:17 - noted in (7 pages)paper minutes under staff comments
- 07/19/2021 – audio recording time 8:45 - 10:30- noted in (82 pages) paper minutes under staff comments

# What is Proper Governance?



- Introduction of contracts and financial matters should be presented in public forum with town council discussion prior to action. All documents should be **reviewed by council and town attorney**.
- **Contractual and financial actions must be discussed and voted on** by the town council and during a DOTC meeting, recorded in the minutes.
- All monies received by the Town should be visible as soon as possible on the appropriate financial reports.
- Ensuring that all proper documentation and reporting measures are followed.

# Concerns



1. There was no presentation on the SLFRF to the community or council regarding the details of the program.
2. Atty Berman says he was not asked and did not consult on the SLFRF program. At some point, he provided guidance to the former mayor on how expenditures should be done and stipulated **with council ratification**.
3. No town minutes record a discussion by council or approval for the mayor to submit the application.
4. Oct 18, 2021 agenda item expenses were voted on. Only the DFW AV Pros audio speakers had any reference to CLFRF funds (37:01-38:15 time stamp of audio). No other items were indicated to be paid with SLFRF 1st tranche.

# Communication with Town Attorney



**From:** Connie Schoenrade <[connie.schoenrade@doubleoak.texas.gov](mailto:connie.schoenrade@doubleoak.texas.gov)>  
**Sent:** Tuesday, April 4, 2023 6:50 AM  
**To:** David Berman <[Dberman@njdhs.com](mailto:Dberman@njdhs.com)>  
**Cc:** Patrick Johnson <[patrick.johnson@doubleoak.texas.gov](mailto:patrick.johnson@doubleoak.texas.gov)>  
**Subject:** SLFRF program

**David,**

**When Double Oak received the announcement of the SLFRF funds, did our town representatives – secretary, mayor or treasurer – ask for your review of the program details and receive your guidance before applying for the funds on 7/19/21?**

- Thanks in advance,
- Connie Schoenrade
- Double Oak Town Council
- Deputy Mayor Pro-Tem

**From:** David Berman <[Dberman@njdhs.com](mailto:Dberman@njdhs.com)>  
**Sent:** Tuesday, April 4, 2023 12:38 PM  
**To:** Connie Schoenrade <[connie.schoenrade@doubleoak.texas.gov](mailto:connie.schoenrade@doubleoak.texas.gov)>  
**Cc:** Patrick Johnson <[patrick.johnson@doubleoak.texas.gov](mailto:patrick.johnson@doubleoak.texas.gov)>  
**Subject:** RE: SLFRF program

**Staff, no. I did have a brief conversation with the then-mayor, not about where the funds should be spent but how expenditures should be done. Basically that council should make or ratify the decision.**

- Why are you asking for this information?

• David M. Berman

• NICHOLS | JACKSON

Double Oak Town Council

# New: Federal Government Press Release



**Published: Feb 1, 2023**

- **Comer Opens Hearing Investigating Billions Lost to Waste, Fraud, and Abuse in Pandemic Programs**
- **WASHINGTON**—House Committee on Oversight and Accountability Chairman James Comer (R-Ky.) today delivered opening remarks at a hearing titled “Federal Pandemic Spending: A Prescription for Waste, Fraud, and Abuse.” After spending trillions of dollars under the name of COVID with no guardrails or protections, billions of taxpayer dollars were lost to waste, fraud, abuse, and mismanagement. Chairman Comer emphasized that Republicans will identify where this money went, how much ended up in the hands of fraudsters or ineligible participants, and what should be done to ensure it never happens again.

# Pandemic Oversight Committee



*Recipients must comply with statutory and regulatory requirements in the terms and conditions of the award or are subject to returning the funds.*

**3/31/23:** Texas: 31 individuals investigated and convicted  
<https://www.pandemicoversight.gov/oversight>

MD Anderson was flagged on general controls in an audit conducted by the State of Texas

Currently: Mayor Pro Tem Johnson is assisting with preparation of reports to ensure proper completion and compliance.



# THANK YOU FOR ATTENDING TONIGHTS MEETING

4/17/2023

Double Oak  
A COMMITMENT

Double Oak Town Council



# Proclamation

54th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK  
April 30 - May 6, 2023

*Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and*

*Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and*

*Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and*

*Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.*

*Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.*

*Whereas Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.*

*Whereas It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.*

*Now, Therefore, I, Mike Donnelly, Mayor of Town of Double Oak, do recognize the week of April 30 through May 6, 2023, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerks, Eileen Kennedy, Lynn Jones, and Brian Shults and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.*

*Dated this 1<sup>st</sup> day of May 2023*

*Mayor*

*Attest: \_\_\_\_\_*

***Proclamation***  
***May 2023***  
***Motorcycle Safety Awareness Month***

***WHEREAS*** many Double Oak residents and visitors to our town enjoy our rural treelined roads on their motorcycles and

***WHEREAS***, along with that enjoyment comes the responsibility to operate motorcycles safely; and

***WHEREAS*** campaigns have helped inform riders and motorists alike on motorcycle safety issues

***WHEREAS*** it is important that the citizens of Double Oak be aware of motorcycles on our roadways and recognize the importance of motorcycle safety and sharing of the roadways; and

***WHEREAS*** the safe operation of a motorcycle is enhanced through a combination of rider training and experience, good judgment and a knowledge of traffic laws and licensing requirements; and

***WHEREAS*** May is traditionally observed as a time to remind and encourage other motor vehicle operators to be cautious and observe motorcycles, especially during their seasonal return to our streets and highways.

***NOW, THEREFORE, BE IT RESOLVED*** that the Town of Double Oak does, hereby proclaim May 2023 as “Motorcycle Safety Awareness Month” in Double Oak Texas and urge all motor vehicle operators to join in our efforts to keep our roadways safe for all.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Mayor \_\_\_\_\_ Attest: \_\_\_\_\_

**Profit & Loss Budget vs. Actual**

October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>400000 - Tax Revenue</b>				
401101 - Current Property Taxes-M & O	1,203,329.40	1,235,201.96	-31,872.56	97.4%
401201 - Penalty & Interest	1,939.61	2,500.00	-560.39	77.6%
401301 - Prior Year Property Taxes	1,911.82	2,000.00	-88.18	95.6%
401315 - Sales Taxes	318,409.21	650,000.00	-331,590.79	49.0%
401601 - Franchise-Cross Timbers Water	18,715.75	24,000.00	-5,284.25	78.0%
401701 - Franchise-Cable TV	16,411.65	35,000.00	-18,588.35	46.9%
401801 - Franchise-Electric	137,129.32	95,000.00	42,129.32	144.3%
401805 - Franchise-Garbage	10,968.94	13,000.00	-2,031.06	84.4%
401811 - Franchise-Gas	22,715.79	17,000.00	5,715.79	133.6%
401901 - Franchise-Telephone	372.37	500.00	-127.63	74.5%
401912 - Prior Year Carry Over	0.00	0.00	0.00	0.0%
400000 - Tax Revenue - Other	0.00	0.00	0.00	0.0%
<b>Total 400000 - Tax Revenue</b>	<b>1,731,903.86</b>	<b>2,074,201.96</b>	<b>-342,298.10</b>	<b>83.5%</b>
<b>420000 - Fines and Forfeitures</b>				
420101 - Court Fines	53,376.85	120,000.00	-66,623.15	44.5%
420113 - Court Forfeitures	0.00	0.00	0.00	0.0%
420000 - Fines and Forfeitures - Other	0.00	0.00	0.00	0.0%
<b>Total 420000 - Fines and Forfeitures</b>	<b>53,376.85</b>	<b>120,000.00</b>	<b>-66,623.15</b>	<b>44.5%</b>
<b>430000 - Licenses and Permits</b>				
430101 - Fences	1,020.00	1,275.00	-255.00	80.0%
430102 - Commercial Buildings	0.00	6,000.00	-6,000.00	0.0%
430103 - Oil and Gas Drilling	0.00	0.00	0.00	0.0%
430201 - New Homes	0.00	3,000.00	-3,000.00	0.0%
430202 - Erosion Control	0.00	0.00	0.00	0.0%
430301 - Misc Construction	16,760.00	23,000.00	-6,240.00	72.9%
430401 - Roofs	2,690.00	1,275.00	1,415.00	211.0%
430501 - Septic Systems	4,325.00	5,000.00	-675.00	86.5%
430601 - Sprinkler Systems	425.00	500.00	-75.00	85.0%
430701 - Swimming Pools	650.00	2,000.00	-1,350.00	32.5%
430801 - Water Wells	0.00	0.00	0.00	0.0%
430901 - Plats and Subdivision Fees	750.00	0.00	750.00	100.0%
<b>Total 430000 - Licenses and Permits</b>	<b>26,820.00</b>	<b>42,050.00</b>	<b>-15,230.00</b>	<b>63.8%</b>
<b>440000 - Other Revenue</b>				
440101 - Administration Fees	559.21	1,000.00	-440.79	55.9%
440102 - Animal Control Fees	0.00	0.00	0.00	0.0%
440103 - Building Contributions	0.00	0.00	0.00	0.0%
440150 - FEMA Revenue	0.00	0.00	0.00	0.0%
440160 - Capital Lease Proceeds	0.00	0.00	0.00	0.0%
440201 - Interest Income	63,981.22	9,500.00	54,481.22	673.5%
440203 - Police Dept. Contracts	0.00	0.00	0.00	0.0%
440205 - Police Dept. Contributions	0.00	0.00	0.00	0.0%
440206 - Police Training Grants	0.00	0.00	0.00	0.0%
440210 - Police State Training Funds	0.00	0.00	0.00	0.0%
440700 - Insurance Proceeds	0.00	0.00	0.00	0.0%
<b>Total 440000 - Other Revenue</b>	<b>64,540.43</b>	<b>10,500.00</b>	<b>54,040.43</b>	<b>614.7%</b>

**Profit & Loss Budget vs. Actual**

October 2022 through September 2023

	<u>Oct '22 - Sep 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>440300 · Charges for Services</b>				
440301 · Lien Release	0.00	0.00	0.00	0.0%
440401 · Lot Mowing Fees	0.00	0.00	0.00	0.0%
440501 · Misc. Income	20.00	250.00	-230.00	8.0%
440601 · Sewage Service	11,184.30	25,000.00	-13,815.70	44.7%
440701 · Town Hall Rental Fees	0.00	0.00	0.00	0.0%
<b>Total 440300 · Charges for Services</b>	<b>11,210.30</b>	<b>25,250.00</b>	<b>-14,039.70</b>	<b>44.4%</b>
<b>440400 · Park Funds</b>				
440401A · Gazebo Funds	0.00	0.00	0.00	0.0%
<b>Total 440400 · Park Funds</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>440500 · Carry Over from previous year</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>1,887,851.44</b>	<b>2,272,001.96</b>	<b>-384,150.52</b>	<b>83.1%</b>
<b>Gross Profit</b>	<b>1,887,851.44</b>	<b>2,272,001.96</b>	<b>-384,150.52</b>	<b>83.1%</b>
<b>Expense</b>				
<b>510000 · Town Administration</b>				
521000 · Town Salary Adjustments	0.00	0.00	0.00	0.0%
521012 · Attorney Fees	11,739.89	25,000.00	-13,260.11	47.0%
521033 · Custodial Services	3,346.64	5,500.00	-2,153.36	60.8%
521041 · Denton Central Appraisal Dist	3,537.48	8,237.00	-4,699.52	42.9%
521050 · Election Expense	0.00	4,500.00	-4,500.00	0.0%
521051 · Electricity	2,889.73	6,500.00	-3,610.27	44.5%
521060 · Financial Auditors	12,000.00	10,000.00	2,000.00	120.0%
521070 · Natural Gas	972.71	2,000.00	-1,027.29	48.6%
521073 · Printer Copier	3,336.99	6,000.00	-2,663.01	55.6%
521133 · Ordinance Codification	1,519.90	1,500.00	19.90	101.3%
521160 · Postage	1,045.60	3,000.00	-1,954.40	34.9%
521200 · Tax Billing Expense	1,256.00	1,500.00	-244.00	83.7%
521201 · Communications	3,799.40	11,000.00	-7,200.60	34.5%
521220 · Water	760.07	2,500.00	-1,739.93	30.4%
521230 · Archive System	0.00	5,000.00	-5,000.00	0.0%
521250 · Outdoor Siren	0.00	0.00	0.00	0.0%
530050 · Ambulance Service	29,075.00	29,075.00	0.00	100.0%
<b>Total 510000 · Town Administration</b>	<b>75,548.31</b>	<b>121,312.00</b>	<b>-45,763.69</b>	<b>62.3%</b>
<b>520000 · Administrative</b>				
521010 · Advertising	223.30	2,000.00	-1,776.70	11.2%
521020 · Bank Charges	-67.74	100.00	-167.74	-67.7%
521030 · Cleaning Supplies	0.00	0.00	0.00	0.0%
521031 · Computer Supplies/Software	15,242.80	25,000.00	-9,757.20	61.0%
521032 · Council Contingency	2,927.68	849.00	2,078.68	344.8%
521034 · Technology Fund	5,798.53	3,500.00	2,298.53	165.7%
521074 · Meetings	0.00	150.00	-150.00	0.0%
521075 · Goodwill	39.96	500.00	-460.04	8.0%
521076 · Incentive Pay	865.35	1,500.00	-634.65	57.7%
521090 · General Liability Insurance	3,865.63	5,513.20	-1,647.57	70.1%
521091 · Health/Dental/Life Insurance	10,836.06	17,069.04	-6,232.98	63.5%
521130 · Membership & Dues	525.00	1,500.00	-975.00	35.0%
521131 · Car Maintenance-Fuel-Travel	0.00	0.00	0.00	0.0%
521150 · Office Supplies	1,663.00	6,000.00	-4,337.00	27.7%
521151 · Other Professional Services	380.00	2,200.00	-1,820.00	17.3%
521153 · Other Supplies	260.19	650.00	-389.81	40.0%

**Profit & Loss Budget vs. Actual**

October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget	% of Budget
521161 · Publications & Subscriptions	119.00	200.00	-81.00	59.5%
521162 · Printing and Copying	46.26	450.00	-403.74	10.3%
521170 · Payroll Taxes - FICA	12,743.55	12,580.05	163.50	101.3%
521172 · TWC Unemployment Insurance	123.06	2,400.00	-2,276.94	5.1%
521190 · Town Secretary Salary	47,634.00	82,565.60	-34,931.60	57.7%
521191 · Longevity Pay-Administration	1,540.00	1,540.00	0.00	100.0%
521192 · Worker's Compensation Ins.	868.02	891.60	-23.58	97.4%
521194 · Asst Town Secretary Salary	43,084.91	73,839.53	-30,754.62	58.3%
521195 · Overtime	3,513.84	5,000.00	-1,486.16	70.3%
521196 · TMRS-Retirement	7,205.58	14,149.24	-6,943.66	50.9%
521202 · Training Seminars	1,220.00	2,000.00	-780.00	61.0%
<b>Total 520000 · Administrative</b>	<b>160,658.24</b>	<b>262,147.26</b>	<b>-101,489.02</b>	<b>61.3%</b>
<b>530000 · Public Works</b>				
521021 · Building Repair/Remodeling	10,039.46	0.00	10,039.46	100.0%
521025 · Building Expenditures	0.00	2,000.00	-2,000.00	0.0%
521120 · Lien Filing Expense	0.00	100.00	-100.00	0.0%
530025 · Mosquito Control Program	0.00	200.00	-200.00	0.0%
530100 · Animal Control Officer	9,601.25	18,000.00	-8,398.75	53.3%
530101 · Public Works Director Salary	41,394.30	71,750.00	-30,355.70	57.7%
530102 · Public Works Director TMRS	4,197.54	6,229.03	-2,031.49	67.4%
530103 · Public Works Director FICA	2,594.03	5,538.22	-2,944.19	46.8%
530104 · Public Works Director (H/D/L)	8,292.69	13,077.36	-4,784.67	63.4%
530105 · PW Director (TWC/Unempl Ins)	0.00	0.00	0.00	0.0%
530106 · Building Official Overtime	0.00	0.00	0.00	0.0%
530110 · Building Inspectors	28,000.00	0.00	28,000.00	100.0%
530111 · Building Inspectors Phone	0.00	0.00	0.00	0.0%
530115 · Code Enforcement	0.00	0.00	0.00	0.0%
530116 · Code Enforcement Liab Ins-TML	828.35	1,181.40	-353.05	70.1%
530125 · Council Discretionary Fund	0.00	0.00	0.00	0.0%
530150 · Grounds Maintenance	5,775.94	9,000.00	-3,224.06	64.2%
530151 · Grounds Equipment	0.00	0.00	0.00	0.0%
530175 · Equipment Repair/Maintenance	0.00	0.00	0.00	0.0%
530180 · Minor Equipment	361.47	0.00	361.47	100.0%
530200 · Lot Mowing/Tree Trim Service	4,651.72	5,500.00	-848.28	84.6%
530201 · Public Works Training	0.00	2,500.00	-2,500.00	0.0%
530202 · Longevity Pay- Public Works	45.00	45.00	0.00	100.0%
530203 · Vehicle Payment	0.00	0.00	0.00	0.0%
530204 · Vehicle Maintenance	349.70	750.00	-400.30	46.6%
530205 · Vehicle Fuel	317.65	2,000.00	-1,682.35	15.9%
530206 · Uniforms	0.00	0.00	0.00	0.0%
530210 · Membership Dues/Licensing	75.00	500.00	-425.00	15.0%
530230 · Other Professional Services	718.68	2,000.00	-1,281.32	35.9%
530231 · Other Supplies	0.00	1,000.00	-1,000.00	0.0%
530235 · Printing	0.00	200.00	-200.00	0.0%
530240 · Postage	0.00	0.00	0.00	0.0%
530245 · Computer Support	3,945.20	12,290.00	-8,344.80	32.1%
530250 · Health Inspector	750.00	2,500.00	-1,750.00	30.0%
530260 · Septic Inspections	4,280.00	5,000.00	-720.00	85.6%
530270 · Sewage Services	10,598.75	25,000.00	-14,401.25	42.4%
530271 · Vehicle Reimbursement	0.00	0.00	0.00	0.0%
530272 · Incentive Pay	346.05	600.00	-253.95	57.7%
530273 · Worker's Compensation Ins	434.01	445.80	-11.79	97.4%
530277 · General Liability Insurance	0.00	0.00	0.00	0.0%
530280 · Hazardous Waste Disposal	0.00	0.00	0.00	0.0%
530650 · Public Works-Cell phone	828.99	500.00	328.99	165.8%

**Profit & Loss Budget vs. Actual**

October 2022 through September 2023

	<u>Oct '22 - Sep 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
531020 · Credit Card Convenience Fee	0.00	0.00	0.00	0.0%
531201 · Weather Siren	0.00	785.00	-785.00	0.0%
<b>Total 530000 · Public Works</b>	<b>138,425.78</b>	<b>188,691.81</b>	<b>-50,266.03</b>	<b>73.4%</b>
<b>540000 · Streets and Drainage</b>				
540019 · Engineering General	14,416.50	50,000.00	-35,583.50	28.8%
540060 · Crack Seal & Potholes	567.09	35,000.00	-34,432.91	1.6%
540110 · Current Year Road Repairs	0.00	200,000.00	-200,000.00	0.0%
540111 · Prior Year Road Repairs	0.00	0.00	0.00	0.0%
540155 · MS4 Stormwater	0.00	7,500.00	-7,500.00	0.0%
540177 · Public Works Projects Costs	0.00	0.00	0.00	0.0%
540200 · Sign Repair and Replacement	2,820.50	2,000.00	820.50	141.0%
<b>Total 540000 · Streets and Drainage</b>	<b>17,804.09</b>	<b>294,500.00</b>	<b>-276,695.91</b>	<b>6.0%</b>
<b>550000 · Police Department</b>				
550120 · Capital Equipment (Auto)	0.00	0.00	0.00	0.0%
550135 · Computer Equip/Supplies/SW Main	18,255.89	41,500.00	-23,244.11	44.0%
550140 · Equipment Repair & Maintenance	0.00	1,000.00	-1,000.00	0.0%
550145 · Health/Dental/Life Insurance	60,205.98	126,276.84	-66,070.86	47.7%
550219 · Membership Dues	0.00	500.00	-500.00	0.0%
550220 · Minor Equipment	413.26	1,000.00	-586.74	41.3%
550230 · Other Professional Services	0.00	100.00	-100.00	0.0%
550240 · Office Supplies	205.48	700.00	-494.52	29.4%
550248 · Publications	0.00	400.00	-400.00	0.0%
550249 · External Contracts	1,223.00	5,000.00	-3,777.00	24.5%
550250 · Postage	0.00	0.00	0.00	0.0%
550251 · Printing	441.44	900.00	-458.56	49.0%
550252 · Police Chief Salary	57,749.25	100,098.70	-42,349.45	57.7%
550253 · Police Asst. Chief Salary	51,327.30	88,967.35	-37,640.05	57.7%
550254 · Police Officers' Salary	205,085.67	513,517.56	-308,431.89	39.9%
550255 · Administrative Assistant PD	0.00	0.00	0.00	0.0%
550256 · Crossing Guard	3,660.22	4,000.00	-339.78	91.5%
550257 · Police Department Overtime	6,312.71	5,000.00	1,312.71	126.3%
550261 · Criminal Investigations	5.40	2,000.00	-1,994.60	0.3%
550262 · General Liability Insurance	13,529.66	19,296.20	-5,766.54	70.1%
550263 · TWC Unemployment Ins	0.00	0.00	0.00	0.0%
550264 · Incentive Pay	4,570.02	9,600.00	-5,029.98	47.6%
550271 · Salaries Benefits - FICA	20,424.76	55,349.94	-34,925.18	36.9%
550275 · Salaries Benefits - TMRS	27,634.83	61,909.90	-34,275.07	44.6%
550276 · Human Resources	1,790.27	1,500.00	290.27	119.4%
550277 · Longevity Pay	1,860.00	2,345.00	-485.00	79.3%
550278 · Worker's Compensation Ins	17,360.40	17,832.00	-471.60	97.4%
550280 · Communications	3,167.87	14,000.00	-10,832.13	22.6%
550281 · Training	6,149.80	15,000.00	-8,850.20	41.0%
550286 · Training Ammo	2,106.64	5,000.00	-2,893.36	42.1%
550290 · Uniforms	9,283.78	24,000.00	-14,716.22	38.7%
550291 · Patrol Equipment	22,593.40	7,000.00	15,593.40	322.8%
550292 · Community Programs	2,046.00	3,000.00	-954.00	68.2%
550293 · Traffic Management	0.00	100.00	-100.00	0.0%
550294 · Evidence Room Supplies	0.00	100.00	-100.00	0.0%
550295 · Goodwill	913.56	1,000.00	-86.44	91.4%
550300 · Vehicle Fuel	8,467.23	30,000.00	-21,532.77	28.2%
550400 · Vehicle Repair & Maintenance	3,377.41	10,000.00	-6,622.59	33.8%
<b>Total 550000 · Police Department</b>	<b>550,161.23</b>	<b>1,167,993.49</b>	<b>-617,832.26</b>	<b>47.1%</b>

**Profit & Loss Budget vs. Actual**

October 2022 through September 2023

	<u>Oct '22 - Sep 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>560000 · Municipal Court</b>				
560010 · Judges Services	3,300.00	10,000.00	-6,700.00	33.0%
560015 · Jury Services	0.00	240.00	-240.00	0.0%
560018 · Jail Services	1,480.00	0.00	1,480.00	100.0%
560020 · Prosecuting Attorney	3,380.00	10,000.00	-6,620.00	33.8%
560025 · Other Professional Services	680.00	480.00	200.00	141.7%
560026 · Court Clerk - Salary	38,458.42	65,820.78	-27,362.36	58.4%
560027 · Court Clerk- FICA	2,879.96	5,632.37	-2,752.41	51.1%
560028 · Court Clerk - TMRS	3,967.05	6,334.93	-2,367.88	62.6%
560029 · Court Clerk Ins (H/D/L)	5,428.65	8,534.52	-3,105.87	63.6%
560030 · Court Clerk - Longevity	905.00	905.00	0.00	100.0%
560031 · Overtime	3,417.12	6,000.00	-2,582.88	57.0%
560035 · Court Supplies,Equip & S/W Main	6,781.43	6,000.00	781.43	113.0%
560055 · Membership Dues	0.00	0.00	0.00	0.0%
560076 · Incentive Pay	519.15	900.00	-380.85	57.7%
<b>Total 560000 · Municipal Court</b>	<b>71,196.78</b>	<b>120,847.60</b>	<b>-49,650.82</b>	<b>58.9%</b>
<b>570000 · Double Oak Vol. Fire Department</b>				
570010 · DOVFD Capital Equip Contributio	0.00	0.00	0.00	0.0%
570020 · DOVFD Operations Contribution	50,000.00	100,000.00	-50,000.00	50.0%
570021 · General Liability Insurance	9,387.95	13,389.20	-4,001.25	70.1%
570022 · Worker's Compensation Ins	3,038.07	3,120.60	-82.53	97.4%
<b>Total 570000 · Double Oak Vol. Fire Departm...</b>	<b>62,426.02</b>	<b>116,509.80</b>	<b>-54,083.78</b>	<b>53.6%</b>
<b>Total Expense</b>	<b>1,076,220.45</b>	<b>2,272,001.96</b>	<b>-1,195,781.51</b>	<b>47.4%</b>
<b>Net Ordinary Income</b>	<b>811,630.99</b>	<b>0.00</b>	<b>811,630.99</b>	<b>100.0%</b>
<b>Net Income</b>	<b>811,630.99</b>	<b>0.00</b>	<b>811,630.99</b>	<b>100.0%</b>

	<u>Apr 28, 23</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
102302 · Independent Bank Money Market	2,783,384.05
102303 · Independent Bank Checking	354,021.73
102304 · Police Lease Training Fund	1,788.83
102306 · John B. Wright Memorial Fund	577.44
102307 · DO Police Dept Chapter 59	8.94
102400 · Petty Cash	499.21
102450 · DATCU	3,282.69
106101 · Certificate of Deposit	430,286.14
<b>Total Checking/Savings</b>	<b>3,573,849.03</b>
Accounts Receivable	
106100 · Accounts Receivable	19,840.73
<b>Total Accounts Receivable</b>	<b>19,840.73</b>
Other Current Assets	
104100 · Bartonville Water Certificate	2,000.00
106150 · Interest Receivable	280.95
106400 · Employee Receivables	450.07
106700 · Property Taxes Receivable	19,263.24
106900 · Prepaid Costs	32,274.55
<b>Total Other Current Assets</b>	<b>54,268.81</b>
<b>Total Current Assets</b>	<b>3,647,958.57</b>
<b>TOTAL ASSETS</b>	<b>3,647,958.57</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
202000 · Accounts Payable	9,802.85
<b>Total Accounts Payable</b>	<b>9,802.85</b>
Other Current Liabilities	
106300 · Allowance for Uncoll Taxes	19,263.24
200000 · Payroll Liabilities	
202507- · Dependant Health Care Cover...	-497.24
202508- · AFLAC Deduction	-438.66
202509 · Child Support Withholding Or...	111.85
202513 · Vision Insurance	573.72
202516 · Dependent Life Insurance	-23.85
200000 · Payroll Liabilities - Other	-354.77
<b>Total 200000 · Payroll Liabilities</b>	<b>-628.95</b>



Town of Double Oak  
**Balance Sheet**  
As of April 28, 2023

	Apr 28, 23
200504 · Town Hall Reservation Deposits	500.00
201250 · Cr Card Fees/Collection Charges	227.80
202250 · Town Hall Renovations	200.00
202501 · Court Fees & Fines Due State	7,011.34
202502 · Technology Fees	4,625.16
202503 · Court Security Fees	8,083.63
202504 · Police LEOSE Training Account	926.32
202506 · Child Safety Fund	4,225.47
202511 · Omnibase Fees Due	170.68
202512 · Court Collections	26,950.17
202760 · Time Payment Reimbursement F...	276.04
203002 · Park Fund Account	226.47
203006 · CLFRF - SLFRF Funds	373,762.27
203060 · Waketon Road Reconstruction	-16,598.39
203090 · Waketon Road-Town of Double ...	-27,650.29
2050000 · Accrued Payroll	26,301.77
205555 · Police Grants	347.25
206250 · Sewer System Maintenance	10,626.60
206500 · Police-Chapter 59	8.94
208000 · Golf Tournament	44.85
<b>Total Other Current Liabilities</b>	<b>438,900.37</b>
<b>Total Current Liabilities</b>	<b>448,703.22</b>
<b>Total Liabilities</b>	<b>448,703.22</b>
<b>Equity</b>	
3000 · Fund Balances	1,062,624.36
3100 · Town Contingency	150,000.00
3125 · Town 50th Anniversary Fund	10,000.00
3150 · Stormwater Structures Fund	100,000.00
3200 · Road Contingency	150,000.00
3250 · Denton County Bond Project Fund	190,000.00
3450 · Town Hall Technology Fund	100,000.00
3550 · TCEQ MS4 (5-year) Fund	25,000.00
3600 · Street and Drainage Fund	450,000.00
3800 · Police Vehicle Fund	110,000.00
3850 · Police Body Camera Project Fund	40,000.00
et Income	811,630.99
<b>Total Equity</b>	<b>3,199,255.35</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,647,958.57</b>

**THE STATE OF TEXAS COUNTY OF DENTON**

**JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES**

This CONTRACT for election services is made by and between the Denton County Elections Administrator and the following political subdivisions, herein referred to as “participating authority or participating authorities” located entirely or partially inside the boundaries of Denton County:

Participating Authorities:

ARGYLE	KRUM
ARGYLE ISD	KRUM ISD
AUBREY ISD	LEWISVILLE
CARROLLTON	LEWISVILLE ISD
CARROLLTON-FARMERS BRANCH ISD	LITTLE ELM
CELINA	LITTLE ELM ISD
CELINA ISD	NEW FAIRVIEW
COPPELL	NORTHLAKE
CORINTH	NORTHWEST ISD
CORRAL CITY	PILOT POINT
CROSS ROADS	PLANO
DALLAS	PONDER
DENTON	PONDER ISD
DENTON ISD	PROSPER
DOUBLE OAK	PROSPER ISD
FLOWER MOUND	PROVIDENCE VILLAGE
FORT WORTH	SANGER
FRISCO	SANGER ISD
FRISCO ISD	SLIDELL ISD
HIGHLAND VILLAGE	TROPHY CLUB
JUSTIN	

This contract is made pursuant to Texas Election Code Sections 31.092 and 271.002 and Texas Education Code Section 11.0581 for a joint May 6, 2023 election to be administered by Frank Phillips, Denton County Elections Administrator, hereinafter referred to as “Elections Administrator.”

***RECITALS***

Each participating authority listed above plans to hold a General or Special Election on May 6, 2023. Denton County plans to hold county-wide voting for this General Election.

The County owns the Hart InterCivic Verity Voting System, which has been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended, and is

compliant with the accessibility requirements for persons with disabilities set forth by Texas Election Code Section 61.012. The contracting political subdivisions (participating authorities) desire to use the County's voting system and to compensate the County for such use and to share in certain other expenses connected with joint elections, in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code, as amended.

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to all parties, IT IS AGREED as follows:

## **I. ADMINISTRATION**

The participating authorities agree to hold a "Joint Election" with Denton County and each other in accordance with Chapter 271 of the Texas Election Code and this agreement. The Elections Administrator shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this agreement. Each participating authority agrees to pay the Elections Administrator for equipment, supplies, services, and administrative costs as provided in this agreement. The Elections Administrator shall serve as the administrator for the Joint Election; however, each participating authority shall remain responsible for the decisions and actions of its officers necessary for the lawful conduct of its election. The Elections Administrator shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of each participating authority as necessary.

It is understood that other political subdivisions may wish to participate in the use of the County's Verity voting system and polling places, and it is agreed that the Elections Administrator may enter into other contracts for election services for those purposes, on terms and conditions generally similar to those set forth in this contract. In such cases, costs shall be pro-rated among the participants according to Section XI of this contract.

## **II. LEGAL DOCUMENTS**

Each participating authority shall be responsible for the preparation, adoption, and publication of all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code and/or the participating authority's governing body, charter, or ordinances, except that the Elections Administrator shall be responsible for the preparation and publication of all voting equipment testing notices that are required by the Texas Election Code. Election orders should include language that would not necessitate amending the order if any of the Early Voting and/or Election Day polling places change.

Preparation of the necessary materials for notices and the official ballot shall be the responsibility of each participating authority, including translation to languages other than English. Each participating authority shall provide a copy of their respective election orders and notices to the Elections Administrator.

## **III. VOTING LOCATIONS**

The Elections Administrator shall select and arrange for the use of and payment for all Early Voting and Election Day voting locations. Voting locations will be, whenever possible, the usual voting location for each election precinct in elections conducted by each participating authority, and shall be compliant with the accessibility requirements established by Election Code Section 43.034 and the Americans with Disabilities Act (ADA). The proposed voting locations are listed in Exhibit A of this agreement. In the event a voting location is not available or appropriate, the Elections Administrator will arrange for use of an alternate location. The Elections Administrator shall notify the participating authorities of any changes from the locations listed in Exhibit A.

#### **IV. ELECTION JUDGES, CLERKS, AND OTHER ELECTION PERSONNEL**

Denton County shall be responsible for the appointment of the presiding judge and alternate judge for each polling location. The Elections Administrator shall make emergency appointments of election officials if necessary.

Upon request by the Elections Administrator, each participating authority agrees to assist in recruiting bilingual polling place officials (fluent in both English and Spanish). In compliance with the Federal Voting Rights Act of 1965, as amended, each polling place containing more than 5% Hispanic population as determined by the 2020 Census shall have one or more election officials who are fluent in both the English and Spanish languages. If a presiding judge is not bilingual, and is unable to appoint a bilingual clerk, the Elections Administrator may recommend a bilingual worker for the polling place. If the Elections Administrator is unable to recommend or recruit a bilingual worker, the participating authority or authorities served by that polling place shall be responsible for recruiting a bilingual worker for translation services at that polling place.

The Elections Administrator shall notify all election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to insure that all election judges appointed for the Joint Election are eligible to serve.

The Elections Administrator shall arrange for the training and compensation of all election judges and clerks. The Election judges and clerks who attend in-person voting equipment training and/or procedures training, shall be compensated at the rate of \$13 an hour. Election judges and clerks that elect to complete online training shall be compensated as a rate of a flat \$40. In the event that as Election judge or clerk completes both in-person and online training, they shall be compensated for the training resulting in the highest pay and will not be compensated for both trainings.

The Elections Administrator shall arrange for the date, time, and place for presiding election judges to pick up their election supplies. Each presiding election judge will be sent a letter from the Elections Administrator notifying them of their appointment, the dates/times and locations of training and distribution of election supplies, and the number of election clerks that the presiding judge may appoint.

Each election judge and clerk will receive compensation at the hourly rate established by Denton County pursuant to Texas Election Code Section 32.091 and overtime after 40 hours worked per

week, if applicable. The election judge, or their designee, will receive an additional sum of \$25.00 for picking up the election supplies and equipment prior to Election Day and for returning the supplies and equipment to the central counting station after the polls close. Likewise, the Presiding Judge in Early Voting, or their designee, will receive an additional sum of \$25.00 for picking up the election supplies prior to the first day of Early Voting and for returning the supplies and equipment to the Elections Department after Early Voting has ended.

The compensation rates established by Denton County are:

Early Voting – Presiding Judge (\$15/hour), Alternate Judge (\$14/ hour), Clerk (\$13/ hour)

Election Day – Presiding Judge (\$15/hour), Alternate Judge (\$14/ hour), Clerk (\$13/ hour)

The Elections Administrator may employ other personnel necessary for the proper administration of the election, as well as, pre and post-election administration. In such cases, costs shall be pro-rated among participants of this contract. Personnel working in support of full-time staff will be expensed on a pro-rated basis and include a time period of one week prior to the election, during the election, and one week post-election. Personnel working in support of the Early Voting Ballot Board and/or central counting station on election night will be compensated at the hourly rate set by Denton County in accordance with Election Code Sections 87.005, 127.004, and 127.006.

If elections staff is required outside of the hours of the office's normal scope of business, the entity(ies) responsible for the hours will be billed for those hours. The Elections Administrator will determine when those hours are necessary, the number of staff and whom are necessary, along with to whom the hours are to be billed. Cost for these hours will be billed at a rate of 1.5 times the staff's hourly rate (See Sections XV #10). The Election Administrator has the right to waive these costs as they see fit.

## **V. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT**

The Elections Administrator shall arrange for delivery of all election supplies and voting equipment including, but not limited to, the County's Verity voting system and equipment, official ballot paper, sample ballots, voter registration lists, and all forms, signs, maps and other materials used by the election judges at the voting locations. The Elections Administrator shall ensure availability of tables and chairs at each polling place and shall procure rented tables and chairs for those polling places that do not have tables and/or chairs. Any additional required materials (required by the Texas Election Code) must be provided by the participating authority, and delivered to the Elections Office thirty-three (33) calendar days (April 3, 2023) prior to Election Day. If this deadline is not met, the material must be delivered by the participating authority, to all Early Voting and Election Day locations affected, prior to voting commencing. The Elections Administrator shall be responsible for conducting all required testing of the voting equipment, as required by Chapters 127 and 129 of the Texas Election Code.

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating authorities shall share a mutual ballot in those precincts where

jurisdictions overlap. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap. The Elections Administrator shall provide the necessary voter registration information, maps, instructions, and other information needed to enable the election judges in the voting locations that have more than one ballot style to conduct a proper election.

Each participating authority shall furnish the Elections Administrator a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which the authority's ballot is to be printed). **Said list must be provided to the Elections Office within three (3) business days following the last day to file for a place on the ballot** or after the election is ordered, whichever is later. The list must be in a Word document, the information will preferably be in sentence case format, be in Arial 12 point font, and must contain candidate contact information for the purposes of verifying the pronunciation of each candidate's name. Each participating authority shall be responsible for proofreading and approving the ballot insofar as it pertains to that authority's candidates and/or propositions. Each participating authority shall be responsible for proofing and approving the audio recording of the ballot insofar as it pertains to that authority's candidates and/or propositions. **The approval must be finalized with the Elections Office within five (5) calendar days of the receipt of the proofs, or the provided proofs shall be considered approved.**

The joint election ballots shall list the County's election first. The joint election ballots that contain ballot content for more than one joint participant because of overlapping territory shall be arranged with the appropriate school district ballot content appearing on the ballot following the County's election, followed by the appropriate city ballot content, and followed by the appropriate water district or special district ballot content.

Early Voting by personal appearance and on Election Day shall be conducted exclusively on Denton County's Verity voting system including provisional ballots.

The Elections Administrator shall be responsible for the preparation, testing, and delivery of the voting equipment for the election as required by the Election Code.

The Elections Administrator shall conduct criminal background checks on the relevant employees upon hiring as required by Election Code 129.051(g).

## **VI. EARLY VOTING**

The participating authorities agree to conduct joint early voting and to appoint the Election Administrator as the Early Voting Clerk in accordance with Sections 31.097 and 271.006 of the Texas Election Code. Each participating authority agrees to appoint the Elections Administrator's permanent county employees as deputy early voting clerks. The participating authorities further agree that the Elections Administrator may appoint other deputy early voting clerks to assist in the conduct of early voting as necessary, and that these additional deputy early voting clerks shall be compensated at an hourly rate set by Denton County pursuant to Section 83.052 of the Texas Election Code. Deputy early voting clerks who are permanent employees of

the Denton County Elections Administrator or any participating authorities shall serve in that capacity without additional compensation.

Exhibit A of this document includes locations, dates, and times that voting will be held for Early Voting by personal appearance. Any qualified voter of the Joint Election may vote early by personal appearance at any one of the joint early voting locations. All requests for temporary branch polling places will be considered and determined based on the availability of facility and if it is within the Election Code parameters. All costs for temporary locations including coverage by Election Administration staff will be borne by the requesting authority. The Elections Administrator will determine when those hours are necessary, the number of staff and who are necessary, along with to whom the hours are to be billed. Cost for these hours will be billed at a rate of 1.5 times the staff's hourly rate (See Sections XV #10). The Election Administrator has the right to waive these costs as they see fit.

The standard dates and hours for the May 6, 2023 election will be as follows:

Monday, April 24, 2023 through Saturday, April 29, 2023; 8am – 5pm  
Sunday, April 30, 2023; 11am-5pm  
Monday, May 1, 2023 through Tuesday, May 2, 2023; 7am-7pm

As Early Voting Clerk, the Elections Administrator shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. Any requests for early voting ballots to be voted by mail received by the participating authorities shall be forwarded immediately by fax or courier to the Elections Administrator for processing. The address of the Early Voting Clerk is as follows:

Frank Phillips, Early Voting Clerk  
Denton County Elections  
PO Box 1720  
Denton, TX 76202  
Email: [elections@dentoncounty.gov](mailto:elections@dentoncounty.gov)

Any requests for early voting ballots to be voted by mail, and the subsequent actual voted ballots that are sent by a contract carrier (ie. UPS, FedEx, etc.) shall be delivered to the Early Voting Clerk at the Denton County Elections Department physical address as follows:

Frank Phillips, Early Voting Clerk  
Denton County Elections  
701 Kimberly Drive, Suite A100  
Denton, TX 76208  
Email: [elections@dentoncounty.gov](mailto:elections@dentoncounty.gov)

The Elections Administrator shall post on the county website, the participating authority's Early Voting Roster on a daily basis. In accordance with Section 87.121 of the Election Code, the daily roster showing the previous day's early voting activity will be posted no later than 11:00 am each business day.

## **VII. EARLY VOTING BALLOT BOARD**

Denton County shall appoint the Presiding Judge of an Early Voting Ballot Board (EVBB) to process early voting results from the Joint Election. The Presiding Judge, with the assistance of the Elections Administrator, shall appoint an Alternate Judge and one or more additional members to constitute the EVBB. The Elections Administrator shall determine the number of EVBB members required to efficiently process the early voting ballots.

## **VIII. CENTRAL COUNTING STATION AND ELECTION RETURNS**

The Elections Administrator shall be responsible for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and of this agreement.

The participating authorities hereby, in accordance with Section 127.002, 127.003, and 127.005 of the Texas Election Code, appoint the following central counting station officials:

Counting Station Manager: Brandy Grimes, Deputy Elections Administrator  
Tabulation Supervisor: Jason Slonaker, Technology Resources Coordinator  
Presiding Judge: Early Voting Ballot Board Judge  
Alternate Judge: Early Voting Ballot Board Alternate Judge

The counting station manager or their representative shall deliver timely cumulative reports of the election results as precincts report to the central counting station and are tabulated by posting on the Election Administrator's Election Night Results website. The manager shall be responsible for releasing unofficial cumulative totals and precinct returns from the election to the joint participants, candidates, press, and general public by distribution of hard copies at the central counting station (if requested) and by posting to the Election Administrator's Election Night Results website. To ensure the accuracy of reported election returns, results printed on the reports produced by Denton County's voting equipment will not be released to the participating authorities at the remote collection locations or from individual polling locations.

The Elections Administrator will prepare the unofficial canvass reports after all precincts have been counted and will deliver a copy of the unofficial canvass to each participating authority as soon as possible after all returns have been tabulated. The Elections Administrator will include the tabulation and precinct-by-precinct results that are required by Texas Election Code Section 67.004 for the participating authorities to conduct their respective canvasses. Each participating authority shall be responsible for the official canvass of its respective election(s), and shall notify the Elections Administrator, or their designee, of the date of the canvass, no later than three days after Election Day.

The Elections Administrator shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating authority and the Secretary of State's Office.



## **IX. PARTICIPATING AUTHORITIES WITH TERRITORY OUTSIDE DENTON COUNTY**

Each participating authority with territory containing population outside of Denton County agrees that they Elections Administrator shall administer only the Denton County portion of those elections.

## **X. RUNOFF ELECTIONS**

Each participating authority shall have the option of extending the terms of this agreement through its runoff election, if applicable. In the event of such runoff election, the terms of this agreement shall automatically extend unless the participating authority notifies the Elections Administrator in writing within three (3) business days of the original election.

Each participating authority shall reserve the right to reduce the number of early voting locations and/or Election Day voting locations in a runoff election.

Each participating authority eligible to hold runoff elections agrees that the date of the runoff election, if necessary, shall be Saturday, June 10, 2023, with early voting being held in accordance with the Election Code.

## **XI. ELECTION EXPENSES AND ALLOCATION OF COSTS**

The participating authorities agree to share the costs of administering the Joint Election.

Allocation of general expenses, which are not directly attributable to an individual polling location, will be expensed by each participating authority's percentage of registered voters of the total registered voters of all participating authorities.

Expenses for Early Voting by personal appearance shall be allocated based upon the actual costs associated with each early voting location. Each participating authority shall be responsible for an equal portion of the actual costs associated with the early voting locations within their jurisdiction. Participating authorities that do not have a polling location within their jurisdiction shall pay an equal portion of the nearest polling location.

Election Day location expenses will be allocated based on each participating authority's percentage of registered voters assigned to each polling place. If a participating authority's election is conducted at more than one Election Day polling location there shall be no charges or fees allocated to the participating authority for the cost of the Election Day polling location in which the authority has fewer than 50% of the total registered voters served by that polling location, except that if the number of registered voters in all of the authority's polling locations is less than the 50% threshold, the participating authority shall share the expenses, based on their percentage of registered voters, of the polling location at which it has the greatest percentage of registered voters.

In the event that participating authorities with overlapping boundaries cannot make an agreement on Early Voting and/or Election Day locations, the requesting participating authority agrees to bear the entire expense of the location.

Each participating authority requesting additional hours, outside of the standard hours, for a location or locations, agree to split the cost of the additional open hours equally amongst the requesting participating authorities.

Costs for Early Voting by mail, in-person ballots, provisional ballots, and Poll Pad paper shall be allocated according to the actual number of ballots issued to each participating authority's voters and the cost shared equally amongst participating authorities of each ballot style.

Each participating authority agrees to pay the Elections Administrator an administrative fee equal to ten percent (10%) of its total billable costs in accordance with Section 31.100(d) of the Texas Election Code.

The Denton County Elections Administrator shall deposit all funds payable under this contract into the appropriate fund(s) within the county treasury in accordance with Election Code Section 31.100.

The Denton County Elections Administrator reserves the right to adjust the above formulas in agreement with an individual jurisdiction if the above formula results in a cost allocation that is inequitable.

If any participating authority makes a special request for extra Temporary Branch Early Voting by Personal Appearance locations as provided by the Texas Election Code, that entity agrees to pay the entire cost for that request.

Participating authorities having the majority of their voters in another county, and fewer than 500 registered voters in Denton County, and that do not have an Election Day polling place or early voting location within their Denton County territory shall pay a flat fee of \$400 for election expenses.

Election expenses, including but not limited to, overtime charges for Election Office staff, and any unforeseen expenses needed to conduct the election, will be borne by the participating authority or authorities, affected.

## **XII. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION**

Any participating authority may withdraw from this agreement and the Joint Election should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code. The withdrawing authority is fully liable for any expenses incurred by the Denton County Elections Administrator on behalf of the authority plus an administrative fee of ten percent (10%) of such expenses. Any monies deposited with the Elections Administrator by the withdrawing authority shall be refunded, minus the aforementioned expenses and administrative fees, if applicable.

It is agreed that any of the joint election early voting locations that are not within the boundaries of one or more of the remaining participating authorities, with the exception of the early voting location at the Denton County Elections Building, may be dropped from the joint election unless one or more of the remaining participating authorities agreed to fully fund such location(s). In the event that any early voting location is eliminated under this section, an addendum to the contract shall be provided to the remaining participants within five days after notification of all intents to withdraw have been received by the Elections Administrator.

### **XIII. RECORDS OF THE ELECTION**

The Elections Administrator is hereby appointed general custodian of the voted ballots and all records of the Joint Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each participating authority as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the Elections Administrator or at an alternate facility used for storage of county records. The Elections Administrator shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, the Elections Administrator shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each participating authority to bring to the attention of the Elections Administrator any notice of pending election contest, investigation, litigation or open records request which may be filed with the appropriate participating authority.

### **XIV. RECOUNTS**

A recount may be obtained as provided by Title 13 of the Texas Election Code. By signing this document, the presiding officer of the contracting participating authorities agree that any recount shall take place at the office of the Elections Administrator, and that the Elections Administrator shall serve as Recount Supervisor, and the participating authority's official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

The Elections Administrator agrees to provide advisory services to each participating authority as necessary to conduct a proper recount.

### **XV. MISCELLANEOUS PROVISIONS**

1. It is understood that to the extent space is available, other districts and political subdivisions may wish to participate in the use of the County's election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may

be an adjustment of the pro-rata share to be paid to the County by the participating authorities.

2. The Elections Administrator shall file copies of this document with the Denton County Treasurer and the Denton County Auditor in accordance with Section 31.099 of the Texas Election Code.
3. Nothing in this contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this contract or a violation of the Texas Election Code.
4. This agreement shall be construed under and in accord with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Denton County, Texas.
5. In the event that one of more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
6. All parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.
7. The waiver by any party of a breach of any provision of this agreement shall not operate as or be construed as a waiver of any subsequent breach.
8. Any amendments of this agreement shall be of no effect unless in writing and signed by all parties hereto.
9. Failure for a participating authority to meet the deadlines as outline in this contract may result in additional charges, including but not limited to, overtime charges, etc.

Elections Staffing Hourly Rate (includes all benefit pay):

Absentee Voting Coordinator	\$43.137
Voter Registration Clerk	\$33.198 - \$35.590
Technology Resources Coordinator	\$46.790
Elections Technician	\$31.220 - \$37.234
Voter Registration Coordinator	\$40.308
Training Coordinator	\$45.243
Election Coordinator	\$37.234

## XVI. COST ESTIMATES AND DEPOSIT OF FUNDS

The total estimated obligation for each participating authority under the terms of this agreement is listed below. The exact amount of each participating authority's obligation under the terms of this agreement shall be calculated after the May 6, 2023 election (or runoff election, if applicable). The participating authority's obligation shall be paid to Denton County within 30 days after the receipt of the final invoice from the Denton County Elections Administrator.

The total estimated obligation for each participating authority under the terms of this agreement shall be provided within 45 days after the last deadline for ordering an election:

ARGYLE	\$8,000.46
ARGYLE ISD	\$16,970.11
AUBREY ISD	\$9,747.71
CARROLLTON	\$17,939.14
CARROLLTON-FARMERS BRANCH ISD	\$17,171.55
CELINA	\$4,930.71
CELINA ISD	\$400.00
COPPELL	\$4,444.00
CORINTH	\$9,677.63
CORRAL CITY	\$400.00
CROSS ROADS	\$3,735.50
DALLAS	\$8,570.19
DENTON	\$80,686.63
DENTON ISD	\$137,439.49
DOUBLE OAK	\$8,907.48
FLOWER MOUND	\$16,842.58
FORT WORTH	\$7,649.03
FRISCO	\$34,360.50
FRISCO ISD	\$33,518.75
HIGHLAND VILLAGE	\$9,057.49
JUSTIN	\$8,050.34
KRUM	\$8,041.55
KRUM ISD	\$9,573.91
LEWISVILLE	\$19,097.09
LEWISVILLE ISD	\$84,494.58
LITTLE ELM	\$10,677.41
LITTLE ELM ISD	\$13,249.83
NEW FAIRVIEW	\$400.00
NORTHLAKE	\$8,109.07
NORTHWEST ISD	\$45,511.77
PILOT POINT	\$16,865.10
PLANO	\$14,611.78
PONDER	\$7,576.74

PONDER ISD	\$9,870.73
PROSPER	\$6,059.28
PROSPER ISD	\$7,218.52
PROVIDENCE VILLAGE	\$5,200.01
SANGER	\$8,155.90
SANGER ISD	\$9,675.79
SLIDELL ISD	\$400.00
TROPHY CLUB	\$8,904.13

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**DENTON COUNTY EARLY VOTING**  
(VOTACION ADELANTADA DEL CONDADO DE DENTON)

**MAY 6, 2023**  
(6 DE MAYO DE 2023)

**JOINT, GENERAL AND SPECIAL ELECTION**  
(ELECCION CONJUNTAS DE GENERALES Y ESPECIALES)

The main Early Voting polling place is Denton County Elections Administration located at 701 Kimberly Dr., Denton, TX 76208, room A111 (El principal lugar de votación anticipada es la Administración de Elecciones del Condado de Denton ubicada en 701 Kimberly Dr., Denton, TX 76208, sala A111)

**EARLY VOTING BY PERSONAL APPEARANCE DAYS AND HOURS**  
(DÍAS Y HORAS DE VOTACIÓN TEMPRANO POR APARICIÓN PERSONAL)

April (abril) 24 - 29	Monday - Saturday (lunes - sábado)	8:00 a.m. - 5:00 p.m.
April (abril) 30	Sunday (domingo)	11:00 a.m. - 5:00 p.m.
May (mayo) 1 - 2	Monday - Tuesday (lunes - martes)	7:00 a.m. - 7:00 p.m.

	<b>Location (Ubicación)</b>	<b>Address (Dirección)</b>	<b>Room (Sitio de Votación)</b>	<b>City (Ciudad)</b>	<b>Zip Code (Código Postal)</b>
1	Bartonville Town Hall	1941 E. Jeter Rd.	Council Room	Bartonville	76226
2	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
3	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Snack Area	Carrollton	75007
4	Corinth City Hall	3300 Corinth Pkwy.	Workshop Room	Corinth	76208
5	Steven E. Copeland Government Center	1400 FM 424	Community Room	Cross Roads	76227
6	Timberglen Recreation Center	3810 Timberglen Rd.	Large Room	Dallas	75287
7	Denia Recreation Center	1001 Parvin St.	Room B	Denton	76205
8	Denton Civic Center	321 E. McKinney St.	Community Room	Denton	76201
9	Denton County Elections Administration	701 Kimberly Dr.	A111	Denton	76208
10	Denton Wesley Foundation	1501 Maple St.	Great Hall and Chapel	Denton	76201
11	Martin Luther King Jr. Recreation Center	1300 Wilson St.	Meeting Room B	Denton	76205
12	North Branch Library	3020 N. Locust St.	Meeting Room	Denton	76209
13	North Lakes Recreation Center	2001 W. Windsor Dr.	Room A	Denton	76201
14	Robson Ranch Clubhouse	9428 Ed Robson Cir.	Medina Room	Denton	76207
15	South Branch Library	3228 Teasley Ln.	Program Room	Denton	76210
16	Texas Woman's University - Hubbard Hall	301 Administration Dr.	Room 2238	Denton	76201
17	Double Oak Town Hall	320 Waketon Rd.	Bill Wilkinson Community Room	Double Oak	75077
18	Denton County Southwest Courthouse	6200 Canyon Falls Dr.	Community Room	Flower Mound	76226
19	Flower Mound Community Activity Center	1200 Gerault Rd.	Chill Zone	Flower Mound	75028
20	Flower Mound Senior Center	2701 W. Windsor Dr.	Armadillo Room	Flower Mound	75028
21	Frisco Fire Station #4	4485 Cotton Gin Rd.	Training Room	Frisco	75034
22	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
23	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
24	Frisco Government Center	5533 FM 423	Community Room	Frisco	75036
25	Highland Village Municipal Complex	1000 Highland Village Rd.	Police Training Room	Highland Village	75077
26	Justin Municipal Complex	415 N. College Ave.	City Council Chambers	Justin	76247



**DENTON COUNTY EARLY VOTING**  
(VOTACION ADELANTADA DEL CONDADO DE DENTON)

**MAY 6, 2023**  
(6 DE MAYO DE 2023)

**JOINT, GENERAL AND SPECIAL ELECTION**  
(ELECCION CONJUNTAS DE GENERALES Y ESPECIALES)

27	Northwest ISD Administration Building	2001 Texan Dr.	Curriculum Design Center Room	Justin	76247
28	Krum ISD Administration Building	1200 Bobcat Blvd.	Boardroom	Krum	76249
29	Lewisville Municipal Annex	1197 W. Main St.	Community Room	Lewisville	75067
30	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
31	Little Elm Town Hall	100 W. Eldorado Pkwy.	Council Executive Room	Little Elm	75068
32	Northlake Town Hall	1500 Commons Cir. Ste. 300	Council Chambers	Northlake	76226
33	Oak Point City Hall	100 Naylor Rd.	Community Room	Oak Point	75068
34	Parr Library	6200 Windhaven Pkwy.	Conference Room	Plano	75093
35	Pilot Point Senior Center	310 S. Washington St.	Exercise Room	Pilot Point	76258
36	Ponder Town Hall	102 W. Bailey St.	Council Chambers	Ponder	76259
37	Prosper Fire Station #2	1140 S. Teel Pkwy.	Training Room	Prosper	75078
38	Roanoke Public Library	308 S. Walnut St.	Meeting Room A & B	Roanoke	76262
39	Sanger Community Center	101 Freese Dr.	Meeting Room	Sanger	76266
40	The Colony Annex	6804 Main St.	Annex Building	The Colony	75056
41	Trophy Club MUD No. 1 Building	100 Municipal Dr.	Board Room	Trophy Club	76262

Denton County Elections Website: <https://www.votedenton.gov>

Application for a Ballot by Mail may be downloaded from our website: <https://www.votedenton.com/early-voting-by-mail-absentee/>

(Solicitud para Boleta por Correo se puede descargar de nuestro sitio web):

<https://www.votedenton.com/early-voting-by-mail-absentee/>

Information by phone: Denton County Elections Administration, 940-349-3200  
(Información por teléfono): Administración de Elecciones del Condado de Denton 940-349-3200

Applications for a Ballot by Mail must be submitted between January 1, 2023 and April 25, 2023 by mail, fax or email to:

**Note: effective December 1, 2017** - If an Application for Ballot by Mail is submitted by fax or e-mail the original application must also be mailed and received by the Early Voting Clerk no later than the 4<sup>th</sup> business day after receipt of the faxed or e-mailed copy.

(Solicitudes para una Boleta por Correo pueden ser sometidas entre el 1 de enero de 2023 y 25 de abril de 2023 por correo, fax o por correo electrónico a:

**Nota: efectivo el 1 de Diciembre de 2017** - Si una solicitud de boleta por correo se envía por fax o por correo electrónico la solicitud original también debe ser enviada por correo y recibida por el Secretario de votación anticipada no más tarde del cuarto día hábil después de recibir la copia enviada por fax o por correo electrónico.)

**Early Voting Clerk (Secretario De Votación Adelantada)**  
**PO Box 1720**  
**Denton, TX 76202**  
**Fax: 940-349-3201**  
**Email: [elections@dentoncounty.com](mailto:elections@dentoncounty.com)**

**GENERAL AND SPECIAL ELECTIONS - ELECTION DAY BY PERSONAL APPEARANCE LOCATIONS  
(LUGARES DE VOTACIÓN EN EL DÍA DE ELECCIÓN POR APARICIÓN PERSONAL DEL ELECCIONES GENERALES Y ESPECIALES DEL 2023)**

**May 6, 2023 – 7:00 am - 7:00 pm  
(6 de mayo de 2023 – 7:00 am - 7:00 pm)**

<b>Precinct (precinto)</b>	<b>Location (lugar)</b>	<b>Address (dirección)</b>	<b>Room (sítio de votación)</b>	<b>City (ciudad)</b>	<b>Zip code (código postal)</b>
1000	Sanger Community Center	101 Freese Dr.	Meeting Room	Sanger	76266
1001	Sanger Community Center	101 Freese Dr.	Meeting Room	Sanger	76266
1002	Sanger Community Center	101 Freese Dr.	Meeting Room	Sanger	76266
1003	Sanger Community Center	101 Freese Dr.	Meeting Room	Sanger	76266
1004	Sanger Community Center	101 Freese Dr.	Meeting Room	Sanger	76266
1005	Sanger Community Center	101 Freese Dr.	Meeting Room	Sanger	76266
1006	Sanger Community Center	101 Freese Dr.	Meeting Room	Sanger	76266
1007	North Branch Library	3020 N. Locust St.	Meeting Room	Denton	76209
1008	Pilot Point Senior Center	310 S. Washington St.	Room 1	Pilot Point	76258
1009	Pilot Point Senior Center	310 S. Washington St.	Room 1	Pilot Point	76258
1010	Aubrey ISD Administration Building	415 Tisdell Ln.	Conference Room	Aubrey	76227
1011	Aubrey ISD Administration Building	415 Tisdell Ln.	Conference Room	Aubrey	76227
1012	Aubrey ISD Administration Building	415 Tisdell Ln.	Conference Room	Aubrey	76227
1013	Steven E. Copeland Government Center	1400 FM 424	Community Room	Cross Roads	76227
1014	Union Park Elementary School	7301 Fieldwood Way	Gymnasium	Aubrey	76227
1015	Prosper Fire Station #2	1140 S. Teel Pkwy.	Training Room	Prosper	75078
1016	Prosper Fire Station #2	1140 S. Teel Pkwy.	Training Room	Prosper	75078
1017	Prosper Fire Station #2	1140 S. Teel Pkwy.	Training Room	Prosper	75078
1018	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
1019	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
1020	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
1021	Frisco Fire Station #4	4485 Cotton Gin Rd.	Training Room	Frisco	75034
1022	Frisco Fire Station #4	4485 Cotton Gin Rd.	Training Room	Frisco	75034
1023	Frisco Government Center	5533 FM 423	Community Room	Frisco	75036
1024	Frisco Fire Station #4	4485 Cotton Gin Rd.	Training Room	Frisco	75034
1025	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
1026	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
1027	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
1028	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
1029	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
1030	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
1031	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
1032	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036

**GENERAL AND SPECIAL ELECTIONS - ELECTION DAY BY PERSONAL APPEARANCE LOCATIONS  
(LUGARES DE VOTACIÓN EN EL DÍA DE ELECCIÓN POR APARICIÓN PERSONAL DEL ELECCIONES GENERALES Y ESPECIALES DEL 2023)**

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1033	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
1034	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
1035	Little Elm Town Hall	100 W. Eldorado Pkwy.	Council Executive Room	Little Elm	75068
1036	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
1037	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
1038	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
1039	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
1040	Frisco Fire Station #6	3535 Eldorado Pkwy.	Training Room	Frisco	75033
1041	Little Elm Town Hall	100 W. Eldorado Pkwy.	Council Executive Room	Little Elm	75068
1042	Little Elm Town Hall	100 W. Eldorado Pkwy.	Council Executive Room	Little Elm	75068
1043	Union Park Elementary School	7301 Fieldwood Way	Gymnasium	Aubrey	76227
1044	Oak Point City Hall	100 Naylor Rd.	Community Room	Oak Point	75068
1045	Oak Point City Hall	100 Naylor Rd.	Community Room	Oak Point	75068
1046	Oak Point City Hall	100 Naylor Rd.	Community Room	Oak Point	75068
1047	Union Park Elementary School	7301 Fieldwood Way	Gymnasium	Aubrey	76227
1048	Union Park Elementary School	7301 Fieldwood Way	Gymnasium	Aubrey	76227
1049	Union Park Elementary School	7301 Fieldwood Way	Gymnasium	Aubrey	76227
1050	Union Park Elementary School	7301 Fieldwood Way	Gymnasium	Aubrey	76227
1051	Union Park Elementary School	7301 Fieldwood Way	Gymnasium	Aubrey	76227
1052	Union Park Elementary School	7301 Fieldwood Way	Gymnasium	Aubrey	76227
1053	Steven E. Copeland Government Center	1400 FM 424	Community Room	Cross Roads	76227
1054	Steven E. Copeland Government Center	1400 FM 424	Community Room	Cross Roads	76227
1055	Steven E. Copeland Government Center	1400 FM 424	Community Room	Cross Roads	76227
1056	North Branch Library	3020 N. Locust St.	Meeting Room	Denton	76209
1057	North Branch Library	3020 N. Locust St.	Meeting Room	Denton	76209
1058	North Lakes Recreation Center	2001 W. Windsor Dr.	Room A	Denton	76207
1059	North Lakes Recreation Center	2001 W. Windsor Dr.	Room A	Denton	76207
1060	North Lakes Recreation Center	2001 W. Windsor Dr.	Room A	Denton	76207
1061	North Branch Library	3020 N. Locust St.	Meeting Room	Denton	76209
1062	North Branch Library	3020 N. Locust St.	Meeting Room	Denton	76209
1063	North Branch Library	3020 N. Locust St.	Meeting Room	Denton	76209
1064	North Branch Library	3020 N. Locust St.	Meeting Room	Denton	76209
1065	Denton Civic Center	321 E. McKinney St.	Community Room	Denton	76201

**GENERAL AND SPECIAL ELECTIONS - ELECTION DAY BY PERSONAL APPEARANCE LOCATIONS  
(LUGARES DE VOTACIÓN EN EL DÍA DE ELECCIÓN POR APARICIÓN PERSONAL DEL ELECCIONES GENERALES Y ESPECIALES DEL 2023)**

**May 6, 2023 – 7:00 am - 7:00 pm  
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<b>Precinct (precinto)</b>	<b>Location (lugar)</b>	<b>Address (dirección)</b>	<b>Room (sito de votación)</b>	<b>City (ciudad)</b>	<b>Zip code (código postal)</b>
1066	Denton ISD Sisk Service Center	230 N. Mayhill Rd.	Assembly Room	Denton	76208
2067	Denton ISD Sisk Service Center	230 N. Mayhill Rd.	Assembly Room	Denton	76208
2068	Oak Point City Hall	100 Naylor Rd.	Community Room	Oak Point	75068
2069	Denton ISD Sisk Service Center	230 N. Mayhill Rd.	Assembly Room	Denton	76208
2070	Denton ISD Sisk Service Center	230 N. Mayhill Rd.	Assembly Room	Denton	76208
2071	Corinth City Hall	3300 Corinth Pkwy.	Council Workshop Room	Corinth	76208
2072	Corinth City Hall	3300 Corinth Pkwy.	Council Workshop Room	Corinth	76208
2073	Corinth City Hall	3300 Corinth Pkwy.	Council Workshop Room	Corinth	76208
2074	Corinth City Hall	3300 Corinth Pkwy.	Council Workshop Room	Corinth	76208
2075	Little Elm Town Hall	100 W. Eldorado Pkwy.	Council Executive Room	Little Elm	75068
2076	Little Elm Town Hall	100 W. Eldorado Pkwy.	Council Executive Room	Little Elm	75068
2077	Little Elm Town Hall	100 W. Eldorado Pkwy.	Council Executive Room	Little Elm	75068
2078	Frisco Fire Station #7	330 W. Stonebrook Pkwy.	Training Room	Frisco	75036
2079	Frisco Government Center	5533 FM 423	Community Room	Frisco	75036
2080	Frisco Government Center	5533 FM 423	Community Room	Frisco	75036
2081	Frisco Fire Station #4	4485 Cotton Gin Rd.	Training Room	Frisco	75034
2082	Frisco Fire Station #4	4485 Cotton Gin Rd.	Training Room	Frisco	75034
2083	Frisco Government Center	5533 FM 423	Community Room	Frisco	75036
2084	The Colony Annex Building	6804 Main St.	Annex Building	The Colony	75056
2085	The Colony Annex Building	6804 Main St.	Annex Building	The Colony	75056
2086	The Colony Annex Building	6804 Main St.	Annex Building	The Colony	75056
2087	The Colony Annex Building	6804 Main St.	Annex Building	The Colony	75056
2088	The Colony Annex Building	6804 Main St.	Annex Building	The Colony	75056
2089	Frisco Government Center	5533 FM 423	Community Room	Frisco	75036
2090	The Colony Annex Building	6804 Main St.	Annex Building	The Colony	75056
2091	Parr Library	6200 Windhaven Pkwy.	Conference Room	Plano	75093
2092	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
2093	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
2094	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
2095	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
2096	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
2097	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
2098	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010

**GENERAL AND SPECIAL ELECTIONS - ELECTION DAY BY PERSONAL APPEARANCE LOCATIONS  
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<b>Precinct (precinto)</b>	<b>Location (lugar)</b>	<b>Address (dirección)</b>	<b>Room (sito de votación)</b>	<b>City (ciudad)</b>	<b>Zip code (código postal)</b>
2099	Timberglen Recreation Center	3810 Timberglen Rd.	Large Activity Room	Dallas	75287
2100	Timberglen Recreation Center	3810 Timberglen Rd.	Large Activity Room	Dallas	75287
2101	Timberglen Recreation Center	3810 Timberglen Rd.	Large Activity Room	Dallas	75287
2102	Timberglen Recreation Center	3810 Timberglen Rd.	Large Activity Room	Dallas	75287
2103	Timberglen Recreation Center	3810 Timberglen Rd.	Large Activity Room	Dallas	75287
2104	Timberglen Recreation Center	3810 Timberglen Rd.	Large Activity Room	Dallas	75287
2105	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
2106	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
2107	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
2108	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Lobby	Carrollton	75007
2109	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Lobby	Carrollton	75007
2110	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Lobby	Carrollton	75007
2111	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Lobby	Carrollton	75007
2112	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Lobby	Carrollton	75007
2113	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Lobby	Carrollton	75007
2114	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Lobby	Carrollton	75007
3115	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Lobby	Carrollton	75007
3116	Rosemeade Recreation Center	1330 E. Rosemeade Pkwy.	Front Lobby	Carrollton	75007
3117	Carrollton Public Library at Hebron & Josey	4220 N. Josey Ln.	Large Meeting Room	Carrollton	75010
3118	The Colony Annex Building	6804 Main St.	Annex Building	The Colony	75056
3119	The Colony Annex Building	6804 Main St.	Annex Building	The Colony	75056
3120	Lewisville Municipal Annex	1197 W. Main St.	Community Room	Lewisville	75067
3121	Lewisville Municipal Annex	1197 W. Main St.	Community Room	Lewisville	75067
3122	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3123	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3124	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3125	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3126	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3127	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3128	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3129	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3130	Lewisville Municipal Annex	1197 W. Main St.	Community Room	Lewisville	75067
3131	Lewisville Municipal Annex	1197 W. Main St.	Community Room	Lewisville	75067

**GENERAL AND SPECIAL ELECTIONS - ELECTION DAY BY PERSONAL APPEARANCE LOCATIONS  
(LUGARES DE VOTACIÓN EN EL DÍA DE ELECCIÓN POR APARICIÓN PERSONAL DEL ELECCIONES GENERALES Y ESPECIALES DEL 2023)**

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3132	Lewisville Municipal Annex	1197 W. Main St.	Community Room	Lewisville	75067
3133	Lewisville Municipal Annex	1197 W. Main St.	Community Room	Lewisville	75067
3134	Lewisville Municipal Annex	1197 W. Main St.	Community Room	Lewisville	75067
3135	Lewisville Municipal Annex	1197 W. Main St.	Community Room	Lewisville	75067
3136	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3137	Thrive Recreation Center	1950 S. Valley Pkwy.	Sage Meeting Room	Lewisville	75067
3138	Flower Mound Community Activity Center	1200 Gerault Rd.	Studio 61	Flower Mound	75028
3139	Flower Mound Community Activity Center	1200 Gerault Rd.	Studio 61	Flower Mound	75028
3140	Flower Mound Community Activity Center	1200 Gerault Rd.	Studio 61	Flower Mound	75028
3141	Flower Mound Community Activity Center	1200 Gerault Rd.	Studio 61	Flower Mound	75028
3142	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
3143	Flower Mound Community Activity Center	1200 Gerault Rd.	Studio 61	Flower Mound	75028
3144	Flower Mound Community Activity Center	1200 Gerault Rd.	Studio 61	Flower Mound	75028
3145	Flower Mound Senior Center	2701 W. Windsor Dr.	Armadillo Room	Flower Mound	75028
3146	Flower Mound Senior Center	2701 W. Windsor Dr.	Armadillo Room	Flower Mound	75028
3147	Flower Mound Senior Center	2701 W. Windsor Dr.	Armadillo Room	Flower Mound	75028
3148	Flower Mound Senior Center	2701 W. Windsor Dr.	Armadillo Room	Flower Mound	75028
3149	Flower Mound Senior Center	2701 W. Windsor Dr.	Armadillo Room	Flower Mound	75028
3150	Flower Mound Senior Center	2701 W. Windsor Dr.	Armadillo Room	Flower Mound	75028
3151	Flower Mound Senior Center	2701 W. Windsor Dr.	Armadillo Room	Flower Mound	75028
3152	Highland Village Municipal Complex	1000 Highland Village Rd.	Police Training Room	Highland Village	75077
3153	Highland Village Municipal Complex	1000 Highland Village Rd.	Police Training Room	Highland Village	75077
3154	Highland Village Municipal Complex	1000 Highland Village Rd.	Police Training Room	Highland Village	75077
3155	Highland Village Municipal Complex	1000 Highland Village Rd.	Police Training Room	Highland Village	75077
3156	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
3157	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
3160	Corinth City Hall	3300 Corinth Pkwy.	Council Workshop Room	Corinth	76208
4161	South Branch Library	3228 Teasley Ln.	Program Room	Denton	76210
4162	South Branch Library	3228 Teasley Ln.	Program Room	Denton	76210
4163	Denton ISD Sisk Service Center	230 N. Mayhill Rd.	Assembly Room	Denton	76208
4164	South Branch Library	3228 Teasley Ln.	Program Room	Denton	76210
4165	Martin Luther King Jr. Recreation Center	1300 Wilson St.	Computer Lab/Meeting Room B	Denton	76205
4166	Denton Civic Center	321 E. McKinney St.	Community Room	Denton	76201

**GENERAL AND SPECIAL ELECTIONS - ELECTION DAY BY PERSONAL APPEARANCE LOCATIONS  
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<b>Predinct (precinto)</b>	<b>Location (lugar)</b>	<b>Address (dirección)</b>	<b>Room (sítio de votación)</b>	<b>City (ciudad)</b>	<b>Zip code (código postal)</b>
4167	Denton Civic Center	321 E. McKinney St.	Community Room	Denton	76201
4168	Denton Civic Center	321 E. McKinney St.	Community Room	Denton	76201
4169	Denton Wesley Foundation	1501 Maple St.	Great Hall and Chapel	Denton	76201
4170	Denton Wesley Foundation	1501 Maple St.	Great Hall and Chapel	Denton	76201
4171	Denton Wesley Foundation	1501 Maple St.	Great Hall and Chapel	Denton	76201
4172	Denton Wesley Foundation	1501 Maple St.	Great Hall and Chapel	Denton	76201
4173	Denton Wesley Foundation	1501 Maple St.	Great Hall and Chapel	Denton	76201
4174	Martin Luther King Jr. Recreation Center	1300 Wilson St.	Computer Lab/Meeting Room B	Denton	76205
4175	Martin Luther King Jr. Recreation Center	1300 Wilson St.	Computer Lab/Meeting Room B	Denton	76205
4176	South Branch Library	3228 Teasley Ln.	Program Room	Denton	76210
4177	Denia Recreation Center	1001 Parvin St.	Room B	Denton	76205
4178	Denia Recreation Center	1001 Parvin St.	Room B	Denton	76205
4179	South Branch Library	3228 Teasley Ln.	Program Room	Denton	76210
4180	South Branch Library	3228 Teasley Ln.	Program Room	Denton	76210
4181	South Branch Library	3228 Teasley Ln.	Program Room	Denton	76210
4182	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
4183	Argyle Town Hall	308 Denton St. E.	Community Room	Argyle	76226
4184	Denton Fire Station #7	4201 Vintage Blvd.	Community Room	Denton	76226
4185	Robson Ranch Clubhouse	9428 Ed Robson Cir.	Medina Room	Denton	76207
4186	Robson Ranch Clubhouse	9428 Ed Robson Cir.	Medina Room	Denton	76207
4187	Denton Wesley Foundation	1501 Maple St.	Great Hall and Chapel	Denton	76201
4188	Krum ISD Administration Building	1200 Bobcat Blvd.	Boardroom	Krum	76249
4189	Krum ISD Administration Building	1200 Bobcat Blvd.	Boardroom	Krum	76249
4190	Krum ISD Administration Building	1200 Bobcat Blvd.	Boardroom	Krum	76249
4191	Krum ISD Administration Building	1200 Bobcat Blvd.	Boardroom	Krum	76249
4192	Krum ISD Administration Building	1200 Bobcat Blvd.	Boardroom	Krum	76249
4193	Ponder Town Hall	102 W. Bailey St.	Council Chambers	Ponder	76259
4194	Justin Municipal Complex	415 N. College Ave.	City Council Meeting Chambers	Justin	76247
4195	Northlake Town Hall	1500 Commons Cir. Ste. 300	Council Chambers	Northlake	76226
4196	Northlake Town Hall	1500 Commons Cir. Ste. 300	Council Chambers	Northlake	76226
4197	Argyle Town Hall	308 Denton St. E.	Community Room	Argyle	76226
4198	Argyle Town Hall	308 Denton St. E.	Community Room	Argyle	76226
4199	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226

**GENERAL AND SPECIAL ELECTIONS - ELECTION DAY BY PERSONAL APPEARANCE LOCATIONS  
(LUGARES DE VOTACIÓN EN EL DÍA DE ELECCIÓN POR APARICIÓN PERSONAL DEL ELECCIONES GENERALES Y ESPECIALES DEL 2023)**

**May 6, 2023 -- 7:00 am - 7:00 pm  
(6 de mayo de 2023 -- 7:00 am - 7:00 pm)**

<b>Precinct (precinto)</b>	<b>Location (lugar)</b>	<b>Address (dirección)</b>	<b>Room (sito de votación)</b>	<b>City (ciudad)</b>	<b>Zip code (código postal)</b>
4200	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
4201	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
4202	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
4203	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
4204	Flower Mound Senior Center	2701 W. Windsor Dr.	Armadillo Room	Flower Mound	75028
4205	Flower Mound Senior Center	2701 W. Windsor Dr.	Armadillo Room	Flower Mound	75028
4206	Double Oak Town Hall	320 Waketon Rd.	Bill Wilkinson Community Room	Double Oak	75077
4207	Harpool Middle School	9601 Stacee Ln.	Gymnasium	Lantana	76226
4208	Argyle Town Hall	308 Denton St. E.	Community Room	Argyle	76226
4209	Roanoke Public Library	308 S. Walnut St.	Meeting Room A & B	Roanoke	76262
4210	Trophy Club MUD No. 1 Building	100 Municipal Dr.	Boardroom	Trophy Club	76262
4211	Trophy Club MUD No. 1 Building	100 Municipal Dr.	Boardroom	Trophy Club	76262
4212	Trophy Club MUD No. 1 Building	100 Municipal Dr.	Boardroom	Trophy Club	76262
4213	Roanoke Public Library	308 S. Walnut St.	Meeting Room A & B	Roanoke	76262
4214	Roanoke Public Library	308 S. Walnut St.	Meeting Room A & B	Roanoke	76262
4215	Roanoke Public Library	308 S. Walnut St.	Meeting Room A & B	Roanoke	76262
4216	Roanoke Public Library	308 S. Walnut St.	Meeting Room A & B	Roanoke	76262
4217	Northlake Town Hall	1500 Commons Cir. Ste. 300	Council Chambers	Northlake	76226
4218	Northlake Town Hall	1500 Commons Cir. Ste. 300	Council Chambers	Northlake	76226
4219	Justin Municipal Complex	415 N. College Ave.	City Council Meeting Chambers	Justin	76247
4220	Justin Municipal Complex	415 N. College Ave.	City Council Meeting Chambers	Justin	76247
4221	Northwest ISD Administration Bldg	2001 Texan Dr.	Curriculum Design Center	Justin	76247
4222	Northwest ISD Administration Bldg	2001 Texan Dr.	Curriculum Design Center	Justin	76247
4223	Northwest ISD Administration Bldg	2001 Texan Dr.	Curriculum Design Center	Justin	76247
4224	Northwest ISD Administration Bldg	2001 Texan Dr.	Curriculum Design Center	Justin	76247



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## Traffic Count 3 Week Period

### Royal Oaks – hours spent 1.5

25 vehicles observed.

24 – 30 mph or less

1 – over 40

1 – citation

### Cedarcrest – hours spent 3.25

73 vehicles observed.

59 – 30 mph or less

12 – 31 – 34 mph

2 – 35 – 40 mph

1 – warning

1 – citation

### Valley View – hours spent 2

37 vehicles observed.

31 – 30 mph or less

3 – 31 – 34 mph

3 – 35 – 40 mph

2 – warnings

**Simmons Road – various locations – hours spent 9.5**

**Stop signs**

**875 – stopped**

**13 – slow rolled – warnings**

**2 – ran stop sign – citations**

**Simmons Road continued**

**Speeding**

**356 vehicles observed.**

**240 – 30 mph or less**

**87 – 31 – 34 mph**

**24 – 35 – 40 mph**

**5 – 41 – 45 mph**

**6 – warnings**

**5 – citations**

**Kings Road – various locations – hours spent 9.25**

**Stop signs**

**121 vehicles observed.**

**No violations observed.**

**Kings Road continued**

**Speeding**

**473 vehicles observed.**

**309 – 30 mph or less**

**141 – 31 – 34 mph**

**16 – 35 – 40 mph**

**7 – 41 – 44 mph**

**9 – warnings**

**6 – warnings**

**DOUBLE OAK POLICE DEPARTMENT**

**ACTIVITY LOG**

**3/16/23- through 4/15/23**

**03/16/2023-Reckless Driver-Justin Rd/Jernigan Rd-** caller swerving all over the road UTL.

**03/16/2023-Meet Complainant-100-Blk Kyle Ct-**subject left his watch at a residence in Galveston County.

**03/16/2023-Open Door- 100-Blk Simmons Rd.** All good.

**03/17/2023-Agency Assist FMPD-Accident-FM 1171/Cleveland Gibbs.**

**03/18/2023-Forgery Fraud-200-Blk Lake Trail Ct-**tenant giving homeowner possibly stolen checks to pay rent.

**03/18/2023-Agency Assist-BVPD-3600-Blk E FM 407-**DOPD assisted while BVPD searched subject and found gun.

**03/19/2023-Welfare Concern-3500-Blk E FM 407-**no notes listed in call.

**03/19/2023-Burglary/Welfare Concern-200-Blk Whistling Oaks Dr-**call came in at 9pm-residence called son to say that at 630am-the doorknob was spinning as if someone attempted to break in-resident heard phone in back yard-wanted a drive-by by officers.

**03/20/2023-Open Door-100-Blk Chapel Hill Dr-**all was good.

**03/20/2023-Fire/Unknown-100-Blk Hollow Oak Ct-**resident stated pool equipment caught fire-was being put out by resident-all good.

**03/20/2023-Open Door-100-Blk Whistling Duck Ln-** All was good.

**03/21/2023-Agency Assist-**assisted other agency with Spanish speaking.

**03/22/2023-Traffic Complaint-8100-Blk Justin Rd-**subject parked in handicap without handicap plates or placard. Citation issued.

**03/22/2023-Traffic Stop-3700-Blk of Justin Rd-**subject's wife possibly having heart attack. Allowed to leave for emergency.

**03/22/2023-Traffic Complaint-700-Blk Cross Timbers Dr-**vehicles parked on road making road impassable.

**03/22/2023-100-Blk Park Ln-Agency assist NYPD** with contacting subject regarding an investigation they are working on.

**03/22/2023-Road Blockage-8300-Blk Justin Rd-**nothing noted in call notes.

**03/23/2023-Agency Assist-Lantana Trl/Kady St-**assisted on PC Search.

**03/24/2023-Structure Fire-400-Blk Boonesville Bnd**-structure fire at home caused by lightning struck.

**03/24/2023-Agency Assist-McMakin Rd/E Jeter RD**-assisted on major accident.

**03/24/2023-Agency Assist-Rayzor Rd/FM 407**-Assisted on major accident.

**03/25/2023-Traumatic Injuries-100-Blk W Woodland Trail**-multiple bicycle accident.

**03/25/2023-Agency Assist-Kings Rd/N Woodland Trail**-duplicate event-assisted FMPD with the bicycle accident.

**03/25/2023-Harassment-100-BLk Highview Dr**-harassment call.

**03/25/2023-Suspicious Persons-8100-Blk Justin Rd**-2 subjects on property. Were asked to leave and they complied.

**03/26/2023-Traffic Accident-8100-Blk Justin Rd**-incident occurred in DCSO jurisdiction.

**03/26/2023-Meet Complainant-300-Blk Carruth Ln**-subject thought he was being pranked because he heard birds in the trees.

**03/26/2023-Meet Complainant-100-Blk Highview Dr**-harassment call.

**03/27/2023-Meet Complainant-320 Waketon Rd**-Violation of PO call.

**03/27/2023-Burglary of a Building-8300-Blk Justin Rd**-storage units that were broken into.

**03/27/2023-Meet Complainant-100-Blk Woodland Trl**-Loose dog, dog owner found.

**03/27/2023-Noise Complaint-300-Blk E Carruth Ln**-people playing loud music from car.

**03/28/2023-Agency Assist-1600-Blk Broome Rd**-assisted BVPD with a call.

**03/28/2023-Follow Up Investigation-8300-Blk Justin Rd**-regarding burglary report.

**03/28/2023-Meet Complainant-3800-Blk Prairie CT**-Civil issues over remodeling that was not up to par to residents' expectations.

**03/28/2023-Suspicious Person-8100-Blk Justin Road**-all was good, cleaning crew.

**03/28/2023-Suspicious Person-7000-Blk Justin Rd**-subjects sitting in car-advised to go somewhere else.

**03/29/2023-Harassment-110-Blk Royal Oaks Dr**-harassment call.

**03/29/2023-Suspicious Person-100-Blk Oakview Dr**-photographer was there to take photos of a house. All was good.

**03/29/2023-Agency Assist-BVPD-1100-Blk Fortner Rd**-building check-all was good.

**03/30/2023-Road Blockage-Justin Rd/E Carruth Ln**-car disabled in the road, UTL.

**03/30/2023-Harassment-100-Blk Highview Dr**-harassment call.

**03/30/2023-Agency Assist DCSO-8400-Blk Justin Rd**-all was good.

**03/31/2023-Meet Complainant-100-Blk Thornhill Circle**-possible fire call-all was good.

**03/31/2023-Traffic Complaint-100-Blk Timberleaf Ct**-roads were impassable however all was good.

**04/01/2023-Meet Complainant-2000-Blk Waketon**-questions regarding registration sticker.

**04/01/2023-Traffic-100-Blk La Vista Lane**-multiple bicyclists running stop signs, blocking road, individuals were warned.

**04/01/2023-Agency Assist-300-Blk Porter Rd**-assisted BVPD with PC search.

**04/01/2023-Agency Assist DCSO-300-Blk Hitchcock Ln**-assisted DCSO with family violence call.

**04/02/2023-Medical Call-200-Blk Lake Trail Ct**-Medics called out. Everything ok.

**04/03/2023-Harassment-100-Blk Highview Dr**-Harassment call.

**04/03/2023-Disturbance-3800-Blk BerryHill Ct**-disturbance-one party left.

**04/03/2023-Welfare Concern-500-Blk Kings Rd**-Medical Call.

**04/04/2023-911 Hang up-300-Blk Carruth Lane**-everything was ok, accidental call.

**04/04/2023-Suspicious Person-8300-Blk Justin Rd**-subjects on property-were asked to leave and they complied.

**04/05/2023-Forgery Fraud-500-Blk Waketon Rd**-caller believes they were scammed.

**04/05/2023-Criminal Trespass-3800-Blk BerryHill Ct**-subject appeared to be at a residence after being issued advised by Constables to vacate the property.

**04/05/2023-Follow Up-3800-Blk BerryHill Ct**-ATL subject that was issued an EPO and told to vacate. UTL.

**04/05/2023-Noise Complaint-200-Blk Cross Timbers Dr**-tow truck making loud noise.

**04/06/2023-Suspicious Person-8400-Blk Justin Rd**-subject running with mask on his face (cold morning that day). Subject appeared suspicious.

**04/06/2023-Escort-building check-3800-Blk BerryHill Ct**-house cleared-subject not located, everything ok.

**04/06/2023-Criminal Trespass-800-Blk Cross Timbers Dr**-person who was CTW'd from a residence has been allowed to come onto the property. CTW was null and void.

**04/06/2023-Agency Assist DCSO-8900-Blk Cypress Creek Rd**-subject barricaded themselves in room. Assisted DCSO with their call.

**04/07/2023-Disturbance-100-Blk Highview Dr**-home owner upset because business came to the house too early instead of the afternoon.

**04/07/2023-Animal Bite Report-200 Blk Fox Trot Ln**-subject was bitten by dog. AC was called and notified.

**04/08/2023-Agency Assist Northlake PD-2600-Blk Atticus Way**-subject being disruptive and calling 911 repeatedly.

**04/08/2023-Vehicle Complaint-100-Blk Forest Lane**-vehicles parked in the roadway making the roadway impassable.

**04/09/2023-Suspicious Person-100-Blk Timberleaf Ct**-Vehicle with 2 occupants. Were told to leave.

**04/09/2023-Juvenile Complaint-500-Blk Kings Rd**-Juveniles driving around in golf cart and ran stop sign.

**04/09/2023-Harassment-300-Blk E Carruth Ln**-Harassment report

**04/10/2023-Opendoor-300-Blk of Meadowknoll Dr**-open door, all was ok, note left.

**04/11/2023-Harassment-100-Blk Highview Dr**-harassment call

**04/11/2023-Road Blockage/Hazard-Justin Rd-Jernigan Rd**-Assisted on traffic control for equipment being moved.

**04/11/2023-Terroristic Threat-100-Blk S Woodland Trl**-words exchanged over a dog in between neighbors. No threat was made.

**04/11/2023-Meet Complainant-100-Blk Highview Dr**-over harassment report earlier.

**04/12/2023-Suspicious Person-8100-Blk Justin Rd**-subjects waiting in parking lot.

**04/13/2023-Open Door-100-Blk Whistling Duck Ln**-open door, all was ok, note left.

**04/13/2023-Structure Fire-200-Blk Green Ridge Dr**-house on fire-assisted FD with traffic control.

**04/13/2023-Suspicious Person-100-Blk Oakview Dr**-subject in vehicle, possibly pool person. UTL

**04/13/2023-Open Door-300-Blk Waketon Rd**-open door, everything ok, note left.

**04/14/2023-Agency Assist DCSO-Disturbance**-assisted DCSO with disturbance.

**04/14/2023-Open Door-100-Blk E View Ct**-open door, all was good.

**04/14/2023-Juvenile Complaint-100-Blk Timberleaf Ct**-kids playing hide and seek.

**04/15/2023-Animal Complaint-Justin Rd/Chinn Chapel Rd**-called about duck in drainage.

**04/15/2023-Follow Up-100-Blk Oakview Dr**-follow up to suspicious person the other day.

**04/15/2023-Agency Assist DCSO-9700-Blk Blanco Dr-assisted with scene security.**



**Eileen Kennedy**

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**From:** Gary Goodman <garyindoubleoak@verizon.net>  
**Sent:** Tuesday, April 18, 2023 10:12 AM  
**To:** Eileen Kennedy; Lynn Jones; mtefm@yahoo.com  
**Cc:** anitanelson@tx.rr.com; Connie Schoenrade; dinger2369@yahoo.com; Gary Goodman; garyjill44@verizon.net; Jean Hillyer; jeff@ccm-eng.com; nan.bowen09@gmail.com; Randall Anglin; stempler@halff.com  
**Subject:** R&D Committee's Proposal to Town Council

CAUTION: [EXTERNAL EMAIL]

## Road and Drainage Committee Recommendation to Town Council April 18, 2023

The Road and Drainage Committee met on April 6, 2023, to craft this recommendation.

This year's roads for reconstruction/overlay in this FY are the same as for the last FY and are now out for bids. Thus, there is no new list.

For Crack sealing this FY, the top 16 roads are shown below. Committee proposes that as many of these as possible be Crack-Sealed.

<b>Evaluation Rollup with Rankings 2022-2023</b>		
<b>Roads for Crack Sealing (Crack Seal category)</b>		
<b>Road</b>	<b>Rank</b>	<b>Comments</b>
Cross Timbers Dr	1	Needs reconstruction?/various areas, main roads need to be adressed
Oak Grove Cr	2	pot holes, marbelling at end of cul-de-sac/ cul-de-sac worst area, noticed depression/
S. Woodland Tr	3	Lots of marbelling near stop sign/ worst section near stop sign/
N. Woodland Tr	4	gatoring and lots of cracks, overcoat potential?/

Shady Hill	5	E of Park Ln./
Meadow Knoll Dr	6	Move to reconstruct?/gatoring and lots of cracks, overcoat potential?/(CSed in 2021)
Trailing Oaks Dr	7	reconstruct/ Edges of roadway look worst/
Green Ridge Dr	8	Crack seal or reconstruct?/ edges look worse than rest of road-solution?/
Twin Lakes Ct.	9	
Park Lane	10	
Twin Lakes Dr.	11	
GreenBriar	12	
Tanglewood	13	
Meadow Lake Ct.	14	
S Chinn Chapel	15	
Highview	16	road is in very good condition but I would like to see it higher on the CS list.

Respectfully,

Gary Goodman, R&D Committee Chairman



# Denco Area 9-1-1 District

1075 Princeton Street ▪ Lewisville, TX 75067  
Phone: 972-221-0911 ▪ Fax: 972-420-0709 ▪ Denco.ORG

TO: Denco Area 9-1-1 District Participating Municipal Jurisdictions  
FROM: Gregory S. Ballentine, Executive Director  
DATE: March 31, 2023  
RE: Nomination for the Denco Area 9-1-1 District Board of Managers

Chapter 772, Texas Health and Safety Code, provides for the Denco Area 9-1-1 District Board of Managers to have “two members appointed jointly by all the participating municipalities located in whole or part of the district.” The enclosed resolution describes the appointment process of a municipal representative.

Each year on September 30<sup>th</sup>, the term of one of the two members appointed by participating municipalities expires. This year it is the term of Sue Tejml. Members are eligible for consecutive terms and Ms. Tejml has expressed her desire to serve another term.

Denco requests the following actions by the governing bodies of each of the 32 municipalities in the district:

1. **Immediate Action (Nominate):** If your city/town would like to nominate a candidate to represent the municipalities on the Denco Board of Managers, please send a letter of nomination, by way of council action, and résumé of the candidate to the Denco Area 9-1-1 District office. Nominees are historically current or former elected officials in the district; however, there are no official prerequisites. **For a nomination to be considered, written notification of council action must reach the Denco Area 9-1-1 District by 5:00 p.m. May 31, 2023.** No nominations shall be considered after that time.
2. **Future Action (Vote):** On June 1, 2023, Denco staff will send the slate of nominees to each city/town for consideration, requesting the city/town council vote by resolution for one of the nominees. **Written notice of the council’s selection must reach the Denco Area 9-1-1 District by 5:00 p.m. on July 31, 2023.** No votes will be accepted after that time. However, if a nominating municipality does not thereafter formally vote, its nomination will automatically count as a vote for its nominee.
3. **Process Closure (Results):** The candidate with the most votes will be the municipalities’ representative to the Denco Area 9-1-1 District Board of Managers for the two-year term beginning October 1, 2023.

Please send a copy of your council’s official action and candidate résumé to the Denco Area 9-1-1 District, 1075 Princeton Street, Lewisville, TX 75067 or to Melinda Camp at [melinda.camp@denco.org](mailto:melinda.camp@denco.org). Denco staff will acknowledge receipt and sufficiency of the submitted documents. **If that acknowledgement is not received within one (1) business day, or you have any other questions, please contact Ms. Camp at 972-221-0911.** As a courtesy, Denco will provide notification of your council’s action to the nominee.

Thank you for your support of the Denco Area 9-1-1 District.

Enclosure



**DOUBLE OAK**

**Investment Inventory Report  
@ March 31, 2023**

**PURCHASE DATE    MATURITY DATE**

**CERTIFICATE OF DEPOSIT**

04/16/13    12/04/23    DATCU  
02/18/13    02/18/24    INDEPENDENT BANK

**CD TOTAL**

<b>YIELD</b>	<b>BEGINNING BOOK</b>	<b>BALANCE @ 12/31/22</b>	<b>EARNINGS @ END 03/31/23</b>	<b>BALANCE @ 03/31/23</b>	<b>% of TOTAL PORTFOLIO</b>
3.750%	200,133	218,459	1,958	220,417	
4.750%	201,855	209,643	226	209,869	
	<b>401,988</b>	<b>428,102</b>	<b>2,184</b>	<b>430,286</b>	<b>13%</b>

<b>YIELD</b>	<b>BALANCE @ 12/31/22</b>	<b>Change</b>	<b>BALANCE @ 03/31/23</b>	<b>% of TOTAL PORTFOLIO</b>
2.920%	2,004,454	0	2,004,454	
3.050%	797,180	0	797,180	
2.930%	871	0	871	
2.920%	571	0	571	
2.640%	9	0	9	
0.000%	499	0	499	
0.200%	3,280	3	3,283	
	<b>2,806,864</b>	<b>3</b>	<b>2,806,867</b>	<b>87%</b>

**Demand Accounts**

Independent Bank - Money Market  
Independent Bank - Checking  
Independent Bank - Police LEOSE  
Independent Bank - John B. Wright Park Fund  
Independent Bank - Police Chapter 59  
Independent Bank - Petty Cash  
DATCU

**3,234,966    2,187    3,234,969    100%**

This report is in compliance with the Investment Policy and strategies as approved and the Public Funds Investment Act.

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Town Secretary

**TOWN OF DOUBLE OAK**

**DOUBLE OAKS DRIVE**

**CONTRACT AGREEMENT**

THIS CONTRACT AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the Town of Double Oak, County of Denton, Texas, hereinafter referred to as the "Town", and \_\_\_\_\_, hereinafter referred to as the "Contractor" for the **2022 and 2023 Mill & Overlay Project** including furnishing all labor, equipment and materials (except as otherwise specified) and performing all work necessary for completion of the work in accordance with the plans and specifications.

**ARTICLE 1.** It is hereby mutually agreed that for and in consideration of the payments as provided for herein to the Contractor by the Town, the said Contractor shall furnish all labor, equipment, and material (except as otherwise specified above) and shall perform all work necessary to complete the improvements in a good and substantial manner, ready for use, within the specified time for completion of 35 calendar days, and final completion of 5 calendar days commencing from substantial completion date ready for final payment. The work shall be in strict accordance with this Contract Agreement, a copy of which is filed pursuant to law in the office of the legal representative of the Town.

**ARTICLE 2.** It is hereby further agreed that in consideration of the faithful performance of the work by the Contractor, the Town shall pay the Contractor the compensation due him by reason of said faithful performance of the work at stated intervals and in the amount certified by the Engineer, in accordance with the provisions of this Contract Agreement.

**ARTICLE 3.** It is hereby further agreed that, at the completion of the work and its acceptance by the Town, all sums due the Contractor by reason of alterations or modifications of the original Contract Agreement or by reason of "Extra Work" authorized under this Contract Agreement, will be paid the Contractor by the Town after said completion and acceptance.

**ARTICLE 4.** It is hereby further agreed that any reference herein to the "Contract" shall include all "Contract Documents" as the same are listed and described in Paragraph 1.10 of SECTION: GENERAL CONDITIONS attached hereto, and made a part hereof for all purposes, and said "Contract Documents" are hereby made a part of this Contract Agreement as fully as if set out at length herein, and that this Contract Agreement is limited to the items in the Proposal as signed by the "Contractor" and included in the "Contract Documents".

**ARTICLE 5.** The Contractor agrees to perform all of the work described in the Contract Documents for the unit prices and lump sums as submitted in the Bid, in the total amount of \_\_\_\_\_ taking into consideration additions to or deductions from the Total Bid by reason of alterations or modifications of the original

quantities or by reason of "Extra Work" authorized under this Contract Agreement in accordance with the provisions of the Contract Documents.

ARTICLE 6. The Contractor agrees that the sum of \$240.00 in Liquidated Damages will be deducted from the Contract price by the Town for each calendar day that the work is not substantially complete beyond the Substantially Complete Contract time, or within such extra time as may have been allowed by an extension approved by the Town and \$240.00 in Liquidated Damages for each calendar day the work remains incomplete beyond the Contract time for completion, or within such extra time as may have been allowed by an extension approved by the Town.

ARTICLE 7. The Contractor agrees that the two (2) year maintenance period shall begin following the date of final acceptance of the work and authorization to make final payment by the Double Oak Town Council.

IN WITNESS WHEREOF, the Town and the Contractor, respectively, have caused this Contract Agreement to be duly executed in the day and year first herein written in five (5) copies, all of which to all intents and purposes shall be considered as the original.

This Contract Agreement will be effective on \_\_\_\_\_, 2023.

TOWN OF DOUBLE OAK

CONTRACTOR

\_\_\_\_\_ (Signature)

J B C (Signature)

\_\_\_\_\_ (Printed Name)

J. BARRY CLARK (Printed Name)

\_\_\_\_\_ (Position)

PRESIDENT (Position)

(CORPORATE SEAL)

(CORPORATE SEAL)

Attest \_\_\_\_\_

Attest Walt Bij (Signature)

\_\_\_\_\_, TOWN SECRETARY

Estimator (Position)

APPROVED AS TO FORM: \_\_\_\_\_

TOWN ATTORNEY'S OFFICE

## TOWN OF DOUBLE OAK, TEXAS

### CONTRACT RIDER FOR CONTRACTS FUNDED IN WHOLE OR PART WITH STATE AND LOCAL FISCAL RECOVERY FUNDS

This Contract is funded in whole or in part by State and Local Fiscal Recovery Funds under the American Rescue Plan Act of 2021. Procurements in excess of the Simplified Acquisition Threshold must contain terms and provisions required under federal procurement guidelines, 2 CFR Part 200, Appendix II. This is an acknowledgement that federal funds will be used to fund all or a portion of the contract. The contractor will comply with all applicable Federal law, regulations, executive orders, policies, procedures, and directives.

#### Equal Employment Opportunity

During the performance of this contract, the contractor agrees as follows:

1. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
2. The contractor will, in all solicitations or advancements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
3. The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
4. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
5. The contractor will comply with all provisions of Executive Order No. 11246 of Sept. 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
6. The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or

pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

7. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of Sept. 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
8. The contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States. [Sec. 202 amended by EO 11375 of Oct. 13, 1967, 32 FR 14303, 3 CFR, 1966-1970 Comp., p. 684, EO 12086 of Oct. 5, 1978, 43 FR 46501, 3 CFR, 1978 Comp., p. 230, EO 13665 of April 8, 2014, 79 FR 20749, EO 13672 of July 21, 2014, 79 FR 42971]

#### Davis-Bacon Act Compliance

1. All transactions regarding this contract shall be done in compliance with the Davis-Bacon Act (40 U.S.C. 3141- 3144, and 3146-3148) and the requirements of 29 C.F.R. pt. 5 as may be applicable. The contractor shall comply with 40 U.S.C. 3141- 3144, and 3146-3148 and the requirements of 29 C.F.R. pt. 5 as applicable.
2. *Minimum wages.*
  - (i) All laborers and mechanics employed or working upon the site of the work (or under the United States Housing Act of 1937 or under the Housing Act of 1949 in the construction or development of the project), will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics. Contributions made or costs reasonably anticipated for bona fide fringe benefits under section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of this section; also, regular contributions made or costs

incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period. Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided hereinafter. Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein:

*Provided*, That the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under this section) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible place where it can be easily seen by the workers.

- (ii) (A) The contracting officer shall require that any class of laborers or mechanics, including helpers, which is not listed in the wage determination, and which is to be employed under the contract shall be classified in conformance with the wage determination. The contracting officer shall approve an additional classification and wage rate and fringe benefits therefore only when the following criteria have been met:

- (1) The work to be performed by the classification requested is not performed by a classification in the wage determination; and
- (2) The classification is utilized in the area by the construction industry; and
- (3) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

- (B) If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and the contracting officer agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by the contracting officer to the Administrator of the Wage and Hour Division, U.S. Department of Labor, Washington, DC 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.

- (C) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and the contracting officer do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), the contracting officer shall refer the questions, including the views of all interested parties and the recommendation of the contracting officer, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.

- (D) The wage rate (including fringe benefits where appropriate) determined pursuant this section, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

- (iii) Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

- (iv) If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, *Provided*, That the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the contractor to set aside in a separate account assets for the meeting of obligations under the plan or program.

3. *Withholding.* The Town shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld from the contractor under this contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees, and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee, or helper, employed or working on the site of the work (or under the United States Housing Act of 1937 or under the Housing Act of 1949 in the construction or development of the project), all or part of the wages required by the contract, the Town may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased.

4. *Payrolls and basic records.*

- (i) Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work (or under the United States Housing Act of 1937, or under the Housing Act of 1949, in the construction or development of the project). Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in section 1(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5(a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

- (ii) (A) The contractor shall submit weekly for each week in which any contract work is performed a copy of all



payrolls to the appropriate federal agency if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit the payrolls to the applicant, sponsor, or owner, as the case may be, for transmission to the agency on request. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i), except that full social security numbers and home addresses shall not be included on weekly transmittals. Instead, the payrolls shall only need to include an individually identifying number for each employee (e.g., the last four digits of the employee's social security number). The required weekly payroll information may be submitted in any form desired. Optional Form WH-347 is available for this purpose from the Wage and Hour Division Web site at <http://www.dol.gov/esa/whd/forms/wh347instr.htm> or its successor site. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors. Contractors and subcontractors shall maintain the full social security number and current address of each covered worker, and shall provide them upon request to the appropriate federal agency if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit them to the applicant, sponsor, or owner, as the case may be, for transmission to the agency, the contractor, or the Wage and Hour Division of the Department of Labor for purposes of an investigation or audit of compliance with prevailing wage requirements. It is not a violation of this section for a prime contractor to require a subcontractor to provide addresses and social security numbers to the prime contractor for its own records, without weekly submission to the sponsoring government agency (or the applicant, sponsor, or owner).

(B) Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the contractor or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:

(1) That the payroll for the payroll period contains the information required to be provided under § 5.5 (a)(3)(ii) of Regulations, 29 CFR part 5, the appropriate information is being maintained under § 5.5 (a)(3)(i) of Regulations, 29 CFR part 5, and that such information is correct and complete;

(2) That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in Regulations, 29 CFR part 3;

(3) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.

(C) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by this section.

(D) The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution under section 1001 of title 18 and section 231 of title 31 of the United States Code.

(iii) The contractor or subcontractor shall make the records required under section available for inspection, copying, or transcription by authorized representatives of the Town or the Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, the Federal agency may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.

5. *Apprentices and trainees*

(i) *Apprentices.* Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship Training, Employer and Labor Services, or with a State Apprenticeship Agency recognized by the Office, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Office of Apprenticeship Training, Employer and Labor Services or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor's or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency recognized by the Office, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

- (ii) *Trainees.* Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.
- (iii) *Equal employment opportunity.* The utilization of apprentices, trainees and journeymen under this part shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR part 30.
6. *Compliance with Copeland Act requirements.* The contractor shall comply with the requirements of 29 CFR part 3, which are incorporated by reference in this contract.
  7. *Subcontracts.* The contractor or subcontractor shall insert in any subcontracts the clauses contained in 29 CFR 5.5(a)(1) through (10) and such other clauses as the (write in the name of the Federal agency) may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in 29 CFR 5.5.
  8. *Contract termination: debarment.* A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract, and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.
  9. *Compliance with Davis-Bacon and Related Act requirements.* All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR parts 1, 3, and 5 are herein incorporated by reference in this contract.
  10. *Disputes concerning labor standards.* Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the contractor (or any of its subcontractors) and the contracting agency, the U.S. Department of Labor, or the employees or their representatives.
  11. *Certification of eligibility.*
    - (i) By entering into this contract, the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).
    - (ii) No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).
      - (iii) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001.
- Copeland "Anti-Kickback" Act.**
1. *Contractor.* The contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.
  2. *Subcontracts.* The contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the Town or appropriate federal agency may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.
  3. *Breach.* A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12."
- Contract Work Hours and Safety Standards Act.**
1. *Overtime requirements.* No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
  2. *Violation; liability for unpaid wages; liquidated damages.* In the event of any violation of the clause set forth above, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in this section, in the sum of \$27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (b)(1) of this section.
  3. *Withholding for unpaid wages and liquidated damages.* The Town or appropriate federal agency shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in this section.
  4. *Subcontracts.* The contractor or subcontractor shall insert in any subcontracts the clauses set forth in this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in this section.

#### **Federal Clean Air Act: Water Pollution Control Act**

1. The contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
2. The contractor agrees to report each violation to the Town and understands and agrees that the Town will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office.
3. The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance or grants.
4. The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
5. The contractor agrees to report each violation to the Town and understands and agrees that the Town will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office.
6. The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance or grants.

#### **Suspension and Debarment**

1. This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the contractor is required to verify that none of the contractor's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935). (
2. The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
3. This certification is a material representation of fact relied upon by Town. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to Town, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
4. The bidder or proposer (contractor) agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

#### **Byrd Anti-Lobbying Act: Contractor Certification**

The contractor, by execution of the Contract, certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and

contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. The Contractor, , certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.  
Signature of Contractor's Authorized Official

#### **Recovered Materials Procurement**

1. In the performance of this contract, the contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired competitively within a timeframe providing for compliance with the contract performance schedule, meeting contract performance requirements, or at a reasonable price.
2. Information about this requirement, along with the list of EPA designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensiveprocurement-guideline-cpg-program>. iii. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act."

#### **Covered Telecommunications or Video Surveillance Services**

1. *Definition of covered telecommunications equipment.* For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, and as described in Public Law 115-232, covered telecommunications equipment is:
  - i. telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);
  - ii. Telecommunications or video surveillance services provided by such entities or using such equipment.
  - iii. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.
2. *Prohibitions.* The contractor is prohibited from obligating or expending loan or grant funds to:
  - i. Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
  - ii. Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system; or
  - iii. Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.
  - iv. Unless an exception in this section applies, the contractor and its subcontractors may not use grant, cooperative agreement, loan, or loan guarantee federal funds through this Contract to:
    - (a) Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or

- services as a substantial or essential component of any system, or as critical technology of any system;
- (b) Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
  - (c) Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or
  - (d) Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.
3. **Exceptions.**
- i. This section does not prohibit contractors from providing:
    - (a) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
    - (b) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.
  - ii. By necessary implication and regulation, the prohibitions also do not apply to:
    - (a) Covered telecommunications equipment or services that are not used as a substantial or essential component of any system; and are not used as critical technology of any system.
    - (b) Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.
4. **Reporting requirement.**
- i. In the event the contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the contractor is notified of such by a subcontractor at any tier or by any other source, the contractor shall report the information in this section to the Town, unless elsewhere in this contract are established procedures for reporting the information.
  - ii. The Contractor shall report the following information pursuant to the foregoing subsection:
    - (a) Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.
    - (b) Within 10 business days of submitting the above information: Any further available information about mitigation actions undertaken or recommended. In addition, the contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.
5. **Subcontracts.** The Contractor shall insert the substance of this section, including this subsection, in all subcontracts and other contractual instruments.”

**Preference for Domestic Products**

1. As appropriate and to the extent consistent with law, the contractor should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section should be included in all subcontracts including all contracts and purchase orders for work or products under this Contract.
2. For purposes of this section:
  - i. “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
  - ii. “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

**Federal Acknowledgements**

1. The contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the contractor’s actions pertaining to this Contract.
2. The contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the contractor’s actions pertaining to this Contract.

**Certificate of Interested Parties (Texas Ethics Commission Form 1295).**

1. For contracts that require Town council approval or that is for services that would require a person to register as a lobbyist under Chapter 305 of the Texas Government Code, the Town may not accept or enter into a contract until it has received from the contractor a completed and signed Texas Ethics Commission (TEC) Form 1295 complete with a certificate number assigned by the (TEC), pursuant to Texas Government Code § 2252.908 and the rules promulgated thereunder by the TEC. The contractor understands that failure to provide said form complete with a certificate number assigned by the TEC may prohibit the Town from entering the Contract.
2. Pursuant to the rules prescribed by the TEC, the TEC Form 1295 must be completed online through the TEC’s website, assigned a certificate number, printed, signed and provided to the Town. The TEC Form 1295 may accompany the bid or may be submitted separately but must be provided to the Town prior to the award of the contract. Neither the Town nor its consultants have the ability to verify the information included in a TEC Form 1295, and neither have an obligation nor undertake responsibility for advising any potential the contractor with respect to the proper completion of the TEC Form 1295.

**Energy Boycott.**

In accordance with Chapter 2274, Texas Government Code (Acts 2021, 87<sup>th</sup> Leg., S.B. 13), the Town may not enter into a contract with a company, excluding a sole proprietorship, with 10 or more full-time employees for goods or services valued at \$100,000 or more unless the contract contains a written verification from the company that the company: (1) does not boycott energy companies; and (2) will not boycott energy companies during the term of the contract. The signatory executing the Contract on behalf of the contractor verifies that the contractor does not boycott energy companies and will not boycott energy companies during the term of the Contract. The foregoing verification is made solely to comply with Section 2274.002, Texas Government Code, and does not apply if the Town determines the requirements of Subsection 2274.002(b) are inconsistent with the Town’s constitutional or statutory duties related to the issuance, incurrence or management of debt obligations or the deposit, custody, management, borrowing or investment of funds.

**Firearms.**

In accordance with Chapter 2274, Texas Government Code (Acts 2021, 87<sup>th</sup> Leg., S.B. 19) the Town may not enter into a contract with a company, excluding a sole proprietorship, with 10 or more full-time employees for goods or services valued at \$100,000 or more unless the contract contains a written verification from the company that the company: (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association. The signatory executing the Contract on behalf of the contractor verifies that the contractor does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate during the term of the contract against a firearm entity or firearm trade association. The foregoing verification is made solely to comply with Section 2274.002, Texas Government Code, and does not apply if the Town contracts with a sole-source provider or if the Town does not receive any bids, if applicable, from a company that is able to provide the required verification.

**Critical Infrastructure.**

In accordance with Chapter 2274, Texas Government Code, the Town may not enter into a contract or agreement with a company, excluding a sole proprietorship, with 10 or more full-time employees for goods or services valued at \$100,000 or more (1) if the company would be granted direct or remote access to or control of critical infrastructure in Texas, excluding access specifically allowed by the Town for product warranty and support purposes and (2) if the Town knows the company is (A) owned by or the a majority of stock or other ownership interest of the company is held or controlled by (i) individuals who are citizens of China, Iran, North Korea, Russia, or a designated country or (ii) a company or other entity, including a governmental entity, that is owned or controlled by citizens of or is directly controlled by the government of such countries, or (B) headquartered in such countries. The signatory executing the Contract on behalf of The contractor represents that neither The contractor nor any of its parent companies, wholly owned subsidiaries, majority-owned subsidiaries, and other affiliates is a company of which the Town may not contract pursuant to Section 2274.0102, Texas Government Code. The foregoing verification is made solely to comply with Section 2274.0102, Texas Government Code.

**Anti-Boycott Israel Verification.**

In accordance with Chapter 2271, Texas Government Code, the Town may not enter into a contract with a company, excluding a sole

proprietorship, with 10 or more full-time employees for goods or services valued at \$100,000 or more unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract. The signatory executing the Contract on behalf of the contractor verifies that the contractor and its parent company, wholly owned subsidiaries, majority-owned subsidiaries, and other affiliates, if any, do not boycott Israel and, to the extent the Contract is a contract for goods or services, will not boycott Israel during the term of the Contract. As used in the foregoing verification, "boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes. The signatory understands "affiliate" to mean an entity that controls, is controlled by, or is under common control with the signatory and exists to make a profit. This section does not apply to a contractor that is a sole proprietorship and/or which has less than 10 full-time employees. This section does not apply to a contract valued at less than \$100,000.

**Iran, Sudan, and Foreign Terrorist Organizations.**

The signatory executing the Contract on behalf of the contractor represents that neither the contractor nor any of its parent company, wholly-owned subsidiaries, majority-owned subsidiaries, and other affiliates is a company identified on a list prepared and maintained by the Texas Comptroller of Public Accounts under Section 2252.153 or Section 2270.0201, Texas Government Code, and posted on any of the following pages of such officer's internet website:

- <https://comptroller.texas.gov/purchasing/docs/sudan-list.pdf>,
- <https://comptroller.texas.gov/purchasing/docs/iran-list.pdf>, or
- <https://comptroller.texas.gov/purchasing/docs/fo-list.pdf>.

The foregoing representation is made solely to comply with Section 2252.152, Texas Government Code, and to the extent such Section does not contravene applicable federal law and excludes the entity and each of its parent company, wholly-owned subsidiaries, majority-owned subsidiaries, and other affiliates, if any, that the United States government has affirmatively declared to be excluded from its federal sanctions regime relating to Sudan or Iran or any federal sanctions regime relating to a foreign terrorist organization. The signatory understands "affiliate" to mean any entity that controls, is controlled by, or is under common control with the signatory and exists to make a profit.

**ACKNOWLEDGED AND AGREED:**

**PEACHTREE CONSTRUCTION, LTD.**  
\_\_\_\_\_  
CONTRACTOR

By J. Barry Clark  
(Signature)  
**J. BARRY CLARK**  
\_\_\_\_\_  
(Type/Print Name)  
**PRESIDENT**  
\_\_\_\_\_  
(Title)

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; REVISING CERTAIN APPROPRIATIONS AND PROVIDING FOR THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE TOWN; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, an annual budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023, has been duly created by the budget officer of the Town of Double Oak, Texas, in accordance with Chapter 102 of the Texas Local Government Code; and

**WHEREAS**, in order to provide the proper funding for efficient Town operations and proper fiscal management of public funds, the Town Council is of the opinion that the budget should be amended as provided for hereinafter. Now, Therefore;

**BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS:**

**SECTION 1.** The budget of the Town of Double Oak, Texas, for Fiscal Year 2022-2023, be and is hereby amended as set forth in Exhibit “A,” which is attached hereto and incorporated herein by reference.

**SECTION 2.** That all prior budget amendments and transfers of appropriations budgeted from one account or activity to another within any individual activity for the fiscal year are hereby ratified, and the budget Ordinance for the fiscal year, heretofore enacted by the Town Council, be and the same is hereby amended to the extent of such transfers and amendments for all purposes.

**SECTION 3.** Upon approval of the amended budget as provided for herein, the budget officer of the Town shall file a true and certified copy thereof with the County Clerk of Denton County, Texas.

**SECTION 4.** That all provisions of the Ordinances of the Town of Double Oak, Texas in conflict with the provisions of this ordinance be and the same are hereby repealed, and all other provisions of the Ordinances of the Town of Double Oak, Texas not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SECTION 5.** That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal or unconstitutional.

**SECTION 6.** That this Ordinance shall take effect immediately from and after its passage as the law in such cases provides.

**DULY PASSED** by the Town Council of the Town of Double Oak, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
TOWN SECRETARY

APPROVED AS TO FORM:

\_\_\_\_\_  
TOWN ATTORNEY

Quote



Linear Traffic Markings LLC
1937 Golden Heights Rd #208
Fort Worth, TX 76177 US
(817) 945-2470
estimating@lineartrafficmarkings.com
www.lineartrafficmarkings.com

ADDRESS
City of Double Oak
Simmons Rd

SHIP TO
City of Double Oak

QUOTE # DATE
2458 04/03/2023

Table with 5 columns: ITEM NO, DESCRIPTION, QTY, RATE, AMOUNT. Rows include items like 4" WHITE SOLID THERMOPLASTIC WITH PREP AND SEAL (LF), 4" DOUBLE YELLOW THERMOPLASTIC WITH PREP AND SEAL (LF), TY-II AA PAVEMENT MARKER (EA), REMOVAL OF PAVEMENT MARKER (EA), and 24" STOP BAR THERMOPLASTIC RETRACE (LF).

Included MOB Permanent Markings (1 EA)
Additional MOB \$2,500 (EA)

SUBTOTAL 20,198.28
TAX 0.00
TOTAL \$20,198.28

If any additional mobs are needed due to a lack of preparedness (ie. entire project is incomplete and/or unable to be striped on one trip), obstruction or any other impediments beyond our control an additional mob will be added each subsequent trip.

- The below conditions apply if contract accepted:
\*Quote is good for the item and quantity listed only, additional requests will require a change order
\*No prior cleaning or sweeping of commercial debris
\*No Work Zone
\*Minimum 2 weeks notice required for move-in
\*Bonding fees not included
\*Sales Tax not included
\*Payment due in 30 days
\*Estimate valid for 10 days

Accepted By

Accepted Date



# STRIPE-A-ZONE

PAVEMENT MARKING  SPECIALISTS ®

Since 1950

Stripe-A-Zone  
 2714 Sherman Street  
 Grand Prairie, Texas 75051

04/28/2023

Zac Cope 817-542-3517 [zcope@stripe-a-zone.com](mailto:zcope@stripe-a-zone.com)  
 Brandon Tellez 817-291-0069 [btellez@stripe-a-zone.com](mailto:btellez@stripe-a-zone.com)

QUOTE  
 TO ESTIMATING DEPARTMENT

JOB	LOCATION	START DATE
2304-023 - CITY OF DOUBLE OAK-SIMMONS RD		TBD

Bid Item	Description	Quantity	Unit	Unit Price	Ext Price
0666 6012	Reflective Pavement Marking TY I W SLD 4"	9,906.000	LF	\$ 0.750	\$7,429.50
0666 6048	Reflective Pavement Marking TY I W SLD 24"	180.000	LF	\$ 9.450	\$1,701.00
0666 6125	Reflective Pavement Marking TY I Y SLD 4"	9,680.000	LF	\$ 0.750	\$7,260.00
0666 6170	Reflective Pavement Marking TY II W SLD 4"	9,906.000	LF	\$ 0.350	\$3,467.10
0666 6182	Reflective Pavement Marking TY II W SLD 24"	180.000	LF	\$ 3.250	\$ 585.00
0666 6207	Reflective Pavement Marking TY II Y SLD 4"	9,680.000	LF	\$ 0.350	\$3,388.00
0672 6009	Raised Pavement Marker CL B REFL TY II A-A	124.000	EA	\$ 8.250	\$1,023.00
0677 6001	Eliminate Existing Pavement Marking 4"	10,118.000	LF	\$ 0.700	\$7,082.60
0677 6007	Eliminate Existing Pavement Marking 24"	180.000	LF	\$ 3.500	\$ 630.00
0677 6038	Eliminate Existing Pavement Markers	1,894.000	EA	\$ 3.850	\$7,291.90
0678 6001	Pavement Marking Preparation 4"	19,586.000	LF	\$ 0.100	\$1,958.60
0678 6008	Pavement Marking Preparation 24"	180.000	LF	\$ 1.000	\$ 180.00
<b>Grand Total:</b>					<b>\$41,996.70</b>

Project bid date: 04/28/2023

TRAFFIC CONTROL: FOR STRIPE-A-ZONE'S EQUIPMENT ONLY.  
 MOBILIZATIONS: ONE MOBILIZATION INCLUDED FOR FINAL STRIPING.  
 ADDITIONAL MOBILIZATIONS: \$7500 EACH PLUS UNIT PRICES OF INSTALLED ITEMS.  
 AREA TO BE CLEANED BY CONTRACTOR PRIOR TO STRIPING OPERATIONS.  
 REPAIRS TO SCARRED OR DAMAGED ROADWAY UPON MARKING ELIMINATION IS EXCLUDED.  
 PLEASE ALLOW ONE MONTH FOR SCHEDULING.

ITEMS NOT SPECIFICALLY NOTED WILL BE ADDITIONAL.

STRIPE-A-ZONE IS NOT LIABLE FOR DAMAGES OF ANY UNDERGROUND UTILITIES.

Any court action resulting from this agreement will be conducted in Tarrant County, Texas.

This proposal shall be attached to and become a part of any contract signed between STRIPE-A-ZONE and the contractor.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and all will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, wind damage and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

*Brandon Tellez*

Brandon Tellez, Estimator

- Notes: (1) This proposal may be withdrawn by us if not accepted within 30 days.  
(2) Bid excludes Bonds unless noted.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_