



DOUBLE OAK

Town of Double Oak  
Town Council – Public Meeting

Double Oak Town Hall  
320 Waketon Road, Double Oak TX  
75077  
Monday, May 3, 2021  
7:00 p.m.

*OUT OF RESPECT FOR ALL THOSE IN ATTENDANCE, PLEASE REFRAIN FROM TALKING TO OTHER MEMBERS OF THE AUDIENCE DURING THE MEETING*

- I. Opening: Call to Order  
Roll Call  
Invocation  
Pledge of Allegiance – American Flag  
Pledge of Allegiance – Texas Flag

*“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”*

*A moment of silence in memory of Carl Toich*

**PROCLAMATION  
IN RECOGNITION OF PUBLIC SERVICE WEEK  
MAY 2 – 8, 2021**

**PROCLAMATION  
IN RECOGNITION OF THE  
52<sup>nd</sup> ANNIVERSARY OF MUNICIPAL CLERKS  
WEEK  
MAY 2 – 8, 2021**

**PROCLAMATION  
IN RECOGNITION OF  
NATIONAL POLICE WEEK  
MAY 9 – 15, 2021**

II. Citizens comments

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration on minutes from the April 19, 2021 meeting.

IV. Mayor, Council Members and Staff reports:

2. Mayor and Council
3. Public Works - Code Enforcement – Animal Control
4. Engineering
5. Administration
6. Public Safety
7. Roads and Drainage Committee

V. New business agenda (consideration and action):

8. Discussion, consideration, and action on the purchase of Automated External Defibrillators (AED)

Presentation: Mayor Pro Tem Dent

9. Discussion, consideration, and action on accepting the April Year -To - Date Financial Report

Presentation: Town Treasurer Billie Garrett

10. Discussion, consideration, and action on allocating \$100,000 of town funds to the Waketon Road Reconstruction Project.

Presentation: Mayor Donnelly

11. Discussion, consideration, and action on recognition of Jim Carter's 90th Birthday

Presentation: Mayor Donnelly

12. Council – staff announcements and comments:

- Household Hazardous Waste, E-Waste, Document Shredding event Saturday, May 8, 2021 9:00 am – Noon

- Reception in the park for Mayor Mike Donnelly, Saturday May 15, 2021  
6:00 pm – 8:00 pm
- Swearing-in ceremony of incoming Mayor and Councilmembers, Monday  
May 17, 2021 7:00 pm

13. Adjournment

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney, or on any other item covered under the code, on any agenda item listed herein.

The Town of Double Oak reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

I certify that the above notice of meeting was posted by Thursday, April 16, 2021 by 4:00 p.m. on:

- 1) Bulletin boards located in the Town Hall Parking Lot at 320 Waketon Road, Double Oak, Texas
- 2) On the Town's website (<https://doubleoak.texas.gov>)



Town Secretary

**PUBLIC PARTICIPATION** If you wish to address the Council, please sign the “CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL” sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972.539.9464, fax 972.539.9613 or email to [eileen.kennedy@doubleoak.texas.gov](mailto:eileen.kennedy@doubleoak.texas.gov) for additional information.

# Proclamation

## PUBLIC SERVICE RECOGNITION WEEK

May 2 - 8, 2021

*WHEREAS: The Town of Double Oak is served every day by Public Servants who help keep our TOWN strong and prosperous and make it a wonderful place in which to live and work; and*

*WHEREAS: The Double Oak Municipality is made up of first responders, administration, municipal court, and countless volunteers; and*

*WHEREAS: Double Oak employees work hard at creating a sanctuary for its residents by preserving public safety and the health of our citizens; protecting our economic well-being by keeping a close eye on the financial resources of the Town; maintaining our streets, administering justice; and handling a host of other essential duties the public entrusts to them.*

*NOW, THEREFORE, LET IT BE KNOWN, that I, Mike Donnelly, Mayor of the Town of Double Oak, Texas by the virtue of the authority vested in me and on behalf of the Double Oak Town Council, in recognition of the town's Public Employees' spirit of service to this community, do hereby proclaim the week of May 2-8, 2021 as:*

## PUBLIC SERVICE RECOGNITION WEEK

*in the Town of Double Oak and urge all citizens of Double Oak to join us in showing our appreciation to the town's Public Employees for the dedicated service they provide to our community every day.*

*In witness whereof, I have set my hand and the official seal of the Town of Double Oak, Texas to be affixed this the 3rd day of May 2021*

\_\_\_\_\_  
*Mike Donnelly, Mayor*

\_\_\_\_\_  
*Attest; Eileen Kennedy, Town Secretary*

# Proclamation

52nd ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

May 2 - May 8, 2021

*Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and*

*Whereas The Office of the Professional Municipal Clerk is the oldest among public servants, and*

*Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels, and*

*Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.*

*Whereas The Professional Municipal Clerk serves as the information center on functions of local government and community.*

*Whereas Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county, and international professional organizations.*

*Whereas It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.*

*Now, Therefore, I, Mike Donnelly, Mayor of Double Oak, Texas, do recognize the week of May 2 through May 8, 2021, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Lynn Jones and Brian Shults and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.*

*Dated this 3<sup>rd</sup> day of May 2021*

Mayor \_\_\_\_\_

Attest: \_\_\_\_\_

# *Proclamation*

*NATIONAL POLICE WEEK*

*May 9 - 15, 2021*

*Whereas, In 1962, President John F. Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the calendar week in which May 15th falls, National Police Week, and*

*Whereas, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others, and*

*Whereas, it is important that our residents know and understand the problems, duties, responsibilities of their police departments and the necessity for cooperating with them in maintaining law and order, and*

*Whereas, The Town of Double Oak expresses our gratitude for the dedicated service and courageous deeds of law enforcement officers and for the contributions they have made to the security and well-being of our residents, and*

*Now, Therefore, I, Mike Donnelly, Mayor of Double Oak, do recognize the week of May 9 through May 15, 2021, as National Police Week, and further extend appreciation to our Double Oak Police Department and to all Police Departments for the services given by the men and women who, night and day, protect us through enforcement of our laws.*

*Dated this 3rd day of May 2021*

---

*Mayor Mike Donnelly*

---

*Eileen Kennedy, Town Secretary*

# UNAPPROVED-NOT FOR PUBLICATION

STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. April 19, 2021 with the following members present to-wit:

Mike Donnelly	Mayor
Joe Dent	Mayor Pro-Tem
Billie Garrett	Deputy Mayor Pro-Tem
Anita Nelson	Council Member
Scott Whisenhunt	Council Member
Von Beougher	Council Member

Also, in attendance were Town Secretary Eileen Kennedy, Assistant Town Secretary Lynn Jones, Police Chief Ruben Rivas, and Assistant Police Chief Cassandra Gaines.

The Mayor called the meeting to order at 7:02 p.m.

Mayor Pro-Tem Dent gave the invocation and members of Boy Scout Troop 265 and 1117 lead the Pledge of Allegiance to the American and Texas flags.

Mayor Donnelly welcomed the following guests:

Dianne Edmondson, Denton County Commissioner Pct. 4  
Bobbie Mitchell, Denton County Commissioner Pct. 3  
Dawn Cobb, Denton County Director of Community Relations  
Capricia Willis, Chief Administrator, Office of Dianne Edmondson, Commissioner Pct. 4  
Members of the Double Oak Volunteer Fire Department  
Members of the Double Oak Women's Club  
Dick Cook, Double Oak Mayor Emeritus  
Gary Garrett, former Double Oak Council Member  
Boy Scouts of America troops 265 and 1117

## II. Citizens comments

None

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration on minutes from the April 5, 2021 meeting.

Motion Beougher, second Dent to approve the consent agenda as presented

AYE: Garrett, Dent, Beougher, Nelson, Whisenhunt  
NAY: None  
ABSTAIN: None

Motion carried

V. New business agenda (consideration and action):

At this time, Mayor Donnelly skipped to agenda item 10.

10. **Public Hearing** on a request from Grayson Ceballos to replat 6000 Pepperport Lane, Tract 5 of the North Shiloh Addition and 5801 Pepperport Court, Block A Lot 7 of the Estates of Pepperport Addition.

The Mayor opened the public hearing at 7:08 p.m.  
The Mayor closed the public hearing at 7:08 p.m.

11. Discussion, consideration, and action on a request from Grayson Ceballos to replat 6000 Pepperport Lane, Tract 5 of the North Shiloh Addition and 5801 Pepperport Court, Block A Lot 7 of the Estates of Pepperport Addition.

Assistant Town Secretary Lynn Jones commented the replat had come before council previously but later discovered an error. The Planning & Zoning Commission recommend approval of the replat

Motion Beougher, second Nelson to approve the replat at 6000 Pepperport Lane and 5801 Pepperport Court.

AYE: Beougher Garrett, Dent, Whisenhunt, Nelson  
NAY: None  
ABSTAIN: None

Motion carried

Moved to agenda item 8.

8. Presentation on County Government Month

Dianne Edmondson, Denton County Commissioner Pct. 4 gave a Power Point presentation on Denton County\*.

\* a copy is attached and made a part of these minutes



9. Boy Scout Joey Schoenrade Eagle Scout project presentation.

Boy Scout Joey Schoenrade addressed the council with his proposed Eagle Scout project. Mr. Schoenrade plans on building picnic tables for the John B. Wright Park with an estimated completion towards the end of May.

IV. Mayor, Council Members and Staff reports:

2. Mayor and Council – Mayor Pro Tem Dent reported he had met with an Atmos representative and was told there was not enough gas capacity at the street to accommodate a gas generator.

3. Public Works - Code Enforcement -Animal Control-Public Works - None

4. Engineering - None

5. Administration

Town Secretary Eileen Kennedy reported that early voting started, and Town Hall is an election day site for the May 1, 2021 General Election.

6. Public Safety

DOVFD Fire Chief Whisenhunt reported he had met with Cross Timbers Water Supply regarding additional fire hydrants around town. Chief Whisenhunt also reported that the annual DOVFD 4<sup>th</sup> of July parade and picnic is on.

7. Roads and Drainage Committee – None

Mayor Donnelly acknowledged a proclamation recognizing April as National Child Abuse Prevention Month.

Motion Garrett, second Dent approving a proclamation recognizing April as National Child Abuse Prevention Month.

AYE: Dent, Whisenhunt, Nelson, Garrett, Beougher  
NAY: None  
ABSTAIN: None

Motion carried

At this time, Mayor Donnelly presented Police Chief Ruben Rivas and Town Secretary Eileen Kennedy each with a crystal tower commemorating their 15-year anniversary with the Town.

12. Council – staff announcements and comments:

- May 1, 2021 municipal election day

The following candidates have filed for a place on the ballot:

MAYOR

Von Beougher

COUNCIL MEMBER (2 SEATS)

Patrick Johnson

Scott Whisenhunt

Casey Parsons

13. Adjournment

With no further business to come before the Council, motion Whisenhunt, Beougher second, the meeting was adjourned at 7:58 p.m.

---

Eileen Kennedy, Town Secretary

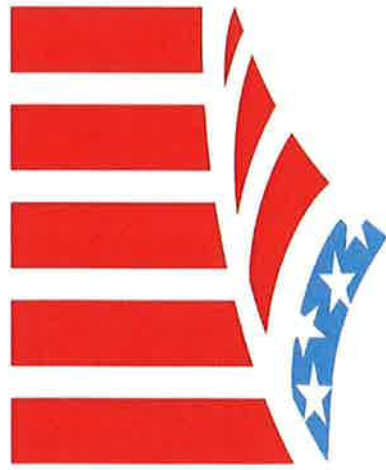
---

Mike Donnelly, Mayor

# Denton County

NATIONAL  
COUNTY  
GOVERNMENT  
MONTH

APRIL 2021



# Precinct Boundaries

## COMMISSIONERS COURT

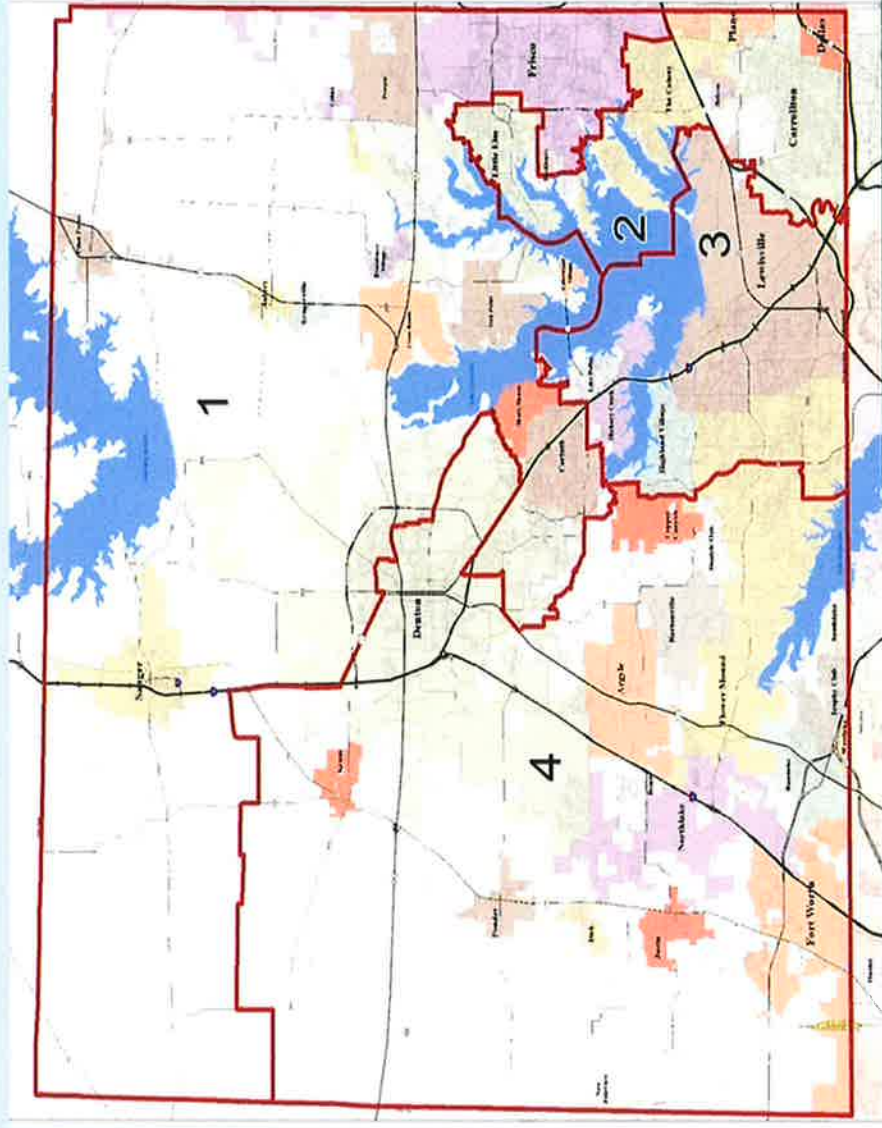
Precinct 1: Commissioner, Ryan  
Williams

Precinct 2: Commissioner, Ron  
Marchant

Precinct 3: Commissioner, Bobbie  
Mitchell

**Precinct 4: Commissioner, Dianne  
Edmondson**

County Judge: Andy Eads







# Dianne Edmondson Commissioner Pct.4

- Sworn in January 2019, half way through first term
- Initiated Quarterly Road Updates
- Interacts with Pct. 4 town/city officials
- Lowered residents' taxes through Homestead exemption, Senior tax freeze
- Completed more than 16 miles of Road/Bridge reconstruction and paving projects

# One of the Oldest Forms of Govt.

- Counties (shires) date back to 1634 in Virginia
- Denton County was established in 1846, one of 254 Texas counties
- Today 3,069 U.S. counties are chartered by state laws and/or constitutions
- Tailored to fit the needs and characteristics of states and local areas
- April is National County Government Month
- Perfect time to celebrate Denton County and our award-winning departments



# Awards

- **Budget** – Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association – award has been received for the last 28 consecutive years
- **Purchasing** – 2020 Achievement in Excellence in Procurement Award – 25th consecutive year
- **Veteran’s Affairs Office** – Paul Bastaich received the 2020 Congressional Veteran Commendation
- **Denton County Public Health Department** – National Accreditation from the Public Health Accreditation Board; Denton County is only one of five agencies to receive this award since its inception.
- **Denton County Medical Reserve Corps** – 2021 MRC Program National Recognition Awardee for Community Response in COVID-19 Vaccination Efforts!





# Denton County Public Health is a state-designated COVID vaccine hub.

- Since our first clinic on January 28, 2021 almost 500,000 people have registered on the DCPH vaccine portal.
- We have administered more than 300,000 vaccinations, mostly at TMS.
- Clinics were staffed by thousands of volunteers and hundreds of County employees.
- There are only about 20,000 registrants waiting to be scheduled.

DCPH





# COVID - 19

- **Weekly meetings were held with more than 80 state, municipal, chamber and school officials to keep everyone updated on all things Covid-19.**
- **We are keeping the Denton County community updated through news releases, newsletters, and all social media platforms.**
- **We received and distributed \$147.7 million CARES funds and will be receiving and distributing \$172 million in American Rescue Plan funds, totaling about \$330M.**

# Nonprofit Grants

Created an  
online portal  
for 130+  
applications

**\$2.11 Million**  
**Disbursed to**  
**54 local**  
**nonprofits**

Operation Holiday  
Cheer – 1,500 bags  
for long-term care  
facility residents  
dealing with  
isolation

**Grant reasons include; staffing,**  
**personal protection equipment and**  
**operations**

**Working**  
**with**  
**United**  
**Way of**  
**Denton**  
**County**



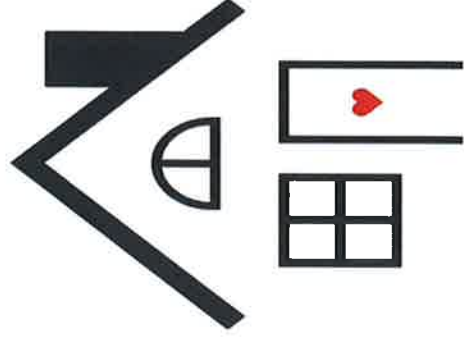
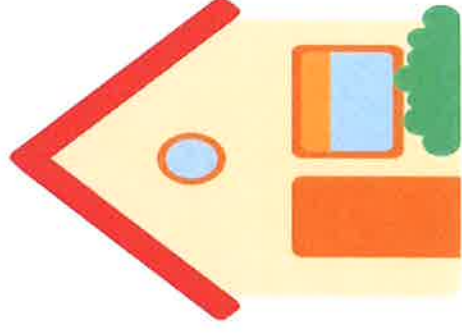
# Beginning in 2020, using the federal CARES funds.. our County... has..

- Provided **20,000** turkeys and hams for Thanksgiving and Christmas holiday meals
- Provided more than **35,000** boxes of fresh fruit and vegetables to food pantries and churches across Denton County, all locally sourced.
- Spent nearly **\$4 million** for food insecurity to keep local families from going hungry while supporting county food pantries as well as help them expand refrigeration to meet the 500 percent growth in demand.



# Housing Relief

- **\$6.5M+ for Housing Relief including:**
- **4,242 Households with 7,180 months of rent, mortgage and utilities**
- **Assisted families in 32 municipalities in Denton County**
- **New rental assistance program will provide up to an additional \$23 million to help tenants and landlords recoup rent from March 2020 into 2021.**



# Business Grants

Average  
grant  
awarded  
\$25,357 for  
Phase 1 & 2

\$38,965,156  
Disbursed to  
2454 local  
businesses

Phase 1  
673 Businesses  
Phase 2  
1,781 Businesses

Award  
up to  
\$50,000

We began accepting applications  
for Phase 1 on May 20, 2020





SANGER  
TEXAS



THE CITY OF  
COPPELL  
TEXAS



COPPER CANYON  
TEXAS



LEWISVILLE



TOWN OF  
TROPHY CLUB



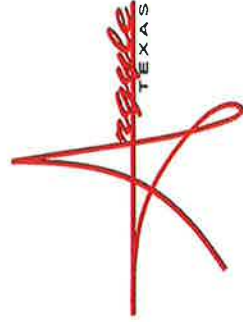
Disbursed \$39.8  
Million to 36  
Denton County  
Communities

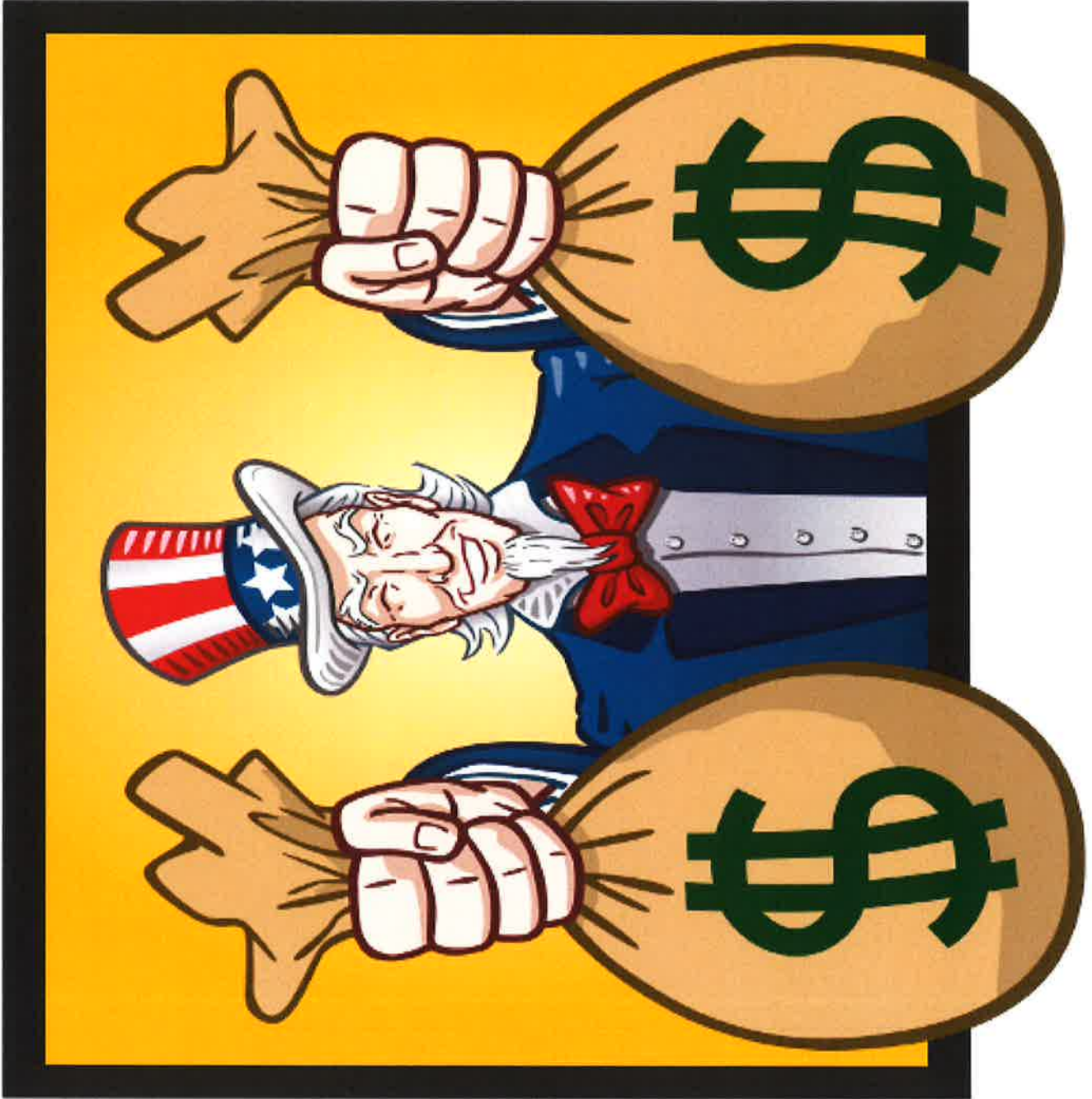


CORINTH  
TEXAS



JUSTIN  
1887





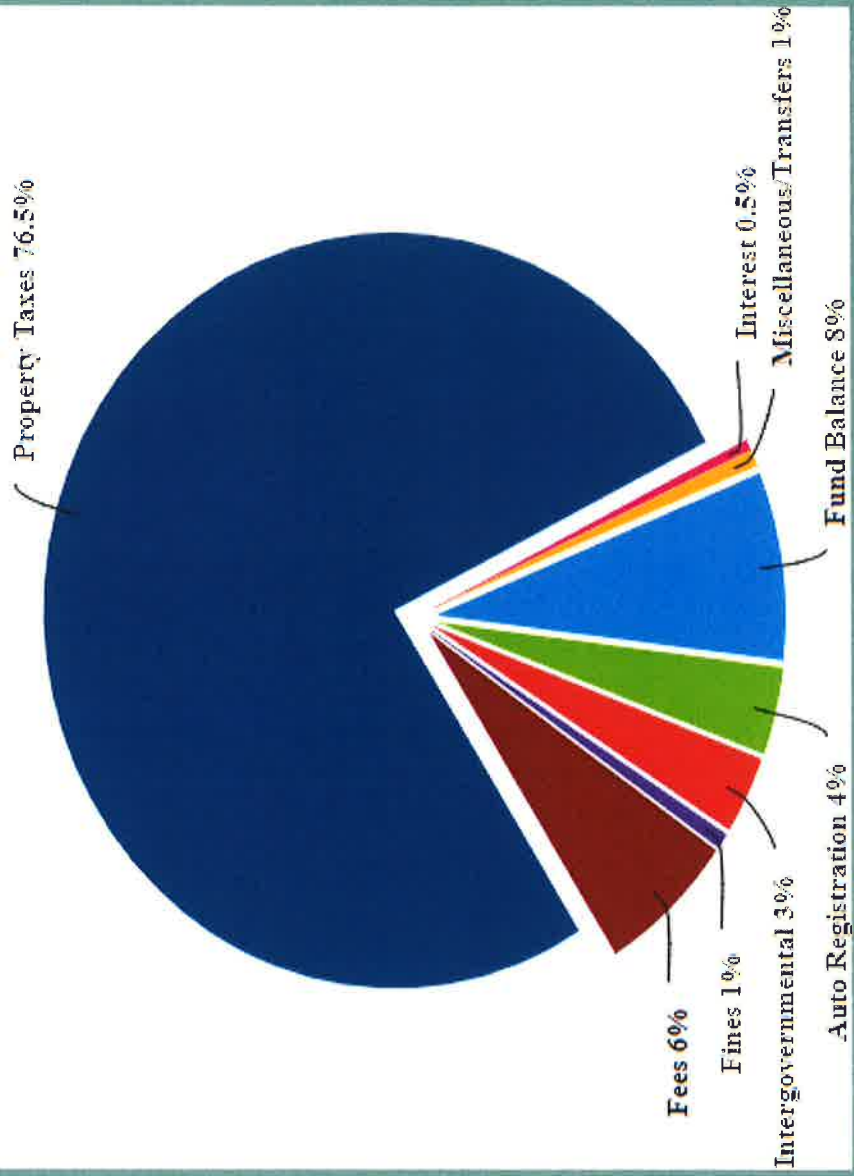
# Adopted Budget Overview

- ❑ Adopted Budget = \$319 million  
(a reduction of \$8m from Initial Request)
- ❑ Decrease of \$2.7M  
(or 0.83% below the FY2019-20 Adopted Budget)
- ❑ Tax Rate of \$0.224985 Adopted  
= 0.130062% below the Current Adopted Rate  
= 3.228589% below No-New-Revenue Rate
- ❑ 2019 adopted Senior tax ceiling on the levy
- ❑ 2020 adopted Homestead exemption 1% (\$5000 in value minimum)



# Eight Major Funding Sources

**Total Revenue**  
**\$318,852,533**



## Annual Property Taxes

Total Taxes  
\$7,795

School District\*

\$5,014

or

64%

City of Denton\*

\$2,014 or 26%

Denton County

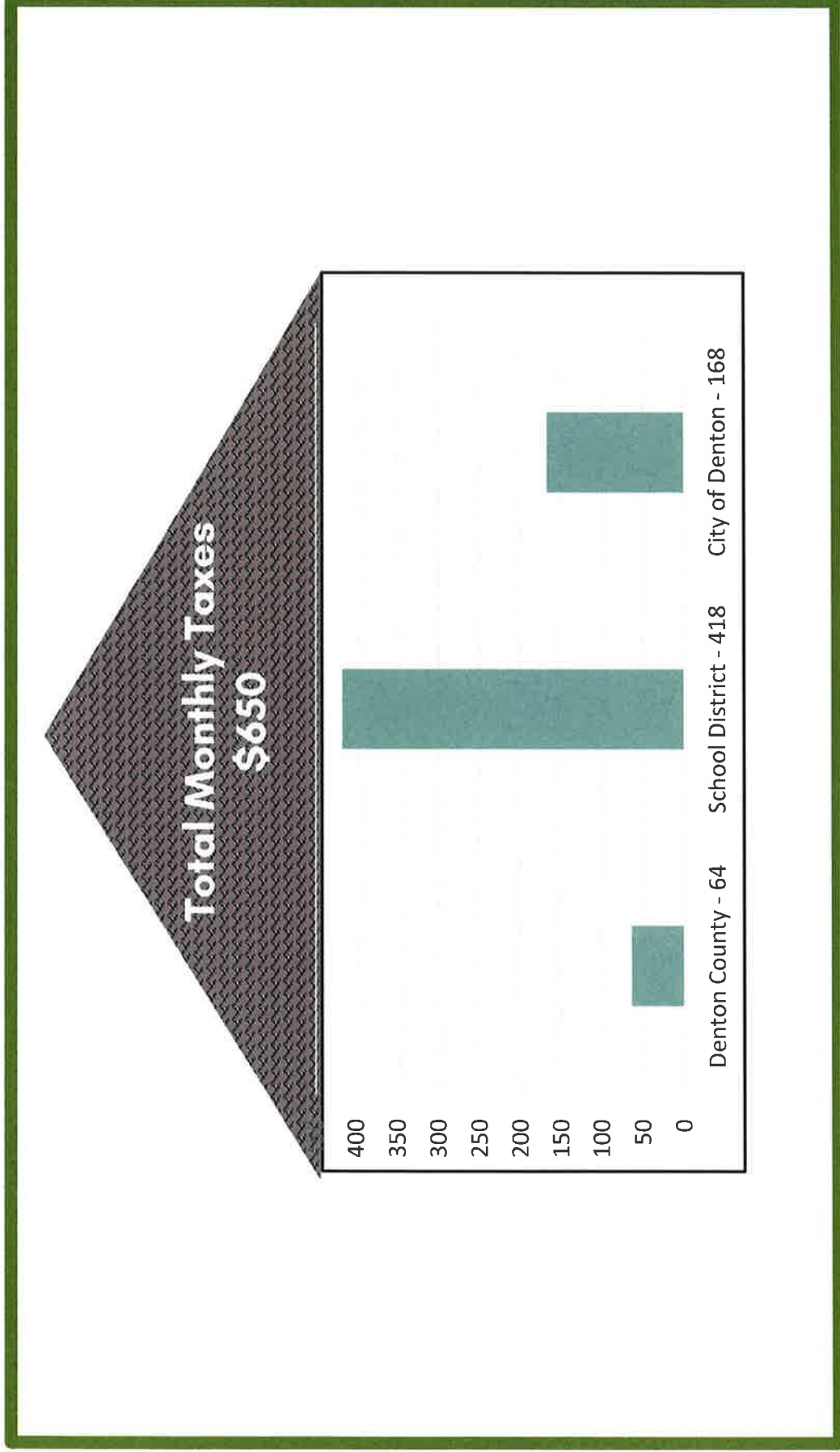
\$767 or 10%

**Denton County: Using  
Adopted Rate of \$0.224985**

**Average Denton County  
Home Value of \$341,090**

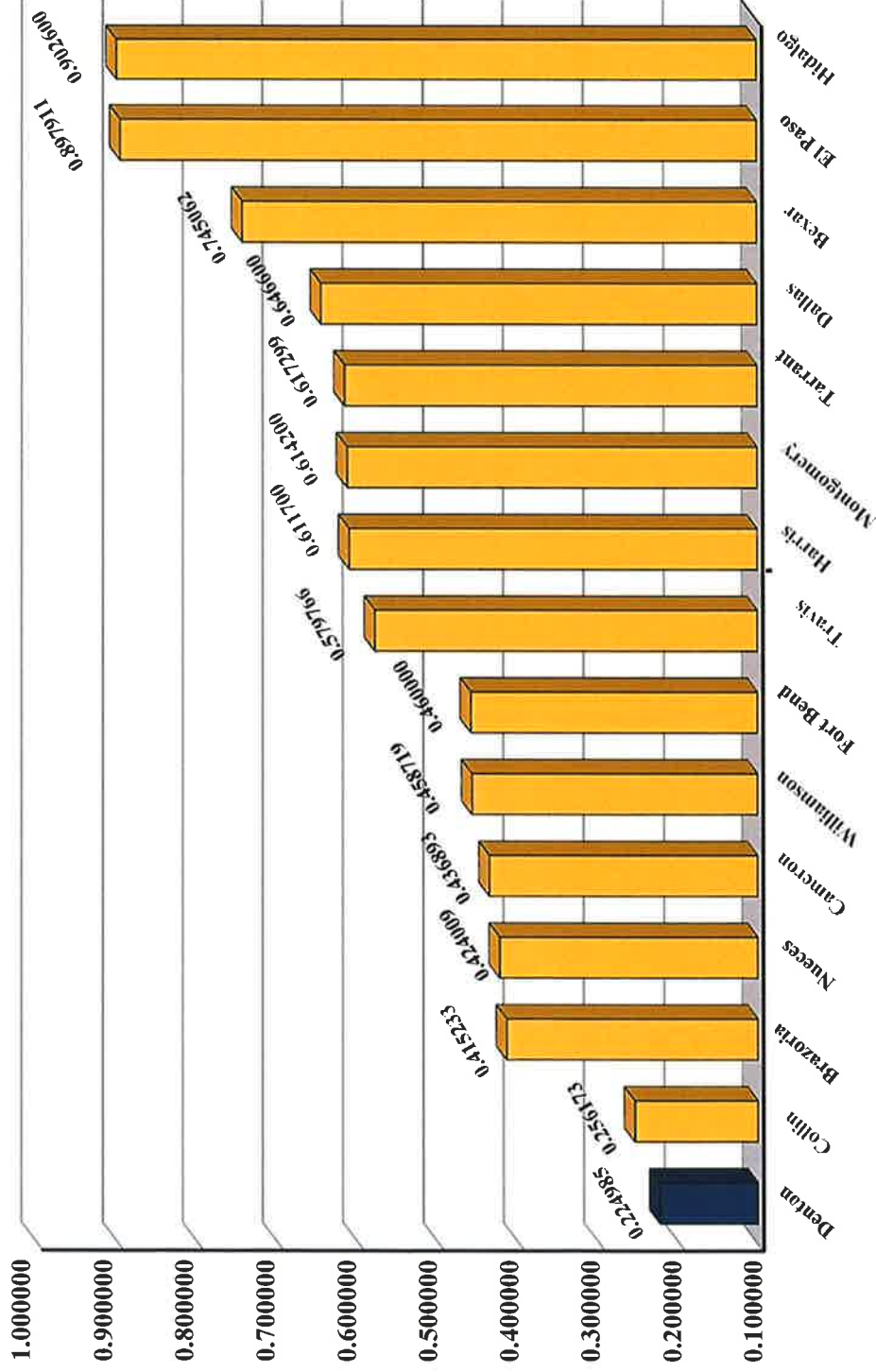


# Average Homeowner (Monthly Property Taxes - Adopted Tax Rate)



Denton County: Using Adopted Rate + Average home value (per the Denton Central Appraisal District)

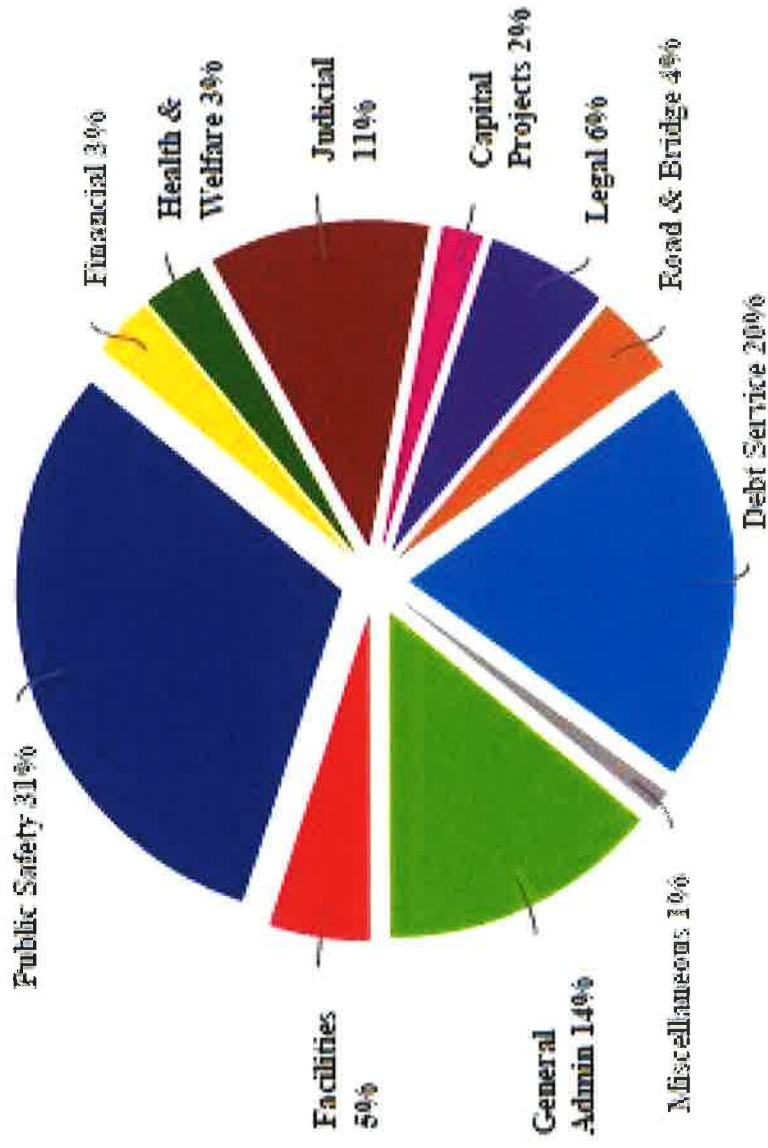
# Top 15 Texas Counties (by County-Wide Tax Rate)



Denton County: Adopted "County-Wide" Rate = Lowest Rate

(County-Wide = tax rates for County, Hospital District, Community College, Flood Control & Port Authority; County Rates & Population Estimates for other entities based on "Top 15 Texas Counties 2019-2020 Survey")

# Expenditures by Function



# Services Provided By Denton County

## Judicial/Legal

23 District, County, and Justice of the Peace Courts

Criminal District Attorney

District Clerk and Jury Services

Medical Examiner Services

Security Services

## Health and Welfare

Clinical, Dental & Environmental

Child Protective Services

Indigent Health Care

## Miscellaneous

Intergovernmental

Conservation

Boards and Commissions

## Public Safety

County Jail and Jail Health

Sheriff's Department

Adult and Juvenile Probation

6 Constables

Fire and Ambulance Services

Emergency

Management/Homeland Security

## Financial

County Auditor

County Treasurer

Tax Assessor/Collector

Motor Vehicle

Registration/Property Taxes

Budget Office

## County Debt Service

Roads and Bridges

Facilities / Technology

## Capital Projects

## General Administration

County Clerk

Commissioners Court

Human Resources

Purchasing

Technology Services

Elections

Veterans Service

Public Works

## Facilities Management

# Boards and Commissions

Bail Bond Board

Juvenile Board

Building & Property Committee

Lake Ray Roberts Planning & Zoning

Child Protective Services Board

MHMR Board of Trustees

Denton County Historical  
Commission (DCHC)

Public Safety Advisory Board

Development Support Committee

Social Service Organizations Committee

Environmental Advisory Board

Transportation Committee

Fire Service Memorial Committee

Veterans Advisory Board

Health Advisory Board

Various Economic Development Boards



887,207

Estimated population in  
2019.

82 PEOPLE PER  
DAY

move to Denton County

1 MILLION

Estimated Population of  
Denton County by 2023

40,000 HOMES

minimum already planned  
in Pct. 4, housing at least

140,000 NEW

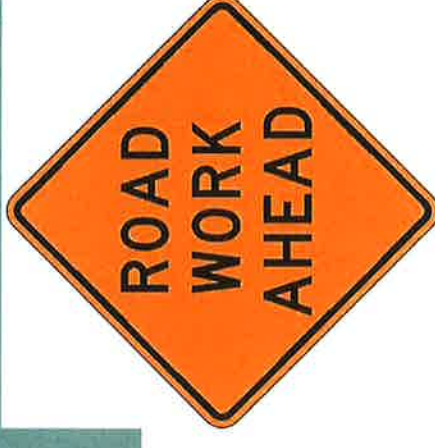
RESIDENTS

# Denton County Growth





# Recent Changes



- **Created a Deputy County Administrator.**
- **Reports to Commissioners court.**
- **Oversees Transportation and Engineering, Emergency Services, Planning and Development departments.**
- **Now one unified department for all county road projects.**
- **No longer Ex-Officio Road Commissioners but now advocate for Precinct road projects.**
- **Many future regional Road Project partnerships are needed for smart rapid growth.**
- **Bond funds are one way to address the road needs.**

# Partnership is Key

**There are 18 municipalities in Pct. 4 with varying needs, challenges and governing bodies.**



**Working together, we can make our part of Denton County a great place to live, work and play.**

## MONTHLY REPORT MARCH 2021

- 03/01: Patrol from 13:00 until 15:00.  
Animal in trap at 165 Creekside Drive. Impounded.
- 03/02: Patrol from 14:00 until 16:00.  
Animal in trap at 165 Creekside Drive. Impounded.
- 03/03: Animal in trap at 165 Creekside Drive. Relocated.
- 03/04: Patrol from 16:00 until 18:00.  
Animal in trap at 165 Creekside Drive. Impounded.
- 03/05: Animal in trap at 165 Creekside Drive. Impounded.  
Animal in trap at 240 McMakin Road. Relocated.
- 03/06: Animal in trap at 165 Creekside Drive. Relocated.
- 03/08: Patrol from 09:00 until 11:00. No activity.
- 03/09: Patrol from 13:15 until 15:15.  
Animal in trap at 165 Creekside Drive. Relocated.
- 03/10: Nuisance wildlife reported at 155 Creekside Drive. Trap set.
- 03/13: Patrol from 12:00 until 14:00.  
Dead wildlife reported Justin Road at Carruth Estates. Removed.
- 03/17: Patrol from 14:00 until 16:00.  
Dead wildlife reported 105 LaVista Lane. Removed.
- 03/18: Patrol from 09:20 until 11:20. No activity.
- 03/20: Patrol from 08:00 until 10:00. No activity.
- 03/23: Patrol from 13:15 until 15:15. No activity.
- 03/24: Patrol from 09:40 until 11:40. No activity.
- 03/26: Patrol from 17:00 until 19:00.  
Stray dog confined at 320 Waketon Road. Owner Located.
- 03/27: Patrol from 09:45 until 11:45. No activity.
- 03/29: Patrol from 17:00 until 19:00.  
Nuisance wildlife reported at 281 Simmons Road. Trap set.

## SUMMARY

Total calls received: 13 By Double Oak residents: 13 Initiated by NTACA: 0  
Animals impounded: Dogs: 0 Puppies: 0 Cats: 0 Kittens: 0 Other: 4 Deceased: 2  
Verbal Warnings issued: 0 Written Warnings issued: 0 Citations: 0

Harbor Heart Rescue  
 PO Box 93  
 Rockwall, TX 75087

# QUOTE

Double Oak Police Department  
 ATTN: Michael Bassano  
 320 Waketon Road  
 Double Oak, TX 75077  
 United States

**Quote #** 0000572  
**Quote Date** 04/08/2021

Item	Description	Unit Price	Quantity	Amount	
Product	ZOLL AED+ 8000-004000	1350.00	5.00	6,750.00	
Service	Shipping	45.00	1.00	45.00	
<p><b>NOTES:</b> Thank you for the opportunity to quote these AEDs for you r department, please reach out with any questions.            Stay Safe!            John Nickles            Harbor Heart Rescue            972-757-5357</p>					
				<b>Subtotal</b>	6,795.00
				<b>Total</b>	6,795.00
				<b>Amount Paid</b>	0.00
				<b>Quote</b>	<b>\$6,795.00</b>

Town of Double Oak  
**Profit & Loss Budget vs. Actual**  
 October 2020 through September 2021

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>400000 · Tax Revenue</b>				
401101 · Current Property Taxes-M & O	1,126,153.52	1,166,167.00	-40,013.48	96.6%
401201 · Penalty & Interest	2,648.26	2,500.00	148.26	105.9%
401301 · Prior Year Property Taxes	4,132.61	2,000.00	2,132.61	206.6%
401315 · Sales Taxes	289,258.01	430,000.00	-140,741.99	67.3%
401601 · Franchise-Cross Timbers Water	15,600.22	20,000.00	-4,399.78	78.0%
401701 · Franchise-Cable TV	19,883.85	35,000.00	-15,116.15	56.8%
401801 · Franchise-Electric	90,904.53	95,000.00	-4,095.47	95.7%
401805 · Franchise-Garbage	11,194.22	13,000.00	-1,805.78	86.1%
401811 · Franchise-Gas	13,074.19	14,000.00	-925.81	93.4%
401901 · Franchise-Telephone	1,113.44	6,000.00	-4,886.56	18.6%
401912 · Prior Year Carry Over	0.00	0.00	0.00	0.0%
400000 · Tax Revenue - Other	0.00	0.00	0.00	0.0%
<b>Total 400000 · Tax Revenue</b>	<b>1,573,962.85</b>	<b>1,783,667.00</b>	<b>-209,704.15</b>	<b>88.2%</b>
<b>420000 · Fines and Forfeitures</b>				
420101 · Court Fines	34,306.46	68,000.00	-33,693.54	50.5%
420113 · Court Forfeitures	0.00	0.00	0.00	0.0%
420000 · Fines and Forfeitures - Other	0.00	0.00	0.00	0.0%
<b>Total 420000 · Fines and Forfeitures</b>	<b>34,306.46</b>	<b>68,000.00</b>	<b>-33,693.54</b>	<b>50.5%</b>
<b>430000 · Licenses and Permits</b>				
430101 · Fences	512.55	1,275.00	-762.45	40.2%
430102 · Commercial Buildings	2,540.00	3,000.00	-460.00	84.7%
430103 · Oil and Gas Drilling	0.00	0.00	0.00	0.0%
430201 · New Homes	18,422.50	4,000.00	14,422.50	460.6%
430202 · Erosion Control	825.00	1,650.00	-825.00	50.0%
430301 · Misc Construction	19,769.89	12,000.00	7,769.89	164.7%
430401 · Roofs	935.00	850.00	85.00	110.0%
430501 · Septic Systems	5,550.00	3,500.00	2,050.00	158.6%
430601 · Sprinkler Systems	620.00	600.00	20.00	103.3%
430701 · Swimming Pools	1,634.75	1,625.00	9.75	100.6%
430801 · Water Wells	0.00	0.00	0.00	0.0%
430901 · Plats and Subdivision Fees	2,925.00	0.00	2,925.00	100.0%
<b>Total 430000 · Licenses and Permits</b>	<b>53,734.69</b>	<b>28,500.00</b>	<b>25,234.69</b>	<b>188.5%</b>
<b>440000 · Other Revenue</b>				
440101 · Administration Fees	681.28	1,500.00	-818.72	45.4%
440102 · Animal Control Fees	0.00	50.00	-50.00	0.0%
440103 · Building Contributions	0.00	0.00	0.00	0.0%
440150 · FEMA Revenue	0.00	0.00	0.00	0.0%
440160 · Capital Lease Proceeds	0.00	0.00	0.00	0.0%
440201 · Interest Income	9,229.68	7,000.00	2,229.68	131.9%
440203 · Police Dept. Contracts	0.00	0.00	0.00	0.0%
440205 · Police Dept. Contributions	0.00	0.00	0.00	0.0%
440206 · Police Training Grants	0.00	0.00	0.00	0.0%
440210 · Police State Training Funds	0.00	0.00	0.00	0.0%
<b>Total 440000 · Other Revenue</b>	<b>9,910.96</b>	<b>8,550.00</b>	<b>1,360.96</b>	<b>115.9%</b>

**Profit & Loss Budget vs. Actual**

October 2020 through September 2021

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
<b>440300 · Charges for Services</b>				
440301 · Lien Release	0.00	0.00	0.00	0.0%
440401 · Lot Mowing Fees	0.00	0.00	0.00	0.0%
440501 · Misc. Income	215.00	500.00	-285.00	43.0%
440601 · Sewage Service	11,303.18	25,000.00	-13,696.82	45.2%
440701 · Town Hall Rental Fees	0.00	0.00	0.00	0.0%
<b>Total 440300 · Charges for Services</b>	<b>11,518.18</b>	<b>25,500.00</b>	<b>-13,981.82</b>	<b>45.2%</b>
<b>440400 · Park Funds</b>				
440401A · Gazebo Funds	0.00	0.00	0.00	0.0%
<b>Total 440400 · Park Funds</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>440500 · Carry Over from previous year</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>1,683,433.14</b>	<b>1,914,217.00</b>	<b>-230,783.86</b>	<b>87.9%</b>
<b>Gross Profit</b>	<b>1,683,433.14</b>	<b>1,914,217.00</b>	<b>-230,783.86</b>	<b>87.9%</b>
<b>Expense</b>				
<b>510000 · Town Administration</b>				
521000 · Town Salary Adjustments	0.00	0.00	0.00	0.0%
521012 · Attorney Fees	8,067.20	30,000.00	-21,932.80	26.9%
521033 · Custodial Services	4,996.64	8,000.00	-3,003.36	62.5%
521041 · Denton Central Appraisal Dist	3,406.10	7,100.00	-3,693.90	48.0%
521050 · Election Expense	0.00	5,500.00	-5,500.00	0.0%
521051 · Electricity	1,903.72	5,500.00	-3,596.28	34.6%
521060 · Financial Auditors	9,500.00	10,000.00	-500.00	95.0%
521070 · Natural Gas	804.29	1,000.00	-195.71	80.4%
521073 · Printer Copier	3,009.21	5,000.00	-1,990.79	60.2%
521133 · Ordinance Codification	395.00	3,000.00	-2,605.00	13.2%
521160 · Postage	1,152.09	2,000.00	-847.91	57.6%
521200 · Tax Billing Expense	1,197.00	1,300.00	-103.00	92.1%
521201 · Communications	5,940.06	10,500.00	-4,559.94	56.6%
521220 · Water	1,457.55	2,500.00	-1,042.45	58.3%
521230 · Archive System	0.00	5,000.00	-5,000.00	0.0%
530050 · Ambulance Service	29,075.00	29,075.00	0.00	100.0%
<b>Total 510000 · Town Administration</b>	<b>70,903.86</b>	<b>125,475.00</b>	<b>-54,571.14</b>	<b>56.5%</b>
<b>520000 · Administrative</b>				
521010 · Advertising	137.10	1,200.00	-1,062.90	11.4%
521020 · Bank Charges	0.00	100.00	-100.00	0.0%
521030 · Cleaning Supplies	0.00	0.00	0.00	0.0%
521031 · Computer Supplies/Software	11,724.05	13,000.00	-1,275.95	90.2%
521032 · Council Contingency	555.34	25,517.20	-24,961.86	2.2%
521034 · Technology Fund	1,279.87	4,000.00	-2,720.13	32.0%
521074 · Meetings	0.00	300.00	-300.00	0.0%
521075 · Goodwill	0.00	800.00	-800.00	0.0%
521076 · Incentive Pay	865.35	1,500.00	-634.65	57.7%
521090 · General Liability Insurance	2,379.84	3,100.00	-720.16	76.8%
521091 · Health/Dental/Life Insurance	9,057.43	16,500.00	-7,442.57	54.9%
521130 · Membership & Dues	914.00	1,500.00	-586.00	60.9%
521131 · Car Maintenance-Fuel-Travel	0.00	0.00	0.00	0.0%
521150 · Office Supplies	3,583.32	6,000.00	-2,416.68	59.7%
521151 · Other Professional Services	1,114.45	10,000.00	-8,885.55	11.1%
521153 · Other Supplies	0.00	1,000.00	-1,000.00	0.0%
521161 · Publications & Subscriptions	0.00	300.00	-300.00	0.0%

Town of Double Oak  
**Profit & Loss Budget vs. Actual**  
 October 2020 through September 2021

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
521162 · Printing and Copying	0.00	600.00	-600.00	0.0%
521170 · Payroll Taxes - FICA	9,929.02	11,400.00	-1,470.98	87.1%
521172 · TWC Unemployment Insurance	1,675.48	2,000.00	-324.52	83.8%
521190 · Town Secretary Salary	42,844.05	74,263.00	-31,418.95	57.7%
521191 · Longevity Pay-Administration	1,300.00	1,300.00	0.00	100.0%
521192 · Worker's Compensation Ins.	691.65	700.00	-8.35	98.8%
521194 · Asst Town Secretary Salary	38,201.32	65,775.80	-27,574.48	58.1%
521195 · Overtime	2,126.09	5,000.00	-2,873.91	42.5%
521196 · TMRS-Retirement	6,244.08	12,500.00	-6,255.92	50.0%
521202 · Training Seminars	100.00	2,000.00	-1,900.00	5.0%
<b>Total 520000 · Administrative</b>	<b>134,722.44</b>	<b>260,356.00</b>	<b>-125,633.56</b>	<b>51.7%</b>
<b>530000 · Public Works</b>				
521021 · Building Repair/Remodeling	2,040.71	8,000.00	-5,959.29	25.5%
521025 · Building Expenditures	1,300.00	2,000.00	-700.00	65.0%
521120 · Lien Filing Expense	36.50	100.00	-63.50	36.5%
530025 · Mosquito Control Program	0.00	150.00	-150.00	0.0%
530100 · Animal Control Officer	11,935.00	17,050.00	-5,115.00	70.0%
530101 · Public Works Director Salary	0.00	0.00	0.00	0.0%
530102 · Public Works Director TMRS	0.00	0.00	0.00	0.0%
530103 · Public Works Director FICA	0.00	0.00	0.00	0.0%
530104 · Public Works Director (H/D/L)	0.00	0.00	0.00	0.0%
530105 · PW Director (TWC/Unempl Ins)	0.00	0.00	0.00	0.0%
530106 · Building Official Overtime	0.00	0.00	0.00	0.0%
530110 · Building Inspectors	21,000.00	36,000.00	-15,000.00	58.3%
530111 · Building Inspectors Phone	0.00	0.00	0.00	0.0%
530115 · Code Enforcement	0.00	0.00	0.00	0.0%
530116 · Code Enforcement Liab Ins-TML	509.97	700.00	-190.03	72.9%
530125 · Council Discretionary Fund	0.00	0.00	0.00	0.0%
530150 · Grounds Maintenance	3,797.50	9,000.00	-5,202.50	42.2%
530151 · Grounds Equipment	0.00	0.00	0.00	0.0%
530175 · Equipment Repair/Maintenance	0.00	0.00	0.00	0.0%
530180 · Minor Equipment	0.00	0.00	0.00	0.0%
530200 · Lot Mowing/Tree Trim Service	1,605.00	13,000.00	-11,395.00	12.3%
530201 · Public Works Training	0.00	1,000.00	-1,000.00	0.0%
530202 · Longevity Pay- Public Works	0.00	0.00	0.00	0.0%
530203 · Vehicle Payment	0.00	0.00	0.00	0.0%
530204 · Vehicle Maintenance	300.00	500.00	-200.00	60.0%
530205 · Vehicle Fuel	600.00	1,800.00	-1,200.00	33.3%
530206 · Uniforms	0.00	0.00	0.00	0.0%
530210 · Membership Dues/Licensing	0.00	0.00	0.00	0.0%
530230 · Other Professional Services	1,519.93	2,000.00	-480.07	76.0%
530231 · Other Supplies	0.00	1,000.00	-1,000.00	0.0%
530235 · Printing	0.00	100.00	-100.00	0.0%
530240 · Postage	0.00	0.00	0.00	0.0%
530245 · Computer Support	1,802.15	3,000.00	-1,197.85	60.1%
530260 · Septic Inspections	1,440.00	5,000.00	-3,560.00	28.8%
530270 · Sewage Services	12,604.15	25,000.00	-12,395.85	50.4%
530271 · Vehicle Reimbursement	0.00	0.00	0.00	0.0%
530272 · Incentive Pay	0.00	0.00	0.00	0.0%
530273 · Worker's Compensation Ins	0.00	0.00	0.00	0.0%
530277 · General Liability Insurance	0.00	0.00	0.00	0.0%
530280 · Hazardous Waste Disposal	0.00	0.00	0.00	0.0%



Town of Double Oak  
**Profit & Loss Budget vs. Actual**  
 October 2020 through September 2021

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
531020 · Credit Card Convenience Fee	0.00	0.00	0.00	0.0%
531201 · Weather Siren	250.00	1,000.00	-750.00	25.0%
<b>Total 530000 · Public Works</b>	<b>60,740.91</b>	<b>126,400.00</b>	<b>-65,659.09</b>	<b>48.1%</b>
<b>540000 · Streets and Drainage</b>				
540019 · Engineering General	16,552.58	40,000.00	-23,447.42	41.4%
540060 · Crack Seal & Potholes	0.00	30,000.00	-30,000.00	0.0%
540110 · Current Year Road Repairs	4,000.00	200,000.00	-196,000.00	2.0%
540111 · Prior Year Road Repairs	0.00	0.00	0.00	0.0%
540155 · MS4 Stormwater	5,555.74	7,500.00	-1,944.26	74.1%
540177 · Public Works Projects Costs	0.00	0.00	0.00	0.0%
540200 · Sign Repair and Replacement	420.50	3,000.00	-2,579.50	14.0%
<b>Total 540000 · Streets and Drainage</b>	<b>26,528.82</b>	<b>280,500.00</b>	<b>-253,971.18</b>	<b>9.5%</b>
<b>550000 · Police Department</b>				
550120 · Capital Equipment (Auto)	-5,400.00	0.00	-5,400.00	100.0%
550135 · Computer Equip/Supplies/SW Main	11,723.09	33,031.00	-21,307.91	35.5%
550140 · Equipment Repair & Maintenance	200.00	1,200.00	-1,000.00	16.7%
550145 · Health/Dental/Life Insurance	65,528.33	130,682.00	-65,153.67	50.1%
550219 · Membership Dues	130.00	900.00	-770.00	14.4%
550220 · Minor Equipment	299.71	1,600.00	-1,300.29	18.7%
550230 · Other Professional Services	61.00	0.00	61.00	100.0%
550240 · Office Supplies	750.88	500.00	250.88	150.2%
550248 · Publications	0.00	400.00	-400.00	0.0%
550249 · External Contracts	4,078.43	6,000.00	-1,921.57	68.0%
550250 · Postage	0.00	0.00	0.00	0.0%
550251 · Printing	282.72	350.00	-67.28	80.8%
550252 · Police Chief Salary	58,482.69	90,033.00	-31,550.31	65.0%
550253 · Police Asst. Chief Salary	35,393.89	80,021.00	-44,627.11	44.2%
550254 · Police Officers' Salary	133,803.42	344,429.00	-210,625.58	38.8%
550255 · Administrative Assistant PD	0.00	0.00	0.00	0.0%
550256 · Crossing Guard	3,626.64	7,000.00	-3,373.36	51.8%
550257 · Police Department Overtime	1,038.11	5,000.00	-3,961.89	20.8%
550261 · Criminal Investigations	61.31	2,000.00	-1,938.69	3.1%
550262 · General Liability Insurance	8,329.35	10,148.00	-1,818.65	82.1%
550263 · TWC Unemployment Ins	0.00	0.00	0.00	0.0%
550264 · Incentive Pay	5,553.58	8,700.00	-3,146.42	63.8%
550271 · Salaries Benefits - FICA	20,005.25	41,060.00	-21,054.75	48.7%
550275 · Salaries Benefits - TMRS	22,473.97	43,666.00	-21,192.03	51.5%
550276 · Human Resources	41.13	1,500.00	-1,458.87	2.7%
550277 · Longevity Pay	3,575.00	3,575.00	0.00	100.0%
550278 · Worker's Compensation Ins	9,222.00	22,823.00	-13,601.00	40.4%
550280 · Communications	6,726.86	14,000.00	-7,273.14	48.0%
550281 · Training	3,817.33	6,000.00	-2,182.67	63.6%
550286 · Training Ammo	1,137.98	2,500.00	-1,362.02	45.5%
550290 · Uniforms	7,752.53	8,000.00	-247.47	96.9%
550291 · Patrol Equipment	4,166.20	5,000.00	-833.80	83.3%
550292 · Community Programs	0.00	1,000.00	-1,000.00	0.0%
550293 · Traffic Management	0.00	500.00	-500.00	0.0%
550294 · Evidence Room Supplies	0.00	500.00	-500.00	0.0%
550295 · Goodwill	615.63	1,000.00	-384.37	61.6%
550300 · Vehicle Fuel	7,214.71	17,200.00	-9,985.29	41.9%
550400 · Vehicle Repair & Maintenance	2,382.34	13,500.00	-11,117.66	17.6%
<b>Total 550000 · Police Department</b>	<b>413,074.08</b>	<b>903,818.00</b>	<b>-490,743.92</b>	<b>45.7%</b>

Town of Double Oak  
**Profit & Loss Budget vs. Actual**  
 October 2020 through September 2021

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
<b>560000 · Municipal Court</b>				
560010 · Judges Services	3,750.00	10,000.00	-6,250.00	37.5%
560015 · Jury Services	0.00	240.00	-240.00	0.0%
560018 · Jail Services	0.00	0.00	0.00	0.0%
560020 · Prosecuting Attorney	3,272.50	10,000.00	-6,727.50	32.7%
560025 · Other Professional Services	0.00	0.00	0.00	0.0%
560026 · Court Clerk - Salary	33,999.05	58,323.00	-24,323.95	58.3%
560027 · Court Clerk- FICA	2,442.43	5,400.00	-2,957.57	45.2%
560028 · Court Clerk - TMRS	2,707.78	5,600.00	-2,892.22	48.4%
560029 · Court Clerk Ins (H/D/L)	4,519.25	8,400.00	-3,880.75	53.8%
560030 · Court Clerk - Longevity	785.00	785.00	0.00	100.0%
560031 · Overtime	1,867.03	5,000.00	-3,132.97	37.3%
560035 · Court Supplies,Equip & S/W Main	531.70	3,500.00	-2,968.30	15.2%
560055 · Membership Dues	0.00	120.00	-120.00	0.0%
560076 · Incentive Pay	346.20	600.00	-253.80	57.7%
<b>Total 560000 · Municipal Court</b>	<b>54,220.94</b>	<b>107,968.00</b>	<b>-53,747.06</b>	<b>50.2%</b>
<b>570000 · Double Oak Vol. Fire Department</b>				
570020 · DOVFD Operations Contribution	50,000.00	100,000.00	-50,000.00	50.0%
570021 · General Liability Insurance	5,779.59	7,200.00	-1,420.41	80.3%
570022 · Worker's Compensation Ins	1,613.85	2,500.00	-886.15	64.6%
<b>Total 570000 · Double Oak Vol. Fire Departm...</b>	<b>57,393.44</b>	<b>109,700.00</b>	<b>-52,306.56</b>	<b>52.3%</b>
<b>Total Expense</b>	<b>817,584.49</b>	<b>1,914,217.00</b>	<b>-1,096,632.51</b>	<b>42.7%</b>
<b>Net Ordinary Income</b>	<b>865,848.65</b>	<b>0.00</b>	<b>865,848.65</b>	<b>100.0%</b>
<b>Net Income</b>	<b>865,848.65</b>	<b>0.00</b>	<b>865,848.65</b>	<b>100.0%</b>

	Apr 30, 21
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
102302 · Independent Bank Money Market	1,831,417.44
102303 · Independent Bank Checking	194,527.83
102304 · Police Lease Training Fund	1,183.10
102306 · John B. Wright Memorial Fund	557.14
102307 · DO Police Dept Chapter 59	8.63
102400 · Petty Cash	499.21
102450 · DATCU	3,270.36
106101 · Certificate of Deposit	424,228.56
Total Checking/Savings	2,455,692.27
Accounts Receivable	
106100 · Accounts Receivable	26,019.62
Total Accounts Receivable	26,019.62
Other Current Assets	
104100 · Bartonville Water Certificate	2,000.00
106150 · Interest Receivable	783.28
106400 · Employee Receivables	1,001.35
106700 · Property Taxes Receivable	9,483.45
106900 · Prepaid Costs	13,519.29
Total Other Current Assets	26,787.37
Total Current Assets	2,508,499.26
<b>TOTAL ASSETS</b>	<b>2,508,499.26</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
202000 · Accounts Payable	4,216.91
Total Accounts Payable	4,216.91
Other Current Liabilities	
106300 · Allowance for Uncoll Taxes	9,483.45
200000 · Payroll Liabilities	
201500 · TMRS Payable	3,956.59
202507- · Dependant Health Care Cover...	-326.99
202508- · AFLAC Deduction	-69.18
202509 · Child Support Withholding Or...	111.85
202513 · Vision Insurance	141.41
202516 · Dependent Life Insurance	62.93
200000 · Payroll Liabilities - Other	-138.17
Total 200000 · Payroll Liabilities	3,738.44

Town of Double Oak  
**Balance Sheet**  
As of April 30, 2021

	Apr 30, 21
200504 · Town Hall Reservation Deposits	650.00
201250 · Cr Card Fees/Collection Charges	-1,018.07
202250 · Town Hall Renovations	100.00
202501 · Court Fees & Fines Due State	4,126.28
202502 · Technology Fees	6,200.08
202503 · Court Security Fees	20,278.85
202504 · Police LEOSE Training Account	1,183.10
202506 · Child Safety Fund	3,627.18
202511 · Omnibase Fees Due	234.29
202512 · Court Collections	16,396.17
202760 · Time Payment Reimbursement F...	89.51
203002 · Park Fund Account	206.17
203060 · Waketon Road Reconstruction	-568.77
2050000 · Accured Payroll	21,589.95
205555 · Police Grants	347.25
206250 · Sewer System Maintenance	8,568.78
206500 · Police-Chapter 59	8.63
208000 · Golf Tournament	44.85
<b>Total Other Current Liabilities</b>	<b>95,286.14</b>
<b>Total Current Liabilities</b>	<b>99,503.05</b>
<b>Total Liabilities</b>	<b>99,503.05</b>
<b>Equity</b>	
3000 · Fund Balances	560,032.45
3100 · Town Contingency	100,000.00
3150 · Stormwater Structures Fund	100,000.00
3200 · Road Contingency	150,000.00
3250 · Waketon Road Town Project Fund	100,000.00
3450 · Town Hall IT Server Fund	10,000.00
3550 · TCEQ MS4 (5-year) Fund	10,000.00
3600 · Street and Drainage Fund	200,000.00
3650 · Cross Timbers Drainage Project	20,000.00
3800 · Police Vehicle Fund	20,000.00
3850 · Police Body Camera Project Fund	40,000.00
3900 · Retained Earnings	231,508.16
et Income	867,455.60
<b>Total Equity</b>	<b>2,408,996.21</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,508,499.26</b>





# SPRING CLEAN EVENT

SATURDAY,  
MAY 8, 2021

9:00 AM - NOON

DOUBLE OAK TOWN HALL

DROP OFF

- HOUSEHOLD HAZARDOUS WASTE
- E-WASTE
- PAPER SHREDDING

**MORE INFORMATION:**

[WWW.DOUBLEOAK.TEXAS.GOV](http://WWW.DOUBLEOAK.TEXAS.GOV)

TOWN HALL 972-539-9464

