



DOUBLE OAK

Town of Double Oak  
Town Council –Public Meeting  
Double Oak Town Hall  
320 Waketon Road, Double Oak  
TX 75077  
Monday, June 5, 2023  
7:00 p.m.

*OUT OF RESPECT FOR ALL THOSE IN ATTENDANCE, PLEASE REFRAIN FROM TALKING TO OTHER MEMBERS OF THE AUDIENCE DURING THE MEETING AND SILENCE CELL PHONES.*

- I. Opening:** Call to Order  
Roll Call  
Invocation  
Pledge of Allegiance – American Flag  
Pledge of Allegiance – Texas Flag

*“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”*

***Moment of Silence in Remembrance of Thomas E. Taylor, Former Executive Director, Upper Trinity***

**II. Citizen Comments-Non-Agenda Subjects**

- III. Consent Agenda** - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of May 15, 2023.
2. Consideration and action on an invoice from Halff for Year 4 MS4 Annual Report for \$7,495.37.

**IV. Mayor, Council Members, and Staff reports:**

3. Mayor and Council
4. Public Works - Code Enforcement – Animal Control
5. Administration
6. Public Safety
7. Road and Drainage Committee

**V. New business agenda (consideration and action):**

8. Consideration and action to appoint a citizen to fill the vacancy in the office of councilmember caused by the mayor's election for the remainder of the unexpired term of office.

Presentation: Mayor Patrick Johnson

9. Presentation by Chief Scott Whisenhunt on Double Oak Volunteer Fire Departments' use of Active 911.

Presentation: DOVFD Chief Scott Whisenhunt

10. Presentation by Deputy Chief G. Dean Feldpausch and Assistant Fire Chief Jerry Duffield on the EMS ambulance service that the Town of Flower Mound and the Flower Mound Fire Department provide for Double Oak.

Presentation: Deputy Chief G. Dean Feldpausch  
Assistant Fire Chief Jerry Duffield

11. Presentation by Denton County ESD1 Chief Ricky Vaughan to provide an update to the Town of Double Oak on Denton County ESD1 services.

Presentation: Fire Chief Ricky Vaughan

12. Discussion, consideration, and action on a request from Geoff Reese to hold the 13<sup>th</sup> Annual Thanksgiving Day Turkey Trot.

Presentation: Geoff Reese

13. Discussion, consideration, and action on an estimate to repair a 2017 Dodge Charger.

Presentation: Police Chief Ruben Rivas

14. Discussion and consideration to begin the review process and updates to the Employee Personnel Handbook and the job descriptions of town employees and action upon assigning duties to the council members on the review process.

Presentation: Mayor Pro Tem Connie Schoenrade

15. Discussion, consideration, and action on accepting the Investment Inventory Report at March 31, 2023.

Presentation: Town Treasurer Billie Garrett

**VI. Old business agenda (consideration and action):**

16. Council - staff announcements and comments:

17. Adjournment

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into a closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney, or on any other item covered under the code, on any agenda item listed herein.

The Town of Double Oak reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session, or order of business at any time before adjournment.

I certify that the above notice of the meeting was posted by Friday, June 2, 2023, by 4:00 p.m. on:

- 1) Bulletin board located to the right of the front door at Town Hall, 320 Waketon Road, Double Oak, Texas.
- 2) On the Town's website (<https://www.doubleoak.texas.gov>)

*Eileen Kennedy*

Town Secretary

**PUBLIC PARTICIPATION** If you wish to address the Council, please sign the "CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL" sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972.539.9464, fax 972.539.9613 or email to [eileen.kennedy@doubleoak.texas.gov](mailto:eileen.kennedy@doubleoak.texas.gov) for additional information.

**STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK**

**UNAPPROVED-NOT FOR  
PUBLICATION**

The Double Oak Town Council met in regular session at 7:01 p.m. Monday, May 15, 2023, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Patrick Johnson	Mayor Pro-Tem
Casey Parsons	Council Member
Jean Hillyer	Council Member

Also in attendance were Assistant Town Secretary Lynn Jones, Detective Halfmann and Public Works Coordinator Randall Anglin. Absent was Deputy Mayor Pro-Tem Schoenrade and Council Member Whisenhunt.

- I Opening:** Call to Order  
Roll Call  
Invocation  
Pledge of Allegiance – American Flag  
Pledge of Allegiance – Texas Flag

**II Citizen Comments Non-Agenda Subjects**

- III Consent Agenda** - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of May 1, 2023

Move to approve Council Member Parsons, seconded by Council Member Hillyer.

AYE: Johnson, Parsons, Hillyer  
NAY: None  
ABSTAIN: None

Motion carried 3-0-0

**IV Mayor, Council Members and Staff reports:**

2. Mayor and Council
3. Public Works-Code Enforcement-Animal Control
4. Administration
5. Public Safety

6. Road and Drainage

**V New business agenda**

7. Discussion, consideration and action on an ordinance of the Town Council of the Town of Double Oak, Texas, canvassing the returns and declaring the results of the Town's General Election held on May 6, 2023, for the purpose of electing a mayor and two Town Council Members at large.

Move to approve Mayor Pro-Tem Johnson, seconded by Council Member Parsons.

AYE: Johnson, Parsons, Hillyer  
NAY: None  
ABSTAIN: None

Motion carried 3-0-0

8. Administer Oath of Office to Mayor-Elect Patrick Johnson
9. Administer Oath of Office to Council Member-Elect Mike Gwartney
10. Administer Oath of Office to Council Member-Elect Pat Wellen
11. Presentations and recognitions

The Council meeting adjourned at 7:55 pm for the reception. The Council reconvened at 8:19 pm.

12. Discussion, consideration, and action on selection of Mayor Pro-Tem

Council Member Pat Wellen moved to make Connie Schoenrade the Mayor Pro-Tem, Council Member Gwartney seconded.

AYE: Hillyer, Wellen, Gwartney  
NAY: None  
ABSTAIN: None

Motion carried 3-0-0

13. Discussion, consideration, and action on selection of Deputy Mayor Pro-Tem

Council Member Pat Wellen moved to make Mike Gwartney the Deputy Mayor Pro-Tem, Council Member Gwartney seconded.

AYE: Gwartney, Wellen, Hillyer  
NAY: None

ABSTAIN: None

Motion carried 3-0-0

- 14. Discussion, consideration, and action on a nomination for the Denco 9-1-1 District Board of Managers.

Move to approve the nomination of Sue Tejml by Council Member Hillyer, seconded by Council Member Wellen.

AYE: Wellen, Gwartney, Hillyer  
NAY: None  
ABSTAIN: None

Motion carried 3-0-0

- 15. Discussion, consideration, and action on a supplemental request from Halff amending the Waketon Road contract to include costs of Construction Inspection \$45,000, Construction Administration \$15,000 and Material Testing \$85,000 for a total cost of \$145,000.

Move to approve by Council Member Wellen, seconded by Deputy Mayor Pro-Tem Gwartney.

AYE: Hillyer, Wellen, Gwartney  
NAY: None  
ABSTAIN: None

Motion carried 3-0-0

- 16. Discussion, consideration and action on release of funds in the amount of \$2,016,404.17 for the Waketon Road Project

Move to approve by Council Member Hillyer, seconded by Deputy Mayor Pro-Tem Gwartney.

AYE: Gwartney, Wellen, Hillyer  
NAY: None  
ABSTAIN: None

Motion carried 3-0-0

- 17. Discussion on filling vacant Council seat

This item will be on the June 5, 2023, meeting.

**VI Old business agenda**

18. Council – staff announcements and comments

- Happy Mother’s Day
- Memorial Day May 29, 2023
- Double Oak thanks resident Ashley Hart for the Memorial Day flag display in the JB Wright Park

19. Adjournment

With no further business to come before the Council, motion Council Member Hillyer, second Council Member Wellen, the meeting was adjourned at 8:49 p.m.

Approved:

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Patrick Johnson, Mayor

Attest:

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Lynn Jones, Assistant Town Secretary

\*The video of this Town Council meeting is available on the Town website



Town of Double Oak  
320 Waketon Road  
Double Oak TX 75077

Invoice Date: 05/30/2023  
Invoice: 10096602  
Project: 037946.323

Attention: Eileen Kennedy, eileen.kennedy@doubleoak.texas.gov  
Project Name: Double Oak/FY22 MS4

For Professional Services Rendered through: May 21, 2023  
Storm Water Management Plan (SWMP)

Hourly Not To Exceed	Fee	Pct. Comp	Earned To Date	Previous Amount	Current Amount
000100 - Year 4 MS4 Annual Report (FY 2023)	7,500.00	99.94	7,495.37	0.00	7,495.37
<b>Total Hourly Not To Exceed Services:</b>	<b>7,500.00</b>	<b>99.94</b>	<b>7,495.37</b>	<b>0.00</b>	<b>7,495.37</b>

Remaining Fee: 4.63

Total Earned to Date: 7,495.37  
 Less Previous Billed: 0.00  
**Amount Due this Invoice: 7,495.37**

Remit payment to P.O. Box 4897, Dept 331, Houston, TX 77210  
 Reference Project 037946.323 and Invoice 10096602  
 Contact Amy Penprase at aPenprase@halff.com with any billing questions.



Half Associates, Inc.  
P.O. Box 4897, Dept 331  
Houston, TX 77210

Eileen Kennedy  
Town of Double Oak  
320 Waketon Road  
Double Oak, TX 75077

May 30, 2023  
Project No: 037946.323  
Invoice No: 10096602  
Invoice Total: \$7,495.37

037946.323 Double Oak/FY22 MS4  
Storm Water Management Plan (SWMP)  
Professional Services thru May 21, 2023

Phase 000100 Year 4 MS4 Annual Report (FY 2023)

**Professional Personnel**

			Hours	Rate	Amount	
Engineer V - Civil						
Templer, Steven	3/2/2023		1.50	117.55	176.33	
Templer, Steven	3/6/2023		.50	117.55	58.78	
Templer, Steven	3/8/2023		.50	117.55	58.78	
Templer, Steven	3/14/2023		.50	117.55	58.78	
Templer, Steven	3/15/2023		.50	117.55	58.78	
Templer, Steven	3/22/2023		1.00	117.55	117.55	
Templer, Steven	3/23/2023		1.50	117.55	176.33	
Templer, Steven	3/24/2023		2.50	117.55	293.88	
Templer, Steven	3/27/2023		1.00	117.55	117.55	
Templer, Steven	3/28/2023		1.00	117.55	117.55	
Templer, Steven	3/29/2023		4.00	117.55	470.20	
Templer, Steven	3/30/2023		7.00	117.55	822.85	
Templer, Steven	3/31/2023		4.00	117.55	470.20	
Administrative III - Accounting						
Moss, Deidre	4/5/2023		.25	42.55	10.64	
Intern						
Warren, Zachary	3/16/2023		2.25	37.50	84.38	
Warren, Zachary	3/17/2023		1.50	37.50	56.25	
Warren, Zachary	3/22/2023		2.25	37.50	84.38	
	Totals		31.75		3,233.21	
	<b>Total Labor</b>			<b>2.3 times</b>	<b>3,233.21</b>	<b>7,436.38</b>

**Reimbursable Expenses**

Delivery						
4/6/2023	FedEx	03/31-Stormwater Team Leader (MC-148)			31.92	
4/6/2023	FedEx	03/31 Alyssa Taylor			21.71	
	<b>Total Reimbursables</b>			<b>1.1 times</b>	<b>53.63</b>	<b>58.99</b>

**Billing Limits**

	Current	Prior	To-Date
Total Billings	7,495.37	0.00	7,495.37
Limit			7,500.00
Remaining			4.63
		<b>Total this Invoice</b>	<b>\$7,495.37</b>



<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Account Number</b>	<b>Page</b>
8-091-28800	Apr 06, 2023	2018-4857-1	18 of 28

Approved:\*  
Patteson, Katie  
4/19/2023

<b>Ship Date:</b> Mar 30, 2023	<b>Cust. Ref.:</b> NC1006	<b>Ref.#2:</b>
<b>Payor:</b> Shipper	<b>Ref.#3:</b>	
The Earned Discount for this ship date has been calculated based on a revenue threshold of \$ 223113.63		
Fuel Surcharge - FedEx has applied a fuel surcharge of 15.75% to this shipment.		
Distance Based Pricing, Zone 3		

<b>Automation</b>	INET	<b>Sender</b>	<b>Recipient</b>	
<b>Tracking ID</b>	771715984045	Ken Pippins	Wendy Schwienteck	
<b>Service Type</b>	FedEx Priority Overnight	Half Associates	Half Associates	
<b>Package Type</b>	Customer Packaging	1201 N Bowser Rd.	100 I-45	
<b>Zone</b>	03	RICHARDSON TX 75081 US	CONROE TX 77301 US	
<b>Packages</b>	1			
<b>Rated Weight</b>	1.0 lbs, 0.5 kgs	<b>Transportation Charge</b>		54.84
<b>Delivered</b>	Mar 31, 2023 08:52	<b>Earned Discount</b>		-19.19
<b>Svc Area</b>	A1	<b>Automation Bonus Discount</b>		-8.23
<b>Signed by</b>	L.GARZA	<b>Fuel Surcharge</b>		4.32
<b>FedEx Use</b>	00000000/1508/_	<b>Total Charge</b>	<b>USD</b>	<b>\$31.74</b>

<b>Ship Date:</b> Mar 30, 2023	<b>Cust. Ref.:</b> NC1006	<b>Ref.#2:</b>
<b>Payor:</b> Shipper	<b>Ref.#3:</b>	
The Earned Discount for this ship date has been calculated based on a revenue threshold of \$ 223113.63		
Fuel Surcharge - FedEx has applied a fuel surcharge of 15.75% to this shipment.		
Distance Based Pricing, Zone 5		
Package sent from: 75080 zip code		
Package Delivered to Recipient Address - Release Authorized		

<b>Automation</b>	INET	<b>Sender</b>	<b>Recipient</b>	
<b>Tracking ID</b>	771716121490	Ken Pippins	ASFPM 2023 Conference	
<b>Service Type</b>	FedEx Priority Overnight	Half Associates	8301 Excelsior Drive	
<b>Package Type</b>	Customer Packaging	1201 N Bowser Rd.	MADISON WI 53717 US	
<b>Zone</b>	05	RICHARDSON TX 75081 US		
<b>Packages</b>	1			
<b>Rated Weight</b>	1.0 lbs, 0.5 kgs	<b>Transportation Charge</b>		79.21
<b>Delivered</b>	Mar 31, 2023 10:14	<b>Earned Discount</b>		-27.72
<b>Svc Area</b>	A1	<b>Automation Bonus Discount</b>		-11.88
<b>Signed by</b>	see above	<b>Fuel Surcharge</b>		6.24
<b>FedEx Use</b>	00000000/1552/02	<b>Total Charge</b>	<b>USD</b>	<b>\$45.85</b>

<b>Ship Date:</b> Mar 31, 2023	<b>Cust. Ref.:</b> AVO 37946.322 PHASE 100	<b>Ref.#2:</b>
<b>Payor:</b> Shipper	<b>Ref.#3:</b>	
The Earned Discount for this ship date has been calculated based on a revenue threshold of \$ 223113.63		
Fuel Surcharge - FedEx has applied a fuel surcharge of 15.75% to this shipment.		
Distance Based Pricing, Zone 3		

<b>Automation</b>	INET	<b>Sender</b>	<b>Recipient</b>	
<b>Tracking ID</b>	771722006081	Makalei Douglass	Stormwater Team Leader (MC-148)	
<b>Service Type</b>	FedEx Priority Overnight	4000 Fossil Creek Blvd.	TCEQ	
<b>Package Type</b>	FedEx Pak	FORT WORTH TX 76137 US	12100 Park 35 Cir	
<b>Zone</b>	03		AUSTIN TX 78753 US	
<b>Packages</b>	1			
<b>Rated Weight</b>	2.0 lbs, 0.9 kgs	<b>Transportation Charge</b>		55.16
<b>Delivered</b>	Apr 03, 2023 08:07	<b>Earned Discount</b>		-19.31
<b>Svc Area</b>	A1	<b>Automation Bonus Discount</b>		-8.27
<b>Signed by</b>	A_JENKINS	<b>Fuel Surcharge</b>		4.34
<b>FedEx Use</b>	00000000/1508/_	<b>Courier Pickup Charge</b>		0.00
		<b>Total Charge</b>	<b>USD</b>	<b>\$31.92</b>

<b>Ship Date:</b> Mar 31, 2023	<b>Cust. Ref.:</b> 37946.322 phase 000100	<b>Ref.#2:</b>
<b>Payor:</b> Shipper	<b>Ref.#3:</b>	
The Earned Discount for this ship date has been calculated based on a revenue threshold of \$ 223113.63		
Fuel Surcharge - FedEx has applied a fuel surcharge of 15.75% to this shipment.		
Distance Based Pricing, Zone 2		

<b>Automation</b>	INET	<b>Sender</b>	<b>Recipient</b>	
<b>Tracking ID</b>	771722024713	Makalei Douglass	Alyssa Taylor	
<b>Service Type</b>	FedEx Priority Overnight	4000 Fossil Creek Blvd.	TCEQ Region 4 Director	
<b>Package Type</b>	FedEx Pak	FORT WORTH TX 76137 US	2309 Gravel Dr.	
<b>Zone</b>	02		FORT WORTH TX 76118 US	
<b>Packages</b>	1			

Continued on next page

See Addendum for Project detail.

Total Amount: \$2,879.30



<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Account Number</b>	<b>Page</b>
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Approved:\*  
Patteson, Katie  
4/19/2023

Tracking ID: 771722024713 continued

Rated Weight	2.0 lbs, 0.9 kgs	Transportation Charge	37.53
Delivered	Apr 03, 2023 09:27	Earned Discount	-13.14
Svc Area	A1	Automation Bonus Discount	-5.63
Signed by	E.BOWIE	Fuel Surcharge	2.95
FedEx Use	00000000/1486/_	Courier Pickup Charge	0.00
		<b>Total Charge</b>	<b>USD \$21.71</b>

<b>Ship Date:</b> Mar 31, 2023	<b>Cust. Ref.:</b> NC1006	<b>Ref.#2:</b>
<b>Payor:</b> Shipper	<b>Ref.#3:</b>	

The Earned Discount for this ship date has been calculated based on a revenue threshold of \$ 223113.63  
Fuel Surcharge - FedEx has applied a fuel surcharge of 15.75% to this shipment.  
Distance Based Pricing, Zone 2

<b>Automation</b>	INET	<b>Sender</b>	<b>Recipient</b>
Tracking ID	771722300986	Sandy Stevens	Lisa Salazar
Service Type	FedEx 2Day	Half	Half
Package Type	Customer Packaging	1201 N Bowser Rd.	4000 Fossil Creek Blvd.
Zone	02	RICHARDSON TX 75081 US	FORT WORTH TX 76137 US
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs	Transportation Charge	22.59
Delivered	Apr 04, 2023 12:27	Earned Discount	-5.42
Svc Area	A1	Automation Bonus Discount	-3.39
Signed by	K.DOUGLASS	Fuel Surcharge	2.17
FedEx Use	00000000/5980/_	<b>Total Charge</b>	<b>USD \$15.95</b>

<b>Ship Date:</b> Mar 31, 2023	<b>Cust. Ref.:</b> P:54387	<b>Ref.#2:</b>
<b>Payor:</b> Shipper	<b>Ref.#3:</b>	

The Earned Discount for this ship date has been calculated based on a revenue threshold of \$ 223113.63  
Fuel Surcharge - FedEx has applied a fuel surcharge of 15.75% to this shipment.  
Distance Based Pricing, Zone 2

<b>Automation</b>	INET	<b>Sender</b>	<b>Recipient</b>
Tracking ID	771726910901	Maryann Nespolini	Attn: Procurement
Service Type	FedEx Standard Overnight	1000 N. Ashley Drive	City of Wildwood
Package Type	FedEx Box	TAMPA FL 33602 US	100 N. Main Street
Zone	02		WILDWOOD FL 34785 US
Packages	1		
Rated Weight	3.0 lbs, 1.4 kgs	Transportation Charge	39.26
Delivered	Apr 03, 2023 10:36	Earned Discount	-13.74
Svc Area	A5	Automation Bonus Discount	-5.89
Signed by	A.BORRACK	Fuel Surcharge	3.67
FedEx Use	00000000/1283/_	DAS Comm	3.70
		<b>Total Charge</b>	<b>USD \$27.00</b>

<b>Ship Date:</b> Mar 31, 2023	<b>Cust. Ref.:</b> NC1006	<b>Ref.#2:</b>
<b>Payor:</b> Shipper	<b>Ref.#3:</b>	

The Earned Discount for this ship date has been calculated based on a revenue threshold of \$ 223113.63  
Fuel Surcharge - FedEx has applied a fuel surcharge of 15.75% to this shipment.  
Distance Based Pricing, Zone 3  
Package Delivered to Recipient Address - Release Authorized

<b>Automation</b>	INET	<b>Sender</b>	<b>Recipient</b>
Tracking ID	771727305410	Ron Prange	Greyson Priestner
Service Type	FedEx 2Day	Half	Half
Package Type	Customer Packaging	1201 N Bowser Rd.	3417 73rd Street
Zone	03	RICHARDSON TX 75081 US	LUBBOCK TX 79423 US
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs	Transportation Charge	23.55
Delivered	Apr 03, 2023 14:48	Earned Discount	-5.65
Svc Area	A1	Automation Bonus Discount	-3.53
Signed by	see above	Fuel Surcharge	2.26
FedEx Use	00000000/6002/02	<b>Total Charge</b>	<b>USD \$16.63</b>

See Addendum for Project detail.

Total Amount: \$2,879.30

## Profit &amp; Loss Budget vs. Actual

October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>400000 · Tax Revenue</b>				
401101 · Current Property Taxes-M & O	1,203,329.40	1,235,201.96	-31,872.56	97.4%
401201 · Penalty & Interest	1,939.61	2,500.00	-560.39	77.6%
401301 · Prior Year Property Taxes	1,911.82	2,000.00	-88.18	95.6%
401315 · Sales Taxes	372,652.28	650,000.00	-277,347.72	57.3%
401601 · Franchise-Cross Timbers Water	18,715.75	24,000.00	-5,284.25	78.0%
401701 · Franchise-Cable TV	24,458.06	35,000.00	-10,541.94	69.9%
401801 · Franchise-Electric	137,129.32	95,000.00	42,129.32	144.3%
401805 · Franchise-Garbage	10,968.94	13,000.00	-2,031.06	84.4%
401811 · Franchise-Gas	22,715.79	17,000.00	5,715.79	133.6%
401901 · Franchise-Telephone	372.37	500.00	-127.63	74.5%
401912 · Prior Year Carry Over	0.00	0.00	0.00	0.0%
400000 · Tax Revenue - Other	0.00	0.00	0.00	0.0%
<b>Total 400000 · Tax Revenue</b>	<b>1,794,193.34</b>	<b>2,074,201.96</b>	<b>-280,008.62</b>	<b>86.5%</b>
<b>420000 · Fines and Forfeitures</b>				
420101 · Court Fines	67,538.11	120,000.00	-52,461.89	56.3%
420113 · Court Forfeitures	0.00	0.00	0.00	0.0%
420000 · Fines and Forfeitures - Other	0.00	0.00	0.00	0.0%
<b>Total 420000 · Fines and Forfeitures</b>	<b>67,538.11</b>	<b>120,000.00</b>	<b>-52,461.89</b>	<b>56.3%</b>
<b>430000 · Licenses and Permits</b>				
430101 · Fences	1,700.00	1,275.00	425.00	133.3%
430102 · Commercial Buildings	0.00	6,000.00	-6,000.00	0.0%
430103 · Oil and Gas Drilling	0.00	0.00	0.00	0.0%
430201 · New Homes	0.00	3,000.00	-3,000.00	0.0%
430202 · Erosion Control	0.00	0.00	0.00	0.0%
430301 · Misc Construction	19,270.00	23,000.00	-3,730.00	83.8%
430401 · Roofs	3,030.00	1,275.00	1,755.00	237.6%
430501 · Septic Systems	5,625.00	5,000.00	625.00	112.5%
430601 · Sprinkler Systems	510.00	500.00	10.00	102.0%
430701 · Swimming Pools	1,300.00	2,000.00	-700.00	65.0%
430801 · Water Wells	0.00	0.00	0.00	0.0%
430901 · Plats and Subdivision Fees	750.00	0.00	750.00	100.0%
<b>Total 430000 · Licenses and Permits</b>	<b>32,385.00</b>	<b>42,050.00</b>	<b>-9,665.00</b>	<b>77.0%</b>
<b>440000 · Other Revenue</b>				
440101 · Administration Fees	637.00	1,000.00	-363.00	63.7%
440102 · Animal Control Fees	0.00	0.00	0.00	0.0%
440103 · Building Contributions	0.00	0.00	0.00	0.0%
440150 · FEMA Revenue	0.00	0.00	0.00	0.0%
440160 · Capital Lease Proceeds	0.00	0.00	0.00	0.0%
440201 · Interest Income	63,981.22	9,500.00	54,481.22	673.5%
440203 · Police Dept. Contracts	0.00	0.00	0.00	0.0%
440205 · Police Dept. Contributions	0.00	0.00	0.00	0.0%
440206 · Police Training Grants	0.00	0.00	0.00	0.0%
440210 · Police State Training Funds	0.00	0.00	0.00	0.0%
440700 · Insurance Proceeds	0.00	0.00	0.00	0.0%
<b>Total 440000 · Other Revenue</b>	<b>64,618.22</b>	<b>10,500.00</b>	<b>54,118.22</b>	<b>615.4%</b>

Town of Double Oak  
**Profit & Loss Budget vs. Actual**  
 October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget	% of Budget
<b>440300 · Charges for Services</b>				
440301 · Lien Release	0.00	0.00	0.00	0.0%
440401 · Lot Mowing Fees	0.00	0.00	0.00	0.0%
440501 · Misc. Income	20.00	250.00	-230.00	8.0%
440601 · Sewage Service	12,739.98	25,000.00	-12,260.02	51.0%
440701 · Town Hall Rental Fees	100.00	0.00	100.00	100.0%
<b>Total 440300 · Charges for Services</b>	<b>12,865.98</b>	<b>25,250.00</b>	<b>-12,384.02</b>	<b>51.0%</b>
<b>440400 · Park Funds</b>				
440401A · Gazebo Funds	0.00	0.00	0.00	0.0%
<b>Total 440400 · Park Funds</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>440500 · Carry Over from previous year</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>1,971,600.65</b>	<b>2,272,001.96</b>	<b>-300,401.31</b>	<b>86.8%</b>
<b>Gross Profit</b>	<b>1,971,600.65</b>	<b>2,272,001.96</b>	<b>-300,401.31</b>	<b>86.8%</b>
<b>Expense</b>				
<b>510000 · Town Administration</b>				
521000 · Town Salary Adjustments	0.00	0.00	0.00	0.0%
521012 · Attorney Fees	14,959.54	25,000.00	-10,040.46	59.8%
521033 · Custodial Services	3,764.97	5,500.00	-1,735.03	68.5%
521041 · Denton Central Appraisal Dist	3,537.48	8,237.00	-4,699.52	42.9%
521050 · Election Expense	0.00	4,500.00	-4,500.00	0.0%
521051 · Electricity	3,288.48	6,500.00	-3,211.52	50.6%
521060 · Financial Auditors	12,000.00	10,000.00	2,000.00	120.0%
521070 · Natural Gas	1,039.31	2,000.00	-960.69	52.0%
521073 · Printer Copier	3,766.30	6,000.00	-2,233.70	62.8%
521133 · Ordinance Codification	1,519.90	1,500.00	19.90	101.3%
521160 · Postage	1,286.45	3,000.00	-1,713.55	42.9%
521200 · Tax Billing Expense	1,256.00	1,500.00	-244.00	83.7%
521201 · Communications	4,864.57	11,000.00	-6,135.43	44.2%
521220 · Water	760.07	2,500.00	-1,739.93	30.4%
521230 · Archive System	0.00	5,000.00	-5,000.00	0.0%
521250 · Outdoor Siren	0.00	0.00	0.00	0.0%
530050 · Ambulance Service	29,075.00	29,075.00	0.00	100.0%
<b>Total 510000 · Town Administration</b>	<b>81,386.97</b>	<b>121,312.00</b>	<b>-39,925.03</b>	<b>67.1%</b>
<b>520000 · Administrative</b>				
521010 · Advertising	223.30	2,000.00	-1,776.70	11.2%
521020 · Bank Charges	-67.74	100.00	-167.74	-67.7%
521030 · Cleaning Supplies	0.00	0.00	0.00	0.0%
521031 · Computer Supplies/Software	16,607.24	25,000.00	-8,392.76	66.4%
521032 · Council Contingency	2,927.68	849.00	2,078.68	344.8%
521034 · Technology Fund	5,798.53	3,500.00	2,298.53	165.7%
521074 · Meetings	51.92	150.00	-98.08	34.6%
521075 · Goodwill	39.96	500.00	-460.04	8.0%
521076 · Incentive Pay	1,038.42	1,500.00	-461.58	69.2%
521090 · General Liability Insurance	3,865.63	5,513.20	-1,647.57	70.1%
521091 · Health/Dental/Life Insurance	12,258.48	17,069.04	-4,810.56	71.8%
521130 · Membership & Dues	525.00	1,500.00	-975.00	35.0%
521131 · Car Maintenance-Fuel-Travel	0.00	0.00	0.00	0.0%
521150 · Office Supplies	2,093.98	6,000.00	-3,906.02	34.9%
521151 · Other Professional Services	780.00	2,200.00	-1,420.00	35.5%
521153 · Other Supplies	290.15	650.00	-359.85	44.6%

**Profit & Loss Budget vs. Actual**

October 2022 through September 2023

	Oct '22 - Sep 23	Budget	\$ Over Budget	% of Budget
521161 · Publications & Subscriptions	119.00	200.00	-81.00	59.5%
521162 · Printing and Copying	46.26	450.00	-403.74	10.3%
521170 · Payroll Taxes - FICA	21,167.61	12,580.05	8,587.56	168.3%
521172 · TWC Unemployment Insurance	124.23	2,400.00	-2,275.77	5.2%
521190 · Town Secretary Salary	57,160.80	82,565.60	-25,404.80	69.2%
521191 · Longevity Pay-Administration	1,540.00	1,540.00	0.00	100.0%
521192 · Worker's Compensation Ins.	868.02	891.60	-23.58	97.4%
521194 · Asst Town Secretary Salary	51,602.52	73,839.53	-22,237.01	69.9%
521195 · Overtime	4,285.82	5,000.00	-714.18	85.7%
521196 · TMRS-Retirement	7,205.58	14,149.24	-6,943.66	50.9%
521202 · Training Seminars	1,220.00	2,000.00	-780.00	61.0%
<b>Total 520000 · Administrative</b>	<b>191,772.65</b>	<b>262,147.26</b>	<b>-70,374.61</b>	<b>73.2%</b>
<b>530000 · Public Works</b>				
521021 · Building Repair/Remodeling	10,105.15	10,000.00	105.15	101.1%
521025 · Building Expenditures	10,129.18	12,000.00	-1,870.82	84.4%
521120 · Lien Filing Expense	0.00	100.00	-100.00	0.0%
530025 · Mosquito Control Program	0.00	200.00	-200.00	0.0%
530100 · Animal Control Officer	9,601.25	18,000.00	-8,398.75	53.3%
530101 · Public Works Director Salary	49,673.16	71,750.00	-22,076.84	69.2%
530102 · Public Works Director TMRS	4,197.54	6,229.03	-2,031.49	67.4%
530103 · Public Works Director FICA	2,594.03	5,538.22	-2,944.19	46.8%
530104 · Public Works Director (H/D/L)	9,382.47	13,077.36	-3,694.89	71.7%
530105 · PW Director (TWC/Unempl Ins)	0.00	0.00	0.00	0.0%
530106 · Building Official Overtime	0.00	0.00	0.00	0.0%
530110 · Building Inspectors	30,000.00	48,000.00	-18,000.00	62.5%
530111 · Building Inspectors Phone	0.00	0.00	0.00	0.0%
530115 · Code Enforcement	0.00	0.00	0.00	0.0%
530116 · Code Enforcement Liab Ins-TML	828.35	1,181.40	-353.05	70.1%
530125 · Council Discretionary Fund	0.00	0.00	0.00	0.0%
530150 · Grounds Maintenance	6,375.94	9,000.00	-2,624.06	70.8%
530151 · Grounds Equipment	0.00	0.00	0.00	0.0%
530175 · Equipment Repair/Maintenance	0.00	0.00	0.00	0.0%
530180 · Minor Equipment	535.59	0.00	535.59	100.0%
530200 · Lot Mowing/Tree Trim Service	4,651.72	5,500.00	-848.28	84.6%
530201 · Public Works Training	0.00	2,500.00	-2,500.00	0.0%
530202 · Longevity Pay- Public Works	45.00	45.00	0.00	100.0%
530203 · Vehicle Payment	0.00	0.00	0.00	0.0%
530204 · Vehicle Maintenance	349.70	750.00	-400.30	46.6%
530205 · Vehicle Fuel	317.65	2,000.00	-1,682.35	15.9%
530206 · Uniforms	0.00	0.00	0.00	0.0%
530210 · Membership Dues/Licensing	75.00	500.00	-425.00	15.0%
530230 · Other Professional Services	1,753.02	2,000.00	-246.98	87.7%
530231 · Other Supplies	0.00	1,000.00	-1,000.00	0.0%
530235 · Printing	0.00	200.00	-200.00	0.0%
530240 · Postage	0.00	0.00	0.00	0.0%
530245 · Computer Support	4,400.01	12,290.00	-7,889.99	35.8%
530250 · Health Inspector	2,400.00	2,500.00	-100.00	96.0%
530260 · Septic Inspections	5,980.00	5,000.00	980.00	119.6%
530270 · Sewage Services	12,154.44	25,000.00	-12,845.56	48.6%
530271 · Vehicle Reimbursement	0.00	0.00	0.00	0.0%
530272 · Incentive Pay	415.26	600.00	-184.74	69.2%
530273 · Worker's Compensation Ins	434.01	445.80	-11.79	97.4%
530277 · General Liability Insurance	0.00	0.00	0.00	0.0%
530280 · Hazardous Waste Disposal	0.00	0.00	0.00	0.0%
530650 · Public Works-Cell phone	1,065.85	500.00	565.85	213.2%

**Profit & Loss Budget vs. Actual**

October 2022 through September 2023

	<u>Oct '22 - Sep 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
531020 · Credit Card Convenience Fee	0.00	0.00	0.00	0.0%
531201 · Weather Siren	0.00	785.00	-785.00	0.0%
<b>Total 530000 · Public Works</b>	<b>167,464.32</b>	<b>256,691.81</b>	<b>-89,227.49</b>	<b>65.2%</b>
<b>540000 · Streets and Drainage</b>				
540019 · Engineering General	17,172.00	50,000.00	-32,828.00	34.3%
540060 · Crack Seal & Potholes	586.20	35,000.00	-34,413.80	1.7%
540110 · Current Year Road Repairs	0.00	200,000.00	-200,000.00	0.0%
540111 · Prior Year Road Repairs	0.00	0.00	0.00	0.0%
540155 · MS4 Stormwater	7,495.37	7,500.00	-4.63	99.9%
540177 · Public Works Projects Costs	0.00	0.00	0.00	0.0%
540200 · Sign Repair and Replacement	2,820.50	2,000.00	820.50	141.0%
<b>Total 540000 · Streets and Drainage</b>	<b>28,074.07</b>	<b>294,500.00</b>	<b>-266,425.93</b>	<b>9.5%</b>
<b>550000 · Police Department</b>				
550120 · Capital Equipment (Auto)	39,151.95	0.00	39,151.95	100.0%
550135 · Computer Equip/Supplies/SW Main	20,984.77	41,500.00	-20,515.23	50.6%
550140 · Equipment Repair & Maintenance	65.89	1,000.00	-934.11	6.6%
550145 · Health/Dental/Life Insurance	73,952.46	126,276.84	-52,324.38	58.6%
550219 · Membership Dues	435.00	500.00	-65.00	87.0%
550220 · Minor Equipment	413.26	1,000.00	-586.74	41.3%
550230 · Other Professional Services	0.00	100.00	-100.00	0.0%
550240 · Office Supplies	205.48	700.00	-494.52	29.4%
550248 · Publications	0.00	400.00	-400.00	0.0%
550249 · External Contracts	1,940.50	5,000.00	-3,059.50	38.8%
550250 · Postage	0.00	0.00	0.00	0.0%
550251 · Printing	475.51	900.00	-424.49	52.8%
550252 · Police Chief Salary	69,299.10	100,098.70	-30,799.60	69.2%
550253 · Police Asst. Chief Salary	61,592.76	88,967.35	-27,374.59	69.2%
550254 · Police Officers' Salary	256,134.25	455,517.56	-199,383.31	56.2%
550255 · Administrative Assistant PD	0.00	0.00	0.00	0.0%
550256 · Crossing Guard	4,533.30	4,000.00	533.30	113.3%
550257 · Police Department Overtime	7,358.73	15,000.00	-7,641.27	49.1%
550261 · Criminal Investigations	5.40	2,000.00	-1,994.60	0.3%
550262 · General Liability Insurance	13,529.66	19,296.20	-5,766.54	70.1%
550263 · TWC Unemployment Ins	0.00	0.00	0.00	0.0%
550264 · Incentive Pay	5,640.93	9,600.00	-3,959.07	58.8%
550271 · Salaries Benefits - FICA	20,424.76	55,349.94	-34,925.18	36.9%
550275 · Salaries Benefits - TMRS	27,634.83	61,909.90	-34,275.07	44.6%
550276 · Human Resources	1,790.27	1,500.00	290.27	119.4%
550277 · Longevity Pay	1,860.00	2,345.00	-485.00	79.3%
550278 · Worker's Compensation Ins	17,360.40	17,832.00	-471.60	97.4%
550280 · Communications	3,949.09	14,000.00	-10,050.91	28.2%
550281 · Training	6,149.80	15,000.00	-8,850.20	41.0%
550286 · Training Ammo	2,106.64	5,000.00	-2,893.36	42.1%
550290 · Uniforms	10,396.64	24,000.00	-13,603.36	43.3%
550291 · Patrol Equipment	11,049.29	7,000.00	4,049.29	157.8%
550292 · Community Programs	2,046.00	3,000.00	-954.00	68.2%
550293 · Traffic Management	0.00	100.00	-100.00	0.0%
550294 · Evidence Room Supplies	0.00	100.00	-100.00	0.0%
550295 · Goodwill	913.56	1,000.00	-86.44	91.4%
550300 · Vehicle Fuel	10,918.81	30,000.00	-19,081.19	36.4%
550400 · Vehicle Repair & Maintenance	6,062.32	10,000.00	-3,937.68	60.6%
<b>Total 550000 · Police Department</b>	<b>678,381.36</b>	<b>1,119,993.49</b>	<b>-441,612.13</b>	<b>60.6%</b>

**Profit & Loss Budget vs. Actual**

October 2022 through September 2023

	<u>Oct '22 - Sep 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>560000 · Municipal Court</b>				
560010 · Judges Services	4,300.00	10,000.00	-5,700.00	43.0%
560015 · Jury Services	0.00	240.00	-240.00	0.0%
560018 · Jail Services	1,480.00	0.00	1,480.00	100.0%
560020 · Prosecuting Attorney	4,027.50	10,000.00	-5,972.50	40.3%
560025 · Other Professional Services	850.00	480.00	370.00	177.1%
560026 · Court Clerk - Salary	46,052.02	65,820.78	-19,768.76	70.0%
560027 · Court Clerk- FICA	2,879.96	5,632.37	-2,752.41	51.1%
560028 · Court Clerk - TMRS	3,967.05	6,334.93	-2,367.88	62.6%
560029 · Court Clerk Ins (H/D/L)	6,139.86	8,534.52	-2,394.66	71.9%
560030 · Court Clerk - Longevity	905.00	905.00	0.00	100.0%
560031 · Overtime	4,318.86	6,000.00	-1,681.14	72.0%
560035 · Court Supplies,Equip & S/W Main	7,011.62	6,000.00	1,011.62	116.9%
560055 · Membership Dues	0.00	0.00	0.00	0.0%
560076 · Incentive Pay	622.98	900.00	-277.02	69.2%
<b>Total 560000 · Municipal Court</b>	<b>82,554.85</b>	<b>120,847.60</b>	<b>-38,292.75</b>	<b>68.3%</b>
<b>570000 · Double Oak Vol. Fire Department</b>				
570010 · DOVFD Capital Equip Contributio	0.00	0.00	0.00	0.0%
570020 · DOVFD Operations Contribution	50,000.00	100,000.00	-50,000.00	50.0%
570021 · General Liability Insurance	9,387.95	13,389.20	-4,001.25	70.1%
570022 · Worker's Compensation Ins	3,038.07	3,120.60	-82.53	97.4%
<b>Total 570000 · Double Oak Vol. Fire Departm...</b>	<b>62,426.02</b>	<b>116,509.80</b>	<b>-54,083.78</b>	<b>53.6%</b>
<b>Total Expense</b>	<b>1,292,060.24</b>	<b>2,292,001.96</b>	<b>-999,941.72</b>	<b>56.4%</b>
<b>Net Ordinary Income</b>	<b>679,540.41</b>	<b>-20,000.00</b>	<b>699,540.41</b>	<b>-3,397.7%</b>
<b>Net Income</b>	<b>679,540.41</b>	<b>-20,000.00</b>	<b>699,540.41</b>	<b>-3,397.7%</b>



	<u>Jun 2, 23</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
102302 · Independent Bank Money Market	2,783,384.05
102303 · Independent Bank Checking	228,923.02
102304 · Police Lease Training Fund	1,788.83
102306 · John B. Wright Memorial Fund	577.44
102307 · DO Police Dept Chapter 59	8.94
102400 · Petty Cash	499.21
102450 · DATCU	3,282.69
106101 · Certificate of Deposit	430,286.14
Total Checking/Savings	<u>3,448,750.32</u>
Accounts Receivable	
106100 · Accounts Receivable	20,277.02
Total Accounts Receivable	<u>20,277.02</u>
Other Current Assets	
104100 · Bartonville Water Certificate	2,000.00
106150 · Interest Receivable	280.95
106400 · Employee Receivables	228.88
106700 · Property Taxes Receivable	19,263.24
106900 · Prepaid Costs	32,274.55
Total Other Current Assets	<u>54,047.62</u>
Total Current Assets	<u>3,523,074.96</u>
<b>TOTAL ASSETS</b>	<b><u>3,523,074.96</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
202000 · Accounts Payable	9,802.85
Total Accounts Payable	<u>9,802.85</u>
Other Current Liabilities	
106300 · Allowance for Uncoll Taxes	19,263.24
200000 · Payroll Liabilities	
201500 · TMRS Payable	7,743.24
202507 · Dependant Health Care Cover...	-355.63
202508 · AFLAC Deduction	-60.48
202509 · Child Support Withholding Or...	111.85
202513 · Vision Insurance	569.51
202516 · Dependent Life Insurance	77.25
200000 · Payroll Liabilities - Other	-206.60
Total 200000 · Payroll Liabilities	<u>7,879.14</u>

Town of Double Oak  
**Balance Sheet**  
As of June 2, 2023

	Jun 2, 23
200504 · Town Hall Reservation Deposits	500.00
201250 · Cr Card Fees/Collection Charges	1,203.17
202250 · Town Hall Renovations	200.00
202501 · Court Fees & Fines Due State	21,157.45
202502 · Technology Fees	5,153.13
202503 · Court Security Fees	18,855.76
202504 · Police LEOSE Training Account	926.32
202506 · Child Safety Fund	4,461.60
202511 · Omnibase Fees Due	200.68
202512 · Court Collections	32,218.34
202760 · Time Payment Reimbursement F...	339.67
203002 · Park Fund Account	226.47
203006 · CLFRF - SLFRF Funds	373,762.27
203060 · Waketon Road Reconstruction	-52,448.39
203090 · Waketon Road-Town of Double ...	-27,650.29
2050000 · Accrued Payroll	26,301.77
205555 · Police Grants	347.25
206250 · Sewer System Maintenance	10,704.39
206500 · Police-Chapter 59	8.94
208000 · Golf Tournament	44.85
<b>Total Other Current Liabilities</b>	<b>443,655.76</b>
<b>Total Current Liabilities</b>	<b>453,458.61</b>
<b>Total Liabilities</b>	<b>453,458.61</b>
<b>Equity</b>	
3000 · Fund Balances	1,082,624.36
3100 · Town Contingency	130,000.00
3125 · Town 50th Anniversary Fund	10,000.00
3150 · Stormwater Structures Fund	100,000.00
3200 · Road Contingency	150,000.00
3250 · Denton County Bond Project Fund	190,000.00
3450 · Town Hall Technology Fund	100,000.00
3550 · TCEQ MS4 (5-year) Fund	25,000.00
3600 · Street and Drainage Fund	450,000.00
3800 · Police Vehicle Fund	110,000.00
3850 · Police Body Camera Project Fund	40,000.00
et Income	681,991.99
<b>Total Equity</b>	<b>3,069,616.35</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,523,074.96</b>

*Staff report*

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## Denco Area 9-1-1 District

1075 Princeton Street ▪ Lewisville, TX 75067

Phone: 972-221-0911 ▪ Fax: 972-420-0709 ▪ Denco.ORG

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To: Denco Area 9-1-1 District Participating Municipal Jurisdictions

From: Greg Ballentine, Executive Director

Date: June 1, 2023

Re: Appointment to the Denco Area 9-1-1 District Board of Managers

On March 31, 2023, the Denco Area 9-1-1 District requested participating municipalities to nominate a candidate for a position on the Denco Area 9-1-1 District Board of Managers and advise the district of their selection in the form of a resolution by 5 p.m. on May 31, 2023.

District municipalities submitting resolutions unanimously nominated Sue Tejml to be placed on the ballot, therefore no additional action is required. Sue Tejml will serve a two-year term as a municipal appointment to the Denco Area 9-1-1 District Board of Managers beginning October 1, 2023.

Thank you for your support of the Denco Area 9-1-1 District.

**DOUBLE OAK POLICE DEPARTMENT****ACTIVITY LOG****4/16/23- through 5/15/23**

**04/16/2023-600-Blk Cross Timbers Dr-Welfare Concern**-Everything ok at residence.

**04/16/2023-8100-Blk Justin Rd-Meet Complainant**-Concerned about an establishment overserving alcohol.

**04/16/2023-300-Blk Cedar Crest Lane**-Bobcat seen in the area.

**04/16/2023-Vehicle Complaint-300-Blk Valley View Trail**-Vehicle traveling up and down the road speeding and burning out.

**04/17/2023-Traffic Complaint-5800-Blk Pepperport Ct**-Vehicles parked on the roadway.

**04/18/2023-Forgery Fraud-100-Blk Timberleaf Ct**-someone possibly using information to file taxes.

**04/18/2023-Ordinance Violation-200-Blk Whistling Duck**-solicitors thought they were in FM. Subjects were advised of the solicitation ordinance in DO.

**04/19/2023-Suspicious Person-800-Blk Cross Timbers Dr**-subject that was reported to have been harassing a resident, was seen in the area.

**04/19/2023-Follow Up-700-Blk Green Village Dr**-in reference to the harassing call above.

**04/19/2023-Animal Complaint-200-Blk Oakview Dr**-Animal complaint of an aggressive dog.

**04/19/2023-Follow up-1900-Blk Lakepoint Dr**-in regard to the suspicious person report, subject was issued a criminal trespass warning.

**04/19/2023-Agency Assist, Flower Mound PD-4600-Blk Shiloh Rd**-Domestic disturbance in FM jurisdiction. Assisted with call.

**04/20/2023-Animal Complaint-300-Blk E. Carruth Ln**-Dog had infection and wanted animal control to take possession of the dog.

**04/20/2023-Agency Assist-1300-Blk S Gibbons Rd**-Assisted Bartonville PD as back up.

**04/20/2023-Reckless Driver-Justin Rd/Long Prairie Rd**-toddler seen in the backseat of the vehicle without a seatbelt.

**04/20/2023-Traffic Stop-700-Blk Simmons Rd**-subject pulled over for speeding, subject was belligerent to officer claiming it wasn't against the law to speed.

**04/21/2023-Accident-100-Blk Chapel Hill Dr**-no injuries involved.

**04/21/2023-Meet Complainant-300-Blk Waketon Rd**-in regard to an ongoing harassment report.

**04/21/2023-Animal Complaint-100-Blk Lake Trail Dr**-bobcat in the backyard of a resident, Game Warden was called.

**04/22/2023-Suspicious person-5000-Blk Rangewood Dr**-subjects toilet papering a house.

**04/22/2023-Agency Assist-DCSO-1100-Blk Mason St**-domestic disturbance-assisted DCSO as backup.

**04/22/2023-Motorist Assist-7700-Blk Justin Rd**-subject had flat tire.

**04/22/2023-Agency Assist-2600-Blk FM 407**-traffic accident-assisted with traffic control

**04/23/2023-Agency Assist-3000-Blk FM 407**-assisted Bartonville PD

**04/23/2023-Found Property-300-Blk Highland Ct**-bike was found near the roadway.

**04/23/2023-Animal Complaint-300-Blk E Carruth Ln**-injured opossum.

**04/24/2023-Follow-Up Investigation-800-Blk Cross Timbers Dr**-follow up regarding ongoing harassment report.

**04/24/2023-Meet Complainant-3800-Blk Berry Hill Ct**-wanted report(s) of calls out to a residence.

**04/24/2023-Animal Complaint-200-Blk Valley View Trail**-dog chasing joggers and growling.

**04/26/2023-Motorist Assist-300-Blk Meadowknoll Dr**-assisted motorist.

**04/27/2023-Agency Assist-2600-Blk E FM 407-Bartonville PD**-agency assist.

**04/27/2023-Agency Assist DCSO-1200-Blk Hickory Hill Rd**-assisted DCSO on domestic disturbance.

**04/27/2023-Agency Assist DCSO-9200-Blk Brownwood Ave**-assisted DCSO on 911 call.

**04/28/2023-Suspicious Person-Double Oaks Dr/Simmons Rd**-subject was waiting for instructions from boss regarding stonework that he was assigned to do.

**04/28/2023-Follow up-300-Blk E Carruth Ln**-follow up regarding a theft.

**04/28/2023-Carbon Monoxide or Hazmat-Kyle Ct/Waketon Rd**-gas line was hit-Coserv arrived.

**04/28/2023-Traffic Stop-Waketon Rd/Rippy Rd**-subject failed to stop-discontinued following the vehicle.

**04/28/2023-Traffic Stop-7000-Blk Justin Rd**-14-year-old was on a motorcycle. Mother was called to pick up the juvenile.

**04/30/2023-Suspicious Person-100-Blk Simmons Rd**-water supply person checking meters.

**04/30/2023-Agency Assist BVPD-300-Blk E Carruth Ln**-assisted BVPD with CTW.

**04/30/2023-Traffic Stop-3400-Blk Dixon Lane**-traffic stop lead to an arrest for warrants.

**05/01/2023-Agency Assist BVPD-3400-Blk E FM 407**-agency assist BVPD with complainant who stated a gun was pulled on her.

**05/02/2023-Open Door-100-Blk High Oak Dr**- all cleared-note left.

**05/03/2023-Open Door-100-Blk Whistling Duck**-all clear-note left.

**05/03/2023-Agency Assist BVPD-4700-Blk Shiloh Rd**-assisted with scene security.

**05/03/2023-Animal Complaint-800-Blk Cross Timbers Dr**-loose dog, not aggressive, animal control called and took possession of the dog.

**05/03/2023-Animal Complaint-300-Blk Waketon Rd**-loose dog, not aggressive, animal control called and took possession of the dog.

**05/03/2023-Vehicle Complaint-100-Blk Royal Oaks Dr**-car speeding down the road.

**05/04/2023-Open Door-300-Blk Valley View Dr**-all cleared.

**05/04/2023-Meet Complainant-200-Blk N Forest Ln**-regarding a protective order.

**05/04/2023-Burglary-100-Blk E View Ct**-heard noises outside of the house-paranoid and possibly on illegal drugs-nothing was found, all clear.

**05/05/2023-Follow up-900-Blk Toronto Dr**-court summons.

**05/05/2023-Traffic Complaint-9200-Blk Simmons Rd**-Golf carts on road.

**05/05/2023-Traffic Stop-Arrest-400-Blk Simmons Rd**-Traffic stop turned into an arrest for unlawful carrying of a weapon, possession of marijuana.

**05/06/2023-Opendoor-100-Blk Twin Lakes Dr**-all good, note left.

**05/06/2023-Opendoor-200-Blk Simmons Rd**-all good, note left.

**05/06/2023-Suspicious Activity-200-Blk Valley View Trail**-vintage aircraft show going on. A person wanted to complain that a small aircraft spewed all kinds of exhaust and thought they should be fined for pollution.

**05/06/2023-Medical Emergency-8500-Blk Justin Rd**-subject took someone else's medication.

**05/06/2023-Reckless Driver-E FM 407/McMakin Rd**-call transferred from Flower Mound-reckless driver.

**05/07/2023-Animal Complaint-100-Blk S Forest Lane**-2 baby opossums in home.

**05/07/2023-Agency Assist DCSO-900-Blk Shady Meadow Ct**-cleared house-all good.

**05/07/2023-Traffic Complaint-200-Blk Whistling Duck Lane**-car parked in roadway.

**05/07/2023-Juvenile Complaint-200-Blk Valley View Trail**-juvenile on scooter disobeying traffic laws.

**05/08/2023-Welfare Concern-300-Blk E Carruth Ln**- checked on subject-all good.

**05/08/2023-Agency Assist Bartonville PD-600-Blk W Jeter Rd-domestic issue.**

**05/09/2023-Agency Assist Bartonville PD-1800-Blk E FM 407-male being disruptive.**

**05/09/2023-Agency Assist-Justin Rd/E Carruth Ln-no notes listed.**

**05/10/2023-Juvenile Complaint-100-Blk Lake Trail Dr-kids fishing in pond on private property.**

**05/10/2023-Animal Bite Report-100-Blk Maple Leaf-dog bit owner.**

**05/10/2023-Gun Shots Heard-5800-Blk Pepperport Lane-coyote was attacking a barn cat and he shot him with his pistol.**

**05/10/2023-911 Hang up-100-Blk Highview Dr-unknown exact location-subjects talking in the background-could not locate anyone in the area.**

**05/10/2023-Opendoor-200-Blk Whistling Duck Ln-all good.**

**05/10/2023-Opendoor-100-Blk Whistling Duck-all good.**

**05/11/2023-Opendoor-200-Blk Fox Trot Lane-all good.**

**05/11/2023-Motorist Assist-500 Blk Kings Rd-no notes listed in the call.**

**05/11/2023-Found Property-300-Blk Waketon Rd-property found, unknown owner.**

**05/11/2023-Ordinance Violation-200-Blk Whistling Duck Ln-solicitors.**

**05/13/2023-Agency Assist Bartonville PD-2200-Blk E FM 407-Geese walking across the road.**

**05/13/2023-Suspicious Activity-100-Blk Oakview Dr-received suspicious package.**

**05/13/2023-Criminal Trespass-200-Blk Meadow Lake Ct-2 juveniles fishing in pond on private party-property owner gave them permission to fish.**

**05/14/2023-Agency Assist DCSO-Orchid Hill Ln/Meadow Lake-party in the area.**

**05/14/2023-Missing person-100-Blk La Vista Lane-juvenile ran away but was located and returned home.**

**05/15/2023-Motorist Assist-Justin Rd/Chinn Chapel Rd-car moved out of the roadway and into the parking lot.**

**05/15/2023-Meet Complainant-300-Blk Waketon Rd-person receiving emails regarding husband and opening a line of credit.**

**05/15/2023-Animal Cruelty-6000-Blk Kings Rd-dog locked in a metal crate.**

**05/15/2023-Sick Person-300-Blk E Carruth Lane-person declined medical treatment.**

**05/15/2023-Animal Cruelty-6000-Blk Kings Rd-follow up to previous animal call-AC was called.**

**05/15/2023-Welfare Concern-300-Blk E Carruth Lane**-person wanted medics to return but decided to go to hospital in private vehicle.

**05/15/2023-Found Property-300-Blk Waketon Rd-found property.** Unknown who the owner is.

**05/15/2023-Ordinance Violation-200-Blk Kings Rd-solicitors.**

**05/15/2023-Suspicious Person-Kings Rd/Simmons Rd**-homeless male walking around in the area.

**05/15/2023-Opendoor-200-Blk Fox Trot**-all good, notice left.

**05/15/2023-Opendoor-200-Blk Valley View Dr**-all good, notice left.

**05/15/2023-Opendoor-100-Blk Maple Leaf**-all good, notice left.





# DEPARTMENT ACTIVITY THRU MAY 2023



**TOTAL  
CALLS:**  
99



**FIRE  
CALLS:**  
40



**MEDICAL  
CALLS:**  
59



**TRAINING  
HOURS:**  
895.5



**VOLUNTEER  
HOURS\*:**  
1522



## MONTHLY TEAM ACHIEVEMENTS:

- The department participated in live fire training at TCC fire school
- Four officers participated in a special class – The Art of Smoke Reading
- Firefighter Apfel was promoted to Lieutenant.
- Lieutenant Eichinger was promoted to Captain

\* excludes calls and training



Town of Double Oak  
320 Waketon Road  
Double Oak, Texas 75077  
Phone 972-539-9464  
Fax 972-539-9613

**APPLICATION FOR TOWN COUNCIL**

As an applicant for a Council appointment, your name, address and telephone number will be available to the press and the public if you elect to disclose this information. All other information will remain confidential.

NAME: Mark Dieterich

ADDRESS: 155 Fox Trot Lane

Keep Confidential

CONTACT PHONE: 940299

Keep Confidential

EMAIL: dmd15@msdlspring.com

Keep Confidential

OCCUPATION: *(If retired, please indicate former occupation or profession)*  
Telecommunications Engineer

Contact phone from above(field is not formatted correctly) 940-299-3299

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES:  
DO fire dept - 14 years, 4H project leader - 11 years, Christmas music person for DO tree lighting,  
Church volunteer - 8 years, Volunteer for DAV (Disabled American Veterans) - 12 years

LIST QUALIFICATIONS YOU FEEL MAKE YOU A GOOD CANDIDATE FOR THIS POSITION AND INCLUDE PREVIOUS VOLUNTEER POSITIONS:  
37 years IT Network Experience to help with town IT decisions (Application already submitted for IT committee), Constitution believer and supporter, Double Oak city recognition for work provided, see above for volunteer positions

REFERENCES:  
Mayor Mike

*BY MAIL:* ATTN: TOWN SECRETARY  
TOWN OF DOUBLE OAK  
320 WAKETON ROAD  
DOUBLE OAK, TEXAS 75077

*BY FAX:* (972) 539-9613  
*BY E-MAIL:* [townhall@doubleoak.texas.gov](mailto:townhall@doubleoak.texas.gov)



Town of Double Oak  
320 Waketon Road  
Double Oak, Texas 75077  
Phone 972-539-9464  
Fax 972-539-9613

### APPLICATION FOR TOWN COUNCIL

As an applicant for a Council appointment, your name, address and telephone number will be available to the press and the public if you elect to disclose this information. All other information will remain confidential.

NAME: David Blesch

ADDRESS: 110 Tanglewood Lane

Keep Confidential

CONTACT PHONE: (214) 998-2244

Keep Confidential

EMAIL: dblesch@gmail.com

Keep Confidential

OCCUPATION: *(If retired, please indicate former occupation or profession)*

Working currently as an industrial packaging specialist with Crown Packaging for 20 years celebrated.

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES:

Served 10+ years as the president of an HOA in Flower Mound

LIST QUALIFICATIONS YOU FEEL MAKE YOU A GOOD CANDIDATE FOR THIS POSITION AND INCLUDE PREVIOUS VOLUNTEER POSITIONS:

8 year resident of Double Oak. Served in the military for 6 years. My job requires imagination and problem solving at the highest level while negotiating pricing and always putting the customer first. Listening to the needs of the customer and finding ways to provide the needs.

REFERENCES:

Barb Dalhstrom 214.704.7092

Jason Silbernagle 702.406.8428

Carol Morrissey 214.549.7307

BY MAIL: ATTN: TOWN SECRETARY  
TOWN OF DOUBLE OAK  
320 WAKETON ROAD  
DOUBLE OAK, TEXAS 75077

BY FAX: (972) 539-9613  
BY E-MAIL: [townhall@doubleoak.texas.gov](mailto:townhall@doubleoak.texas.gov)



# DENTON COUNTY EMERGENCY SERVICES DISTRICT #1

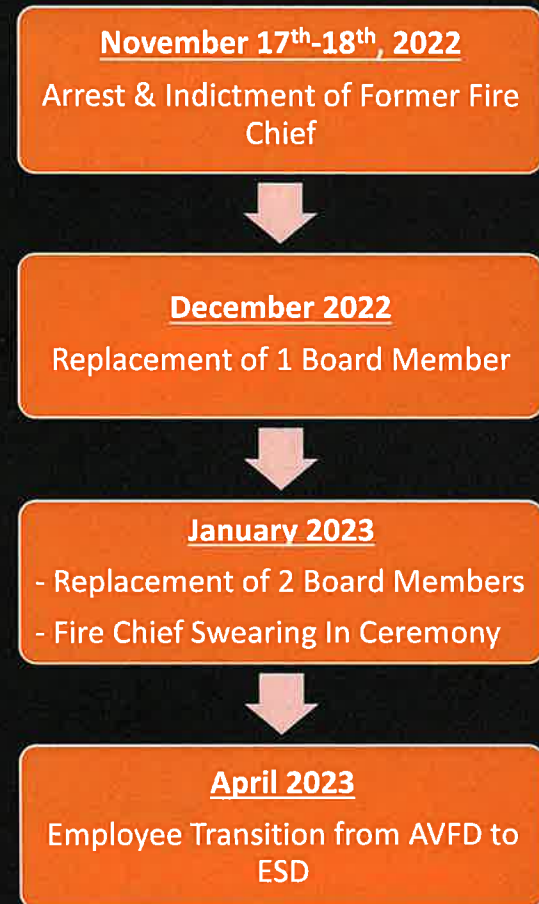
- 90 DAY UPDATE -

# SHELDON GILBERT

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Board President, Denton County ESD No. 1

- Resolution effective April 1<sup>st</sup>
  - Update on Audits and Financial Status
  - Short and Long Term Funding Gap Options
- 



# RICKY VAUGHAN

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Fire Chief, Denton County ESD No. 1

- ESD Transition
    - Handbook
    - Fidelity & TCDRS
    - Consolidated Budget
  - Next Steps
    - Balance Budget
    - Strategic Planning
    - Preparations for Election
- 



# SAM JOHNSON

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President, Argyle Professional Firefighters  
Association Local 5190

- Morale of Employees
  - Handbook, Benefits, and Pay
  - Corrections & Recovery
  - November Election
- 



QUESTIONS?

[SGilbert@DentonCountyESD1.gov](mailto:SGilbert@DentonCountyESD1.gov)

[RVaughan@DentonCountyESD1.gov](mailto:RVaughan@DentonCountyESD1.gov)

[SJohnson@DentonCountyESD1.gov](mailto:SJohnson@DentonCountyESD1.gov)





# Repair Estimate

PREPARED FOR  
**DOUBLE OAK POLICE**

Service Advisor  
Robert Maynard (148261)  
rmaynard@dentondodge.com

Date 05/31/2023 10:14 AM  
2017 Dodge CHARGER  
VIN [REDACTED] 26011  
Mileage 44,535  
RO# 124688

Service Name	Price
[Primary]: MISC : General Concern #1 [CUSTOMER STATES THAT THE VEHICLE PULLS TO THE RIGHT WHEN UNIT IS UNDER BRAKING] General Concern #1 [CUSTOMER STATES THAT THE VEHICLE PULLS TO THE RIGHT WHEN UNIT IS UNDER BRAKING]	\$175.05
[Primary]: MISC : General Concern #2 [CUSTOMER STATES THAT THE UNIT HAS A RATTLE NOISE THAT HAPPENS WHEN UNDER REGULAR DRIVING CONDITIONS] General Concern #2 [CUSTOMER STATES THAT THE UNIT HAS A RATTLE NOISE THAT HAPPENS WHEN UNDER REGULAR DRIVING CONDITIONS]	\$175.05
[Primary]: MISC : General Concern #3 [CUSTOMER STATES THAT BETWEEN 55-60 MPH THEIR IS INTENSE SHAKING WITH IN THE FRONT END SUSPENSION COMPONENTS] General Concern #3 [CUSTOMER STATES THAT BETWEEN 55-60 MPH THEIR IS INTENSE SHAKING WITH IN THE FRONT END SUSPENSION COMPONENTS]	\$175.05
[Primary]: MISC : General Concern #4 [CUSTOMER STATES THAT THE UNIT HAS ISSUES WHEN STARTING PLEASE CHECK BATTERY] General Concern #4 [CUSTOMER STATES THAT THE UNIT HAS ISSUES WHEN STARTING PLEASE CHECK BATTERY]	\$175.05
[Primary]: 9090 : MOPAR EXPRESS LANE INSPECTION (I) MOPAR EXPRESS LANE INSPECTION	\$0.00
Brake Job - Front (Replace Pads and Rotors): pads and rotors	\$968.65
*REPLACE BATTERY: REPLACE BATTERY	\$310.00
Motor Mount: both motor mounts	\$1784.95
Alignment - 4 Wheel: 4-WHEEL ALIGNMENT \$99.95 (1.0)	\$99.95
Control Arm - Lower: both lower control arms major play	\$938.65
[Other]: both front tension struts	\$640.50
[Other]: intake gaskets and oil port gaskets	\$129.68
Printed on May 31, 2023	
Quote expires on June 30, 2023	

Subtotal	\$5572.58
Shop Charges	\$39.00
Tax	\$191.21
<b>Total</b>	<b>\$5802.79</b>



**DOUBLE OAK**

**Investment Inventory Report  
@ March 31, 2023**

**PURCHASE DATE    MATURITY DATE**

**CERTIFICATE OF DEPOSIT**

04/16/13    12/04/23    DATCU  
02/18/13    02/18/24    INDEPENDENT BANK

**CD TOTAL**

<b>YIELD</b>	<b>BEGINNING BOOK</b>	<b>BALANCE @ 12/31/22</b>	<b>EARNINGS @ END 03/31/23</b>	<b>BALANCE @ 03/31/23</b>	<b>% of TOTAL PORTFOLIO</b>
3.750%	200,133	218,459	1,958	220,417	
4.750%	201,855	209,643	226	209,869	
	<b>401,988</b>	<b>428,102</b>	<b>2,184</b>	<b>430,286</b>	<b>11%</b>

**Demand Accounts**

Independent Bank - Money Market  
Independent Bank - Checking  
Independent Bank - Police LEOSE  
Independent Bank - John B. Wright Park Fund  
Independent Bank - Police Chapter 59  
Independent Bank - Petty Cash  
DATCU

<b>YIELD</b>	<b>BALANCE @ 12/31/22</b>	<b>Change</b>	<b>BALANCE @ 03/31/23</b>	<b>% of TOTAL PORTFOLIO</b>
2.920%	2,004,454	778,930	2,783,384	
3.050%	797,180	-261,030	536,150	
2.930%	871	918	1,789	
2.920%	571	0	571	
2.640%	9	0	9	
0.000%	499	0	499	
0.200%	3,280	3	3,283	
	<b>2,806,864</b>	<b>518,821</b>	<b>3,325,685</b>	<b>89%</b>
	<b>3,234,966</b>	<b>521,005</b>	<b>3,753,787</b>	<b>100%</b>

This report is in compliance with the Investment Policy and strategies as approved and the Public Funds Investment Act.

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Town Secretary