



DOUBLE OAK

Town of Double Oak  
Town Council – Public Online  
Meeting

Double Oak Town Hall  
320 Waketon Road, Double Oak  
TX 75077

Monday, June 6, 2022  
7:00 p.m.

***Out of respect for all those in attendance, please refrain from talking to other members of the audience during the meeting. Please do not engage in disruptive behavior. For public input during Citizen Comment or public hearings, all speakers will be limited to three minutes each. The Council does not accept public comment by mail or e-mail; speakers must be present, or a written statement must be read into the council's record by a speaker who is present at the meeting, subject to the three-minute limit.***

- I. Opening:
- Call to Order
  - Roll Call
  - Invocation
  - Pledge of Allegiance – American Flag
  - Pledge of Allegiance – Texas Flag

*“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”*

II. Citizens comments

- III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration on minutes of May 16, 2022 \*
2. Consideration purchase and installation of APC Smart UPS3000 battery from Datamax in the amount of \$3,370.81 and \$300 from Garrison Electric.\*

IV. Mayor, Council Members and Staff reports:

3. Mayor and Council
4. Public Works \* - Code Enforcement – Animal Control
5. Administration
6. Public Safety \*
7. Road and Drainage Committee \*

V. New business agenda (consideration and action):

8. Public hearing on a request from Jacqui and Mark Howard to change the zoning from Agriculture 1 to Agriculture 2 on land situated in the Town of Double Oak, Denton County, Texas being known and described as North Shiloh Addition, Block TR 3 (NE Corn) or 5807 Pepperport Lane.

9. Consideration and action on a request from Jacqui and Mark Howard to change the zoning from Agriculture 1 to Agriculture 2 on land situated in the Town of Double Oak, Denton County, Texas being known and described as North Shiloh Addition, Block TR 3 (NE Corn) or 5807 Pepperport Lane. \*  
  
Presentation: Assistant Town Secretary Lynn Jones
10. Discussion, consideration, and action on an interlocal agreement for shared governance communications & dispatch services system with Denton County. \*  
  
Presentation: Police Chief Ruben Rivas
11. Discussion, consideration, and action on request to hold the 12<sup>th</sup> Annual Thanksgiving Day Turkey Trot.  
  
Presentation: Mr. Geoff Reese
12. Discussion on the Vickery pond and drainage issue into Double Oak/Old Willow Pond.\*  
  
Presentation: Deputy Mayor Pro-Tem Connie Schoenrade
13. Discussion, consideration, and action on FY 2022 Work Order Authorization with Halff Associates, Inc. \*  
  
Presentation : Mayor Von Beougher
14. Discussion on Y-T-D financials.  
  
Presentation: Town Treasurer Billie Garrett
15. Discussion and review of the 2022-2023 budget process.  
  
Presentation: Town Treasurer Billie Garrett
16. Discussion on town council committee and liaison list. \*  
  
Presentation: Mayor Von Beougher
17. Council – staff announcements and comments:
18. Adjournment

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney, or on any other item covered under the code, on any agenda item listed herein.

The Town of Double Oak reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

I certify that the above notice of meeting was posted by Friday, June 3, 2022, by 4:00 p.m. on:

- 1) Bulletin board located to the right of the front door at Town Hall, 320 Waketon Road, Double Oak, Texas
- 2) On the Town's website (<https://doubleoak.texas.gov>)

*Eileen Kennedy*

Town Secretary

**PUBLIC PARTICIPATION** If you wish to address the Council, please sign the "CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL" sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the Town Council considers the item.

\*Backup attached

**UNAPPROVED-NOT FOR  
PUBLICATION**

STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. May 16, 2022, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Von Beougher	Mayor
Billie Garrett	Mayor Pro-Tem
Anita Nelson	Deputy Mayor Pro-Tem
Scott Whisenhunt	Council Member
Joe Dent	Council Member

Also in attendance were Town Secretary Eileen Kennedy, Assistant Town Secretary Lynn Jones, and Police Chief Ruben Rivas.

Mayor Beougher called the meeting to order at 7:01 p.m.

Council Member Dent gave the invocation and Council Member Whisenhunt lead the pledge of allegiance to the American and Texas flags.

II. Citizen Comments

Bonnie Morrow, 405 North Forest Lane, inquired about the Double Oak logo on the water tower.

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of May 2, 2022.

Motion Nelson, second Dent to approve the Consent Agenda as presented.

AYE: Garrett, Dent, Nelson, Whisenhunt  
NAY: None  
ABSTAIN: Parsons

Motion Carried

IV. New business agenda (consideration and action):

2. Discussion, consideration, and action on an ordinance establishing an ad valorem tax limitation for residential homestead property owners who are disabled or 65 years of age or older.

Motion Dent, seconded by Nelson to establish an ordinance to limit ad valorem tax for residential homestead property owners who are disabled or 65 years of age or older.

AYE: Whisenhunt, Garrett, Nelson Dent, Parsons  
NAY: None  
ABSTAIN: None

Motion Carried

3. Discussion, consideration, and action an ordinance of the Town Council of the Town of Double Oak, Texas, canvassing the returns and declaring the results of the Town's General Election held on May 7, 2022, for the purposes of electing three Town Councilmembers at large; providing a severability clause; and providing an effective date.

Motion Whisenhunt, seconded by Dent to approve an ordinance of the Town Council of the Town of Double Oak, Texas, canvassing the returns and declaring the results of the Town's General Election held on May 7, 2022, for the purposes of electing three Town Councilmembers at large; providing a severability clause; and providing an effective date.

AYE: Parsons, Garrett, Dent, Whisenhunt, Nelson  
NAY: None  
ABSTAIN: None

Motion Carried

4. Administer Oath of Office to Council Member-Elect Patrick Johnson.

Town Secretary administered the Oath of Office to Council Member-Elect Patrick Johnson.

5. Administer Oath of Office to Council Member-Elect Connie Schoenrade.

Town Secretary administered the Oath of Office to Council Member-Elect Connie Schoenrade.

6. Administer Oath of Office to Council Member-Elect Jean Hillyer

Town Secretary administered the Oath of Office to Council Member-Elect Jean Hillyer.

Mayor Beougher recessed the meeting at 7:15 p.m. for a reception honoring the outgoing and incoming Council Members.

Mayor Beougher re-convened the meeting at 7:31 p.m.

7. Discussion, consideration, and action on selection of Mayor Pro-Tem.

Motion Parsons, seconded by Whisenhunt to select Scott Whisenhunt as Mayor Pro-Tem.

AYE: Whisenhunt, Parsons  
NAY: Schoenrade, Hillyer, Johnson  
ABSTAIN: None

Motion failed 2-3

Motion Schoenrade, seconded by Hillyer to select Patrick Johnson as Mayor Pro-Tem.

AYE: Johnson, Hillyer, Schoenrade  
NAY: Whisenhunt, Parsons  
ABSTAIN: None

Motion passed 3-2

8. Discussion, consideration, and action on selection of Deputy Mayor Pro-Tem.

Motion Johnson, seconded by Schoenrade to select Connie Schoenrade as Deputy Mayor Pro-Tem.

AYE: Schoenrade, Hillyer, Johnson  
NAY: Parsons, Whisenhunt  
ABSTAIN: None

Motion passed 3-2

9. Discussion, consideration, and action on a bid from Lands Construction for repairs to Meadow Knoll.

After discussion, motion Parsons, seconded by Whisenhunt to approve the bid from Lands Construction for repairs to Meadow Knoll in an amount not to exceed \$10,000.

AYE: Johnson, Whisenhunt, Schoenrade, Parsons, Hillyer  
NAY: None  
ABSTAIN: None

Motion Carried

10. Discussion, consideration, and action on applications received for Boards/Commissions alternate positions.

Motion Schoenrade, seconded by Hillyer to make Edward Mehlhaff a full member of the Planning & Zoning Commission and Dan McCormick as an alternate to the Planning & Zoning Commission.

AYE: Parsons, Whisenhunt, Johnson, Hillyer, Schoenrade  
NAY: None  
ABSTAIN: None

Motion Carried

11. Council – staff announcements and comments:

- Gary Don Brittain, 35 Kings Road complained about golf carts on our streets. Mr. Brittain also asked if there are any plans for the towns 48<sup>th</sup> Birthday.
- Clean Up and Green Up recycling collection event for HHW/E-Waste and document shredding will be Saturday, May 21, 2022, from 9:00 a.m. to 12:00 p.m. in the Crossroads Bible Church parking lot.

12. Adjournment

With no further business to come before the Council, motion Parsons, second Hillyer, the meeting was adjourned at 8:09 p.m.

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Eileen Kennedy, Town Secretary

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Von Beougher, Mayor



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Relevant Technology • Raving Results™

**Datamax, Inc.**  
800 Freeport Parkway, Suite 400  
Coppell, Texas 75019  
Dallas: 972-432-2300  
Fort Worth: 817-581-2800  
Toll Free: 1-800-633-1526  
datamextexas.com



**Quote**  
**37092**

Town of Double Oak	June 2, 2022
320 Waketon Rd.	Brian Shults
Double Oak TX 75077	972-355-5995

Your Contact  
**Richard Martin**

ITEM #	DESCRIPTION	UNIT PRICE	QTY	QUOTE
1	APC Smart UPS x 3000 4U LCD w/ Network Management Card		1	2706.81
2	Office 365 Exchange Online Plan 1 - Per Month		1	4.00
3	Professional Services		1	660.00
	+ Shipping			
	<b>NOTE:</b> UPS requires NEMA L5-30R outlet to be installed within 5 feet of server rack			
	<b>NOTE:</b> Email license is for sending power alerts and does not include email backup			
	<b>Datamax Credentials:</b>			
	• Microsoft Gold Partner			
	• Dell Preferred Partner • Backup / Disaster Recovery + Business Continuity			
	• Document Imaging with Business Process Workflow			
	<b>Our Relationship with Dell:</b>			
	• We are a Dell Direct Partner offering all of Dell's Solutions			
	• We assist with Dell Service and / or Configuration Needs			
	• We are local, offering IT solutions that protect your investment!			

Datamax is a technology management company. We provide information technology solutions utilizing the best and most proven implementations in the industry.

Our own TechCare IT Management support provides onsite and remote services to comfort our customer as they utilize today's technology to better their organization. The staff of Datamax has provided an unyielding level of support to our customers for over 35 years.

We appreciate the opportunity you give us and we hope to build a long term relationship and create a raving fan experience for your organization.

Total	<b>\$3370.81</b>
<b>Total Does Not Include Tax</b>	

Prices quoted above are good for 5 Days unless otherwise stated. An authorized signature is required on this form before order will be placed. Warranty information varies from manufacturer to manufacturer. Special warranty agreements must be outlined in this quote to otherwise supersede the manufacturer's warranty. Software issues do not carry labor warranty.

In the event that you do not accept product on delivery, a restocking fee may apply.

I/We accept this quote and realize that by signing this we are committed to the purchase of the above equipment and/or services.

Approved By *Brian Shults* Date **6/2/2022** Purchase Order#

**Thank you for this opportunity to serve you.**





**DOUBLE OAK**

## Permit Detail Report

05/01/2022 - 05/31/2022

Permit Date	Permit Type	Owner Address
5/31/2022	Accessory Building	130 TWIN LAKES DR
5/27/2022	Right of Way	121 TRAILING OAKS DR
5/27/2022	Accessory Building	4513 Kyle Ln
5/25/2022	Mechanical & HVAC	211 CEDARCREST LN
5/24/2022	Pool	230 E KINGS RD
5/24/2022	Fence	120 OAK TRAIL DR
5/24/2022	Hot Water Heater	150 CREEKSIDE DR
5/24/2022	Hot Water Heater	245 GREEN RIDGE DR
5/24/2022	Plumbing	521 CROSS TIMBERS DR
5/24/2022	Hot Water Heater	195 FOX TROT LN
5/24/2022	Fire Department	
5/24/2022	Patio Cover & Pergola Arbor	106 W CARRUTH LN
5/19/2022	Mechanical & HVAC	110 LA VISTA LN
5/18/2022	Roof	140 OAK TRAIL DR
5/17/2022	Accessory Building	150 N FOREST LN
5/16/2022	Addition or	5907

	Remodel	PEPPERPORT LN
5/13/2022	Roof	170 TWIN LAKES DR
5/13/2022	Flatwork, Sidewalks & Pathways	230 FOX TROT LN
5/13/2022	Flatwork, Sidewalks & Pathways	206 COLONIAL CT
5/13/2022	Mechanical & HVAC	211 CEDARCREST LN
5/12/2022	Mechanical & HVAC	401 SIMMONS RD
5/11/2022	Electrical	230 TIMBERLEAF DR
5/11/2022	Roof	120 KNOB HILL LN
5/10/2022	Right of Way	110 SHADY OAKS LN
5/6/2022	Roof	750 SIMMONS RD
5/6/2022	Flatwork, Sidewalks & Pathways	290 OAK TRAIL DR
5/6/2022	Fence	345 THORNHILL CIR
5/6/2022	Hot Water Heater	135 FOX TROT LN
5/5/2022	Roof	240 OAK TRAIL DR
5/4/2022	Accessory Building	220 CROSS TIMBERS DR
5/4/2022	Fence	260 TIMBERLEAF DR
5/4/2022	Hot Water Heater	310 LAKE TRAIL CT
5/4/2022	Roof	130 PARK LN
5/2/2022	Fire Department	

**Total Records: 34**

**6/2/2022**

**Page: 1 of 1**

Double Oak Police Department Activity Log

Date Range: 3/1/2022 - 4/30/2022

CALL TYPE	#
AGENCY ASSIST	25
ALARM	14
ALARM HOLDUP PANIC SILENT	1
ANIMAL BITE REPORT	1
ANIMAL COMPLAINT	9
ASSAULT	1
ASSAULT SEXUAL	1
BUILDING CHECK	366
CARDIAC OR RESP ARREST	2
CHILD CUSTODY	2
CLOSE PATROL	18
CRIMINAL MISCHIEF	2
DEADLY CONDUCT	1
DISTURBANCE	1
DISTURBANCE DOMESTIC	2
EMERGENCY MESSAGE	1
FALLS	1
FOLLOW UP INVESTIGATION	7
GUN SHOTS HEARD	2
HANG UP 911	1
HARASSMENT	3
LOOSE LIVESTOCK	1
MEET COMPLAINANT	13
MOTOR/BOATER ASSIST	2
NOISE COMPLAINT	5
OPEN DOOR	23
OVERDOSE POISONING	1
PRISONER TRANSFER	2
ROAD BLOCKAGE HAZARD	3
SPECIAL PATROL	6
SUSP PERSON/VEHICLE/ACTIVITY	10
TERRORISTIC THREAT	1
THEFT	3
TRAFFIC	270
TRAFFIC COMPLAINT	1
TRAFFIC TRANSPORT INCIDENT	6
UNCONSCIOUS FAINTING	1
VEHICLE CHECK	3
VACATION WATCH	60
WELFARE CONCERN	9
<b>TOTAL CALLS FOR SERVICE:</b>	<b>881</b>

TRAFFIC STOPS	#
WRITTEN CITATIONS	97
WRITTEN WARNINGS	159
MISCELLANEOUS	14
<b>TOTAL STOPS</b>	<b>270</b>

**Sgt C. Murphy**

**5/11/2022**

For the benefit of the new members of the Double Oak Town Council, this document includes a summary of the Double Oak Police Department Sergeant's current duties. Also included will be the 2<sup>nd</sup> Quarter 2022 Criminal Investigations Division (CID) report, but will only cover activity up to 5/11/2022. It will not have the complete April 1 – June 30 activity. This complete report will be submitted after the 2<sup>nd</sup> Quarter ends.

**Summary:**

**Investigate criminal offenses:**

- Reviewing case reports
- Determining what information/evidence needs to be collected
- Collecting and processing information/evidence and documenting it
- Interviewing witnesses, victims, and suspects/persons of interest
- Creating and serving associated documents (subpoenas, search warrants, arrest warrants, etc)

**Filing cases with the Denton County District Attorney's Office:**

- Collecting all documents and reports for the case filing
- Collecting all video, audio, images or other media for case filing
- Scanning all documents into files for uploading into the DA's electronic filing system
- Uploading all video, audio, images or other media into the DA's electronic filing system
- Submitting the case via the DA's electronic filing system

**Forwarding cases to agencies that have primary or broader jurisdiction:**

- Determining if a case has occurred fully or partially in another jurisdiction
- Determining if the case would be better prosecuted or processed by another jurisdiction
- Collecting the information and sending it to other jurisdictions
- Example: Cases (mostly fraud) that originated in another city, county, state or country. Cases have been forwarded and prosecuted in this manner in the past.
- Example: Cases sent to Federal or State agencies that have larger geographic jurisdiction as many of these cases involve multiple victims or multiple offenses in other areas.

**Manage Property and Evidence:**

- Packaging or repackaging evidence and property to be entered into Property/Evidence
- Logging and documenting the description and number of items being entered
- Logging and documenting any time items are removed, entered or released
- Researching and releasing of items to appropriate owners or other parties
- Researching appropriate laws for retention of items prior to disposal
- Obtaining the required court orders for disposal of items
- Appropriately disposing of items in manners prescribed by common practice or law

**Process Requests for Police Records:**

- Consult with Town legal representative on the release of information
- Submit the reports or records to Town legal representative for review
- Gather and release appropriate records on advice from Town legal representative

**Perform Internal Affairs Investigations:**

- When directed by the Chief or Assistant Chief, the gathering of facts and information on any misconduct allegedly committed by DOPD staff
- Interviewing the staff member under applicable standards, practice of law
- Interviewing any witnesses or aggrieved party
- Review of Town and DOPD policies and behavior standards to determine if any have been violated
- Submitting findings (Sustained, Unfounded, etc) of investigations to the Chief or Assistant Chief
- In the past seven (7) years, only three (3) I.A. Investigations have been conducted. One resulted in an Unfounded Finding, but two (2) resulted in the staff members termination or resignation.

**Serving as Assist/Back-Up Officer to on-duty Patrol Officer:**

- Actively monitoring police radio or phone for any call that the on-duty patrol officer may need assistance with
- Responding to assist the other officer
- Examples of calls requiring this may be disturbances, suspicious persons/vehicles, arrests, major traffic accidents

**Serving as Primary Officer when schedule requires:**

- Serve as the on-duty patrol officer when no other staff is available
- Adjust schedule accordingly to cover patrol shifts
- Vacations, training, and call-off due to emergencies or illness are the primary reason
- Due to the recent loss of two DOPD officers to COVID, schedule was adjusted to cover patrol shifts for approximately three months

**Conducting Background Investigations on DOPD job applicants:**

- Reviewing and verifying the Personal History Statement (detailed job application) of applicant. This may include most employment history, credit history, driving history, criminal history, associations/memberships of any club or organization, educational history, personal references, residential history, vehicles owned, and immediate family information
- Reviewing and verifying required documents: driver license, social security card, High School and College transcripts, birth certificate, military discharge documents, professional licenses and certificates
- Scheduling and coordinating applicant polygraph exams, psych exams, physical and drug screen as needed
- In the past calendar year, nine (9) background investigations were conducted. Four (4) applicants were hired and five (5) were disqualified
- At the time of this memo, there were still two (2) open positions with DOPD

## 2<sup>nd</sup> QUARTER 2022 CID REPORT

Apr 1 – May 11, 2022

Arrest Warrants obtained: 0

Search Warrants obtained: 0

Subpoenas obtained: 0

Cases filed with DA's Office: 2

Total Number of Defendants on cases filed: 2

Cases forwarded to other jurisdictions: 1

Total Number of Defendants on cases forwarded: 2

There were other reports that were followed up with that dedicated resources from the Police Department. These reports may include missing persons, civil disputes, medical emergencies, welfare concerns, mental health crisis, and animal complaints/bites. These reports are not listed in the below incidents as they were not criminal offenses. General information on some of this activity is posted on the Town website and Cross Timbers Gazette.

### CASE WORK SUMMARY:

#### *Prior quarters follow up reports*

#### **210214490**

FRAUDULENT USE/POSS OF IDENTIFYING INFORMATION

#### ACTIVE

Victim reported that his identifying information was used to open an Amazon account. A subpoena was submitted to Amazon for records.

#### **210316813**

FRAUDULENT USE/POSS OF IDENTIFYING INFORMATION

#### ACTIVE

Officer made traffic stop on speeding vehicle. The driver provided an actual ID card belonging to another person and represented himself as that person. The passenger verbally provided the names to two different persons when she could not provide a hard copy ID. Both were detained and an investigation netted the collection of more than \$14,000.00 in US currency (mostly in freshly withdrawn \$100 bills), 10 electronic devices, evidence of fictitious businesses, fictitious Florida ID cards bearing the photo of the passenger and having names of the victims, and credit cards embossed with victim names. Both were taken to the Denton County Jail and their actual identities were verified. A search warrant was obtained and a data extraction was done on the passenger's cell phone. Evidence of fraud was found on the phone. A subpoena was sent to the affected bank for records and a Fraud investigator responded with information. Working jointly with the bank Fraud investigator led to the discovery of a prolific fraud scheme involving the passenger and other unidentified suspects. Suspect would register a fake business LLC with the Texas Secretary of State, create a bank account using the victim's identifying information in the

name of the fake business, transfer funds from the victim's actual accounts into the fraudulently created business account, and then deplete that account of funds. Total known loss value attributed to this group is over \$700,000.00. Due to the high loss amount the United States Secret Service is reviewing adopting the case and prosecuting the group Federally.

**210338412**

FRAUDULENT USE/POSS OF IDENTIFYING INFORMATION

ACTIVE

Resident reported that he received a bill from a collections agency for an account he never opened. A subpoena was sent for records on the account.

**210356811**

FRAUDULENT USE/POSS OF IDENTIFYING INFORMATION

ACTIVE

Resident reported that her identifying information was used to open small personal loans. Subpoenas submitted for bank and IP address records.

**220008788**

BURGLARY OF VEHICLE

INACTIVE

Resident reported that her vehicle was entered and rummaged through, but no property was taken. No video existed in the area that captured the actors. No similar offenses were reported in the area.

**220008788**

DUTY ON STRIKING FIXTURE

EXCEPTIONALLY CLEARED

Resident reported that her mailbox was damaged by passing motorist. The resident later saw a vehicle that matched the description of the actor vehicle pass by the house and took photos of vehicle and license plate. The owner of the suspect vehicle was contacted by CID and damage was seen to the vehicle consistent with hitting a mailbox. The suspect vehicle owner, an elderly female, was unaware she hit any mailbox. The vehicle owner gave restitution to the mailbox owner and the case was resolved.

**220024887**

DRIVING WHILE INTOXICATED

CASE FILED WITH DA'S OFFICE

Officer encountered a driver who showed signs of intoxication. Driver was arrested and blood alcohol concentration test kit was sent to DPS Crime Lab. Lab results later returned and the driver had a blood alcohol concentration more than twice the legal limit. Case filed with DA's Office.

**220025533**

FRAUDULENT USE/POSS OF IDENTIFYING INFORMATION

ACTIVE

Resident reported that his identifying information was used to open a phone account. Subpoena submitted for records on phone account. Record received indicate that the phone account was a prepaid phone account with no subscriber name, address or other identifying information. Attempts are being made to identify the subscriber on limited information that is available.

**220041231**

FRAUDULENT USE/POSS OF IDENTIFYING INFORMATION

INACTIVE

Resident reported that her identifying information was used to open a credit card account. The resident wanted the fraud report for documentation purposes to contest credit reporting issues. No further processing was done on the case.

**220057994**

SEXUAL ABUSE INVESTIGATION

INACTIVE

Adult reported that she was a victim during childhood and the alleged abuse was committed by a friend. Investigation conducted and DA's Office consulted. The statute of limitations has expired for criminal prosecution in this case. None of the involved parties reside here any longer.

**220075387**

DEATH INVESTIGATION

ACTIVE

Resident was found deceased with gunshot wound. Medical Examiner ruled suicide and investigative information supports this finding. Autopsy results are pending.

**220077005**

THEFT 30000 < 150000

ACTIVE

Resident reported hiring a contractor for a remodel of a home, paying the contractor up front, and much of the work not being completed or done incorrectly. Case is active.

**2<sup>nd</sup> quarter investigations**

**220084619**

ASSAULT – FAMILY VIOLENCE

CASE FILED WITH DA'S OFFICE

The victim said that her father, who was intoxicated at the time, assaulted her. A family member intervened and the father went to another room. The victim left the residence to stay with another family member and reported the incident to DOPD afterwards. This case was submitted to the DA's Office for review.

**210092391**

DRIVING WHILE INTOXICATED

ACTIVE

Officer initiated a traffic stop on a vehicle that was traveling eastbound in the westbound lanes of FM 407. The driver exhibited signs of being under the influence of alcohol. After the driver refused to provide a blood specimen, the officer obtained a search warrant for the driver's blood. The blood was drawn and packaged at a local hospital. The driver was booked into Denton County Jail. The blood alcohol concentration test kit was sent to DPS Crime Lab. Lab results are pending. Case will later be filed with DA's Office after lab results return.



**220111316**

DEATH INVESTIGATION

CLOSED

Elderly resident was found deceased by family member. A Medical Examiner Investigator and the resident's physician were consulted and the this was ruled a natural death.

**210114513**

ASSAULT – FAMILY VIOLENCE

VIOLATION OF BOND CONDITIONS IN FAMILY VIOLENCE CASE

CASE FILED WITH DA'S OFFICE

The victim said that his adult son assaulted him by pushing him into a wall and punching him in the stomach. The adult son initially tried to flee on foot from responding officers, but eventually complied to being taken into custody. The son was arrested for assault and booked into the Denton County Jail. It was later discovered that the son had bond conditions after being released from jail on an assault that occurred 6 months prior. The victim in the prior assault was the same. The violation of bond conditions was added to the charges. This case was submitted to the DA's Office for review.

## Eileen Kennedy

---

**From:** Templer, Steve  
**Sent:** Friday, June 3, 2022 1:24 PM  
**To:** Eileen Kennedy  
**Subject:** Waketon Road Update

CAUTION: [EXTERNAL EMAIL]

Eileen,

The contractor has completed the main storm drain systems and should be installing the last of the inlets along the northside of Waketon Road in the next few days. They are going to begin the roadway construction and you should start seeing a lot more visible progress as they continue to construct the westbound (northern) portion of the roadway. We anticipate they will be finished with the westbound lanes by the end of June. I will let you know when they plan on shifting traffic to the newly constructed pavement as soon as I receive an updated schedule.

Thank you,

Steve

**Steve Templer, PE**  
Public Works Senior Project Manager  
Halff Associates, Inc.



[Halff.com](#) | [LinkedIn](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [YouTube](#)



**COUNCIL MEETING  
AGENDA ITEM #  
June 6, 2022**

**PUBLIC HEARING:** Public hearing on a request from Jacqui and Mark Howard to change the zoning from Agriculture 1 to Agriculture 2 on land situated in the Town of Double Oak, Denton County, Texas being known and described as North Shiloh Addition, Block TR 3 (NE Corn) or 5807 Pepperport Lane.

**AGENDA ITEM:** Consideration and action on a request from Jacqui and Mark Howard to change the zoning from Agriculture 1 to Agriculture 2 on land situated in the Town of Double Oak, Denton County, Texas being known and described as North Shiloh Addition, Block TR 3 (NE Corn) or 5807 Pepperport Lane.

**STAFF CONTACT:** Lynn

**DESCRIPTION:** The Howards are requesting that their property zoning be changed from Agriculture 1 to Agriculture 2.

**ATTACHMENTS:** Application for zoning change  
Letter of request from the Howards  
Map showing the location of the property  
Agriculture 1 and Agriculture 2 zoning districts  
Letters to property owners within 200 feet of the requested rezone  
Legal Ad of public hearing notice

**RECOMMENDED  
ACTION:** Approval as recommended by the Planning and Zoning  
Commission.  
7 ayes  
0 nays



**COUNCIL MEETING  
AGENDA ITEM #  
June 6, 2022**

**PUBLIC HEARING:** Public hearing on a request from Jacqui and Mark Howard to change the zoning from Agriculture 1 to Agriculture 2 on land situated in the Town of Double Oak, Denton County, Texas being known and described as North Shiloh Addition, Block TR 3 (NE Corn) or 5807 Pepperport Lane.

**AGENDA ITEM:** Consideration and action on a request from Jacqui and Mark Howard to change the zoning from Agriculture 1 to Agriculture 2 on land situated in the Town of Double Oak, Denton County, Texas being known and described as North Shiloh Addition, Block TR 3 (NE Corn) or 5807 Pepperport Lane.

**STAFF CONTACT:** Lynn

**DESCRIPTION:** The Howards are requesting that their property zoning be changed from Agriculture 1 to Agriculture 2.

**ATTACHMENTS:** Application for zoning change  
Letter of request from the Howards  
Map showing the location of the property  
Agriculture 1 and Agriculture 2 zoning districts  
Letters to property owners within 200 feet of the requested rezone  
Legal Ad of public hearing notice

**RECOMMENDED  
ACTION:** Approval as recommended by the Planning and Zoning  
Commission.  
7 ayes  
0 nays



TOWN OF DOUBLE OAK  
 320 Waketon Road  
 Double Oak, Texas 75077  
 P: 972-539-9464 F: 972-539-9613  
 permits@doubleoak.texas.gov

Zoning Application

Type of Application (check the appropriate box)  
 Rezoning / Initial Zoning     Specific Use Permit

Property Owner and Authorization (sign and notarize)

(Company Name) jacqui.howard@hotmail.com (Email)  
5807 PEPPERPORT LN (Physical Address)    DOUBLE OAK (City)    TX (State)    75022 (Zip Code)  
SAME (Mailing Address)    (City)    (State)    (Zip Code)  
MARK AND JACQUELINE HOWARD (Property Owner Name)    214-493-0755 (Phone)    (Fax)

General Description of Request (complete the following)  
PROPERTY HAS TEMPORARY ZONING, CHANGING TO PERMANENT AS NOT ABLE TO DO  
 (Existing Zoning)    Subject Property Information: (complete the following)    REMODEL/ADDITION ON EXISTING  
5807 PEPPERPORT LN DOUBLE OAK 75022    HOUSE WITH TEMP ZONING  
 (General location, street address if known; if not known, provide name of street fronting property and name and distance to nearest cross street)  
NORTH SHILOH ADDN (Subdivision Name)    BLK TR3 (Block #)  
AG1 (TEMPORARY ZONING) (Existing Zoning)    AG2 (Proposed Zoning)

- Items Required with Submittal (please check the boxes to indicate items submitted with the application)
- 1) Attach a site plan, maps, designs or any other documents deemed necessary.  
 (Please include 10 copies of any information that is submitted, any digital versions can be sent to [permits@doubleoak.texas.gov](mailto:permits@doubleoak.texas.gov))
  - 2) Submit Application Fee (\$150)

Engineering fees will be billed separate from the application fee.  
 Applicant or their designated representative will be responsible for all engineering fees.

I certify that I am the legal owner or record of the property or that I have secured the property owner's permission as shown on the attached affidavit and that the information concerning this request for variance is true and correct.

APPLICANT'S SIGNATURE: [Signature]    DATE: 2022  
 RECEIVED BY: [Signature]    DATE RECEIVED: 4/22/22

***** For Office Use Only *****			
Paid: \$ <u>250</u>	Receipt #:	Date: <u>4/22/22</u>	
Application Complete: <u>(Y/N)</u>			
Date to appear before:	P&Z: <u>5/25/22</u>	TC: <u>6/6/22</u>	BOA: <u>—</u>

PLEASE COMPLETE THE INFORMATION REQUIRED FOR THE PERMIT REQUESTED  
 Visit <http://www.double-oak.com> for ordinance information.

Mark and Jacqueline Howard  
5807 Pepperport Ln  
Double Oak, TX  
75022

Town of Double Oak  
320 Waketon Road  
Double Oak, TX  
75022

To whom it may concern

**RE Rezoning our property at 5807 Pepperport In Double Oak from AG1 to AG2**

We have been advised that our property is currently zoned AG1, which is a temporary zoning for properties under 3 acres with no residences allowed. I am not sure how the property received this zoning as I sure it was done in error as our property is over 10 acres and has a 4700sqft residence which was built in 1976. We made enquiries as we would like to remodel and add onto the existing house and were informed that we would not be able to submit plans as the property has a temporary zoning which does not allow residences.

As you can see there is a bit of a situation as the property already has a residence. That being said, we would like to resolve this problem, we have thus submitted a rezoning request to rezone to AG2, which we have been advised is for Agriculture properties over 3 acres with a residence.

If you have any further questions or advice, I can be contacted on 214-493-0755 or 214-529-0755

Kind Regards



Jacqueline and Mark Howard



**Property ID: 6575**

NORTH SHILOH ADDN BLK TR 3(NE  
CORN).4 ACRES 10 08

[View Detailed Property Information](#)  
[View Plat](#)

**Property Address**

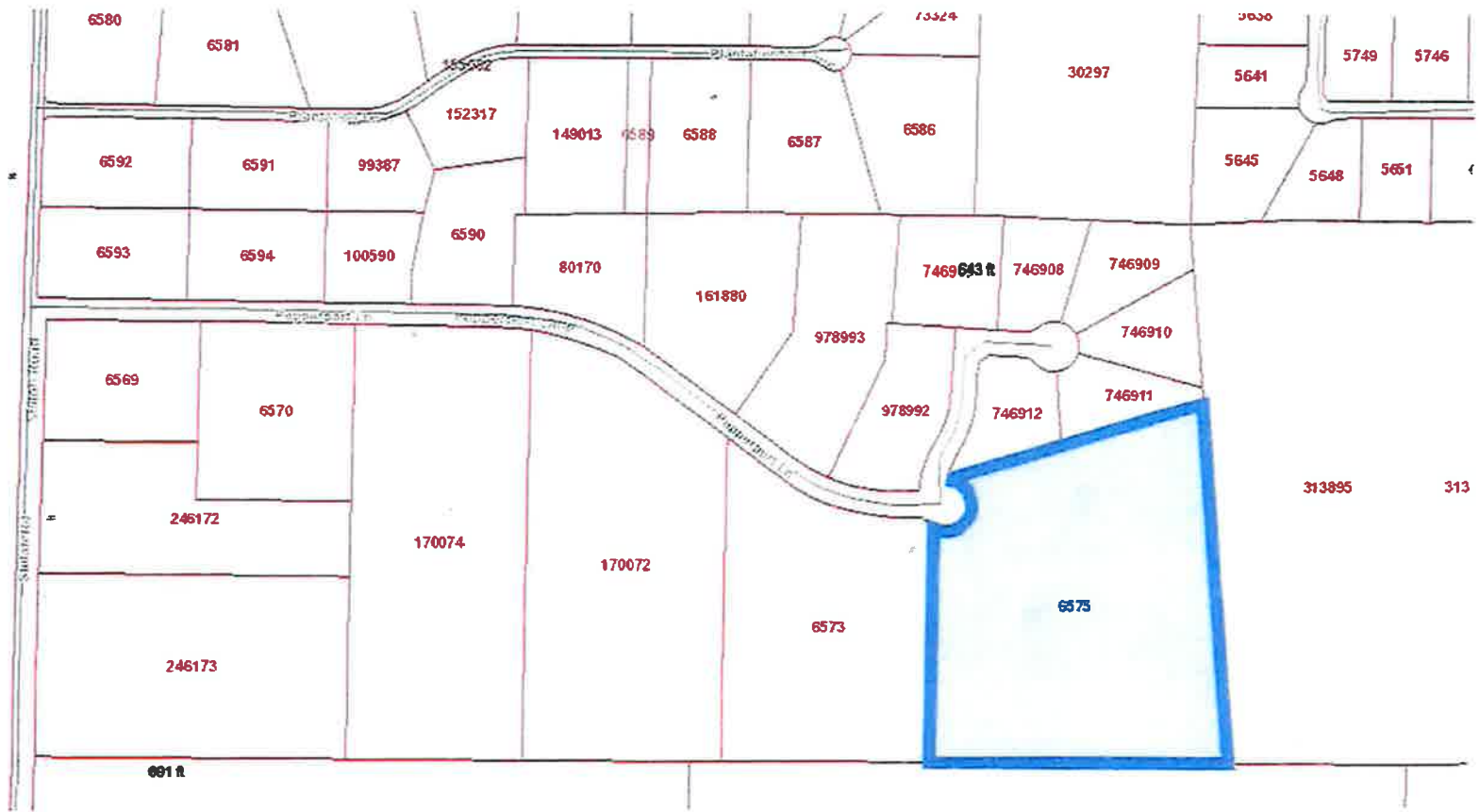
5807 PEPPERPORT LN  
DOUBLE OAK, TX 75022-3166

**Ownership Information**

HOWARD, MARK & JACQUELINE  
REVOCABLE TRUST  
5807 PEPPERPORT LN,  
FLOWER MOUND, TX, 75022-3166

[Zoom In](#)

\*\*\*





**SECTION 8**  
**"AG-1" AGRICULTURAL DISTRICT**

8-1 General Purpose and Description: This district classification serves as a temporary classification for areas of undeveloped land of less than 3 acres on which farming and raising of cows and/or horses may be conducted until given a permanent classification.

8-2 Use Regulations: The land or premise shall be used only for the following purposes:

(1) Agricultural Use:

Temporary farming and raising of cows and/or horses. Upon compliance with all other ordinances and laws, one animal may be kept on the first acre. For each additional adjoining half-acre, one additional such animal may be kept.

- a. The agricultural use must not cause a hazard to health by reason of unsanitary conditions; must not be offensive by reason of odors, dust, fumes, or noise; and must not otherwise be detrimental to the public welfare.
- b. The agricultural use may include the construction and use of barns, private stables and loafing sheds as accessory buildings meeting the requirements of this Section.
- c. A permanent classification must be obtained before any structure other than barns, private stables or loafing sheds may be constructed. All existing structures are grandfathered.

(2) Other Uses:

- a. Any other use as may be permitted with a Specific Use Permit.
- b. Temporary buildings require a Specific Use Permit, with a one (1) year maximum with no option for renewal.
- c. No person shall construct or occupy any dwelling or use any structure within the AG-1 Agricultural District as a permanent residence.

(3) Accessory Building Regulations:

Type: Barns, private stables and/or loafing sheds.

Maximum Number: Barn: one.

Stable: one.

Loafing shed: one.

Maximum Height: One Story.

Location: Located at least 30 feet from any property line of an adjacent owner, at least 40 feet from any dwelling on any adjacent property, and at least 40 feet from any road.

**NOTICE:** Barns, stables or loafing sheds shall not be permitted to remain as nonconforming structures if after construction of a dwelling they will not conform to all regulations of the particular zoning district. Therefore, if barns, stables, or loafing sheds are to be used on property that may later be considered for any other zoning classification which would permit a single-family dwelling, careful consideration of the location of these structures on the property in relation to the possible future location of a dwelling should be made. For example, barns are not permitted in other residential classifications, and stables and loafing sheds are permitted only behind the rear line of the dwelling, with specific side and rear yard setbacks.

**SECTION 9**  
**"AG-2" AGRICULTURAL DISTRICT**

9-1 **General Purpose and Description:** This district classification serves as a permanent classification for areas of undeveloped or developed land containing 3 acres or more on which farming and raising of cows and/or horses may be conducted and on which a single family dwelling of at least 2,300 square feet may be constructed.

9-2 **Use Regulations:** The land or premise shall be used only for the following purposes:

(1) **Agricultural Use:**

Agriculture, including any customary agricultural building and structure, and such uses as livestock ranges, general ranching, farming, the raising of crops, fruit, and vegetables, horses, cattle, or poultry, on a commercial or business basis and upon compliance with all other ordinances and laws. One cow or horse may be kept on the first acre. For each additional adjoining half-acre, one additional such animal may be kept. For any other animal, a permit must be approved by the Town Council.

a. The agricultural use must not cause a hazard to health by reason of unsanitary conditions; must not be offensive by reason of odors, dust, fumes, or noise; and must not otherwise be detrimental to the public welfare.

b. The agricultural use may include the construction and use of barns, private stables and loafing sheds as accessory buildings meeting the requirements of this Section.

c. All existing structures are grandfathered.

(2) **Other Uses:**

a. Parks, playgrounds, community buildings, museums and other public recreational facilities, owned and/or operated by the municipality or other public agency; and privately owned and maintained playgrounds and like recreation areas.

b. Public buildings, including libraries, museums, police and fire stations, and similar public uses or facilities.

c. Temporary buildings for uses incidental to construction work on the premises, which said buildings shall be removed upon the completion or abandonment of construction work, one year maximum with no option for renewal. A permit shall be required.

d. Churches and Public Schools (kindergarten through high school), shall be considered a permitted use, however, a specific use permit zoning change must be applied for and granted pursuant to the Specific Use Section of this ordinance in order to provide conditions to protect health, provide safety and regulate traffic as related to these uses.

e. Such other uses as may be permitted with a Specific Use Permit.

9-3 **Principal Building (Dwelling or Structure):** All single family dwellings must meet the following requirements:

**Minimum Building Size:** 2,300 square feet, exclusive of garages, breezeways and porches.

**Maximum Height:** 30 feet or not more than two and one-half (2-1/2) stories.

**Maximum Lot Coverage:** Principal Building not to exceed 10% of total area.

**Exterior Construction:** At least 70% of the exterior walls of the first floor of all structures, including frame work surrounding all doors and windows, shall be of masonry construction, exclusive of doors, windows, the area above the top plate line, gables and roofs. The 70% masonry requirement shall also apply to all additions or modifications to the Principal Building and to all attached garages.

**Front Yard:** Minimum depth from edge of road easement to front of principal building shall be at least 45 feet.

**Side Yard:** Setback of at least 20 feet from any property line or road easement, whichever is closer.

**Rear Yard:** Setback of at least 35 feet from the rear property line.

#### 9-4 Accessory Building Regulations

(1) Classifications. All accessory buildings must be of one of the following types.

a. Type 1: This type or class of accessory building consists of accessory buildings that support the agricultural use of the property as defined or permitted in Section 9-2(1), such as barns, loafing sheds, private stables or tool/equipment sheds. Electricity and water connections are permitted. Use as additional living quarters is prohibited.

b. Type 2: This type or class of accessory building consists of accessory buildings that are not used for the support of livestock or crops or other agricultural use. Shop or recreation building, swimming pool cabana, boat storage, detached garage for boat, recreational vehicle and motor vehicle storage, home office, or stable are permissible. Major accessory buildings shall not be used as rental property, guest houses or servant's quarters. If toilet and/or shower facilities are provided, adequate wastewater disposal must be provided and approved by the appropriate Town representative. Major accessory buildings may not be used for commercial purposes and may not be used as rental property. No Type 2 accessory building will be permitted unless there is a principal residential dwelling on the property. No carports or other exterior structures designed or intended for the storage of vehicles or boats, whether attached or free-standing, shall be allowed and are expressly prohibited; provided, however, that a porte-cochere for the main entrance of the residential dwelling may be permitted.

(2) Major Accessory Buildings: A building permit is required for all major accessory buildings prior to the commencement of construction.

a. Type 1 Major Accessory Buildings

Location: Located at least 30 feet from any property line of an adjacent owner, at least 40 feet from any dwelling on any adjacent property and at least 40 feet from any road.

Type of Exterior

Construction: The building's construction materials may be of wood, brick, simulated wood, vinyl, painted aluminum, or corrugated, galvanized sheet metal.

b. Type 2 Major Accessory Buildings

Maximum Size: 1,000 square feet of usable enclosed area. As an exception to the foregoing maximum size requirement, a Type 2 major accessory building may not exceed 1,200 square feet of usable enclosed area if there is no minor accessory building. If two (2) stories the footprint of the accessory building is to be reduced in proportion, so that the total usable space does not exceed the maximum size requirement. Porch areas may not exceed an additional 20% of the total usable enclosed area.

Maximum Height: Two (2) stories or 30 feet to roof peak. Total height may not exceed that of the principal dwelling.

Location: Must be located completely behind the rear line of the residential building. Setback shall be at least 15 feet from any property line or road easement, whichever is closer.

Door: One (1) 12 feet wide by 14 feet high maximum size door which may face the front and one (1) entry type door which may not exceed 48 inches in width. For safety purposes, a minimum of two (2) openings is required.

Exception: It shall be an exception to the foregoing requirement if the structure has one (1) 16 foot by 10 foot door or two (2) 9 foot by 10 foot doors, provided that they may not face the front of the structure or any public street and that the construction of the building must be 70% brick or masonry construction substantially similar in color, composition and design as the main residential building. At least two (2) openings shall be required.

Type of Exterior

Construction: The building's construction materials must be substantially similar in color, composition and design as that of the residential building, and at least 70% of the structure must be brick or masonry and generally meet the requirements for the principal residential building. Sheet metal siding is expressly prohibited. Roofing material must also be substantially similar in color, composition and design as that of the residential building and comply with the Town's Roofing ordinance. A major accessory building which is 500 square feet or less of usable space is exempted from the foregoing 70% brick or masonry requirement but must be substantially similar in color, composition and design of the principal dwelling and generally meet the requirements for the principal residential building.

Foundation: A concrete foundation is required for all Type 2 major accessory buildings.

(3) Minor Accessory Building (including pre-fabricated buildings and buildings on skids).

a. Type 2 Minor Accessory Building: Storage for tools, lawn care equipment etc., will be permitted only in connection with the residential dwelling on the property.

Maximum Size: 200 square feet footprint.

Maximum Height: One story, not to exceed 18 feet to roof peak.

Location: Must be located behind the rear line of the residential dwelling and at least 8 feet from the property line or road easement, whichever is closer.

Type of Exterior

Construction: The building's construction material must be substantially similar in color, composition and design as that of the residential building, be of wood, brick, simulated wood, vinyl or factory painted aluminum. Sheet metal siding is expressly prohibited. Roofing materials must also be substantially similar in color, composition and design as that of the residential building and comply with the Town's Roofing ordinance. Greenhouses may be made of glass or like products.

9-5 Driveways. The construction of a driveway shall require a separate permit.

9-6 Private Swimming Pool.

A private swimming pool will be permitted only in connection with a residential dwelling. Both in-ground and above-ground pools require a fence at least 4 feet in height with no gaps or openings larger than 4 inches and with all gates to be self-latching and self closing. Any pool must be located at least 4 feet from the property line or road easement, measured from water's edge.

9-7 Fences.

Wood, plastic, metal or wire may be used to corral animals. Barbed wire and electric fences are permitted.

NOTICE: If a different zoning classification is later sought or imposed on the property, barns, stables or loafing sheds shall not be permitted to remain as nonconforming structures if after construction of a dwelling they will not conform to all regulations of the particular zoning district. Therefore, if barns, stables, or loafing sheds are to be used on property that may later be considered for any other zoning classification which would permit a single-family dwelling, careful consideration of the location of these structures on the property in relation to the possible future location of a dwelling should be made. For example, barns are not permitted in other residential classifications, and stables and loafing sheds are permitted only behind the rear line of a dwelling, with specific side and rear yard setbacks.

In addition to the foregoing, fences will have to conform to specifications for residential classifications where barbed wire is expressly prohibited. New driveways will have to be constructed of asphalt, concrete, paving bricks or gravel. However, driveways made of gravel will have to be paved with asphalt, concrete, paving bricks or other approved surfacing material when a new zoning classification is later sought.



## Town of Double Oak

320 Waketon Road  
Double Oak, Texas 75077  
Phone: (972)539-9464



---

The Manns  
2406 Mona Vale Road  
Roanoke TX 76262

### Notice of Public Hearing Town of Double Oak

The Planning and Zoning Commission for the Town of Double Oak will conduct a public hearing at 7:00 p.m. on May 25, 2022 at Double Oak Town Hall, 320 Waketon Road to hear public comment regarding a request to change the zoning from Agriculture 1 to Agriculture 2 on land situated in the Town of Double Oak, Denton County, Texas and being known and described as North Shiloh Addition, Block TR 3 (NE Corn) or 5807 Pepperport Lane.

A second public hearing will be held at Double Oak Town Hall by the Town Council at 7:00 p.m. on June 6, 2022 to hear public comment regarding the zoning change request.

All interested parties are encouraged to attend.

Lynn Jones  
Assistant Town Secretary



## Town of Double Oak

320 Waketon Road  
Double Oak, Texas 75077  
Phone: (972)539-9464



---

Andrew & Tiffany Walling  
5804 Pepperport Court  
Flower Mound TX 75022

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Lynn Jones  
Assistant Town Secretary



## Town of Double Oak

320 Waketon Road  
Double Oak, Texas 75077  
Phone: (972)539-9464



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Reid & Alexi Bassinger  
5805 Pepperport Court  
Flower Mound TX 75022

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Lynn Jones  
Assistant Town Secretary



## Town of Double Oak

320 Waketon Road  
Double Oak, Texas 75077  
Phone: (972)539-9464



Steve Armstrong  
PO Box 1195  
Argyle TX 76226

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Lynn Jones  
Assistant Town Secretary





## Town of Double Oak

320 Waketon Road  
Double Oak, Texas 75077  
Phone: (972)539-9464



Gary & Victoria Hayes  
5907 Pepperport Lane  
Flower Mound TX 75022

### Notice of Public Hearing Town of Double Oak

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All interested parties are encouraged to attend.

Lynn Jones  
Assistant Town Secretary



## Town of Double Oak

320 Waketon Road  
Double Oak, Texas 75077  
Phone: (972)539-9464



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Mark & Jacqueline Howard  
5807 Pepperport Lane  
Flower Mound TX 75022

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All interested parties are encouraged to attend.

Lynn Jones  
Assistant Town Secretary

DENTON RECORD-CHRONICLE  
P.O. BOX 369  
DENTON TX 76202  
(940)566-6800

ORDER CONFIRMATION

Salesperson: Legals Denton

Printed at 05/02/22 13:13 by plaga-dm

Acct #: 18211

Ad #: 44695

Status: New WHOLD

DOUBLE OAK TOWN OF  
TOWN HALL  
320 WAKETON ROAD  
LEWISVILLE TX 75077

Start: 05/06/2022 Stop: 05/06/2022  
Times Ord: 1 Times Run: \*\*\*  
STD9 1.00 X 33.00 Words: 132  
Total STD9 33.00  
Class: 9005 DP LG LEGALS  
Rate: CLLLG Cost: 29.10  
# Affidavits: 1

Contact:

Phone: (972)539-9464

Fax#:

Email: lynn.jones@doubleoak.texas.g

Agency:

Ad Descript: NOTICE OF PUBLIC HEARING

Given by:

P.O. #: LYNN JONES

Created: plaga 05/02/22 13:11

Last Changed: plaga 05/02/22 13:13

URL: \_\_\_\_\_

Source: \_\_\_\_\_

Camera Ready: N

Misc: \_\_\_\_\_

Color: \_\_\_\_\_

Proof: \_\_\_\_\_

Delivery Instr: \_\_\_\_\_

Changes: None \_\_\_ Copy \_\_\_

Coupon: \_\_\_\_\_

Ad Copy Method: \_\_\_\_\_

Special Instr: \_\_\_\_\_

Section: CLASSIFIED Page: \_\_\_\_\_

Group: \_\_\_\_\_ AdType: CLASS

Pickup Date: \_\_\_\_\_ Ad#: \_\_\_\_\_

Pickup Src: \_\_\_\_\_

Size \_\_\_ Copy Chg Every Run \_\_\_

Gang Ad #: \_\_\_\_\_

COMMENTS:

LGL - Notice of Public Hearing

PUB ZONE EDT TP RUN DATES  
DRMC A 95 S 05/06  
DWRC A 84 S 05/06

AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

\_\_\_\_\_  
Name (print or type)

\_\_\_\_\_  
Name (signature)

(CONTINUED ON NEXT PAGE)

DENTON RECORD-CHRONICLE  
P.O. BOX 369  
DENTON TX 76202  
(940) 566-6800

ORDER CONFIRMATION (CONTINUED)

Salesperson: Legals Denton

Printed at 05/02/22 13:13 by plaga-dm

Acct #: 18211

Ad #: 44695

Status: New WHOLD WHOI

Notice of Public Hearing  
Town of Double Oak

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A second public hearing will be held at Double Oak Town Hall by the Town Council at 7:00 p.m. on June 8, 2022 to hear public comment regarding the zoning change request.

All interested parties are encouraged to attend.

Lynn Jones  
Assistant Town Secretary

drc 05/08/2022



5. **ANNUAL SERVICE FEE.** Each Agency shall pay to the County a fee for services based on the workload generated by the Agency.

- 5.1. Agency shall pay to County the Total Amount on *Exhibit "A"*.
- 5.2. The Agency shall complete *Exhibit "A"*, Agency Payment Worksheet, to identify the payment terms preferred by Agency. Agency is responsible for sending payments to County
- 5.3. The fee for service will be based on the pro rata share of the workload generated by the Agency.
- 5.4. County agrees to provide Agency a proposed service fees for the next budget/fiscal year as agreed by the parties.
- 5.5. If this Agreement is terminated prior to the expiration of the term of the Agreement, payment shall be pro-rated by written agreement between the parties.
- 5.6. Dispatch costs for the upcoming fiscal year are calculated utilizing 50% of the approved Communications Budget for the current fiscal year and agency workload statistics from the previous fiscal year.

Agency workload percentages are calculated by:

- 5.6.1. Determining the agency's percentage of total Calls For Service (CFS)
- 5.6.2. Determining the agency's percentage of total Officer Initiated Activity (OIA)
- 5.6.3. Averaging the values from # 5.6.1 & # 5.6.2
- 5.6.4. Determining the percentage of OIA that is Mobile Data Computer (MDC) activity
- 5.6.5. Determining agency OIA that is not MDC Activity
- 5.6.6. Determining adjusted percentage of OIA that is MDC activity by dividing value of # 5.6.5 by total OIA
- 5.6.7. Determining agency CFS that are public requests by subtracting agency assists or mutual aid calls from the agency's CFS
- 5.6.8. Determining adjusted percentage of total CFS that are public requests by dividing value of # 5.6.7 by total CFS
- 5.6.9. Determining agency workload percentage by calculating average of # 5.6.6 and # 5.6.8
- 5.6.10. Determining agency final cost by workload by multiplying value of # 5.6.9 against 50% of the approved Communications budget

6. **COUNTY SERVICES AND RESPONSIBILITIES.** The County agrees to provide the following services and responsibilities:

6.1 The Sheriff shall have the sole discretion as to the method of providing the Services including, but not limited to the order of response to calls, and shall be the sole judge as to the most expeditious and effective manner of handling and responding to calls for service or the rendering thereof. The Sheriff shall have the sole discretion as to the method and final decision regarding the annual workload and cost statistics. The Sheriff will devote sufficient time to insure the performance of all duties and obligations set forth herein.

6.2 County shall furnish full-time communications services including a twenty-four (24) hours a day, seven (7) days a week public safety answering point, radio services, dispatching services,

or law enforcement transmission originating from AGENCY requesting law enforcement and fire protection services and access to local, regional, state, and national data bases and telecommunications systems.

- 6.3 The services provided by County include the following:
  - 6.3.1 twenty-four (24) hours a day, seven (7) days a week public safety answering point;
  - 6.3.2 receiving emergency and routine calls for law enforcement, fire, and medical services;
  - 6.3.3 directing a response to said calls by dispatching the appropriate law enforcement, fire, and medical services;
  - 6.3.4 providing on-going communication support to the emergency personnel in the field; and
  - 6.3.5 updating, maintaining, and managing the County owned radio communications system, computer systems, support files, and resource materials necessary to accomplish the above.

6.4 County may add new Agencies not currently served by Denton County at the discretion of Denton County and the Denton County Sheriff's Office.

7. **AGENCY RESPONSIBILITIES.** The Agency agrees to the following responsibilities:

- 7.1 Providing accurate current GIS data of the corporate limits and extraterritorial jurisdiction of the Agency.
- 7.2 Furnish County with a current list of all Officers and Reserves authorized by Agency to use the communications system.
- 7.3 Agency is responsible for the costs and upgrades associated with maintaining Agency's communication equipment.
- 7.4 Agency agrees to abide by all laws of the United States and the State of Texas and all present or hereafter approved rules, policies and procedures of TLETS, NLETS, TCIC, NCIC and any other system now or in the future associated with TLETS concerning the collection, storage, processing, retrieval, dissemination and exchange of information for criminal justice purposes
- 7.5 Adherence to all Sheriff's Office communications rules and regulations.
- 7.6 Agency agrees to provide all necessary and required TLETS paperwork. See *Exhibit "B"*.
- 7.7 Appoint representative and agree to participate in the Advisory Board.
- 7.8 Agency is responsible for sending payments to County as more fully described in *Exhibit "A"* to this Agreement.

8. **AGREEMENT.** The parties acknowledge they have read and understand and intend to be bound by the terms and conditions of this Agreement. This Agreement contains the entire understanding between the parties concerning the subject matter hereof. No prior understandings, whether verbal or written, between the parties or their agents are enforceable unless included in writing in this agreement. This Agreement may be amended only by written instrument signed by both parties.

9. **AGREEMENT LIASONS.** Each party to this agreement shall designate a Liaison to insure the performance of all duties and obligations of the parties. The Liaison for each party shall devote

sufficient time and attention to the execution of said duties on behalf of the Party to ensure full compliance with the terms and conditions of this Agreement.

10. **ASSIGNMENT.** Neither party shall assign, transfer, or sub-contract any of its rights, burdens, duties, or obligations under this Agreement without the prior written permission of the other party to this Agreement.

11. **AGENCY LIABILITY.** The Agency understands and agrees that the Agency, its employees, servants, agents, and representatives shall at no time represent themselves to be employees, servants, agents, and/or representatives of the County. The Agency shall not be required to indemnify nor defend County for any liability arising out of the wrongful acts of employees or agents of County to the extent allowed by Texas law.

12. **COUNTY LIABILITY.** The County understands and agrees that the County, its employees, servants, agents, and representatives shall at no time represent themselves to be employees, servants, agents, and/or representatives of the Agency. The County shall not be required to indemnify nor defend Agency for any liability arising out of the wrongful acts of employees or agents of Agency to the extent allowed by Texas law.

13. **DISPUTES/RECOURSE.** County and Agency agree that any disputes or disagreements that may arise which are not resolved at the staff level by the parties should be referred to the Appointed Liaisons for each entity. Any further disputes arising from the failure of either Agency or County to perform and/or agree on proportionate reduction in fees shall be submitted to mediation, with the parties splitting the mediation fees equally. It is further agreed and understood that the scope of matters to be submitted to dispute mediation as referenced above is limited to disputes concerning sufficiency of performance and duty to pay or entitlement, if any, to any reduced fee or compensation. Any other disputes or conflicts involving damages or claimed remedies outside the scope of sufficiency of performance and compensation adjustment shall be referred to a court of competent jurisdiction in Denton County, Texas.

14. **EXHIBITS.** Attached hereto, and referred to elsewhere in this Agreement are the following Exhibits, which are hereby incorporated by reference.

<b>Exhibit A</b>	<b>Agency Payment Worksheet</b>
<b>Exhibit B</b>	<b>TEXAS LAW ENFORCEMENT TELECOMMUNICATION SYSTEM (TLETS) NON - TWENTY-FOUR HOUR TERMINAL AGENCY AGREEMENT</b>

15. **MULTIPLE ORIGINALS.** It is understood and agreed that this Agreement may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes.



16. NOTICES. All notices, demands or other writings may be delivered by either party by U.S. First Class Mail or by other reliable courier to the parties at the following addresses:

County:	1	Denton County Judge Denton County Commissioners Court 1 Courthouse Drive, Ste 3100 Denton, Texas 76208
	2	Denton County Sheriff Denton County Sheriff's Office 127 N. Woodrow Lane Denton, Texas 76205
	3	Assistant District Attorney Counsel to the Sheriff 127 N. Woodrow Lane Denton, Texas 76205

Name of Agency:	Double Oak Police Department
Contact Person	Chief Ruben Rivas
Address	320 Waketon Rd.
City, State, Zip	Double Oak, TX 75077
Telephone	972-355-5995
Email	<a href="mailto:Ruben.rivas@doubleoak.texas.gov">Ruben.rivas@doubleoak.texas.gov</a>

17. SEVERABILITY. The validity of this Agreement and/or any of its terms or provisions, as well as the rights and duties of the parties hereto, shall be governed by the laws of the State of Texas. Further, this Agreement shall be performed and all compensation payable in Denton County, Texas. In the event that any portion of this Agreement shall be found to be contrary to law, it is the intent of the parties hereto that the remaining portions shall remain valid and in full force and effect to the extent possible.

18. THIRD PARTY. This Agreement is made for the express purpose of providing communications and dispatch services, which both parties recognize to be a governmental function. Except as provided in this Agreement, neither party assumes any liability beyond that provided by law. This Agreement is not intended to create any liability for the benefit of third parties.

19. VENUE. This agreement will be governed and construed according to the laws of the State of Texas. This agreement shall be performed in Denton County, Texas.

20. WAIVER. The failure of County or Agency to insist upon the performance of any term or provision of this Agreement or to exercise or enforce any right herein conferred, or the waiver of a breach of any provision of this Agreement by either party, shall not be construed as a waiver or relinquishment to any extent of either party's right to assert or rely upon any such term or right, or future breach of such provision, on any future occasion.

21. AUTHORIZED OFFICIALS. Each party has the full power and authority to enter into and perform this Agreement. The persons executing this Agreement represent they have been properly authorized to sign on behalf of their governmental entity.

22. CURRENT FUNDS. All payments made by Agency to County pursuant to this Agreement shall be from current revenues available to Agency.

23. DISPATCH & COMMUNICATION RECORDS. The parties acknowledge that the Denton County Sheriff's Office may release dispatch and communication records of Agency pursuant to the Texas Public Information Act until such a time that the parties agree to transfer such responsibility to Agency.

**DENTON COUNTY, TEXAS**

**AGENCY**

\_\_\_\_\_  
Andy Eads, County Judge  
Denton County Commissioners Court  
1 Courthouse Drive, Ste 3100  
Denton, Texas 76208  
(940)349-2820

\_\_\_\_\_  
Ruben Rivas, Chief  
\_\_\_\_\_  
Double Oak Police Department  
\_\_\_\_\_  
320 Waketon Rd.  
\_\_\_\_\_  
Double Oak, TX 75077  
\_\_\_\_\_  
972-355-5995  
\_\_\_\_\_

EXECUTED duplicate originals on this

EXECUTED duplicate originals on this

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to content:

Approved as to content:

\_\_\_\_\_  
Denton County Sheriff's Office

\_\_\_\_\_  
Agency

Approved as to form:

Approved as to form:

\_\_\_\_\_  
Assistant District Attorney  
Counsel to the Sheriff

\_\_\_\_\_  
Attorney for Agency

**Exhibit A**

**2022-23 Budget Year**  
**Denton County Sheriff's Office**  
**Communications Agreement**  
**Agency Payment Worksheet**

<b>Agency:</b>	<b>Double Oak Police Department</b>
Payment Contact Person:	Chief Rivas and/or Eileen Kennedy, Town Secretary
Phone Number:	972-539-9464
Email:	<a href="mailto:ruben.rivas@doubleoak.texas.gov">ruben.rivas@doubleoak.texas.gov</a>
Address:	320 Waketon Rd.
City, State, Zip	Double Oak, TX 75077
<b>AGENCY TOTAL AMOUNT DUE</b>	<b>\$ 4,496.00</b>

**Agency Should Include this Worksheet with Each Payment Sent to Denton County.**

Make checks payable to:	<b>Denton County</b>
Mail payments to:	<b>Communications Agreement Payments Denton County Auditor 1 Courthouse Drive, Ste 2000 Denton, Texas 76208</b>

Payment Plan Options	<input checked="" type="checkbox"/>	One Annual Payment (100%)
	<input type="checkbox"/>	Two Payments (50%)
	<input type="checkbox"/>	Four Payments (25%)
	<input type="checkbox"/>	Twelve Monthly Payments
	<input type="checkbox"/>	Other Payment Option

**Agency MUST Select One Payment Option**

**Exhibit B**

**TEXAS LAW ENFORCEMENT TELECOMMUNICATION SYSTEM (TLETS)**  
**NON - TWENTY-FOUR HOUR TERMINAL AGENCY AGREEMENT 2022-2023**

Twenty-Four Hour Terminal Agency	<b>DENTON COUNTY SHERIFF'S OFFICE</b>
Non Twenty-Four Hour Terminal Agency	<b>Double Oak Police Department</b>

This document constitutes an agreement between the following parties:

The Twenty-Four Hour Terminal Agency agrees to make entries into the Texas Crime Information Center (TCIC) and the National Crime Information Center (NCIC) computers for the Non Twenty-Four Hour Terminal Agency.

All records must be entered with the Twenty-Four Hour Agency's ORI, and all case reports and original warrants must be held at the Twenty-Four Hour Agency for hit confirmation purposes.

The Non Twenty-Four Hour Agency agrees to abide by all laws of the United States and the State of Texas and all present or hereafter approved rules, policies and procedures of TLETS, NLETS, TCIC, NCIC and any other system now or in the future associated with TLETS concerning the collection, storage, processing, retrieval, dissemination and exchange of information for criminal justice purposes.

The Twenty-Four Hour Agency reserves the right to suspend service to the Non Twenty-Four Hour Agency which may include canceling of records entered for the Non Twenty-Four Hour Agency when applicable policies are violated. The Twenty-Four Hour Agency may reinstate service following such instances upon receipt of satisfactory assurances that such violations have been corrected.

In order to comply with NCIC policies established by the NCIC Advisory Policy Board, the Non Twenty-Four Hour Agency agrees to maintain accurate records of all TCIC/NCIC entries made through the Twenty-Four Hour Agency and to immediately notify the Twenty-Four Hour Agency of any changes in the status of those reports to include the need for cancellation, addition, deletion or modification of information. The Twenty-Four Hour Agency agrees to enter, update and remove all records for the Non Twenty-Four Hour Agency on a timely basis, as defined by NCIC.

In order to comply with NCIC Validation requirements, the Non Twenty-Four Hour Agency agrees to perform all validation procedures as required by NCIC on all records entered through the Twenty-Four Hour Agency.

Either the Twenty-Four Hour Agency or the Non Twenty-Four Hour Agency may, upon thirty days written notice, discontinue this agreement.

To the extent allowed by the laws of the State of Texas, the Non Twenty-Four Hour Agency agrees to indemnify and save harmless the Twenty-Four Hour Agency as well as the DPS, its Director and employees from and against all claims, demands, actions and suits, including but not limited to any liability for damages by reason of or arising out of any false arrests or imprisonment or any cause of the Non Twenty-Four Hour Agency or its employees in the exercise of the enjoyment of this Agreement.

In witness whereof, the parties hereto caused this agreement to be executed by the proper officers and officials.

**DENTON COUNTY SHERIFF'S OFFICE**

**AGENCY**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

By: **Tracy Murphree**

By: **Ruben Rivas**

Title: **Denton County Sheriff**

Title: **Chief of Police**

Date: \_\_\_\_\_

Date: \_\_\_\_\_







June 2





JUNE 2





June 2





**Town of Double Oak**  
**Work Order Authorization Agreement**  
 For  
**Professional Engineering Services with Halff Associates, Inc.**  
**2022 Road Projects**  
**FY 2022 Work Order Authorization**  
**June 2, 2022**

<b>Scope of Work:</b>	<p>Halff's proposed services will include preparing construction documents for the 2022 Road Projects. This year's project is Shady Oaks Lane (1,000'), Park Lane (1,400'), Timberview (1,200'), and Meadow Knoll Drive from Waketon to 1,400' north. All the roadways are a 2-lane asphalt road. The proposed improvements include a 2" overlay with variable depth milling and some base repair.</p> <p>Construction Documents</p> <ol style="list-style-type: none"> <li>1. <u>Construction Plans, Contract Documents and Specifications</u>: Plans would include Cover Sheet, General Notes, Paving Plans (with limits of overlay and pavement repair), and Construction Details. Aerial Image will be used to determine existing conditions. Prepare contract documents and specifications for bidding project.</li> <li>2. <u>Bidding</u>: Includes answering contractor RFI's, Pre-Bid Meeting, Pre-Construction Meeting, Addendum(s), and Bid Tabulations.</li> <li>3. <u>Construction Inspection</u>: Includes construction inspection and reporting during construction. Inspector will coordinate with contractor to perform inspections at construction milestones and on an as needed basis. Construction is assumed to be less than 1 month.</li> </ol> <p><u>Scope Exclusions:</u></p> <ol style="list-style-type: none"> <li>1. Geotechnical Investigation and Report</li> <li>2. Surveying</li> <li>3. Construction Material Testing (provided by contractor)</li> </ol>
<b>Deliverables:</b>	<ol style="list-style-type: none"> <li>1. Construction Plans and Contract Documents.</li> </ol>
<b>Items Furnished by City:</b>	<ol style="list-style-type: none"> <li>1. N/A</li> </ol>
<b>Schedule:</b>	<p>Complete construction plans and specifications within (20) working days of receiving Notice to Proceed. Bidding process will be approximately 4 weeks. The construction admin and inspection is assuming 4 weeks. If construction is delayed or prolonged by contractor, additional fee may be required.</p>

**Town of Double Oak  
Work Order Authorization Agreement  
For  
Professional Engineering Services with Halff Associates, Inc.**

<b>Fees:</b>	Plans, Contracts & Specifications:	\$17,900.00
	Bidding:	\$18,700.00
	<u>Construction Inspection:</u>	<u>\$16,700.00</u>
	<b>Total Fee:</b>	<b>\$53,300.00</b>
	This is an <u>Hourly Not to Exceed</u> Fee and will be billed monthly based on work completed. Above Task breakdown is approximate and dollars may be utilized from one task to another. Hourly costs will be 2.3 x Labor Rate.	

Halff Associates is performing the services above under the terms and conditions described in the **Agreement for Professional Engineering Services**, dated October 7, 2008, between Halff Associates and the Town of Double Oak. Halff Associates will bill the above described services under AVO 37946.422.

Submitted:  
**HALFF ASSOCIATES, INC.**

Approved:  
**TOWN OF DOUBLE OAK, TEXAS**

By: David M. Smith  
Signature

By: \_\_\_\_\_  
Signature

David M. Smith  
Printed Name

\_\_\_\_\_  
Printed Name

Public Works Team Leader  
Title

\_\_\_\_\_  
Title

June 2, 2022  
Date

\_\_\_\_\_  
Date

Town of Double Oak  
**Profit & Loss Budget vs. Actual**  
 October 2021 through September 2022

	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>400000 · Tax Revenue</b>				
401101 · Current Property Taxes-M & O	1,197,311.32	1,221,954.00	-24,642.68	97.98%
401201 · Penalty & Interest	2,772.12	2,500.00	272.12	110.89%
401301 · Prior Year Property Taxes	3,080.74	2,000.00	1,080.74	154.04%
401315 · Sales Taxes	363,778.03	550,000.00	-186,221.97	66.14%
401601 · Franchise-Cross Timbers Water	14,488.79	20,000.00	-5,511.21	72.44%
401701 · Franchise-Cable TV	26,407.94	35,000.00	-8,592.06	75.45%
401801 · Franchise-Electric	96,384.50	95,000.00	1,384.50	101.46%
401805 · Franchise-Garbage	10,746.68	13,000.00	-2,253.32	82.67%
401811 · Franchise-Gas	17,940.19	14,000.00	3,940.19	128.14%
401901 · Franchise-Telephone	400.18	2,000.00	-1,599.82	20.01%
<b>Total 400000 · Tax Revenue</b>	<b>1,733,310.49</b>	<b>1,955,454.00</b>	<b>-222,143.51</b>	<b>88.64%</b>
<b>420000 · Fines and Forfeitures</b>				
420101 · Court Fines	80,799.98	130,000.00	-49,200.02	62.15%
<b>Total 420000 · Fines and Forfeitures</b>	<b>80,799.98</b>	<b>130,000.00</b>	<b>-49,200.02</b>	<b>62.15%</b>
<b>430000 · Licenses and Permits</b>				
430101 · Fences	1,225.00	1,275.00	-50.00	96.08%
430102 · Commercial Buildings	14,658.75	20,000.00	-5,341.25	73.29%
430103 · Oil and Gas Drilling	0.00	0.00	0.00	0.0%
430201 · New Homes	13,853.50	9,000.00	4,853.50	153.93%
430202 · Erosion Control	0.00	1,650.00	-1,650.00	0.0%
430301 · Misc Construction	18,804.26	12,000.00	6,804.26	156.7%
430401 · Roofs	2,890.00	850.00	2,040.00	340.0%
430501 · Septic Systems	3,210.00	3,500.00	-290.00	91.71%
430601 · Sprinkler Systems	340.00	600.00	-260.00	56.67%
430701 · Swimming Pools	2,485.00	1,625.00	860.00	152.92%
430801 · Water Wells	160.00	0.00	160.00	100.0%
430901 · Plats and Subdivision Fees	500.00	0.00	500.00	100.0%
<b>Total 430000 · Licenses and Permits</b>	<b>58,126.51</b>	<b>50,500.00</b>	<b>7,626.51</b>	<b>115.1%</b>
<b>440000 · Other Revenue</b>				
440101 · Administration Fees	639.06	1,500.00	-860.94	42.6%
440102 · Animal Control Fees	0.00	50.00	-50.00	0.0%
440103 · Building Contributions	0.00	0.00	0.00	0.0%
440150 · FEMA Revenue	0.00	0.00	0.00	0.0%
440160 · Capital Lease Proceeds	0.00	0.00	0.00	0.0%
440201 · Interest Income	6,623.74	10,000.00	-3,376.26	66.24%
440203 · Police Dept. Contracts	0.00	0.00	0.00	0.0%
440205 · Police Dept. Contributions	0.00	0.00	0.00	0.0%
440206 · Police Training Grants	0.00	0.00	0.00	0.0%
440210 · Police State Training Funds	0.00	0.00	0.00	0.0%
440700 · Insurance Proceeds	0.00	0.00	0.00	0.0%

Town of Double Oak  
**Profit & Loss Budget vs. Actual**  
October 2021 through September 2022

	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
<b>Total 440000 · Other Revenue</b>	<b>7,262.80</b>	<b>11,550.00</b>	<b>-4,287.20</b>	<b>62.88%</b>
<b>440300 · Charges for Services</b>				
440301 · Lien Release	0.00	0.00	0.00	0.0%
440401 · Lot Mowing Fees	0.00	0.00	0.00	0.0%
440501 · Misc. Income	115.00	500.00	-385.00	23.0%
440601 · Sewage Service	12,780.17	25,000.00	-12,219.83	51.12%
440701 · Town Hall Rental Fees	0.00	0.00	0.00	0.0%
<b>Total 440300 · Charges for Services</b>	<b>12,895.17</b>	<b>25,500.00</b>	<b>-12,604.83</b>	<b>50.57%</b>
<b>440400 · Park Funds</b>				
440401A · Gazebo Funds	0.00	0.00	0.00	0.0%
<b>Total 440400 · Park Funds</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>440500 · Carry Over from previous year</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>1,892,394.95</b>	<b>2,173,004.00</b>	<b>-280,609.05</b>	<b>87.09%</b>
<b>Gross Profit</b>	<b>1,892,394.95</b>	<b>2,173,004.00</b>	<b>-280,609.05</b>	<b>87.09%</b>
<b>Expense</b>				
<b>510000 · Town Administration</b>				
521000 · Town Salary Adjustments	0.00	0.00	0.00	0.0%
521012 · Attorney Fees	5,587.10	20,000.00	-14,412.90	27.94%
521033 · Custodial Services	3,884.97	8,000.00	-4,115.03	48.56%
521041 · Denton Central Appraisal Dist	3,580.88	7,100.00	-3,519.12	50.44%
521050 · Election Expense	0.00	5,500.00	-5,500.00	0.0%
521051 · Electricity	2,981.59	5,500.00	-2,518.41	54.21%
521060 · Financial Auditors	10,000.00	10,000.00	0.00	100.0%
521070 · Natural Gas	974.40	1,500.00	-525.60	64.96%
521073 · Printer Copier	3,381.14	6,000.00	-2,618.86	56.35%
521133 · Ordinance Codification	395.00	3,000.00	-2,605.00	13.17%
521160 · Postage	1,696.01	3,000.00	-1,303.99	56.53%
521200 · Tax Billing Expense	1,207.00	1,300.00	-93.00	92.85%
521201 · Communications	7,479.25	11,000.00	-3,520.75	67.99%
521220 · Water	1,386.29	2,500.00	-1,113.71	55.45%
521230 · Archive System	712.00	5,000.00	-4,288.00	14.24%
521250 · Outdoor Siren	0.00	29,075.00	-29,075.00	0.0%
530050 · Ambulance Service	0.00	0.00	0.00	0.0%
<b>Total 510000 · Town Administration</b>	<b>43,265.63</b>	<b>118,475.00</b>	<b>-75,209.37</b>	<b>36.52%</b>
<b>520000 · Administrative</b>				
521010 · Advertising	93.50	1,600.00	-1,506.50	5.84%
521020 · Bank Charges	49.25	100.00	-50.75	49.25%
521030 · Cleaning Supplies	0.00	0.00	0.00	0.0%
521031 · Computer Supplies/Software	16,122.57	25,000.00	-8,877.43	64.49%
521032 · Council Contingency	0.00	11,407.06	-11,407.06	0.0%
521034 · Technology Fund	0.00	4,000.00	-4,000.00	0.0%
521074 · Meetings	25.36	300.00	-274.64	8.45%
521075 · Goodwill	1,031.68	500.00	531.68	206.34%

Town of Double Oak  
**Profit & Loss Budget vs. Actual**  
October 2021 through September 2022

	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
521076 · Incentive Pay	1,038.42	1,500.00	-461.58	69.23%
521090 · General Liability Insurance	2,649.47	3,200.00	-550.53	82.8%
521091 · Health/Dental/Life Insurance	10,498.56	18,080.68	-7,582.12	58.07%
521130 · Membership & Dues	515.00	2,000.00	-1,485.00	25.75%
521131 · Car Maintenance-Fuel-Travel	0.00	0.00	0.00	0.0%
521150 · Office Supplies	3,915.32	7,000.00	-3,084.68	55.93%
521151 · Other Professional Services	1,973.97	6,000.00	-4,026.03	32.9%
521153 · Other Supplies	414.72	1,000.00	-585.28	41.47%
521161 · Publications & Subscriptions	0.00	300.00	-300.00	0.0%
521162 · Printing and Copying	0.00	600.00	-600.00	0.0%
521170 · Payroll Taxes - FICA	12,898.51	11,970.00	928.51	107.76%
521172 · TWC Unemployment Insurance	3,044.74	2,400.00	644.74	126.86%
521190 · Town Secretary Salary	56,039.94	80,946.67	-24,906.73	69.23%
521191 · Longevity Pay-Administration	1,420.00	1,800.00	-380.00	78.89%
521192 · Worker's Compensation Ins.	609.81	1,300.00	-690.19	46.91%
521194 · Asst Town Secretary Salary	50,673.43	71,688.86	-21,015.43	70.69%
521195 · Overtime	2,377.75	5,000.00	-2,622.25	47.56%
521196 · TMRS-Retirement	7,443.68	13,125.00	-5,681.32	56.71%
521202 · Training Seminars	960.00	2,000.00	-1,040.00	48.0%
<b>Total 520000 · Administrative</b>	<b>173,795.68</b>	<b>272,818.27</b>	<b>-99,022.59</b>	<b>63.7%</b>
<b>530000 · Public Works</b>				
521021 · Building Repair/Remodeling	1,919.62	5,000.00	-3,080.38	38.39%
521025 · Building Expenditures	4,185.30	2,000.00	2,185.30	209.27%
521120 · Lien Filing Expense	0.00	100.00	-100.00	0.0%
530025 · Mosquito Control Program	0.00	200.00	-200.00	0.0%
530100 · Animal Control Officer	12,735.00	18,000.00	-5,265.00	70.75%
530101 · Public Works Director Salary	12,115.38	70,000.00	-57,884.62	17.31%
530102 · Public Works Director TMRS	327.11	5,670.00	-5,342.89	5.77%
530103 · Public Works Director FICA	713.24	5,355.00	-4,641.76	13.32%
530104 · Public Works Director (H/D/L)	1,859.50	2,000.00	-140.50	92.98%
530105 · PW Director (TWC/Unempl Ins)	0.00	0.00	0.00	0.0%
530106 · Building Official Overtime	0.00	0.00	0.00	0.0%
530110 · Building Inspectors	41,500.00	0.00	41,500.00	100.0%
530111 · Building Inspectors Phone	189.93	0.00	189.93	100.0%
530115 · Code Enforcement	750.00	0.00	750.00	100.0%
530116 · Code Enforcement Liab Ins-TML	560.76	700.00	-139.24	80.11%
530125 · Council Discretionary Fund	0.00	0.00	0.00	0.0%
530150 · Grounds Maintenance	4,279.20	8,500.00	-4,220.80	50.34%
530151 · Grounds Equipment	191.70	0.00	191.70	100.0%
530175 · Equipment Repair/Maintenance	0.00	0.00	0.00	0.0%
530180 · Minor Equipment	302.53	0.00	302.53	100.0%
530200 · Lot Mowing/Tree Trim Service	1,350.00	9,000.00	-7,650.00	15.0%
530201 · Public Works Training	0.00	1,000.00	-1,000.00	0.0%
530202 · Longevity Pay- Public Works	0.00	0.00	0.00	0.0%

Town of Double Oak  
**Profit & Loss Budget vs. Actual**  
October 2021 through September 2022

	<b>Oct '21 - Sep 22</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
530203 · Vehicle Payment	0.00	0.00	0.00	0.0%
530204 · Vehicle Maintenance	1,797.87	500.00	1,297.87	359.57%
530205 · Vehicle Fuel	575.93	1,800.00	-1,224.07	32.0%
530206 · Uniforms	0.00	0.00	0.00	0.0%
530210 · Membership Dues/Licensing	0.00	0.00	0.00	0.0%
530230 · Other Professional Services	1,013.02	3,000.00	-1,986.98	33.77%
530231 · Other Supplies	153.35	1,000.00	-846.65	15.34%
530235 · Printing	184.34	0.00	184.34	100.0%
530240 · Postage	0.00	0.00	0.00	0.0%
530245 · Computer Support	14,921.59	17,000.00	-2,078.41	87.77%
530250 · Health Inspector	750.00	1,000.00	-250.00	75.0%
530260 · Septic Inspections	2,550.00	5,000.00	-2,450.00	51.0%
530270 · Sewage Services	14,000.30	25,000.00	-10,999.70	56.0%
530271 · Vehicle Reimbursement	0.00	0.00	0.00	0.0%
530272 · Incentive Pay	115.35	0.00	115.35	100.0%
530273 · Worker's Compensation Ins	166.86	300.00	-133.14	55.62%
530277 · General Liability Insurance	0.00	0.00	0.00	0.0%
530280 · Hazardous Waste Disposal	0.00	0.00	0.00	0.0%
530650 · Public Works-Cell phone	280.47	700.00	-419.53	40.07%
531020 · Credit Card Convenience Fee	0.00	0.00	0.00	0.0%
531201 · Weather Siren	0.00	7,500.00	-7,500.00	0.0%
<b>Total 530000 · Public Works</b>	<b>119,488.35</b>	<b>190,325.00</b>	<b>-70,836.65</b>	<b>62.78%</b>
<b>540000 · Streets and Drainage</b>				
540019 · Engineering General	12,928.56	40,000.00	-27,071.44	32.32%
540060 · Crack Seal & Potholes	35,915.71	35,000.00	915.71	102.62%
540110 · Current Year Road Repairs	0.00	200,000.00	-200,000.00	0.0%
540111 · Prior Year Road Repairs	0.00	0.00	0.00	0.0%
540155 · MS4 Stormwater	5,250.00	7,500.00	-2,250.00	70.0%
540177 · Public Works Projects Costs	0.00	0.00	0.00	0.0%
540200 · Sign Repair and Replacement	751.47	3,000.00	-2,248.53	25.05%
<b>Total 540000 · Streets and Drainage</b>	<b>54,845.74</b>	<b>285,500.00</b>	<b>-230,654.26</b>	<b>19.21%</b>
<b>550000 · Police Department</b>				
550120 · Capital Equipment (Auto)	0.00	0.00	0.00	0.0%
550135 · Computer Equip/Supplies/SW Main	29,416.34	41,500.00	-12,083.66	70.88%
550140 · Equipment Repair & Maintenance	200.00	1,200.00	-1,000.00	16.67%
550145 · Health/Dental/Life Insurance	68,862.95	134,607.15	-65,744.20	51.16%
550219 · Membership Dues	40.00	900.00	-860.00	4.44%
550220 · Minor Equipment	449.02	1,600.00	-1,150.98	28.06%
550230 · Other Professional Services	129.00	100.00	29.00	129.0%
550240 · Office Supplies	260.18	1,000.00	-739.82	26.02%
550248 · Publications	0.00	400.00	-400.00	0.0%
550249 · External Contracts	1,631.50	6,000.00	-4,368.50	27.19%
550250 · Postage	0.00	0.00	0.00	0.0%
550251 · Printing	521.66	900.00	-378.34	57.96%

Town of Double Oak  
**Profit & Loss Budget vs. Actual**  
October 2021 through September 2022

	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
550252 · Police Chief Salary	67,940.28	98,135.97	-30,195.69	69.23%
550253 · Police Asst. Chief Salary	60,385.14	87,222.89	-26,837.75	69.23%
550254 · Police Officers' Salary	234,818.55	425,440.00	-190,621.45	55.19%
550255 · Administrative Assistant PD	0.00	0.00	0.00	0.0%
550256 · Crossing Guard	3,928.86	7,000.00	-3,071.14	56.13%
550257 · Police Department Overtime	4,462.81	5,000.00	-537.19	89.26%
550261 · Criminal Investigations	462.80	2,000.00	-1,537.20	23.14%
550262 · General Liability Insurance	9,158.84	11,000.00	-1,841.16	83.26%
550263 · TWC Unemployment Ins	0.00	0.00	0.00	0.0%
550264 · Incentive Pay	6,063.12	9,600.00	-3,536.88	63.16%
550271 · Salaries Benefits - FICA	26,776.99	46,726.10	-19,949.11	57.31%
550275 · Salaries Benefits - TMRS	25,730.44	49,474.00	-23,743.56	52.01%
550276 · Human Resources	1,333.90	1,500.00	-166.10	88.93%
550277 · Longevity Pay	3,235.00	3,575.00	-340.00	90.49%
550278 · Worker's Compensation Ins	10,355.60	22,823.00	-12,467.40	45.37%
550280 · Communications	5,791.48	14,000.00	-8,208.52	41.37%
550281 · Training	5,892.31	24,000.00	-18,107.69	24.55%
550286 · Training Ammo	5,799.50	5,000.00	799.50	115.99%
550290 · Uniforms	10,904.36	24,000.00	-13,095.64	45.44%
550291 · Patrol Equipment	1,860.16	7,000.00	-5,139.84	26.57%
550292 · Community Programs	1,740.99	2,000.00	-259.01	87.05%
550293 · Traffic Management	0.00	500.00	-500.00	0.0%
550294 · Evidence Room Supplies	0.00	500.00	-500.00	0.0%
550295 · Goodwill	1,380.37	1,000.00	380.37	138.04%
550300 · Vehicle Fuel	11,316.18	25,000.00	-13,683.82	45.27%
550400 · Vehicle Repair & Maintenance	6,312.94	13,500.00	-7,187.06	46.76%
<b>Total 550000 · Police Department</b>	<b>607,161.27</b>	<b>1,074,204.11</b>	<b>-467,042.84</b>	<b>56.52%</b>
<b>560000 · Municipal Court</b>				
560010 · Judges Services	4,250.00	10,000.00	-5,750.00	42.5%
560015 · Jury Services	0.00	240.00	-240.00	0.0%
560018 · Jail Services	0.00	0.00	0.00	0.0%
560020 · Prosecuting Attorney	3,187.50	10,000.00	-6,812.50	31.88%
560025 · Other Professional Services	0.00	0.00	0.00	0.0%
560026 · Court Clerk - Salary	45,029.65	63,594.96	-18,565.31	70.81%
560027 · Court Clerk- FICA	3,575.93	4,386.19	-810.26	81.53%
560028 · Court Clerk - TMRS	3,323.51	4,810.04	-1,486.53	69.1%
560029 · Court Clerk Ins (H/D/L)	5,299.60	9,385.43	-4,085.83	56.47%
560030 · Court Clerk - Longevity	845.00	845.00	0.00	100.0%
560031 · Overtime	3,187.27	5,000.00	-1,812.73	63.75%
560035 · Court Supplies, Equip & S/W Main	328.31	13,000.00	-12,671.69	2.53%
560055 · Membership Dues	0.00	120.00	-120.00	0.0%
560076 · Incentive Pay	415.44	600.00	-184.56	69.24%
<b>Total 560000 · Municipal Court</b>	<b>69,442.21</b>	<b>121,981.62</b>	<b>-52,539.41</b>	<b>56.93%</b>
<b>570000 · Double Oak Vol. Fire Department</b>				

Town of Double Oak  
**Profit & Loss Budget vs. Actual**  
 October 2021 through September 2022

	<b>Oct '21 - Sep 22</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
570010 · DOVFD Capital Equip Contributio	0.00	0.00	0.00	0.0%
570020 · DOVFD Operations Contribution	50,000.00	100,000.00	-50,000.00	50.0%
570021 · General Liability Insurance	6,355.11	7,200.00	-844.89	88.27%
570022 · Worker's Compensation Ins	1,812.21	2,500.00	-687.79	72.49%
<b>Total 570000 · Double Oak Vol. Fire Department</b>	<b>58,167.32</b>	<b>109,700.00</b>	<b>-51,532.68</b>	<b>53.02%</b>
<b>Total Expense</b>	<b>1,126,166.20</b>	<b>2,173,004.00</b>	<b>-1,046,837.80</b>	<b>51.83%</b>
<b>Net Ordinary Income</b>	<b>766,228.75</b>	<b>0.00</b>	<b>766,228.75</b>	<b>100.0%</b>
<b>Net Income</b>	<b>766,228.75</b>	<b>0.00</b>	<b>766,228.75</b>	<b>100.0%</b>



Town of Double Oak  
**Balance Sheet**  
as of June 3, 2022

Jun 3, 22

**ASSETS**

**Current Assets**

**Checking/Savings**

102302 · Independent Bank Money Market	2,142,534.34
102303 · Independent Bank Checking	251,787.09
102304 · Police Leose Training Fund	855.42
102306 · John B. Wright Memorial Fund	560.51
102307 · DO Police Dept Chapter 59	8.68
102400 · Petty Cash	499.21
102450 · DATCU	3,275.28
106101 · Certificate of Deposit	426,692.83

**Total Checking/Savings** 2,826,213.36

**Accounts Receivable**

106100 · Accounts Receivable	10,296.55
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**Total Accounts Receivable** 10,296.55

**Other Current Assets**

104100 · Bartonville Water Certificate	2,000.00
106150 · Interest Receivable	225.00
106400 · Employee Receivables	-98.59
106700 · Property Taxes Receivable	10,443.89
106900 · Prepaid Costs	20,132.44
1499 · Payments Received	-255.67

**Total Other Current Assets** 32,447.07

**Total Current Assets** 2,868,956.98

**TOTAL ASSETS** 2,868,956.98

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

202000 · Accounts Payable	7,881.27
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**Total Accounts Payable** 7,881.27

**Other Current Liabilities**

106300 · Allowance for Uncoll Taxes	10,443.89
200000 · Payroll Liabilities	
201200 · FICA/Medicare Withholding	893.20
201500 · TMRS Payable	19,927.71
202507- · Dependant Health Care Coverage	-179.90
202508- · AFLAC Deduction	-19.98
202509 · Child Support Withholding Order	111.85
202513 · Vision Insurance	557.46
202516 · Dependent Life Insurance	86.98
200000 · Payroll Liabilities - Other	6,777.72

Town of Double Oak  
**Balance Sheet**  
as of June 3, 2022

Total 200000 · Payroll Liabilities	28,155.04
200504 · Town Hall Reservation Deposits	500.00
201250 · Cr Card Fees/Collection Charges	1,164.24
202250 · Town Hall Renovations	200.00
202501 · Court Fees & Fines Due State	47,007.49
202502 · Technology Fees	5,545.97
202503 · Court Security Fees	25,578.66
202504 · Police LEOSE Training Account	855.42
202506 · Child Safety Fund	3,548.46
202511 · Omnibase Fees Due	289.43
202512 · Court Collections	-38,328.11
202760 · Time Payment Reimbursement Fee	373.60
203002 · Park Fund Account	209.54
203006 · CARES - CLFRF Funds	35,944.94
203060 · Waketon Road Reconstruction	-42,524.15
203090 · Waketon Road-Town of Double Oak	-32,962.75
2050000 · Accured Payroll	22,774.04
205555 · Police Grants	-813.75
206250 · Sewer System Maintenance	9,769.09
206500 · Police-Chapter 59	8.68
208000 · Golf Tournament	44.85
Total Other Current Liabilities	77,784.58
Total Current Liabilities	85,665.85
Total Liabilities	85,665.85
<b>Equity</b>	
3000 · Fund Balances	209,371.05
3100 · Town Contingency	100,000.00
3150 · Stormwater Structures Fund	100,000.00
3200 · Road Contingency	150,000.00
3250 · Denton County Bond Project Fund	120,000.00
3450 · Town Hall Technology Fund	40,000.00
3550 · TCEQ MS4 (5-year) Fund	20,000.00
3600 · Street and Drainage Fund	281,580.68
3650 · Cross Timbers Drainage Project	20,000.00
3800 · Police Vehicle Fund	86,187.18
3850 · Police Body Camera Project Fund	40,000.00
3900 · Retained Earnings	850,521.93
Net Income	765,630.29
Total Equity	2,783,291.13
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,868,956.98</b>

## Sales Tax Allocations

<u>Year</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>Total</u>
2022	60,056.41	65,394.82	43,118.20	39,150.45	53,979.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	261,699.35
2021	52,597.73	64,544.80	44,639.40	35,745.77	53,114.25	46,497.09	44,193.53	53,958.10	45,693.70	44,743.77	52,341.58	49,737.10	587,806.82
2020	37,303.36	55,736.37	37,060.01	32,412.80	43,809.37	46,792.33	45,180.16	45,372.16	42,433.29	42,071.42	47,312.33	44,417.98	519,901.58
2019	31,831.01	35,781.69	29,308.59	27,927.65	31,863.42	31,050.34	30,939.30	31,095.72	33,377.19	28,655.17	37,346.54	34,817.18	383,993.80
2018	26,158.82	36,196.39	26,129.01	22,143.86	32,060.90	26,676.93	27,096.94	31,139.60	27,818.01	25,969.63	31,465.46	26,403.76	339,259.31
2017	16,584.05	20,139.00	17,478.76	14,606.89	21,616.11	22,464.71	26,241.87	28,117.10	21,363.21	22,502.53	24,681.39	24,020.82	259,816.44
2016	7,700.39	11,609.26	7,229.18	7,761.56	11,276.20	8,356.42	8,089.97	11,225.72	8,279.10	8,739.44	9,322.29	16,410.39	115,999.92
2015	6,794.58	11,563.76	7,114.00	6,578.42	10,273.61	9,657.53	8,131.65	12,401.00	8,167.32	9,087.69	9,965.80	8,520.07	108,255.43
2014	8,406.99	10,721.46	7,287.83	6,923.45	8,884.63	9,044.26	10,387.01	12,047.94	10,016.68	6,735.69	12,145.89	8,466.20	111,068.03
2013	5,432.94	9,846.12	5,346.50	6,102.87	7,578.97	7,650.89	8,800.01	9,873.81	6,889.96	6,510.12	8,557.42	7,090.00	89,679.61
2012	6,346.40	8,650.09	5,569.70	5,403.22	9,447.22	6,738.19	6,096.24	9,480.04	8,338.02	6,523.50	8,059.19	6,971.72	87,623.53
2011	6,757.78	9,170.11	7,078.40	6,006.21	8,026.87	6,420.86	7,104.51	7,510.95	6,232.23	6,514.55	7,488.89	5,614.79	83,926.15
2010	5,292.60	7,514.83	4,753.51	5,233.20	8,328.39	6,252.93	6,279.59	14,270.17	5,528.76	6,558.26	8,403.47	5,788.41	84,204.12
2009	5,311.72	8,546.55	5,191.96	5,295.95	7,637.07	6,549.84	5,137.61	7,772.81	6,713.31	5,922.98	7,801.89	5,810.60	77,692.29
2008	11,722.77	16,177.83	3,750.11	6,131.73	7,886.60	6,809.77	6,169.48	7,796.38	6,600.31	6,675.79	8,458.49	6,857.44	95,036.70
2007	5,035.12	6,689.37	4,546.76	6,465.22	7,370.58	6,784.39	6,662.14	24,300.62	16,487.02	9,934.66	11,765.51	10,914.38	116,955.77
2006	5,257.10	5,737.20	5,115.45	4,051.26	7,346.69	6,253.66	7,742.06	5,862.29	5,507.52	4,537.23	6,046.96	5,995.93	69,453.35
2005	3,078.24	6,082.12	2,900.66	3,973.33	8,022.57	3,912.73	5,435.22	5,460.17	4,567.44	4,365.99	6,006.53	4,762.42	58,567.42
2004	3,392.76	4,983.64	3,188.88	2,948.58	5,284.82	2,782.59	2,829.06	4,864.53	3,704.54	4,038.78	4,683.49	532.56	43,234.23
2003	2,272.63	4,097.36	3,070.82	3,370.86	4,183.78	3,184.03	3,164.53	5,717.33	3,106.74	3,624.88	4,461.39	2,754.04	43,008.39
2002	2,749.14	10,147.45	2,421.25	2,238.64	3,637.48	2,296.91	2,752.20	5,077.40	2,315.91	2,983.60	4,824.36	3,081.20	44,525.54
2001	3,245.69	4,496.38	3,188.62	4,884.69	6,065.25	3,975.23	3,816.42	5,453.83	2,471.89	4,940.66	4,501.26	5,006.56	52,046.48
2000	3,827.13	6,464.57	4,762.86	4,053.29	6,964.75	6,069.45	4,731.77	6,238.46	3,780.73	3,706.71	5,760.09	3,542.01	59,901.82
1999	3,398.65	7,770.37	4,082.68	3,908.68	5,849.76	3,517.23	4,191.73	5,625.69	4,938.29	4,067.42	5,850.03	5,115.11	58,315.64
1998	2,702.77	5,966.76	3,644.52	4,215.72	4,814.94	5,372.38	3,694.54	5,490.67	3,328.32	2,974.41	5,929.78	5,445.59	53,580.40
1997	2,483.65	4,092.35	3,780.86	3,466.87	2,963.32	5,449.67	2,968.49	4,569.33	4,083.15	3,209.42	3,541.58	4,435.17	45,043.86
1996	2,588.31	1,739.26	1,948.39	2,520.32	2,509.63	2,278.25	2,658.18	2,019.72	2,750.03	1,952.95	3,051.61	2,673.45	28,690.10
1995	1,640.80	1,116.67	1,545.89	1,715.97	3,349.81	2,030.44	2,333.50	2,660.45	2,160.80	2,492.84	2,275.28	2,110.03	25,432.48
1994	1,441.84	3,116.17	1,322.62	1,503.37	3,034.98	1,649.25	2,250.71	3,297.96	3,050.10	2,807.82	3,253.08	2,457.08	29,184.98
1993	1,726.55	3,334.03	1,124.22	1,361.77	1,362.81	1,042.51	945.85	1,817.10	1,252.98	1,496.03	2,417.07	1,523.27	19,404.19
1992	789.32	1,621.93	1,109.27	1,044.84	1,377.95	806.23	1,069.43	1,230.19	1,642.49	719.09	1,354.95	1,510.13	14,275.82
1991	882.35	1,897.66	1,294.19	0.00	977.29	1,181.25	797.47	1,393.77	1,670.85	1,280.56	901.91	1,061.48	13,338.78
1990	849.05	1,463.67	1,842.72	614.02	1,026.07	1,048.11	550.93	1,272.62	1,047.55	698.10	1,192.15	826.03	12,431.02
1989	0.00	1,297.61	555.13	0.00	1,100.55	727.78	0.00	1,321.52	571.74	595.51	824.19	0.00	6,994.03
1988	0.00	507.55	0.00	0.00	723.22	0.00	614.38	618.26	0.00	786.95	578.40	1,067.95	4,896.71
1987	0.00	414.45	0.00	0.00	305.36	0.00	0.00	236.16	0.00	0.00	258.34	0.00	1,214.31

**COUNCIL LIAISON APPOINTMENTS**

Liaison is defined as to perform as neither an advocate nor an opponent but rather to act as a conduit for organizations, staff, boards, commissions, committees, etc. to facilitate communication between Council and entity without prejudice.

<b><u>BOARD/COMMISSION/DEPARTMENT/ORGANIZATION</u></b>	<b><u>LIAISON</u></b>
Double Oak Volunteer Fire Department	
Double Oak Police Department	
Planning & Zoning Commission	
Board of Adjustment	Beougher/
Upper Trinity Regional Water District	
Cross Timbers Water Supply Corporation	
School Districts/Denton County/Neighboring Towns	/Beougher
Double Oak Women's Club	

**STANDING COMMITTEES**

<b><u>COMMITTEE</u></b>	<b><u>COUNCIL LIAISON</u></b>	<b><u>MEMBERS</u></b>
Investment Committee		Eileen Kennedy Gary Garrett Billie Garrett
Master Plan Committee	/	Gary Garrett
Ordinance Review Committee		
Information Technology Committee	Parsons/Hillyer	Brian Shults
Town Hall Renovation Committee		
Town Beautification Committee		
Conservation/Tree Committee		
Roads/Drainage Committee	Beougher	Jeff Crannell Gary Garrett Steve Templer Gary Goodman Nan Bowen Jean Hillyer Kathy Heimerdinger Connie Schoenrade

THE MAYOR IS AN AUTOMATIC LIAISON TO ALL DEPARTMENTS/ BOARDS/COMMITTEES