



DOUBLE OAK

Town of Double Oak
Town Council – Public Online
Meeting

Double Oak Town Hall
320 Waketon Road, Double Oak
TX 75077

Monday, July 18, 2022
7:00 p.m.

Out of respect for all those in attendance, please refrain from talking to other members of the audience during the meeting. Please do not engage in disruptive behavior. For public input during Citizen Comment or public hearings, all speakers will be limited to three minutes each. The Council does not accept public comment by mail or e-mail; speakers must be present, or a written statement must be read into the council's record by a speaker who is present at the meeting, subject to the three-minute limit.

- I. Opening:
- Call to Order
 - Roll Call
 - Invocation
 - Pledge of Allegiance – American Flag
 - Pledge of Allegiance – Texas Flag

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

II. Citizens comments

- III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration on minutes of July 5, 2022 *

IV. Mayor, Council Members and Staff reports:

2. Mayor and Council
3. Public Works - Code Enforcement – Animal Control
4. Administration
5. Public Safety
6. Road and Drainage Committee

V. New business agenda (consideration and action):

7. Discussion, consideration, and action on applications received for Boards/Commissions/Committees positions.*

Presentation:

Staff

8. Discussion, consideration, and action on suggestions for current road projects and future 2022-2023.
Presentation: Roads & Drainage Chair Gary Goodman
9. Discussion, consideration, and action on a joint Administrative Agreement with Denton County for the Community Development Block Grant Solutions grant program.
Presentation: Mayor Beougher
10. Discussion, consideration, and action on a resolution for participation in Denton County's Community Development Block Grant.
Presentation: Mayor Beougher
11. Discussion, consideration, and action on a bid from Strategic Government Resources for a salary survey.
Presentation: Town Treasurer Billie Garrett
12. Discussion on 2022-2023 fiscal year budget and tax rate.
Presentation: Town Treasurer Billie Garrett
13. Council – staff announcements and comments:
14. Adjournment

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney, or on any other item covered under the code, on any agenda item listed herein.

The Town of Double Oak reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

I certify that the above notice of meeting was posted by Friday, July 15, 2022, by 4:00 p.m. on:

- 1) Bulletin board located to the right of the front door at Town Hall, 320 Waketon Road, Double Oak, Texas
- 2) On the Town's website (<https://doubleoak.texas.gov>)



Town Secretary

PUBLIC PARTICIPATION If you wish to address the Council, please sign the "CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL" sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be

Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the Town Council considers the item.

*Backup attached

UNAPPROVED-NOT FOR
PUBLICATION

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. June 20, 2022, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Von Beougher	Mayor
Patrick Johnson	Mayor Pro-Tem
Connie Schoenrade	Deputy Mayor Pro-Tem
Scott Whisenhunt	Council Member
Casey Parsons	Council Member
Jean Hillyer	Council Member

Also in attendance were Town Secretary Eileen Kennedy, Police Chief Ruben Rivas, Public Services Randall Anglin, and Town Attorney David Berman.

Mayor Beougher called the meeting to order at 7:01 p.m.

Council Member Whisenhunt gave the invocation and Mayor Pro-Tem Johnson lead the pledge of allegiance to the American and Texas flags.

Mayor Beougher recognized Administrative/IT Brian Shults for receiving his Master Peace Officer Certification.

II. Citizen Comments

David Graham, 411 Simmons Road, asked how long before Public Service Randall Anglin receives his certifications. Mr. Graham also voiced his disapproval of the Town's use of the State & Local Fiscal Recovery Funds (SLFRF) funds for Premium Pay to essential workers during the pandemic.

Karen Smith, 168 Meadow Knoll, asked if the council meetings could be live streamed.

Jerome Hanna, 250 Ridgebriar Lane, also voiced his disapproval of the use of the SLFRF funds for Premium Pay.

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of June 20, 2022.

Deputy Mayor Pro-Tem Schoenrade as for the following to be added to item 11:

Mayor Pro-Tem Patrick Johnson had asked how and when expenditures of the SLFRF were determined because there was no reference to any agenda minutes since the funding was announced by the federal government. Mayor Von told the attendees at the meeting that he made that decision after consult with town attorney.

Mayor Pro-Tem Johnson wants an audit of the SLFRF expenditures and the towns attorney review. Deputy Mayor Pro-Tem Schoenrade would like to have CARES report.

Motion Schoenrade, second Johnson to approve the minutes of June 20, 2022, as amended.

AYE: Hillyer, Johnson, Schoenrade, Parsons, Whisenhunt
NAY: None
ABSTAIN: None

Motion Carried

IV. Mayor, Council Members and Staff reports:

2. Mayor and Council-Mayor Beougher congratulated the DOVFD on the well-attended 4th of July parade and picnic. Deputy Mayor Pro-Tem Schoenrade asked for live streaming council meetings be on the next council agenda.

3. Public Works - Code Enforcement – Animal Control-None

4. Administration – None

5. Public Safety – Chief Rivas asked if there were any questions regarding the monthly activity report included in the agenda packet. Fire Chief Whisenhunt said the annual Fourth of July parade and picnic was a big success.

6. Road and Drainage Committee – Mayor Beougher reported that Waketon Road has concrete and may see pours at night or when concrete and drivers are available. The Mayor also reported that he and Mr. Anglin will be meeting with Midway Cracksealing to go areas needing crack sealing. Dr. Gary Goodman, Roads & Drainage Chair, asked for current road repair suggestions and a look ahead to next year on the next council agenda.

V. New business agenda (consideration and action):

7. Discussion on Traffic Control Devices.

Ginger Brittain, 35 Kings Road, voiced her concerns of increased traffic on Kings

Road/Shiloh/ McMakin with the proposed construction of 200+ homes on Shiloh in Flower Mound. Ms. Brittain is concerned with the running of stop signs at McMakin and Hawk going east. Ms. Brittain asked the council to consider any of the traffic control devices that will be in the presentation from Randall Anglin.

Randall Anglin, Building Inspections/Public Services, gave a PowerPoint presentation on traffic control devices that was included in the agenda packet.

Deputy Mayor Pro-Tem Schoenrade asked for maybe a partnership with Flower Mound on this issue since it is a safety issue.

Police Chief Rivas said he did not feel that a traffic control device, i.e., flashing lights on stop signs, would be justified, and deter drivers from stopping at stop signs.

8. Discussion and review of SLFRF funds.

Lewis Lowe, 225 Double Oaks Dr., commented he would like to see these funds be used for road repairs.

David Graham, 411 Simmons Road, again voiced his objections on how these funds are being used.

Jill Glover, 170 Double Oaks Dr., also made her concerns known on how the funds are being used.

Mayor Pro-Tem Johnson had a PowerPoint presentation on what SLFRF is, eligibility guidelines and use of funds.

Mike Donnelly, 302 E. Carruth, former Mayor clarified that Town Hall may have been closed for a period of time, town staff and police were still on the job, servicing the citizens and needs of the town.

Mayor Beougher gave an explanation of how and why the funds were used.

Mayor Pro-Tem Johnson informed the council that investigations and an audit of the use of funds will be conducted to ensure the expenditures were done legally. Mayor Pro-Tem Johnson also noted that the findings will be reported to the council on a future agenda.

9. Discussion, consideration, and action on ratifying Town Treasurer and appointing a Deputy Town Treasurer.

Motion Johnson, seconded by Schoenrade to not ratify the current Town Treasurer or appoint a Deputy Town Treasurer.

AYE: Johnson, Schoenrade
NAY: Parsons, Hillyer, Whisenhunt
ABSTAIN: None

Motion failed 3-2

Motion Parsons, seconded by Whisenhunt to appoint Billie Garrett as Town Treasurer and Mike Donnelly as Deputy Town Treasurer.

AYE: Whisenhunt, Hillyer, Parsons
NAY: Johnson, Schoenrade
ABSTAIN: None

Motion passed 3-2

Mike Donnelly, 302 E. Carruth, declined the position of Deputy Town Treasurer.

10. Discussion on forming a committee to work on Double Oak's 50th birthday in 2024.

Deputy Mayor Pro-Tem Schoenrade said there is a lot of interest in working on this committee and asked that if interested submit an application from the website.

11. Discussion on 2022-2023 fiscal year budget and tax rate.

Ed Mehlhaff, 201 Colonial Court, asked that employees receive 0% pay increase and employees pay 80% of their insurance cost and 80% of their dependent's insurance cost.

Town Treasurer Garrett projected the Town's expense accounts and went line by line with discussion on each item.

Mayor Beougher recessed the meeting at 9:42.

Mayor Beougher reconvened the meeting at 9:54.

12. Council – staff announcements and comments: None

13. Adjournment

With no further business to come before the Council, motion Hillyer, second Parsons, the meeting was adjourned at 10:47 p.m.

Eileen Kennedy, Town Secretary

Von Beougher, Mayor

Town of Double Oak
Profit & Loss Budget vs. Actual
October 2021 through September 2022

07/15/2022	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
400000 · Tax Revenue				
401101 · Current Property Taxes-M & O	1,205,254.37	1,221,954.00	-16,699.63	98.63%
401201 · Penalty & Interest	3,153.71	2,500.00	653.71	126.15%
401301 · Prior Year Property Taxes	3,080.74	2,000.00	1,080.74	154.04%
401315 · Sales Taxes	469,535.91	550,000.00	-80,464.09	85.37%
401601 · Franchise-Cross Timbers Water	14,488.79	20,000.00	-5,511.21	72.44%
401701 · Franchise-Cable TV	26,407.94	35,000.00	-8,592.06	75.45%
401801 · Franchise-Electric	96,384.50	95,000.00	1,384.50	101.46%
401805 · Franchise-Garbage	10,746.68	13,000.00	-2,253.32	82.67%
401811 · Franchise-Gas	17,940.19	14,000.00	3,940.19	128.14%
401901 · Franchise-Telephone	567.76	2,000.00	-1,432.24	28.39%
Total 400000 · Tax Revenue	1,847,560.59	1,955,454.00	-107,893.41	94.48%
420000 · Fines and Forfeitures				
420101 · Court Fines	88,682.92	130,000.00	-41,317.08	68.22%
Total 420000 · Fines and Forfeitures	88,682.92	130,000.00	-41,317.08	68.22%
430000 · Licenses and Permits				
430101 · Fences	1,395.00	1,275.00	120.00	109.41%
430102 · Commercial Buildings	14,658.75	20,000.00	-5,341.25	73.29%
430103 · Oil and Gas Drilling	0.00	0.00	0.00	0.0%
430201 · New Homes	13,853.50	9,000.00	4,853.50	153.93%
430202 · Erosion Control	0.00	1,650.00	-1,650.00	0.0%
430301 · Misc Construction	20,969.26	12,000.00	8,969.26	174.74%
430401 · Roofs	3,060.00	850.00	2,210.00	360.0%
430501 · Septic Systems	4,510.00	3,500.00	1,010.00	128.86%
430601 · Sprinkler Systems	340.00	600.00	-260.00	56.67%
430701 · Swimming Pools	2,810.00	1,625.00	1,185.00	172.92%
430801 · Water Wells	160.00	0.00	160.00	100.0%
430901 · Plats and Subdivision Fees	500.00	0.00	500.00	100.0%
Total 430000 · Licenses and Permits	62,256.51	50,500.00	11,756.51	123.28%
440000 · Other Revenue				
440101 · Administration Fees	703.50	1,500.00	-796.50	46.9%
440102 · Animal Control Fees	0.00	50.00	-50.00	0.0%
440103 · Building Contributions	0.00	0.00	0.00	0.0%
440150 · FEMA Revenue	0.00	0.00	0.00	0.0%
440160 · Capital Lease Proceeds	0.00	0.00	0.00	0.0%
440201 · Interest Income	7,090.33	10,000.00	-2,909.67	70.9%
440203 · Police Dept. Contracts	0.00	0.00	0.00	0.0%
440205 · Police Dept. Contributions	0.00	0.00	0.00	0.0%
440206 · Police Training Grants	0.00	0.00	0.00	0.0%

Town of Double Oak
Profit & Loss Budget vs. Actual
October 2021 through September 2022

07/15/2022	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
440210 · Police State Training Funds	0.00	0.00	0.00	0.0%
440700 · Insurance Proceeds	0.00	0.00	0.00	0.0%
Total 440000 · Other Revenue	7,793.83	11,550.00	-3,756.17	67.48%
440300 · Charges for Services				
440301 · Lien Release	0.00	0.00	0.00	0.0%
440401 · Lot Mowing Fees	0.00	0.00	0.00	0.0%
440501 · Misc. Income	150.00	500.00	-350.00	30.0%
440601 · Sewage Service	14,069.06	25,000.00	-10,930.94	56.28%
440701 · Town Hall Rental Fees	50.00	0.00	50.00	100.0%
Total 440300 · Charges for Services	14,269.06	25,500.00	-11,230.94	55.96%
440400 · Park Funds				
440401A · Gazebo Funds	0.00	0.00	0.00	0.0%
Total 440400 · Park Funds	0.00	0.00	0.00	0.0%
440500 · Carry Over from previous year	0.00	0.00	0.00	0.0%
Total Income	2,020,562.91	2,173,004.00	-152,441.09	92.99%
Gross Profit	2,020,562.91	2,173,004.00	-152,441.09	92.99%
Expense				
510000 · Town Administration				
521000 · Town Salary Adjustments	0.00	0.00	0.00	0.0%
521012 · Attorney Fees	7,781.13	20,000.00	-12,218.87	38.91%
521033 · Custodial Services	3,884.97	8,000.00	-4,115.03	48.56%
521041 · Denton Central Appraisal Dist	5,371.32	7,100.00	-1,728.68	75.65%
521050 · Election Expense	4,063.24	5,500.00	-1,436.76	73.88%
521051 · Electricity	3,645.78	5,500.00	-1,854.22	66.29%
521060 · Financial Auditors	10,000.00	10,000.00	0.00	100.0%
521070 · Natural Gas	1,104.31	1,500.00	-395.69	73.62%
521073 · Printer Copier	3,788.94	6,000.00	-2,211.06	63.15%
521133 · Ordinance Codification	395.00	3,000.00	-2,605.00	13.17%
521160 · Postage	2,019.19	3,000.00	-980.81	67.31%
521200 · Tax Billing Expense	1,207.00	1,300.00	-93.00	92.85%
521201 · Communications	8,100.73	11,000.00	-2,899.27	73.64%
521220 · Water	1,500.38	2,500.00	-999.62	60.02%
521230 · Archive System	712.00	5,000.00	-4,288.00	14.24%
521250 · Outdoor Siren	0.00	0.00	0.00	0.0%
530050 · Ambulance Service	0.00	29,075.00	-29,075.00	0.0%
Total 510000 · Town Administration	53,573.99	118,475.00	-64,901.01	45.22%
520000 · Administrative				
521010 · Advertising	122.60	1,600.00	-1,477.40	7.66%
521020 · Bank Charges	49.25	100.00	-50.75	49.25%
521030 · Cleaning Supplies	0.00	0.00	0.00	0.0%
521031 · Computer Supplies/Software	18,353.65	25,000.00	-6,646.35	73.42%

Town of Double Oak
Profit & Loss Budget vs. Actual
October 2021 through September 2022

07/15/2022	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
521032 · Council Contingency	0.00	11,407.06	-11,407.06	0.0%
521034 · Technology Fund	2,443.83	4,000.00	-1,556.17	61.1%
521074 · Meetings	101.76	300.00	-198.24	33.92%
521075 · Goodwill	1,031.68	500.00	531.68	206.34%
521076 · Incentive Pay	1,211.49	1,500.00	-288.51	80.77%
521090 · General Liability Insurance	3,521.74	3,200.00	321.74	110.05%
521091 · Health/Dental/Life Insurance	12,942.24	18,080.68	-5,138.44	71.58%
521130 · Membership & Dues	515.00	2,000.00	-1,485.00	25.75%
521131 · Car Maintenance-Fuel-Travel	0.00	0.00	0.00	0.0%
521150 · Office Supplies	4,242.00	7,000.00	-2,758.00	60.6%
521151 · Other Professional Services	2,394.39	6,000.00	-3,605.61	39.91%
521153 · Other Supplies	414.72	1,000.00	-585.28	41.47%
521161 · Publications & Subscriptions	139.00	300.00	-161.00	46.33%
521162 · Printing and Copying	79.20	600.00	-520.80	13.2%
521170 · Payroll Taxes - FICA	12,463.56	11,970.00	493.56	104.12%
521172 · TWC Unemployment Insurance	3,046.61	2,400.00	646.61	126.94%
521190 · Town Secretary Salary	65,379.93	80,946.67	-15,566.74	80.77%
521191 · Longevity Pay-Administration	1,420.00	1,800.00	-380.00	78.89%
521192 · Worker's Compensation Ins.	793.87	1,300.00	-506.13	61.07%
521194 · Asst Town Secretary Salary	59,116.13	71,688.86	-12,572.73	82.46%
521195 · Overtime	2,662.05	5,000.00	-2,337.95	53.24%
521196 · TMRS-Retirement	9,963.77	13,125.00	-3,161.23	75.91%
521202 · Training Seminars	960.00	2,000.00	-1,040.00	48.0%
Total 520000 · Administrative	203,368.47	272,818.27	-69,449.80	74.54%
530000 · Public Works				
521021 · Building Repair/Remodeling	1,969.69	5,000.00	-3,030.31	39.39%
521025 · Building Expenditures	4,485.30	2,000.00	2,485.30	224.27%
521120 · Lien Filing Expense	0.00	100.00	-100.00	0.0%
530025 · Mosquito Control Program	0.00	200.00	-200.00	0.0%
530100 · Animal Control Officer	15,652.50	18,000.00	-2,347.50	86.96%
530101 · Public Works Director Salary	19,937.94	70,000.00	-50,062.06	28.48%
530102 · Public Works Director TMRS	1,430.58	5,670.00	-4,239.42	25.23%
530103 · Public Works Director FICA	1,322.02	5,355.00	-4,032.98	24.69%
530104 · Public Works Director (H/D/L)	3,647.28	2,000.00	1,647.28	182.36%
530105 · PW Director (TWC/Unempl Ins)	0.00	0.00	0.00	0.0%
530106 · Building Official Overtime	0.00	0.00	0.00	0.0%
530110 · Building Inspectors	47,500.00	0.00	47,500.00	100.0%
530111 · Building Inspectors Phone	189.93	0.00	189.93	100.0%
530115 · Code Enforcement	750.00	0.00	750.00	100.0%
530116 · Code Enforcement Liab Ins-TML	747.68	700.00	47.68	106.81%
530125 · Council Discretionary Fund	0.00	0.00	0.00	0.0%

Town of Double Oak
Profit & Loss Budget vs. Actual
 October 2021 through September 2022

07/15/2022	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
530150 · Grounds Maintenance	5,549.20	8,500.00	-2,950.80	65.29%
530151 · Grounds Equipment	191.70	0.00	191.70	100.0%
530175 · Equipment Repair/Maintenance	0.00	0.00	0.00	0.0%
530180 · Minor Equipment	356.62	0.00	356.62	100.0%
530200 · Lot Mowing/Tree Trim Service	1,350.00	9,000.00	-7,650.00	15.0%
530201 · Public Works Training	0.00	1,000.00	-1,000.00	0.0%
530202 · Longevity Pay- Public Works	0.00	0.00	0.00	0.0%
530203 · Vehicle Payment	0.00	0.00	0.00	0.0%
530204 · Vehicle Maintenance	1,833.92	500.00	1,333.92	366.78%
530205 · Vehicle Fuel	803.89	1,800.00	-996.11	44.66%
530206 · Uniforms	0.00	0.00	0.00	0.0%
530210 · Membership Dues/Licensing	1,009.00	0.00	1,009.00	100.0%
530230 · Other Professional Services	1,207.36	3,000.00	-1,792.64	40.25%
530231 · Other Supplies	184.20	1,000.00	-815.80	18.42%
530235 · Printing	184.34	0.00	184.34	100.0%
530240 · Postage	0.00	0.00	0.00	0.0%
530245 · Computer Support	8,141.00	17,000.00	-8,859.00	47.89%
530250 · Health Inspector	1,134.01	1,000.00	134.01	113.4%
530260 · Septic Inspections	2,570.00	5,000.00	-2,430.00	51.4%
530270 · Sewage Services	15,559.17	25,000.00	-9,440.83	62.24%
530271 · Vehicle Reimbursement	0.00	0.00	0.00	0.0%
530272 · Incentive Pay	184.56	0.00	184.56	100.0%
530273 · Worker's Compensation Ins	258.89	300.00	-41.11	86.3%
530277 · General Liability Insurance	0.00	0.00	0.00	0.0%
530280 · Hazardous Waste Disposal	0.00	0.00	0.00	0.0%
530650 · Public Works-Cell phone	280.47	700.00	-419.53	40.07%
531020 · Credit Card Convenience Fee	0.00	0.00	0.00	0.0%
531201 · Weather Siren	0.00	7,500.00	-7,500.00	0.0%
Total 530000 · Public Works	138,431.25	190,325.00	-51,893.75	72.73%
540000 · Streets and Drainage				
540019 · Engineering General	12,928.56	40,000.00	-27,071.44	32.32%
540060 · Crack Seal & Potholes	35,915.71	35,000.00	915.71	102.62%
540110 · Current Year Road Repairs	79.85	200,000.00	-199,920.15	0.04%
540111 · Prior Year Road Repairs	0.00	0.00	0.00	0.0%
540155 · MS4 Stormwater	14,132.45	7,500.00	6,632.45	188.43%
540177 · Public Works Projects Costs	0.00	0.00	0.00	0.0%
540200 · Sign Repair and Replacement	787.95	3,000.00	-2,212.05	26.27%
Total 540000 · Streets and Drainage	63,844.52	285,500.00	-221,655.48	22.36%
550000 · Police Department				
550120 · Capital Equipment (Auto)	0.00	0.00	0.00	0.0%
550135 · Computer Equip/Supplies/SW Main	34,309.19	41,500.00	-7,190.81	82.67%

Town of Double Oak
Profit & Loss Budget vs. Actual
October 2021 through September 2022

07/15/2022	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
550140 · Equipment Repair & Maintenance	200.00	1,200.00	-1,000.00	16.67%
550145 · Health/Dental/Life Insurance	92,085.25	134,607.15	-42,521.90	68.41%
550219 · Membership Dues	40.00	900.00	-860.00	4.44%
550220 · Minor Equipment	887.02	1,600.00	-712.98	55.44%
550230 · Other Professional Services	129.00	100.00	29.00	129.0%
550240 · Office Supplies	301.16	1,000.00	-698.84	30.12%
550248 · Publications	0.00	400.00	-400.00	0.0%
550249 · External Contracts	2,021.80	6,000.00	-3,978.20	33.7%
550250 · Postage	0.00	0.00	0.00	0.0%
550251 · Printing	587.26	900.00	-312.74	65.25%
550252 · Police Chief Salary	79,263.66	98,135.97	-18,872.31	80.77%
550253 · Police Asst. Chief Salary	70,449.33	87,222.89	-16,773.56	80.77%
550254 · Police Officers' Salary	282,570.06	425,440.00	-142,869.94	66.42%
550255 · Administrative Assistant PD	0.00	0.00	0.00	0.0%
550256 · Crossing Guard	3,928.86	7,000.00	-3,071.14	56.13%
550257 · Police Department Overtime	4,716.53	5,000.00	-283.47	94.33%
550261 · Criminal Investigations	462.80	2,000.00	-1,537.20	23.14%
550262 · General Liability Insurance	12,211.79	11,000.00	1,211.79	111.02%
550263 · TWC Unemployment Ins	0.00	0.00	0.00	0.0%
550264 · Incentive Pay	7,010.22	9,600.00	-2,589.78	73.02%
550271 · Salaries Benefits - FICA	31,969.78	46,726.10	-14,756.32	68.42%
550275 · Salaries Benefits - TMRS	33,645.15	49,474.00	-15,828.85	68.01%
550276 · Human Resources	1,359.90	1,500.00	-140.10	90.66%
550277 · Longevity Pay	3,235.00	3,575.00	-340.00	90.49%
550278 · Worker's Compensation Ins	14,036.80	22,823.00	-8,786.20	61.5%
550280 · Communications	10,482.48	14,000.00	-3,517.52	74.88%
550281 · Training	8,677.68	24,000.00	-15,322.32	36.16%
550286 · Training Ammo	5,799.50	5,000.00	799.50	115.99%
550290 · Uniforms	16,571.96	24,000.00	-7,428.04	69.05%
550291 · Patrol Equipment	2,316.25	7,000.00	-4,683.75	33.09%
550292 · Community Programs	1,806.99	2,000.00	-193.01	90.35%
550293 · Traffic Management	0.00	500.00	-500.00	0.0%
550294 · Evidence Room Supplies	0.00	500.00	-500.00	0.0%
550295 · Goodwill	1,409.35	1,000.00	409.35	140.94%
550300 · Vehicle Fuel	11,316.18	25,000.00	-13,683.82	45.27%
550400 · Vehicle Repair & Maintenance	8,176.43	13,500.00	-5,323.57	60.57%
Total 550000 · Police Department	741,977.38	1,074,204.11	-332,226.73	69.07%
560000 · Municipal Court				
560010 · Judges Services	5,250.00	10,000.00	-4,750.00	52.5%
560015 · Jury Services	0.00	240.00	-240.00	0.0%
560018 · Jail Services	0.00	0.00	0.00	0.0%

Town of Double Oak
Profit & Loss Budget vs. Actual
 October 2021 through September 2022

07/15/2022	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
560020 · Prosecuting Attorney	3,400.00	10,000.00	-6,600.00	34.0%
560025 · Other Professional Services	0.00	0.00	0.00	0.0%
560026 · Court Clerk - Salary	52,504.04	63,594.96	-11,090.92	82.56%
560027 · Court Clerk- FICA	4,173.41	4,386.19	-212.78	95.15%
560028 · Court Clerk - TMRS	4,413.10	4,810.04	-396.94	91.75%
560029 · Court Clerk Ins (H/D/L)	6,557.30	9,385.43	-2,828.13	69.87%
560030 · Court Clerk - Longevity	845.00	845.00	0.00	100.0%
560031 · Overtime	3,554.15	5,000.00	-1,445.85	71.08%
560035 · Court Supplies,Equip & S/W Main	877.91	13,000.00	-12,122.09	6.75%
560055 · Membership Dues	0.00	120.00	-120.00	0.0%
560076 · Incentive Pay	484.68	600.00	-115.32	80.78%
Total 560000 · Municipal Court	82,059.59	121,981.62	-39,922.03	67.27%
570000 · Double Oak Vol. Fire Department				
570010 · DOVFD Capital Equip Contributio	0.00	0.00	0.00	0.0%
570020 · DOVFD Operations Contribution	75,000.00	100,000.00	-25,000.00	75.0%
570021 · General Liability Insurance	8,473.48	7,200.00	1,273.48	117.69%
570022 · Worker's Compensation Ins	2,456.41	2,500.00	-43.59	98.26%
Total 570000 · Double Oak Vol. Fire Department	85,929.89	109,700.00	-23,770.11	78.33%
Total Expense	1,369,185.09	2,173,004.00	-803,818.91	63.01%
Net Ordinary Income	651,377.82	0.00	651,377.82	100.0%
Net Income	651,377.82	0.00	651,377.82	100.0%

Jul 15, 22

ASSETS

Current Assets

Checking/Savings

102302 · Independent Bank Money Market	2,142,534.34
102303 · Independent Bank Checking	39,283.24
102304 · Police Leose Training Fund	855.42
102306 · John B. Wright Memorial Fund	560.51
102307 · DO Police Dept Chapter 59	8.68
102400 · Petty Cash	499.21
102450 · DATCU	3,276.50
106101 · Certificate of Deposit	427,158.20

Total Checking/Savings 2,614,176.10

Accounts Receivable

106100 · Accounts Receivable	44,442.61
------------------------------	-----------

Total Accounts Receivable 44,442.61

Other Current Assets

104100 · Bartonville Water Certificate	2,000.00
106150 · Interest Receivable	225.00
106400 · Employee Receivables	258.91
106700 · Property Taxes Receivable	10,443.89
106900 · Prepaid Costs	20,132.44

Total Other Current Assets 33,060.24

Total Current Assets 2,691,678.95

TOTAL ASSETS 2,691,678.95

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

202000 · Accounts Payable	7,881.27
---------------------------	----------

Total Accounts Payable 7,881.27

Other Current Liabilities

106300 · Allowance for Uncoll Taxes	10,443.89
-------------------------------------	-----------

200000 · Payroll Liabilities

201200 · FICA/Medicare Withholding	909.70
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201500 · TMRS Payable	8,811.29
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202507 · Dependant Health Care Coverage	-701.05
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202508 · AFLAC Deduction	189.00
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202509 · Child Support Withholding Order	111.85
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202513 · Vision Insurance	312.63
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202516 · Dependent Life Insurance	241.96
-----------------------------------	--------

200000 · Payroll Liabilities - Other	7,064.63
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Total 200000 · Payroll Liabilities 16,940.01

Town of Double Oak
Balance Sheet
 As of July 15, 2022

	<u>Jul 15, 22</u>
200504 · Town Hall Reservation Deposits	500.00
201250 · Cr Card Fees/Collection Charges	1,759.07
202250 · Town Hall Renovations	200.00
202501 · Court Fees & Fines Due State	54,468.16
202502 · Technology Fees	1,802.56
202503 · Court Security Fees	25,913.76
202504 · Police LEOSE Training Account	855.42
202506 · Child Safety Fund	3,598.46
202511 · Omnibase Fees Due	289.43
202512 · Court Collections	-30,235.61
202760 · Time Payment Reimbursement Fee	413.57
203002 · Park Fund Account	209.54
203006 · CARES - CLFRF - SLFRF Funds	-10,998.24
203060 · Waketon Road Reconstruction	-26,518.35
203090 · Waketon Road-Town of Double Oak	-64,722.17
2050000 · Accrued Payroll	22,774.04
205555 · Police Grants	-813.75
206250 · Sewer System Maintenance	9,833.53
206500 · Police-Chapter 59	8.68
208000 · Golf Tournament	44.85
2110 · Direct Deposit Liabilities	-254.37
Total Other Current Liabilities	<u>16,512.48</u>
Total Current Liabilities	<u>24,393.75</u>
Total Liabilities	<u>24,393.75</u>
Equity	
3000 · Fund Balances	209,371.05
3100 · Town Contingency	100,000.00
3150 · Stormwater Structures Fund	100,000.00
3200 · Road Contingency	150,000.00
3250 · Denton County Bond Project Fund	120,000.00
3450 · Town Hall Technology Fund	40,000.00
3550 · TCEQ MS4 (5-year) Fund	20,000.00
3600 · Street and Drainage Fund	281,580.68
3650 · Cross Timbers Drainage Project	20,000.00
3800 · Police Vehicle Fund	86,187.18
3850 · Police Body Camera Project Fund	40,000.00
3900 · Retained Earnings	850,521.93
et Income	649,624.36
Total Equity	<u>2,667,285.20</u>
TOTAL LIABILITIES & EQUITY	<u><u>2,691,678.95</u></u>



Town of Double Oak
 320 Waketon Road
 Double Oak, Texas 75077
 Phone 972-539-9464
 Fax 972-539-9613

RECEIVED JUL 07 2022

APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

As an applicant for a Board, Commission or Committee, your name, address and telephone number will be available to the press and the public if you elect to disclose this information. All other information will remain confidential.

NAME: Brandon Miller
 ADDRESS: 155 E. Kings rd. Double Oak
 CONTACT PHONE: 909 801 4836
 EMAIL: 2013BrandonMiller@gmail.com

OCCUPATION: *(If retired, please indicate former occupation or profession)*
Business owner. Christian Brothers Auto in Valley Ranch-Irving
I was a mechanic

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES:
Double Oak volunteer Fire fighter for about 2 years

LIST QUALIFICATIONS YOU FEEL MAKE YOU A GOOD CANDIDATE FOR THIS POSITION AND INCLUDE PREVIOUS VOLUNTEER POSITIONS:
Strong Community commitment I run a business and was a mechanic for a lot of my life

REFERENCES: 817 304 1556
Scott Whizenhunt - Town Council, Erik Fische - DO Resident 214 247 0593
Lance Mutzmann - owner of Christian Brothers Flowermarket - 214 454 7944

BOARDS/COMMISSIONS/COMMITTEES OF INTEREST: *(Check Interest)*

- Board of Adjustments Planning and Zoning
 Committee Any

BY MAIL: ATTN: TOWN SECRETARY
 TOWN OF DOUBLE OAK
 320 WAKETON ROAD
 DOUBLE OAK, TEXAS 75077

BY FAX: (972) 539-9613
 BY E-MAIL: townhall@doubleoak.texas.gov

I don't know if I have the skills you are looking for, but I'd like to help if I can.

TJ

Hello, Please add my name to the planning committee .

Regards,
Bonnie Morrow

Sent from Mail for Windows

RECEIVED JUL 07 2022



Town of Double Oak
 320 Waketon Road
 Double Oak, Texas 75077
 Phone 972-539-9464
 Fax 972-539-9613

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APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

As an applicant for a Board, Commission or Committee, your name, address and telephone number will be available to the press and the public if you elect to disclose this information. All other information will remain confidential.

NAME: Jack Smith

ADDRESS: 168 Meadow Knoll Drive

CONTACT PHONE: (972) 989-8032

EMAIL: _____

OCCUPATION: *(If retired, please indicate former occupation or profession)*
 Small business owner of a contracting company

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES:
 Admin for Double Oak meta fb page

LIST QUALIFICATIONS YOU FEEL MAKE YOU A GOOD CANDIDATE FOR THIS POSITION AND INCLUDE PREVIOUS VOLUNTEER POSITIONS:
 Current business owner, manager for Wal-Mart, Committee Chair for Cub Scouts

REFERENCES:
 Karen Smith - current Board of Adjustments
 Connie Schoenrade

BOARDS/COMMISSIONS/COMMITTEES OF INTEREST: *(Check Interest)*

Board of Adjustments Planning and Zoning

Committee Development

BY MAIL: ATTN: TOWN SECRETARY

TOWN OF DOUBLE OAK
 320 WAKETON ROAD
 DOUBLE OAK, TEXAS 75077

BY FAX: (972) 539-9613

BY E-MAIL: townhall@doubleoak.texas.gov



Town of Double Oak
 320 Waketon Road
 Double Oak, Texas 75077
 Phone 972-539-9464
 Fax 972-539-9613

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APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

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NAME: Stephanie Gorman

ADDRESS: 501 Cross Timbers Drive

CONTACT PHONE: (909) 754-2097

EMAIL: _____

OCCUPATION: *(If retired, please indicate former occupation or profession)*
Insurance

Email: stefg1013@gmail.com

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES:
DOWC Community Services Chair - 3 yrs; Planned and organized DOWC Auction 3yrs, Casino Night 2 yrs, 4th of July float 2 year, Angel Food Ministries - 2007 - 2009 (aprox)

LIST QUALIFICATIONS YOU FEEL MAKE YOU A GOOD CANDIDATE FOR THIS POSITION AND INCLUDE PREVIOUS VOLUNTEER POSITIONS:
As DOWC Community Services Chair I have had opportunity to plan community events in Double Oak. I am well organized, have many connections in the community, and enjoy this type of work.

REFERENCES:
Mike Donnelly, Bonnie Morrow, Pat Wellen, Bob Bowen. Additional references available upon request

BOARDS/COMMISSIONS/COMMITTEES OF INTEREST: *(Check Interest)*

Board of Adjustments Planning and Zoning

Committee Double Oak 50th Anniversary

BY MAIL: ATTN: TOWN SECRETARY
 TOWN OF DOUBLE OAK
 320 WAKETON ROAD
 DOUBLE OAK, TEXAS 75077

BY FAX: (972) 539-9613
 BY E-MAIL: townhall@doubleoak.texas.gov

Eileen Kennedy

From: Patrick Johnson
Sent: Thursday, July 7, 2022 6:32 PM
To: Eileen Kennedy
Subject: RE: 50th birthday

Please add Mary Johnson to the 50th list.

Thank you

RECEIVED JUL 07 2022



Patrick Johnson

Double Oak Town Council, Mayor Pro-Tem

469-586-9644 (cell) | <https://www.doubleoak.texas.gov>

patrick.johnson@doubleoak.texas.gov | Double Oak Town Hall

320 Waketon Road, Double Oak, TX 75077

From: Eileen Kennedy <eileen.kennedy@doubleoak.texas.gov>
Sent: Thursday, July 7, 2022 3:54 PM
To: Eileen Kennedy <eileen.kennedy@doubleoak.texas.gov>
Subject: FW: 50th birthday

Woo Hoo! Got one volunteer.

Sincerely,

Eileen Kennedy

Town Secretary
972-539-9464



Town of Double Oak

From: Bonnie Morrow <bonnie4asl@outlook.com>
Sent: Thursday, July 7, 2022 3:02 PM
To: Double Oak Town Hall <townhall@doubleoak.texas.gov>
Subject: 50th birthday

CAUTION: [EXTERNAL EMAIL]



Town of Double Oak
 320 Waketon Road
 Double Oak, Texas 75077
 Phone 972-539-9464
 Fax 972-539-9613

RECEIVED JUL 11 2022

APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

As an applicant for a Board, Commission or Committee, your name, address and telephone number will be available to the press and the public if you elect to disclose this information. All other information will remain confidential.

NAME: Mark Dieterich

ADDRESS: 155 Fox Trot Lane, DO

CONTACT PHONE: _____

EMAIL: _____

OCCUPATION: *(If retired, please indicate former occupation or profession)*
Cisco systems - Large customer data network support

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES:
Former DO Firefighter, Christmas Music, vise president of Denton Bee club(I am sure that really impressed ya!)

LIST QUALIFICATIONS YOU FEEL MAKE YOU A GOOD CANDIDATE FOR THIS POSITION AND INCLUDE PREVIOUS VOLUNTEER POSITIONS:
Double Oak doesnt have a large network, my house probably has a larger network with my labs and such. My position in supporting networks give me a great position to help with the town
Former volunteer: Former DO Firefighter, Christmas Music, 4th of July couch mechanic

REFERENCES:
on request

BOARDS/COMMISSIONS/COMMITTEES OF INTEREST: *(Check Interest)*

- Board of Adjustments Planning and Zoning
IT committee
 Committee! _____

BY MAIL: ATTN: TOWN SECRETARY
 TOWN OF DOUBLE OAK
 320 WAKETON ROAD
 DOUBLE OAK, TEXAS 75077

BY FAX: (972) 539-9613
 BY E-MAIL: townhall@doubleoak.texas.gov

Eileen Kennedy

From: Lynn Jones
Sent: Monday, July 11, 2022 8:39 AM
To: Eileen Kennedy
Subject: FW: DO 50th Birthday Committee

RECEIVED JUL 11 2022

Lynn Jones
Assistant Town Secretary
Court Administrator CCC II
320 Waketon Road Double Oak, TX 75077
Phone: 972-539-9464
Fax: 972-539-9613



From: Laura Meilinger <supermom@meilinger.com>
Sent: Thursday, July 7, 2022 3:38 PM
To: Lynn Jones <lynn.jones@doubleoak.texas.gov>
Subject: DO 50th Birthday Committee

CAUTION: [EXTERNAL EMAIL]

Hi Lynn,

I hope you are doing well. I am interested in volunteering for the committee working to plan the birthday festivities. Do I need to fill out another application or can y'all use the one I sent in for the Zoning Committee? Thank you so much for your help. :)

Laura Meilinger

Sent from Gmail Mobile



Town of Double Oak
 320 Waketon Road
 Double Oak, Texas 75077
 Phone 972-539-9464
 Fax 972-539-9613

RECEIVED JUL 1 1 2022

APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

As an applicant for a Board, Commission or Committee, your name, address and telephone number will be available to the press and the public if you elect to disclose this information. All other information will remain confidential.

NAME: Cassandra (Sandy) Shimp
 ADDRESS: 120 Eagles Peak Ln.
 CONTACT PHONE: 972-841-2341
 EMAIL: SShimp14@aol.com

OCCUPATION: *(If retired, please indicate former occupation or profession)*
Stay at home Grandmother. previous exp: 5 yrs. retail,
3 years teaching, 5 yrs. accounting

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES:
Various Serve Teams at Valley Creek Church

LIST QUALIFICATIONS YOU FEEL MAKE YOU A GOOD CANDIDATE FOR THIS POSITION AND INCLUDE PREVIOUS VOLUNTEER POSITIONS:
Volunteer at Fm Presby gift Shop. Desire to help my
community. Built 4 custom homes & ran our household
while husband traveled for work.

REFERENCES:
Tori Kimberlin 972-795-8808
Chelsea Lissemore 757-274-4081
Melissa Krasnan 469-323-5240

BOARDS/COMMISSIONS/COMMITTEES OF INTEREST: (Check Interest)

Board of Adjustments Planning and Zoning
 Committee Any

BY MAIL: ATTN: TOWN SECRETARY
 TOWN OF DOUBLE OAK
 320 WAKETON ROAD
 DOUBLE OAK, TEXAS 75077

BY FAX: (972) 539-9613
 BY E-MAIL: townhall@doubleoak.texas.gov



Town of Double Oak
 320 Waketon Road
 Double Oak, Texas 75077
 Phone 972-539-9464
 Fax 972-539-9613

RECEIVED JUL 11 2022

APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

As an applicant for a Board, Commission or Committee, your name, address and telephone number will be available to the press and the public if you elect to disclose this information. All other information will remain confidential.

NAME: Karen Smith - kdsmith516@gmail.com

ADDRESS: 168 Meadow Knoll Drive

CONTACT PHONE: (214) 763-1892

EMAIL: _____

OCCUPATION: *(If retired, please indicate former occupation or profession)*
 IT Business Analyst, Owner/Principal for 2 companies

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES:
 Board of Adjustments - several years, Ordinance Committee - never met

LIST QUALIFICATIONS YOU FEEL MAKE YOU A GOOD CANDIDATE FOR THIS POSITION AND INCLUDE PREVIOUS VOLUNTEER POSITIONS:
 Small business owner 17 years, 20+ years contract experience, familiar with town structure

REFERENCES:
 Known by most on Council, BOA Chairman, Town Employees

BOARDS/COMMISSIONS/COMMITTEES OF INTEREST: *(Check Interest)*

Board of Adjustments Planning and Zoning

Committee Master Plan Committee

BY MAIL: ATTN: TOWN SECRETARY
 TOWN OF DOUBLE OAK
 320 WAKETON ROAD
 DOUBLE OAK, TEXAS 75077

BY FAX: (972) 539-9613
 BY E-MAIL: townhall@doubleoak.texas.gov



Andy Eads
Denton County Judge

June 27, 2022

Honorable Von Beogher, Mayor of Double Oak

RE: Urban County Qualification for CDBG 2023 - 2025

Dear Mayor Von Beogher,

Denton County is honored to announce that we are seeking qualification as an Urban County under the Community Development Block Grant ("CDBG") program in order to assist in providing our eligible cities with funding for projects related to low-moderate income individuals in their communities.

CDBG aims to ensure the development of viable communities through the use of infrastructure development and anti-poverty programs. This mission is accomplished through the funding of activities which meet one of the CDBG national objectives: benefiting low and moderate income persons, eliminating slums/blight, or addressing urgent community development needs.

The CDBG program is federally funded, locally administered, and successful through collaboration. Denton County extends this invitation to you, as an eligible municipality, for participation in the Denton County CDBG Consortium. Under the Consortium we shall work together to provide valuable services to our citizens and further the high quality of living that all cities and towns in Denton County offer.

Should you elect to join to Consortium, the attached Cooperative Agreement must be signed and returned to the Denton County Grant Manager, Rina Maloney on or before August 1, 2022. Those cities/towns which opt out of joining are asked to notify the County of such by email, rina.maloney@dentoncounty.gov.

If you have any questions or concerns regarding the CDBG program, please contact Rina Maloney at, (940) 349-3012, rina.maloney@dentoncounty.gov.

Sincerely,

Andy Eads
County Judge
Denton County, Texas



STATE OF TEXAS
COUNTY OF DENTON

§
§
§

COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM

JOINT ADMINISTRATIVE AGREEMENT FOR ADMINISTRATION

Pursuant to Texas Local Government Code Chapter 373 and Section 381.003, Texas cities and counties are authorized to conduct essential housing and community development activities; and pursuant to Texas Government Code Chapter 791, Texas cities and counties are authorized to enter into cooperative agreements.

This agreement is entered into by and between **DENTON COUNTY** (“COUNTY”), a political subdivision of the State of Texas, and the **TOWN OF DOUBLE OAK**, (“TOWN”) a municipal corporation under the laws of the State of Texas (also known individually as a “Party” or, collectively, the “Parties”).

The **TOWN OF DOUBLE OAK**, has chosen to have its population included as a portion of COUNTY’s population in COUNTY’s “Urban County” applications to the U.S. Department of Housing and Urban Development (“HUD”) for the Community Development Block Grant (“CDBG”) Program, the HOME Investment Partnership (“HOME”) Program, and Emergency Solutions Grants (“ESG”) Program (collectively, the “Grant Applications”), and COUNTY is willing to include TOWN’s population in the Grant Applications

This Agreement is effective for the three fiscal years qualification period of Fiscal Years 2023- 2025. This Agreement remains in effect until the CDBG Program funds and income received with respect to the three fiscal years qualification period and any successive qualification periods are expended and the funded activities are completed, and the Parties may not terminate or withdraw from this Agreement while it remains in effect. This Agreement will automatically renew for each new three fiscal year Urban County qualification period, unless TOWN or COUNTY provides written notice of its intention to end its participation in this Agreement to the other Party before the end of a three fiscal years qualification period. The termination notice must also be sent to the HUD Field Office.

This **JOINT ADMINISTRATIVE AGREEMENT** is made and entered into by and between the TOWN Council of the **TOWN OF DOUBLE OAK** and **DENTON COUNTY** and the parties hereby **AGREE** as follows:

1. The Parties will cooperate to undertake, or assist in undertaking, community renewal and lower-income-housing-assistance activities.
2. The Parties will take all actions necessary to assure compliance with the Urban

County's certification required by section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, and implementing regulations at 24 CFR part 1, and the Fair

Housing Act, and the implementing Attachment B - Exhibit A regulations at 24 CFR part 100, will affirmatively further fair housing. The Parties will take all actions necessary to assure compliance with the Urban County's certification required by section 109 of Title I of the Housing and Community Development Act of 1974, and the implementing regulations at 24 CFR part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8, Title II of the Americans with Disabilities Act, and the implementing regulations at 28 CFR part 35, the Age Discrimination Act of 1975, and the implementing regulation at 24 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968. The Parties will also comply with any other applicable laws.

3. The Parties will take all required actions to comply with the provisions of the National Environment Policy Act of 1969, Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Section 104 (b) and Section 109 of Title I of the Housing and Community Development Act of 1974, as amended, and other applicable laws.
4. The Parties will affirmatively further fair housing within the jurisdiction of the TOWN and the COUNTY.
5. The COUNTY and the TOWN have adopted and are enforcing a policy prohibiting the use of excessive force by law enforcement agencies with its jurisdiction against any individuals engaged in non-violent civil rights demonstrations and a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location that is in the subject of such non-violent civil rights demonstrations within the jurisdiction.
6. Neither Party to this Agreement may veto or in any other way obstruct the implementation of the approved Consolidated Plan (the "Plan") during the period for which COUNTY is seeking to qualify as an Urban County, nor may either Party be required to undertake any activities not specifically in the Plan. In addition, nothing contained in this Agreement will deprive any municipality or other unit of local government of any powers of zoning, development control or other lawful authority which it presently possesses.
7. Pursuant to 24 CFR 570.501 (b), TOWN is subject to the same requirements applicable to subrecipients, including the requirements for a written Attachment B - Exhibit A agreement set forth in 24 CFR 570.503.
8. TOWN may not sell, trade, or otherwise transfer all or any portion of such funds to another such metropolitan TOWN, urban county, unit of general local government or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits, or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.
9. COUNTY will adhere to HUD requirements regarding public hearings and will have final responsibility for selection of projects, the filing of annual grant request, and the

preparation of annual performance reports.

10. COUNTY has the final responsibility for submitting the consolidate Plan to HUD
11. TOWN may not apply for grants from appropriations under the State CDBG Program for fiscal years during the period in which it participates in COUNTY's CDBG program.

This Joint Administrative Agreement is executed on behalf of the **TOWN OF DOUBLE OAK** and **DENTON COUNTY** by its duly authorized officials.

TOWN OF DOUBLE OAK

Von Beougher, Mayor of Double Oak

This the _____ day of _____, 2022

DENTON COUNTY, TEXAS

Andy Eads, County Judge

This the _____ day of _____, 2022

RESOLUTION # _____

RESOLUTION REGARDING TOWN OF DOUBLE OAK PARTICIPATION IN DENTON COUNTY'S COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE THREE PROGRAM YEAR PERIOD, FISCAL YEAR 2023 THROUGH FISCAL YEAR 2025.

WHEREAS, Title I of the Housing and Community Act of 1974, as amended through the Housing and Community Act of 1992, establishes a program of community development block grants for the specific purpose of developing viable communities by providing decent housing and suitable living environment and expanding economic opportunities principally for persons of low and moderate income, and

WHEREAS, Denton County has been designated an "Urban County" by the Department of Housing and Urban Development entitled to a formula share of Community Development Block Grant (CDBG) program funds provided said County has a combined population of 200,000 persons in its unincorporated areas and units of general local government with which it has entered into cooperative agreements, and

WHEREAS, Article III, Section 64 of the Texas Constitution authorizes Texas counties to enter into cooperative agreements with local governments for essential Community Development and Housing Assistance activities, and

WHEREAS, the TOWN OF DOUBLE OAK may not apply for grants under the State CDBG Program from appropriations for fiscal years during the period in which it is participating in Denton County's CDBG program, and

WHEREAS, through cooperative agreements Denton County has authority to carry out activities funded from annual Community Development Block Grant (CDBG) Allocation from Federal Fiscal Years 2023, 2024, and 2025, from any program income generated from the expenditure of such funds and any successive qualification periods under automatic renewal, and

WHEREAS, this cooperative agreement covers Federal Fiscal Years 2023, 2024, and 2025, it will automatically be renewed for participation in successive three-year qualification periods, unless the County or the TOWN OF DOUBLE OAK informs HUD with written notice to elect to not participate in a new qualification period, and

WHEREAS, the cooperative agreement will be automatically renewed by the date specified in HUD's urban county qualification notice for the next qualification period, Denton County will notify TOWN OF DOUBLE OAK in writing of its right not to participate, and

WHEREAS, with automatic renewal, Denton County and the TOWN OF DOUBLE OAK will be required to adopt and submit to HUD any amendment to the agreement incorporating changes necessary to meet the requirements set forth in an Urban County Qualification Notice, and

WHEREAS, Denton County and the TOWN OF DOUBLE OAK agree to cooperate, undertake, or assist in undertaking, community renewal and lower income

housing assistance activities, and

WHEREAS, Denton County and TOWN OF DOUBLE OAK will take all actions necessary to assure compliance under section 104(b) of Title I of the Housing and Community Development Act of 1974, Title VI of the Civil Rights Act of 1964 and the Fair Housing Act, and

WHEREAS, Denton County will not fund activities in, or in support of the TOWN OF DOUBLE OAK that does not affirmatively further fair housing within its own jurisdiction or that impedes the county's actions to comply with the county's fair housing certification, and

WHEREAS, Denton County and the TOWN OF DOUBLE OAK will comply with section 109 of Title I of the Housing and Community Development Act of 1974, which incorporates Section 504 of the Rehabilitation Act of 1973, of Title II of the Americans with Disabilities Act, Age Discrimination Act of 1975, Section 3 of the Housing and Urban Development Act of 1968, and other applicable laws, and

WHEREAS, the TOWN OF DOUBLE OAK has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations and

WHEREAS, the TOWN OF DOUBLE OAK has adopted and is enforcing a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within jurisdictions, and

WHEREAS, in accordance with 24 CFR 570.501(b), Denton County is responsible for ensuring that CDBG funds are used in accordance with all program requirements, including monitoring and reporting to U.S. Department of Housing and Urban Development, on the use of program income, and

WHEREAS, pursuant to 24 CFR 570.501(b), the TOWN OF DOUBLE OAK is subject to the same requirements applicable to sub recipients, including the requirement of a written agreement as described in 24 CFR 570.503, and

WHEREAS, Denton County and TOWN OF DOUBLE OAK may not sell, trade, or otherwise transfer all or any portion of such funds to another such metropolitan town, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act in the Transportation, Housing and Urban Development, and Related Agencies Appropriations Act, 2014, Pub. L. 113-76.

NOW, THEREFORE, BE IT RESOLVED, by the TOWN OF DOUBLE OAK that the TOWN Council of DOUBLE OAK, Texas supports the application of Denton County for funding from Housing and Community Development Act of 1974, as amended, and Cranston-Gonzalez National Affordable Housing Act, as amended, and asks that its population be included for three successive years with that of Denton County, Texas to carry out Community Development Program Activities Eligible for Assistance under Public Law 93-383, and Affordable Housing activities under Public Law 101-625, and authorizes the Mayor of DOUBLE OAK, Texas to sign such additional forms as requested by the Department of Housing and Urban Development pursuant to the purposes of the

Resolution, and further that the TOWN OF DOUBLE OAK projects and filing annual grant requests.

BE IT FURTHER RESOLVED, this cooperative agreement will automatically be renewed for participation in successive three-year qualification periods, unless Denton County or the TOWN OF DOUBLE OAK provides written notice it elects not to participate in a new qualification period. Denton County will notify the TOWN OF DOUBLE OAK in writing of its right to make to such election on the date specified by the U.S. Department of Housing and Urban Development in HUD's urban county qualification notice for the next qualification period. Any amendments or changes contained within the Urban County Qualification Notice applicable for a subsequent three-year urban county qualification period must be adopted by Denton County and the TOWN OF DOUBLE OAK and submitted to HUD. Failure by either party to adopt such an amendment to the agreement will void the automatic renewal of this agreement.

This agreement remains in effect until CDBG funds and income received during the fiscal 2023, 2024, 2025 programs, and to any successive qualification periods provided through the automatic renewal of this agreement, are expended and the funded activities completed, neither Denton County nor the TOWN OF DOUBLE OAK may terminate or withdraw from the agreement while the agreement remains in effect.

Official notice of amendments or changes applicable for a subsequent three-year urban county agreement shall be in writing and be mailed by certified mail to the Town Secretary of the TOWN OF DOUBLE OAK. Any notice of changes or amendments to this agreement by the TOWN OF DOUBLE OAK to Denton County shall be in writing to the Denton County Judge's Office.

SIGNED on this the _____ day of _____, 2022.

Eileen Kennedy, Town Secretary

Von Beogher, Mayor

PASSED AND APPROVED THIS _____ day of _____, 2022.

Commissioners Court Clerk

Judge Andy Eads, County Judge