



Town of Double Oak
Town Council – Public Online
Meeting

Double Oak Town Hall
320 Waketon Road, Double Oak
TX 75077
Monday, August 15, 2022
7:00 p.m.

Out of respect for all those in attendance, please refrain from talking to other members of the audience during the meeting. Please do not engage in disruptive behavior. For public input during Citizen Comment or public hearings, all speakers will be limited to three minutes each. The Council does not accept public comment by mail or e-mail; speakers must be present, or a written statement must be read into the council's record by a speaker who is present at the meeting, subject to the three-minute limit.

- I. Opening:
- Call to Order
 - Roll Call
 - Invocation
 - Pledge of Allegiance – American Flag
 - Pledge of Allegiance – Texas Flag

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

II. CLOSED SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council will meet in a Closed Executive Session in accordance with the Texas Government Code:

- Texas Government Code Sec. 551.076, Deliberation Regarding Security Devices or Security Audits:*
- a. Police Vehicle Connectivity equipment, software, and services through Texas Department of Information Resources.

III. Reconvene Open Meeting

- 1.Consideration and action on approving Police Vehicle Connectivity equipment, software, and services through Texas Department of Information Resources cooperative purchasing in an amount not to exceed \$10,000.00.

IV. Citizens comments

- V. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

2. Consideration on minutes of August 1, 2022 *
3. Proclamation in support of United Way of Denton County. *

VI. Mayor, Council Members and Staff reports:

4. Mayor and Council
5. Public Works - Code Enforcement – Animal Control
6. Administration
7. Public Safety
8. Roads and Drainage

VIII. New business agenda (consideration and action):

9. Discussion, consideration, and action on fiscal year 2022-2023 health insurance plan. *

Presentation: Staff

10. Discussion, consideration, and action on the drainage easement on Park Lane at Shady Hill Lane. *

Presentation: Public Services Randall Anglin

11. Discussion, consideration, and action on exterior door replacement at Town Hall. *

Presentation: Public Services Randall Anglin

12. Discussion, action, and consideration for a new Siren to be placed at the corner FM407 and Simmons, \$27597.80 for equipment, installation, and 1st year preventative maintenance, plus \$3000 estimated for land survey.

Presentation: Council Member Whisenhunt

13. Discussion on an Agreement for Fire Protection Services. *

Presentation: Council Member Whisenhunt

14. Discussion, consideration, and action on an application received from Curtis Glover asking for appointment to the Cross Timbers Water Supply Corporation and an application received from Jean Hillyer asking for appointment to the 50th Anniversary Committee. *

Presentation: Staff

15. Discussion, consideration, and action to appoint a qualified person to fill a vacancy in the office of mayor for the Town of Double Oak.

Presentation: Mayor Pro-Tem Johnson

16. Discussion, Consideration and action on Approval or Rejection of the Denton County Appraisal Districts (DCAD) Tax Rates for 2023 for Double Oak in reference to the Resolution of the Denton County Commissioners Courts Resolutions disapproval of the DCAD 2023 budget.

Presentation: Mayor Pro-Tem Johnson

17. Discussion, consideration, and action on setting the public hearing dates for the proposed budget and tax rate.

Presentation: Staff

18. Discussion on 2022-2023 fiscal year budget and tax rate.

Presentation: Council Member Casey Parsons

19. Council – staff announcements and comments:

- Town Hall will be closed, Monday, September 5, 2022, in observance of Labor Day.

20. Adjournment

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney, or on any other item covered under the code, on any agenda item listed herein.

The Town of Double Oak reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

I certify that the above notice of meeting was posted by Friday, August 12, 2022, by 4:00 p.m. on:

- 1) Bulletin board located to the right of the front door at Town Hall, 320 Waketon Road, Double Oak, Texas
- 2) On the Town's website (<https://doubleoak.texas.gov>)
- 3)


Eileen Kennedy

Town Secretary

PUBLIC PARTICIPATION If you wish to address the Council, please sign the "CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL" sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the Town Council considers the item.

*Backup attached

**UNAPPROVED-NOT FOR
PUBLICATION**

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. August 1, 2022, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Patrick Johnson	Mayor Pro-Tem
Connie Schoenrade	Deputy Mayor Pro-Tem
Casey Parsons	Council Member
Jean Hillyer	Council Member

Mayor Von Beougher and Council Member Scott Whisenhunt were absent. Also in attendance were Town Secretary Eileen Kennedy, Police Chief Ruben Rivas, and Administrative/IT Brian Shults.

Mayor Pro-Tem Johnson called the meeting to order at 7:00 p.m.

Council Member Hillyer gave the invocation and Council Member Parsons lead the pledge of allegiance to the American and Texas flags.

II. Consideration and action on accepting the resignation of Mayor Von Beougher.

Motion Schoenrade, second Hillyer to accept the resignation of Mayor Von Beougher.

AYE: Hillyer, Johnson, Schoenrade, Parsons
NAY: None
ABSTAIN: None

Motion Carried

Mayor Pro-Tem Johnson gave an explanation of the process to fill the vacancy of the Mayor. This will be on the August 15, 2022, agenda.

III. CLOSED SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council will meet in a Closed Executive Session in accordance with the Texas Government Code:

Texas Government Code Sec. 551.076, Deliberation Regarding Security Devices or Security Audits:

- a. Police Vehicle Connectivity equipment, software, and services through Texas Department of Information Resources.

Mayor Pro-Tem Johnson announced that since the Town Attorney was not present, this item will be tabled until a later date.

IV. Reconvene Open Meeting

1. Consideration and action on approving Police Vehicle Connectivity equipment, software, and services through Texas Department of Information Resources cooperative purchasing in an amount not to exceed \$10,000.00.

No action taken.

V. Citizens comments

Ed Mehlhaff, 201 Colonial Court, thanked Randall Anglin, Public Services, for his assistance with the gas leak at his home.

- VI. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

2. Consideration on minutes of July 18, 2022.

Motion Schoenrade, seconded by Hillyer to approve the minutes of July 18, 2022, with the following corrections:

Council Member Hillyer lead the pledge of allegiance to the American and Texas flags.

IV. Mayor, Council Members and Staff reports:

1. *Mayor and Council-Deputy Mayor Pro-Tem Schoenrade thanked Brian Shults for his efforts in getting live streaming of council meetings.*

Mayor Pro-Tem Johnson noted that the auditor has all the information needed for the SLFRF audit.

5. *Public Safety – DOPD Chief Rivas reported he had a candidate to fill one of his vacancies but before he could make an offer, the candidate was offered more money to work for Bartonville PD.*

AYE: Johnson, Schoenrade, Hillyer, Parsons

NAY: None

ABSTAIN: None

Motion Carried

- VII. Mayor, Council Members and Staff reports:

3. Mayor and Council - Council Member Hillyer commented that she had attended the July 26, 2022, Town of Bartonville Council meeting.

4. Public Works - Code Enforcement – Animal Control - Randall Anglin, Public Services reported the mill/overlay projects had been previously approved at the June 2, 2022, council meeting. Mr. Anglin also reported that Shady Hill and Park Lane will new a new estimate because of natural culvert failure. Mr. Anglin met with the engineers to look at a comprehensive drainage study since the last one was done in 2007. Half will present to council when completed.

5. Administration – Town Secretary Eileen Kennedy reported that court staff will be in an all-day online training class on Friday, August 5.

6. Public Safety – Chief Ruben Rivas as if there were any questions regarding the July call report that was included in the agenda packet. Chief Rivas also mentioned that Waketon Road at Bridlewood would be closed for one day on August 2.

Assistant Fire Chief Kathy Heimerdinger reported the DOVFD had two firefighters deployed to the wildfires.

7. Roads and Drainage – an agenda item.

VIII. New business agenda (consideration and action):

At this time Mayor Pro-Tem Johnson skipped to agenda item 9.

9. Discussion, consideration, and action on an application received from Patricia Wellen asking for appointment to the Master Plan Committee and 50th Anniversary Committee.

Motion Hillyer, second Schoenrade to appoint Patricia Wellen to the Master Plan Committee and 50th Anniversary Committee.

AYE: Schoenrade, Hillyer, Parsons, Johnson
NAY: None
ABSTAIN: None

Motion Carried

Mayor Pro-Tem Johnson went back to the agenda order.

8. Discussion, consideration, and action on fiscal year 2022-2023 health insurance plan.

Rodney Dryden, Senior Vice President with HUB International, presented the various insurance quotes as well as the renewal rates with our current carrier, TML.

Council wanted more time to examine the renewal proposals and tabled the item until the August 15, 2022, council meeting.

10. Discussion, consideration update on current Town Audit of SLFRF Funds

Carl Deaton, auditor with Hankins, Eastup, Deaton, Tonn & Seay, presented the report on the handling of the SLFRF funds.

A copy of his report is attached.

11. Discussion, consideration, and action regarding the Denton County Commissioners County Bond Election for Denton County Road Improvement Program Workshop held by the Commissioners court on Tuesday July 26th.

Mayor Pro-Tem Johnson reported he and Mayor Beougher had attended the workshop Denton County had on July 26. Mayor Pro-Tem Johnson then showed a PowerPoint presentation from the Denton County Transportation Road Improvement Program 2022.*

The following citizens voiced their pros and cons regarding the project:

Andrew Weaver, Kathy Heimerdinger, Ginger Brittain, JoAnn Meyer, Jill Glover, Mike Donnelly, Jim Hanson, Greg Schoenrade, Bonnie Morrow.

Police Chief Rivas and Public Services Anglin gave their opinions.

No action taken.

12. Discussion, consideration, and action on Kings Road and McMakin road improvements proposed for inclusion in 2022 Denton County Road Bond.

Council Member Hillyer reported she had attended the Bartonville Council meeting on July 26 and stated the town council does not support of the expansion or resurfacing of McMakin Road.

No action taken.

13. Discussion, consideration, and action on a proposal from Midway Sealcoating for crack sealing in the amount of \$25,400.

Motion Schoenrade, seconded by Hillyer to approve the proposal from Midway Sealcoating for crack sealing in the amount of \$25,400.

AYE: Johnson, Hillyer, Parsons, Schoenrade
NAY: None
ABSTAIN: None

Motion Carried

14. Discussion and consideration on an Agreement for Fire Protection Services.

Moved to a future agenda and no action taken.

15. Discussion and consideration on creating of a Purchasing Policy and Procedures Ordinance to document the following: approval process, signature limits and spending limits of elected officials and town employees and other encompassing documentation regarding bidding and emergency spend of Town Funds as well as relations with vendors.

Mayor Pro-Tem Johnson spoke to the importance of a Purchasing Policy and Procedures Ordinance and a presentation will be on a future agenda.

16. Discussion on 2022-2023 fiscal year budget and tax rate.

All the revenue line items were discussed and set Sunday, August 7 at 1:00 p.m. for a budget workshop.

17. Council – staff announcements and comments

None

18. Adjournment

With no further business to come before the Council, motion Johnson, second Hillyer, the meeting was adjourned at 10:51 p.m.

APPROVED this the

Approved:

Attest:

Patrick Johnson, Mayor Pro-Tem

Eileen Kennedy, Town Secretary

Members:
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC
ACCOUNTANTS
TEXAS SOCIETY OF CERTIFIED
PUBLIC ACCOUNTANTS

**HANKINS, EASTUP, DEATON,
TONN & SEAY**
A PROFESSIONAL CORPORATION
CERTIFIED PUBLIC ACCOUNTANTS

902 NORTH LOCUST
P.O. BOX 977
DENTON, TX 76202-0977
TEL. (940) 387-8563
FAX (940) 383-4746

**INDEPENDENT ACCOUNTANTS' REPORT ON
APPLYING AGREED UPON PROCEDURES**

To the Town of Double Oak
Double Oak, Texas

We have performed the procedures enumerated below, which were agreed to by the Town of Double Oak, related to the Town of Double Oak's disbursement and accounting for the State and Local Fiscal Recovery Funds (SLFRF) received from the US Department of the Treasury (the "Treasury") passed through the Texas Department of Emergency Management (TDEM). The Town of Double Oak's management is responsible for the management of the SLFRF funds. The sufficiency of these procedures is solely the responsibility of the parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

Background

The Town received \$380,103.65 of SLFRF funds from TDEM on August 23, 2021 as a 50% draw on the \$760,207.30 total SLFRF funds awarded to the Town. Disbursements paid from October 7, 2021 through June 10, 2022 were charged to the SLFRF funds to show disbursement of the \$380,103.65 in full.

In May, 2021 the Treasury published the Interim Final Rule describing eligible and ineligible uses of the SLFRF funds. The Final Rule was published in January, 2022 to take effect on April 1, 2022. The Final Rule provided broader flexibility and greater simplicity in the program as to eligible uses of the funds. Any use of the funds that are consistent with the Final Rule were allowable regardless of when the SLFRF funds were used.

The following details the procedures performed and the results obtained:

Agreed Upon Procedures Performed and Results

1. Procedure - Examine the supporting documentation for the disbursements charged to the Town's SLFRF funds to determine that sufficient and appropriate documentation exists.

Result:

- For each non-payroll disbursement charged to the SLFRF funds, we obtained and examined the invoice supporting the disbursement and agreed the amount paid and description of the item paid to the invoice with no exceptions.
 - For each payroll disbursement charged to the SLFRF funds, we examined the employee time sheet, where applicable, and agreed the hours paid to the time sheet. For the payroll disbursements for premium pay, we examined the paycheck stub and noted that all appropriate tax withholdings were made.
2. Procedure - Compare the disbursements charged to the Town's SLFRF funds to the statutory guidance published in the Treasury's Interim Final Rule and Final Rule to determine whether or not the disbursements were eligible uses of the funds.

General information – the Town charged disbursements in the following categories to the SLFRF funds:

- Premium pay to essential workers, and related benefits
- Sick pay to essential workers who contracted COVID, less related workers compensation reimbursements received
- Drainage infrastructure projects/repairs
- Technology-related costs
- Hygiene and cleaning costs
- Police vehicle purchase

Applicable rules regarding non-payroll eligible uses:

- recipients had the option to make a one-time decision to elect a "Standard Allowance" of up to \$10 million, not to exceed the award allocation, to establish the revenue loss experienced by the Town. The option to make this one-time decision was provided during the April 30, 2022 reporting deadline.
- Recipients can use SLFRF funds on government services up to the revenue loss amount. Government services generally include any service traditionally provided by a government unless Treasury has stated otherwise. Some common examples of government services are:
 1. Road building and maintenance, and other infrastructure

2. Health services
3. General government administration
4. Provision of police and other public safety services, including purchase of police vehicles

Applicable rules regarding payroll eligible uses:

- SLFRF funds may be used to provide premium pay to eligible workers performing essential work during the pandemic. Premium pay may be awarded to eligible workers up to \$13 per hour. Premium pay must be in addition to wages or compensation the eligible workers otherwise received. Premium pay may not exceed \$25,000 for any single worker during the program.
- the eligible worker must perform essential work, meaning work that involves regular, in-person interaction with the public or with coworkers of the individual that is performing the work. Eligible workers include workers needed to maintain continuity of operations of essential critical infrastructure sectors. These include emergency response and local government workforce.
- eligible workers performing essential work and receiving premium pay during the COVID-19 public health emergency must meet one of three requirements:
 1. The eligible worker receiving premium pay is earning (with the premium included) at or below 150% of their residing state or county's average annual wage for all occupations on an annual basis, OR
 2. The eligible worker receiving premium pay is not exempt from the Fair Labor Standards Act overtime provisions, OR
 3. The Town must submit written justification to Treasury.
- The Town may not deposit SLFRF funds into a pension fund.

Results:

- We examined the initial annual Project and Expenditures Report filed by the Town for the period ending March 31, 2022 and confirmed that the Town elected to use the standard allowance equal to the amount of the Town's grant of \$760,207.30, thus establishing that as the amount of the Town's revenue loss.
- Based on the Town's election to use the standard allowance to spend on government services, it was determined that the Town's disbursements for costs in the categories of drainage infrastructure projects/repairs, technology-related costs, hygiene and cleaning costs, and the police vehicle purchase are all eligible uses of the SLFRF funds.
- The Town's use of SLFRF funds for the employer match of social security taxes related to premium pay paid by the Town is an eligible use under the government services provision. However, the Town's use of SLFRF

funds for the employer contribution to the Texas Municipal Retirement System related to premium pay paid by the Town is not an eligible use, based on the final rule provision that prohibits SLFRF funds from being deposited into a pension fund.

- The premium pay paid to each of nine employees of \$25,000 divided by the maximum \$13 per hour means each employee who received premium pay must have worked a minimum of 1,923 hours to be eligible for the maximum premium pay amount. We examined time sheets and Quickbooks payroll reports for each of the nine employees and confirmed that each had worked at least 1,923 hours during the year ended March 31, 2022.
 - The nine Town employees who received premium pay all meet the definition of an eligible worker based on the work each performs.
 - Concerning the additional eligibility requirements, six of the nine employees qualify as an eligible worker because they are eligible for and are paid overtime when applicable.
 - The remaining three employees are salaried employees who are exempt from the Fair Labor Standards Act overtime provisions and do not qualify under that provision for premium pay. We obtained from the Bureau of Labor Statistics the latest occupational wage information (May, 2021 being the latest month available) showing the average annual wage for all occupations on an annual basis for the State of Texas. That figure of \$58,020 times 150% equals \$87,030. Each of the three salaried employees earned (with the \$25,000 premium pay included) more than \$87,030 on an annual basis and thus are not considered an eligible worker under this provision either.
3. Procedure - Obtain and examine the reports filed by the Town related to its use of the SLFRF funds to determine if the reports were timely filed and accurately reflect the Town's use of funds.

Applicable rules regarding reporting:

- a one-time interim report with expenditures covering the period from March 3, 2021 to July 31, 2021 should be filed within 60 days after first receiving funding if the date of award was between July 15, 2021 and October 15, 2021.
- an initial annual Project and Expenditures Report covering the period from March 3, 2021 to March 31, 2022 was required to be submitted by April 30, 2022. Subsequent annual reports will cover one calendar year and must be submitted by April 30.

Result:

- TDEM emailed the Town on July 21, 2021 notifying it that their award of SLFRF funds had been approved. We did not find that the one-time interim report for the period March 3, 2021 to July 31, 2021 was filed, though the Town's expenditures of SLFRF funds during that period were zero.
- We obtained and examined the initial annual Project and Expenditures Report filed by the Town related to its use of the SLFRF funds for the period March 3, 2021 to March 31, 2022. The report showed \$63,432.85 cumulative expenditures through March 31, 2022. We also obtained the Town's Quickbooks accounting software report showing the detail disbursements charged to the SLFRF funds during the period August 23, 2021 (the date the Town received the funds) through March 31, 2022. That report shows \$73,299.71 spent during the period, a difference of \$9,866.86.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the disbursements charged to the SLFRF funds. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the management of the Town of Double Oak, and is not intended to be, and should not be, used by anyone other than the specified parties.

Hankins, Eastup, Deaton, Tonn & Seay

Hankins, Eastup, Deaton, Tonn & Seay, PC
Denton, Texas
August 1, 2022



UPDATE: Coronavirus State & Local Fiscal Recovery Funds

SLFRF

Presentation

By

Patrick Johnson-Mayor Pro-Tem

&

Connie Schoenrade Deputy Mayor Pro-Tem

Double Oak Town Council

8/1/2022

Double Oak Town Council

What is SLFRF



The PURPOSE OF THE FUNDS
Designed to address an economic harm resulting from
or exacerbated by the public health emergency of
Coronavirus Pandemic

Eligibility Guidelines for Use of SLFRF Funding



Four Uses: per the (Final Rule-FR 1.6.22)

1. Replacing lost Public Sector Revenue
2. Public Health and Economic Impacts
3. Premium Pay
4. Water, sewer & broadband infrastructure

**Final Rule took effect on April 1st, 2022, funds to be disbursed by
December 31st, 2026.**

2022 Handbook for Mayors & Town Councils



Chapter #2 – Roles and Responsibilities of Officers in General Law Cities

- Double Oak is a Type A General Law form of government.
- Limitations on the Mayor’s Powers:
 - *The broad powers of the Mayor can be offset by several methods including ordinance requirements and that the town council ratify mayoral appointments and other key actions*
- ***The ordinances of most council-manager cities also makes it clear that the decision-making is to be shared by the full council and that the Mayor is to be considered the same as any other member of the governing body for policy purposes***

Double Oak Town - Timeline



- 3/19/2020 Denton County Emergency stay at home orders per Andy Eads (AE-20-03-18). (these did not apply to government buildings or essential services).
- 3/25/2020 Mayor Donnelly issued Emergency Declaration for Double Oak.
- 4/13/2020 Notice was posted that Town Hall was closed to the public until further notice
- 6/25/2020 Town Hall Reopens.
- 5/17/2021 Interim Final Rule for the eligible use of SLFRF Funds is published.
- 7/6/2021 Double Oak was informed of receiving SLFRF funds from the government.
- 8/23/2021 1st installment of \$380K is received by Double Oak (Total amount of \$760K).
- 1/6/2022 Overview of Final Rule published (expanding eligibility for uses of funds).
- 4/30/2022 First report for Non-Entitlement Units of Local Government (NEU). (decision to keep and plan to use the funding and begin quarterly reporting)
- 5/13/2022 **Premium Pay distribution of funds.**
- 5/16/2022 **Swearing in ceremony of 2022 New Double Oak Town Council Members.**
- 6/20/2022 SLFRF fund distribution disclosure by Mayor at DOTC meeting.

Double Oak Town Council

SLFRF Audit Report



- **CPA Firm Audit Results:**
 - Did Double Oak comply with distributions in accordance to Rule 1?
 - Did Double Oak comply with distributions in accordance to Rule 2?

SLFRF Audit Report



• CPA Firm Audit Results:

- Did Double Oak comply with distributions in accordance to Rule 3? Three non-exempt personnel were ineligible but received funds. All recipients received TMRS contributions from the SLFRF funds which were ineligible.
- Did Double Oak comply with distributions in accordance to Rule 4?

SLFRF Audit Report



\$75,000 of the Premium Pay is **NOT ELIGIBLE** Under the SLFRF Guidelines

\$16,200 of the TMRS is **NOT ELIGIBLE** Under the SLFRF Guidelines

\$91,200 of the SLFRF Funds are **NOT ELIGIBLE** and must be taken back and entries corrected on Future SLFRF Reports

This will have to be resolved during our budget sessions.

SLFRF	Amt. Rec'd 08/23/2021	Spent	To Expend Amt.	To Receive	Total SLFRF
Premium Pay	380,103.65	225,000.00	(3,834.37)	380,103.65	756,372.93
Premium Pay FICA		17,212.50			225,000.00
Employer portion TMRS		16,200.00			17,212.50
iWorQ		10,000.00			16,200.00
Future Roads/Drainage			306,069.28		10,000.00
Culverts-DO Dr.		49,875.00			306,069.28
Culverts-Misc			41,700.00		49,875.00
Culverts-Meadow Knoll		8,300.00			41,700.00
Brittain Lane		2,700.00			8,300.00
Paving-DOVFD parking lot			25,000.00		2,700.00
Cybersecurity -Datamax		495.00			25,000.00
Cybersecurity -Datamax backup battery		3,366.81			495.00
Fogging-Cox Cleaning		570.00			3,366.81
PPE-Amazon		112.94			570.00
AudioVisual-Park		7,313.34			112.94
Laptop for Public Services			3,500.00		7,313.34
Police Car		37,859.00			3,500.00
Payroll-COVID		8,669.36			37,859.00
Workers Comp-reimbursement		(3,735.93)			8,669.36
		383,938.02	372,434.91		(3,735.93)
CARRY OVER		(3,834.37)	7,668.74		756,372.93
GRAND TOTAL					760,207.30

Double Oak Town Concerns (Recap)



- Double Oak Town Council minutes are not reflective of any discussion, consideration or action on the part of the Previous Town Council and Mayor regarding SLFRF funds.
- There is a denial of knowledge by councilmembers Parsons, Whisenhunt and Garrett (7.5.22 DOTC meeting).
- On four occasions (DOTC meeting, email to resident, Denton RC article and CTG article) the mayor has said he *had consensus (assumed with former council)* on distribution of funds.
- On two occasions (6/20 DOTC meeting and resignation letter) the mayor indicated he made a unilateral decision.

Double Oak Town Concerns (Recap)



- The town secretary does all day-to-day functions of a treasurer and was the co-signature of disbursements.
- As a benefactor in the distribution, this highlights a conflict of interest and a breach of ethics.
- It would be prudent for the DOTC to review the actions of town employee and discipline as appropriate.
- How does Double Oak recover the misappropriated funds already distributed?
- What is the truth?
- **Does this merit an investigation by the AG for a violation of Open Meetings Act?**

Town Council Next Steps



1. Does an independent source need to determine if disciplinary actions need to be taken with the Mayor or Town Administrator?
 1. ***Create an ordinance that clearly states the financial limits of the Town Mayor and others who are authorized to disburse town funds AND limits signatory power to enter into agreements without another town council representative signature.***
 2. ***Assess current town treasurer functions as they are currently disproportionately distributed to the Town Secretary rather than with Town Treasurer.***
 3. ***Address disciplinary actions on town employees in regards to apparent ethics violations and misappropriation of funds.***

Town Council Next Steps



- Double Oak Citizens need to hold the Mayor and Previous Town Council accountable
- ***Upon conclusion of the Audit by the CPA the Town Council may take more actions or investigate further up to and including involving the:***
 - 1. Seek outside council for independent consultation on possible violation of Open Meetings Act***
 - 2. Possible contact with Texas Attorney Generals Office***
 - 3. Possible contact with Denton County Authorities***
 - 4. Possible contact with Texas Rangers Investigation***



THANK YOU FOR ATTENDING TONIGHTS MEETING

8/1/2022



Double Oak Town Council

Denton County Transportation Road Improvement Program 2022



Denton County Commissioners Court
Transportation Workshop

July 26, 2022

What is SLFRF



The **PURPOSE OF THE FUNDS**
Designed to **address an economic harm** resulting from
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- 7/6/2021 Double Oak was informed of receiving SLFRF funds from the government.
- 8/23/2021 1st installment of \$380K is received by Double Oak (Total amount of \$760K).
- 1/6/2022 Overview of Final Rule published (expanding eligibility for uses of funds).
- 4/30/2022 First report for Non-Entitlement Units of Local Government (NEU). (decision to keep and plan to use the funding and begin quarterly reporting)
- 5/13/2022 **Premium Pay distribution of funds.**
- 5/16/2022 **Swearing in ceremony of 2022 New Double Oak Town Council Members.**
- 6/20/2022 SLFRF fund distribution disclosure by Mayor at DOTC meeting.

SLFRF Audit Report



• CPA Firm Audit Results:

- Did Double Oak comply with distributions in accordance to Rule 1?
- Did Double Oak comply with distributions in accordance to Rule 2?

SLFRF Audit Report



• CPA Firm Audit Results:

- Did Double Oak comply with distributions in accordance to Rule 3? Three non-exempt personnel were ineligible but received funds. All recipients received TMRS contributions from the SLFRF funds which were ineligible.
- Did Double Oak comply with distributions in accordance to Rule 4?

SLFRF Audit Report



\$75,000 of the Premium Pay is **NOT ELIGIBLE** Under the SLFRF Guidelines

\$16,200 of the TMRS is **NOT ELIGIBLE** Under the SLFRF Guidelines

\$91,200 of the SLFRF Funds are **NOT ELIGIBLE** and must be taken back and entries corrected on Future SLFRF Reports

This will have to be resolved during our budget sessions.

SLFRF	Amt. Rec'd 08/23/2021	Spent	To Expend Amt.	To Receive	Total SLFRF
Premium Pay	380,103.65	225,000.00	(3,834.37)	380,103.65	756,372.93
Premium Pay FICA		17,212.50			225,000.00
Employer portion TMRS		16,200.00			17,212.50
iWorQ		10,000.00			16,200.00
Future Roads/Drainage			306,069.28		10,000.00
Culverts-DO Dr.		49,875.00			306,069.28
Culverts-Misc			41,700.00		49,875.00
Culverts-Meadow Knoll		8,300.00			41,700.00
Brittain Lane		2,700.00			8,300.00
Paving-DOVFD parking lot			25,000.00		2,700.00
Cybersecurity -Datamax		495.00			25,000.00
Cybersecurity -Datamax backup battery		3,366.81			495.00
Fogging-Cox Cleaning		570.00			3,366.81
PPE-Amazon		112.94			570.00
AudioVisual-Park		7,313.34			112.94
Laptop for Public Services			3,500.00		7,313.34
Police Car		37,859.00			3,500.00
Payroll-COVID		8,669.36			37,859.00
Workers Comp-reimbursement		(3,735.93)			8,669.36
		383,938.02	372,434.91		(3,735.93)
CARRY OVER		(3,834.37)	7,668.74		756,372.93
GRAND TOTAL					760,207.30

Double Oak Town Concerns (Recap)



- Double Oak Town Council minutes are not reflective of any discussion, consideration or action on the part of the Previous Town Council and Mayor regarding SLFRF funds.
- There is a denial of knowledge by councilmembers Parsons, Whisenhunt and Garrett (7.5.22 DOTC meeting).
- On four occasions (DOTC meeting, email to resident, Denton RC article and CTG article) the mayor has said he *had consensus (assumed with former council)* on distribution of funds.
- On two occasions (6/20 DOTC meeting and resignation letter) the mayor indicated he made a unilateral decision.

Double Oak Town Concerns (Recap)



- The town secretary does all day-to-day functions of a treasurer and was the co-signature of disbursements.
- As a benefactor in the distribution, this highlights a conflict of interest and a breach of ethics.
- It would be prudent for the DOTC to review the actions of town employee and discipline as appropriate.
- How does Double Oak recover the misappropriated funds already distributed?
- What is the truth?
- **Does this merit an investigation by the AG for a violation of Open Meetings Act?**

Town Council Next Steps



1. Does an independent source need to determine if disciplinary actions needs to be taken with the Mayor or Town Administrator?
 1. ***Create an ordinance that clearly states the financial limits of the Town Mayor and others who are authorized to disburse town funds AND limits signatory power to enter into agreements without another town council representative signature.***
 2. ***Assess current town treasurer functions as they are currently disproportionately distributed to the Town Secretary rather than with Town Treasurer.***
 3. ***Address disciplinary actions on town employees in regards to apparent ethics violations and misappropriation of funds.***

Town Council Next Steps



- Double Oak Citizens need to hold the Mayor and Previous Town Council accountable
- *Upon conclusion of the Audit by the CPA the Town Council may take more actions or investigate further up to and including involving the:*
 - 1. Seek outside council for independent consultation on possible violation of Open Meetings Act*
 - 2. Possible contact with Texas Attorney Generals Office*
 - 3. Possible contact with Denton County Authorities*
 - 4. Possible contact with Texas Rangers Investigation*



THANK YOU FOR ATTENDING TONIGHTS MEETING

8/1/2022



Double Oak Town Council

Population Growth



- Denton County is routinely in the top 10 fastest growing counties in the nation by percentage.*
- Denton County's population **grew 38.1%** from the **665,833** people who lived here in **2010**. For comparison, the population in the US **grew 6.5%** and the population in Texas **grew 16.3%** during that period.
- Annual growth for Denton County has averaged 5% per year since 2015.
- An estimated 82 people move into Denton County every day.

* Source: US 2020 Census.

Why County Funds for New Roads?

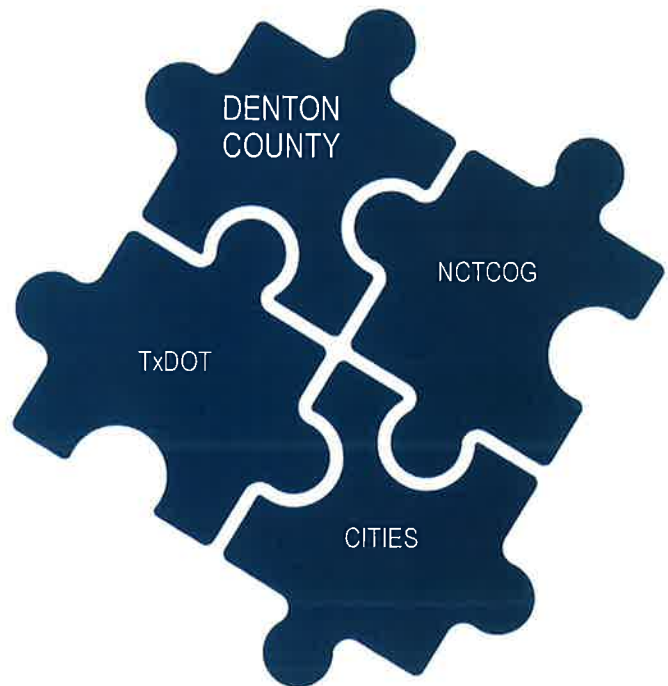


- Federal and state funding agencies look for partnerships for leveraging opportunities for new roads.
- Gas tax has not been increased in 23 years.
- Fuel efficiency is reducing available transportation funding.
- Regional funding requires local government financial participation.

Partnership in Action



As money becomes available, TxDOT and NCTCOG will choose and prioritize projects that have existing local funding dollars committed. The local funding provided by the bond program will substantially expedite roadway improvements.



Benefits of Partnering



- Decreases congestion on city, county and state roads
- Enhances quality of life
- Provides through traffic on city roads
- Improves air quality
- Reduces standing traffic emissions
- Enhances economic development; keeps tax base strong
- Increases safety
 - Ambulance service accessibility
 - Reduces dangerously high roadbeds
 - Improves Bus Routes

Power of Leveraging



To date, Denton County Commissioners, working with partners, have utilized the voter-approved proceeds \$187 million from the 2004 and \$310 million from the 2008 road bond programs to fund and construct more than

\$8.4 BILLION

in roadway projects throughout the county that improve the quality of life of every resident.

Financial Stewardship



- Denton County has effectively managed its road bond debt to maintain its AAA bond rating.
- Denton County's tax rate has dropped from \$0.24.98/\$100 valuation in 2009 to \$0.23.3/\$100 valuation in 2021.

TRIP 22: Process to Date



- Denton County has been working with each community to identify the projects critical to their residents.
- A draft list of projects has been compiled for this initial Workshop.
- The County has had concurrent meetings with the Texas Department of Transportation (TxDOT) to identify which on system projects had the best potential for partnership leveraging.
- The North Central Texas Council of Governments is in attendance at today's Workshop.

TRIP 22: Next Steps



- Discuss project specifics by County Commissioner Precincts.
- Next Workshop: August 9, 2022.
- If consensus is reached, Denton County Commissioners Court to consider calling a road bond election on August 16, 2022 for November 8, 2022.

Types of Projects

- As part of the proposed Denton County Transportation Road Improvement Program 2022 (TRIP 22), Denton County is proposing such major projects as
 - Loop 288 West
 - Loop 288 east frontage roads,
 - FM 1171 West, I-35W frontage Roads,
 - US 377 north and the Outer Loop from I-35 to the Dallas North Tollway at the Denton County line.
 - The location of the Outer Loop has not yet been defined yet.
- A number of projects, at least 108 to date, are also included in each of the county's four precincts for a total proposed TRIP 22 bond package of approximately **\$540,452,800**, which represents Denton County's costs.

Impact

- Denton County covers the engineering and other start-up costs to ensure projects get to the front of the line to procure funding from the Texas Department of Transportation (TxDOT), officials said.
- The county also works with municipalities to help fund major thoroughfares.
- To date, Denton County Commissioners, working with partners such as TxDOT and local municipalities, have utilized the voter-approved proceeds of
 - \$187 million from the 2004 road bond program
 - \$310 million from the 2008 road bond program
- Have constructed more than \$8.4 billion in roadway projects throughout the county that improve the quality of life of every resident.

Impact To Double Oak

- Will cost Double Oak town money as Denton County wants a partnership, meaning Double Oak will need to provide funding.
- Funds were verbally committed to Denton County Commissioner Diane Edmondson in the neighborhood of \$125K per year for the two years the projects are constructed in.



2022 DRAFT DENTON COUNTY BOND PROGRAM

ANTICIPATED PROJECTS
07-26-22

PROJ #	CITY/TOWN	PROJECT	LIMITS FROM/TO	DESCRIPTION	PROJECT TOTAL	OTHER COMMITMENT	COUNTY COMMITMENT	NOTES
94	Double Oak	McMakin/Shiloh Roads	McMakin/Shiloh Rd at Kings and Hawks Rd	Intersection realignment	\$1,000,000		\$1,000,000	Realign Intersections
95	Double Oak	Kings Road	McMakin/Shiloh Road to Waketon Rd	2.2 miles; remove existing asphalt roadway & replace with reinforced concrete paving with shoulders and bar ditches. Some ROW required, along with utility	\$5,000,000	\$250,000	\$4,750,000	Project Limits may change after consulting with all municipal jurisdictions.

Proclamation

United Way of Denton County

WHEREAS, United Way of Denton County has been identifying Denton County's needs and responding to them for over 69 years; and

WHEREAS United Way of Denton County is unparalleled in the power to assemble partners, providers, and resources to address the needs of neighbors in crisis; and

WHEREAS United Way of Denton County works with a network of nonprofits across Denton County to address a variety of needs, including feeding those who face food insecurity; preparing children for success in school, work, and life; and connecting those in crisis with resources to pay bills, stay in their homes, and find employment; and

WHEREAS United Way of Denton County remains committed more than ever before to bring people together to help our communities recover, rebuild, and thrive.

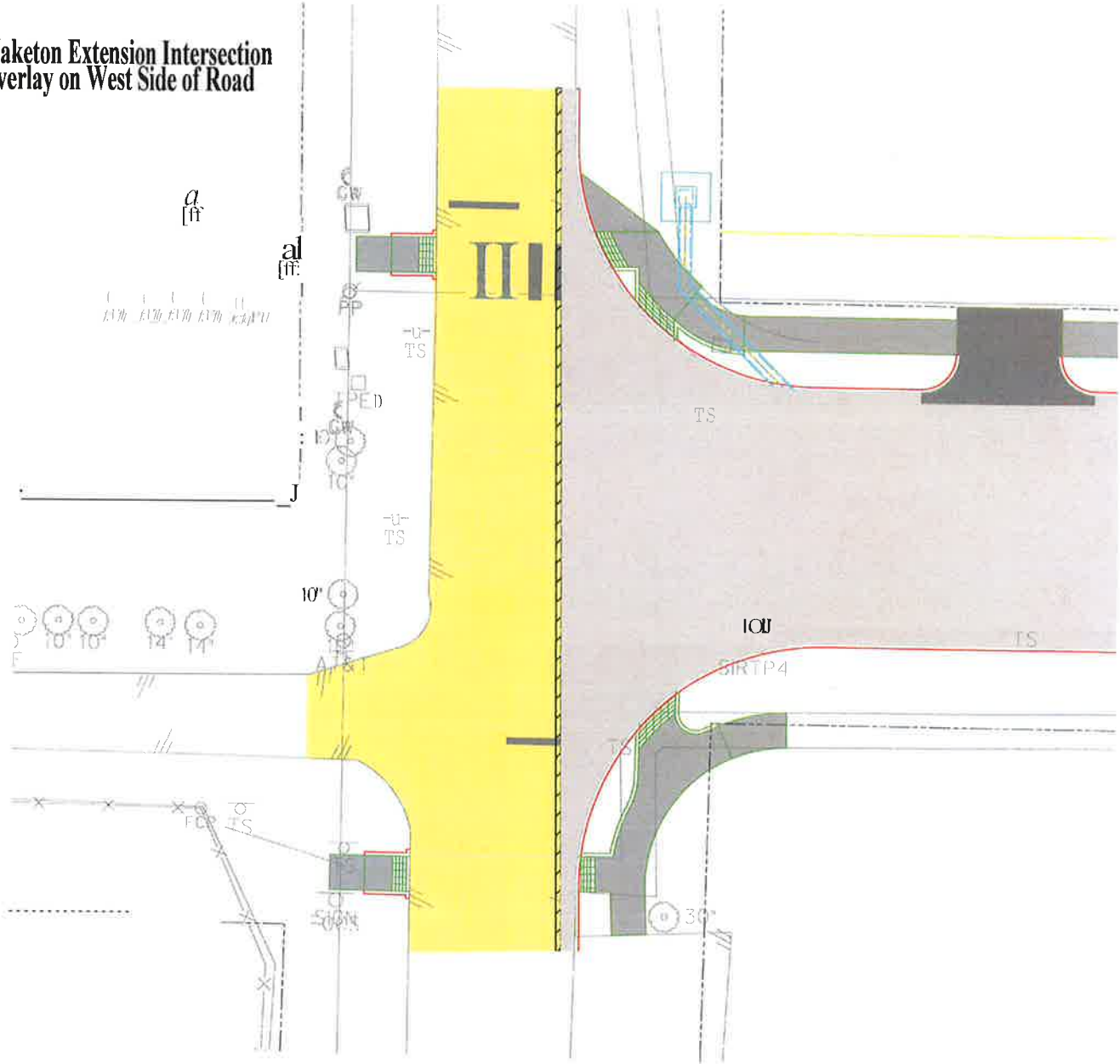
NOW, THEREFORE, we declare September 2022 LIVE UNITED Month and ask you to join United Way of Denton County in calling on all residents of Double Oak to LIVE UNITED.

Mayor of Double Oak, Texas

ATTEST:

Eileen Kennedy
Town Secretary

Cross Timbers/Waketon Extension Intersection Projections for Overlay on West Side of Road





Road Repairs

By: Randall Anglin

Simmons Road

411 Simmons Road



281 Simmons Road



Double Oak Drive & North Woodland Trail East Side

Culvert headwall crack sealed



Completed repair



Double Oak Drive & North Woodland Trail West Side

Culvert headwall crack sealed



Completed repair



Double Oak Drive & North Woodland Trail West Side

Erosion control upstream



Repair: 3ft Rebar driven into each bag of concrete



531 Kings Road Pothole Repair

Before



After (Cold Patch Mix)



Waketon Ext. & Cross Timbers Drive

Before



After





Signs

Say Cheese!

Before



After



Cross Timbers Drive & Ridgebriar Lane

Before



After



835 Cross Timbers Drive

Before



After



533 King Road

Before



After



Kings Rd. & Lake Trail Drive

Before



After



230 Kings Road / Victory Lane



Tree growing at the
culvert opening
(155 Villa Creek
Drive on Kings
Road)



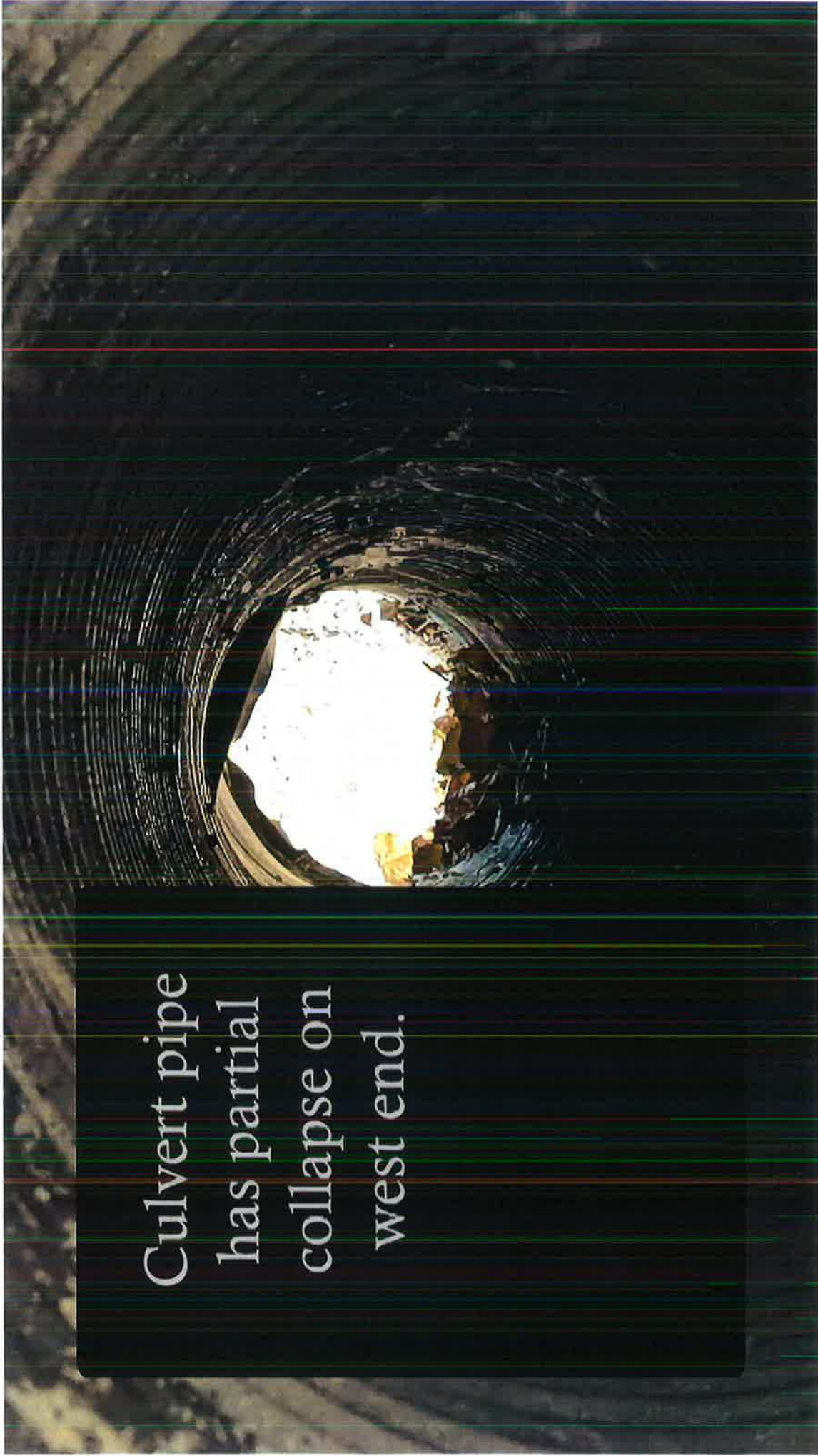
180 Blk of Trailing Oaks Drive

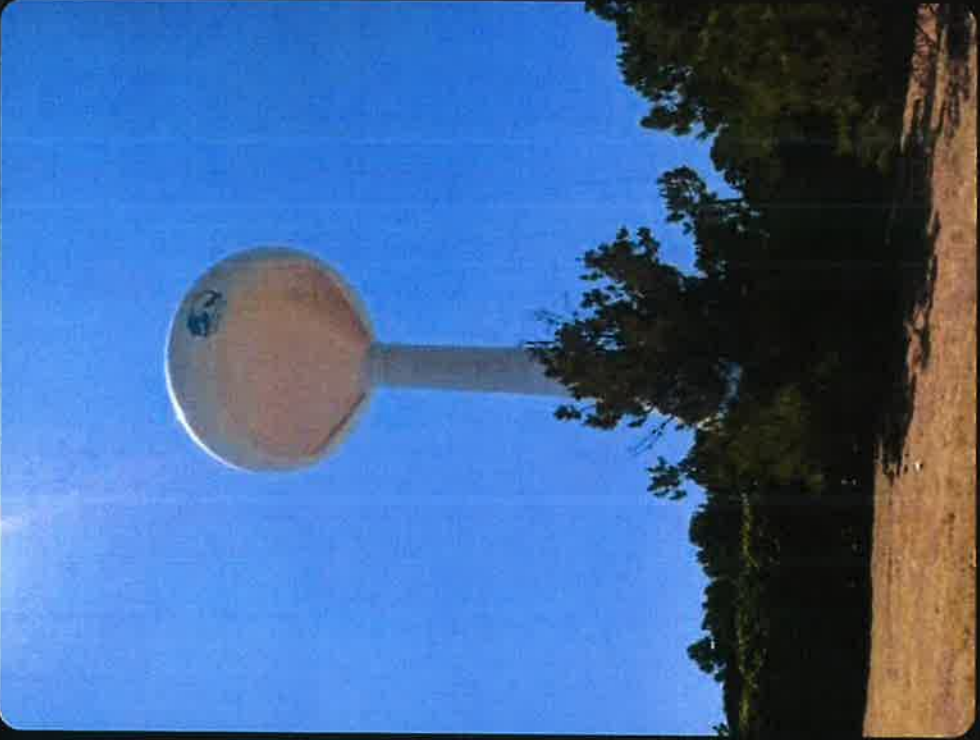


East side of the road
facing west



Culvert pipe
has partial
collapse on
west end.





Water Tower Logo

MONTHLY REPORT JUNE 2022

- 06/01: Dead wildlife initiated 110 Highview Drive. Disposed.
Private trap service 215 Meadow Knoll Drive. Relocated.
- 06/03: Patrol from 07:20 until 10:20.
Dead wildlife reported 6015 Kings Road. Disposed.
- 06/05: Patrol from 08:30 until 11:30. No activity.
- 06/06: Private trap service 215 Meadow Knoll Drive. Relocated.
- 06/07: Patrol from 10:15 until 13:15. No activity.
- 06/14: Dead wildlife reported #4 Victory Lane. Disposed.
Nuisance wildlife reported #5 Victory Lane. Trap set.
- 06/15: Nuisance wildlife reported 6105 Kings Road. Trap set.
Nuisance wildlife reported #4 Victory Lane. Trap set.
- 06/16: Patrol from 16:00 until 19:00. No activity.
- 06/18: Patrol from 15:00 until 18:00. No activity.
- 06/20: Patrol from 10:15 until 13:15. No activity.
- 06/21: Patrol from 15:30 until 17:00. No activity.
- 06/22: Patrol from 10:30 until 12:00. No activity.
- 06/24: Patrol from 10:00 until 12:00.
Stray dog initiated 4801 Lusk Lane. V/Warning.
- 06/25: Animal Bite reported at DO Vet. Report taken.
- 06/30: Patrol from 13:00 until 16:00.
Private trap service 215 Meadow Knoll Drive. Relocated.
Welfare concern reported at 130 Oak Trail Drive. CSO.

SUMMARY

Total calls received: 12	By Double Oak residents: 10	Initiated by NTACA: 2
Animals impounded: Dogs: 0	Puppies: 0	Cats: 0 Kittens: 0 Other: 1 Deceased: 3
Verbal Warnings issued: 1	Written Warnings issued: 0	Citations: 0

RECEIVED AUG 1 1 2022

MONTHLY REPORT JULY 2022

- 07/04: Patrol from 10:00 until 13:00. No activity.
- 07/07: Patrol from 10:30 until 13:30. No activity.
- 07/14: Patrol from 16:15 until 18:15. No activity.
- 07/15: Patrol from 08:30 until 11:30. No activity.
- 07/16: Patrol from 14:00 until 16:00.
Owner surrendered pet 105 Hawk Crest Lane. Impounded.
Animal Bite reported 3905 Chapel Court. Report.
- 07/18: Nuisance wildlife reported 123 Chapel Hill Drive. Trap set.
- 07/19: Patrol from 09:00 until 12:00. No activity.
- 07/20: Injured wildlife reported 5313 Chinn Chapel. Rehabber.
- 07/22: Patrol from 14:15 until 17:15. No activity.
- 07/25: Patrol from 10:40 until 13:40. No activity.
- 07/29: Patrol from 15:00 until 18:00. No activity.
- 07/31: Patrol from 10:00 until 13:00. No activity.

SUMMARY

Total calls received: 4 By Double Oak residents: 4 Initiated by NTACA: 0
Animals impounded: Dogs: 0 Puppies: 0 Cats: 1 Kittens: 0 Other: 1 Deceased: 0
Verbal Warnings issued: 10 Written Warnings issued: 0 Citations: 0

RECEIVED AUG 1 1 2022

6

Town of Double Oak
Profit & Loss Budget vs. Actual
October 2021 through September 2022

	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
400000 · Tax Revenue				
401101 · Current Property Taxes-M & O	1,211,540.62	1,221,954.00	-10,413.38	99.1%
401201 · Penalty & Interest	3,402.66	2,500.00	902.66	136.1%
401301 · Prior Year Property Taxes	3,080.74	2,000.00	1,080.74	154.0%
401315 · Sales Taxes	469,535.91	550,000.00	-80,464.09	85.4%
401601 · Franchise-Cross Timbers Water	24,490.42	20,000.00	4,490.42	122.5%
401701 · Franchise-Cable TV	26,460.78	35,000.00	-8,539.22	75.6%
401801 · Franchise-Electric	96,384.50	95,000.00	1,384.50	101.5%
401805 · Franchise-Garbage	14,478.26	13,000.00	1,478.26	111.4%
401811 · Franchise-Gas	17,940.19	14,000.00	3,940.19	128.1%
401901 · Franchise-Telephone	577.71	2,000.00	-1,422.29	28.9%
Total 400000 · Tax Revenue	1,867,891.79	1,955,454.00	-87,562.21	95.5%
420000 · Fines and Forfeitures				
420101 · Court Fines	98,794.38	130,000.00	-31,205.62	76.0%
Total 420000 · Fines and Forfeitures	96,854.38	130,000.00	-33,145.62	74.5%
430000 · Licenses and Permits				
430101 · Fences	1,565.00	1,275.00	290.00	122.7%
430102 · Commercial Buildings	14,658.75	20,000.00	-5,341.25	73.3%
430103 · Oil and Gas Drilling	0.00	0.00	0.00	0.0%
430201 · New Homes	13,853.50	9,000.00	4,853.50	153.9%
430202 · Erosion Control	0.00	1,650.00	-1,650.00	0.0%
430301 · Misc Construction	23,939.26	12,000.00	11,939.26	199.5%
430401 · Roofs	3,485.00	850.00	2,635.00	410.0%
430501 · Septic Systems	5,310.00	3,500.00	1,810.00	151.7%
430601 · Sprinkler Systems	425.00	600.00	-175.00	70.8%
430701 · Swimming Pools	3,135.00	1,625.00	1,510.00	192.9%
430801 · Water Wells	160.00	0.00	160.00	100.0%
430901 · Plats and Subdivision Fees	500.00	0.00	500.00	100.0%
Total 430000 · Licenses and Permits	67,116.51	50,500.00	16,616.51	132.9%
440000 · Other Revenue				
440101 · Administration Fees	769.14	1,500.00	-730.86	51.3%
440102 · Animal Control Fees	0.00	50.00	-50.00	0.0%
440103 · Building Contributions	0.00	0.00	0.00	0.0%
440150 · FEMA Revenue	0.00	0.00	0.00	0.0%
440160 · Capital Lease Proceeds	0.00	0.00	0.00	0.0%
440201 · Interest Income	7,090.33	10,000.00	-2,909.67	70.9%
440203 · Police Dept. Contracts	0.00	0.00	0.00	0.0%
440205 · Police Dept. Contributions	0.00	0.00	0.00	0.0%
440206 · Police Training Grants	0.00	0.00	0.00	0.0%
440210 · Police State Training Funds	0.00	0.00	0.00	0.0%
440700 · Insurance Proceeds	0.00	0.00	0.00	0.0%
Total 440000 · Other Revenue	7,859.47	11,550.00	-3,690.53	68.0%

Profit & Loss Budget vs. Actual

October 2021 through September 2022

	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
440300 · Charges for Services				
440301 · Lien Release	0.00	0.00	0.00	0.0%
440401 · Lot Mowing Fees	0.00	0.00	0.00	0.0%
440501 · Misc. Income	195.00	500.00	-305.00	39.0%
440601 · Sewage Service	15,381.57	25,000.00	-9,618.43	61.5%
440701 · Town Hall Rental Fees	50.00	0.00	50.00	100.0%
Total 440300 · Charges for Services	15,662.57	25,500.00	-9,837.43	61.4%
440400 · Park Funds				
440401A · Gazebo Funds	0.00	0.00	0.00	0.0%
Total 440400 · Park Funds	0.00	0.00	0.00	0.0%
440500 · Carry Over from previous year	0.00	0.00	0.00	0.0%
Total Income	2,055,384.72	2,173,004.00	-117,619.28	94.6%
Gross Profit	2,055,384.72	2,173,004.00	-117,619.28	94.6%
Expense				
510000 · Town Administration				
521000 · Town Salary Adjustments	0.00	0.00	0.00	0.0%
521012 · Attorney Fees	7,781.13	20,000.00	-12,218.87	38.9%
521033 · Custodial Services	4,721.63	8,000.00	-3,278.37	59.0%
521041 · Denton Central Appraisal Dist	5,371.32	7,100.00	-1,728.68	75.7%
521050 · Election Expense	4,063.24	5,500.00	-1,436.76	73.9%
521051 · Electricity	4,586.85	5,500.00	-913.15	83.4%
521060 · Financial Auditors	10,000.00	10,000.00	0.00	100.0%
521070 · Natural Gas	1,104.31	1,500.00	-395.69	73.6%
521073 · Printer Copier	3,788.94	6,000.00	-2,211.06	63.1%
521133 · Ordinance Codification	395.00	3,000.00	-2,605.00	13.2%
521160 · Postage	2,106.39	3,000.00	-893.61	70.2%
521200 · Tax Billing Expense	1,207.00	1,300.00	-93.00	92.8%
521201 · Communications	8,978.78	11,000.00	-2,021.22	81.6%
521220 · Water	1,556.39	2,500.00	-943.61	62.3%
521230 · Archive System	712.00	5,000.00	-4,288.00	14.2%
521250 · Outdoor Siren	0.00	0.00	0.00	0.0%
530050 · Ambulance Service	0.00	29,075.00	-29,075.00	0.0%
Total 510000 · Town Administration	56,372.98	118,475.00	-62,102.02	47.6%
520000 · Administrative				
521010 · Advertising	122.60	1,600.00	-1,477.40	7.7%
521020 · Bank Charges	49.25	100.00	-50.75	49.3%
521030 · Cleaning Supplies	0.00	0.00	0.00	0.0%
521031 · Computer Supplies/Software	20,304.79	25,000.00	-4,695.21	81.2%
521032 · Council Contingency	13,500.00	11,407.06	2,092.94	118.3%
521034 · Technology Fund	2,443.83	4,000.00	-1,556.17	61.1%
521074 · Meetings	101.76	300.00	-198.24	33.9%
521075 · Goodwill	1,031.68	500.00	531.68	206.3%
521076 · Incentive Pay	1,326.87	1,500.00	-173.13	88.5%
521090 · General Liability Insurance	3,521.74	3,200.00	321.74	110.1%
521091 · Health/Dental/Life Insurance	14,164.08	18,080.68	-3,916.60	78.3%
521130 · Membership & Dues	515.00	2,000.00	-1,485.00	25.8%
521131 · Car Maintenance-Fuel-Travel	0.00	0.00	0.00	0.0%
521150 · Office Supplies	4,549.56	7,000.00	-2,450.44	65.0%
521151 · Other Professional Services	2,625.43	6,000.00	-3,374.57	43.8%
521153 · Other Supplies	414.72	1,000.00	-585.28	41.5%

Profit & Loss Budget vs. Actual

October 2021 through September 2022

	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
521161 · Publications & Subscriptions	179.71	300.00	-120.29	59.9%
521162 · Printing and Copying	378.95	600.00	-221.05	63.2%
521170 · Payroll Taxes - FICA	13,524.11	11,970.00	1,554.11	113.0%
521172 · TWC Unemployment Insurance	3,049.46	2,400.00	649.46	127.1%
521190 · Town Secretary Salary	71,606.59	80,946.67	-9,340.08	88.5%
521191 · Longevity Pay-Administration	1,420.00	1,800.00	-380.00	78.9%
521192 · Worker's Compensation Ins.	793.87	1,300.00	-506.13	61.1%
521194 · Asst Town Secretary Salary	64,629.73	71,688.86	-7,059.13	90.2%
521195 · Overtime	3,411.56	5,000.00	-1,588.44	68.2%
521196 · TMRS-Retirement	10,968.04	13,125.00	-2,156.96	83.6%
521202 · Training Seminars	960.00	2,000.00	-1,040.00	48.0%
Total 520000 · Administrative	235,436.79	272,818.27	-37,381.48	86.3%
530000 · Public Works				
521021 · Building Repair/Remodeling	1,969.69	5,000.00	-3,030.31	39.4%
521025 · Building Expenditures	4,485.30	2,000.00	2,485.30	224.3%
521120 · Lien Filing Expense	0.00	100.00	-100.00	0.0%
530025 · Mosquito Control Program	0.00	200.00	-200.00	0.0%
530100 · Animal Control Officer	15,652.50	18,000.00	-2,347.50	87.0%
530101 · Public Works Director Salary	25,322.56	70,000.00	-44,677.44	36.2%
530102 · Public Works Director TMRS	1,870.47	5,670.00	-3,799.53	33.0%
530103 · Public Works Director FICA	1,727.88	5,355.00	-3,627.12	32.3%
530104 · Public Works Director (H/D/L)	4,541.17	2,000.00	2,541.17	227.1%
530105 · PW Director (TWC/Unempl Ins)	0.00	0.00	0.00	0.0%
530106 · Building Official Overtime	0.00	0.00	0.00	0.0%
530110 · Building Inspectors	49,500.00	0.00	49,500.00	100.0%
530111 · Building Inspectors Phone	189.93	0.00	189.93	100.0%
530115 · Code Enforcement	750.00	0.00	750.00	100.0%
530116 · Code Enforcement Liab Ins-TML	747.68	700.00	47.68	106.8%
530125 · Council Discretionary Fund	0.00	0.00	0.00	0.0%
530150 · Grounds Maintenance	6,184.20	8,500.00	-2,315.80	72.8%
530151 · Grounds Equipment	191.70	0.00	191.70	100.0%
530175 · Equipment Repair/Maintenance	0.00	0.00	0.00	0.0%
530180 · Minor Equipment	375.61	0.00	375.61	100.0%
530200 · Lot Mowing/Tree Trim Service	1,350.00	9,000.00	-7,650.00	15.0%
530201 · Public Works Training	0.00	1,000.00	-1,000.00	0.0%
530202 · Longevity Pay- Public Works	0.00	0.00	0.00	0.0%
530203 · Vehicle Payment	0.00	0.00	0.00	0.0%
530204 · Vehicle Maintenance	1,833.92	500.00	1,333.92	366.8%
530205 · Vehicle Fuel	803.89	1,800.00	-996.11	44.7%
530206 · Uniforms	0.00	0.00	0.00	0.0%
530210 · Membership Dues/Licensing	1,009.00	0.00	1,009.00	100.0%
530230 · Other Professional Services	1,207.36	3,000.00	-1,792.64	40.2%
530231 · Other Supplies	290.06	1,000.00	-709.94	29.0%
530235 · Printing	184.34	0.00	184.34	100.0%
530240 · Postage	0.00	0.00	0.00	0.0%
530245 · Computer Support	8,570.51	17,000.00	-8,429.49	50.4%
530250 · Health Inspector	1,134.01	1,000.00	134.01	113.4%
530260 · Septic Inspections	3,420.00	5,000.00	-1,580.00	68.4%
530270 · Sewage Services	17,142.71	25,000.00	-7,857.29	68.6%
530271 · Vehicle Reimbursement	0.00	0.00	0.00	0.0%
530272 · Incentive Pay	230.70	0.00	230.70	100.0%
530273 · Worker's Compensation Ins	258.89	300.00	-41.11	86.3%
530277 · General Liability Insurance	0.00	0.00	0.00	0.0%
530280 · Hazardous Waste Disposal	0.00	0.00	0.00	0.0%
530650 · Public Works-Cell phone	401.33	700.00	-298.67	57.3%

Profit & Loss Budget vs. Actual

October 2021 through September 2022

	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
531020 · Credit Card Convenience Fee	0.00	0.00	0.00	0.0%
531201 · Weather Siren	0.00	7,500.00	-7,500.00	0.0%
Total 530000 · Public Works	151,345.41	190,325.00	-38,979.59	79.5%
540000 · Streets and Drainage				
540019 · Engineering General	19,561.01	40,000.00	-20,438.99	48.9%
540060 · Crack Seal & Potholes	1,116.73	35,000.00	-33,883.27	3.2%
540110 · Current Year Road Repairs	79.85	200,000.00	-199,920.15	0.0%
540111 · Prior Year Road Repairs	0.00	0.00	0.00	0.0%
540155 · MS4 Stormwater	7,500.00	7,500.00	0.00	100.0%
540177 · Public Works Projects Costs	0.00	0.00	0.00	0.0%
540200 · Sign Repair and Replacement	787.95	3,000.00	-2,212.05	26.3%
Total 540000 · Streets and Drainage	29,045.54	285,500.00	-256,454.46	10.2%
550000 · Police Department				
550120 · Capital Equipment (Auto)	0.00	0.00	0.00	0.0%
550135 · Computer Equip/Supplies/SW Main	42,141.42	41,500.00	641.42	101.5%
550140 · Equipment Repair & Maintenance	200.00	1,200.00	-1,000.00	16.7%
550145 · Health/Dental/Life Insurance	100,799.57	134,607.15	-33,807.58	74.9%
550219 · Membership Dues	40.00	900.00	-860.00	4.4%
550220 · Minor Equipment	887.02	1,600.00	-712.98	55.4%
550230 · Other Professional Services	129.00	100.00	29.00	129.0%
550240 · Office Supplies	301.16	1,000.00	-698.84	30.1%
550248 · Publications	0.00	400.00	-400.00	0.0%
550249 · External Contracts	2,565.20	6,000.00	-3,434.80	42.8%
550250 · Postage	0.00	0.00	0.00	0.0%
550251 · Printing	587.26	900.00	-312.74	65.3%
550252 · Police Chief Salary	86,812.58	98,135.97	-11,323.39	88.5%
550253 · Police Asst. Chief Salary	77,158.79	87,222.89	-10,064.10	88.5%
550254 · Police Officers' Salary	308,556.23	425,440.00	-116,883.77	72.5%
550255 · Administrative Assistant PD	0.00	0.00	0.00	0.0%
550256 · Crossing Guard	3,928.86	7,000.00	-3,071.14	56.1%
550257 · Police Department Overtime	6,857.60	5,000.00	1,857.60	137.2%
550261 · Criminal Investigations	462.80	2,000.00	-1,537.20	23.1%
550262 · General Liability Insurance	12,211.79	11,000.00	1,211.79	111.0%
550263 · TWC Unemployment Ins	0.00	0.00	0.00	0.0%
550264 · Incentive Pay	7,636.76	9,600.00	-1,963.24	79.5%
550271 · Salaries Benefits - FICA	35,101.34	46,726.10	-11,624.76	75.1%
550275 · Salaries Benefits - TMRS	36,964.44	49,474.00	-12,509.56	74.7%
550276 · Human Resources	1,359.90	1,500.00	-140.10	90.7%
550277 · Longevity Pay	3,235.00	3,575.00	-340.00	90.5%
550278 · Worker's Compensation Ins	14,036.80	22,823.00	-8,786.20	61.5%
550280 · Communications	11,544.44	14,000.00	-2,455.56	82.5%
550281 · Training	11,464.32	24,000.00	-12,535.68	47.8%
550286 · Training Ammo	5,799.50	5,000.00	799.50	116.0%
550290 · Uniforms	16,861.69	24,000.00	-7,138.31	70.3%
550291 · Patrol Equipment	2,687.67	7,000.00	-4,312.33	38.4%
550292 · Community Programs	1,806.99	2,000.00	-193.01	90.3%
550293 · Traffic Management	0.00	500.00	-500.00	0.0%
550294 · Evidence Room Supplies	0.00	500.00	-500.00	0.0%
550295 · Goodwill	1,528.67	1,000.00	528.67	152.9%
550300 · Vehicle Fuel	11,316.18	25,000.00	-13,683.82	45.3%
550400 · Vehicle Repair & Maintenance	8,919.96	13,500.00	-4,580.04	66.1%
Total 550000 · Police Department	813,902.94	1,074,204.11	-260,301.17	75.8%

Town of Double Oak
Profit & Loss Budget vs. Actual
 October 2021 through September 2022

	Oct '21 - Sep 22	Budget	\$ Over Budget	% of Budget
560000 · Municipal Court				
560010 · Judges Services	5,750.00	10,000.00	-4,250.00	57.5%
560015 · Jury Services	0.00	240.00	-240.00	0.0%
560018 · Jail Services	0.00	0.00	0.00	0.0%
560020 · Prosecuting Attorney	3,400.00	10,000.00	-6,600.00	34.0%
560025 · Other Professional Services	0.00	0.00	0.00	0.0%
560026 · Court Clerk - Salary	57,548.09	63,594.96	-6,046.87	90.5%
560027 · Court Clerk- FICA	4,564.52	4,386.19	178.33	104.1%
560028 · Court Clerk - TMRS	4,829.74	4,810.04	19.70	100.4%
560029 · Court Clerk Ins (H/D/L)	7,186.15	9,385.43	-2,199.28	76.6%
560030 · Court Clerk - Longevity	845.00	845.00	0.00	100.0%
560031 · Overtime	3,714.66	5,000.00	-1,285.34	74.3%
560035 · Court Supplies, Equip & S/W Main	1,808.34	13,000.00	-11,191.66	13.9%
560055 · Membership Dues	0.00	120.00	-120.00	0.0%
560076 · Incentive Pay	530.84	600.00	-69.16	88.5%
Total 560000 · Municipal Court	90,177.34	121,981.62	-31,804.28	73.9%
570000 · Double Oak Vol. Fire Department				
570010 · DOVFD Capital Equip Contributio	0.00	0.00	0.00	0.0%
570020 · DOVFD Operations Contribution	75,000.00	100,000.00	-25,000.00	75.0%
570021 · General Liability Insurance	8,473.48	7,200.00	1,273.48	117.7%
570022 · Worker's Compensation Ins	2,456.41	2,500.00	-43.59	98.3%
Total 570000 · Double Oak Vol. Fire Departm...	85,929.89	109,700.00	-23,770.11	78.3%
Total Expense	1,462,210.89	2,173,004.00	-710,793.11	67.3%
Net Ordinary Income	593,173.83	0.00	593,173.83	100.0%
Net Income	593,173.83	0.00	593,173.83	100.0%

Town of Double Oak
Balance Sheet
As of August 12, 2022

	Aug 12, 22
ASSETS	
Current Assets	
Checking/Savings	
102302 · Independent Bank Money Market	2,117,534.34
102303 · Independent Bank Checking	6,708.59
102304 · Police Lease Training Fund	855.42
102306 · John B. Wright Memorial Fund	560.51
102307 · DO Police Dept Chapter 59	8.68
102400 · Petty Cash	499.21
102450 · DATCU	3,276.50
106101 · Certificate of Deposit	427,158.20
Total Checking/Savings	2,556,601.45
Accounts Receivable	
106100 · Accounts Receivable	59,703.81
Total Accounts Receivable	59,703.81
Other Current Assets	
104100 · Bartonville Water Certificate	2,000.00
106150 · Interest Receivable	225.00
106400 · Employee Receivables	193.91
106700 · Property Taxes Receivable	10,443.89
106900 · Prepaid Costs	20,132.44
Total Other Current Assets	32,995.24
Total Current Assets	2,649,300.50
TOTAL ASSETS	2,649,300.50
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
202000 · Accounts Payable	7,881.27
Total Accounts Payable	7,881.27
Other Current Liabilities	
106300 · Allowance for Uncoll Taxes	10,443.89
200000 · Payroll Liabilities	
201200 · FICA/Medicare Withholding	953.46
201500 · TMRS Payable	1,671.01
202507- · Dependant Health Care Cover...	-1,172.72
202508- · AFLAC Deduction	328.32
202509 · Child Support Withholding Or...	735.27
202513 · Vision Insurance	396.21
202516 · Dependent Life Insurance	345.28
200000 · Payroll Liabilities - Other	7,280.00
Total 200000 · Payroll Liabilities	10,536.83

Town of Double Oak
Balance Sheet
As of August 12, 2022

	Aug 12, 22
200504 · Town Hall Reservation Deposits	650.00
201250 · Cr Card Fees/Collection Charges	1,205.81
202250 · Town Hall Renovations	200.00
202501 · Court Fees & Fines Due State	64,515.22
202502 · Technology Fees	2,176.81
202503 · Court Security Fees	26,370.31
202504 · Police LEOSE Training Account	855.42
202506 · Child Safety Fund	3,648.46
202511 · Omnibase Fees Due	307.43
202512 · Court Collections	-18,022.11
202760 · Time Payment Reimbursement F...	448.31
203002 · Park Fund Account	209.54
203006 · CARES - CLFRF - SLFRF Funds	-3,834.37
203060 · Waketon Road Reconstruction	5,241.07
203090 · Waketon Road-Town of Double ...	-64,722.17
2050000 · Accured Payroll	22,774.04
205555 · Police Grants	347.25
206250 · Sewer System Maintenance	9,899.17
206500 · Police-Chapter 59	8.68
208000 · Golf Tournament	44.85
2110 · Direct Deposit Liabilities	-254.37
Total Other Current Liabilities	73,050.07
Total Current Liabilities	80,931.34
Total Liabilities	80,931.34
Equity	
3000 · Fund Balances	209,371.05
3100 · Town Contingency	100,000.00
3150 · Stormwater Structures Fund	100,000.00
3200 · Road Contingency	150,000.00
3250 · Denton County Bond Project Fund	120,000.00
3450 · Town Hall Technology Fund	40,000.00
3550 · TCEQ MS4 (5-year) Fund	20,000.00
3600 · Street and Drainage Fund	246,455.68
3650 · Cross Timbers Drainage Project	20,000.00
3800 · Police Vehicle Fund	80,007.67
3850 · Police Body Camera Project Fund	38,839.00
3900 · Retained Earnings	850,521.93
et Income	593,173.83
Total Equity	2,568,369.16
TOTAL LIABILITIES & EQUITY	2,649,300.50

TOWN OF DOUBLE OAK

Medical Plan Analysis - October 1, 2022



Benefits	CURRENT PLAN	RENEWAL	ALTERNATE 1	ALTERNATE 2	ALTERNATE 3
	TML Copay 1K-3K ER	TML Copay 1K-3K ER	TML Copay 750-5K ER	TML Copay 1500-5KER	TML Copay 3K-7K ER
Annual Deductible (single/family)	\$1,000 / \$2,000	\$1,000 / \$2,000	\$750 / \$1,500	\$1,500 / \$3,000	\$3,000 / \$6,000
Out-of-pocket Maximum	\$3,000 / \$6,000	\$3,000 / \$6,000	\$5,000 / 10,000	\$5,000 / \$10,000	\$7,000 / \$14,000
Coinsurance In-Network / Out of Network	80% / 50%	80% / 50%	80% / 50%	80% / 50%	80% / 50%
Copay	\$30	\$30	\$30	\$30	\$30
Specialist Copay	\$45	\$60	\$60	\$60	\$60
Preventive Care	Covered at 100%	Covered at 100%	Covered at 100%	Covered at 100%	Covered at 100%
In-Patient Hospital	20% after Deductible	20% after Deductible	20% after Deductible	20% after Deductible	20% after Deductible
Out-Patient Hospital	20% after Deductible	20% after Deductible	20% after Deductible	20% after Deductible	20% after Deductible
Emergency Room Copay	\$500 Facility Fee + 20% after Deductible	\$500 Facility Fee + 20% after Deductible	\$500 Facility Fee + 20% after Deductible	\$500 Facility Fee + 20% after Deductible	\$500 Facility Fee + 20% after Deductible
Urgent Care Copay	\$75	\$75	\$75	\$75	\$75
Diagnostic Lab/X-Ray w/ office visit	20% after Deductible	20% after Deductible	20% after Deductible	20% after Deductible	20% after Deductible
Pharmacy Services					
Tier 1	\$0 Copay	\$0 Copay	\$0 Copay	\$0 Copay	\$0 Copay
Tier 2	\$10 Copay	\$10 Copay	\$10 Copay	\$10 Copay	\$10 Copay
Tier 3	\$40 Copay	\$45 Copay	\$45 Copay	\$45 Copay	\$45 Copay
Tier 4	\$70 Copay	\$90 Copay	\$90 Copay	\$90 Copay	\$90 Copay
Tier 5	\$100 Copay	\$150 Copay	\$150 Copay	\$150 Copay	\$150 Copay
Tier 6	\$150 Copay	\$175 Copay *	\$175 Copay *	\$175 Copay *	\$175 Copay *
EMPLOYEE COUNTS:					
Employee Only	7	7	7	7	7
Employee & Spouse	0	0	0	0	0
Employee & Child(ren)	3	3	3	3	3
Employee & Family	3	3	3	3	3
TOTAL EMPLOYEE COUNT	13	13	13	13	13
BILLED PREMIUM:					
Employee Only	\$632.11	\$737.43	\$711.21	\$669.79	\$578.39
Employee & Spouse	\$1,234.77	\$1,448.57	\$1,395.33	\$1,311.27	\$1,125.71
Employee & Child(ren)	\$1,076.77	\$1,262.13	\$1,215.97	\$1,143.09	\$982.21
Employee & Family	\$1,772.99	\$2,083.67	\$2,006.29	\$1,884.13	\$1,614.49
Total Monthly Premium	\$12,974.05	\$15,199.41	\$14,645.25	\$13,770.19	\$11,838.83
Total Annual Premium	\$155,688.60	\$182,392.92	\$175,743.00	\$165,242.28	\$142,065.96
PERCENT OF CHANGE	0%	17%	13%	6%	-9%
Employer Monthly Cost Per Employee based upon current contribution *					
Employee Only	\$632.11	\$737.43	\$711.21	\$669.79	\$578.39
Employee Spouse	\$1,084.11	\$1,270.79	\$1,224.30	\$1,150.90	\$988.88
Employee Child(ren)	\$965.61	\$1,130.96	\$1,089.78	\$1,024.77	\$881.26
Employee Family	\$1,487.77	\$1,747.11	\$1,682.52	\$1,580.55	\$1,355.47
Employer Annual Premium	\$141,418.74	\$165,554.46	\$159,544.44	\$150,053.52	\$129,106.68
Employee Cost Per Month					
Employee Only	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Employee Spouse	\$150.67	\$177.79	\$171.03	\$160.37	\$136.83
Employee Child(ren)	\$111.17	\$131.18	\$126.19	\$118.33	\$100.96
Employee Family	\$285.22	\$336.56	\$323.77	\$303.59	\$259.03
Employee Cost Per Pay Period (26pp)					
Employee Only	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Employee Spouse	\$69.54	\$82.05	\$78.94	\$74.02	\$63.15
Employee Child(ren)	\$51.31	\$60.54	\$58.24	\$54.61	\$46.59
Employee Family	\$131.64	\$155.34	\$149.43	\$140.12	\$119.55

*100% of Employee Cost
*75% of Dependent Cost

* RX Infusion copay \$30 OV, \$500 IP/OP

TML Telehealth copay plans cost \$0, H.S.A. plan \$44

TOWN OF DOUBLE OAK



Medical Plan Analysis - October 1, 2022

Benefits	ALTERNATE 4	ALTERNATE 5	ALTERNATE 6	ALTERNATE 7
	TML Copay H.S.A. 3K-5K E	TML Copay 1500-3KER	TML Copay 2K-4K ER	TML Copay 2K-6K ER
Annual Deductible (single/family)	\$3,000 / \$6,000	\$1,500 / \$3,000	\$2,000 / \$4,000	\$2,000 / \$4,000
Out-of-pocket Maximum	\$5,000 / \$10,000	\$3,000 / \$6,000	\$4,000 / \$8,000	\$6,000 / \$12,000
Coinsurance In-Network / Out of Network	80% / 50%	80% / 50%	80% / 50%	80% / 50%
Copay	Ded/Coins	\$30	\$30	\$30
Specialist Copay	Ded/Coins	\$60	\$60	\$60
Preventive Care	Covered at 100%	Covered at 100%	Covered at 100%	Covered at 100%
In-Patient Hospital	20% after Deductible	20% after Deductible	20% after Deductible	20% after Deductible
Out-Patient Hospital	20% after Deductible	20% after Deductible	20% after Deductible	20% after Deductible
Emergency Room Copay	20% after Deductible	\$500 Facility Fee + 20% after Deductible	\$500 Facility Fee + 20% after Deductible	\$500 Facility Fee + 20% after Deductible
Urgent Care Copay	Ded/Coins	\$75	\$75	\$75
Diagnostic Lab/X-Ray w/ office visit	20% after Deductible	20% after Deductible	20% after Deductible	20% after Deductible
Pharmacy Services				
Tier 1	Ded/Coins	\$0 Copay	\$0 Copay	\$0 Copay
Tier 2	Ded/Coins	\$10 Copay	\$10 Copay	\$10 Copay
Tier 3	Ded/Coins	\$45 Copay	\$45 Copay	\$45 Copay
Tier 4	Ded/Coins	\$90 Copay	\$90 Copay	\$90 Copay
Tier 5	Ded/Coins	\$150 Copay	\$150 Copay	\$150 Copay
Tier 6	Ded/Coins	\$175 Copay *	\$175 Copay *	\$175 Copay *
EMPLOYEE COUNTS:				
Employee Only	7	7	7	7
Employee & Spouse	0	0	0	0
Employee & Child(ren)	3	3	3	3
Employee & Family	3	3	3	3
TOTAL EMPLOYEE COUNT	13	13	13	13
BILLED PREMIUM:				
Employee Only	\$562.17	\$709.41	\$661.65	\$632.19
Employee & Spouse	\$1,092.77	\$1,391.69	\$1,294.73	\$1,234.93
Employee & Child(ren)	\$953.67	\$1,212.81	\$1,128.75	\$1,076.91
Employee & Family	\$1,566.65	\$2,001.01	\$1,860.11	\$1,773.23
Total Monthly Premium	\$11,496.15	\$14,607.33	\$13,598.13	\$12,975.75
Total Annual Premium	\$137,953.80	\$175,287.96	\$163,177.56	\$155,709.00
PERCENT OF CHANGE	-11%	13%	5%	0%
Employer Monthly Cost Per Employee based upon current contribution *				
Employee Only	\$562.17	\$709.41	\$661.65	\$632.19
Employee Spouse	\$960.12	\$1,221.12	\$1,136.46	\$1,084.25
Employee Child(ren)	\$855.80	\$1,086.96	\$1,011.98	\$965.73
Employee Family	\$1,315.53	\$1,678.11	\$1,560.50	\$1,487.97
Employer Annual Premium	\$125,389.98	\$159,132.96	\$148,187.52	\$141,437.16
Employee Cost Per Month				
Employee Only	\$0.00	\$0.00	\$0.00	\$0.00
Employee Spouse	\$132.65	\$170.57	\$158.27	\$150.69
Employee Child(ren)	\$97.88	\$125.85	\$116.78	\$111.18
Employee Family	\$251.12	\$322.90	\$299.62	\$285.26
Employee Cost Per Pay Period (26pp)				
Employee Only	\$0.00	\$0.00	\$0.00	\$0.00
Employee Spouse	\$61.22	\$78.72	\$73.05	\$69.55
Employee Child(ren)	\$45.17	\$58.08	\$53.90	\$51.31
Employee Family	\$115.90	\$149.03	\$138.28	\$131.66

* RX Infusion copay \$30 OV, \$500 IP/OP
 TML Telehealth copay plans cost \$0, H.S.A. plan \$44

Drainage Easement (Park Lane at Shady Hill Lane)

- Estimate for survey, construction plans
Construction Cost **\$21,000.00**
Engineering Cost \$ **4,500.00**

**2022 Mill and Overlay Fee Schedule
(Additional Services - Park Lane at Shady Hill Lane)**

8/5/2022

Task	Director	Team Leader	QA/QC	Project Manager	EIT	GIS Specialist	Inspector	Clerical	Total	(1)		(2)	
										Total	Subtotal	Total	Subtotal
Plans, Contracts and Specifications													
Construction Plans (Approx. # of Sheets)													
Typical section		0.50			1.0				1.5	\$248.40	\$248.40	\$200.00	\$200.00
Plan and Profile with contours		0.50		4.0	8.0				12.5	\$1,859.55	\$1,859.55	\$1,900.00	\$1,900.00
Detail		0.50			2.0				2.5	\$376.05	\$376.05	\$400.00	\$400.00
Survey											\$1,000.00	\$1,000.00	\$1,000.00
Quantities and Cost Estimates Specifications / Project Manual		0.50			1.0				1.5	\$248.40	\$248.40	\$200.00	\$200.00
		1.00							1.0	\$241.50	\$241.50	\$200.00	\$200.00
SUBTOTAL - Plans, Contracts and Specifications		3.0		4.0	12.0				19.0	\$2,973.9	\$2,973.9	1000.0	\$3,900.0
Construction Inspection													
On site Inspection							4.0		4.0	\$621.00	\$621.00		\$600.00
SUBTOTAL - Construction Inspection Services							4.0		4.0	\$621.0	\$621.0		\$600.0
TOTAL PROJECT		3.0		4.0	12.0		4.0		23.0	3594.9	4594.9	1000.0	\$4,500.00

Item No.	Description	Unit	Total Quantity		
Section I - North Park Place Circle					
Sub-Section IA - Paving				Unit Price (\$)	Total (\$)
IA-1	Mobilization (Bonds, Insurance, Move-In, Sanitary Facilities) Note:	LS	1	\$1,000.00	\$1,000.00
IA-2	Grading	LS	1	\$1,500.00	\$1,500.00
IA-3	Grouted Rock Riprap	SY	60	\$250.00	\$15,000.00
		SY			
Subtotal - Sub-Section IA - Paving					\$17,500.00
20% Contingency					\$3,500.00
TOTAL					\$21,000.00

Exterior Door Replacement Bids

- **Energy Windows & Solutions**
3 Exterior Doors with Hardware \$23,664.00
- **DDC (Denton Door Company)** They do not install commercial doors
- **Elite Door & Trim** referred by DDC for Commercial Door installs
(No follow up response for quote after speaking with the rep)
- **ASG** They do not install steel doors
- **Clarity Windows & Doors (Residential Only)**
- **Pella Windows and Doors** (Spoke to rep. , they scheduled a call back with 24 hours. No one ever called)



* Proposal *



Quote# 8991336

Status **Unsubmitted Order**

PO Number
ASC163

Job Name
EWS

Submit Order

SHIP-TO - 200371 | Change
ALSIDE SUPPLY #163
3450 S WATSON RD
ARLINGTON, TX 76014

817-417-0960
817-417-0969 FAX
<http://www.alside.com/>

SOLD-TO:
ASSOCIATED MATERIALS INC
ATTN: ACCTS PAYABLE
PO BOX 2010
AKRON, OH 44309

330-922-2143
330-922-2297 FAX

User 1: ProVia
Enter Date: 8/10/2022
Order Type: Ship & Invoice
Ship Via: TRUCK

See the [Order Fulfillment Prediction Model](#) for order fulfillment expectations for new orders.
When this order is submitted and processed, a predicted fulfillment timeframe will be applied and revised throughout the life of the order.

Line	Product and Price Details	Qty	List Price
------	---------------------------	-----	------------

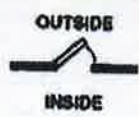


1	ENTRY DOOR	3	21,414.00
	- Standard Package		1,744.00
	- FrameSaver Frame Jamb Extension		55.00
	- Standard Duty Non-Residential Door		-224.00
	- Contrasting Colors		294.00
	- Aluminum QDC311 Stanley Closer		412.00
	- Satin Aluminum (628) 2101 Apex Panic Rim		1,774.00
	- HES 9600 Electronic Strike		860.00
	- ADA Compliant Threshold		54.00
	- Left Hand Outswing		69.00
	- KABA POWER PLEX P201U XS LL 26 [Price Adjustment]		2,100.00
	- - Sub-Total Qty 1 - -		7,138.00

- **Product Options -**
- Legacy Single Entry Door in FrameSaver Frame
- Non Residential Warranty
- **Standard Duty Non-Residential Door**
- 36" x 96" Nominal Size
- Unit Size: 37 9/16" x 96 3/4"
- Frame Depth: 6 9/16"
- 2" Standard Brickmold
- Left Hand Outswing - Outside Looking In
- 006 Style 20-Gauge Smooth Steel Door
- Snow Mist White Inside / Sandpiper Beige Outside
- **Hardware**
- Satin Aluminum (628) 2101 Apex Panic Rim (At 40" From Floor)
- Factory Installed
- Satin Aluminum (628) Special Order Exterior Handle
- S/O Item #: P-SO-X
- HES 9600 Surface Mounted Electronic Strike
- Bright Chrome 7/8" Peepsite (At 58" from floor)
- Aluminum QDC311 Stanley Closer (Includes Reinforcement)
- **Frame**
- Snow Mist White Inside Frame
- Mill Finish ADA Compliant Threshold
- 7 9/16" Threshold Depth
- Stainless Steel Ball Bearing Hinges
- 4 Hinges
- **Configuration Warnings -**
- Outswing doors include stainless steel hinges.
- The HES 9600 Surface Mounted Electronic Strike will require additional lead time.
- **Line Locked -**
- This item has been locked due to a special order or custom configuration.
- Contact ProVia Customer Service to make changes. (#800-669-4711)

TOTAL 21,414.00
Labor 2,250.00
TOTAL 23,664.00

Outside Looking In
Due to variances in color and manufacturing process, image shown may vary from final product. Refer to color samples when making color selection.





8600 W. Bradley Road, Milwaukee, WI 53224
 Tel: (800) 243-2911
 Tel: +1 414 358-8000
 Fax: +1 414 358-8008
 Web: www.americansignal.com

Project: Double Oak - Add T-128
 Company: Double Oak
 Address: 320 Waketon Road
 City, State, ZIP: Double Oak, TX 75077
 Country: USA
 Contact Name: Brandon Barth
 Title: Deputy Chief/ Adim / EMC
 E-Mail: brandon.barth@flower-mound.com
 Telephone: 770-883-6245

Sales Person: Chris Mast
 Quote #: 20211203CM-1
 Date: 12.3.21 Rev 6.7.22

Item	Qty.	Model	American Signal Equipment	Unit	Extended Price
T-128 AC/DC					
1	1	T-128-DC	Rotating Siren 129.5dB 48v DC Siren	\$ 11,869.00	\$ 11,869.00
2	1	T-48-MC-DC	48V DC Motor Control 112 / 121 / 128 - UL Listed NEMA 4X Aluminum Powder Coated Gray	\$ 3,975.00	\$ 3,975.00
3	1	RTU--DC Door Mt.	RTU, Universal Controller, Panel Mount DC Tempest-MC's	\$ 1,900.00	\$ 1,900.00
4	1	SENSOR - Current	Current Sensor, Tempest-Series	\$ 100.00	\$ 100.00
5	1	KIT-FSK-32-DC	FSK, Format Card, for DC Mechanical Sirens	\$ 218.00	\$ 218.00
6	1	RK-V	TK7180K-30 Watt Kenwood Radio VHF 150-170Mhz	\$ 1,017.00	\$ 1,017.00
7	1	KIT-KCT-19	Kenwood Radio Interface, UHF/VHF MHz	\$ 75.00	\$ 75.00
8	1	KIT-OMNI-ANT-7	Antenna, VHF, 35' coax Omni-Directional	\$ 274.94	\$ 274.94
9	1	KIT-ARR-2	Lightning Arrestor, VHF, PL-259	\$ 174.00	\$ 174.00
10	1	BATT-1 M	Battery, 12V, Group 24 - Set of (4) for TEMPEST™ 48Vdc DC Controls for T-128	\$ 791.00	\$ 791.00
11	1	PM-4	Pole Mount - Tempest T-128	\$ 370.00	\$ 370.00
12	1	SOLAR-4	Solar Array (4) Panels and mounting bracket for TEMPEST	\$ 2,776.00	\$ 2,776.00
Command And Control Software & Hardware					
13					
14					
15			Siren is going on the Flower Mound ASC NEXGen system.		
16					
17					
Installation					
18					
19	1	Install	Provide 55' Steel Pole. Assemble Components on Pole. Auger and Set Assembly. Note: 120 VAC, 20 Amp Service, Meter (if required) and Disconnect Brought to the Pole by Others. Underground Utility Locates by Others.	\$ 8,900.00	\$ 8,900.00

20					
21			Rock Clause		
22		Rock Clause	During the Augering Process should Rock or some other impenetrable Substrate be encountered and a Pier Drilling Rig or Secondary Pole Site be Required an Additional Fee May Apply		\$ -
23			System Commissioning		
24	1	Commissioning	ASC Certified Installer to Perform Start Up and Commissioning of System. Provide One (1) Day of Operational and Maintenance Training on the System	\$ 1,019.84	\$ 1,019.84
25					
26			Shipping		
27			EXW:8600 W. Bradley Road, Milwaukee Wisconsin 53224		\$ 1,200.00
28			Discount Only Applies to Equipment Does Not Apply to Installation & Commissioning	30.00%	\$ (7,061.98)
29			Standard ASC Warranty Applies to Order		\$ 27,597.80
30			Taxes - Not Included		
31			Project Totals - US Funds		\$ 27,597.80
				25% Due with order =	\$ 6,899.45

Domestic Payment Terms:

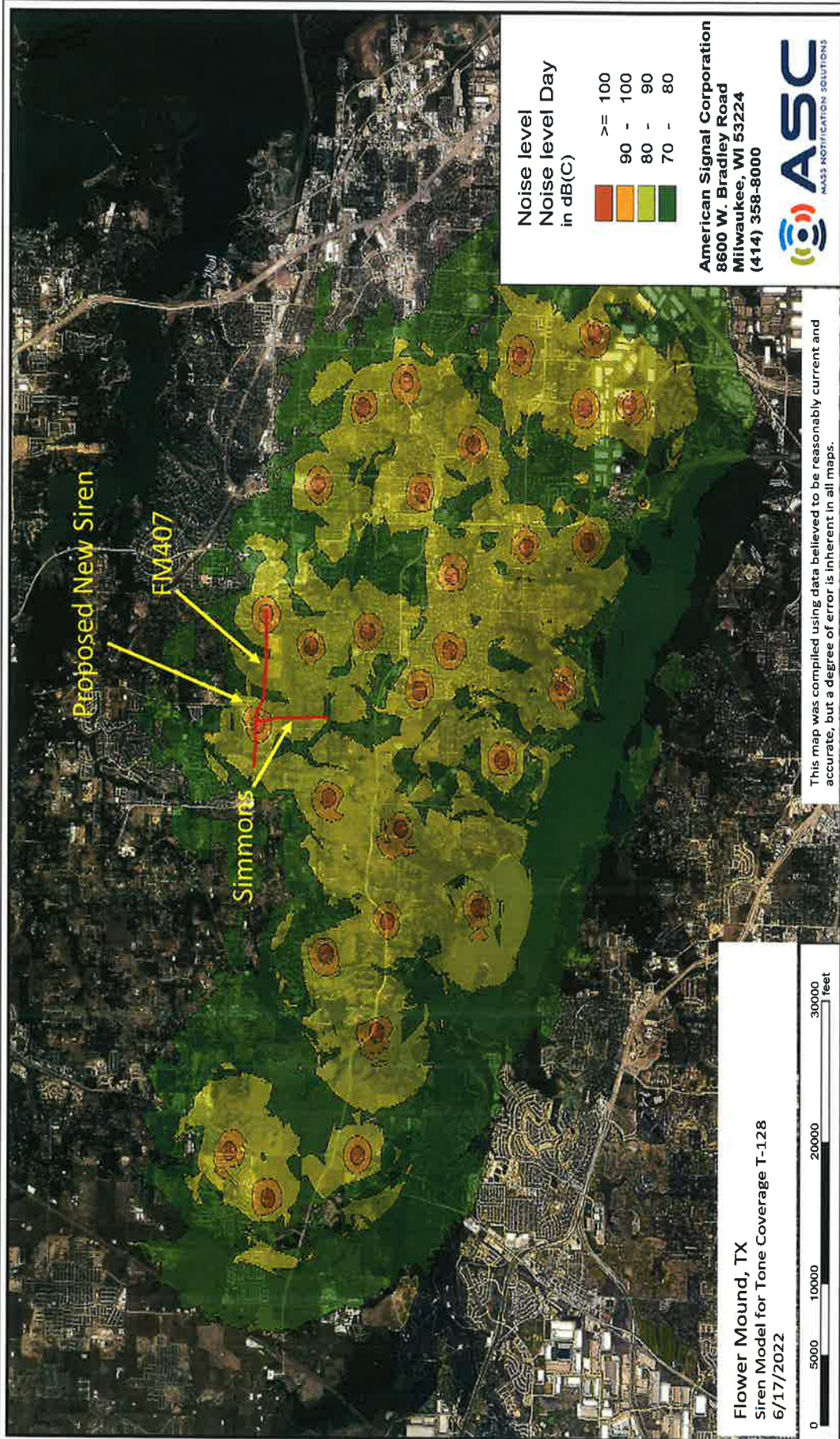
All prices are in USD and Equipment Accounts are 25% due at time of order. (Engineering, Mobilization & Acquisition), 75% due Net 30 days upon shipment of equipment. If project is turn key installation contract 25% Down payment with 65% Net 30 days upon shipment of equipment to customer designated location or installers site with a 10% retainage. Net 10 days upon final start up and test of system. Payments tendered by Credit Card will be subject to a 4% processing Fee.

Validity: This quotation is valid for 30 days from date of issuance.

Shipping Terms: EXW Factory,8600 W. Bradley Road, Milwaukee Wisconsin 53224 in accordance with Incoterms® 2010.

Installation services: If installation services are provided in contract, all change orders will be authorized in writing before work is performed outside of the scope of the contract. If during installation of a system we encounter rock that cannot be removed by standard drill and pier methods, all work will stop and the customer will be notified of the situation before work resumes. Special equipment required to penetrate the rock or other site conditions as well as relocation of the site/pole will continue on a cost plus basis once authorized in writing by the customer.

These are standard ASC Terms and Conditions and are not reflective of negotiated or proposed contract language under invitations to bid or final requests for proposals. All international orders require a full wire transfer of funds to our bank in Milwaukee, WI.



Proposed New Siren

FM407

Simmons

Noise level
Noise level Day
in dB(C)



American Signal Corporation
8600 W. Bradley Road
Milwaukee, WI 53224
(414) 358-8000



Flower Mound, TX
Siren Model for Tone Coverage T-128
6/17/2022



This map was compiled using data believed to be reasonably current and accurate, but a degree of error is inherent in all maps.

THE STATE OF TEXAS §
 §
COUNTY OF DENTON §

**AGREEMENT FOR
FIRE PROTECTION SERVICES**

THIS AGREEMENT is made and entered into by and between the Town of Double Oak, Texas, a Type A general law municipality and political subdivision of the State of Texas, hereinafter referred to as "TOWN" and the Double Oak Volunteer Fire Department, an incorporated non-profit AGENCY located in Double Oak, Texas, hereinafter referred to as "AGENCY."

WHEREAS, TOWN is a duly organized political subdivision of the State of Texas and is engaged in the administration of TOWN government and related services for the benefit of the citizens of Double Oak; and

WHEREAS, AGENCY is a non-profit corporation, duly organized and operating under the laws of the State of Texas and is engaged in the provision of fire protection service and related services including but not limited to first responder EMS, search and rescue, fire prevention and education, hazardous materials response, and emergency management for the benefit of the citizens of Double Oak and Denton County; and

WHEREAS, AGENCY is the owner and operator of certain fire protection vehicles and other equipment designed for the extinguishment of fire and prevention of damage to property and injury of persons from fire and has in its employ trained personnel whose duties are related to such vehicles and equipment; and

WHEREAS, TOWN and AGENCY mutually desire to be subject to the provisions of Government Code and Local Government Code and pursuant thereto:

NOW, THEREFORE, TOWN and AGENCY, for the mutual consideration hereinafter stated, agree as follows:

1. Effective Date. The effective date of this agreement shall be the ____ day of _____, 2022. The term of this agreement shall continue until either party exercises their option to terminate as listed herein, subject to periodic reviews and addendum by either party as required.

2. Services Provided. The services rendered hereunder by AGENCY are fire protection services normally rendered by the AGENCY as hereinafter defined, to citizens of TOWN, to include the provision of first responder fire prevention, fire protection and firefighting emergency services; safety and rescue services; fire marshal services that include plan review and building inspections in the implementation and enforcement of fire codes adopted by the TOWN; and public education and training services. The referenced services as set out herein are rendered by AGENCY in consideration of the funding referenced elsewhere herein, for the common good and

benefit and to serve the public convenience and necessity the citizens of the TOWN. The AGENCY shall:

- a) provide first responder fire protection, fire prevention and firefighting services within TOWN limits of Double Oak, Texas, Denton County, Texas, and may enter into mutual aid agreements with other fire departments and agencies;
- b) submit statements on the Texas Fire Incident Reporting System standardized forms to the State Department of Insurance, Austin, Texas. The AGENCY will also remain a member in good standing of a certified training agency of the State of Texas, i.e., State Fireman's and Fire Marshal's Association and/or Texas Commission on Fire Protection. AGENCY shall participate in the Texas Fire Chief's Association Best Practices Program and will provide status updates to TOWN;
- c) provide home inspection services whereby citizens may request home inspections and education on the use and maintenance of home-based fire alarm and suppression systems, fire safety devices and fire alarms, and the storage and disposal of hazardous waste;
- d) provide immediate response to medical and non-fire related rescues and emergencies through AGENCY's personnel and equipment and through mutual aid agreements with other agencies;
- e) cooperate with TOWN on the TOWN's adoption and implementation of a registration program whereby electric vehicles owned by residents and households and facilities with special needs or unique conditions will be registered with the AGENCY or TOWN in order to assist in identifying locations of special fire hazards and where special firefighting equipment or techniques will be required;
 - a. provide reports to the TOWN's governing body, at least monthly, showing activities and acquisitions, the specific content of which to be determined by each party's liaisons; and
- f) continue to sponsor and conduct the annual July 4th parade/picnic and Santa Claus programs.

3. Facilities and Public Service Programs. It is further agreed that the TOWN provides the AGENCY use of real property at 1110 Cross Timbers, Double Oak, Texas by which the AGENCY has built and improved a facility (fire station) therein, which real property is accepted for use by AGENCY as is and with all faults. AGENCY assumes all risk, responsibility and liabilities arising from its use and occupancy of the real property and agrees to indemnify and hold harmless TOWN from and against any and all claims, demands, losses, damages and liabilities arising from its use and occupancy of the real property. The use and consumption of alcohol and illegal drugs shall be prohibited on the premises.

It is recognized that the officers and members of AGENCY's Fire Department have duties and responsibilities which include the rendition of fire protection services, and it shall be the responsibility and within the sole discretion of the officers and members of said Fire Department to determine priorities in the dispatching and use of such equipment and personnel, and the judgment of any such officer or member as to any such matter shall be the final determination.

4. Compensation. For the services hereinabove stated, TOWN agrees to pay the AGENCY for the full performance of this Agreement amounts budgeted annually by the TOWN subject to appropriations. The annual budgeted amount may be remitted to AGENCY in quarterly payments, the first such quarterly payment due within 30 days of September 1, 2022. AGENCY understands and agrees that payment by TOWN to the AGENCY shall be made in accordance with the normal and customary processes and business procedures of the TOWN, and conformance with the applicable state law, subject to proper budget appropriations. The amount to be paid by TOWN in any future year shall be subject to the TOWN's budget appropriations and may but need not exceed the amount due for the first year of this Agreement.

The TOWN further agrees that it shall provide and maintain workers compensation and comprehensive general liability coverage for AGENCY.

It is further agreed that the AGENCY shall use other means of fundraisers, solicitations and events as required in the TOWN to further raise funds for operations.

5. Liaisons. The TOWN shall designate the Mayor to act on behalf of the TOWN and to serve as "Liaison Officer" between TOWN and AGENCY. The Mayor or his designated substitute shall insure the performance of all duties and obligations of the TOWN herein stated, and devote sufficient time and attention to the execution of said duties on behalf of the TOWN in full compliance to the terms and conditions of this agreement and provide supervision of the TOWN's employees, agents, contractors, sub-contractors and/or laborers, if any, in the furtherance of the purposes, terms and conditions of the agreement for the mutual benefit of TOWN and AGENCY.

The AGENCY shall designate the Fire Chief to act on behalf of the AGENCY and to serve as the "Liaison Officer" between AGENCY and TOWN. The Fire Chief or his designated substitute shall ensure the performance of all duties and obligations of AGENCY as hereinafter stated, devote sufficient time and attention to the execution of said duties on behalf of AGENCY in full compliance with the terms and conditions of this agreement and shall provide immediate and direct supervision of the AGENCY employees, agents, contractors, sub-contractors and and/or laborers, if any, in the furtherance of the purposes, terms and conditions of this agreement for the mutual benefit of AGENCY and TOWN.

6. Liability. TOWN agrees to and accepts full responsibility for the acts, negligence, and/or omissions of all TOWN officers, employees, and agents. AGENCY agrees to and accepts full responsibility for the acts, negligence, and/or omissions of all AGENCY officers, employees, and agents. TOWN and AGENCY understand and agree that liability under this Agreement is governed by the applicable provisions of the Texas Government Code and the Texas Local Government Code, as well as governmental, sovereign, official and qualified immunities. In

providing services under this Agreement, AGENCY is fulfilling a governmental function of the TOWN.

7. Default and Termination. In event of any default in any of the covenants herein contained, this Agreement may be forfeited and terminated at either party's discretion if such default continues for a period of thirty (30) days. Written notice of such default and intention to declare this agreement terminated, shall be given to the other party at least thirty (30) days prior to the effective date of termination. Unless the default is cured within the thirty-day time, this Agreement shall terminate as if that were the day originally fixed herein for the expiration of this Agreement. This agreement may be terminated any time by either party giving ninety (90) days advance written notice to the other party. In the event of termination by either party, AGENCY shall be compensated pro rata for all services performed to termination date. Acceptance of such compensation shall not constitute a waiver of any claim that may otherwise arise out of this agreement.

8. Governmental Function. The fact that TOWN and AGENCY accept certain responsibilities related to the rendition of fire protection services under this agreement as part of their responsibility for providing protection for the public health makes it imperative that the performance of these vital services be recognized as a governmental function and that the doctrine of government immunity shall be and is hereby invoked to the extent possible under the law. Neither the AGENCY nor TOWN waives nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising from the exercise of government powers and functions. Nothing in this Agreement shall be construed so as to grant or confer any right or interest in any person not a party to this Agreement.

9. Entire Agreement. This agreement represents the entire and integrated agreement between AGENCY and TOWN and supersedes all prior negotiations, representations and/or agreements, either written or oral. This agreement may be amended only by written instruments signed by both AGENCY and TOWN.

10. Governing Law. This agreement and all of its terms and provisions, as well as the rights and duties of the parties hereto, shall be governed by the laws of the State of Texas. Exclusive venue of any action arising under this Agreement shall be in the courts of appropriate jurisdiction of Denton County, Texas.

11. Severability. In the event that any provision or portion of this Agreement may be determined to be invalid or unenforceable, it is the intent of the parties hereto that the remaining provisions shall remain valid and in full force and effect to the extent possible.

12. Authority. The undersigned officer and/or agents of the parties hereto are the properly authorized officials and have the necessary authority to execute this agreement on behalf of the parties hereto, and each party hereby certifies to the other that any necessary resolutions extending said authority have been duly passed and are now in full force and effect.

EXECUTED in duplicate originals, this the ____ day of _____, 2022.

TOWN OF DOUBLE OAK, TEXAS

DOUBLE OAK VOLUNTEER FIRE
DEPARTMENT

By _____
_____, Mayor

By _____
_____, its _____

ATTEST:

Town Secretary

RECEIVED AUG 05 2022



Town of Double Oak
320 Waketon Road
Double Oak, Texas 75077
Phone 972-539-9464
Fax 972-539-9613

APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

As an applicant for a Board, Commission or Committee, your name, address and telephone number will be available to the press and the public if you elect to disclose this information. All other information will remain confidential.

NAME: Curtis Glover

ADDRESS: 170 Double Oaks Dr.

CONTACT PHONE: 972-743-6743

EMAIL: curtis.glover@verizon.net

OCCUPATION: *(If retired, please indicate former occupation or profession)*
Director, IT Sourcing - Responsible for negotiating purchasing and contacts for technology for one of the worlds largest drug distributor.

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES:
Current member (Alternate) on the Double Oak BoA. Current president and past treasurer Double Oaks Pond Association.

LIST QUALIFICATIONS YOU FEEL MAKE YOU A GOOD CANDIDATE FOR THIS POSITION AND INCLUDE PREVIOUS VOLUNTEER POSITIONS:
My position currently requires me to engage Sr. Management, Legal, and Sales regarding multi-million dollar investments. I've been performing this type of work for almost 40 years.

REFERENCES:
Connie Schoenrade
Patrick Johnson
Jean Hillyer

BOARDS/COMMISSIONS/COMMITTEES OF INTEREST: *(Check Interest)*

- Board of Adjustments
- Planning and Zoning
- Committee Cross Timbers Water Supply Corporation

BY MAIL: ATTN: TOWN SECRETARY
TOWN OF DOUBLE OAK
320 WAKETON ROAD
DOUBLE OAK, TEXAS 75077
BY FAX: (972) 539-9613
BY E-MAIL: townhall@doubleoak.texas.gov



Town of Double Oak
 320 Waketon Road
 Double Oak, Texas 75077
 Phone 972-539-9464
 Fax 972-539-9613

RECEIVED AUG 10 2022

APPLICATION FOR BOARDS/COMMISSIONS/COMMITTEES

As an applicant for a Board, Commission or Committee, your name, address and telephone number will be available to the press and the public if you elect to disclose this information. All other information will remain confidential.

NAME: Jean Hillyer

ADDRESS: 170 Trailing Oaks Dr

(817) 567-1677 CONTACT PHONE: EMAIL: jea

OCCUPATION: *(If retired, please indicate former occupation or*

profession)
 Retired - K-12 School librarian, IBM Corporation, Medical Librarian- Baylor University

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES:
 Double Oak Women's Club, P.E.O.

LIST QUALIFICATIONS YOU FEEL MAKE YOU A GOOD CANDIDATE FOR THIS POSITION AND INCLUDE PREVIOUS VOLUNTEER POSITIONS:
 Current member of Double Oak Town Council

REFERENCES:
 Bonnie Morrow

BOARDS/COMMISSIONS/COMMITTEES OF INTEREST: *(Check Interest)*

- Board of Adjustments Planning and Zoning
 Committee Town's 50th Birthday Committee

BY MAIL: ATTN: TOWN SECRETARY
 TOWN OF DOUBLE OAK
 320 WAKETON ROAD
 DOUBLE OAK, TEXAS 75077
 BY FAX: (972) 539-9613
 BY E-MAIL: townhall@doubleoak.texas.gov

PATRICK J. JOHNSON

160 Forest Park Drive ■ Double Oak TX 75077

■ 469-586-9644

■ patrick.johnson_12@verizon.net

EXECUTIVE SUMMARY

PRESIDENT LEADERSHIP | VP REGIONAL OR DISTRICT SALES LEADERSHIP | CHANNEL SALES DIRECTOR

A strategic leader with a strong competitive spirit with proven experience in exceeding business goals and initiatives. Expert in Sales and Leadership with a history known for delivering and sustaining revenue and profit gains within a highly competitive geography in the North American Marketplace. Exceptional communicator with consultative sales style and strong negotiation skills, exceptional problem-solving abilities, and an aptitude for getting the most out of associates and clients. Aggressively identify abilities in associates to drive opportunities, develop team focus and provide strategic business solutions. Dedicated to maintaining a reputation built on quality, service, and uncompromising ethics.

AREAS OF EXPERTISE

- Strategic/Tactical Planning
- Solution Design
- Sales Team Training
- P & L/Financial Reporting
- Account Development
- Leadership/Coaching
- Process Formulation
- Sales Presentations/Closing
- Target Marketing
- Sales Analysis
- Budget Management
- Contract Negotiations

PROFESSIONAL EXPERIENCE

COMCO SYSTEMS – Lake Dallas, TX

President – United States – Lake Dallas, TX

4/2020 – Present

Leadership of 55 Year Privately held Pneumatic Tube Manufacturing company overseeing all aspects of the business including manufacturing, engineering, accounting, IT, procurement, service, service support and sales. Responsible for all strategies and driving financial performance for Comco Systems.

- Improved Organizational Health of company in first year including new company culture
- Improved financial performance of company by over 30.2% in revenue in 2 years 4 months

NAUTILUS HYOSUNG AMERICA – Irving, TX

4/2017 – 4/2020

Director of Strategic Partnerships – United States – Irving, TX

Develop new Channel called Strategic Partnerships focused on software and core providers, managed service providers and service bureaus. Strategize the build out of people and process to drive new revenue streams for Hyosung.

National Director of the FI Sales Channel with main objectives to build and define strategies for growing the success of the FI Channel while strengthening the support and partnership with our value-added resellers. Recruit new partnerships to the FI Channel portfolio. Drive unit growth and revenue through creative partner programs. Coach and Mentor FI Channel Sales Managers to success with dealer partners.

Achievements:

- Channel Sales Team 2017 vs. 2016 Y.O.Y Unit Sales increase by 42% and Revenue Dollars by 52%
- Channel Sales Team 2018 vs. 2017 Y.O.Y Unit Sales increase by 32% and Revenue Dollars by 41%
- Channel Sales Team Record year of \$98M in Revenue in 2019, \$52M in Revenue in 2018
- Channel Sales Team Increased Channel Market Share by 17.3% in 2019
- Channel Sales Team recognized as Team of the Year in 2018
- Complete Reorganization of FI Channel Dealers with new Reseller Program

PATRICK J. JOHNSON

160 Forest Park Drive ■ Double Oak TX 75077

■ 469-586-9644

■ patrick.johnson_12@verizon.net

FISERV, INCORPORATED – Brookfield, WI

1/2014 – 4/2017

Vice President, Client Partner Sales, Bank Solutions – Western Region – Dallas, TX

Lead/Coach the Client Partner Sales staff and support the Fiserv Client Partner Sales function. This includes motivating a team of Client Partner Sales Executives to develop a highly effective sales strategy for each client relationship, assuring client retention, revenue generation and client satisfaction.

Achievements:

- ☐ Sales Team Increased 2014 Y.O.Y Sales by 31.4%, 2015 Y.O.Y Sales by 13.7%, 2016 Y.O.Y Sales by 57.2%
- ☐ Sales Team Exceeded 2014 Plan by 122%, 2015 Plan by 136%, 2016 Plan by 116%
- ☐ Sales Team 3 Year Sales Attainment 125.9% of Plan, 2016 Year Over 2013 Year 135% Increase in Attainment.
- ☐ Achieved 2015 "Pinnacle Club" for leadership and sales performance excellence.
- ☐ Coached Non-Selling Client Partners into Sales Producing Client Partner Sales Executives in 3 Years.

DIEBOLD INCORPORATED – North Canton, OH

12/1999 – 1/2014

Regional Sales Manager/Client Executive – North Texas/Oklahoma, 2005-2014

Nine plus years of proven success in the Sales Leadership field for Diebold. Led, managed & coached sales teams located in North Texas and Oklahoma. Drove market penetration in defined geographic area.

- ☐ Managed all aspects of defined geographic accounts for Diebold including sales, revenue, AR, P & L, hardware, software, pro-services, services.
- ☐ Developed long and short-range strategic business plans for sales region.
- ☐ Implemented strategies to improve penetration in competitor accounts, provided guidance to sales team by coaching and mentoring in expanding new relationships within existing account base.

Achievements:

- ☐ Exceeded Team Sales Goals 8 of 9 Years in Position
- ☐ Grew Team Revenue from \$23M in 2005 to Over \$38M in 2012
- ☐ Awarded "Regional Sales Manager" of the month four times
- ☐ Achieved Diebold's exclusive "Master's Circle" award for performance excellence 6 times and "Circle of Excellence" once

Sales Manager/Account Executive, 2004-2005

Senior Sales Representative, 1999-2004

PROFESSIONAL EXPERIENCE CONTINUED

Simplex Building Systems, Sales Representative, Omaha, NE	1999
Fujitsu/ICL, Account Executive, La Jolla, CA	1998
Applied Communications, Inc., ATM Marketing Manager, Omaha, NE	1997
Diebold Incorporated, Account Manager, Omaha, NE/Minneapolis, MN	1993 – 1997
John H. Harland Co., Territory Sales Representative, Omaha, NE	1988 – 1993

EDUCATION

BACHELOR OF SCIENCE, BUSINESS ADMINISTRATION

Northwest Missouri State University Class of 1987 – Maryville, MO

Varsity Football 1984, 1985

Ellsworth Community College – Iowa Falls, IA

Varsity Football 1982, 1983

PATRICK J. JOHNSON

160 Forest Park Drive ■ Double Oak TX 75077

■ 469-586-9644

■ patrick.johnson_12@verizon.net

PROFESSIONAL DEVELOPMENT

- University of Michigan – Effective Sales Management
- Leader to Leader – Leading Yourself
- Leader to Leader – Leading Others to Lead Themselves
- Building Relationship Versatility: Social Styles at Work
- Performance Management – Evaluating Your Direct Reports
- IBM School of Banking
- Coaching for Performance
- Selling Solutions
- Professional Selling Skills
- Sales Management (SPI)

PROFESSIONAL ORGANIZATIONS AND AFFILIATIONS

IBAT – Independent Bankers Association of Texas
ICBA – Independent Community Bankers of America
TBA – Texas Bankers Association
TPA – Texas Pharmacy Association



RESOLUTION DISAPPROVING OF THE DENTON CENTRAL APPRAISAL DISTRICT 2023 BUDGET

WHEREAS, Denton County is a taxing entity within the Denton Central Appraisal District and relies on the Denton Central Appraisal District for appraising property within the boundaries of the county for ad valorem tax purposes; and

WHEREAS, the Denton Central Appraisal District operations are funded solely by the local taxing entities served by the appraisal district, which includes Denton County; and

WHEREAS, on July 28, 2022 the Denton Central Appraisal District Board of Directors voted to approve of the 2023 Budget in the amount of \$17,997,944.33, an increase of 17.45% from the current 2022 budget; and

WHEREAS, pursuant to Chapter 6 of the Texas Property Tax Code, each taxing unit has a right to adopt a resolution disapproving of the Denton Central Appraisal District budget; and

WHEREAS, the Section 6.06 (b) of the Texas Property Tax Code further states that "if governing bodies of a majority of the taxing units entitled to vote on the appointment of board members adopt resolutions disapproving a budget and file them with the secretary of the board within 30 days after its adoption, the budget does not take effect, and the board shall adopt a new budget within 30 days of the disapproval."

NOW, THEREFORE, BE IT RESOLVED, the Denton County Commissioner Court disapprove of the 2023 Budget of the Denton Central Appraisal District; and

BE IT FURTHER RESOLVED, that this action demonstrate a lack of confidence in the Denton Central Appraisal District.

DONE IN OPEN COURT, this the 2nd Day of August, 2022 upon a motion made by Andy Eads and seconded by Dianne Edmondson and 3 members of the court being present and voting.

Andy Eads
ANDY EADS, COUNTY JUDGE

Absent
RYAN WILLIAMS, COMMISSIONER
PRECINCT 1

Absent
RON MARCHANT, COMMISSIONER
PRECINCT 2

Bobbie J. Mitchell
BOBBIE J. MITCHELL, COMMISSIONER
PRECINCT 3

Dianne Edmondson
DIANNE EDMONDSON, COMMISSIONER
PRECINCT 4

ATTEST:
JULI LUKE, County Clerk and Ex-Officio Clerk of the Court
Of Denton County, Texas
By: Juli Luke



Fiscal Year Ending, September 30,2023

Preliminary

Budget

2022-2023

Ordinary Income/Expense

Income

400000 · Tax Revenue

401101 · Current Property Taxes-M & O	\$ 1,229,620.34
401201 · Penalty & Interest	\$ 2,500.00
401301 · Prior Year Property Taxes	\$ 2,000.00
401315 · Sales Taxes	\$ 600,000.00
401601 · Franchise-Bartonville Water	\$ 24,000.00
401701 · Franchise-Cable TV	\$ 35,000.00
401801 · Franchise-Electric	\$ 95,000.00
401805 · Franchise-Garbage	\$ 13,000.00
401811 · Franchise-Gas/TXU/CoServ	\$ 17,000.00
401901 · Franchise-Telephone	\$ 500.00

Total 400000 · Tax Revenue \$ 2,018,620.34

420000 · Fines and Forfeitures

420101 · Court Fines & Fees	\$ 115,000.00
420112 · Court Fees	\$ -
420113 · Court Forfeitures	\$ -

Total 420000 · Fines and Forfeitures \$ 115,000.00

430000 · Licenses and Permits

430101 · Fences	\$ 1,275.00
430102 · Commercial Buildings	\$ 6,000.00
430103 · Oil and Gas Drilling	\$ -
430201 · New Homes	\$ 3,000.00
430202 · Erosion Control	\$ -
430301 · Misc Construction	\$ 20,000.00
430401 · Roofs	\$ 1,275.00
430501 · Septic Systems	\$ 5,000.00
430601 · Sprinkler Systems	\$ 500.00
430701 · Swimming Pools	\$ 2,000.00
430801 · Water Wells	\$ -
430901 · Plats and Subdivision Fees	\$ -
430000 · Licenses and Permits - Other	\$ -

Total 430000 · Licenses and Permits \$ 39,050.00

440000 · Other Revenue

440101 · Administration Fees	\$ 1,000.00
440102 · Animal Control	\$ -
440201 · Interest Income	\$ 9,500.00
440700 · Insurance Proceeds	\$ -

Total 440000 · Other Revenue \$ 10,500.00

440300 · Charges for Services

440301 · Lien Release	\$ -
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440501 · Misc. Income	\$	250.00
440601 · Sewage Service	\$	25,000.00
440701 · Town Hall Rental Fees	\$	-
4403 01 · Charges for Services - Other	\$	-
Total 440300 · Charges for Services	\$	25,250.00
440400 · Park Funds		
440401A · Gazebo Funds	\$	-
Total 440400 · Park Funds	\$	-
440500 · Carry Over from previous year	\$	-
Total Income	\$	2,208,420.34

Expense

510000 · Town Administration

521012 · Attorney Fees	\$	25,000.00
521033 · Custodial Services	\$	8,000.00
521041 · Denton Central Appraisal Dist	\$	7,100.00
521050 · Election Expense	\$	4,500.00
521051 · Electricity	\$	6,500.00
521060 · Financial Auditors	\$	10,000.00
521070 · Natural Gas	\$	2,000.00
521073 · Printer Copier	\$	6,000.00
521133 · Ordinance Codification	\$	1,500.00
521160 · Postage	\$	3,000.00
521200 · Tax Billing Expense	\$	1,500.00
521201 · Communications	\$	11,000.00
521220 · Water	\$	2,500.00
521230 · Archive System	\$	3,000.00
521250 · Outdoor Siren	\$	-
530050 · Ambulance Service	\$	29,075.00
Total 510000 · Town Administration	\$	120,675.00

520000 · Administrative

521010 · Advertising	\$	1,700.00
521020 · Bank Charges	\$	100.00
521030 · Cleaning Supplies	\$	-
521031 · Computer Supplies/Software	\$	25,000.00
521032 · Council Contingency	\$	58,559.61
521034 · Technology Fund	\$	4,000.00
521074 · Meetings	\$	100.00
521075 · Goodwill	\$	500.00
521076 · Incentive Pay	\$	1,500.00
521090 · General Liability Insurance	\$	3,500.00
521091 · Health/Dental/Life Insurance	\$	20,000.00
521130 · Membership & Dues	\$	1,500.00
521131 · Car Maintenance-Fuel-Travel	\$	-
521150 · Office Supplies	\$	5,100.00
521151 · Other Professional Services	\$	2,200.00
521153 · Other Supplies	\$	650.00

521161 · Publications & Subscriptions	\$	200.00
521162 · Printing and Copying	\$	450.00
521170 · Payroll Taxes - FICA	\$	12,000.00
521172 · TWC Unemployment Insurance	\$	2,400.00
521190 · Town Secretary Salary	\$	81,000.00
521191 · Longevity Pay-Administration	\$	1,800.00
521192 · Worker's Compensation Ins.	\$	1,300.00
521194 · Asst Town Secretary Salary	\$	71,700.00
521195 · Overtime	\$	4,000.00
521196 · TMRS-Retirement	\$	13,125.00
521202 · Training Seminars	\$	2,000.00
66900 · Reconciliation Discrepancies	\$	-
	\$	<u>314,384.61</u>

Total 520000 · Administrative

530000 · Public Works

521021 · Building Repair/Remodeling	\$	10,000.00
521025 · Building Expenditures	\$	2,000.00
521120 · Lien Filing Expense	\$	100.00
530025 · Mosquito Control Program	\$	200.00
530100 · Animal Control Officer	\$	18,000.00
530101 · Public Works Director Salary	\$	70,000.00
530102 · Public Works Director TMRS	\$	5,670.00
530103 · Public Works Director FICA	\$	5,355.00
530104 · Public Works Director (H/D/L)	\$	2,000.00
530105 · PW Director (TWC/Unempl Ins)	\$	-
530106 · Building Official Overtime	\$	-
530110 · Building Inspectors	\$	-
530111 · Building Inspectors Phone	\$	-
530115 · Code Enforcement	\$	-
530116 · Code Enforcement Liab Ins-TML	\$	700.00
530125 · Council Discretionary Fund	\$	-
530150 · Grounds Maintenance	\$	9,000.00
530151 · Grounds Equipment	\$	-
530175 · Equipment Repair/Maintenance	\$	-
530180 · Minor Equipment	\$	-
530200 · Lot Mowing/Tree Trim Service	\$	5,500.00
530201 · Public Works Training	\$	2,500.00
530202 · Longevity Pay- Public Works	\$	-
530203 · Vehicle Payment	\$	-
530204 · Vehicle Maintenance	\$	750.00
530205 · Vehicle Fuel	\$	2,000.00
530206 · Uniforms	\$	-
530210 · Membership Dues/Licensing	\$	500.00
530230 · Other Professional Services	\$	2,000.00
530231 · Other Supplies	\$	1,000.00
530235 · Printing	\$	200.00
530240 · Postage	\$	-

530245 · Computer Support	\$	3,500.00
530250 · Health Inspector	\$	2,500.00
530260 · Septic Inspections	\$	5,000.00
530270 · Sewage Services	\$	25,000.00
530271 · Vehicle Reimbursement	\$	-
530272 · Incentive Pay	\$	200.00
530273 · Worker's Compensation Ins	\$	300.00
530277 · General Liability Insurance	\$	-
530280 · Hazardous Waste Disposal	\$	-
530650 · Public Works-Cell phone	\$	300.00
531020 · Credit Card Convenience Fee	\$	-
531201 · Weather Siren	\$	600.00
Total 530000 · Public Works	\$	174,875.00

540000 · Streets and Drainage

540019 · Engineering General	\$	50,000.00
540060 · Crack Seal & Potholes	\$	35,000.00
540110 · Current Year Road Repairs	\$	200,000.00
540111 · Prior Year Road Repairs	\$	-
540155 · MS4 Stormwater	\$	7,500.00
540177 · Public Works Projects Costs	\$	-
540200 · Sign Repair and Replacement	\$	3,000.00
Total 540000 · Streets and Drainage	\$	295,500.00

550000 · Police Department

550120 · Capital Equipment (Auto)		
550135 · Computer Equip/Supplies/SW Main	\$	41,500.00
550140 · Equipment Repair & Maintenance	\$	1,200.00
550145 · Health/Dental/Life Insurance	\$	134,607.15
550219 · Membership Dues	\$	900.00
550220 · Minor Equipment	\$	1,600.00
550230 · Other Professional Services	\$	100.00
550240 · Office Supplies	\$	1,000.00
550248 · Publications	\$	400.00
550249 · External Contracts	\$	6,000.00
550250 · Postage		
550251 · Printing	\$	900.00
550252 · Police Chief Salary	\$	98,135.97
550253 · Police Asst. Chief Salary	\$	87,222.89
550254 · Police Officers' Salary	\$	425,440.00
550255 · Administrative Assistant PD	\$	-
550256 · Crossing Guard	\$	7,000.00
550257 · Police Department Overtime	\$	5,000.00
550261 · Criminal Investigations	\$	2,000.00
550262 · General Liability Insurance	\$	11,000.00
550263 · TWC Unemployment Ins	\$	-
550264 · Incentive Pay	\$	9,600.00

550271 · Salaries Benefits - FICA	\$ 46,726.10
550275 · Salaries Benefits - TMRS	\$ 49,474.00
550276 · Human Resources	\$ 1,500.00
550277 · Longevity Pay	\$ 3,575.00
550278 · Worker's Compensation Ins	\$ 22,823.00
550280 · Communications	\$ 14,000.00
550281 · Training	\$ 20,000.00
550286 · Training Ammo	\$ 5,000.00
550290 · Uniforms	\$ 24,000.00
550291 · Patrol Equipment	\$ 7,000.00
550292 · Community Programs	\$ 3,000.00
550293 · Traffic Management	\$ 500.00
550294 · Evidence Room Supplies	\$ 500.00
550295 · Goodwill	\$ 1,000.00
550300 · Vehicle Fuel	\$ 30,000.00
550400 · Vehicle Repair & Maintenance	\$ 13,500.00
	<u>\$ 1,076,204.11</u>

Total 550000 · Police Department

560000 · Municipal Court

560010 · Judges Services	\$ 10,000.00
560015 · Jury Services	\$ 240.00
560018 · Jail Services	\$ -
560020 · Prosecuting Attorney	\$ 10,000.00
560025 · Other Professional Services	\$ -
560026 · Court Clerk - Salary	\$ 63,594.96
560027 · Court Clerk- FICA	\$ 4,386.19
560028 · Court Clerk - TMRS	\$ 4,810.04
560029 · Court Clerk Ins (H/D/L)	\$ 9,385.43
560030 · Court Clerk - Longevity	\$ 845.00
560031 · Overtime	\$ 8,000.00
560035 · Court Supplies, Equip & S/W Main	\$ 5,100.00
560055 · Membership Dues	\$ 120.00
560076 · Incentive Pay	\$ 600.00
	<u>\$ 117,081.62</u>

Total 560000 · Municipal Court

570000 · Fire Department

570010 · DOVFD Capital Asset Contributio	\$ -
570020 · DOVFD Operations Contribution	\$ 100,000.00
570021 · General Liab. Insurance DOVFD	\$ 7,200.00
570022 · Worker's Compensation Ins	\$ 2,500.00
	<u>\$ 109,700.00</u>

Total 570000 · Fire Department

Total Expense

\$ 2,208,420.34

Net Income

\$ 0.00