



DOUBLE OAK

Town of Double Oak
Town Council-Public Meeting

Double Oak Town Hall
320 Waketon Road, Double Oak
TX 75077
Monday, August 16, 2021
7:00 p.m.

OUT OF RESPECT FOR ALL THOSE IN ATTENDANCE, PLEASE REFRAIN FROM TALKING TO OTHER MEMBERS OF THE AVD/ENCE DURING THE MEETING

- I. Opening: Call to Order
 Roll Call
 Invocation
 Pledge of Allegiance - American Flag
 Pledge of Allegiance - Texas Flag

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible. "

II. Citizen Comments

- III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of August 2, 2021. *
2. Proclamation in support of United Way of Denton County. •

IV. Mayor, Council Members and Staff reports:

3. Mayor and Council
4. Public Works - Code Enforcement-Animal Control
5. Administration
6. Public Safety
7. Road and Drainage Committee

V. New business agenda (consideration and action):

8. Discussion, consideration, and action on a resolution for the appointment of one member as the Town's representative on the Upper Trinity Regional Water District (UTRWD) Board of Directors.*

Presentation:

Mayor Von Beougher

9. Discussion, consideration, and action on approving Midway Sealcoating & Striping Co. to crack seal recommended streets. *

Presentation: Mayor Von Beougher

10. Discussion on revisions to the Fee Schedule.*

Presentation: Council Member Casey Parsons

11. Discussion, consideration, and action on setting the maximum proposed tax rate for fiscal year 2020-2021

Presentation: Treasurer Billie Garrett

12. Discussion on 2021-2022 fiscal year budget and tax rate.*

Presentation: Town Treasurer Billie Garrett

13. Council- staff announcements and comments:

- Town Hall will be closed, Monday, September 6, 2021, in observance of Labor Day.
- Public Hearings on the proposed fiscal year 2021-2022 budget and proposed fiscal year 2021-2022 tax rate will be 7:00 p.m. September 7, 2021, at Town Hall. Budget/tax rate adoption will be 7:00 p.m. September 20, 2021, at Town Hall.

14. Adjournment

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney, or on any other item covered under the code, on any agenda item listed herein.

The Town of Double Oak reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

I certify that the above notice of meeting was posted by Friday, August 13, 2021, by 4:00 p.m. on:

- 1) Bulletin boards located in the Town Hall Parking Lot at 320 Waketon Road, Double Oak, Texas
- 2) On the Town's website (<https://doubleoak.texas.gov>)

Eileen Kennedy

Town Secretary

PUBLIC PARTICIPATION If you wish to address the Council, please sign the "CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL" sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972.539.9464, fax 972.539.9613 or email to eileen.kennedy@doubleoak.texas.gov for additional information.

* Backup attached

UNAPPROVED - NOT FOR PUBLICATION

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. August 2, 2021, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

| | |
|------------------|-----------------------|
| Von Beougher | Mayor |
| Billie Garrett | Mayor Pro-Tern |
| Anita Nelson | Deputy Mayor Pro-Tern |
| Joe Dent | Council Member |
| Scott Whisenhunt | Council Member |
| Casey Parsons | Council Member |

Also in attendance were Assistant Town Secretary Lynn Jones, Town Clerk Brian Shults, Police Chief Ruben Rivas, and Assistant Police Chief Cassandra Gaines.

Mayor Beougher called the meeting to order at 7:01 p.m.

Council Member Dent gave the invocation and Deputy Mayor Pro-Tern Nelson lead the pledge of allegiance to the American and Texas flags.

II. Citizen Comments

Carl White, 108 Royal Oaks Drive, stated that he would like the contractor from 231 Waketon Extension to fix the ruts and put in grass in the areas damaged from building the residence at 231 Waketon Extension.

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of July 19, 2021.

Motion Nelson to approve the minutes from July 19, 2021. Second Dent.

AYE: Garrett, Dent, Nelson, Parsons, and Whisenhunt

NAY: None

ABSTAIN: None

Motion Carried

7. Discussion, consideration, and action on approving an invoice from Datamax in the amount of \$2,490.60 for a Sonicwall Total Secure TZ470 Firewall

Motion Nelson to approve the invoice for \$2490.60 for the Sonicwall Total Secure TZ470 Firewall. Second Parsons

AYE: Garrett, Dent, Nelson, Parsons, and Whisenhunt

NAY:None

ABSTAIN: None

Motion Carried

8. Discussion, consideration, and action on an ordinance adopting the 2018 Edition International Residential, Energy Conservation, Mechanical, Plumbing, Private Sewage Disposal, Fuel Gas, Property Maintenance Code, and the 2017 Edition of the National Electrical Code, together with amendments to each of said codes; adopt the provisions of the 2018 edition of the International Fire Code, together with amendments to said code; adopt the provisions of the fifth edition (2017) of the Public Works Construction Standards North Central Texas promulgated by the North Central Texas Council of Governments; providing a repealing clause; providing a savings clause; providing a severability clause; providing for a penalty of fine not to exceed the sum of two thousand (\$2,000.00) dollars for each offense; and providing for an effective date.

Motion Dent to approve the ordinance adopting the 2018 Edition International Residential, Energy Conservation, Mechanical, Plumbing, Private Sewage Disposal, Fuel Gas, Property Maintenance Code, and the 2017 Edition of the National Electrical Code, together with amendments to each of said codes; adopt the provisions of the 2018 edition of the International Fire Code, together with amendments to said code; adopt the provisions of the fifth edition (2017) of the Public Works Construction Standards North Central Texas promulgated by the North Central Texas Council of Governments. Second Garrett

AYE: Garrett, Dent, Nelson, Parsons, and Whisenhunt

NAY:None

ABSTAIN: None

Motion Carried

9. Discussion, consideration, and action on a resolution for the appointment of one member as the Town's representative on the Upper Trinity Regional Water District (UTRWD) Board of Directors.

There was no action on this item.

10. Discussion on revisions to the Fee Schedule.

This item is to be put on the next agenda for consideration and action.

11. Discussion on 2021-2022 fiscal year budget and tax rate.

Billie Garrett, Mayor Pro-Tern, went over the budget.

12. Council - staff announcements and comments:

Chief Rivas stated that Michael Wyman has 15 years of service, Lonnie Sneed has 5 years of service and Deborah Schmidt has 19 years of service as the school crossing guard.

13. Adjournment

Whisenhunt motion, Garrett second to adjourn

Motion Carried

With no further business to come before the Council, the meeting was adjourned at 9:05 p.m.

Assistant Town Secretary

Mayor

Proclamation

United Way of Denton County

WHEREAS, United Way of Denton County has been identifying Denton County's needs and responding to them for over 68 years; and

WHEREAS United Way of Denton County is unparalleled in the power to assemble partners, providers, and resources to address the needs of neighbors in crisis; and

WHEREAS United Way of Denton County works with a network of nonprofits across Denton County to address a variety of needs, including feeding those who face food insecurity; preparing children for success in school, work, and life; and connecting those in crisis with resources to pay bills, stay in their homes, and find employment; and

WHEREAS United Way of Denton County remains committed more than ever before to bring people together to help our communities recover, rebuild, and thrive.

*NOW, THEREFORE, we declare **September 2021 LIVE UNITED Month** and ask you to join United Way of Denton County in calling on all residents of Double Oak to LIVE UNITED.*

Von Beougher
Mayor of Double Oak, Texas

ATTEST:

Eileen Kennedy
Town Secretary

Profit & Loss Budget vs. Actual

October 2020 through September 2021

| | Oct '20 - Sep 21 | Budget | \$ Over Budget | % of Budget |
|---|---------------------|---------------------|------------------|---------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 400000 • Tax Revenue | | | | |
| 401101 • Current Property Taxes-M & 0 | 1,175,568.72 | 1,166,167.00 | 9,401.72 | 100.8% |
| 401201 • Penalty & Interest | 4,107.14 | 2,500.00 | 1,607.14 | 164.3% |
| 401301 • Prior Year Property Taxes | 4,132.61 | 2,000.00 | 2,132.61 | 206.6% |
| 401315 • Sales Taxes | 487,020.98 | 430,000.00 | 57,020.98 | 113.3% |
| 401601 • Franchise-Cross Timbers Water | 25,331.81 | 20,000.00 | 5,331.81 | 126.7% |
| 401701 • Franchise-Cable TV | 29,127.07 | 35,000.00 | -5,872.93 | 83.2% |
| 401801 • Franchise-Electric | 90,904.53 | 95,000.00 | -4,095.47 | 95.7% |
| 401805 • Franchise-Garbage | 14,795.01 | 13,000.00 | 1,795.01 | 113.8% |
| 401811 • Franchise-Gas | 13,074.19 | 14,000.00 | -925.81 | 93.4% |
| 401901 • Franchise-Telephone | 1,422.83 | 6,000.00 | -4,577.17 | 23.7% |
| 401912 • Prior Year Carry Over | 0.00 | 0.00 | 0.00 | 0.0% |
| 400000 • Tax Revenue - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 400000 . Tax Revenue | 1,845,484.89 | 1,783,667.00 | 61,817.89 | 103.5% |
| 420000 • Fines and Forfeitures | | | | |
| 420101 • Court Fines | 78,056.60 | 68,000.00 | 10,056.60 | 114.8% |
| 420113 • Court Forfeitures | 0.00 | 0.00 | 0.00 | 0.0% |
| 420000 • Fines and Forfeitures - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 420000 . Fines and Forfeitures | 78,056.60 | 68,000.00 | 10,056.60 | 114.8% |
| 430000 • Licenses and Permits | | | | |
| 430101 • Fences | 1,107.55 | 1,275.00 | -167.45 | 86.9% |
| 430102 • Commercial Buildings | 7,193.00 | 3,000.00 | 4,193.00 | 239.8% |
| 430103. Oil and Gas Drilling | 0.00 | 0.00 | 0.00 | 0.0% |
| 430201 • New Homes | 18,422.50 | 4,000.00 | 14,422.50 | 460.6% |
| 430202 • Erosion Control | 825.00 | 1,650.00 | -825.00 | 50.0% |
| 430301 • Misc Construction | 29,989.89 | 12,000.00 | 17,989.89 | 249.9% |
| 430401 • Roofs | 1,190.00 | 850.00 | 340.00 | 140.0% |
| 430501 • Septic Systems | 8,440.00 | 3,500.00 | 4,940.00 | 241.1% |
| 430601 • Sprinkler Systems | 705.00 | 600.00 | 105.00 | 117.5% |
| 430701. Swimming Pools | 1,959.75 | 1,625.00 | 334.75 | 120.6% |
| 430801 • Water Wells | 0.00 | 0.00 | 0.00 | 0.0% |
| 430901 • Plats and Subdivision Fees | 2,925.00 | 0.00 | 2,925.00 | 100.0% |
| Total 430000 • Licenses and Permits | 72,757.69 | 28,500.00 | 44,257.69 | 255.3% |
| 440000 • Other Revenue | | | | |
| 440101 • Administration Fees | 910.48 | 1,500.00 | -589.52 | 60.7% |
| 440102 • Animal Control Fees | 0.00 | 50.00 | -50.00 | 0.0% |
| 440103 • Building Contributions | 0.00 | 0.00 | 0.00 | 0.0% |
| 440150 • FEMA Revenue | 0.00 | 0.00 | 0.00 | 0.0% |
| 440160 • Capital Lease Proceeds | 0.00 | 0.00 | 0.00 | 0.0% |
| 440201 • Interest Income | 12,946.64 | 7,000.00 | 5,946.64 | 185.0% |
| 440203 • Police Dept. Contracts | 0.00 | 0.00 | 0.00 | 0.0% |
| 440205. Police Dept.Contributions | 0.00 | 0.00 | 0.00 | 0.0% |
| 440206 • Police Training Grants | 0.00 | 0.00 | 0.00 | 0.0% |
| 440210 • Police State Training Funds | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 440000 . Other Revenue | 13,857.12 | 8,550.00 | 5,307.12 | 162.1% |

Profit & Loss Budget vs. Actual

October 2020 through September 2021

| | Oct '20 - Sep 21 | Budget | \$ Over Budget | % of Budget |
|---|---------------------|---------------------|-------------------|---------------|
| 440300 • Charges for Services | | | | |
| 440301 • Lien Release | 0.00 | 0.00 | 0.00 | 0.0% |
| 440401 • Lot Mowing Fees | 0.00 | 0.00 | 0.00 | 0.0% |
| 440501 • Misc. Income | 262.00 | 500.00 | -238.00 | 52.4% |
| 440601 • Sewage Service | 15,593.09 | 25,000.00 | -9,406.91 | 62.4% |
| 440701 • Town Hall Rental Fees | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 440300 . Charges for Services | 15,855.09 | 25,500.00 | -9,644.91 | 62.2% |
| 440400 • Park Funds | | | | |
| 440401A. Gazebo Funds | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 440400. Park Funds | 0.00 | 0.00 | 0.00 | 0.0% |
| 440500 • Carry Over from previous year | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Income | 2,026,011.39 | 1,914,217.00 | 111,794.39 | 105.8% |
| Gross Profit | 2,026,011.39 | 1,914,217.00 | 111,794.39 | 105.8% |
| Expense | | | | |
| 510000. Town Administration | | | | |
| 521000 • Town Salary Adjustments | 0.00 | 0.00 | 0.00 | 0.0% |
| 521012 . Attorney Fees | 10,564.70 | 30,000.00 | -19,435.30 | 35.2% |
| 521033 . Custodial Services | 6,251.63 | 8,000.00 | -1,748.37 | 78.1% |
| 521041 • Denton Central Appraisal Dist | 5,109.15 | 7,100.00 | -1,990.85 | 72.0% |
| 521050 • Election Expense | 3,595.13 | 5,500.00 | -1,904.87 | 65.4% |
| 521051 • Electricity | 3,091.69 | 5,500.00 | -2,408.31 | 56.2% |
| 521060 . Financial Auditors | 9,500.00 | 10,000.00 | -500.00 | 95.0% |
| 521070 . Natural Gas | 993.08 | 1,000.00 | -6.92 | 99.3% |
| 521073 . Printer Copier | 4,638.63 | 5,000.00 | -361.37 | 92.8% |
| 521133 . Ordinance Codification | 395.00 | 3,000.00 | -2,605.00 | 13.2% |
| 521160 . Postage | 1,979.66 | 2,000.00 | -20.34 | 99.0% |
| 521200. Tax Billing Expense | 1,197.00 | 1,300.00 | -103.00 | 92.1% |
| 521201 . Communications | 8,705.45 | 10,500.00 | -1,794.55 | 82.9% |
| 521220 . Water | 1,677.17 | 2,500.00 | -822.83 | 67.1% |
| 521230 • Archive System | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| 530050 • Ambulance Service | 29,075.00 | 29,075.00 | 0.00 | 100.0% |
| Total 510000. Town Administration | 86,773.29 | 125,475.00 | -38,701.71 | 69.2% |
| 520000 • Administrative | | | | |
| 521010 • Advertising | 137.10 | 1,200.00 | -1,062.90 | 11.4% |
| 521020 • Bank Charges | -148.32 | 100.00 | -248.32 | -148.3% |
| 521030 • Cleaning Supplies | 0.00 | 0.00 | 0.00 | 0.0% |
| 521031 • Computer Supplies/Software | 18,833.69 | 13,000.00 | 5,833.69 | 144.9% |
| 521032 • Council Contingency | 555.34 | 25,517.20 | -24,961.86 | 2.2% |
| 521034 • Technology Fund | 4,267.87 | 4,000.00 | 267.87 | 106.7% |
| 521074. Meetings | 0.00 | 300.00 | -300.00 | 0.0% |
| 521075 • Goodwill | 300.54 | 800.00 | -499.46 | 37.6% |
| 521076 • Incentive Pay | 1,326.87 | 1,500.00 | -173.13 | 88.5% |
| 521090 • General Liability Insurance | 3,173.12 | 3,100.00 | 73.12 | 102.4% |
| 521091 • Health/Dental/Life Insurance | 13,038.95 | 16,500.00 | -3,461.05 | 79.0% |
| 521130 • Membership & Dues | 1,923.00 | 1,500.00 | 423.00 | 128.2% |
| 521131 • Car Maintenance-Fuel-Travel | 0.00 | 0.00 | 0.00 | 0.0% |
| 521150 . Office Supplies | 5,882.01 | 6,000.00 | -117.99 | 98.0% |
| 521151 • Other Professional Services | 1,850.77 | 10,000.00 | -8,149.23 | 18.5% |
| 521153 • Other Supplies | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 521161 . Publications & Subscriptions | 0.00 | 300.00 | -300.00 | 0.0% |

Town of Double Oak
Profit & Loss Budget vs. Actual
 October 2020 through September 2021

| | Oct '20 - Sep 21 | Budget | \$ Over Budget | % of Budget |
|--|-------------------|-------------------|-------------------|--------------|
| 521162 . Printing and Copying | 0.00 | 600.00 | -600.00 | 0.0% |
| 521170. Payroll Taxes - FICA | 11,709.50 | 11,400.00 | 309.50 | 102.7% |
| 521172. TWC Unemployment Insurance | 1,819.66 | 2,000.00 | -180.34 | 91.0% |
| 521190 . Town Secretary Salary | 65,694.21 | 74,263.00 | -8,568.79 | 88.5% |
| 521191 •Longevity Pay-Administration | 1,300.00 | 1,300.00 | 0.00 | 100.0% |
| 521192 - Worker's Compensation Ins. | 965.64 | 700.00 | 265.64 | 137.9% |
| 521194 •Asst Town Secretary Salary | 58,754.32 | 65,775.80 | -7,021.48 | 89.3% |
| 521195 •Overtime | 4,213.03 | 5,000.00 | -786.97 | 84.3% |
| 521196. TMRS-Retirement | 10,451.94 | 12,500.00 | -2,048.06 | 83.6% |
| 521202. Training Seminars | 150.00 | 2,000.00 | -1,850.00 | 7.5% |
| Total 520000 •Administrative | 206,199.24 | 260,356.00 | -54,156.76 | 79.2% |
| 530000 . Public Works | | | | |
| 521021 . Building Repair/Remodeling | 2,040.71 | 8,000.00 | -5,959.29 | 25.5% |
| 521025 . Building Expenditures | 1,300.00 | 2,000.00 | -700.00 | 65.0% |
| 521120. Lien Filing Expense | 36.50 | 100.00 | -63.50 | 36.5% |
| 530025 •Mosquito Control Program | 144.84 | 150.00 | -5.16 | 96.6% |
| 530100. Animal Control Officer | 16,091.25 | 17,050.00 | -958.75 | 94.4% |
| 530101 . Public Works Director Salary | 0.00 | 0.00 | 0.00 | 0.0% |
| 530102. Public Works Director TMRS | 0.00 | 0.00 | 0.00 | 0.0% |
| 530103 . Public Works Director FICA | 0.00 | 0.00 | 0.00 | 0.0% |
| 530104 . Public Works Director (H/D/L) | 0.00 | 0.00 | 0.00 | 0.0% |
| 530105. PW Director (TWC/Unempl Ins) | 0.00 | 0.00 | 0.00 | 0.0% |
| 530106 . Building Official Overtime | 0.00 | 0.00 | 0.00 | 0.0% |
| 530110 . Building Inspectors | 33,000.00 | 36,000.00 | -3,000.00 | 91.7% |
| 530111 . Building Inspectors Phone | 0.00 | 0.00 | 0.00 | 0.0% |
| 530115 . Code Enforcement | 0.00 | 0.00 | 0.00 | 0.0% |
| 530116. Code Enforcement Liab Ins-TML | 679.96 | 700.00 | -20.04 | 97.1% |
| 530125 . Council Discretionary Fund | 0.00 | 0.00 | 0.00 | 0.0% |
| 530150 •Grounds Maintenance | 6,305.50 | 9,000.00 | -2,694.50 | 70.1% |
| 530151 . Grounds Equipment | 0.00 | 0.00 | 0.00 | 0.0% |
| 530175. Equipment Repair/Maintenance | 0.00 | 0.00 | 0.00 | 0.0% |
| 530180. Minor Equipment | 0.00 | 0.00 | 0.00 | 0.0% |
| 530200. Lot Mowing/Tree Trim Service | 2,155.00 | 13,000.00 | -10,845.00 | 16.6% |
| 530201 . Public Works Training | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 530202 •Longevity Pay- Public Works | 0.00 | 0.00 | 0.00 | 0.0% |
| 530203 . Vehicle Payment | 0.00 | 0.00 | 0.00 | 0.0% |
| 530204 . Vehicle Maintenance | 300.00 | 500.00 | -200.00 | 60.0% |
| 530205 . Vehicle Fuel | 900.00 | 1,800.00 | -900.00 | 50.0% |
| 530206 . Uniforms | 0.00 | 0.00 | 0.00 | 0.0% |
| 530210 . Membership Dues/Licensing | 0.00 | 0.00 | 0.00 | 0.0% |
| 530230 . Other Professional Services | 2,014.27 | 2,000.00 | 14.27 | 100.7% |
| 530231 . Other Supplies | 883.97 | 1,000.00 | -116.03 | 88.4% |
| 530235. Printing | 0.00 | 100.00 | -100.00 | 0.0% |
| 530240 . Postage | 0.00 | 0.00 | 0.00 | 0.0% |
| 530245. Computer Support | 3,561.96 | 3,000.00 | 561.96 | 118.7% |
| 530250 . Health Inspector | 150.00 | 0.00 | 150.00 | 100.0% |
| 530260 . Septic Inspections | 4,070.00 | 5,000.00 | -930.00 | 81.4% |
| 530270 . Sewage Services | 17,187.75 | 25,000.00 | -7,812.25 | 68.8% |
| 530271 . Vehicle Reimbursement | 0.00 | 0.00 | 0.00 | 0.0% |
| 530272 . Incentive Pay | 0.00 | 0.00 | 0.00 | 0.0% |
| 530273 . Worker's Compensation Ins | 0.00 | 0.00 | 0.00 | 0.0% |
| 530277. General Liability Insurance | 0.00 | 0.00 | 0.00 | 0.0% |
| 530280 . Hazardous Waste Disposal | 0.00 | 0.00 | 0.00 | 0.0% |

Profit & Loss Budget vs. Actual

October 2020 through September 2021

| | Oct '20 - Sep 21 | Budget | \$ Over Budget | % of Budget |
|---|-------------------|-------------------|--------------------|--------------|
| 531020 . Credit Card Convenience Fee | 0.00 | 0.00 | 0.00 | 0.0% |
| 531201 . Weather Siren | 250.00 | 1,000.00 | -750.00 | 25.0% |
| Total 530000 •Public Works | 91,071.71 | 126,400.00 | -35,328.29 | 72.1% |
| 540000 . Streets and Drainage | | | | |
| 540019 . Engineering General | 23,999.41 | 40,000.00 | -16,000.59 | 60.0% |
| 540060 •Crack Seal & Potholes | 0.00 | 30,000.00 | -30,000.00 | 0.0% |
| 540110 . Current Vear Road Repairs | 39,450.00 | 200,000.00 | -160,550.00 | 19.7% |
| 540111 . Prior Vear Road Repairs | 0.00 | 0.00 | 0.00 | 0.0% |
| 540155 . MS4 Stormwater | 6,124.45 | 7,500.00 | -1,375.55 | 81.7% |
| 540177. Public Works Projects Costs | 0.00 | 0.00 | 0.00 | 0.0% |
| 540200 •Sign Repair and Replacement | 420.50 | 3,000.00 | -2,579.50 | 14.0% |
| Total 540000 •Streets and Drainage | 69,994.36 | 280,500.00 | -210,505.64 | 25.0% |
| 550000 •Police Department | | | | |
| 550120 •Capital Equipment (Auto) | -3,987.00 | 0.00 | -3,987.00 | 100.0% |
| 550135. Computer Equip/Supplies/SW Main | 26,023.83 | 33,031.00 | -7,007.17 | 78.8% |
| 550140 •Equipment Repair & Maintenance | 200.00 | 1,200.00 | -1,000.00 | 16.7% |
| 550145 •Health/Dental/Life Insurance | 95,269.58 | 130,682.00 | -35,412.42 | 72.9% |
| 550219. Membership Dues | 230.00 | 900.00 | -670.00 | 25.6% |
| 550220. Minor Equipment | 343.17 | 1,600.00 | -1,256.83 | 21.4% |
| 550230 •Other Professional Services | 61.00 | 0.00 | 61.00 | 100.0% |
| 550240. Office Supplies | 871.55 | 500.00 | 371.55 | 174.3% |
| 550248 . Publications | 0.00 | 400.00 | -400.00 | 0.0% |
| 550249 . External Contracts | 4,712.43 | 6,000.00 | -1,287.57 | 78.5% |
| 550250 . Postage | 0.00 | 0.00 | 0.00 | 0.0% |
| 550251 . Printing | 394.85 | 350.00 | 44.85 | 112.8% |
| 550252 . Police Chief Salary | 86,185.17 | 90,033.00 | -3,847.83 | 95.7% |
| 550253 . Police Asst. Chief Salary | 60,015.73 | 80,021.00 | -20,005.27 | 75.0% |
| 550254 •Police Officers' Salary | 239,785.30 | 344,429.00 | -104,643.70 | 69.6% |
| 550255 •Administrative Assistant PD | 0.00 | 0.00 | 0.00 | 0.0% |
| 550256 •Crossing Guard | 696.80 | 7,000.00 | -6,303.20 | 10.0% |
| 550257 •Police Department Overtime | 2,914.22 | 5,000.00 | -2,085.78 | 58.3% |
| 550261 . Criminal Investigations | 378.26 | 2,000.00 | -1,621.74 | 18.9% |
| 550262. General Liability Insurance | 11,105.80 | 10,148.00 | 957.80 | 109.4% |
| 550263 . TWC Unemployment Ins | 0.00 | 0.00 | 0.00 | 0.0% |
| 550264 . Incentive Pay | 8,433.96 | 8,700.00 | -266.04 | 96.9% |
| 550271 . Salaries Benefits - FICA | 33,615.86 | 41,060.00 | -7,444.14 | 81.9% |
| 550275 . Salaries Benefits - TMRS | 37,252.84 | 43,666.00 | -6,413.16 | 85.3% |
| 550276 •Human Resources | 72.52 | 1,500.00 | -1,427.48 | 4.8% |
| 550277 . Longevity Pay | 3,575.00 | 3,575.00 | 0.00 | 100.0% |
| 550278 •Worker's Compensation Ins | 12,875.20 | 22,823.00 | -9,947.80 | 56.4% |
| 550280 •Communications | 9,405.40 | 14,000.00 | -4,594.60 | 67.2% |
| 550281 . Training | 5,268.83 | 6,000.00 | -731.17 | 87.8% |
| 550286 . Training Ammo | 1,137.98 | 2,500.00 | -1,362.02 | 45.5% |
| 550290 . Uniforms | 10,034.73 | 8,000.00 | 2,034.73 | 125.4% |
| 550291 . Patrol Equipment | 15,152.95 | 5,000.00 | 10,152.95 | 303.1% |
| 550292 . Community Programs | 43.94 | 1,000.00 | -956.06 | 4.4% |
| 550293. Traffic Management | 0.00 | 500.00 | -500.00 | 0.0% |
| 550294 •Evidence Room Supplies | 118.99 | 500.00 | -381.01 | 23.8% |
| 550295. Goodwill | 876.70 | 1,000.00 | -123.30 | 87.7% |
| 550300 . Vehicle Fuel | 14,330.63 | 17,200.00 | -2,869.37 | 83.3% |
| 550400 •Vehicle Repair & Maintenance | 4,684.07 | 13,500.00 | -8,815.93 | 34.7% |
| Total 550000 . Police Department | 682,080.29 | 903,818.00 | -221,737.71 | 75.5% |

Profit & Loss Budget vs. Actual

October 2020 through September 2021

| | <u>Oct '20 • Sep 21</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|--|-------------------------|---------------------|-----------------------|--------------------|
| 560000. Municipal Court | | | | |
| 560010 • Judges Services | 5,950.00 | 10,000.00 | -4,050.00 | 59.5% |
| 560015 • Jury Services | 0.00 | 240.00 | -240.00 | 0.0% |
| 560018 • Jail Services | 0.00 | 0.00 | 0.00 | 0.0% |
| 560020 • Prosecuting Attorney | 5,567.50 | 10,000.00 | -4,432.50 | 55.7% |
| 560025 • Other Professional Services | 0.00 | 0.00 | 0.00 | 0.0% |
| 560026 • Court Clerk - Salary | 52,217.54 | 58,323.00 | -6,105.46 | 89.5% |
| 560027 • Court Clerk- FICA | 4,177.32 | 5,400.00 | -1,222.68 | 77.4% |
| 560028 • Court Clerk - TMRS | 4,580.99 | 5,600.00 | -1,019.01 | 81.8% |
| 560029 • Court Clerk Ins (H/D/L) | 6,508.02 | 8,400.00 | -1,891.98 | 77.5% |
| 560030 • Court Clerk - Longevity | 785.00 | 785.00 | 0.00 | 100.0% |
| 560031 • Overtime | 4,328.71 | 5,000.00 | -671.29 | 86.6% |
| 560035 • Court Supplies,Equip & S/W Main | 780.64 | 3,500.00 | -2,719.36 | 22.3% |
| 560055. Membership Dues | 0.00 | 120.00 | -120.00 | 0.0% |
| 560076 . Incentive Pay | 530.84 | 600.00 | -69.16 | 88.5% |
| Total 560000 • Municipal Court | 85,426.56 | 107,968.00 | -22,541.44 | 79.1% |
| 570000 • Double Oak Vol. Fire Department | | | | |
| 570020 • DOVFD Operations Contribution | 75,000.00 | 100,000.00 | -25,000.00 | 75.0% |
| 570021 • General Liability Insurance | 7,706.12 | 7,200.00 | 506.12 | 107.0% |
| 570022 . Worker's Compensation Ins | 2,253.16 | 2,500.00 | -246.84 | 90.1% |
| Total 570000. Double Oak Vol. Fire Departm... | 84,959.28 | 109,700.00 | -24,740.72 | 77.4% |
| Total Expense | 1,306,504.73 | 1,914,217.00 | -607,712.27 | 68.3% |
| Net Ordinary Income | 719,506.66 | 0.00 | 719,506.66 | 100.0% |
| Net Income | 719,506.66 | 0.00 | 719,506.66 | 100.0% |

| | <u>Aug 13, 21</u> |
|---|----------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 102302 · Independent Bank Money Market | 1,634,834.45 |
| 102303 · Independent Bank Checking | 240,312.92 |
| 102304 · Police Lease Training Fund | 1,185.46 |
| 102306 · John B. Wright Memorial Fund | 558.18 |
| 102307 · DO Police Dept Chapter 59 | 8.65 |
| 10240◆ · Petty Cash | 499.21 |
| 102450 · DATCU | 3,270.36 |
| 106101 · Certificate of Deposit | 424,228.56 |
| Total Checking/Savings | <u>2,304,897.79</u> |
| Accounts Receivable | |
| 106100 · Accounts Receivable | 32,558.56 |
| Total Accounts Receivable | <u>32,558.56</u> |
| Other Current Assets | |
| 102500 · Returned Checks Receivable | 8.00 |
| 104100 · Bartonville Water Certificate | 2,000.00 |
| 106150 · Interest Receivable | 783.28 |
| 106400 · Employee Receivables | 268.07 |
| 106700 · Property Taxes Receivable | 9,483.45 |
| 106900 · Prepaid Costs | 13,519.29 |
| 1499 · Payments Received | -255.67 |
| Total Other Current Assets | <u>25,806.42</u> |
| Total Current Assets | <u>2,363,262.77</u> |
| TOTAL ASSETS | <u><u>2,363,262.77</u></u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 202000 · Accounts Payable | 4,216.91 |
| Total Accounts Payable | <u>4,216.91</u> |
| Other Current Liabilities | |
| 106300 · Allowance for Uncoll Taxes | 9,483.45 |
| 200000 · Payroll Liabilities | |
| 201200 · FICA/Medicare Withholding | 804.58 |
| 201500 · TMRS Payable | 1,948.00 |
| 202507- · Dependant Health Care Cover ... | 588.29 |
| 202508- · AFLAC Deduction | -24.30 |
| 202509 · Child Support Withholding Or... | 111.85 |
| 202513 · Vision Insurance | 84.29 |
| 202516 · Dependent Life Insurance | 25.61 |
| 200000 · Payroll Liabilities - Other | 5,276.64 |
| Total 200000 · Payroll Liabilities | <u>8,814.96</u> |

Town of Double Oak
Balance Sheet
As of August 13, 2021

| | Aug 13, 21 |
|--|---------------------|
| 200504 · Town Hall Reservation Deposits | 750.00 |
| 201250 · Cr Card Fees/Collection Charges | 2,355.51 |
| 202250 · Town Hall Renovations | 100.00 |
| 202501 · Court Fees & Fines Due State | 20,987.25 |
| 202502 · Technology Fees | 3,927.97 |
| 202503 · Court Security Fees | 22,092.12 |
| 202504 · Police LEOSE Training Account | 1,185.46 |
| 202511 · Omnibase Fees Due | 407.91 |
| 202512 · Court Collections | -3,691.08 |
| 202760 · Time Payment Reimbursement F... | 127.33 |
| 203002 · Park Fund Account | 207.21 |
| 203060 · Waketon Road Reconstruction | 0.30 |
| 2050000 · Accured Payroll | 21,589.95 |
| 205555 · Police Grants | 347.25 |
| 206250 · Sewer System Maintenance | 8,797.98 |
| 206500 · Police-Chapter 59 | 8.65 |
| 208000 · Golf Tournament | 44.85 |
| Total Other Current Liabilities | 97,537.07 |
| Total Current Liabilities | 101,753.98 |
| Total Liabilities | 101,753.98 |
| Equity | |
| 3000 · Fund Balances | 560,032.45 |
| 3100 · Town Contingency | 100,000.00 |
| 3150 · Stormwater Structures Fund | 100,000.00 |
| 3200 · Road Contingency | 150,000.00 |
| 3250 · Waketon Road Town Project Fund | 100,000.00 |
| 3450 · Town Hall IT Server Fund | 10,000.00 |
| 3550 · TCEQ MS4 (5-year) Fund | 10,000.00 |
| 3600 · Street and Drainage Fund | 200,000.00 |
| 3650 · Cross Timbers Drainage Project | 20,000.00 |
| 3800 · Police Vehicle Fund | 20,000.00 |
| 3850 · Police Body Camera Project Fund | 40,000.00 |
| 3900 · Retained Earnings | 231,969.68 |
| et Income | 719,506.66 |
| Total Equity | 2,261,508.79 |
| TOTAL LIABILITIES & EQUITY | 2,363,262.77 |

RESOLUTION NO. 21-04

A RESOLUTION FOR THE APPOINTMENT OF ONE MEMBER AS THE TOWN'S REPRESENTATIVE ON THE UPPER TRINITY REGIONAL WATER DISTRICT (UTRWD) BOARD OF DIRECTORS FOR A FOUR-YEAR TERM ENDING MAY 31, 2023; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Upper Trinity Regional Water District (UTRWD) is a conservation and reclamation district created pursuant to Article XVI, Section 59 of the Constitution of the State of Texas and is governed by a board of directors; and,

WHEREAS a director may not be an official of any governmental entity that has authority to appoint a member of the board, and a director shall serve four years; and,

WHEREAS directors shall be appointed by the governing bodies of the participants and contract members; and,

WHEREAS, the Town of Double Oak, as a participating member of the UTRWD, is eligible to have a representative to serve on the UTRWD Board of Directors; and,

WHEREAS the Town Council recognizes the need to make an appointment for a representative to serve on the UTRWD Board of Directors for a four-year term ending May 31, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS, THAT:

Section 1

The Town Council of the Town of Double Oak, Texas, hereby appoints Dave Nelson to serve as the Town's representative on the UTRWD Board of Directors for a four-year term ending May 31, 2023.

Section 2

That this resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED this the 16th day of August 2021.

Von Beougher, Mayor

Attest:

Eileen Kennedy, Town Secretary



P.O. Box 180953 Arlington, TX 76096
 817-467-7003/F817-465-1665
 www.midwaysealcoating.com

Proposal

July 29, 2021

City of Double Oak
 ATTN: Mike Donnelly
 Double Oak, TX
 214-448-9337
von.beougher@doubleoak.texas.gov

City of Double Oak streets

Asphalt Roads

| | |
|-------------------|--------------------|
| Double Oak | \$17,718.00 |
| North Forest | \$8,650.00 |
| Greenbriar Lane | \$2,531.00 |
| Lake Trail Drive | \$20,250.00 |
| Lake Trail Court | \$17,718.00 |
| Meadow Lake Court | \$5,062.00 |
| Twin Lake Drive | \$10,125.00 |
| Twin Lake Court | \$5,062.00 |
| Total: | \$87,116.00 |

Note: The above pricing is a per road cost. If all these roads are completed in one contract, the price can be reduced to \$73,566.00

** PLUS: APPLICABLE SALES TAX/ RESALE CERTIFICATE.**

By signing this document, both parties acknowledge to have read, understand & agree to the above.
 I have read and agree with the terms and conditions of this contract.

Signed _____ Lucas Otto

Accepted _____

Date _____

Print Name _____



P.O. Box 180953 Arlington, TX 76096
817-467-7003/F817-465-1665
www.midwaysealcoating.com

Proposal

July 29, 2021

City of Double Oak
ATTN: Mike Donnelly
Double Oak, TX
214-448-9337
von.beougher@doubleoak.Texas.gov

City of Double Oak streets

Thorn Hill Circle **approximately 5,990 LF** **\$13,475.00**
Remove sealant from control joints and redwood as necessary. Clean up old sealer and areas of removal as necessary. Haul all debris from the job site. Re-seal control joints and redwood joints as necessary.

Fox Trout Lane and Eagle Peak Lane
The sealant in control joints and redwood joints are in good condition and require no work at this time.
Note: All 3 of these concrete roads have random cracks that need attention. This random cracking is very difficult to measure therefore a best guess estimate is only possible, with that in mind the estimate is approximately 5,000 LF at a cost of \$9,750.00 to repair.

**** PLUS: APPLICABLE SALES TAX/ RESALE CERTIFICATE.****

By signing this document, both parties acknowledge to have read, understand & agree to the above.
I have read and agree with the terms and conditions of this contract.

Signed _____ uwel11&otto _____

Accepted _____

Date _____

Print Name _____

Road and Drainage Committee Recommendation to Town Council
March 12, 2021

The committee's proposal for reconstruction/overlay this FY is Double Oaks Drive.

For Crack sealing this and/or next FY, the top 15 roads are shown below. The Committee's recommendation is to get estimates for all 15, possibly excluding Double Oaks Drive, and crack seal as many as the budget will allow per FY. Committee also recommends evaluation, cost-wise, of re-slurry of roads in the Twin Lakes area instead of crack sealing. Note that Double Oaks Drive should not be crack sealed if it will be reconstructed within the next 2 years. We ask the Council to pre-approve these roads for CSing in FY 2020-2021 and/or FY 2021-2022.

| Road | RANK |
|---------------------|------|
| Thorne Hill Circle | 1 |
| Twin Lakes Ct | 2 |
| Fox Trol Lane | 3 |
| Eagles Peak Lane | 4 |
| Park Lane | 5 |
| Double Oaks Drive | 6 |
| Lake Trail Drive | 7 |
| Lake Trail Court | 8 |
| N. Forest Lane | 9 |
| S. Forest Lane | 10 |
| Meadow Lake Court | 11 |
| Twin Lakes Drive | 12 |
| Greenbriar Lane | 13 |
| Meadow Knell | 14 |
| Trailing Oaks Drive | 15 |

Comment regarding Trailing Oaks Drive: the edges are crumbling away in the 131-141 area due to roadway damage and possibly drainage issues, committee proposes an engineering review to see if something could be done to minimize this erosion of the road.

Comment regarding Twin Lakes area: would it be better to re-slurry these roads or to crack seal them. Ask Engineering to investigate associated costs.

Other things for the Council to consider are:

| C1:1verts, headwalls, pot-holes, etc that need attention. Also any street or stop signs that are missing or needed. | | |
|---|----------|---|
| Road | Location | Comments |
| Kings Road | 123 | Metal rails (4) need reflectors so they can be better seen at night and in rain. |
| Villa Creek Drive | all | This is our only gravel road and the residents there want it to stay that way; It needs to be leveled and re-gravelled. |
| Lake Trails Drive | | Need a street sign at Lake Trail Court (south crossing) |
| Willow Oaks Court | | pot hole starting in cul-de-sac, plus approx 40ft crack |

Committee recommends that Villa Creek Drive be done within the next two years.

Respectively yours,
 Gary Goodman, R&D Committee Chairman

| Building Permit/Inspection Fees | Inspector | Admin Cost | Current Fee | Fee Type | New Fee | Comments |
|--|-----------|------------|-------------|---------------------|----------|----------|
| Accessory building | | | | | | |
| Slab, elec. & plumbing | \$240.00 | \$25.00 | \$265.00 | | \$370.00 | |
| | | | | Pre-pour | \$70.00 | |
| | | | | Electrical Rough | \$35.00 | |
| | | | | Plumbing Rough | \$35.00 | |
| | | | | Frame | \$35.00 | |
| | | | | Plumbing Top Out | \$35.00 | |
| | | | | Finals - Electrical | \$35.00 | |
| | | | | Finals - Plumbing | \$35.00 | |
| | | | | Finals - Building | \$35.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Building on skids | \$60.00 | \$25.00 | \$85.00 | | \$125.00 | |
| | | | | Final | \$70.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Slab | \$150.00 | \$25.00 | \$175.00 | | \$195.00 | |
| | | | | Pre-pour | \$70.00 | |
| | | | | Frame | \$35.00 | |
| | | | | Final | \$35.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Slab and electrical | \$180.00 | \$25.00 | \$205.00 | | \$335.00 | |
| | | | | Pre-pour | \$70.00 | |
| | | | | Frame | \$35.00 | |
| | | | | Electrical Rough | \$70.00 | |
| | | | | Finals - Electrical | \$70.00 | |
| | | | | Final Building | \$35.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Barn | | | | | | |
| No cement floor, lights, etc. | \$60.00 | \$25.00 | \$85.00 | | | |
| With cement floor and lights | \$180.00 | \$25.00 | \$205.00 | | | |
| With cement floor, lights and plumbing | \$240.00 | \$25.00 | \$265.00 | | | |
| Culvert/headwall/driveway | \$90.00 | \$25.00 | \$115.00 | | \$300.00 | ff |
| | | | | Pre-pour | \$70.00 | |
| | | | | Headwall | \$35.00 | |
| | | | | Placement | \$70.00 | |
| | | | | Final | \$70.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Decks over 30+" high (no electrical) requires railing. | \$60.00 | \$25.00 | \$85.00 | | | |
| Dish (greater than 3 feet in diameter) | \$70.00 | \$25.00 | \$95.00 | | | |

| Building Permit/Inspection Fees | Inspector | Admin Cost | Current Fee | Fee Type | New Fee | Comments |
|---|-----------------|----------------|-----------------|--------------------|-----------------|----------|
| Electrical IM | <i>\$90.00</i> | <i>\$25.00</i> | <i>\$115.00</i> | | \$195.00 | |
| | | | | Rough Electrical | \$70.00 | |
| | | | | Final Electrical | \$70.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Erosion plan review and Inspection | <i>\$800.00</i> | <i>\$25.00</i> | <i>\$825.00</i> | | \$95.00 | |
| | | | | Weekly Inspection | \$70.00 | |
| | | | | Admin | \$25.00 | |
| Fence | | | | | | |
| Perimeter | <i>\$60.00</i> | <i>\$25.00</i> | <i>\$85.00</i> | | \$125.00 | |
| | | | | Final | \$70.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Pool | <i>\$30.00</i> | <i>\$25.00</i> | <i>\$55.00</i> | | \$125.00 | |
| | | | | Final | \$70.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Flat work | <i>\$60.00</i> | <i>\$25.00</i> | <i>\$85.00</i> | | \$125.00 | |
| | | | | Pre-pour | \$70.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Foundation | <i>\$60.00</i> | <i>\$25.00</i> | <i>\$85.00</i> | | \$125.00 | |
| | | | | Pre-pour | \$35.00 | |
| | | | | Form Board | \$35.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Gazebo | | | | | | |
| No slab, no electrical | <i>\$60.00</i> | <i>\$25.00</i> | <i>\$85.00</i> | | \$125.00 | |
| | | | | Frame | \$35.00 | |
| | | | | Final | \$35.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| With slab, no electrical | <i>\$90.00</i> | <i>\$25.00</i> | <i>\$115.00</i> | | \$195.00 | |
| | | | | Frame | \$35.00 | |
| | | | | Final | \$35.00 | |
| | | | | Pre-pour | \$70.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Slab and electrical | <i>\$150.00</i> | <i>\$25.00</i> | <i>\$175.00</i> | | \$300.00 | |
| | | | | Pre-pour | \$70.00 | |
| | | | | Frame | \$35.00 | |
| | | | | Electrical Rough | \$70.00 | |
| | | | | Final - Electrical | \$70.00 | |
| | | | | Review | \$30.00 | |

| Building Permit/Inspection Fees | Inspector | Admin Cost | Current Fee | Fee Type | New Fee | Comments |
|--|-----------------|----------------|-----------------------|--------------------|--------------------|----------|
| Mechanical permit | <i>\$60.00</i> | <i>\$25.00</i> | <i>\$85.00</i> | Admin | \$25.00 | |
| | | | | | \$195.00 | |
| | | | | Mechanical Rough | \$70.00 | |
| | | | | Mechanical Final | \$70.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Parking lots (concrete) | | | <i>\$0.10 sq. ft.</i> | | Engineering | |
| Pool | | | | | | |
| Inground spa plus fence | <i>\$300.00</i> | <i>\$25.00</i> | <i>\$325.00</i> | | \$475.00 | |
| | | | | Belly Steel | \$35.00 | |
| | | | | Bonding | \$35.00 | |
| | | | | Plumbing | \$35.00 | |
| | | | | Deck Steel | \$35.00 | |
| | | | | Electrical | \$35.00 | |
| | | | | Pre-Plaster | \$35.00 | |
| | | | | Fence | \$35.00 | |
| | | | | Gas | \$70.00 | |
| | | | | Final Plumbing | \$35.00 | |
| | | | | Final Electrical | \$35.00 | |
| | | | | Pool Final | \$35.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Patio & slab & electrical | <i>\$150.00</i> | <i>\$25.00</i> | <i>\$175.00</i> | | \$335.00 | |
| | | | | Pre-pour | \$70.00 | |
| | | | | Frame | \$35.00 | |
| | | | | Electrical Rough | \$35.00 | |
| | | | | Final - Electrical | \$70.00 | |
| | | | | Final - Building | \$70.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Plan review (nonrefundable) residential homes | <i>\$30.00</i> | <i>\$25.00</i> | <i>\$55.00</i> | | | |
| Plumbing permit | <i>\$90.00</i> | <i>\$25.00</i> | <i>\$115.00</i> | | \$195.00 | |
| | | | | Plumbing Rough | \$70.00 | |
| | | | | Final - Plumbing | \$70.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Pole light (10 foot maximum) | <i>\$60.00</i> | <i>\$25.00</i> | <i>\$85.00</i> | | | |
| Propane/natural gas | <i>\$60.00</i> | <i>\$25.00</i> | <i>\$85.00</i> | | \$195.00 | |
| | | | | Rough | \$70.00 | |
| | | | | Final | \$70.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Roof inspection | <i>\$60.00</i> | <i>\$25.00</i> | <i>\$85.00</i> | | \$125.00 | |

| Building Permit/Inspection Fees | Inspector | Admin Cost | Current Fee | Fee Type | New Fee | Comments |
|---|--|------------|---|-------------------------------|-----------------|--|
| | | | | Final | \$70.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Residence | | | | | | |
| | New | | <i>\$0.50 sq. ft. + all required permits</i> | | \$860.00 | |
| | | | | T-Pole | \$70.00 | |
| | | | | Pier Hole | \$70.00 | |
| | | | | Form Board Inspection | \$35.00 | |
| | | | | Plumbing Rough | \$35.00 | |
| | | | | Foundation | \$70.00 | |
| | | | | Seconds - Frame | \$35.00 | |
| | | | | Seconds - Fireplace | \$35.00 | |
| | | | | Seconds - Electrical Rough In | \$35.00 | |
| | | | | Seconds - Mechanical Rough In | \$35.00 | |
| | | | | Seconds - Plumbing Top Out | \$35.00 | |
| | | | | Seconds - Gas | \$35.00 | |
| | | | | Seconds - Brick Ties | \$35.00 | |
| | | | | Seconds - Rough Insulation | \$35.00 | |
| | | | | Flatwork | \$35.00 | |
| | | | | Approach | \$35.00 | |
| | | | | Final - Electrical | \$35.00 | |
| | | | | Final - Gas | \$35.00 | |
| | | | | Final - Mechanical | \$35.00 | |
| | | | | Final - Plumbing | \$35.00 | |
| | | | | Final - Building | \$35.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| | Addition or remodel under 1,200 sq. ft. | | <i>All required permits - not to exceed \$500</i> | | | * Depends on work |
| | Addition or remodel over 1,200 sq. ft. | | <i>\$200 + all required permits</i> | | | * Depends on work |
| Septic | | | | | | |
| | | | | | | (new or replacement system) |
| | | | | | | Septic repair (additional lateral lines) |
| | | | | | | Septic reinspection |
| Setback inspections (on request) | \$30.00 | \$25.00 | \$55.00 | | \$95.00 | |
| | | | | Inspection | \$70.00 | |
| | | | | Admin | \$25.00 | |
| Sprinkler system | \$60.00 | \$25.00 | \$85.00 | | \$90.00 | |
| | | | | Backflow | \$35.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Tree inspections (to verify hardships) | \$60.00 | \$25.00 | \$85.00 | | | |

| Building Permit/Inspection Fees | Inspector | Admin Cost | Current Fee | Fee Type | New Fee | Comments |
|---------------------------------|-----------|------------|--|----------|------------|----------|
| Water well permit | \$ 3.5.00 | \$125.00 | \$1.60.00 (FeCO!f} sanitarian. fee} | | Sanitarian | |
| Sidewalks,,pathways, flatwork | \$60,00 | \$25.00 | .\$85.00 | | | |
| | | | | Pre-Pour | \$70.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| Hot water heater | \$60.00 | \$2.5.00 | \$85.00 | | \$125.00 | |
| | | | | Final | \$70.00 | |
| | | | | Review | \$30.00 | |
| | | | | Admin | \$25.00 | |
| *Red tag fee (see below) | \$30.00 | \$25.00 | \$55.00 | | | |

| Building Permit/Inspection Fees | Inspector | Admin Fee | Total Fee | Inspection Type | New Fees | Notes |
|---------------------------------|---------------------|-----------|--|----------------------------|------------|-------|
| | | | Greater of \$500+ all required permits or \$0.75 sq. ft. + all required permits | | \$9 J.5.00 | |
| | | | | T-Pole | \$35.00 | |
| | | | | Piers | \$35.00 | |
| | | | | Rough Plumbing | \$35.00 | |
| | | | | Form board survey | \$35.00 | |
| | | | | Electrical Underground | \$35.00 | |
| | | | | Grade beam | \$35.00 | |
| | | | | Foundation | \$35.00 | |
| | | | | Sidewalk | \$35.00 | |
| | | | | Approach | \$35.00 | |
| | | | | Seconds - Mechanical | \$35.00 | |
| | | | | Seconds - Electrical | \$35.00 | |
| | | | | Seconds - Plumbing Top Out | \$35.00 | |
| | | | | Seconds - Framing | \$35.00 | |
| | | | | Gas Inspection | \$35.00 | |
| | | | | Exterior sheathing | \$35.00 | |
| | | | | Duct Rough ins | \$35.00 | |
| | | | | Insulation | \$35.00 | |
| | | | | Sheet Rock | \$35.00 | |
| | | | | Wallins | \$35.00 | |
| | | | | Electrical Above Ceiling | \$35.00 | |
| | | | | Finals - Electrical | \$35.00 | |
| | | | | Finals - Plumbing | \$35.00 | |
| | | | | Finals - Mechanical | \$35.00 | |
| | | | | Finals- C/O | \$35.00 | |
| | | | | Review Fee | 150-400 | |
| | | | | Admin Fee | \$75.00 | |
| Tem | wns:tn.lci9n office | | | | | |
| | Without plumbing | \$300.00 | \$300.00 | | \$350.00 | |
| | With plumbing | \$400.00 | \$50.00 | | \$450.00 | |
| Electrical permit-commercial♦♦ | | | Greater of US or actual costs+ admin. fee | | \$205.00 | |
| | | | | T-Pole | \$35.00 | |
| | | | | Electrical Underground | \$35.00 | |
| | | | | Seconds - Electrical | \$35.00 | |
| | | | | Electrical Above Ceiling | \$35.00 | |
| | | | | Final - Electrical | \$35.00 | |
| | | | | Review Fee | \$30.00 | |
| | | | | Admin Fee | 25-50 | |
| Mechanical permit-a>mmei:cial*+ | \$60.00 | \$.00 | Greater of \$85 or actual costs+ admin. fee | | \$125.00 | |
| | | | | Seconds - Mechanical | \$35.00 | |
| | | | | Final - Mechanical | \$35.00 | |
| | | | | Review Fee | \$30.00 | |
| | | | | Admin Fee | \$25.00 | |
| Plumbing permit-commercial*+ | | | Greater of \$115 or actual costs+ admin. fee | | \$135.00 | |
| | | | | Plumbing | \$35.00 | |
| | | | | Rough Plumbing | \$35.00 | |

Seconds - Plumbing Top Out \$35.00
 Final - Plumbing \$35.00
 Review Fee \$30.00
 Admin Fee \$25.00

Par Ing & drives (all material);
 Erosion plan review and inspection* \$8,000Q \$-250Q \$825.00, per lot
 Engl "ring" \$95.00

Weekly Inspection \$70.00
 Admin Fee \$25.00

P n
 Sanitary sewer - comm n:ijil*+ \$25.00 Actual costs + \$25)1:trmin.
 Storm sewer - commerdaP.+ \$25.00 2' of co costs + \$25 lldmin.
 F \$85.00 .2% of construction + \$25 admfn. fee
 \$85.00 200 bear file \$125.00

Final \$70.00
 Review \$30.00
 Admin Fee \$25.00

Fl work fother than rklng kits)± Greater of \$8s.oo \$125.00
 or actual costs+ admin. fee

Pre-pour \$70.00
 Review \$30.00
 Admin Fee \$25.00

l'ouodatk> Gr ferof\$85.(l \$125.00
 or actual costs+ admin. fee

Form Board Survey \$35.00
 Pre-pour \$35.00
 Review \$30.00
 Admin Fee \$25.00

P o l e t l g h r -- \$26.11Q
 10 foot maximum \$60.00 \$25.00 \$85.00
 Greater than 10 feet \$120.00 \$25.00 \$145.00

Piers \$70.00
 Electrical Rough \$70.00
 Final \$70.00
 Review \$30.00
 Admin Fee \$25.00

S-Klewalks \$60.00 \$25.00 \$85.00, e!r 15() linear f t 1.2s.gg,

Pre-pour \$70.00
 Review \$30.00
 Admin Fee \$25.00

Water heaters \$01, \$25.00 } 115 \$125.00

Final \$70.00
 Review \$30.00
 Admin Fee \$25.00

other nilt?'- Rental -aP,PIY

as of 8/2

Oct '21 - Sep '22

| Ordinary Income/Expense | Working Budget |
|---|---------------------|
| Income | |
| 400000 · Tax Revenue | |
| 401101 · Current Property Taxes-M & 0 | 1,206,982.85 |
| 401201 · Penalty & Interest | 2,500.00 |
| 401301 · Prior Year Property Taxes | 2,000.00 |
| 401315 · Sales Taxes | 500,000.00 |
| 401601 · Franchise-Cross Timbers Water | 20,000.00 |
| 401701 · Franchise-Cable TV | 35,000.00 |
| 401801 · Franchise-Electric | 95,000.00 |
| 401805 · Franchise-Garbage | 13,000.00 |
| 401811 · Franchise-Gas | 14,000.00 |
| 401901 · Franchise-Telephone | 2,000.00 |
| 401912 · Prior Year Carry Over | 0.00 |
| 400000 · Tax Revenue - Other | 0.00 |
| Total 400000 · Tax Revenue | 1,890,482.85 |
| 420000 · Fines and Forfeitures | |
| 420101 · Court Fines | 150,000.00 |
| 420113 · Court Forfeitures | 0.00 |
| 420000 · Fines and Forfeitures - Other | 0.00 |
| Total 420000 · Fines and Forfeitures | 150,000.00 |
| 430000 · Licenses and Permits | |
| 430101 · Fences | 1,275.00 |
| 430102 · Commercial Buildings | 3,000.00 |
| 430103 · Oil and Gas Drilling | 0.00 |
| 430201 · New Homes | 4,000.00 |
| 430202 · Erosion Control | 1,650.00 |
| 430301 · Misc Construction | 12,000.00 |
| 430401 · Roofs | 850.00 |
| 430501 · Septic Systems | 3,500.00 |
| 430601 · Sprinkler Systems | 600.00 |
| 430701 · Swimming Pools | 1,625.00 |
| 430801 · Water Wells | 0.00 |
| 430901 · Plats and Subdivision Fees | 0.00 |
| Total 430000 · Licenses and Permits | 28,500.00 |
| 440000 · Other Revenue | |
| 440101 · Administration Fees | 1,500.00 |
| 440102 · Animal Control Fees | 50.00 |
| 440103 · Building Contributions | 0.00 |
| 440150 · FEMA Revenue | 0.00 |
| 440160 · Capital Lease Proceeds | 0.00 |
| 440201 · Interest Income | 7,000.00 |
| 440203 · Police Dept. Contracts | 0.00 |
| 440205 · Police Dept. Contributions | 0.00 |

| | |
|---|---------------------|
| 440206 · Police Training Grants | 0.00 |
| 440210 · Police State Training Funds | 0.00 |
| Total 440000 · Other Revenue | 8,550.00 |
| 440300 · Charges for Services | |
| 440301 · Lien Release | 0.00 |
| 440401 · Lot Mowing Fees | 0.00 |
| 440501 · Misc. Income | 500.00 |
| 440601 · Sewage Service | 25,000.00 |
| 440701 · Town Hall Rental Fees | 0.00 |
| Total 440300 · Charges for Services | 25,500.00 |
| 440400 · Park Funds | |
| 440401A · Gazebo Funds | 0.00 |
| Total 440400 · Park Funds | 0.00 |
| 440500 · Carry Over from previous year | 0.00 |
| Total Income | 2,103,032.85 |
| Gross Profit | 2,103,032.85 |

Expense

510000 · Town Administration

| | |
|--|-----------|
| 521000 · Town Salary Adjustments | 0.00 |
| 521012 · Attorney Fees | 20,000.00 |
| 521033 · Custodial Services | 8,000.00 |
| 521041 · Denton Central Appraisal Dist | 7,100.00 |
| 521050 · Election Expense | 5,500.00 |
| 521051 · Electricity | 5,500.00 |
| 521060 · Financial Auditors | 10,000.00 |
| 521070 · Natural Gas | 1,500.00 |
| 521073 · Printer Copier | 6,000.00 |
| 521133 · Ordinance Codification | 3,000.00 |
| 521160 · Postage | 3,000.00 |
| 521200 · Tax Billing Expense | 1,300.00 |
| 521201 · Communications | 11,000.00 |
| 521220 · Water | 2,500.00 |
| 521230 · Archive System | 5,000.00 |
| 530050 · Ambulance Service | 29,075.00 |

Total 510000 · Town Administration 118,475.00

520000 · Administrative

| | |
|--------------------------------------|-------------|
| 52101 O · Advertising | 1,600.00 |
| 521020 · Bank Charges | 100.00 |
| 521030 · Cleaning Supplies | 0.00 |
| 521031 · Computer Supplies/Software | 25,000.00 |
| 521032 · Council Contingency | (44,352.82) |
| 521034 · Technology Fund | 4,000.00 |
| 521074 · Meetings | 300.00 |
| 521075 · Goodwill | 500.00 |
| 521076 · Incentive Pay | 1,500.00 |
| 521090 · General Liability Insurance | 3,200.00 |

| | |
|---------------------------------------|-----------|
| 521091 · Health/Dental/Life Insurance | 17,684.17 |
| 521130 · Membership & Dues | 2,000.00 |
| 521131 · Car Maintenance-Fuel-Travel | 0.00 |
| 521150 · Office Supplies | 7,000.00 |
| 521151 · Other Professional Services | 10,000.00 |
| 521153 · Other Supplies | 1,000.00 |
| 521161 · Publications & Subscriptions | 300.00 |
| 521162 · Printing and Copying | 600.00 |
| 521170 · Payroll Taxes - FICA | 11,970.00 |
| 521172 · TWC Unemployment Insurance | 2,400.00 |
| 521190 · Town Secretary Salary | 77,976.15 |
| 521191 · Longevity Pay-Administration | 1,800.00 |
| 521192 · Worker's Compensation Ins. | 1,300.00 |
| 521194 · Asst Town Secretary Salary | 69,064.59 |
| 521195 · Overtime | 5,000.00 |
| 521196 · TMRS-Retirement | 13,125.00 |
| 521202 · Training Seminars | 2,000.00 |

Total 520000 · Administrative

215,067.09

530000 · Public Works

| | |
|---|-----------|
| 521021 · Building Repair/Remodeling | 15,000.00 |
| 521025 · Building Expenditures | 2,000.00 |
| 521120 · Lien Filing Expense | 100.00 |
| 530025 · Mosquito Control Program | 200.00 |
| 530100 · Animal Control Officer | 18,000.00 |
| 530101 · Public Works Superintendent Salary | 70,000.00 |
| 530102 · Public Works Director TMRS | 5,670.00 |
| 530103 · Public Works Director FICA | 5,355.00 |
| 530104 · Public Works Director (H/D/L) | 2,000.00 |
| 530105 · PW Director (TWC/Unempl Ins) | 0.00 |
| 530106 · Building Official Overtime | 0.00 |
| 530110 · Building Inspectors | 0.00 |
| 530111 · Building Inspectors Phone | 0.00 |
| 530115 · Code Enforcement | 0.00 |
| 530116 · Code Enforcement Liab Ins-TML | 700.00 |
| 530125 · Council Discretionary Fund | 0.00 |
| 530150 · Grounds Maintenance | 9,000.00 |
| 530151 · Grounds Equipment | 0.00 |
| 530175 · Equipment Repair/Maintenance | 0.00 |
| 530180 · Minor Equipment | 0.00 |
| 530200 · Lot Mowing/Tree Trim Service | 10,000.00 |
| 530201 · Public Works Training | 1,000.00 |
| 530202 · Longevity Pay- Public Works | 0.00 |
| 530203 · Vehicle Payment | 0.00 |
| 530204 · Vehicle Maintenance | 500.00 |
| 530205 · Vehicle Fuel | 1,800.00 |
| 530206 · Uniforms | 0.00 |
| 530210 · Membership Dues/Licensing | 0.00 |

| | |
|--|-------------------|
| 530230 · Other Professional Services | 3,000.00 |
| 530231 · Other Supplies | 1,000.00 |
| 530235 · Printing | 0.00 |
| 530240 · Postage | 0.00 |
| 530245 · Computer Support | 17,000.00 |
| 530250 · Health Inspector | 1,000.00 |
| 530260 · Septic Inspections | 5,000.00 |
| 530270 · Sewage Services | 25,000.00 |
| 530271 · Vehicle Reimbursement | 0.00 |
| 530272 · Incentive Pay | 0.00 |
| 530273 · Worker's Compensation Ins | 300.00 |
| 530277 · General Liability Insurance | 0.00 |
| 530280 · Hazardous Waste Disposal | 0.00 |
| 531020 · Credit Card Convenience Fee | 0.00 |
| Cell Phone | 700.00 |
| 531201 · Weather Siren | 7,500.00 |
| Total 530000 · Public Works | 201,825.00 |
| 540000 · Streets and Drainage | |
| 540019 · Engineering General | 40,000.00 |
| 540060 · Crack Seal & Potholes | 35,000.00 |
| 540110 · Current Year Road Repairs | 200,000.00 |
| 540111 · Prior Year Road Repairs | 0.00 |
| 540155 · MS4 Stormwater | 7,500.00 |
| 540177 · Public Works Projects Costs | 0.00 |
| 540200 · Sign Repair and Replacement | 3,000.00 |
| Total 540000 · Streets and Drainage | 285,500.00 |
| 550000 · Police Department | |
| 550120 · Capital Equipment (Auto) | 0.00 |
| 550135 · Computer Equip/Supplies/SW Main | 41,500.00 |
| 550140 · Equipment Repair & Maintenance | 1,200.00 |
| 550145 · Health/Dental/Life Insurance | 131,814.13 |
| 550219 · Membership Dues | 900.00 |
| 550220 · Minor Equipment | 1,600.00 |
| 550230 · Other Professional Services | 100.00 |
| 550240 · Office Supplies | 1,000.00 |
| 550248 · Publications | 400.00 |
| 550249 · External Contracts | 6,000.00 |
| 550250 · Postage | 0.00 |
| 550251 · Printing | 900.00 |
| 550252 · Police Chief Salary | 94,534.65 |
| 550253 · Police Asst. Chief Salary | 84,022.05 |
| 550254 · Police Officers' Salary | 414,650.45 |
| 550255 · Administrative Assistant PD | 0.00 |
| 550256 · Crossing Guard | 7,000.00 |
| 550257 · Police Department Overtime | 5,000.00 |
| 550261 · Criminal Investigations | 2,000.00 |

| | |
|---|---------------------|
| 550262 · General Liability Insurance | 11,000.00 |
| 550263 · TWC Unemployment Ins | 0.00 |
| 550264 · Incentive Pay | 9,600.00 |
| 550271 · Salaries Benefits - FICA | 45,380.35 |
| 550275 · Salaries Benefits - TMRS | 48,049.78 |
| 550276 · Human Resources | 1,500.00 |
| 550277 · Longevity Pay | 3,575.00 |
| 550278 · Worker's Compensation Ins | 22,823.00 |
| 550280 · Communications | 14,000.00 |
| 550281 · Training | 24,000.00 |
| 550286 · Training Ammo | 5,000.00 |
| 550290 · Uniforms | 24,000.00 |
| 550291 · Patrol Equipment | 7,000.00 |
| 550292 · Community Programs | 2,000.00 |
| 550293 · Traffic Management | 500.00 |
| 550294 · Evidence Room Supplies | 500.00 |
| 550295 · Goodwill | 1,000.00 |
| 550300 · Vehicle Fuel | 25,000.00 |
| 550400 · Vehicle Repair & Maintenance | 13,500.00 |
| Total 550000 · Police Department | 1,051,049.40 |
| 560000 · Municipal Court | |
| 560010 · Judges Services | 10,000.00 |
| 560015 · Jury Services | 240.00 |
| 560018 · Jail Services | 0.00 |
| 560020 · Prosecuting Attorney | 10,000.00 |
| 560025 · Other Professional Services | 0.00 |
| 560026 · Court Clerk - Salary | 61,239.15 |
| 560027 · Court Clerk- FICA | 5,670.00 |
| 560028 · Court Clerk - TMRS | 5,880.00 |
| 560029 · Court Clerk Ins (H/D/L) | 8,822.20 |
| 560030 · Court Clerk - Longevity | 845.00 |
| 560031 · Overtime | 5,000.00 |
| 560035 · Court Supplies,Equip & S/W Main | 13,000.00 |
| 560055 · Membership Dues | 120.00 |
| 560076 · Incentive Pay | 600.00 |
| Total 560000 · Municipal Court | 121,416.35 |
| 570000 · Double Oak Vol. Fire Department | |
| 570020 · DOVFD Operations Contribution | 100,000.00 |
| 570021 · General Liability Insurance | 7,200.00 |
| 570022 · Worker's Compensation Ins | 2,500.00 |
| Total 570000 · Double Oak Vol. Fire Department | 109,700.00 |
| Total Expense | 2,103,032.84 |
| Net Ordinary Income | 0.00 |
| Net Income | 0.00 |