



DOUBLE OAK

Town of Double Oak
Town Council –Public Meeting
Double Oak Town Hall
320 Waketon Road, Double Oak
TX 75077
Tuesday, September 5, 2023
7:00 p.m.

OUT OF RESPECT FOR ALL THOSE IN ATTENDANCE, PLEASE REFRAIN FROM TALKING TO OTHER MEMBERS OF THE AUDIENCE DURING THE MEETING AND SILENCE CELL PHONES.

- I. Opening:** Call to Order
Roll Call
Invocation
Pledge of Allegiance – American Flag
Pledge of Allegiance – Texas Flag

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

II. Citizen Comments-Non-Agenda Subjects

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of August 21, 2023. *
2. Consideration and action on an invoice from Halff in the amount of \$12,926.85 for engineering services through 04/30/2023 for the Comprehensive Drainage Plan.
3. Consideration and action on an invoice from Halff in the amount of \$19,182.17 for engineering services through 06/04/2023 for the Comprehensive Drainage Plan.

IV. Mayor, Council Members, and Staff reports:

4. Mayor and Council
5. Public Works - Code Enforcement – Animal Control
6. Administration
7. Public Safety
8. Road and Drainage Committee

V. New business agenda (consideration and action):

9. **Public Hearing** on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year and to consider a tax rate of \$0.206225 per \$100 assessed valuation.

Presentation: Mayor Patrick Johnson

10. **Public Hearing** on the proposed budget for fiscal year 2023-2024

Presentation: Mayor Patrick Johnson

11. Discussion, consideration, and action on setting September 18, 2023, for a Public Hearing to consider the proposed 2023-2024 budget and tax rate.

Presentation: Town Administration Staff

12. Discussion and consideration on the proposed Ad Valorem Tax rate.

Presentation: Town Administration Staff

13. Discussion, consideration, and action on setting September 25, 2023, to adopt the fiscal year 2023-2024 budget and tax rate.

Presentation: Town Administration Staff

14. Presentation and Discussion on an Addendum to the Double Oak EMS contract with Flower Mound EMS for the new contract rates.

Presentation: Mayor Patrick Johnson

15. Discussion, consideration, and action restriping Simmons Road.

Presentation: Public Services Randall Anglin

VI. Old business agenda (consideration and action):

16. Council - staff announcements and comments:

17. Adjournment

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into a closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney, or on any other item covered under the code, on any agenda item listed herein.

The Town of Double Oak reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

I certify that the above notice of meeting was posted by Friday, September 1, 2023, by 4:00 p.m. on:

- 1) Bulletin board located to the right of the front door at Town Hall, 320 Waketon Road, Double Oak, Texas.
- 2) On the Town's website (<https://www.doubleoak.texas.gov>)

Eileen Kennedy

Town Secretary

PUBLIC PARTICIPATION If you wish to address the Council, please sign the "CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL" sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972.539.9464, fax 972.539.9613 or email to eileen.kennedy@doubleoak.texas.gov for additional information.

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UNAPPROVED-NOT FOR PUBLICATION

**STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK**

The Double Oak Town Council met in regular session at 7:00 p.m. Monday, August 21, 2023, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Patrick Johnson	Mayor
Connie Schoenrade	Mayor Pro-Tem
Mike Gwartney	Deputy Mayor Pro-Tem
Jean Hillyer	Council Member
Pat Wellen	Council Member
Mark Dieterich	Council Member

Also in attendance were Town Secretary Eileen Kennedy, Public Services Randall Anglin, and Police Chief Ruben Rivas.

- I. Opening:** Call to Order
Roll Call
Invocation
Pledge of Allegiance – American Flag
Pledge of Allegiance – Texas Flag

II. Citizen Comments Non-Agenda Subjects

Phyllis Meyerson, 133 East View Court, read the DOVFD Response to Citizens dated 08/11/2023 and asked to be included in these minutes.

Billie Garrett, 103 W. Carruth commented on the DOVFD.
Jill Glover 170 Double Oaks Drive commented on the DOVFD.

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of August 7, 2023. *
2. Approval of repairs on DOPD vehicle for \$1,071.35 for a fuel pump for the Dodge Durango. This amount is within the mayor's approval, but we want to show transparency on the expenditure.

With corrections to the minutes of August 7, 2023, motion Hillyer, seconded by Wellen to approve the consent agenda.

AYE: Hillyer, Wellen, Schoenrade, Gwartney, Dieterich
NAY: None
ABSTAIN: None

Motion carried 5-0-0

IV. Mayor, Council Members and Staff reports:

3. Mayor and Council
4. Public Works - Code Enforcement – Animal Control
5. Administration
6. Public Safety
7. Road and Drainage Committee

V. New business agenda (consideration and action):

8. Discussion, consideration, and action on accepting the 2023 certified appraisal roll received from the Denton County Appraisal District.

Motion Hillyer, second Schoenrade to accept the 2023 Certified Tax Roll from the Denton County Appraisal District.

AYE: Gwartney, Hillyer, Dieterich, Wellen, Schoenrade
NAY: None
ABSTAIN: None

Motion carried 5-0-0

9. Discussion, consideration, and action on the proposed Ad Valorem Tax rate.

Motion Hillyer, seconded by Wellen approve the proposed Ad Valorem Tax rate of \$.0206225.

AYE: Schoenrade, Dieterich, Wellen, Gwartney, Hillyer
NAY: None
ABSTAIN: None

Motion carried 5-0-0

10. Discussion, consideration, and action on setting the public hearings dates for the proposed fiscal year 2023-2024 budget and tax rate and setting a date to adopt the budget.

September 5, 2023, Public Hearing on the Budget and Tax Rate
September 18, 2023, for the adoption of the budget
September 18, 2023, Public Hearing on the proposed Tax Rate

Motion Wellen, seconded by Gwartney to set the public hearings dates for the proposed fiscal year 2023-2024 budget and tax rate and setting a date to adopt the budget.

September 5, 2023, Public Hearing on the Budget and Tax Rate
September 18, 2023, for the adoption of the budget
September 18, 2023, Public Hearing on the proposed Tax Rate

AYE: Schoenrade, Dieterich, Hillyer, Wellen, Gwartney
NAY: None
ABSTAIN: None

Motion carried 5-0-0

11. Discussion, consideration, and action replace the town council members, mayor, town treasurer, and police chief tablets with replacement laptops with 5-year warranties through the Texas Department of Information Resources Cooperative Purchasing Contract and include Datamax implementation services in an amount not to exceed \$10,600.00.

Motion Dieterich, seconded by Hillyer to approve replacing the town council members, mayor, town treasurer, and police chief tablets with replacement laptops with 5-year warranties through the Texas Department of Information Resources Cooperative Purchasing Contract and include Datamax implementation services in an amount not to exceed \$10,600.00.

AYE: Hillyer, Dieterich, Gwartney, Schoenrade, Wellen
NAY: None
ABSTAIN: None

Motion carried 5-0-0

12. Discussion, consideration, and action on a quote from Archive Social for 2023-2024 Social Media Archiving Subscription Renewal.

Motion Hillyer, seconded Dieterich to approve the quote from Archive Social for 2023-2024 Social Media Archiving Subscription Renewal in the amount of \$3,588.00.

AYE: Schoenrade, Hillyer, Wellen, Dieterich, Gwartney
NAY: None
ABSTAIN: None

Motion carried 5-0-0

13. Discussion, consideration, and action to earmark a 2023-24 budget allocation of \$7,000 annually for an attendance/payroll software program/application and request presentation of the selected program to employees at the next staff meeting.

Motion Schoenrade, seconded by Wellen, to earmark a 2023-24 budget allocation of \$7,000 annually for an attendance/payroll software program/application and request presentation of the selected program to employees at the next staff meeting.

AYE: Dieterich, Gwartney, Hillyer, Wellen, Schoenrade
NAY: None
ABSTAIN: None

Motion carried 5-0-0

Mayor Johnson moved to item 15 in the agenda.

15. Discussion, consideration and action on approving the Resolution to suspend the September 1, 2023, effective date of CoServ Gas requested rate change.

Motion Hillyer, seconded by Schoenrade to approve the Resolution to suspend the September 1, 2023, effective date of CoServ Gas requested rate change.

AYE: Gwartney, Wellen, Dieterich, Schoenrade, Hillyer
NAY: None
ABSTAIN: None

Motion carried 5-0-0

Mayor Johnson resumed the agenda order.

14. Discussion, consideration, and action regarding the Crack Seal project and approval of one of the bids provided by Public Works.

Motion Hillyer, seconded by Schoenrade to approve the Crack Seal project in the amount of \$39,875 with an additional \$3,000 to cover any excess costs and any costs that exceed what is currently budgeted will come out of Balance Sheet account 3200, Road Contingency.

AYE: Schoenrade, Hillyer, Wellen, Dieterich, Gwartney
NAY: None
ABSTAIN: None

Motion carried 5-0-0

VI. Old business agenda (consideration and action):

16. Discussion, Consideration, and Action for Purchasing Sam Radar Speed Trailer and 10 Citywide Signs.

Motion Gwartney, seconded by Schoenrade to purchase Sam Radar Speed Trailer and 10 Citywide Signs.

AYE: Schoenrade, Wellen, Gwartney
NAY: Hillyer, Dieterich
ABSTAIN: None

Motion carried 3-2-0

17. Council - staff announcements and comments:

18. Adjournment

With no further business to come before the Council, motion Hillyer, second Schoenrade, the meeting was adjourned at 8:52 p.m.

Approved:

Patrick Johnson, Mayor

Attest:

Eileen Kennedy, Town Secretary





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Town of Double Oak
320 Waketon Road
Double Oak TX 75077

Invoice Date: 05/31/2023
Invoice: 10096885
Project: 052879.001

Attention: Randall Anglin
Project Name: Town of Double Oak/Comprehensive Drainage Plan

For Professional Services Rendered through: April 30, 2023

Lump Sum	Fee	Pct. Comp	Earned To Date	Previous Amount	Current Amount
000100 - 2D Rain-on-Mesh Analysis	37,720.00	30.00	11,316.00	0.00	11,316.00
000200 - Conceptual Alternatives Analysis	21,980.00	0.00	0.00	0.00	0.00
000300 - Project Management/Deliverables	10,739.00	15.00	1,610.85	0.00	1,610.85
Total Lump Sum Services:	70,439.00	18.35	12,926.85	0.00	12,926.85

Hourly Not To Exceed	Fee	Pct. Comp	Earned To Date	Previous Amount	Current Amount
000400 - Project Coordination & Meetings	17,660.00	0.00	0.00	0.00	0.00
Total Hourly Not To Exceed Services:	17,660.00	0.00	0.00	0.00	0.00

Remaining Fee: 75,172.15

Total Earned to Date: 12,926.85
 Less Previous Billed: 0.00
Amount Due this Invoice: 12,926.85

Remit payment to P.O. Box 4897, Dept 331, Houston, TX 77210
 Reference Project 052879.001 and Invoice 10096885
 Contact Girnita Island at gisland@halff.com with any billing questions.



Town of Double Oak
320 Waketon Road
Double Oak TX 75077

Invoice Date: 06/29/2023
Invoice: 10098777
Project: 052879.001

Attention: Randall Anglin, randall.anglin@doubleoak.texas.gov
Project Name: Town of Double Oak/Comprehensive Drainage Plan

For Professional Services Rendered through: June 4, 2023

Lump Sum	Fee	Pct. Comp	Earned To Date	Previous Amount	Current Amount
000100 - 2D Rain-on-Mesh Analysis	37,720.00	80.00	30,176.00	11,316.00	18,860.00
000200 - Conceptual Alternatives Analysis	21,980.00	0.00	0.00	0.00	0.00
000300 - Project Management/Deliverables	10,739.00	18.00	1,933.02	1,610.85	322.17
Total Lump Sum Services:	70,439.00	45.58	32,109.02	12,926.85	19,182.17

Hourly Not To Exceed	Fee	Pct. Comp	Earned To Date	Previous Amount	Current Amount
000400 - Project Coordination & Meetings	17,660.00	0.00	0.00	0.00	0.00
Total Hourly Not To Exceed Services:	17,660.00	0.00	0.00	0.00	0.00

Remaining Fee: 55,989.98

Total Earned to Date: 32,109.02

Less Previous Billed: 12,926.85

Amount Due this Invoice: 19,182.17

Outstanding Invoices:

Number	Date	Balance
10096885	05/31/2023	12,926.85
Total		12,926.85

Remit payment to P.O. Box 4897, Dept 331, Houston, TX 77210
Reference Project 052879.001 and Invoice 10098777
Contact Girnita Island at gisland@halff.com with any billing questions.

Half Associates, Inc.
P.O. Box 4897, Dept 331
Houston, TX 77210

Randall Anglin
Town of Double Oak
320 Waketon Road
Double Oak, TX 75077

June 29, 2023
Project No: 052879.001
Invoice No: 10098777
Invoice Total: \$19,182.17

052879.001 Town of Double Oak/Comprehensive Drainage Plan
Professional Services thru June 4, 2023

Phase	000100	2D Rain-on-Mesh Analysis				
Fee						
Billing Phase		Fee	Percent Comp	Earned To-Date	Previous Amount	Current Amount
2D Rain-on-Mesh Analysis		37,720.00	80.00	30,176.00	11,316.00	18,860.00
Total Fee		37,720.00		30,176.00	11,316.00	18,860.00
Total Fee						18,860.00

Phase	000200	Conceptual Alternatives Analysis				
Fee						
Billing Phase		Fee	Percent Comp	Earned To-Date	Previous Amount	Current Amount
Conceptual Alternatives Analysis		21,980.00	0.00	0.00	0.00	0.00
Total Fee		21,980.00		0.00	0.00	0.00
Total Fee						0.00

Phase	000300	Project Management/Deliverables				
Fee						
Billing Phase		Fee	Percent Comp	Earned To-Date	Previous Amount	Current Amount
Project Management/Deliverables		10,739.00	18.00	1,933.02	1,610.85	322.17
Total Fee		10,739.00		1,933.02	1,610.85	322.17
Total Fee						322.17
Total this Invoice					\$19,182.17	

Outstanding Invoices

Number	Date	Balance
10096885	5/31/2023	12,926.85
Total		12,926.85

Half Associates, Inc.
P.O. Box 4897, Dept 331
Houston, TX 77210

Randall Anglin
Town of Double Oak
320 Waketon Road
Double Oak, TX 75077

May 31, 2023
Project No: 052879.001
Invoice No: 10096885
Invoice Total: \$12,926.85

052879.001 Town of Double Oak/Comprehensive Drainage Plan
Professional Services thru April 30, 2023

Phase	000100	2D Rain-on-Mesh Analysis				
Fee						
Billing Phase	Fee	Percent Comp	Earned To-Date	Previous Amount	Current Amount	
2D Rain-on-Mesh Analysis	37,720.00	30.00	11,316.00	0.00	11,316.00	
Total Fee	37,720.00		11,316.00	0.00	11,316.00	
Total Fee					11,316.00	

Phase	000200	Conceptual Alternatives Analysis				
Fee						
Billing Phase	Fee	Percent Comp	Earned To-Date	Previous Amount	Current Amount	
Conceptual Alternatives Analysis	21,980.00	0.00	0.00	0.00	0.00	
Total Fee	21,980.00		0.00	0.00	0.00	
Total Fee					0.00	

Phase	000300	Project Management/Deliverables				
Fee						
Billing Phase	Fee	Percent Comp	Earned To-Date	Previous Amount	Current Amount	
Project Management/Deliverables	10,739.00	15.00	1,610.85	0.00	1,610.85	
Total Fee	10,739.00		1,610.85	0.00	1,610.85	
Total Fee					1,610.85	

Total this Invoice \$12,926.85

MONTHLY REPORT JULY 2023

- 07/06: Patrol from 15:00 until 17:00. No activity.
- 07/07: Patrol from 13:00 until 15:00. No activity.
- 07/10: Patrol from 09:40 until 11:40. No activity.
- 07/11: Patrol from 09:25 until 11:25. No activity.
- 07/12: Patrol from 10:05 until 12:05. No activity.
- 07/17: Patrol from 08:30 until 10:30. No activity.
- 07/18: Patrol from 09:45 until 11:45. No activity.
- 07/26: Patrol from 10:50 until 12:50. No activity.
- 07/28: Patrol from 09:10 until 11:10. No activity.

SUMMARY

Total calls received: 0 By Double Oak residents: 0 Initiated by NTACA: 0
 Animals impounded: Dogs: 0 Puppies: 0 Cats: 0 Kittens: 0 Other: 0 Deceased: 0
 Verbal Warnings issued: 0 Written Warnings issued: 0 Citations: 0



PROGRESS REPORT TOWN OF DOUBLE OAK COMPREHENSIVE DRAINAGE PLAN

TO: Randall Anglin **DATE:** May 31, 2023

FROM: Scott Rushing, PE, CFM **AVO:** 52879.001

EMAIL: srushing@halff.com

SUBJECT: Town of Double Oak, Comprehensive Drainage Plan
Services through April 30, 2023

PROJECT UPDATES:

Task 1 – 2D Rain-on-Mesh Analysis

- Completed terrain preparation for ICM model.
- Developed draft HEC-HMS model to simulate drainage area contributing from outside of Double Oak.
- Developed initial model in ICM.

Task 2 – Conceptual Alternatives Analysis

- No effort to report.

Task 3 – Project Management/Deliverables

- No updates to this task.

Task 4 – Project Coordination & Meetings

- No updates to this task.

UPCOMING ACTIVITIES:

- Finalize CCTV inspection
- Finalize field survey

PROJECT SCHEDULE:

- Project is on schedule

SPECIAL SITUATIONS/CONCERNS ENCOUNTERED OR ANTICIPATED:

None noted.

This concludes the progress report. Halff’s goal is to provide items and the current status of relevant subject matter to satisfy the project requirements. Items and/or current status prepared by Halff are believed to be true and accurate at the time this progress report was prepared. Halff cannot be responsible for the accuracy of items and/or current status reports prepared by others.



PROGRESS REPORT TOWN OF DOUBLE OAK COMPREHENSIVE DRAINAGE PLAN

TO: Randall Anglin **DATE:** June 21, 2023
FROM: Scott Rushing, PE, CFM **AVO:** 52879.001
EMAIL: srushing@halff.com
SUBJECT: Town of Double Oak, Comprehensive Drainage Plan
Services through June 4, 2023

PROJECT UPDATES:

Task 1 – 2D Rain-on-Mesh Analysis

- Completed HMS model for drainage area contributing from outside of Double Oak.
- Completed field visit to capture geometry for significant culverts.
- Completed draft ICM model.
- Developed draft floodplain maps.

Task 2 – Conceptual Alternatives Analysis

- No effort to report.

Task 3 – Project Management/Deliverables

- Developed monthly progress report and invoice.

Task 4 – Project Coordination & Meetings

- No effort to report.

UPCOMING ACTIVITIES:

- Finalize CCTV inspection
- Finalize field survey

PROJECT SCHEDULE:

- Project is on schedule

SPECIAL SITUATIONS/CONCERNS ENCOUNTERED OR ANTICIPATED:

None noted.

This concludes the progress report. Halff's goal is to provide items and the current status of relevant subject matter to satisfy the project requirements. Items and/or current status prepared by Halff are believed to be true and accurate at the time this progress report was prepared. Halff cannot be responsible for the accuracy of items and/or current status reports prepared by others.

2023-2024 Double Oak Budget v.4
Workshop August 31st, 2023

Proposed
2024

Ordinary Income/Expense

Income

400000 · Tax Revenue

401101 · Current Property Taxes-M & O	1,234,374.02
401201 · Penalty & Interest	3,059.92
401301 · Prior Year Property Taxes	2,148.30
401315 · Sales Taxes	662,392.18
401601 · Franchise-Bartonville Water	24,167.94
401701 · Franchise-Cable TV	32,167.06
401801 · Franchise-Electric	137,129.32
401805 · Franchise-Garbage	14,656.86
401811 · Franchise-Gas/TXU/CoServ	22,715.79
401901 · Franchise-Telephone	583.37

Total 400000 · Tax Revenue 2,133,394.76

420000 · Fines and Forfeitures

420101 · Court Fines & Fees	123,420.24
420112 · Court Fees	0.00
420113 · Court Forfeitures	0.00

Total 420000 · Fines and Forfeitures 123,420.24

430000 · Licenses and Permits

430101 · Fences	2,941.68
430102 · Commercial Buildings	0.00
430103 · Oil and Gas Drilling	0.00
430201 · New Homes	0.00
430202 · Erosion Control	0.00
430301 · Misc Construction	25,879.74
430401 · Roofs	4,250.00
430501 · Septic Systems	10,413.30
430601 · Sprinkler Systems	840.48
430701 · Swimming Pools	1,606.80
430801 · Water Wells	0.00
430901 · Plats and Subdivision Fees	927.00
430000 · Licenses and Permits - Other	0.00

Total 430000 · Licenses and Permits 46,859.00

440000 · Other Revenue

440101 · Administration Fees	989.38
440102 · Animal Control	0.00
440201 · Interest Income	135,000.00
440700 · Insurance Proceeds	0.00

Total 440000 · Other Revenue 135,989.38

440300 · Charges for Services

440301 · Lien Release	0.00
440501 · Misc. Income	710.70

440601 · Sewage Service	25,750.00
440701 · Town Hall Rental Fees	0.00
4403 01 · Charges for Services - Other	0.00
Total 440300 · Charges for Services	26,460.70
440400 · Park Funds	
440401A · Gazebo Funds	0.00
Total 440400 · Park Funds	0.00
440500 · Carry Over from previous year	0.00
Total Income	2,466,124.08

Expense

510000 · Town Administration	
521012 · Attorney Fees	21,290.42
521033 · Custodial Services	5,260.00
521041 · Denton Central Appraisal Dist	8,141.00
521050 · Election Expense	7,500.00
521051 · Electricity	5,662.65
521060 · Financial Auditors	10,000.00
521070 · Natural Gas	2,000.00
521073 · Printer Copier	5,751.72
521133 · Ordinance Codification	2,000.00
521160 · Postage	2,000.00
521200 · Tax Billing Expense	1,552.42
521201 · Communications	7,890.28
521220 · Water	1,809.96
521230 · Archive System	4,500.00
521250 · Outdoor Siren	0.00
530050 · Ambulance Service	59,000.00
Total 510000 · Town Administration	144,358.45

520000 · Administrative

521010 · Advertising	276.00
521020 · Bank Charges	100.00
521030 · Cleaning Supplies	0.00
521031 · Computer Supplies/Software	36,209.79
521032 · Council Contingency	5,842.92
521034 · Technology Fund	12,000.00
521074 · Meetings	150.00
521075 · Goodwill	200.00
521076 · Incentive Pay	1,500.00
521090 · General Liability Insurance	9,300.00
521091 · Health/Dental/Life Insurance	23,650.00
521130 · Membership & Dues	1,983.48
521131 · Car Maintenance-Fuel-Travel	0.00
521150 · Office Supplies	4,351.89
521151 · Other Professional Services	1,500.00
521153 · Other Supplies	400.00
521161 · Publications & Subscriptions	147.08

521162 · Printing and Copying	350.00
521170 · Payroll Taxes - FICA	12,917.90
521172 · TWC Unemployment Insurance	154.46
521190 · Town Secretary Salary	84,216.91
521191 · Longevity Pay-Administration	2,625.00
521192 · Worker's Compensation Ins.	1,300.00
521194 · Asst Town Secretary Salary	75,316.32
521195 · Overtime	5,823.71
521196 · TMRS-Retirement	15,500.00
521202 · Training Seminars	1,854.00
66900 · Reconciliation Discrepancies	0.00
Total 520000 · Administrative	297,669.46

530000 · Public Works

521021 · Building Repair/Remodeling	1,525.81
521025 · Building Expenditures	12,519.67
521120 · Lien Filing Expense	100.00
530025 · Mosquito Control Program	200.00
530100 · Animal Control Officer	15,324.86
530101 · Public Works Director Salary	73,185.00
530102 · Public Works Director TMRS	6,750.00
530103 · Public Works Director FICA	5,650.11
530104 · Public Works Director (H/D/L)	14,764.80
530105 · PW Director (TWC/Unempl Ins)	0.00
530106 · Building Official Overtime	0.00
530110 · Building Inspectors	0.00
530111 · Building Inspectors Phone	0.00
530115 · Code Enforcement	0.00
530116 · Code Enforcement Liab Ins-TML	1,266.47
530125 · Council Discretionary Fund	0.00
530150 · Grounds Maintenance	9,190.82
530151 · Grounds Equipment	0.00
530175 · Equipment Repair/Maintenance	0.00
530180 · Minor Equipment	661.99
530200 · Lot Mowing/Tree Trim Service	6,095.61
530201 · Public Works Training	2,000.00
530202 · Longevity Pay- Public Works	55.62
530203 · Vehicle Payment	0.00
530204 · Vehicle Maintenance	951.18
530205 · Vehicle Fuel	988.21
530206 · Uniforms	0.00
530210 · Membership Dues/Licensing	92.70
530230 · Other Professional Services	2,166.73
530231 · Other Supplies	83.02
530235 · Printing	1,850.00
530240 · Postage	0.00
530245 · Computer Support	11,000.00
530250 · Health Inspector	2,966.40
530260 · Septic Inspections	9,121.68

530270 · Sewage Services	25,750.00
530271 · Vehicle Reimbursement	0.00
530272 · Incentive Pay	627.32
530273 · Worker's Compensation Ins	674.19
530277 · General Liability Insurance	0.00
530280 · Hazardous Waste Disposal	0.00
530650 · Public Works-Cell phone	1,700.00
531020 · Credit Card Convenience Fee	0.00
531201 · Weather Siren	0.00
Total 530000 · Public Works	207,262.19
540000 · Streets and Drainage	
540019 · Engineering General	31,209.37
540060 · Crack Seal & Potholes	46,000.00
540110 · Current Year Road Repairs	206,000.00
540111 · Prior Year Road Repairs	0.00
540155 · MS4 Stormwater	9,264.28
540177 · Public Works Projects Costs	0.00
540200 · Sign Repair and Replacement	3,486.14
Total 540000 · Streets and Drainage	295,959.79
550000 · Police Department	
550120 · Capital Equipment (Auto)	0.00
550135 · Computer Equip/Supplies/SW Main	50,079.20
550140 · Equipment Repair & Maintenance	1,000.00
550145 · Health/Dental/Life Insurance	147,948.36
550219 · Membership Dues	600.00
550220 · Minor Equipment	1,000.00
550230 · Other Professional Services	0.00
550240 · Office Supplies	700.00
550248 · Publications	400.00
550249 · External Contracts	5,000.00
550250 · Postage	0.00
550251 · Printing	900.00
550252 · Police Chief Salary	102,100.67
550253 · Police Asst. Chief Salary	90,746.70
550254 · Police Officers' Salary	575,139.67
550255 · Administrative Assistant PD	0.00
550256 · Crossing Guard	5,943.66
550257 · Police Department Overtime	6,000.00
550261 · Criminal Investigations	2,000.00
550262 · General Liability Insurance	18,804.96
550263 · TWC Unemployment Ins	0.00
550264 · Incentive Pay	8,737.05
550271 · Salaries Benefits - FICA	57,677.06
550275 · Salaries Benefits - TMRS	70,637.57
550276 · Human Resources	1,500.00
550277 · Longevity Pay	2,200.00
550278 · Worker's Compensation Ins	24,515.95

550280 · Communications	16,866.20
550281 · Training	20,000.00
550286 · Training Ammo	5,000.00
550290 · Uniforms	16,157.33
550291 · Patrol Equipment	8,000.00
550292 · Community Programs	6,200.00
550293 · Traffic Management	100.00
550294 · Evidence Room Supplies	100.00
550295 · Goodwill	1,500.00
550300 · Vehicle Fuel	18,038.53
550400 · Vehicle Repair & Maintenance	10,000.00
Total 550000 · Police Department	1,275,592.91
560000 · Municipal Court	
560010 · Judges Services	7,000.00
560015 · Jury Services	0.00
560018 · Jail Services	2,200.08
560020 · Prosecuting Attorney	6,692.94
560025 · Other Professional Services	2,040.00
560026 · Court Clerk - Salary	67,137.20
560027 · Court Clerk- FICA	5,955.46
560028 · Court Clerk - TMRS	6,775.74
560029 · Court Clerk Ins (H/D/L)	11,012.28
560030 · Court Clerk - Longevity	1,118.58
560031 · Overtime	6,335.34
560035 · Court Supplies,Equip & S/W Main	9,000.00
560055 · Membership Dues	0.00
560076 · Incentive Pay	941.12
Total 560000 · Municipal Court	126,208.73
570000 · Fire Department	
570010 · DOVFD Capital Asset Contributio	0.00
570020 · DOVFD Operations Contribution	100,000.00
570021 · General Liab. Insurance DOVFD	14,353.22
570022 · Worker's Compensation Ins	4,719.32
Total 570000 · Fire Department	119,072.54
Double Oak Homestead Exemption @ 1%	0.00
Total Expense	2,466,124.08
Balance	(0.00)

to be the complete and exclusive agreement between the parties, superseding all prior agreements, written or oral, and all other communications between the parties relating to the subject matter of this agreement. No employee of General Striping, LLC or any other party is authorized to make any warranty in addition to those made in this agreement.

Not Assignable. This Contract and Warranty shall not be assigned and is non-transferable.

Severability. Any term or provision of this Contract that is invalid or unenforceable in any situation in any jurisdiction shall not affect the validity or enforceability of the remaining terms and provisions hereof or the validity or enforceability of the offending term or provision in any other situation or in any other jurisdiction.

Attorney's Fees. In any legal action brought in connection with this contract, the prevailing party will be entitled to its reasonable and necessary attorneys' fees and all costs related thereto.

Jurisdiction and Venue. This Agreement shall be governed by and construed and interpreted in accordance with the substantive Laws of the State of Texas, without giving effect to any choice of law or conflicts of law provision that would cause the application of the laws of any jurisdiction other than Texas. Any action or proceeding seeking to enforce, or to construe or determine the validity of, any term or provision of this Agreement, or based on any right arising out of this contract, shall be brought by or against a party in the state or federal district courts located in Tarrant County, Texas, and each party consents to the jurisdiction of such courts (and of the appropriate appellate courts) in any such action or proceeding and waives any objection to venue laid therein. In any such action, each party agrees to waive any right it may have to a trial by jury and agrees that such dispute shall be tried before a judge sitting without a jury. The parties hereby waive any objection to such jurisdiction or venue for any reason, including inconvenient forum.

By signing, customer agrees and acknowledges that the estimate outlined herein becomes a binding contract for the identified services at the prices listed above; and, that customer acknowledges that it has read and agrees to all terms and conditions contained hereon.

Accepted By: _____ Accepted Date _____
Town of Double Oak

Thank you for contacting General Striping
We take great pride in our work and a job well done

General Striping, LLC
2205 Wenneca Ave.
Fort Worth, TX 76102
682-224-0240
bids@generalstriping.com
www.generalstriping.com



ADDRESS
Randall Anglin
Town of Double Oak
320 Waketon Road
Double Oak, TX 75077

ESTIMATE #: CS23050402
Date: 5/4/2023

PROJECT: Simmons Rd thermo & RPMs - vic 330 Timberleaf Dr, Double Oak, TX 75077 (CS23050402)

SCOPE OF WORK **TOTAL**

Thermoplastic Surface Preparation & Sealant (Qty: 10462) \$9,913.40

- 1a -Prep & Seal 4" white: Qty 10,090 LF @ \$0.89
- 1b - Prep & Seal double 4" yellow: Qty 105 LF @ \$1.70
- 2c - Prep & Seal 12" white: Qty 90 LF @ \$1.70
- 2d - Prep & Seal 24" white: Qty 177 @ \$3.40

Striping & Stenciling (Qty: 10462) \$12,268.00

- 2a - Extruded solid 4" white edge striping: Qty 10,090 LF @ \$1.00
- 2b - Extruded solid double 4" yellow centerline: Qty 105 LF @ \$3.00
- 2c - Extruded solid 12" white crosswalk bars: Qty 90 LF @ \$3.00
- 2d - Extruded solid 24" white stop bars: Qty 177 @ \$9.00

Raised Pavement Markers (Qty: 1212) \$7,272.00

Type II-A-A and Type Y RPMs spaced @ 8' intervals defining the center of the roadway. Type II-A-A spaced @ 80' intervals along the double-yellow centerline striping.

Mobilization / Installation \$13,425.00

Cost Includes labor & overhead for the activation of our physical and manpower resources for transfer from home station to your job-site until the completion of the authorized work.

Subtotal: \$42,878.40
*0% Tax: \$0.00
TOTAL: \$42,878.40

Terms:

A copy of the Town's sales tax exemption will be needed if our proposal is accepted.

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Supply chain issues have caused both material shortages and higher demands for the remaining materials on our suppliers' shelves. Material prices have risen across the board, with future price increases still possible. Material prices are subject to change.

This proposal is valid for 30 days.

Exclusions from Price. The price on the face of this document does not include expenses or charges for additional bond or insurance premiums or costs beyond General Striping, LLC's normal insurance coverage. Any such additional costs required will be added to the amount of the Contract and borne solely by customer.

Change Orders. All changes must be in writing and signed by both an officer of General Striping, LLC and customer.

Payment. Unless agreed to in writing signed by an officer of General Striping, LLC, payment in full is due upon project / job completion. All late payments will incur an additional five (5%) interest fee.

Markings. All stencils for Fire Lane included. All 6" Fire Lanes striped and stenciled in accordance with (IAW) Fire Code 19607-03-2011. All ADA Handicap ramping, striping and pavement markings shall conform to the Americans With Disabilities Act of 1994, the Texas Architectural Barriers Act of 1994, and IAW the International Symbol of Accessibility; and all addendum and updates.

Performance conditions, scheduling, and mobilization. The nature of General Striping, LLC's services requires certain conditions. Specifically, dry surface for application and temperatures within the manufacturer's recommended ranges (Required Conditions). Customer agrees and understands the necessity of the both Required Conditions and understand that such requirement requires flexible scheduling. Accordingly, customer agrees to hold General Striping, LLC harmless for any and all delays or damages related to General Striping, LLC's inability to perform due to the absence of one or both of the Required Conditions. Customer further agrees that failure to notify General Striping, LLC of the absence of any Required Condition prior to General Striping, LLC's mobilization to the job site will result in additional fees for each additional mobilization related to rescheduling or completion of the project.

Warranty. General Striping, LLC warrants that paint application provided by General Striping, LLC will remain in-place, as installed for a period of one-year from the date of application. EXCLUSIONS from the foregoing warranty: (1) application of paint or other materials to any surface for which the customer has refused power-washing services provided by General Striping; (2) application of paint to any surface under customer's direction in temperatures outside of the manufacturer's recommended temperature range(s); (3) applications that have not been allowed to cure for 24 hours before opening to traffic or use; (4) application of paint to sealed concrete; (5) normal wear and tear; (6) intentional, criminal, or negligent acts of the client or third-parties; (7) abuse; (8) failure to properly maintain the applied paint; (9) acts of war or civil disorder; or (10) acts of God.

THE FOREGOING WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

Limitation of Liability. General Striping, LLC's liability shall be limited to no more than the fees paid to it under this agreement. In no event shall General Striping, LLC be liable for any special, incidental or consequential damages based upon breach of warranty, breach of contract, negligence, strict liability or any other legal theory. This limitation does not apply to personal injuries. Any limitation contained herein is not applicable in any state in which it is not permitted.

Merger and Modification. Unless modified in writing signed by both parties, this agreement is understood

Thank you for contacting General Striping
We take great pride in our work and a job well done

STRIPE-A-ZONE

PAVEMENT MARKING  SPECIALISTS ®

Since 1950

Stripe-A-Zone
2714 Sherman Street
Grand Prairie, Texas 75051

04/28/2023

Zac Cope 817-542-3517 zcope@stripe-a-zone.com
Brandon Tellez 817-291-0069 btellez@stripe-a-zone.com

QUOTE
TO ESTIMATING DEPARTMENT

JOB	LOCATION	START DATE
2304-023 - CITY OF DOUBLE OAK-SIMMONS RD		TBD

Bid Item	Description	Quantity	Unit	Unit Price	Ext Price
0666 6012	Reflective Pavement Marking TY I W SLD 4"	9,906.000	LF	\$ 0.750	\$7,429.50
0666 6048	Reflective Pavement Marking TY I W SLD 24"	180.000	LF	\$ 9.450	\$1,701.00
0666 6125	Reflective Pavement Marking TY I Y SLD 4"	9,680.000	LF	\$ 0.750	\$7,260.00
0666 6170	Reflective Pavement Marking TY II W SLD 4"	9,906.000	LF	\$ 0.350	\$3,467.10
0666 6182	Reflective Pavement Marking TY II W SLD 24"	180.000	LF	\$ 3.250	\$ 585.00
0666 6207	Reflective Pavement Marking TY II Y SLD 4"	9,680.000	LF	\$ 0.350	\$3,388.00
0672 6009	Raised Pavement Marker CL B REFL TY II A-A	124.000	EA	\$ 8.250	\$1,023.00
0677 6001	Eliminate Existing Pavement Marking 4"	10,118.000	LF	\$ 0.700	\$7,082.60
0677 6007	Eliminate Existing Pavement Marking 24"	180.000	LF	\$ 3.500	\$ 630.00
0677 6038	Eliminate Existing Pavement Markers	1,894.000	EA	\$ 3.850	\$7,291.90
0678 6001	Pavement Marking Preparation 4"	19,586.000	LF	\$ 0.100	\$1,958.60
0678 6008	Pavement Marking Preparation 24"	180.000	LF	\$ 1.000	\$ 180.00
Grand Total:					\$41,996.70

Project bid date: 04/28/2023

TRAFFIC CONTROL: FOR STRIPE-A-ZONE'S EQUIPMENT ONLY.
 MOBILIZATIONS: ONE MOBILIZATION INCLUDED FOR FINAL STRIPING.
 ADDITIONAL MOBILIZATIONS: \$7500 EACH PLUS UNIT PRICES OF INSTALLED ITEMS.
 AREA TO BE CLEANED BY CONTRACTOR PRIOR TO STRIPING OPERATIONS.
 REPAIRS TO SCARRED OR DAMAGED ROADWAY UPON MARKING ELIMINATION IS EXCLUDED.
 PLEASE ALLOW ONE MONTH FOR SCHEDULING.

ITEMS NOT SPECIFICALLY NOTED WILL BE ADDITIONAL.

STRIPE-A-ZONE IS NOT LIABLE FOR DAMAGES OF ANY UNDERGROUND UTILITIES.

Any court action resulting from this agreement will be conducted in Tarrant County, Texas.

This proposal shall be attached to and become a part of any contract signed between STRIPE-A-ZONE and the contractor.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and all will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, wind damage and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Brandon Tellez

Brandon Tellez, Estimator

Notes: (1) This proposal may be withdrawn by us if not accepted within 30 days.
(2) Bid excludes Bonds unless noted.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature _____

Printed Name _____