



DOUBLE OAK

Town of Double Oak
Town Council –Public Meeting

Double Oak Town Hall
320 Waketon Road, Double Oak
TX 75077

Monday, September 7, 2021
7:00 p.m.

OUT OF RESPECT FOR ALL THOSE IN ATTENDANCE, PLEASE REFRAIN FROM TALKING TO OTHER MEMBERS OF THE AUDIENCE DURING THE MEETING

- I. Opening: Call to Order
Roll Call
Invocation
Pledge of Allegiance – American Flag
Pledge of Allegiance – Texas Flag

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

II. Citizen Comments

- III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of August 16, 2021. *
2. Consideration on agreement for demand response transit service (SPAN)*

IV. Mayor, Council Members and Staff reports:

3. Mayor and Council
4. Public Works - Code Enforcement – Animal Control
5. Administration
6. Public Safety
7. Road and Drainage Committee

V. New business agenda (consideration and action):

8. Discussion, consideration, and action on amending the contract with Halff Associates, Inc. for Professional Engineering Services for the Waketon Road Reconstruction project by \$165,000 to account for construction inspections as amended in the ICA with Denton County and reallocate remaining unbilled monies of \$13,387.91 to the Construction Phase Services. *

Presentation:

Mayor Von Beougher

9. Discussion, consideration, and action on a resolution establishing a mental health leave policy for police officers. *

Presentation: Staff

10. Discussion, consideration, and action on a request from Braum's to allow an exception under the Sign Regulations, Section 3.1302(6)(C)(ii3) to allow a larger maximum height and length of a monument sign and Section 3.1302(6)(C)(vi) for the number of building wall mounted signs allowed Section 3.1302(6)(C)(vi2) for the maximum size of building wall mounted signs. *

Presentation: Assistant Town Secretary Lynn Jones

11. Discussion, consideration, and action on setting the proposed tax rate for fiscal year 2021-2022 and setting September 21, 2021, for the public meeting to consider the proposed tax rate.

Presentation: Treasurer Billie Garrett

12. **Public Hearing** on the proposed budget for fiscal year 2021-2022 *

Presentation: Town Treasurer Billie Garrett

13. Discussion, consideration, and action on setting September 21, 2021, for the Public Hearing to consider the proposed 2021-2022 budget and tax rate.

Presentation: Town Treasurer Billie Garrett

14. Discussion, consideration and action on town council committee and liaison list. *

Presentation: Town Secretary Eileen Kennedy

15. Council – staff announcements and comments:

- Notice to Bidders for the Double Oaks Drive resurfacing project will publish in the newspaper September 5th and 12th with bid opening at 11:00 a.m. September 27th.

16. Adjournment

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney, or on any other item covered under the code, on any agenda item listed herein.

The Town of Double Oak reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

I certify that the above notice of meeting was posted by Friday, September 3, 2021, by 4:00 p.m. on:

- 1) Bulletin boards located in the Town Hall Parking Lot at 320 Waketon Road, Double Oak, Texas
- 2) On the Town's website (<https://doubleoak.texas.gov>)

Eileen Kennedy

Town Secretary

PUBLIC PARTICIPATION If you wish to address the Council, please sign the "CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL" sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972.539.9464, fax 972.539.9613 or email to eileen.kennedy@doubleoak.texas.gov for additional information.

* Backup attached

UNAPPROVED-NOT FOR
PUBLICATION

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. August 16, 2021, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Von Beougher	Mayor
Billie Garrett	Mayor Pro-Tem
Anita Nelson	Deputy Mayor Pro-Tem
Joe Dent	Council Member
Scott Whisenhunt	Council Member
Casey Parsons	Council Member

Also in attendance were Assistant Town Secretary Lynn Jones, Police Chief Ruben Rivas, and Assistant Police Chief Cassandra Gaines.

Mayor Beougher called the meeting to order at 7:00 p.m.

Council Member Dent gave the invocation and Deputy Mayor Pro-Tem Nelson lead the pledge of allegiance to the American and Texas flags.

II. Citizen Comments

None

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of August 2, 2021.
2. Proclamation in support of United Way of Denton County.

Motion Nelson, second Dent to approve the Consent Agenda.

AYE: Garrett, Dent, Nelson, Parsons, Whisenhunt
NAY: None
ABSTAIN: None

Motion Carried

IV. Mayor, Council Members and Staff reports:

3. Mayor and Council – Mayor Beougher reported he had attended the UTRWD and will attend a new members roundtable with Senator Ted Cruz.
4. Public Works - Code Enforcement – Animal Control – None
5. Administration – None

6. Public Safety – Police Chief Rivas announced that Debbie Schmidt, Crossing Guard, will be retiring after 19 years with the town.

DOVFD Chief Whisenhunt reported the department has four new members.

7. Road and Drainage Committee – None

V. New business agenda (consideration and action):

8. Discussion, consideration, and action on a resolution for the appointment of one member as the Town’s representative on the Upper Trinity Regional Water District (UTRWD) Board of Directors.

Dave Nelson, 345 Oak Trail, addressed the council asking to be appointed to the Upper Trinity Regional Water District (UTRWD) Board of Directors.

Motion Dent, second Garrett to appoint Dave Nelson to the Upper Trinity Regional Water District (UTRWD) Board of Directors.

AYE: Parsons Garrett, Dent, Whisenhunt, Nelson
NAY: None
ABSTAIN: None

Motion Carried

9. Discussion, consideration, and action on approving Midway Sealcoating & Striping Co. to crack seal recommended streets.

Mayor Beougher presented a revised proposal from Midway Sealcoating & Striping to include South and North Forest, Kings Road, and Meadow Knoll.*

Motion Whisenhunt, second Parsons to approve the proposal from Midway dated July 29, 2021 and August 16, 2021, in an amount not to exceed \$40,000.

AYE: Dent, Whisenhunt, Nelson, Garrett, Parsons
NAY: None
ABSTAIN: None

Motion Carried

10. Discussion on revisions to the Fee Schedule.

Council Member Parsons reviewed the current fee schedule and proposed new fees.

*a copy is attached and made a part of these minutes

After much discussion, it was the general consensus to have the town attorney review the proposed new fees.

11. Discussion, consideration, and action on setting the maximum proposed tax rate for fiscal year 2021-2022

Motion Nelson, second Whisenhunt to set the proposed maximum tax rate for fiscal year 2021-2022 at \$0.231250.

AYE: Whisenhunt, Nelson, Garrett, Parsons, Dent
NAY: None
ABSTAIN: None

Motion Carried

12. Discussion on 2021-2022 fiscal year budget and tax rate.

Billie Garrett, Mayor Pro-Tem, went over the budget.

13. Council – staff announcements and comments:

- Town Hall will be closed, Monday, September 6, 2021, in observance of Labor Day.
- Public Hearings on the proposed fiscal year 2021-2022 budget and proposed fiscal year 2021-2022 tax rate will be 7:00 p.m. September 7, 2021, at Town Hall. Budget/tax rate adoption will be 7:00 p.m. September 20, 2021, at Town Hall.

Mayor Pro-Tem Garret reported the DOWC is firing up for their annual auction to be held November 17, 2021

Assistant Police Chief Gaines announced National Night Out will be October 5, 2021.

11. Adjournment

With no further business to come before the Council, motion Dent, Garrett, second, the meeting was adjourned at 8:48 p.m.

Eileen Kennedy, Town Secretary

Von Beougher, Mayor



MIDWAY
SEALCOATING & STRIPING CO

P.O. Box 180953 Arlington, TX 76096

817-467-7003/F817-465-1665

www.midwaysealcoating.com

Revised Proposal

August 16, 2021

City of Double Oak
ATTN: Mike Donnelly
Double Oak, TX
214-448-9337
von.beougher@doubleoak.Texas.gov

City of Double Oak streets

Asphalt Roads

South Forest and North Forest	\$8,650.00
Kings Road	\$4,450.00
Meadow Knoll	\$8,550.00
Total:	\$21,650.00.

**** PLUS: APPLICABLE SALES TAX / RESALE CERTIFICATE. ****

By signing this document, both parties acknowledge to have read, understand & agree to the above.
I have read and agree with the terms and conditions of this contract.

Signed _____ Lawrence Otto

Accepted _____

Date _____

Print Name _____

STATE OF TEXAS §

COUNTY OF DENTON §

SERVICE AGREEMENT FOR DEMAND RESPONSE TRANSIT SERVICE

THIS SERVICE AGREEMENT ("Agreement") is entered into by and between the Town of Double Oak, Texas, located in Denton County, Texas, acting by and through its duly authorized Mayor (hereinafter referred to as "TOWN") and SPAN, Inc., (hereinafter referred to as "SPAN"), a Texas non-profit corporation operating in Denton County, Texas as an organization described in Section 501(c)3 of the Internal Revenue Code, acting by and through its duly authorized Executive Director.

WHEREAS SPAN transportation services were developed to provide safe and efficient transportation to the general public, seniors, persons with special needs, and as defined by agreements into which SPAN may enter from time to time; and

WHEREAS The TOWN and SPAN desire to enter into this Agreement whereby SPAN will provide Demand Response Transit Service for TOWN citizens (hereafter referred to collectively as "Eligible Riders"); and

WHEREAS Eligible Riders in the TOWN can be taken anywhere in SPAN's Demand Response Transit Service area within Denton County at a cost to the Eligible Riders of \$38.10 per one-way ride, payable by Eligible Riders to Span; and

WHEREAS Eligible Riders may call in at least one (1) day in advance, but no more than two (2) weeks in advance, to set-up appointments for pick-up and drop off by calling SPAN's Transportation Office weekdays between the hours of 8:00 a.m. and 2:00 p.m.; and

WHEREAS Demand Response Transit Service is available between the hours of 7:00 a.m. and 6:00 p.m. Monday through Friday, excluding holidays.

NOW, THEREFORE, THE TOWN AND SPAN DO HEREBY COVENANT AND AGREE AS FOLLOWS:

1. Recitals

The foregoing recitals are found to be true and correct, are fully incorporated into the body of this Agreement and made a part hereof by reference just as though they are set out in their entirety.

2. Scope of Services

SPAN shall provide door-to-door Demand Response Transit Services to TOWN citizens who are Eligible Riders in accordance with this Agreement and SPAN's "Transportation Policy and Procedures" which is attached hereto as Exhibit "A" and incorporated herein by reference as though it were set out in its entirety ("Policy"). In the event of conflict between this Agreement and the Policy, this Agreement shall control. In performing services under this Agreement, the relationship

between the TOWN and SPAN is that of an independent contractor. No term or provision of this Agreement or act of SPAN in the performance of this Agreement shall be construed as making SPAN the agent, servant, or employee of the TOWN.

3. SPAN Operations

- a. SPAN shall provide all equipment, facilities, qualified employees, training, and insurance necessary to establish a Demand Response Transit Service for the TOWN's Eligible Riders. SPAN shall further establish, operate, and maintain an accounting system for this program that will allow for a tracking of services provided to Eligible Riders and a review of the financial status of the program. SPAN shall also track and break down the information regarding the number of one-way trips it provides to Eligible Riders.
- b. The TOWN shall have the right to review the activities and financial records kept incident to the services provided to the TOWN's Eligible Riders by SPAN. In addition, SPAN shall provide monthly ridership information to the Town Secretary or his/her designee specifically identifying the number of Eligible Rider trips including rider origination, destination, and purpose.
- c. SPAN reserves the right to determine on an individual basis whether SPAN has the capability to safely transport a passenger. In the event that safety is compromised, SPAN may decline transportation for this person and must document the reason why service was declined.
- d. SPAN reserves the right to immediately terminate services without prior warning if a passenger poses a safety risk to himself/herself or any other person. SPAN also reserves the right to suspend or terminate riders who violate SPAN's cancellation policy.

4. Payment

Eligible Riders shall pay SPAN a price per one-way trip of Thirty-eight Dollars and Ten cents (\$38.10) to be collected by SPAN at the time of such trip.

5. Indemnification

SPAN assumes all liability and responsibility for and agrees to fully indemnify, hold harmless and defend the TOWN, and its officials, officers, agents, servants and employees from and against any and all claims, damages, losses and expenses, including but not limited to attorney's fees, for injury to or death of a person or damage to property, arising out of or in connection with, directly or indirectly, the performance, attempted performance or nonperformance of the services described hereunder or in any way resulting from or arising out of the management, supervision, and operation of the program and activities of SPAN. In the event of joint and concurring responsibility of SPAN and TOWN, responsibility, and indemnity, if any, shall be apportioned comparatively in accordance with Texas Law, without waiving any defense of either party under Texas Law. The provisions of this paragraph are solely for the benefit of the parties hereto and are not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

6. Insurance

SPAN shall obtain public liability insurance of the types and in the amounts set forth below from an insurance carrier or underwriter licensed to do business in the State of Texas and acceptable to the TOWN. SPAN shall furnish TOWN with certificates of insurance or copies of the policies, evidencing the required insurance on or before the beginning date of this Agreement. SPAN agrees to submit new certificates or policies to TOWN on or before the expiration date of the previous certificates or policies. The insurance shall be the following types in amounts not less than indicated:

- a. Comprehensive General (Public) Liability Insurance or its equivalent including minimum coverage limits of \$1,000,000 per occurrence combined single limit for bodily injury and property damage.
- b. Automobile Liability Insurance including minimum coverage limits of \$1,000,000 per combined single limit for bodily injury and property damage.
- c. On all insurance required, SPAN shall require insurance providers to:
 - Name the TOWN, and its officials, officers and employees, as additional insureds; and,
 - Provide thirty (30) days written notice to TOWN of any material change to or cancellation of the insurance.
- d. Assignment and Delegation

Neither party shall assign or delegate the rights or obligations under this Agreement without the prior written consent of the other party.

7. Severability

In the event any provision of this Agreement shall be determined by any court of competent jurisdiction to be invalid or unenforceable, the Agreement shall, to the extent reasonably possible, remain in full force and effect as to the balance of its provisions and shall be construed as if such invalid provision were not a part hereof.

8. Mediation

In the event of any dispute regarding this Agreement or the terms contained herein, the parties hereto agree that they shall submit such dispute to non-binding mediation.

9. Term of Agreement

The term of this Agreement shall be from October 1, 2021, through September 30, 2022. Either party may modify this Agreement by submitting, in writing, the proposed amendment to be considered and executed by both parties. This Agreement may be terminated with or without cause by either party by giving thirty (30) days written notice to the other party of their intent to terminate the Agreement.

10. Applicable Law Venue

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Texas, and venue for any claim or cause of action shall lie exclusively in Denton County, Texas or the Federal courts having jurisdiction over claims arising in Denton County, Texas.

11. Attorney's Fees and Costs

In the event it becomes necessary to take legal action to enforce the terms of this Agreement, the prevailing party in such action shall be entitled to recover attorney's fees and costs of court from the non-prevailing party.

IN WITNESS WHEREOF the Town of Double Oak and Span, Inc. have executed this Agreement on this the _____ day of _____, 2021.

SPAN, INC:

Michelle McMahon, Executive Director

TOWN OF DOUBLE OAK:

Von Beougher, Mayor

ATTEST:

Town Secretary



August 18, 2021
AVO 32336

Mayor Von Beougher
320 Waketon Road
Double Oak, Tx 75077

RE: Waketon Road – Amendment to Professional Services

Dear Mayor Beougher:

The Town of Double Oak requested an amended Interlocal Cooperation Agreement (ICA) with Denton County for the construction of Waketon Road. The amended ICA is scheduled to be signed by Denton County on August 17, 2021. It is our understanding that this ICA commits the Town to contribute an amount not to exceed one hundred thousand dollars (\$100,000). This commitment is to be spent first before the County contributes an amount not to exceed of four hundred thousand dollars (\$400,000).

Halff Associates, Inc. (Halff) is requesting our Professional Engineering Services Contract for Waketon Road be amended by one hundred sixty-five thousand dollars (\$165,000) to account for Construction Inspection Services for the Waketon Road project. The dollars for this service was anticipated and accounted for in the amended Interlocal Cooperation Agreement (ICA) with Denton County.

Halff has monies remaining in Right of Way services (\$2,937.61) and Reimbursables (\$10,450.30) that were not billed on this project. We are requesting these dollar amounts for a total of \$13,387.91 be reallocated to Construction Phase Services for this project. These dollars are part of our original contract and will not cost the Town additional monies.

Halff and associates is very appreciative of our long-lasting relationship with the Town of Double Oak and look forward to serving you on this project and future projects.

Sincerely,

HALFF ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read "SDT", is written over a faint blue grid background.

Steven D. Templer, P.E.
Senior Project Manager

Attach: Budget Summary

HALFF ASSOCIATES, INC.

4000 FOSSIL CREEK BOULEVARD
FORT WORTH, TX 76137-2720

TEL (817) 847-1422
FAX (817) 232-9784

WWW.HALFF.COM

Town of Double Oak - Waketon Road Project

	Current Fee	Total Billed	Remaining Fee	Fee after Reallocation	Additional Fee
Lump Sum					
Design Survey	\$14,927.71	\$14,927.71	\$0.00	\$0.00	
Schematic Phase	\$21,077.26	\$21,077.26	\$0.00	\$0.00	
Design Phase	\$154,952.66	\$154,952.66	\$0.00	\$0.00	
Bidding Phase	\$11,375.33	\$11,375.33	\$0.00	\$0.00	
Construction Phase	\$75,000.00	\$5,920.97	\$69,079.03	\$88,387.91	
Right of Way Acquisition	\$54,321.35	\$54,321.35	\$0.00	\$0.00	
Appraisals	\$33,940.00	\$33,940.00	\$0.00	\$0.00	
Coordination	\$24,472.53	\$24,472.53	\$0.00	\$0.00	
Construction Inspection				\$0.00	
Material Testing				\$0.00	
Subtotal - Lump Sum	\$390,066.84	\$320,987.81	\$69,079.03	\$88,387.91	\$0.00
	Current Fee	Total Billed	Remaining Fee	Fee after Reallocation	Additional Fee
Hourly not to Exceed					
ROW Services	\$59,320.00	\$56,382.39	\$2,937.61	\$0.00	
Reimbursables	\$13,500.00	\$3,049.70	\$10,450.30	\$0.00	
Construction Inspection				\$0.00	\$165,000.00
Subtotal - Hourly	\$72,820.00	\$59,432.09	\$13,387.91	\$0.00	\$165,000.00
Totals	\$462,886.84	\$380,419.90	\$82,466.94	\$88,387.91	\$165,000.00

Summary:

- Requesting Unused Hourly not to Exceed fees for ROW Services (2,937.61) and Reimursables (\$10,450.30) for a total of \$13,387.91 be moved to Construction Phase Services. This will bring our total Contract for Construction Phase Services to \$88,387.91 (\$75,000 + \$2,937.61 + \$10,450.30).

- Requested Fee for Construction Inspection in the amount of \$165,000 to account for an inspector approximatley 25-30 hours per week on the site.

TOWN OF DOUBLE OAK
Resolution No. 21-05

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS, RESOLUTION IMPLEMENTING THE REQUIREMENTS OF SB 1359 AND SECTION 614.015, LOCAL GOVERNMENT CODE ESTABLISHING MENTAL HEALTH LEAVE POLICY FOR TOWN POLICE OFFICERS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Double Oak Texas is a Type “A” General Law Municipality located in Denton County, Texas, created in accordance with the provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the Texas Legislature enacted Senate Bill 1359 on June 7, 2021 and will become effective September 1, 2021, adding Section 615.059 to the Texas Local Government Code and requiring political subdivisions to develop and implement a paid mental health leave policy for certain public safety personnel employed by the political subdivision who experience a traumatic event in the scope of that employment.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS, THAT:

SECTION 1: The foregoing recitals are adopted and incorporated herein for all purposes.

SECTION 2: The attached document, titled “Mental Health Leave for Town Police Officers,” is hereby adopted in compliance with the requirements of SB 1359 and Sec. 615.059, Texas Local Government Code.

SECTION 3: The said policy is hereby incorporated into the Town of Double Oak Personnel Manual as the same exist and as the same are amended.

SECTION 4. Any provision of the Personnel Manual in conflict with the provisions of this are hereby repealed to the extent of such conflict.

SECTION 5. As provided by SB 1359, this policy is effective from September 1, 2021.

PASSED AND APPROVED this the 7TH day of September 2021

APPROVED:

Von Beougher, Mayor

ATTEST:

Eileen Kennedy, Town Secretary

Exhibit "A"**Mental Health Leave for Town Police Officers
(Effective September 1, 2021)**

Pursuant to Section 614.015 of the Texas Government Code, as amended, any peace officer for law enforcement agencies shall be provided Mental Health Leave in the event the peace officer experiences a traumatic event. The purpose of Mental Health Leave is to allow the peace officer time away from work to receive assistance in dealing with the traumatic event. For purposes of this policy, according to the American Psychiatric Association, *Diagnostic and Statistical Manual of Mental Disorders*, 5th Edition, a traumatic event is defined as exposure to actual or threatened death, serious injury, or sexual violence in one (or more) of the following ways: directly experiencing the traumatic event(s); witnessing, in person, the traumatic event(s) as it occurred to others; learning that the traumatic event(s) occurred to a close family member or close friend (in case of actual or threatened death of a family member or close friend, the event(s) must have been violent or accidental); or experiencing repeated or extreme exposure to aversive details of the traumatic event(s).

When a Town police officer experiences trauma directly related to the officer's job duties, the Chief of Police, in consultation with the Town Administrator, may authorize Mental Health Leave in order to recover or begin the process of recovery and accessing needed resources for treatment. A Town police officer immediately after an on-duty traumatic event, or an officer's supervisor who is aware of an on-duty traumatic event involving the officer, may request Mental Health Leave for the officer. Mental Health Leave may be granted for up to forty (40) hours per event. Any hours utilized for Mental Health Leave shall be calculated as regular hours worked. Confidentiality about a Town police officer's use of Mental Health Leave shall be maintained to the greatest extent possible. There shall be no deduction in salary or other compensation for Mental Health Leave.



**TOWN COUNCIL MEETING
AGENDA ITEM #
September 7, 2021**

AGENDA ITEM: Discussion, consideration and action on a request from Braums to allow an exception under the Sign Regulations, Section 3.1302(6)(C)(ii3) to allow a larger maximum height and length of a monument sign and Section 3.1302(6)(C)(vi) for the number of building wall mounted signs allowed Section 3.1302(6)(C)(vi2) for the maximum size of building wall mounted signs.

STAFF CONTACT: Lynn

DESCRIPTION: The monument sign that Braums is requesting is 10 feet in height and 10 feet in length. The ordinance allows 5 feet maximum height and 8 feet maximum length. This is including the foundation and edging.

The sign regulations allows one building wall mounted sign per business. The maximum size of a building wall mounted sign is 3 feet in height. Braums is requesting extra miscellaneous signs on the building with various sign sizes.

An exception is allowed with the Town Council approval.

ATTACHMENTS: Pictures of what Braum's is requesting
The sign regulations regarding this item

ARTICLE 3.1300 SIGN REGULATIONS*

Sec. 3.1302 Classification of Signs

(6) Permanent – Commercial Class III

(C) Structural Types of Signs.

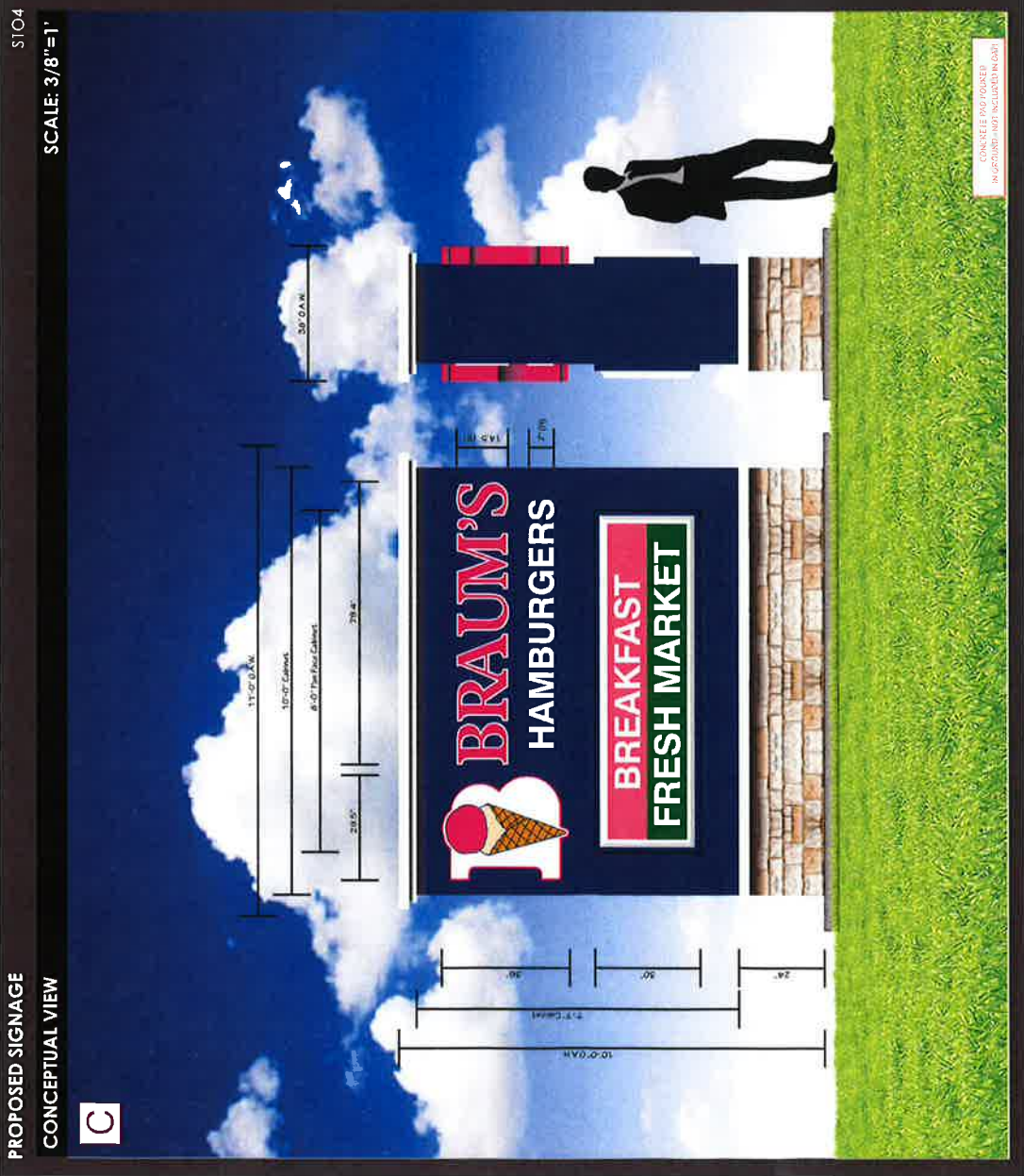
(i) Awning, Canopy and Marquee Signs. A sign that is mounted, printed, or painted on, or attached to, an awning, canopy or marquee that is otherwise permitted by this article. No such sign shall project above, below, or beyond the physical dimensions of the awning, canopy or marquee.

(ii) Monument or Ground Signs. A sign permanently erected on or supported by the ground independent of the principal building or structure on the property. The height of the sign, including the base, shall be measured from ground level (average grade). A monument sign shall be solid from the ground up; pole(s) or support(s) shall be concealed. A monument sign within a business development or retail area must be of a uniform appearance in nature and be complementary to the exterior composition of the buildings or structures within the property, area or development. All monument signs must conform to the following regulations:

1. Construction. Monument signs shall be constructed of 100% masonry material or a combination of masonry and translucent materials. Monument signs shall not have moveable lettering.

2. Illumination. One hundred percent masonry signs may be illuminated by external, shielded florescent lights located at ground level. Signs constructed of masonry perimeters and translucent central sections may be internally illuminated. Monument signs may be illuminated up to 24 hours per day. No other lighting other than that provided by this section will be allowed for monument signs.

3. Maximum Size (Including Foundation and Edging). **One monument sign per building (excluding accessory buildings) will be allowed with a maximum height of 5 feet and maximum length of 8 feet with a maximum interior sign size of 3 feet high by 6 feet wide.**



SIGN SPECIFICATIONS

LED INT. ILLUMINATED SIGNAGE

- D/F illum. freestanding monument
- Aluminum cabinet body painted braum's blue w/ white painted toppers
- Braum's B logo is an LED int. illum. flat face w/ first surface vinyl. Trim & returns are braum's pink
- Braum's letters & Hamburgers are LED illum. white acrylic push thru lettering
- Hamburgers/Fresh market cabinet is LED int. illum. w. pan face Hamburgers BG is braum's pink, fresh market is braums green

LEAD - PANTONE 281 C (C100 M38 Y22 K49)
BRAUM'S B - PANTONE C (65-14100-10-100)
WHITE

CLIENT Braum's
LOCATION Justin Rd. & Chinn Chapel Rd. Double Oak, TX
SALES Dave Schridde 800.845.9927
SCALE 3/8" = 1'
AO# 29833
ARTIST J. Kroeger/CW

CLIENT # 55555

REVISION HISTORY

05.07.21 - NEW
05.25.21 - REV 1 - Color change and edit
06.15.21 - REV 2 - Monument addition
08.19.21 - Modify Ham/FM Cabinet opt (CW)
08.27.21 - Dec B size, increase Copy size

11/13/2023 3:04 PM
149314116101716

PROPOSED SQFT - C
SIGN C
Sign cabinet area: 7'-7" x 10" = 75.83 sqft
SIGN A TOTAL: 75.83 sqft

ALLOWABLE SQFT - C
Sign: 26 sqft | Structure: 40 sqft
TOTAL SQFT - C
75.83 < 40

The client is a registered trademark. It remains the property of Springfield Sign and is not to be used in any way without the express written consent of Springfield Sign. All other trademarks and registered trademarks are the property of their respective owners. All rights reserved. © 2023 Springfield Sign. All Rights Reserved.

APPROVED BY
DATE

ARTICLE 3.1300 SIGN REGULATIONS*

Sec. 3.1302 Classification of Signs

(6) Permanent - Commercial Class III.

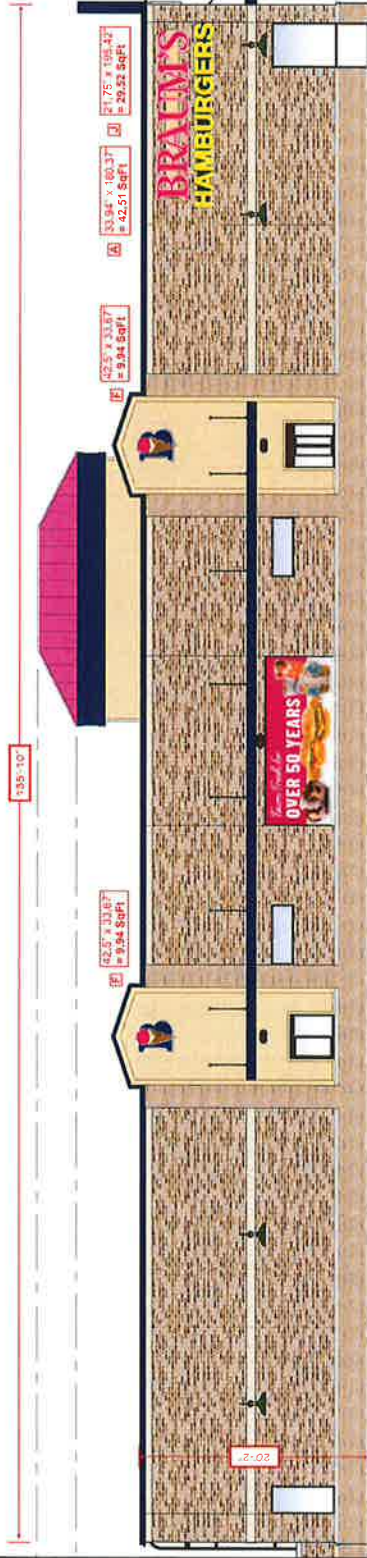
(C) Structural Types of Signs.

(vi) Building Wall-Mounted Signs. A sign fastened to or painted on a wall of a building or structure such that the wall becomes merely the supporting structure or forms the background surface. Building wall-mounted signs shall not project more than 12 inches from the wall of such building. One wall-mounted building sign per business may be permitted. For a condominium-style office building, if constructed with an entrance or entrances into a common lobby for all businesses, one building-mounted sign may be permitted. If the condominium-style office building is constructed with individual external entrances with each business having a separate entrance and exit to the exterior of the building, then one individual building wall-mounted sign per business may be permitted, limited to a maximum size of 5 square feet. All building wall-mounted signs shall conform to the following regulations:

2. Maximum size. All signs shall be limited to two-thirds (2/3's) of the width of the building (or leased space) frontage or face. A building wall-mounted sign can be no more than 3 feet in height at any point. Building wall-mounted signs shall be limited to a maximum of 40 square feet of building signage as measured by the area of the smallest rectangle that encloses the sign. (Canopies, awnings, or marquees will be included in the maximum 40 square feet allowed.) The building wall-mounted sign may not protrude above the roofline or parapet at any point along the building exterior or project more than 12 inches from the building.

PROPOSED SIGNAGE
CONCEPTUAL VIEW

SCALE: 3/32" = 1'



NORTH ELEVATION

A: 13.94' x 180.37' = 42.51 SqFt
 B: 42.5' x 33.67' = 9.34 SqFt
 C: 17.5' x 158.27' = 29.32 SqFt
 D: 42.5' x 33.67' = 9.34 SqFt
ELEVATION TOTAL: 91.91 SqFt

Building SF:
 2,739.31 SF
 Allowable SF:
 40 SF per Business

WALL SIGN ALLOWANCE TO
 BE REVIEWED PRIOR TO PRODUCTION
 FOR POSSIBLE VARIANCE IN RESPONSE
 TO CITIES' SINGLE 40 SF WALL SIGN PROVISION



WEST ELEVATION

A: 13.94' x 180.37' = 42.51 SqFt
 B: 42.5' x 33.67' = 9.34 SqFt
 C: 17.5' x 158.27' = 29.32 SqFt
 D: 42.5' x 33.67' = 9.34 SqFt
ELEVATION TOTAL: 81.27 SqFt

Building SF:
 1,055.4 SF
 Allowable SF:
 40 SF per Business

NORTH ELEVATION TOTAL: 91.91 SqFt
WEST ELEVATION TOTAL: 81.27 SqFt
**+
 BUILDING TOTAL: 173.18 SqFt**

CLIENT / ESSES

Braum's

LOCATION

Justin Rd. & Chirm Chapel Rd. Double Oak, TX

SALES

Dave Schridde 800.845.9927

SCALE

3/32" = 1'

ARTIST

J. Kroeger

REVISION HISTORY

05.07.21 - NEW
05.25.21 - REV - Color change and edit

15029833 - Braum's
(409) 441-8718 (1/18/21)

This drawing is Copyrighted material. It remains the property of Springfield Sign. All other signs, logos, trademarks or other graphical elements shown on this drawing are the property of their respective owners. No liability is assumed for any errors or omissions. The client is responsible for obtaining all necessary permits and approvals. The client is responsible for obtaining all necessary permits and approvals. The client is responsible for obtaining all necessary permits and approvals.

This is a preliminary drawing and final colors may vary from those indicated herein.

APPROVED BY

DATE

78. Adjusted 2021 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	N/A
79. Emergency revenue rate. Divide Line 77 by Line 78 and multiply by \$100. ⁴⁹	N/A
80. 2021 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49(disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	N/A

⁴⁶Tex. Tax Code Section 26.042(b)

⁴⁷Tex. Tax Code Section 26.042(f)

⁴⁸Tex. Tax Code Section 26.042(c)

⁴⁹Tex. Tax Code Section 26.042(b)

⁵⁰Tex. Tax Code Section 26.04(c-2) and (d-2)

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-New-Revenue tax rate

As applicable, enter the 2021 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). \$0.214596/\$100

Indicate the line number used: 26

Voter-Approval tax rate

As applicable, enter the 2021 voter-approval tax rate from: Line 49, Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). \$0.231256/\$100

Indicate the line number used: 67

De minimis rate

If applicable, enter the de minimis rate from Line 72. \$0.305125/\$100

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code.⁵⁰

print here Von Beougher

Printed Name of Taxing Unit Representative

sign here

Taxing Unit Representative

08/20/2021

Date



Double Oak
TEXAS

Notice of Public Hearings

NOTICE IS HEREBY GIVEN TO ALL INTERESTED PERSONS THAT:

The Town Council of the Town of Double Oak will conduct a Public Hearing on the Fiscal Year 2021-2022 budget at 7:00 p.m. on Monday, September 7, 2021, at Double Oak Town Hall, 320 Waketon Road, Double Oak, Texas in accordance with State Law (Local Government Code, Chapter 102.0065)

THIS BUDGET WILL RAISE MORE REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$106,943, WHICH IS A 9.1704 PERCENT INCREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS \$141892.

The proposed budget is available for public inspection at the Office of the Town of Double Oak Town Secretary, located at 320 Waketon Road, Double Oak, Texas, by appointment from 9:00 a.m. to 5:30 p.m., Mondays, Tuesday-Friday 9:00a.m. to 4:00 p.m., or on the Town's website www.doubleoak.texas.gov. All interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained.

I certify that the above notice of meeting was posted by Friday, August 27, 2021, by 4:00 p.m. on:

- 1) Bulletin boards located in the Town Hall Parking Lot at 320 Waketon Road, Double Oak, Texas
- 2) On the Town's website (<https://doubleoak.texas.gov>)

Town Secretary

Updated: 08/20/2021

Town of Double Oak, Texas Proposed Annual Budget

2021-2022

SUBMITTED TO TOWN SECRETARY 08/20/2021



Presented by:

Von Beougher, Mayor

Billie Garrett, Mayor Pro-Tem/Treasurer

Anita Nelson Deputy Mayor Pro-Tem

Scott Whisenhunt, Council Member

Joe Dent, Council Member

Casey Garrison-Parsons, Council Member

Eileen Kennedy, Town Secretary

320 Waketon Road

Double Oak TX 75077

972-539-9464



Double Oak TEXAS

FY 2021-2022

PROPOSED BUDGET

This budget will raise more total property taxes than last year's budget by \$106,943 which is an 9.1704 percent increase from last year's budget, and of that amount \$14,189 is tax revenue to be raised from new property added to the tax roll this year.

Property Tax Rate Comparison, per \$100 of taxable value:

Tax Rates:	FY20-21	FY21-22
Proposed Rate	\$0.229210	\$0.229210
No New Revenue Rate	\$0.229212	\$0.214596
Voter Approval Rate	\$0.237832	\$0.231256
Di Minimis Rate	\$0.327314	\$0.305125

This page is included to comply with the Local Government Code Section 102.005, Subsection (b) The Town's tax rate is remaining at \$0.229210

VISIT OUR WEBSITE AT:
WWW.DOUBLEOAK.TEXAS.GOV

TOWN OF DOUBLE OAK, TEXAS

**Town of Double Oak
2021-2022
Proposed Budget**

	2021-2022
Ordinary Income/Expense	Proposed
Income	Budget
400000 · Tax Revenue	
401101 · Current Property Taxes-M & O	1,273,109.90
401201 · Penalty & Interest	2,500.00
401301 · Prior Year Property Taxes	2,000.00
401315 · Sales Taxes	550,000.00
401601 · Franchise-Cross Timbers Water	20,000.00
401701 · Franchise-Cable TV	35,000.00
401801 · Franchise-Electric	95,000.00
401805 · Franchise-Garbage	13,000.00
401811 · Franchise-Gas	14,000.00
401901 · Franchise-Telephone	2,000.00
401912 · Prior Year Carry Over	0.00
400000 · Tax Revenue - Other	0.00
Total 400000 · Tax Revenue	2,006,609.90
420000 · Fines and Forfeitures	
420101 · Court Fines	130,000.00
420113 · Court Forfeitures	0.00
420000 · Fines and Forfeitures - Other	0.00
Total 420000 · Fines and Forfeitures	130,000.00
430000 · Licenses and Permits	
430101 · Fences	1,275.00
430102 · Commercial Buildings	20,000.00
430103 · Oil and Gas Drilling	0.00
430201 · New Homes	9,000.00
430202 · Erosion Control	1,650.00
430301 · Misc Construction	12,000.00
430401 · Roofs	850.00
430501 · Septic Systems	3,500.00
430601 · Sprinkler Systems	600.00
430701 · Swimming Pools	1,625.00
430801 · Water Wells	0.00
430901 · Plats and Subdivision Fees	0.00
Total 430000 · Licenses and Permits	50,500.00
440000 · Other Revenue	
440101 · Administration Fees	1,500.00
440102 · Animal Control Fees	50.00
440103 · Building Contributions	0.00
440150 · FEMA Revenue	0.00
440160 · Capital Lease Proceeds	0.00
440201 · Interest Income	10,000.00
440203 · Police Dept. Contracts	0.00
440205 · Police Dept.Contributions	0.00

440206 · Police Training Grants	0.00
440210 · Police State Training Funds	0.00
Total 440000 · Other Revenue	11,550.00
440300 · Charges for Services	
440301 · Lien Release	0.00
440401 · Lot Mowing Fees	0.00
440501 · Misc. Income	500.00
440601 · Sewage Service	25,000.00
440701 · Town Hall Rental Fees	0.00
Total 440300 · Charges for Services	25,500.00
440400 · Park Funds	
440401A · Gazebo Funds	0.00
Total 440400 · Park Funds	0.00
440500 · Carry Over from previous year	0.00
Total Income	2,224,159.90
Gross Profit	2,224,159.90

Expense

510000 · Town Administration

521000 · Town Salary Adjustments	0.00
521012 · Attorney Fees	20,000.00
521033 · Custodial Services	8,000.00
521041 · Denton Central Appraisal Dist	7,100.00
521050 · Election Expense	5,500.00
521051 · Electricity	5,500.00
521060 · Financial Auditors	10,000.00
521070 · Natural Gas	1,500.00
521073 · Printer Copier	6,000.00
521133 · Ordinance Codification	3,000.00
521160 · Postage	3,000.00
521200 · Tax Billing Expense	1,300.00
521201 · Communications	11,000.00
521220 · Water	2,500.00
521230 · Archive System	5,000.00
530050 · Ambulance Service	29,075.00

Total 510000 · Town Administration **118,475.00**

520000 · Administrative

521010 · Advertising	1,600.00
521020 · Bank Charges	100.00
521030 · Cleaning Supplies	0.00
521031 · Computer Supplies/Software	25,000.00
521032 · Council Contingency	52,562.24
521034 · Technology Fund	4,000.00
521074 · Meetings	300.00
521075 · Goodwill	500.00
521076 · Incentive Pay	1,500.00
521090 · General Liability Insurance	3,200.00

521091 · Health/Dental/Life Insurance	18,080.68
521130 · Membership & Dues	2,000.00
521131 · Car Maintenance-Fuel-Travel	0.00
521150 · Office Supplies	7,000.00
521151 · Other Professional Services	6,000.00
521153 · Other Supplies	1,000.00
521161 · Publications & Subscriptions	300.00
521162 · Printing and Copying	600.00
521170 · Payroll Taxes - FICA	11,970.00
521172 · TWC Unemployment Insurance	2,400.00
521190 · Town Secretary Salary	80,946.67
521191 · Longevity Pay-Administration	1,800.00
521192 · Worker's Compensation Ins.	1,300.00
521194 · Asst Town Secretary Salary	71,688.86
521195 · Overtime	5,000.00
521196 · TMRS-Retirement	13,125.00
521202 · Training Seminars	2,000.00

Total 520000 · Administrative	313,973.45
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530000 · Public Works

521021 · Building Repair/Remodeling	15,000.00
521025 · Building Expenditures	2,000.00
521120 · Lien Filing Expense	100.00
530025 · Mosquito Control Program	200.00
530100 · Animal Control Officer	18,000.00
530101 · Public Works Superintendent Salary	70,000.00
530102 · Public Works Director TMRS	5,670.00
530103 · Public Works Director FICA	5,355.00
530104 · Public Works Director (H/D/L)	2,000.00
530105 · PW Director (TWC/Unempl Ins)	0.00
530106 · Building Official Overtime	0.00
530110 · Building Inspectors	0.00
530111 · Building Inspectors Phone	0.00
530115 · Code Enforcement	0.00
530116 · Code Enforcement Liab Ins-TML	700.00
530125 · Council Discretionary Fund	0.00
530150 · Grounds Maintenance	8,500.00
530151 · Grounds Equipment	0.00
530175 · Equipment Repair/Maintenance	0.00
530180 · Minor Equipment	0.00
530200 · Lot Mowing/Tree Trim Service	9,000.00
530201 · Public Works Training	1,000.00
530202 · Longevity Pay- Public Works	0.00
530203 · Vehicle Payment	0.00
530204 · Vehicle Maintenance	500.00
530205 · Vehicle Fuel	1,800.00
530206 · Uniforms	0.00
530210 · Membership Dues/Licensing	0.00

530230 · Other Professional Services	3,000.00
530231 · Other Supplies	1,000.00
530235 · Printing	0.00
530240 · Postage	0.00
530245 · Computer Support	17,000.00
530250 · Health Inspector	1,000.00
530260 · Septic Inspections	5,000.00
530270 · Sewage Services	25,000.00
530271 · Vehicle Reimbursement	0.00
530272 · Incentive Pay	0.00
530273 · Worker's Compensation Ins	300.00
530277 · General Liability Insurance	0.00
530280 · Hazardous Waste Disposal	0.00
531020 · Credit Card Convenience Fee	0.00
Cell Phone	700.00
531201 · Weather Siren	7,500.00
Total 530000 · Public Works	200,325.00
540000 · Streets and Drainage	
540019 · Engineering General	40,000.00
540060 · Crack Seal & Potholes	35,000.00
540110 · Current Year Road Repairs	200,000.00
540111 · Prior Year Road Repairs	0.00
540155 · MS4 Stormwater	7,500.00
540177 · Public Works Projects Costs	0.00
540200 · Sign Repair and Replacement	3,000.00
Total 540000 · Streets and Drainage	285,500.00
550000 · Police Department	
550120 · Capital Equipment (Auto)	0.00
550135 · Computer Equip/Supplies/SW Main	41,500.00
550140 · Equipment Repair & Maintenance	1,200.00
550145 · Health/Dental/Life Insurance	134,607.15
550219 · Membership Dues	900.00
550220 · Minor Equipment	1,600.00
550230 · Other Professional Services	100.00
550240 · Office Supplies	1,000.00
550248 · Publications	400.00
550249 · External Contracts	6,000.00
550250 · Postage	0.00
550251 · Printing	900.00
550252 · Police Chief Salary	98,135.97
550253 · Police Asst. Chief Salary	87,222.89
550254 · Police Officers' Salary	425,440.00
550255 · Administrative Assistant PD	0.00
550256 · Crossing Guard	7,000.00
550257 · Police Department Overtime	5,000.00
550261 · Criminal Investigations	2,000.00

550262 · General Liability Insurance	11,000.00
550263 · TWC Unemployment Ins	0.00
550264 · Incentive Pay	9,600.00
550271 · Salaries Benefits - FICA	46,726.11
550275 · Salaries Benefits - TMRS	49,474.71
550276 · Human Resources	1,500.00
550277 · Longevity Pay	3,575.00
550278 · Worker's Compensation Ins	22,823.00
550280 · Communications	14,000.00
550281 · Training	24,000.00
550286 · Training Ammo	5,000.00
550290 · Uniforms	24,000.00
550291 · Patrol Equipment	7,000.00
550292 · Community Programs	2,000.00
550293 · Traffic Management	500.00
550294 · Evidence Room Supplies	500.00
550295 · Goodwill	1,000.00
550300 · Vehicle Fuel	25,000.00
550400 · Vehicle Repair & Maintenance	13,500.00
Total 550000 · Police Department	1,074,204.83
560000 · Municipal Court	
560010 · Judges Services	10,000.00
560015 · Jury Services	240.00
560018 · Jail Services	0.00
560020 · Prosecuting Attorney	10,000.00
560025 · Other Professional Services	0.00
560026 · Court Clerk - Salary	63,594.96
560027 · Court Clerk- FICA	4,386.19
560028 · Court Clerk - TMRS	4,810.04
560029 · Court Clerk Ins (H/D/L)	9,385.43
560030 · Court Clerk - Longevity	845.00
560031 · Overtime	5,000.00
560035 · Court Supplies,Equip & S/W Main	13,000.00
560055 · Membership Dues	120.00
560076 · Incentive Pay	600.00
Total 560000 · Municipal Court	121,981.62
570000 · Double Oak Vol. Fire Department	
570020 · DOVFD Operations Contribution	100,000.00
570021 · General Liability Insurance	7,200.00
570022 · Worker's Compensation Ins	2,500.00
Total 570000 · Double Oak Vol. Fire Department	109,700.00
Total Expense	2,224,159.90
Net Ordinary Income	(0.00)
Net Income	(0.00)

COUNCIL LIAISON APPOINTMENTS

Liaison is defined as to perform as neither an advocate nor an opponent but rather to act as a conduit for organizations, staff, boards, commissions, committees, etc. to facilitate communication between Council and entity without prejudice.

<u>BOARD/COMMISSION/DEPARTMENT/ORGANIZATION</u>	<u>LIAISON</u>
Double Oak Volunteer Fire Department	Nelson/Garrett
Double Oak Police Department	Dent/Nelson
Planning & Zoning Commission	Garrett/
Board of Adjustment	Beougher/
Upper Trinity Regional Water District	
Cross Timbers Water Supply Corporation	
School Districts/Denton County/Neighboring Towns	/Beougher
Double Oak Women's Club	Garrett

STANDING COMMITTEES

<u>COMMITTEE</u>	<u>COUNCIL LIAISON</u>	<u>MEMBERS</u>
Investment Committee	Dent/ Garrett	Dick Cook Eileen Kennedy Gary Garrett
Master Plan Committee	Dent/	Gary Garrett
Ordinance Review Committee	Dent/ Garrett	
Information Technology Committee	Dent/	Brian Shults Dick Cook
Town Hall Renovation Committee Town Beautification Committee Conservation/Tree Committee		
Roads/Drainage Committee	Nelson/ Beougher	Dick Cook Jeff Crannell Gary Garrett Steve Templer Gary Goodman Nan Bowen Mark Rose Andrew Wills

THE MAYOR IS AN AUTOMATIC LIAISON TO ALL DEPARTMENTS/ BOARDS/COMMITTEES

NOTICE TO BIDDERS

1. Sealed Bids (proposals) addressed to the Town of Double Oak, Texas, will be received at the Town Secretary's Office, Town Hall, 320 Waketon Road, Double Oak, TX 75077, until 11:00 a.m., Monday, September 27, 2021, for the following project:

DOUBLE OAKS DRIVE

At the above time and place the proposals will be publicly opened and read aloud and retained by the Town Secretary's Office for tabulation, checking and evaluation.

2. The **DOUBLE OAKS DRIVE** project consists of mill and overlay of the existing asphalt roadway in the Town of Double Oak. The scope of work for the **Double Oaks Drive** project includes, but is not limited to, the following: asphalt road improvements on one (1) road in the Town of Double Oak: Double Oaks Drive includes a Base Bid with 1,458 LF of roadway, typical width 19', 3,269 SY of variable depth milling with 2-inch asphalt overlay, and 154 SY of full depth repair. It also includes an Additive Alternate = 1,064 LF of roadway, typical width 19', 2,398 SY of variable depth milling with 2-inch asphalt overlay, and 186 SY of full depth repair.
3. Bids shall be submitted in sealed envelopes upon the blank form of the proposal furnished. Sealed envelopes shall be marked **"DOUBLE OAKS DRIVE – DO NOT OPEN UNTIL MONDAY, SEPTEMBER 27, 2021, AT 11:00 A.M."**
4. A Bid Bond in the form of a cashier's check, a certified check, or an acceptable bidder's bond made payable without conditions to the "Town of Double Oak, Texas" in an amount of not less than five percent (5%) of the total amount of the bid submitted, must accompany each bid as a guarantee that if awarded the contract, the bidder will promptly enter into a contract and execute such bonds as are required.
5. Plans and Specifications and contract documents may be examined without charge at Town Hall located at 320 Waketon Road, Double Oak, TX 75077.
6. Individual copies of the Plans and Specifications may be obtained from this link <https://bit.ly/3sVp66q> . Call Steve Templer at (817) 847-1422 to receive password to link. Plans and specifications may also be purchased from Halff Associates, Inc. located at 4000 Fossil Creek Boulevard, Fort Worth, TX 76137 by depositing Sixty dollars (\$60.00) for each set. Checks shall be made out to the "Halff Associates, Inc.". **THE DEPOSIT WILL NOT BE REFUNDED.**
7. Any questions regarding the plans or specifications should be directed to Steve Templer, PE with Halff Associates, Inc. at (817) 847-1422.
8. An **Optional PRE-BID MEETING** will be held on Wednesday, September 15, 2021, at 11:00 a.m. at the Town of Double Oak Town Hall, 320 Waketon Road, Double Oak, TX 75077.
9. The Town reserves the right to accept the bid which, in its judgment is the lowest responsible bid; to reject any or all bids; and to waive irregularities or informalities in any bid submitted. Bids received after the specified time of closing will be returned unopened. Conditional or qualified bids will not be accepted. No bid may be withdrawn within One-Hundred Twenty (120) days after the date on which bids are opened.

TOWN OF DOUBLE OAK



By

Town Secretary – Eileen Kennedy

ADVERTISEMENT DATES:

Denton Record Chronicle:

September 5, 2021, and September 12, 2021

NB-1

8/2021
Notice to Bidders