



**DOUBLE OAK**

Town of Double Oak  
Town Council –Public Meeting

Double Oak Town Hall  
320 Waketon Road, Double Oak  
TX 75077

Monday, November 7, 2022  
7:00 p.m.

*OUT OF RESPECT FOR ALL THOSE IN ATTENDANCE, PLEASE REFRAIN FROM TALKING TO OTHER MEMBERS OF THE AUDIENCE DURING THE MEETING*

- I. Opening:** Call to Order  
Roll Call  
Invocation  
Pledge of Allegiance – American Flag  
Pledge of Allegiance – Texas Flag

*“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”*

**II. Citizen Comments-Non-Agenda Subjects**

- III. Consent Agenda** - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of October 17, 2022. \*
2. Consideration, and action on a resolution recognizing November 7-11 as Municipal Court Week.\*

**IV. Mayor, Council Members and Staff reports:**

3. Mayor and Council
4. Public Works - Code Enforcement – Animal Control
5. Administration
6. Public Safety
7. Road and Drainage Committee

**V. New business agenda (consideration and action):**

8. Discussion, consideration, and action on honors for former Double Oak Mayor Dick Cook.

Presentation: Mayor Donnelly

9. Discussion, consideration, and action on a deposit to Energy Windows Solution of \$11,129.17 for doors at Town Hall.\*

Presentation: Public Services Randall Anglin

10. Discussion, consideration, and action on quotes received for tree trimming at Town Hall Property.\*

Presentation: Public Services Randall Anglin

11. Discussion, consideration, and action on purchase of eCode360 Premium for online hosting of the Town's Ordinances, and Public Documents.\*

Presentation: Deputy Mayor Pro Tem Schoenrade  
Council Member Hillyer

12. Discussion, consideration, and action on a contract for fire protection services between the Town and DOVFD.

Presentation: Deputy Mayor Pro Tem Schoenrade, DOVFD

13. Review and discussion of posting an organizational chart at town hall.\*

Presentation: Deputy Mayor Pro Tem Schoenrade

14. Review and discussion of construction of an office for the mayor at town hall.

Presentation: Deputy Mayor Pro Tem Schoenrade

**VI. Old business agenda (consideration and action):**

15. Council – staff announcements and comments:

- Voting at Town Hall for the November 8, 2022, General and Special Election.
- In honor of Town's Veterans, Happy Veterans Day on Friday, November 11. Thanks to all who served.
- Town Hall will be closed Friday, November 11 in observance of Veterans Day.
- Congratulations to Reserve Police Officer Lanis Broderick on his 1-year anniversary with the Town on November 3.
- Congratulations to Brian Shults on his 15-year anniversary with the Town on November 12.
- DOWC Annual Auction on November 12 benefiting the DOVFD.
- Annual Double Oak Turkey Trot will be Thanksgiving morning, Thursday, November 24, 2022

- Double Oak annual Christmas tree lighting is Monday, December 5 at 6:00pm.

16. Adjournment

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney, or on any other item covered under the code, on any agenda item listed herein.

The Town of Double Oak reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

I certify that the above notice of meeting was posted by Friday, November 4, 2022, by 4:00 p.m. on:

- 1) Bulletin board located to the right of the front door at Town Hall, 320 Waketon Road, Double Oak, Texas
- 2) On the Town's website (<https://www.doubleoak.texas.gov>)

*Eileen Kennedy*

Town Secretary

**PUBLIC PARTICIPATION** If you wish to address the Council, please sign the "CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL" sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972.539.9464, fax 972.539.9613 or email to [eileen.kennedy@doubleoak.texas.gov](mailto:eileen.kennedy@doubleoak.texas.gov) for additional information.

\* Backup attached

7

**UNAPPROVED-NOT FOR  
PUBLICATION**

STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. October 17, 2022, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Patrick Johnson	Mayor Pro-Tem
Scott Whisenhunt	Council Member
Casey Parsons	Council Member
Jean Hillyer	Council Member

Deputy Mayor Pro-Tem Connie Schoenrade was absent. Also in attendance were Town Secretary Eileen Kennedy, Public Services Randall Anglin, and Police Chief Ruben Rivas.

Mayor Donnelly called the meeting to order at 7:00 p.m.

Former Council Member Gary Garrett led the invocation and Mayor Pro-Tem Johnson lead the pledge of allegiance to the American and Texas flags.

II. Citizen Comments – Non-Agenda Subjects

None

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of October 3, 2022.

Motion Whisenhunt seconded Hillyer to approve the minutes of October 3, 2022, as corrected.

AYE: Hillyer, Johnson, Parsons, Whisenhunt  
NAY: None  
ABSTAIN: None

Motion Carried

2. Consideration and action on a proclamation recognizing October as National Breast Cancer Awareness Month.

3. Consideration and action on a proclamation recognizing October as Domestic Violence Awareness Month.

4. Consideration and action on approval of an emergency expenditure of \$700 to 1-2 Tree to remove a fallen tree on Cedarcrest Lane October 13, 2022.

Motion Hillyer seconded by Johnson to approve items 2, 3, and 4 as presented.

AYE: Parsons, Hillyer, Johnson, Whisenhunt  
NAY: None  
ABSTAIN: None

Motion Carried

**IV. Mayor, Council Members and Staff reports:**

5. Mayor and Council –Mayor Donnelly thanked 1-2 Tree for their quick response to remove the downed tree on Cedarcrest. Council Member Parsons thanked the Double Oak Police and Volunteer Departments for the successful National Night Out. Council Member Hillyer clarified a comment she made at the September 17 council meeting regarding the staffing at the Bartonville Police department as not being fully staffed according to their website. Ms. Hillyer spoke with Bartonville’s town manager and verified their police department is fully staffed.

6. Public Works - Code Enforcement – Animal Control

Public Services Randall Anglin reported we are moving forward with crack sealing. Waketon Road Reconstruction project is projected to be completed around the second week of November. Park Lane bid packets should be going out soon with repairs to start in December. Town Hall, DOVFD, and pavilion roofs were evaluated by TML for damages. Further investigation is needed to determine whether these roofs need repairs.

7. Administration – Town Secretary Eileen Kennedy presented a current balance sheet and worksheet of the SLFRF expenditures \* showing the two reports balance.

8. Public Safety – Police Chief Ruben Rivas thanked everyone for making National Night Out successful. Chief Rivas also answered a question from Deputy Mayor Pro Tem Schoenrade regarding background checks and the cost to the town. Chief Rivas said we are getting the background checks done for free. Chief also mentioned that we may have a new detective beginning in mid-November. DOVFD Fire Chief Scott Whisenhunt presented the departments September activity report \* and remarked the department is getting two more certified fire fighters.

9. Road and Drainage Committee – Gary Garrett, 120 Trailing Oaks Dr, and members of the Road and Drainage Committee reported they are actively working on a list of roads for FY 2022-2023.

**V. Old Business agenda (consideration and action):**

None

**VI. New business agenda (consideration and action):**

10. Discussion, consideration, and action on a quote from Datamax for Dell EOL Warranty extension for switches in the amount of \$1,647.04.

Motion Hillyer, seconded Parsons to approve the quote from Datamax for Dell EOL Warranty extension for switches in the amount of \$1,647.04.

AYE: Johnson, Whisenhunt, Hillyer, Parsons  
NAY: None  
ABSTAIN: None

Motion Carried

11. Discussion, consideration, and action on replacing existing water heater with on-demand tankless water heater and all matters related.

Motion Parsons, seconded Whisenhunt to approve Lewisville Plumbing to install a tankless water heater in the amount of \$6,800.

AYE: Whisenhunt, Hillyer, Parsons, Johnson  
NAY: None  
ABSTAIN: None

Motion Carried

12. Discussion, consideration, and action on a quote for the purchase of a Dell Workstation built for the Multimedia & Live Broadcasting through the Texas Department of Information Resources Cooperative Purchasing Contract in an amount not to exceed \$4,800.00.

Motion Hillyer, seconded by Parsons to purchase a Dell Workstation built for the Multimedia & Live Broadcasting through the Texas Department of Information Resources Cooperative Purchasing Contract in an amount not to exceed \$4,800.00 with funds used from the balance sheet.

AYE: Hillyer, Johnson, Whisenhunt, Parsons  
NAY: None  
ABSTAIN: None

Motion Carried

13. Discussion, consideration, and action on financial spending limits of the Mayor and Town Employees.

Motion Hillyer, seconded by Johnson to postpone this item until a future meeting, however, asked Town Secretary Eileen Kennedy to send the council the current resolution and matrix for future meetings.

AYE: Hillyer, Parsons, Whisenhunt, Johnson  
NAY: None  
ABSTAIN: None

Motion Carried

14. Council – staff announcements and comments:

- Town Hall will be an Election Day voting site for the November 8, 2022, General Election

Municipal Town Clerk /IT Brian Shults mention that the town’s resolutions are on the website and the ordinances were being updated.

Billie Garrett, 103 W. Carruth, announced the upcoming DOWC auction benefiting the DOVFD on November 12 from 6:30-11:00 p.m. Also, the DOWC is having a winter children’s event on December 10.

15. Adjournment

With no further business to come before the Council, motion Whisenhunt, second Parsons, the meeting was adjourned at 8:15 p.m.

Approved:

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Mike Donnelly, Mayor

Attest:

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Eileen Kennedy, Town Secretary



\* a copy is attached to these minutes



# DEPARTMENT ACTIVITY THRU SEPTEMBER 2022



**TOTAL  
CALLS:**  
167



**FIRE  
CALLS:**  
58



**MEDICAL  
CALLS:**  
109



**TRAINING  
HOURS:**  
2226



**VOLUNTEER  
HOURS\*:**  
4493



## RECENT TEAM ACHIEVEMENTS:

- 3 EMTs earned radios for POV response
- 1 Paramedic license earned
- 1 new member onboarded (DO resident)

\* excludes calls and training



Town of Double Oak  
**Account QuickReport**  
 As of September 30, 2022

Type	Date	Name	Memo	Amount	Balance
<b>203006 · CARES - CLFRF - SLFRF Funds</b>					<b>380,103.65</b>
Check	10/07/2021	iWorkQ	Inv#196306-permit/code enforce...	-10,000.00	370,103.65
Check	12/03/2021	Double Oak Concr...	Inv#1806-culverts for Double Oa...	-49,875.00	320,228.65
Check	01/07/2022	DFW AV Pros	Inv#517-audio/visual system for...	-7,313.34	312,915.31
Check	01/12/2022	datamax	Inv#LQ07192045-cybersecurity f...	-495.00	312,420.31
Paycheck	01/27/2022	Mestas, John P	Direct Deposit	-2,158.80	310,261.51
Paycheck	01/27/2022	Sneed, Lonnie P	Direct Deposit	-271.40	309,990.11
Paycheck	01/27/2022	Wyman, Michael A	Direct Deposit	-1,800.60	308,189.51
Check	01/27/2022	Amazon Capital S...	Inv#1M69-9MJXXRM-N95 PPE	-112.94	308,076.57
Paycheck	02/10/2022	Mestas, John P	Direct Deposit	-2,158.80	305,917.77
Paycheck	02/10/2022	Sneed, Lonnie P	Direct Deposit	-2,279.76	303,638.01
Check	02/11/2022	Cox Cleaning	Germicidal fogging-Jan 2022	-190.00	303,448.01
Check	02/11/2022	Cox Cleaning	Germicidal fogging-Feb 2022	-380.00	303,068.01
Deposit	03/11/2022	US Treasury	adjustment	751.21	303,819.22
Deposit	03/14/2022	Michael Wyman	Michael Wyman	715.18	304,534.40
Deposit	04/08/2022	TML Intergovernm...	Lonnie Sneed	3,020.75	307,555.15
Check	05/05/2022	Reliable Chevrolet	Inv#367543-2022 Tahoe	-37,859.00	269,696.15
Paycheck	05/13/2022	Gaines, Cassandr...		-25,000.00	244,696.15
Paycheck	05/13/2022	Jones, Lynn M		-25,000.00	219,696.15
Paycheck	05/13/2022	Kennedy, Eileen A		-25,000.00	194,696.15
Paycheck	05/13/2022	Leinweber, Cody L		-25,000.00	169,696.15
Paycheck	05/13/2022	Murphy, Clint S		-25,000.00	144,696.15
Paycheck	05/13/2022	Riojas, Rosa M		-25,000.00	119,696.15
Paycheck	05/13/2022	Rivas, Ruben		-25,000.00	94,696.15
Paycheck	05/13/2022	Shults, Brian V		-25,000.00	69,696.15
Paycheck	05/13/2022	Sneed, Lonnie P		-25,000.00	44,696.15
General Jo...	05/13/2022		Premium pay FICA	-17,212.50	27,483.65
Check	05/18/2022	All-Out Concrete	Inv#345649-repairs to Brittain L...	-2,700.00	24,783.65
Paycheck	06/02/2022	Anglin, Randall	VOID Direct Deposit Payroll Se...	0.00	24,783.65
Paycheck	06/02/2022	Anglin, Randall	Direct Deposit	0.00	24,783.65
Liability C...	06/08/2022	Texas Municipal R...	Employer portion	-16,200.00	8,583.65
Check	06/10/2022	LandS Commercia...	Inv#1149-replace culvert/asphat...	-8,300.00	283.65
Check	06/15/2022	datamax	Inv#2028632-backup battery for ...	-3,366.81	-3,083.16
Deposit	09/26/2022	Texas Emergency ...	2nd tranche of SLFRF from the ...	380,854.85	377,771.69
<b>Total 203006 · CARES - CLFRF - SLFRF Funds</b>				<b>-2,331.96</b>	<b>377,771.69</b>
<b>TOTAL</b>				<b>-2,331.96</b>	<b>377,771.69</b>

	Amt. Rec'd 08/23/2021	Spent	To Expend 09/24/2022	Total SLFRF
10/14/22 <u>SLFRF</u>	380,103.65		-3,083.16	380,854.85
10/07/21 iWorQ		10,000.00		
12/03/21 Culverts-DO Dr.		49,875.00		
01/07/22 Audio/Visual-Park		7,313.34		
01/12/22 Cybersecurity -Datamax		495.00		
01/27/22 PPE-Amazon		112.94		
02/11/22 Fogging-Cox Cleaning		570.00		
03/11/22 Us Treasury-adjustment	751.21			
05/05/22 Police Car		37,859.00		
05/13/22 Premium Pay		225,000.00		
05/13/22 Premium Pay FICA		17,212.50		
05/18/22 Brittain Lane		2,700.00		
06/08/22 Employer portion TMRS		16,200.00		
06/10/22 Culvert replacement-Meadowknoll		8,300.00		
06/15/22 Battery backup for server		3,366.81		
Mestas-Sneed Payroll-COVID		8,669.36		
Sneed-Wyman Workers Comp-reimbursement		-3,735.93		
	380,854.86	383,938.02	0.00	
Balance		-3,083.16	383,938.02	377,771.69
				761,709.71

Lewisville Plumbing Service  
1400 Moccasin tr. #4  
Lewisville TX 75077  
Office# 972-317-5619  
Mike Kimberling (owner)  
Cell# 972-877-1166  
[mike@lewisville-plumbing.com](mailto:mike@lewisville-plumbing.com)

## PROPOSAL

### Customer/job info:

Town of Double Oak  
320 Waketon rd.  
Double Oak TX 75077  
972-539-9464  
Contact:  
Randall Anglin  
Cell: 469-967-0601  
Email: [randall.anglin@doubleoak.texas.gov](mailto:randall.anglin@doubleoak.texas.gov)

### **Scope of work:**

We will remove old tank water heater, existing vent piping, and the safety pan.  
We will install in the same location a new tankless natural gas fired water heater (Rheem model# RTGH-84DVLN) We will install new vent piping.  
We will utilize the current gas piping, but we will increase the pressure to 2 psi in the attic and install a gas pressure regulator at the new water heater to reduce it back to operating pressure.  
We will tie onto all the existing water lines and relief valve drain line.  
We will run a new condensate drain and dump it into the mop sink next to it.

All work will have a one year labor warranty applied to it and the tankless unit will have a manufacturer's warranty of 5 years on both the heat exchanger and parts and a one year labor warranty.

All work will pass all applicable codes and requirements and pass city inspections.

A 120-volt outlet will need to be provided by a separate electrical contractor and this cost is not included in the price below.

City permit costs are not included.

Any other work not specified in the above scope of work (if necessary) will be discussed at the time of service and any extra cost will be approved at that time.

Total material and labor  
\$6,250.00

Mike Kimberling



Strittmatters  
 1301 Bridges Street  
 Denton, TX 76208  
 (972) 436-6585  
 TACLB00028698E/M38826  
 RMP: Abraham DeLaRosa

Estimate 60032507  
 Job 60020730  
 Estimate Date 8/10/2022  
 Customer PO

**Billing Address**  
 City of Double Oak  
 320 Waketon Road  
 Double Oak, TX 75077 USA

**Job Address**  
 City of Double Oak  
 320 Waketon Road  
 Double Oak, TX 75077 USA

**Estimate Details**

Quote to install a Navien 240 S2 tankless water heater in attic. : We will remove existing 2019 50 gallon gas water heater in mechanical room. We build a pony wall in attic away from servers to mount a Navien 240 S2 tankless water heater. We will retro fit gas line, water lines, and drain lines to work with where we mount tankless unit. There may be a little sheetrock cut to access water lines. We are not responsible for sheetrock put back. We will install a flood stop to unit. We will install a tankless water heater expansion tank. 10 year labor 10 year part warranty on tankless unit. 1 year warranty on flood stop.

Task #	Description	Quantity	Your Price	Your Total
TWH-TANKLESS 10/10	TANKLESS WATER HEATER	1.00	\$7,537.00	\$7,537.00
	**PER CODE, CERTAIN CITY'S REQUIRE A FLOOD STOP INSTALLED IF THE WATER HEATER IS IN THE ATTIC**			
SPA03	Flood Stop With Water Heater WARRANTY 2 YEAR PARTS AND LABOR	1.00	\$599.00	\$599.00

**Potential Savings \$406.80-\$466.70**

**Sub-Total \$8,136.00**

**Tax \$0.00**

**Total \$8,136.00**

Thank you for choosing Strittmatters!  
 Regulated by the Texas State Board of Plumbing Examiners  
 PO Box 4200, Austin, TX 78765-4200  
 (512) 936-5200  
[www.tsbpe.texas.gov](http://www.tsbpe.texas.gov)

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary [above] is furnished by Strittmatters as a good faith estimate of work to be performed at City of Double Oak [the location described above] and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree to the estimate and authorize [the contractor] to perform the work as summarized and on these estimated terms, and I agree to pay the full amount for all work performed.



Strittmatters  
1301 Bridges Street  
Denton, TX 76208  
(972) 436-6585  
TACLB00028698E/M38826  
RMP: Abraham DeLaRosa

Estimate 60026230  
Job 60020730  
Estimate Date 8/10/2022  
Customer PO

**Billing Address**  
City of Double Oak  
320 Waketon Road  
Double Oak, TX 75077 USA

**Job Address**  
City of Double Oak  
320 Waketon Road  
Double Oak, TX 75077 USA

#### Estimate Details

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Task #	Description	Quantity	Your Price	Your Total
SPA03	Flood Stop With Water Heater WARRANTY 2 YEAR PARTS AND LABOR	1.00	\$599.00	\$599.00
TWH-TANKLESS 5/10	TANKLESS WATER HEATER; 240S  **PER CODE, CERTAIN CITY'S REQUIRE A FLOOD STOP INSTALLED IF THE WATER HEATER IS IN THE ATTIC**	1.00	\$7,194.00	\$7,194.00

**Potential Savings** \$389.65-\$449.55  
**Sub-Total** \$7,793.00  
**Tax** \$0.00  
**Total** \$7,793.00

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**CR Plumbing M43130**6609 Elderberry Way  
Argyle, TX 76226ESTIMATE #3410  
ESTIMATE DATE Aug 12, 2022  
SCHEDULED DATE Fri Aug 12, 2022  
9:00am**TOTAL \$8,254.00**Town of Double Oak  
320 Waketon Rd  
Double Oak, TX 75077

## CONTACT US

(940) 367-3778  
crplumbingdfw@gmail.com(469) 967-0601  
randall.anglin@doubleoak.texas.gov

## ESTIMATE

Services	amount
Change tank water heater to tankless water heater Navien npe-240s Includes permit & inspection  Unit requires a dedicated power outlet within 5' of tankless location (this is not covered under this price) and also proper gas pipe sizing.  Navien Manufacturer Warranty includes: 15 yr limited manufacturer warranty on the heat exchange 1 limited labor warranty on installation 5 year manufacturer warranty on parts  Includes Permit & Inspection	\$4,950.00
Water Reroute Relocate water from current location to new water heater location in attic.	\$2,100.00
Terminate Wash Basin Open wall and cap existing water, convert drain into a hub drain for a/c condensate line, and install an access hatch for drain cleaning.	\$750.00
Extra man for limited access	\$454.00
<b>Subtotal</b>	<b>\$8,254.00</b>
Tax (A-None 0%)	\$0.00
<b>Total</b>	<b>\$8,254.00</b>

Thank you for choosing CR Plumbing. We would appreciate it if you would write a review on Facebook or Google!  
 Ask about our Platinum Maintenance Membership for 5% off  
 Have you scheduled your complimentary water test?  
 New Construction will be billed in three stages:  
 Rough-in 60% of Job



The new degree of comfort.™

# Professional Classic® tankless electric water heaters offer continuous hot water quick and on demand for single point-of-use or multiple applications

## Performance Features

- On demand, consistent and endless hot water
- Compact and stylish with digital temperature control in increments of 1°F ranging from 80°F to 140°F\*
- 99.8% Energy efficient
- Robust copper immersion heating elements with brass top increases durability and are threaded for easy replacement
- Simple Installation
- Digital temperature display
- External controls to adjust temperature in increments of 1°F\*

## Applications

- Whole-Home – up to 6 GPM
- Water-Saver Shower Head – 1.5 GPM
- Standard Shower Head – 2.0 GPM
- Standard Hand Sink – 0.5 GPM
- Kitchen Sink – 1 to 2 GPM
- Bath Tub – ≥ 4 GPM
- Dishwasher – 1 to 2 GPM
- Washing Machine – 1 to 1.5 GPM

Average Gallons Per Minute (GPM) based on 2010 Plumbing Standards

## Warranty

- 5-Year heating chamber and 1-year parts limited warranty

See Residential Warranty Certificate for complete information

\*RTEX-04 and RTEX-06 only show output temperature and are non-thermostatically controlled

MODEL NUMBER	TEMPERATURE RISE °F								
	0.5 GPM	1.0 GPM	1.5 GPM	2.0 GPM	2.5 GPM	3.0 GPM	4.0 GPM	5.0 GPM	6.0 GPM
RTEX-04	48°	-	-	-	-	-	-	-	-
RTEX-06	75°	37°	-	-	-	-	-	-	-
RTEX-08	-	55°	36°	27°	22°	18°	-	-	-
RTEX-08 (derated 208V performance)	79°	40°	27°	20°	-	-	-	-	-
RTEX-11	-	75°	50°	38°	30°	25°	-	-	-
RTEX-11 (derated 208V performance)	-	56°	37°	28°	-	-	-	-	-
RTEX-13	-	89°	59°	44°	36°	30°	22°	-	-
RTEX-13 (derated 208V performance)	-	69°	46°	34°	-	-	-	-	-
RTEX-18	-	+	82°	62°	49°	41°	31°	25°	-
RTEX-18 (derated 208V performance)	-	90°	60°	45°	36°	30°	-	-	-
RTEX-24	-	+	+	82°	66°	55°	41°	33°	27°
RTEX-24 (derated 208V performance)	-	+	+	60°	48°	40°	30°	24°	20°
RTEX-27	-	+	+	92°	74°	62°	46°	37°	31°
RTEX-27 (derated 208V performance)	-	+	+	68°	55°	45°	34°	27°	23°
RTEX-36	-	+	+	+	98°	82°	62°	49°	41°
RTEX-36 (derated 208V performance)	-	+	+	91	73°	61°	45°	36°	30°

+ Temperature electronically limited setting on adjustable thermostat on front cover



Tested and certified by the Water Quality Association against NSF/ANSI 372 for lead free compliance.

See specifications chart on back.



RTEX-04, RTEX-06

### Unique Features:

- External Digital Display – shows outlet temperature
- Durable Copper Immersion single heating element, field serviceable
- Simple Installation – 3 Foot electric cable included; Bottom 1/2" NPT water connections



RTEX-08, RTEX-11, RTEX-13

### Unique Features:

- External Adjustable Digital Thermostatic Control with LED display (+/- 1 degree accuracy)
- Durable Copper Immersion two heating elements, field serviceable
- Simple Installation – 3 Foot electric cable and 1/2 NPT adapters included; Side 1/2" compression water connections



RTEX-18

### Unique Features:

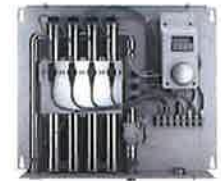
- External Digital Thermostatic Control with LED display (+/- 1 degree accuracy)
- Most advanced self-modulation, adjust power to meet hot water demand
- Durable Copper Immersion two heating elements, field serviceable
- Simple Installation – Bottom 3/4" NPT water connections



RTEX-24, RTEX-27

### Unique Features:

- External Digital Thermostatic Control with LED display (+/- 1 degree accuracy)
- Most advanced self-modulation, adjust power to meet hot water demand
- Durable Copper Immersion three heating elements, field serviceable
- Simple Installation – Bottom 3/4" NPT water connections



RTEX-36

### Unique Features:

- External Digital Thermostatic Control with LED display (+/- 1 degree accuracy)
- Most advanced self-modulation, adjust power to meet hot water demand
- Durable Copper Immersion four heating elements, field serviceable
- Simple Installation – Bottom 3/4" NPT water connections



INTEGRATED HOME COMFORT

Rheem.com

## Randall Anglin

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**From:** Mike kimberling <mikrob4@hotmail.com>  
**Sent:** Thursday, October 13, 2022 1:04 PM  
**To:** Randall Anglin  
**Subject:** Electric tankless water heater Specifications  
**Attachments:** RHEEM RTEX SPECS.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**CAUTION:** [EXTERNAL EMAIL]

Randall,

Attached is the spec sheet showing the flow rates, electric requirements and such for all of Rheem's electric tankless water heaters. The biggest unit is the rtex13 unit that uses single phase power. The max flow rate this unit can provide is 4.8 G.P.M. But at that flow rate it only raises the temperature 20 degrees or so from the incoming water temp.

With the lower flow rate it does better as you can see in the chart.

A lavatory faucet is only 1 g.p.m. Per fixture. I believe the mop sink faucet is something like 2.5 g.p.m. The kitchen is like 1.2 g.p.m. And the dishwasher is like 1.5 g.p.m. So for one or maybe two fixtures running simultaneously it might work alright. But the key word in that sentence is "might". Please advise if this unit will be sufficient for your usage and I'll adjust the proposal accordingly.

Let me know.

Thanks

Mike Kimberling



**APPROVED BY COUNCIL 11-07-11**

**Town of Double Oak Approval / Check Signature Authorization Levels**

<b>Expense Category</b>	<b>Check Signature Authorization Limits for Budgeted</b>	<b>Commitment / Approval Authorization Limits for Budgeted</b>
<b>Expense Category</b>	<b>Items <sup>1</sup></b>	<b>Items <sup>2</sup></b>
<b>Labor &amp; Related Benefits</b>	\$2,000	\$2,000
<b>Purchased Services</b>		
Legal Fees	\$4,500	\$4,500
Denton Appraisal District	Billed Amount	Billed Amount
Town Accountant	Billed Amount	Billed Amount
Building & Sanitation Insp.	\$2,000	\$2,000
Software Maintenance Agreements	\$3,000	\$3,000
Oil & Gas Well Insp.	\$8,500	\$8,500
Pipeline Insp.	\$7,500	\$7,500
All Other	\$2,000	\$2,000
<b>Streets &amp; Drainage</b>		
Professional Engineering Services	\$4,500	\$4,500
All Other	\$2,000	\$2,000
<b>Maintenance &amp; Operations</b>		
Utilities (Gas, Elect, Water, Tele)	Billed Amount	Billed Amount
All Items	\$2,000	\$2,000
<b>Supplies &amp; Printing</b>		
All Items	\$2,000	\$2,000
<b>Due, Subscriptions &amp; Training</b>		
All Items	\$2,000	\$2,000
<b>Vehicles &amp; Maintenance</b>		
Fuel	Billed Amount	Billed Amount
All Items	\$2,000	\$2,000
<b>Council Approved Expenditures</b>		
All Items	Amt. Specified	Amt. Specified <sup>5</sup>
<b>Other</b>		
Auto - Lease and Loan Payments	per Apprvd. Lease	per Apprvd. Lease
Advertising	\$2,000	\$2,000
Insurance - General Public	\$10,000	\$10,000
UTRWD Services	Billed Amount	Billed Amount
DOVFD	amount budgeted	amount budgeted per quarter
Petty Cash	\$500	\$500
All Other	\$2,000	\$2,000
<b>All Budgeted Purchases Including Credit Cards: <sup>3</sup></b>		
Training Expenses		\$2,000
All Other		\$2,000
<b>Town Financial Investments</b>	Unlimited for Investment Official(s) per Town Ordinances <sup>4</sup>	

Excluding any utility bill more than twice the average monthly bill for the preceeding 12-month period, any invoice where delaying payment would result in higher costs to the Town may be approved but will be distributed as part of the Consent Agenda at the next meeting.

All Other Budgeted Items are limited to \$2,000 for Commitment and Check Approval.

All Unbudgeted Items require Town Council Approval.

Emergency expenditures are limited to \$2,000 without Town Council Approval.

Two signatures required on all checks.

**Note 1 Approval Levels apply to the:**

Mayor, Town and Assistant Town Secretaries and Town Treasurer

**Note 2 Approval Levels apply to the:**

Mayor, Town Secretary, Police Chief or their designees

**Note 3 Approval Levels for:**

Department Managers or their Designees.

**Note 4 Requires Co-signature of Assistant Town Secretary**

**Note 5 Unless otherwise stated in motion, check does not have to come back to council for a second approval**

However, contracts that are payable in installment payments with minimum payments or average payments of \$10,000 or more must.

Resolution amendment approved on 11-07-11

Resolution-amendment approved on 09-15-08

Resolution-amendment approved on 04-21-08

Resolution-amendment approved on 01-22-07

## Expenditure Guidelines

- **Credit card use is limited to the amounts specified in the Expense Authorization Matrix (Matrix) and may not cause a budgeted line item to exceed the amount authorized in the currently approved Budget at any time during the year except as authorized by Ordinance. Use of any Credit Card is limited to its individual Line Of Credit and may not be exceeded independent of the Matrix.**
- **Individual authorized to use Town Credit Cards is limited to the Mayor, Department Heads and those individuals designated in an Authorization Memo signed by the Mayor or Department Head. The timeframe of the authorization shall be noted in the memo.**
- **All expenditures which will require a reimbursement by the Town to either an employee or other individual can be approved by the Mayor or Department Head and must be done so in advance. In no case shall the amount exceed the authorization levels indicated in the Matrix. Appropriate receipts must be presented to be eligible for a reimbursement.**
- **Any expenditure which will cause the Approved Budget to be exceeded or is above**

RESOLUTION NO. 11-08

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS AMENDING APPROVAL/CHECK SIGNATURE AUTHORIZATION LEVELS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, by action of the Town Council on November 18, 2002, all budgeted purchases exceeding \$1,000 require prior approval from the Town Council; and,

**WHEREAS**, a matrix of signature authorized limits has been created to formalize and quantify all items which do and do not require Council approval prior to purchase or payment;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS:**

**SECTION 1.** By action of the Town Council on November 7, 2011, all budgeted purchases exceeding \$2,000 require prior approval from the Town Council; and,

That the Town of Double Oak Town Council hereby adopts the Double Oak Approval/Check Signature Authorization Levels, attached hereto and incorporated herein as Exhibit "A".

**SECTION 2.** This Resolution shall become effective immediately upon its passage.

**DULY PASSED AND APPROVED** by the Town Council of the Town of Double Oak, Texas, the 7 th day of November, 2011.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Town Secretary

APPROVED AS TO FORM:

By: \_\_\_\_\_  
TOWN ATTORNEY

2

**RESOLUTION NO. 22-05**

**IN RECOGNITION OF MUNICIPAL COURT WEEK**

**November 7-11, 2022**

**A RESOLUTION RECOGNIZING THE IMPORTANCE OF MUNICIPAL COURTS, THE  
RULE OF LAW, AND THE FAIR AND IMPARTIAL ADMINISTRATION OF JUSTICE**

WHEREAS municipal courts play a significant role in preserving public safety and promoting quality of life in Texas;

WHEREAS more people come in contact with municipal courts than all other Texas courts combined, and public impression of the Texas judicial system is largely dependent upon the public's experience in municipal court;

WHEREAS, the Town of Double Oak has hosted the Double Oak Municipal Court since September 10, 1979;

WHEREAS state law authorizes a municipality to either appoint or elect a municipal judge for a term of office, the Double Oak Municipal Court is a state court and its judges are members of the state judiciary;

WHEREAS the procedures for the Double Oak Municipal Court operations are set forth in the Texas Code of Criminal Procedure and other laws of the State of Texas;

WHEREAS the Town of Double Oak is committed to the notion that our legal system is based on the principle that an independent, fair, and competent judiciary will interpret and apply the laws that govern us and that judges and court personnel should comply with the law and act in a manner that promotes public confidence in the integrity and impartiality of the judiciary;

WHEREAS Double Oak Municipal Judges are not policy makers for the Town of Double Oak but are bound by the law and the Canons of Judicial Conduct and are required to make decisions independent of the governing body of the Town Council, town officials, and employees;

WHEREAS the Town Council recognizes that the Constitution and laws of the State of Texas contain procedural safeguards in criminal cases for all defendants, including indigent defendants, and supports the Double Oak Municipal Court in complying with such legal requirements.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS THAT THE WEEK OF NOVEMBER 7-11, 2022, IS HEREBY RECOGNIZED AS MUNICIPAL COURT WEEK IN RECOGNITION OF THE FAIR AND IMPARTIAL JUSTICE OFFERED TO OUR CITIZENS BY THE MUNICIPAL COURT OF DOUBLE OAK.

PASSED AND APPROVED ON THIS THE \_\_\_\_ DAY OF \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
TOWN SECRETARY

## Double Oak Police Department Activity Log

Date Range: 10/1/2022 - 11/1/2022 Times: All Times

CALL TYPE	#
ABANDONED VEHICLE	1
ADMINISTRATIVE DUTY	2
AGENCY ASSIST	17
ALARM	5
ALARM COMMERCIAL FIRE	0
ALARM HOLDUP PANIC SILENT	0
ALARM MEDICAL	0
ANIMAL BITE REPORT	1
ANIMAL COMPLAINT	0
ASSAULT	0
ASSAULT SEXUAL	0
BUILDING CHECK	205
BREATHING PROBLEMS	0
BURGLARY	1
CARBON MONOXIDE OR HAZMAT	0
CARDIAC OR RESP ARREST	0
CHEST PAIN	0
CHILD CUSTODY	1
CLOSE PATROL	44
CONVULSIONS SEIZURES	0
CRIMINAL MISCHIEF	1
CRIMINAL TRESPASS	0
DEADLY CONDUCT	0
DISTURBANCE	2
DISTURBANCE DOMESTIC	2
EMERGENCY MESSAGE	0
ENTRAPMENTS	0
ESCORT COURTESY	0
FALLS	0
FIRE GRASS	0
FIRE ILLEGAL BURN	0
FIRE UNKNOWN	0
FIREWORKS COMPLAINT	0
FOLLOW UP INVESTIGATION	2
FORGERY FRAUD	3
FOUND PROPERTY	1
GUN SHOTS HEARD	0
HANG UP 911	3

CALL TYPE	#
HARASSMENT	0
HEMORRHAGE LACERATIONS	0
ILLEGAL DUMPING	0
INTOXICATED PERSON	0
JUVENILE COMPLAINT	0
LOOSE LIVESTOCK	0
MEET COMPLAINANT	9
MISSING PERSON	0
MOTOR/BOATER ASSIST	0
NEAR DROWNING	0
NOISE COMPLAINT	2
OPEN DOOR	9
ORDINANCE VIOLATION	1
OVERDOSE POISONING	0
PERSON WITH A GUN	0
PSYCH OR SUICIDE ATTEMPT	0
PRISONER TRANSFER	0
RECKLESS DRIVER/BOATER	1
ROAD BLOCKAGE HAZARD	2
ROBBERY	0
SAFETY INSPECTION	1
SEARCH AND RESCUE	0
SICK PERSON	0
SPECIAL PATROL	7
SUSP PERSON/VEHICLE/ACTIVITY	7
TERRORISTIC THREAT	0
THEFT	1
TRAFFIC	161
TRAFFIC COMPLAINT	1
TRAFFIC TRANSPORT INCIDENT	2
UNCONSCIOUS FAINTING	0
VEHICLE CHECK	0
VEHICLE COMPLAINT	2
VACATION WATCH	29
WALK THRU	0
WARRANT SERVICE	0
WELFARE CONCERN	2

**TOTAL CALLS FOR SERVICE: 528**



TRAFFIC STOPS	#
WRITTEN CITATIONS	56
WRITTEN WARNINGS	101
TRAFFIC CLEARED N1	1
TRAFFIC CLEARED N8	3
<b>TOTAL STOPS:</b>	<b>161</b>

## **CID UPDATE**

*October 2022*

### Background Investigations

4 background investigations conducted

-one applicant in hiring / on boarding phase (Detective)

-one applicant in hiring / on boarding phase (Patrol Officer)

-one applicant withdrew

-one applicant was disqualified

-3 New background investigations started last week for the 2 remaining patrol Officer positions.

### Cases / Reports

1-Fraud report

1-Drug paraphernalia arrest (cite & release)

1-criminal mischief report case solved

1-buglary of outdoor structure

4- information reports

**Energy Windows Solutions**

511 Catherine Lane  
Lantana, TX 76226 US  
+972 7468195  
rich@energywindowsolutions.com  
http://www.energywindowsolutions.com

**Estimate**

**ADDRESS**

TOWN OF DOUBLE OAK  
320 WAKETON RD  
DOUBLE OAK, TX 75077

ESTIMATE #	DATE
1002	10/29/2022

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Doors (LS)	1 Entry Door - see attachment - page 1	1	6,669.45	6,669.45
	Doors (LS)	2 Entry Door - see attachment - page 2	2	6,669.45	13,338.90
	Doors (LS)	Door - Labor	1	2,250.00	2,250.00
		TOTAL			<b>\$22,258.35</b>

1/2 Deposit required  
1/2 Balance paid at completion

TOTAL

**\$22,258.35**

Accepted By

Accepted Date

*Council approved at 8/17/22 meeting*





**1-2 Tree, LLC**  
 111 Duncan Ln.  
 Lewisville, TX 75028  
 (972) 989-9332  
 bneal@12tree.com  
 12tree.com

**Estimate 3226**

**ADDRESS**

Bill Izor  
 Town of DoubleOak  
 Building Official  
 320 Waketon Road  
 Double Oak, TX 75077

DATE 10/19/2022	TOTAL \$1,500.00	
--------------------	---------------------	--

**ACTIVITY**

**Tree Service**

rooffline trim , shape evergreens lift and thin 10+ trees and remove dead limbs

**QTY**

**AMOUNT**

1

1,500.00

Please review the attached estimate that Mark completed. Feel free to contact him at 214-492-9036 if you have any questions or would like to approve.

**TOTAL**

**\$1,500.00**

THANK YOU.

Accepted By

Accepted Date



320 Waketon Rd Double Oak, Tx 75077 Tree Trimming Quote  
Friday October 31,2022  
Dre's Tree Service LLC  
(469) 708-6937

Job Description	Price
Fifteen Forty ft Tree Trimming & Clean Up	\$2,500

## eCode360 Premium First Year Timeline

With the 6 months of free Premium eCode, here is how the billing works out:

- Sep 18, 2022 – Double Oak Code went live on eCode. Because it past the middle of the month, we will delay invoices until Oct 1 and use Oct 1 as the “starting” date.
- Oct 1, 2022 – Invoice for \$395.00 as it has been in the past (You have already received this invoice.
- Apr 1, 2023 – Invoice for \$997.50. This amount reflects the full Premium eCode price of \$1,195, less the six months you will have paid for at the \$395.00 rate. This comes to \$197.50. ( $\$1,195$  minus  $\$197.50 = \$997.50$ ).
- Oct 1, 2023 – No invoice as in the past
- Apr 1, 2024 and each year thereafter – Invoice for \$1,195.00

These numbers are based on the assumption that you will continue with the Premium level after the 6 months free. The lower levels are \$995 and \$695, but with those levels you will not be receiving the features of Premium eCode. (For reference, of the 3,000 municipalities with codes on eCode, only about 4% do not use Premium level.)

\$695      \$995      \$1,195  
 Lite      Standard      Premium

eCode Features	Lite	Standard	Premium
Read the Code Online	X	X	X
Search the Code	X	X	X
Search Selected Chapters	X	X	X
View New Laws	X	X	X
Print	X	X	X
Email	X	X	X
Download and Use Search App	X	X	X
Share on Social Media	X	X	X
View an A-Z Index	X	X	X
User Management: Create New Users; Remove Users, Change Passwords	X	X	X
Configure Site Settings: Change Banner picture, colors; Translation on/off	X	X	X
View Archives		X	X
Narrow Search Results with Checkboxes		X	X
Use Multicode		X	X
Download Code to Word		X	X
View Dashboard Analytics: Code Usage, Search Topics		X	X
Create Notes for yourself; Share with Municipal Group		X	X
View the Number of Printed Code Books in Circulation; Supplementation Schedule		X	X
View New Law Indicators		X	X
Download Code to PDF		X	X
View Public Documents (Agendas, Minutes, Resolutions, etc.)		X	X
eAlert Update Notifications		X	X
Advanced Search in Menu Bar		X	X
Create Notes for the Public to see and use		X	X
Upload and Manage Public Documents		X	X
Edit New Law Titles & Descriptions		X	X

# Town of Double Oak Organization Chart

