



DOUBLE OAK

Town of Double Oak
Town Council – Public Online
Special Called Meeting

Double Oak Town Hall
320 Waketon Road, Double Oak
TX 75077

Thursday, November 17, 2022
7:00 p.m.

Out of respect for all those in attendance, please refrain from talking to other members of the audience during the meeting. Please do not engage in disruptive behavior. For public input during Citizen Comment or public hearings, all speakers will be limited to three minutes each. The Council does not accept public comment by mail or e-mail; speakers must be present, or a written statement must be read into the council's record by a speaker who is present at the meeting, subject to the three-minute limit.

- I. Opening: Call to Order
Roll Call
Invocation
Pledge of Allegiance – American Flag
Pledge of Allegiance – Texas Flag

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

II. Citizens Comments

III. New Business Agenda (Consideration And Action):

1. Report on Waketon Road Project

Presentation: Town Engineer Steve Templer

2. Discussion, consideration, and action on Waketon Road Project Change Order No. 1*

Presentation: Town Engineer Steve Templer

3. Discussion, consideration, and action on advertisement and bid proposal for asphalt street paving.

Presentation: Town Engineer Steve Templer

4. Discussion, consideration, and action on calendarized recommendations from the Road and Drainage Committee.*

Presentation: Road and Drainage Chairman
Dr. Gary Goodman

5. Council – staff announcements and comments:

- Annual Double Oak Turkey Trot will be Thanksgiving morning, Thursday, November 24, 2022.
- Town of Double Oak wishes everyone a Happy Thanksgiving, Town Hall will be closed Thursday, November 24 and Friday, November 25. Town Hall will reopen Monday, November 28, 2022 at 9:00 a.m.
- Double Oak annual Christmas tree lighting is Monday, December 5 at 6:00pm.

IV. Adjourn

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney, or on any other item covered under the code, on any agenda item listed herein.

The Town of Double Oak reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

I certify that the above notice of meeting was posted by Monday, November 14, 2022, by 5:00 p.m. on:

- 1) Bulletin board located to the right of the front door at Town Hall, 320 Waketon Road, Double Oak, Texas
- 2) On the Town's website (<https://doubleoak.texas.gov>)



Town Secretary

PUBLIC PARTICIPATION If you wish to address the Council, please sign the “CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL” sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the Town Council considers the item.

*Backup attached

CHANGE ORDER No. 1

Effective Date: Upon execution by the Town Mayor

Owner: Town of Double Oak
 Contractor: Ed Bell Construction Company
 Project: Waketon Road (Cross Timbers Drive to 1350' East of Chinn Chapel)

CHANGE ORDER NO. 1

The compensation agreed upon in this Change Order is a full, complete, and final payment for all costs the Contractor incurs as a result of or relating to the change, whether said costs are known, unknown, foreseen, or unforeseen at this time, including without limitation, any costs for delay, extended overhead, ripple or impact costs, or any other effect on changed or unchanged work as a result of this change.

You are directed to make the following changes in the Contract Documents:

Item No.	Description	Unit	Add/ Deduct	Qty.	Unit Price	Extended Amount
11	Remove Existing Trees	EA	Add	3	725.00	\$ 2,175.00
16	Furnish Cement	Ton	Add	33.71	200.00	\$ 6,742.00
55	Reinforced Concrete Pipe (CL III)(36 IN)	LF	Add	12	126.00	\$ 1,512.00
56	Reinforced Concrete Pipe (CL III)(48 IN)	LF	Deduct	-12	194.00	\$ 2,328.00
CO1-A	Concrete Collar - For transition from 48" to 36" RCP	LS	Add	1	\$ 6,151.96	\$ 6,151.96
CO1-B	Restock and Transportation fees	LS	Add	1	\$ 1,042.71	\$ 1,042.71
CO1-C	Provide two 24" 45 degree bends to avoid utility conflict	LS	Add	1	\$ 727.20	\$ 727.20
CO1-D	Stump Grinding	LS	Add	1	\$ 1,662.57	\$ 1,662.57
CO1-E	18" Subgrade Remediation	SY	Add	432	\$ 38.51	\$ 16,636.32
CO1-F	Double Oak Town Hall Parking Lot Striping (Pd by Double Oak)	LS	Add	1	\$ 3,730.38	\$ 3,730.38
SUBTOTAL						\$ 42,708.14

JUSTIFICATION

Item 11 adjusts item quantity based on one additional actually removed and two more anticipated.

Item 18 add additional driveway for resident who planned on constructing circular driveway since before construction.

Item 22 additional quantity due to sidewalk adjustment for mailbox and new driveway.

Item 55 provides payment for additional pipe used to avoid conflict with utility.

Item 55 reduces 48 IN RCP due to 36 IN RCP being utilized to avoid utility conflict.

CO1-A provides payment for collar at transition between the 36 IN and 48 IN RCP

CO1-B provides payment for restocking fees associated with the unused 48 IN RCP as well as transportation fees associated with hauling the 36 IN and 48 IN RCP.

CO1-C provides payment for obtaining and installing two 45 Degree bends on SD LAT A-7 to avoid utility conflict.

REVISED CONTRACT AMOUNTS

Original Contract	\$ 2,300,426.75
Change Order #1	\$ 42,708.14
Revised Contract Price	\$ 2,343,134.89

Recommended

for Approval Steven D. Templer, P.E. _____ Date
 Town Engineer

Contractor _____ Date

Contractor Title

Approved

Mike Donnelly _____ Date
 Mayor of Double Oak

Road and Drainage Committee

Actions and Interactions (DRAFT 4, 11/14/22)

Year-Round: Any issues regarding drainage, potholes, signage, etc. that are brought to the attention of committee members are referred to the Public Works Director (PWD). For drainage issues, the PWD typically requests an engineering study.

NOTE: Double Oak is financially responsible for drainage that is under the road. Homeowners are responsible for maintaining drainage in bar ditches per Double Oak Town Ordinance. Other drainage issues identified by the town or residents managed on a case-by-case basis.

Annually

Jan-Mar: Committee selects roads to evaluate for reconstruction/overlay (approx. 3) and crack-sealing (15-20). Members then go out to examine and rate those roads. Committee meets to determine, from the individual ratings, the collective priorities of the roads. Chairman prepares "Proposal to Town Council" containing 1> Proposal of roads to be reconstructed/overlayed including associated drainage issues for CURRENT FY, 2> Proposal for roads to be pre-approved for crack-sealing in the NEXT FY, and 3> other situations that should/could be addressed CURRENT FY.

Mar-Apr: Town Council (TC) then may authorize PWD to go out for bids for some/all of the proposed projects. After bids have been received, TC approves the projects it wishes to fund.

Apr-Sept: Mayor signs bids. PWD supplies authorized bids to selected contractors, tracks progress on work, and updates TC, R&D committee, and residents as work is scheduled and completed. Projects for CURRENT FY are completed.

Oct-Dec: Review completed projects from previous FY and update road and Five-Year-Plan data.

Oct-?? Projects for NEW FY are completed.