



DOUBLE OAK

Town of Double Oak
Town Council –Public Meeting
Double Oak Town Hall
320 Waketon Road, Double Oak
TX 75077
Monday, May 15, 2023
7:00 p.m.

OUT OF RESPECT FOR ALL THOSE IN ATTENDANCE, PLEASE REFRAIN FROM TALKING TO OTHER MEMBERS OF THE AUDIENCE DURING THE MEETING AND SILENCE CELL PHONES.

- I. **Opening:** Call to Order
Roll Call
Invocation
Pledge of Allegiance – American Flag
Pledge of Allegiance – Texas Flag

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

**Welcome to Crossroads Bible Church
Senior Pastor Charlie Ridenour**

**National Police Week
Sunday May 14, 2023 – Saturday May 20, 2023
RESPECT. HONOR. REMEMBER.
“Always remember their service and sacrifice”**

**National Peace Officers Memorial Day
Monday May 15, 2023**

**Fallen Double Oak Police Officer John Mestas
EOW February 7, 2022**

**Fallen Double Oak Police Officer Lonnie Sneed
EOW February 15, 2022**

**Fallen Double Oak Police Detective Clint Murphy
EOW August 26, 2022**

II. Citizen Comments-Non-Agenda Subjects

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of May 1, 2023.

IV. Mayor, Council Members and Staff reports:

2. Mayor and Council
3. Public Works - Code Enforcement – Animal Control
4. Administration
5. Public Safety
6. Road and Drainage Committee

V. New business agenda (consideration and action):

7. Discussion, consideration and action on an ordinance of the Town Council of the Town of Double Oak, Texas, canvassing the returns and declaring the results of the Town's General Election held on May 6, 2023, for the purpose of electing a Mayor and two Town Council Members at large.

Presentation: Assistant Town Secretary Lynn Jones

8. Administer Oath of Office to Mayor-Elect Patrick Johnson
9. Administer Oath of Office to Council Member-Elect Mike Gwartney
10. Administer Oath of Office to Council Member-Elect Pat Wellen
11. Presentations and recognitions.

Reception for the new Mayor and Council Members

12. Discussion, consideration, and action on selection of Mayor Pro-Tem

Presentation: Mayor Patrick Johnson

13. Discussion, consideration, and action on selection of Deputy Mayor Pro-Tem

Presentation: Mayor Patrick Johnson

14. Discussion, consideration, and action on a nomination for the Denco 9-1-1 District Board of Managers.

Presentation: Assistant Town Secretary Lynn Jones

15. Discussion, consideration, and action on a supplemental request from Halff amending the Waketon Road contract to include costs of Construction Inspection \$45,000, Construction Administration \$15,000 and Material Testing \$85,000 for a total cost of \$145,000.

Presentation: Public Services Randall Anglin

16. Discussion, consideration and action on release of funds in the amount of \$2,016,404.17 for the Waketon Road Project.

Presentation: Public Services Randall Anglin

17. Discussion on filling vacant Council seat.

Presentation: Mayor Patrick Johnson

VI. Old business agenda (consideration and action):

18. Council – staff announcements and comments

- Happy Mothers Day
- Memorial Day May 29, 2023
- Double Oak thanks resident Ashley Hart for the Memorial Day flag display in the JB Wright Park

19. Adjournment

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Town Attorney, or on any other item covered under the code, on any agenda item listed herein.

The Town of Double Oak reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

I certify that the above notice of meeting was posted by Friday, May 12, 2023, by 4:00 p.m. on:

- 1) Bulletin board located to the right of the front door at Town Hall, 320 Waketon Road, Double Oak, Texas.
- 2) On the Town's website (<https://www.doubleoak.texas.gov>)


Assistant Town Secretary

PUBLIC PARTICIPATION If you wish to address the Council, please sign the “CITIZENS WHO WISH TO SPEAK TO THE TOWN COUNCIL” sheet before the meeting begins. Pursuant to Section 551.007 of the Texas Government Code, citizens wishing to address the Council for items listed as public hearings will be recognized when the public hearing is opened. For citizens wishing to speak on a non-public hearing item, they may either address the Council during the Citizen Comments portion of the meeting or when the item is considered by the Town Council.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972.539.9464, fax 972.539.9613 or email to eileen.kennedy@doubleoak.texas.gov for additional information.

**STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK**

The Double Oak Town Council met in regular session at 7:11 p.m. Monday, May 1, 2023 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

| | |
|-------------------|----------------------|
| Mike Donnelly | Mayor |
| Patrick Johnson | Mayor Pro-Tem |
| Connie Schoenrade | Deputy Mayor Pro-Tem |
| Casey Parsons | Council Member |
| Jean Hillyer | Council Member |

Also in attendance were Town Secretary Eileen Kennedy, Chief of Police Ruben Rivas and Town Treasurer Billie Garrett. Council Member Whisenhunt was absent.

- I Opening:** Call to Order
Roll Call
Invocation
Pledge of Allegiance – American Flag
Pledge of Allegiance – Texas Flag

II Citizen Comments Non-Agenda Subjects

- III Consent Agenda** - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of April 17, 2023

Move to approve the minutes of April 17, 2023 with all of the noted corrections by Deputy Mayor Pro-Tem Schoenrade, seconded by Mayor Pro-Tem Johnson.

Motion carried 3-1-0

AYE: Johnson, Schoenrade, Parsons
NAY: Hillyer
ABSTAIN: None

2. Consideration, and action on a proclamation recognizing April 30 – May 6, 2023, as Professional Municipal Clerks Week
3. Consideration, and action on a proclamation recognizing May 2023 as Motorcycle Safety Awareness Month.

Move to accept the agenda items by Council Member Hillyer, seconded by Deputy Mayor Pro-Tem Schoenrade

Motion carried 4-0-0

AYE: Parsons, Hillyer, Johnson and Schoenrade
NAY: None
ABSTAIN: None

IV Mayor, Council Members and Staff reports:

5. Mayor and Council
6. Public Works-Code Enforcement-Animal Control
7. Administration
8. Public Safety
9. Road and Drainage

V New business agenda

10. Discussion on nomination for the Denco Area 9-1-1 District Board of Managers

Sue Tejml spoke about her ten year tenure on the 9-1-1 District Board of Managers

11. Discussion, consideration, and action on accepting the Investment Inventory Report at March 31, 2023.

This item will be put on the May 15, 2023 agenda.

12. Discussion, consideration, and action on approval of the contract and contract rider between the Town of Double Oak and Peachtree Construction for the 2022-2023 Mill & Overlay Asphalt street paving project.

Move to approve by Council Member Hillyer, seconded by Council Member Parsons.

Motion carried 4-0-0

AYE: Hillyer, Johnson, Parsons, Schoenrade
NAY: None
ABSTAIN: None

13. Discussion, consideration, and action of Budget Amendment # 1 for fiscal year 2022-2023 to transfer \$48,000 from Police Department # 550254 Police Officers Salary to

Public Works # 530110 Building Inspector to cover the full fiscal year expense of contracted Building Inspector.

Move to approve by Council Member Parsons, seconded by Council Member Hillyer.

Motion carried 4-0-0

AYE: Johnson, Schoenrade, Hillyer, Parsons
NAY: None
ABSTAIN: None

14. Discussion, consideration, and action of Budget Amendment # 2 for fiscal year 2022-2023 to transfer \$10,000 from Police Department #550254 Police Officers Salary to Police Department Overtime to provide for increased police patrol coverage.

Move to approve by Mayor Pro-Tem Johnson, seconded by Council Member Parsons

Motion carried 4-0-0

AYE: Johnson, Schoenrade, Hillyer, Parsons,
NAY: None
ABSTAIN: None

15. Discussion, consideration, and action of Budget Amendment # 3 for fiscal year 2022-2023 to transfer \$10,000 from Fund Balance #3100 Town Contingency to Public Works #521021 Building Repair / Remodeling to cover cost for tankless water heater, sprinkler system repairs and other maintenance related items.

Move to approve by Council Member Parsons, seconded by Deputy Mayor Pro-Tem Schoenrade

Motion carried 4-0-0

AYE: Schoenrade, Parsons, Hillyer, Johnson
NAY: None
ABSTAIN: None

16. Discussion, consideration, and action of Budget Amendment # 4 for fiscal year to a 2022-2023 to transfer \$10,000 from Fund Balance #3100 Town Contingency to Public Works #521025 Building Expenditures to cover the final payment cost for the 3 new Town Hall Security Doors.

Move to approve by Council Member Hillyer, seconded by Deputy Mayor Pro-Tem Schoenrade

Motion carried 4-0-0

AYE: Schoenrade, Parsons, Hillyer, Johnson
NAY: None
ABSTAIN: None

17. Discussion, consideration and action on re-stripping of Simmons Road.

Move to postpone to a future meeting by Council Member Hillyer, seconded by Council Member Parsons

Motion carried 4-0-0

AYE: Schoenrade, Parsons, Hillyer, Johnson
NAY: None
ABSTAIN: None

18. Discussion, consideration, and action on additional road work on Brittain Lane.

Deputy Mayor Pro-Tem Schoenrade spoke about Brittain Lane.

VI Old business agenda

19. Council – staff announcements and comments

- Saturday, May 6, 2023, Municipal Election Day.

Seats up for election:

Mayor seat
Two Council seats

Candidates as they will appear on the ballot are:

| | |
|-----------------|----------------|
| Patrick Johnson | Mayor |
| Jean Hillyer | Mayor |
| Mike Gwartney | Council Member |
| Ginger Brittain | Council Member |
| Pat Wellen | Council Member |
| Lisa Miller | Council Member |

20. Adjournment

With no further business to come before the Council, motion Council Member Hillyer, second Council Member Parsons, the meeting was adjourned at 8:28 p.m.

Approved:

Mike Donnelly, Mayor

Attest:

Eileen Kennedy, Town Secretary

*The video of this Town Council meeting is available on the Town website

Profit & Loss Budget vs. Actual

October 2022 through September 2023

| | Oct '22 - Sep 23 | Budget | \$ Over Budget | % of Budget |
|---|---------------------|---------------------|--------------------|---------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 400000 · Tax Revenue | | | | |
| 401101 · Current Property Taxes-M & O | 1,203,329.40 | 1,235,201.96 | -31,872.56 | 97.4% |
| 401201 · Penalty & Interest | 1,939.61 | 2,500.00 | -560.39 | 77.6% |
| 401301 · Prior Year Property Taxes | 1,911.82 | 2,000.00 | -88.18 | 95.6% |
| 401315 · Sales Taxes | 318,409.21 | 650,000.00 | -331,590.79 | 49.0% |
| 401601 · Franchise-Cross Timbers Water | 18,715.75 | 24,000.00 | -5,284.25 | 78.0% |
| 401701 · Franchise-Cable TV | 16,411.65 | 35,000.00 | -18,588.35 | 46.9% |
| 401801 · Franchise-Electric | 137,129.32 | 95,000.00 | 42,129.32 | 144.3% |
| 401805 · Franchise-Garbage | 10,968.94 | 13,000.00 | -2,031.06 | 84.4% |
| 401811 · Franchise-Gas | 22,715.79 | 17,000.00 | 5,715.79 | 133.6% |
| 401901 · Franchise-Telephone | 372.37 | 500.00 | -127.63 | 74.5% |
| 401912 · Prior Year Carry Over | 0.00 | 0.00 | 0.00 | 0.0% |
| 400000 · Tax Revenue - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 400000 · Tax Revenue | 1,731,903.86 | 2,074,201.96 | -342,298.10 | 83.5% |
| 420000 · Fines and Forfeitures | | | | |
| 420101 · Court Fines | 68,074.66 | 120,000.00 | -51,925.34 | 56.7% |
| 420113 · Court Forfeitures | 0.00 | 0.00 | 0.00 | 0.0% |
| 420000 · Fines and Forfeitures - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 420000 · Fines and Forfeitures | 68,074.66 | 120,000.00 | -51,925.34 | 56.7% |
| 430000 · Licenses and Permits | | | | |
| 430101 · Fences | 1,020.00 | 1,275.00 | -255.00 | 80.0% |
| 430102 · Commercial Buildings | 0.00 | 6,000.00 | -6,000.00 | 0.0% |
| 430103 · Oil and Gas Drilling | 0.00 | 0.00 | 0.00 | 0.0% |
| 430201 · New Homes | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| 430202 · Erosion Control | 0.00 | 0.00 | 0.00 | 0.0% |
| 430301 · Misc Construction | 16,760.00 | 23,000.00 | -6,240.00 | 72.9% |
| 430401 · Roofs | 2,690.00 | 1,275.00 | 1,415.00 | 211.0% |
| 430501 · Septic Systems | 4,325.00 | 5,000.00 | -675.00 | 86.5% |
| 430601 · Sprinkler Systems | 425.00 | 500.00 | -75.00 | 85.0% |
| 430701 · Swimming Pools | 650.00 | 2,000.00 | -1,350.00 | 32.5% |
| 430801 · Water Wells | 0.00 | 0.00 | 0.00 | 0.0% |
| 430901 · Plats and Subdivision Fees | 750.00 | 0.00 | 750.00 | 100.0% |
| Total 430000 · Licenses and Permits | 26,820.00 | 42,050.00 | -15,230.00 | 63.8% |
| 440000 · Other Revenue | | | | |
| 440101 · Administration Fees | 559.21 | 1,000.00 | -440.79 | 55.9% |
| 440102 · Animal Control Fees | 0.00 | 0.00 | 0.00 | 0.0% |
| 440103 · Building Contributions | 0.00 | 0.00 | 0.00 | 0.0% |
| 440150 · FEMA Revenue | 0.00 | 0.00 | 0.00 | 0.0% |
| 440160 · Capital Lease Proceeds | 0.00 | 0.00 | 0.00 | 0.0% |
| 440201 · Interest Income | 63,981.22 | 9,500.00 | 54,481.22 | 673.5% |
| 440203 · Police Dept. Contracts | 0.00 | 0.00 | 0.00 | 0.0% |
| 440205 · Police Dept. Contributions | 0.00 | 0.00 | 0.00 | 0.0% |
| 440206 · Police Training Grants | 0.00 | 0.00 | 0.00 | 0.0% |
| 440210 · Police State Training Funds | 0.00 | 0.00 | 0.00 | 0.0% |
| 440700 · Insurance Proceeds | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 440000 · Other Revenue | 64,540.43 | 10,500.00 | 54,040.43 | 614.7% |
| 440300 · Charges for Services | | | | |
| 440301 · Lien Release | 0.00 | 0.00 | 0.00 | 0.0% |
| 440401 · Lot Mowing Fees | 0.00 | 0.00 | 0.00 | 0.0% |
| 440501 · Misc. Income | 20.00 | 250.00 | -230.00 | 8.0% |
| 440601 · Sewage Service | 11,184.30 | 25,000.00 | -13,815.70 | 44.7% |
| 440701 · Town Hall Rental Fees | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 440300 · Charges for Services | 11,210.30 | 25,250.00 | -14,039.70 | 44.4% |
| 440400 · Park Funds | | | | |
| 440401A · Gazebo Funds | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 440400 · Park Funds | 0.00 | 0.00 | 0.00 | 0.0% |
| 440500 · Carry Over from previous year | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Income | 1,902,549.25 | 2,272,001.96 | -369,452.71 | 83.7% |
| Gross Profit | 1,902,549.25 | 2,272,001.96 | -369,452.71 | 83.7% |

Profit & Loss Budget vs. Actual

October 2022 through September 2023

| Expense | Oct '22 - Sep 23 | Budget | \$ Over Budget | % of Budget |
|---|-------------------|-------------------|-------------------|--------------|
| 510000 · Town Administration | | | | |
| 521000 · Town Salary Adjustments | 0.00 | 0.00 | 0.00 | 0.0% |
| 521012 · Attorney Fees | 11,739.89 | 25,000.00 | -13,260.11 | 47.0% |
| 521033 · Custodial Services | 3,346.64 | 5,500.00 | -2,153.36 | 60.8% |
| 521041 · Denton Central Appraisal Dist | 3,537.48 | 8,237.00 | -4,699.52 | 42.9% |
| 521050 · Election Expense | 0.00 | 4,500.00 | -4,500.00 | 0.0% |
| 521051 · Electricity | 2,889.73 | 6,500.00 | -3,610.27 | 44.5% |
| 521060 · Financial Auditors | 12,000.00 | 10,000.00 | 2,000.00 | 120.0% |
| 521070 · Natural Gas | 972.71 | 2,000.00 | -1,027.29 | 48.6% |
| 521073 · Printer Copier | 3,336.99 | 6,000.00 | -2,663.01 | 55.6% |
| 521133 · Ordinance Codification | 1,519.90 | 1,500.00 | 19.90 | 101.3% |
| 521160 · Postage | 1,045.60 | 3,000.00 | -1,954.40 | 34.9% |
| 521200 · Tax Billing Expense | 1,256.00 | 1,500.00 | -244.00 | 83.7% |
| 521201 · Communications | 4,171.03 | 11,000.00 | -6,828.97 | 37.9% |
| 521220 · Water | 760.07 | 2,500.00 | -1,739.93 | 30.4% |
| 521230 · Archive System | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| 521250 · Outdoor Siren | 0.00 | 0.00 | 0.00 | 0.0% |
| 530050 · Ambulance Service | 29,075.00 | 29,075.00 | 0.00 | 100.0% |
| Total 510000 · Town Administration | 75,919.94 | 121,312.00 | -45,392.06 | 62.6% |
| 520000 · Administrative | | | | |
| 521010 · Advertising | 223.30 | 2,000.00 | -1,776.70 | 11.2% |
| 521020 · Bank Charges | -67.74 | 100.00 | -167.74 | -67.7% |
| 521030 · Cleaning Supplies | 0.00 | 0.00 | 0.00 | 0.0% |
| 521031 · Computer Supplies/Software | 15,242.80 | 25,000.00 | -9,757.20 | 61.0% |
| 521032 · Council Contingency | 2,927.68 | 849.00 | 2,078.68 | 344.8% |
| 521034 · Technology Fund | 5,798.53 | 3,500.00 | 2,298.53 | 165.7% |
| 521074 · Meetings | 0.00 | 150.00 | -150.00 | 0.0% |
| 521075 · Goodwill | 39.96 | 500.00 | -460.04 | 8.0% |
| 521076 · Incentive Pay | 923.04 | 1,500.00 | -576.96 | 61.5% |
| 521090 · General Liability Insurance | 3,865.63 | 5,513.20 | -1,647.57 | 70.1% |
| 521091 · Health/Dental/Life Insurance | 12,258.48 | 17,069.04 | -4,810.56 | 71.8% |
| 521130 · Membership & Dues | 525.00 | 1,500.00 | -975.00 | 35.0% |
| 521131 · Car Maintenance-Fuel-Travel | 0.00 | 0.00 | 0.00 | 0.0% |
| 521150 · Office Supplies | 1,862.99 | 6,000.00 | -4,137.01 | 31.0% |
| 521151 · Other Professional Services | 380.00 | 2,200.00 | -1,820.00 | 17.3% |
| 521153 · Other Supplies | 260.19 | 650.00 | -389.81 | 40.0% |
| 521161 · Publications & Subscriptions | 119.00 | 200.00 | -81.00 | 59.5% |
| 521162 · Printing and Copying | 46.26 | 450.00 | -403.74 | 10.3% |
| 521170 · Payroll Taxes - FICA | 15,502.67 | 12,580.05 | 2,922.62 | 123.2% |
| 521172 · TWC Unemployment Insurance | 123.40 | 2,400.00 | -2,276.60 | 5.1% |
| 521190 · Town Secretary Salary | 50,809.60 | 82,565.60 | -31,756.00 | 61.5% |
| 521191 · Longevity Pay-Administration | 1,540.00 | 1,540.00 | 0.00 | 100.0% |
| 521192 · Worker's Compensation Ins. | 868.02 | 891.60 | -23.58 | 97.4% |
| 521194 · Asst Town Secretary Salary | 45,924.11 | 73,839.53 | -27,915.42 | 62.2% |
| 521195 · Overtime | 3,567.08 | 5,000.00 | -1,432.92 | 71.3% |
| 521196 · TMRS-Retirement | 7,205.58 | 14,149.24 | -6,943.66 | 50.9% |
| 521202 · Training Seminars | 1,220.00 | 2,000.00 | -780.00 | 61.0% |
| Total 520000 · Administrative | 171,165.84 | 262,147.26 | -90,981.42 | 65.3% |
| 530000 · Public Works | | | | |
| 521021 · Building Repair/Remodeling | 10,039.46 | 10,000.00 | 39.46 | 100.4% |
| 521025 · Building Expenditures | 10,129.18 | 12,000.00 | -1,870.82 | 84.4% |
| 521120 · Lien Filing Expense | 0.00 | 100.00 | -100.00 | 0.0% |
| 530025 · Mosquito Control Program | 0.00 | 200.00 | -200.00 | 0.0% |
| 530100 · Animal Control Officer | 9,601.25 | 18,000.00 | -8,398.75 | 53.3% |
| 530101 · Public Works Director Salary | 44,153.92 | 71,750.00 | -27,596.08 | 61.5% |
| 530102 · Public Works Director TMRS | 4,197.54 | 6,229.03 | -2,031.49 | 67.4% |
| 530103 · Public Works Director FICA | 2,594.03 | 5,538.22 | -2,944.19 | 46.8% |
| 530104 · Public Works Director (H/D/L) | 9,382.47 | 13,077.36 | -3,694.89 | 71.7% |
| 530105 · PW Director (TWC/Unempl Ins) | 0.00 | 0.00 | 0.00 | 0.0% |
| 530106 · Building Official Overtime | 0.00 | 0.00 | 0.00 | 0.0% |
| 530110 · Building Inspectors | 28,000.00 | 48,000.00 | -20,000.00 | 58.3% |
| 530111 · Building Inspectors Phone | 0.00 | 0.00 | 0.00 | 0.0% |
| 530115 · Code Enforcement | 0.00 | 0.00 | 0.00 | 0.0% |
| 530116 · Code Enforcement Liab Ins-TML | 828.35 | 1,181.40 | -353.05 | 70.1% |
| 530125 · Council Discretionary Fund | 0.00 | 0.00 | 0.00 | 0.0% |
| 530150 · Grounds Maintenance | 5,775.94 | 9,000.00 | -3,224.06 | 64.2% |
| 530151 · Grounds Equipment | 0.00 | 0.00 | 0.00 | 0.0% |
| 530175 · Equipment Repair/Maintenance | 0.00 | 0.00 | 0.00 | 0.0% |
| 530180 · Minor Equipment | 361.47 | 0.00 | 361.47 | 100.0% |
| 530200 · Lot Mowing/Tree Trim Service | 4,651.72 | 5,500.00 | -848.28 | 84.6% |
| 530201 · Public Works Training | 0.00 | 2,500.00 | -2,500.00 | 0.0% |
| 530202 · Longevity Pay- Public Works | 45.00 | 45.00 | 0.00 | 100.0% |
| 530203 · Vehicle Payment | 0.00 | 0.00 | 0.00 | 0.0% |

Town of Double Oak
Profit & Loss Budget vs. Actual
October 2022 through September 2023

| | Oct '22 - Sep 23 | Budget | \$ Over Budget | % of Budget |
|--|-------------------|---------------------|--------------------|--------------|
| 530204 · Vehicle Maintenance | 349.70 | 750.00 | -400.30 | 46.6% |
| 530205 · Vehicle Fuel | 317.65 | 2,000.00 | -1,682.35 | 15.9% |
| 530206 · Uniforms | 0.00 | 0.00 | 0.00 | 0.0% |
| 530210 · Membership Dues/Licensing | 75.00 | 500.00 | -425.00 | 15.0% |
| 530230 · Other Professional Services | 718.68 | 2,000.00 | -1,281.32 | 35.9% |
| 530231 · Other Supplies | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 530235 · Printing | 0.00 | 200.00 | -200.00 | 0.0% |
| 530240 · Postage | 0.00 | 0.00 | 0.00 | 0.0% |
| 530245 · Computer Support | 3,945.20 | 12,290.00 | -8,344.80 | 32.1% |
| 530250 · Health Inspector | 1,500.00 | 2,500.00 | -1,000.00 | 60.0% |
| 530260 · Septic Inspections | 5,330.00 | 5,000.00 | 330.00 | 106.6% |
| 530270 · Sewage Services | 10,598.75 | 25,000.00 | -14,401.25 | 42.4% |
| 530271 · Vehicle Reimbursement | 0.00 | 0.00 | 0.00 | 0.0% |
| 530272 · Incentive Pay | 369.12 | 600.00 | -230.88 | 61.5% |
| 530273 · Worker's Compensation Ins | 434.01 | 445.80 | -11.79 | 97.4% |
| 530277 · General Liability Insurance | 0.00 | 0.00 | 0.00 | 0.0% |
| 530280 · Hazardous Waste Disposal | 0.00 | 0.00 | 0.00 | 0.0% |
| 530650 · Public Works-Cell phone | 947.42 | 500.00 | 447.42 | 189.5% |
| 531020 · Credit Card Convenience Fee | 0.00 | 0.00 | 0.00 | 0.0% |
| 531201 · Weather Siren | 0.00 | 785.00 | -785.00 | 0.0% |
| Total 530000 · Public Works | 154,345.86 | 256,691.81 | -102,345.95 | 60.1% |
| 540000 · Streets and Drainage | | | | |
| 540019 · Engineering General | 14,416.50 | 50,000.00 | -35,583.50 | 28.8% |
| 540060 · Crack Seal & Potholes | 567.09 | 35,000.00 | -34,432.91 | 1.6% |
| 540110 · Current Year Road Repairs | 0.00 | 200,000.00 | -200,000.00 | 0.0% |
| 540111 · Prior Year Road Repairs | 0.00 | 0.00 | 0.00 | 0.0% |
| 540155 · MS4 Stormwater | 0.00 | 7,500.00 | -7,500.00 | 0.0% |
| 540177 · Public Works Projects Costs | 0.00 | 0.00 | 0.00 | 0.0% |
| 540200 · Sign Repair and Replacement | 38.50 | 2,000.00 | -1,961.50 | 1.9% |
| Total 540000 · Streets and Drainage | 15,022.09 | 294,500.00 | -279,477.91 | 5.1% |
| 550000 · Police Department | | | | |
| 550120 · Capital Equipment (Auto) | 39,151.95 | 0.00 | 39,151.95 | 100.0% |
| 550135 · Computer Equip/Supplies/SW Main | 18,255.89 | 41,500.00 | -23,244.11 | 44.0% |
| 550140 · Equipment Repair & Maintenance | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 550145 · Health/Dental/Life Insurance | 73,952.46 | 126,276.84 | -52,324.38 | 58.6% |
| 550219 · Membership Dues | 0.00 | 500.00 | -500.00 | 0.0% |
| 550220 · Minor Equipment | 413.26 | 1,000.00 | -586.74 | 41.3% |
| 550230 · Other Professional Services | 0.00 | 100.00 | -100.00 | 0.0% |
| 550240 · Office Supplies | 205.48 | 700.00 | -494.52 | 29.4% |
| 550248 · Publications | 0.00 | 400.00 | -400.00 | 0.0% |
| 550249 · External Contracts | 1,910.00 | 5,000.00 | -3,090.00 | 38.2% |
| 550250 · Postage | 0.00 | 0.00 | 0.00 | 0.0% |
| 550251 · Printing | 441.44 | 900.00 | -458.56 | 49.0% |
| 550252 · Police Chief Salary | 61,599.20 | 100,098.70 | -38,499.50 | 61.5% |
| 550253 · Police Asst. Chief Salary | 54,749.12 | 88,967.35 | -34,218.23 | 61.5% |
| 550254 · Police Officers' Salary | 221,962.16 | 455,517.56 | -233,555.40 | 48.7% |
| 550255 · Administrative Assistant PD | 0.00 | 0.00 | 0.00 | 0.0% |
| 550256 · Crossing Guard | 3,996.02 | 4,000.00 | -3.98 | 99.9% |
| 550257 · Police Department Overtime | 6,312.71 | 15,000.00 | -8,687.29 | 42.1% |
| 550261 · Criminal Investigations | 5.40 | 2,000.00 | -1,994.60 | 0.3% |
| 550262 · General Liability Insurance | 13,529.66 | 19,296.20 | -5,766.54 | 70.1% |
| 550263 · TWC Unemployment Ins | 0.00 | 0.00 | 0.00 | 0.0% |
| 550264 · Incentive Pay | 4,926.99 | 9,600.00 | -4,673.01 | 51.3% |
| 550271 · Salaries Benefits - FICA | 20,424.76 | 55,349.94 | -34,925.18 | 36.9% |
| 550275 · Salaries Benefits - TMRS | 27,634.83 | 61,909.90 | -34,275.07 | 44.6% |
| 550276 · Human Resources | 1,790.27 | 1,500.00 | 290.27 | 119.4% |
| 550277 · Longevity Pay | 1,860.00 | 2,345.00 | -485.00 | 79.3% |
| 550278 · Worker's Compensation Ins | 17,360.40 | 17,832.00 | -471.60 | 97.4% |
| 550280 · Communications | 3,558.48 | 14,000.00 | -10,441.52 | 25.4% |
| 550281 · Training | 6,149.80 | 15,000.00 | -8,850.20 | 41.0% |
| 550286 · Training Ammo | 2,106.64 | 5,000.00 | -2,893.36 | 42.1% |
| 550290 · Uniforms | 9,283.78 | 24,000.00 | -14,716.22 | 38.7% |
| 550291 · Patrol Equipment | 22,593.40 | 7,000.00 | 15,593.40 | 322.8% |
| 550292 · Community Programs | 2,046.00 | 3,000.00 | -954.00 | 68.2% |
| 550293 · Traffic Management | 0.00 | 100.00 | -100.00 | 0.0% |
| 550294 · Evidence Room Supplies | 0.00 | 100.00 | -100.00 | 0.0% |
| 550295 · Goodwill | 913.56 | 1,000.00 | -86.44 | 91.4% |
| 550300 · Vehicle Fuel | 8,467.23 | 30,000.00 | -21,532.77 | 28.2% |
| 550400 · Vehicle Repair & Maintenance | 3,377.41 | 10,000.00 | -6,622.59 | 33.8% |
| Total 550000 · Police Department | 628,978.30 | 1,119,993.49 | -491,015.19 | 56.2% |

Town of Double Oak
Profit & Loss Budget vs. Actual
October 2022 through September 2023

| | Oct '22 - Sep 23 | Budget | \$ Over Budget | % of Budget |
|---|---------------------|---------------------|----------------------|------------------|
| 560000 · Municipal Court | | | | |
| 560010 · Judges Services | 3,800.00 | 10,000.00 | -6,200.00 | 38.0% |
| 560015 · Jury Services | 0.00 | 240.00 | -240.00 | 0.0% |
| 560018 · Jail Services | 1,480.00 | 0.00 | 1,480.00 | 100.0% |
| 560020 · Prosecuting Attorney | 3,380.00 | 10,000.00 | -6,620.00 | 33.8% |
| 560025 · Other Professional Services | 680.00 | 480.00 | 200.00 | 141.7% |
| 560026 · Court Clerk - Salary | 40,989.62 | 65,820.78 | -24,831.16 | 62.3% |
| 560027 · Court Clerk- FICA | 2,879.96 | 5,632.37 | -2,752.41 | 51.1% |
| 560028 · Court Clerk - TMRS | 3,967.05 | 6,334.93 | -2,367.88 | 62.6% |
| 560029 · Court Clerk Ins (H/D/L) | 6,139.86 | 8,534.52 | -2,394.66 | 71.9% |
| 560030 · Court Clerk - Longevity | 905.00 | 905.00 | 0.00 | 100.0% |
| 560031 · Overtime | 3,725.61 | 6,000.00 | -2,274.39 | 62.1% |
| 560035 · Court Supplies, Equip & S/W Main | 6,955.40 | 6,000.00 | 955.40 | 115.9% |
| 560055 · Membership Dues | 0.00 | 0.00 | 0.00 | 0.0% |
| 560076 · Incentive Pay | 553.76 | 900.00 | -346.24 | 61.5% |
| Total 560000 · Municipal Court | 75,456.26 | 120,847.60 | -45,391.34 | 62.4% |
| 570000 · Double Oak Vol. Fire Department | | | | |
| 570010 · DOVFD Capital Equip Contributio | 0.00 | 0.00 | 0.00 | 0.0% |
| 570020 · DOVFD Operations Contribution | 50,000.00 | 100,000.00 | -50,000.00 | 50.0% |
| 570021 · General Liability Insurance | 9,387.95 | 13,389.20 | -4,001.25 | 70.1% |
| 570022 · Worker's Compensation Ins | 3,038.07 | 3,120.60 | -82.53 | 97.4% |
| Total 570000 · Double Oak Vol. Fire Department | 62,426.02 | 116,509.80 | -54,083.78 | 53.6% |
| Total Expense | 1,183,314.31 | 2,292,001.96 | -1,108,687.65 | 51.6% |
| Net Ordinary Income | 719,234.94 | -20,000.00 | 739,234.94 | -3,596.2% |
| Net Income | 719,234.94 | -20,000.00 | 739,234.94 | -3,596.2% |

May 12, 23

ASSETS

Current Assets

Checking/Savings

| | |
|--|--------------|
| 102302 · Independent Bank Money Market | 2,783,384.05 |
| 102303 · Independent Bank Checking | 272,693.59 |
| 102304 · Police Lease Training Fund | 1,788.83 |
| 102306 · John B. Wright Memorial Fund | 577.44 |
| 102307 · DO Police Dept Chapter 59 | 8.94 |
| 102400 · Petty Cash | 499.21 |
| 102450 · DATCU | 3,282.69 |
| 106101 · Certificate of Deposit | 430,286.14 |

Total Checking/Savings 3,492,520.89

Accounts Receivable

| | |
|------------------------------|-----------|
| 106100 · Accounts Receivable | 19,840.73 |
|------------------------------|-----------|

Total Accounts Receivable 19,840.73

Other Current Assets

| | |
|--|-----------|
| 104100 · Bartonville Water Certificate | 2,000.00 |
| 106150 · Interest Receivable | 280.95 |
| 106400 · Employee Receivables | 376.34 |
| 106700 · Property Taxes Receivable | 19,263.24 |
| 106900 · Prepaid Costs | 32,274.55 |

Total Other Current Assets 54,195.08

Total Current Assets 3,566,556.70

TOTAL ASSETS 3,566,556.70

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

| | |
|---------------------------|----------|
| 202000 · Accounts Payable | 9,802.85 |
|---------------------------|----------|

Total Accounts Payable 9,802.85

Other Current Liabilities

| | |
|--|-----------|
| 106300 · Allowance for Uncoll Taxes | 19,263.24 |
| 200000 · Payroll Liabilities | |
| 201500 · TMRS Payable | 2,540.16 |
| 202507- · Dependant Health Care Coverage | -1,265.11 |
| 202508- · AFLAC Deduction | -312.60 |
| 202509 · Child Support Withholding Order | 111.85 |
| 202513 · Vision Insurance | 475.61 |
| 202516 · Dependent Life Insurance | 9.85 |
| 200000 · Payroll Liabilities - Other | -255.43 |

Total 200000 · Payroll Liabilities 1,304.33

Town of Double Oak
Balance Sheet
As of May 12, 2023

| | May 12, 23 |
|--|---------------------|
| 200504 · Town Hall Reservation Deposits | 500.00 |
| 201250 · Cr Card Fees/Collection Charges | 286.63 |
| 202250 · Town Hall Renovations | 200.00 |
| 202501 · Court Fees & Fines Due State | 21,157.45 |
| 202502 · Technology Fees | 5,153.13 |
| 202503 · Court Security Fees | 18,855.76 |
| 202504 · Police LEOSE Training Account | 926.32 |
| 202506 · Child Safety Fund | 4,461.60 |
| 202511 · Omnibase Fees Due | 200.68 |
| 202512 · Court Collections | -1,433.73 |
| 202760 · Time Payment Reimbursement Fee | 339.67 |
| 203002 · Park Fund Account | 226.47 |
| 203006 · CLFRF - SLFRF Funds | 373,762.27 |
| 203060 · Waketon Road Reconstruction | -16,598.39 |
| 203090 · Waketon Road-Town of Double Oak | -27,650.29 |
| 2050000 · Accrued Payroll | 26,301.77 |
| 205555 · Police Grants | 11,957.25 |
| 206250 · Sewer System Maintenance | 10,626.60 |
| 206500 · Police-Chapter 59 | 8.94 |
| 208000 · Golf Tournament | 44.85 |
| Total Other Current Liabilities | 449,894.55 |
| Total Current Liabilities | 459,697.40 |
| Total Liabilities | 459,697.40 |
| Equity | |
| 3000 · Fund Balances | 1,082,624.36 |
| 3100 · Town Contingency | 130,000.00 |
| 3125 · Town 50th Anniversary Fund | 10,000.00 |
| 3150 · Stormwater Structures Fund | 100,000.00 |
| 3200 · Road Contingency | 150,000.00 |
| 3250 · Denton County Bond Project Fund | 190,000.00 |
| 3450 · Town Hall Technology Fund | 100,000.00 |
| 3550 · TCEQ MS4 (5-year) Fund | 25,000.00 |
| 3600 · Street and Drainage Fund | 450,000.00 |
| 3800 · Police Vehicle Fund | 110,000.00 |
| 3850 · Police Body Camera Project Fund | 40,000.00 |
| Net Income | 719,234.94 |
| Total Equity | 3,106,859.30 |
| TOTAL LIABILITIES & EQUITY | 3,566,556.70 |

TOWN OF DOUBLE OAK ORDINANCE NO. 23-03

AN ORDINANCE OF THE TOWN OF DOUBLE OAK, TEXAS, CANVASSING THE RETURNS, INCLUDING THE RETURNS OF EARLY VOTING BALLOTS CAST IN CONNECTION THEREWITH, AND DECLARING THE RESULTS OF THE GENERAL ELECTION HELD ON MAY 6, 2023 AS SUCH RETURNS RELATE TO THE ELECTION OF TOWN MAYOR AND TWO (2) COUNCIL MEMBERS FOR TWO-YEAR TERMS OF OFFICE; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING FOR THE CONFIRMATION OF VOTE TABULATIONS; IDENTIFYING THE OFFICIALS ELECTED AND TERMS OF OFFICE; AUTHORIZING THE ISSUANCE OF CERTIFICATES OF ELECTION; AUTHORIZING THE ISSUANCE OF THE CANVASS OF THE GENERAL ELECTION; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Double Oak's Town Council has heretofore passed and approved an Ordinance ordering a General Election for the purpose of electing a mayor and two (2) Council Members at large for the Town Council of the Town of Double Oak, Texas, each to serve a term of two years;

WHEREAS, the appropriate authority of the Town has heretofore caused to be posted and published in accordance with the election laws of the State of Texas, notice of the General Election

WHEREAS, the General Election was duly and legally held on May 6, 2023, in the Town and in conformity with the election laws of the State of Texas, and the results of the General Election, including the early voting results, have been certified and returned to the proper judges and clerks thereof; and

WHEREAS, the Town Secretary, acting as general custodian of the election records, presented the official returns of the presiding judges of the General Election including the returns of early voting ballots in connection therewith, so the Town Council acting in its capacity as the Canvassing Board; and

WHEREAS, the Town Council has considered the returns of the General Election, including the returns of early voting ballots cast in connection therewith; and

WHEREAS, the returns of the General Election, including the returns of early voting

ballots, duly and legally made, showed that there were cast as the Election the following valid and legal votes; and

WHEREAS, the returns of the General Election, including the returns of the early voting ballots, duly and legally made, showed that each of the candidates for the office of Mayor of the Town of Double Oak Town Council, received the following votes:

OFFICE OF MAYOR

| NAME OF CANDIDATE | TOTAL VOTES RECEIVED |
|--------------------------|-----------------------------|
| Patrick Johnson | 476 |
| Jean Hillyer | 332 |

WHEREAS, the returns of the General Election, including the returns of the early voting ballots, duly and legally made, showed that each of the candidates for the office of Council Member on the Town of Double Oak Town Council, received the following vote

OFFICE OF COUNCILMEMBER

| NAME OF CANDIDATE | TOTAL VOTES RECEIVED |
|--------------------------|-----------------------------|
| Mike Gwartney | 454 |
| Ginger Brittain | 257 |
| Pat Wellen | 480 |
| Lisa Miller | 306 |

WHEREAS, pursuant to State Law, in order to be declared elected, a candidate must receive the highest number of votes of the entire Town cast for the office for which such person is

a candidate;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DOUBLE OAK, TEXAS:

Section 1. Incorporation of Premises. The above and foregoing premises are true and correct and are incorporated into the body of this Ordinance and made a part hereof for all purposes.

Section 2. Confirmation of Vote Tabulations. The results of the General Election as related to the election of Town Mayor and two (2) Council Members at large for the Town Council of the Town of Double Oak, Texas, each to serve terms of office of two years and until successors are elected and qualified at the Town's next general election, and as canvassed and tabulated above, reflect the expressed desires of the resident, qualified voters of the Town.

Section 3. Elected Officials: Terms of Office. In accordance with the canvass and tabulation of the results of the General Election held on May 6, 2023, the duly elected Mayor and Council Members, subject to the taking of the oaths of office and filings as required by state law, are as follows:

| OFFICE | NAME |
|---------------|-----------------|
| Mayor | Patrick Johnson |
| Councilmember | Pat Wellen |
| Councilmember | Mike Gwartney |

Section 4. Issuance of Certificates of Election. The Town Secretary and/or Mayor, as provided by law, is hereby authorized and directed to execute and deliver Certificates of Election to the successful candidates elected at the General Election, as specified in Section 3 hereof.

Section 5. Enrollment. This Canvass and Declaration of Results of said election is hereby ordered to be entered in the minutes of the Town Council and that said officers, after being

qualified and having taken the oath, shall serve until the May, 2025 general election and until a successor is duly elected and qualified.

Section 6. Effective Date. This Ordinance shall take effect from and after its date of passage in accordance with law, and it is so ordained.

PASSED AND APPROVED by the Town Council of the Town of Double Oak, Texas, this 15 day of May, 2023.

Mayor
Town of Double Oak, Texas

ATTEST:

Town Secretary

APPROVED AS TO FORM:

Town Attorney



Denco Area 9-1-1 District

1075 Princeton Street ▪ Lewisville, TX 75067

Phone: 972-221-0911 ▪ Fax: 972-420-0709 ▪ Denco.ORG

TO: Denco Area 9-1-1 District Participating Municipal Jurisdictions

FROM: Gregory S. Ballentine, Executive Director

DATE: March 31, 2023

RE: Nomination for the Denco Area 9-1-1 District Board of Managers

Chapter 772, Texas Health and Safety Code, provides for the Denco Area 9-1-1 District Board of Managers to have "two members appointed jointly by all the participating municipalities located in whole or part of the district." The enclosed resolution describes the appointment process of a municipal representative.

Each year on September 30th, the term of one of the two members appointed by participating municipalities expires. This year it is the term of Sue Tejml. Members are eligible for consecutive terms and Ms. Tejml has expressed her desire to serve another term.

Denco requests the following actions by the governing bodies of each of the 32 municipalities in the district:

- 1. Immediate Action (Nominate):** If your city/town would like to nominate a candidate to represent the municipalities on the Denco Board of Managers, please send a letter of nomination, by way of council action, and résumé of the candidate to the Denco Area 9-1-1 District office. Nominees are historically current or former elected officials in the district; however, there are no official prerequisites. **For a nomination to be considered, written notification of council action must reach the Denco Area 9-1-1 District by 5:00 p.m. May 31, 2023.** No nominations shall be considered after that time.
- 2. Future Action (Vote):** On June 1, 2023, Denco staff will send the slate of nominees to each city/town for consideration, requesting the city/town council vote by resolution for one of the nominees. **Written notice of the council's selection must reach the Denco Area 9-1-1 District by 5:00 p.m. on July 31, 2023.** No votes will be accepted after that time. However, if a nominating municipality does not thereafter formally vote, its nomination will automatically count as a vote for its nominee.
- 3. Process Closure (Results):** The candidate with the most votes will be the municipalities' representative to the Denco Area 9-1-1 District Board of Managers for the two-year term beginning October 1, 2023.

Please send a copy of your council's official action and candidate résumé to the Denco Area 9-1-1 District, **1075 Princeton Street, Lewisville, TX 75067** or to Melinda Camp at melinda.camp@denco.org. Denco staff will acknowledge receipt and sufficiency of the submitted documents. **If that acknowledgement is not received within one (1) business day, or you have any other questions, please contact Ms. Camp at 972-221-0911.** As a courtesy, Denco will provide notification of your council's action to the nominee.

Thank you for your support of the Denco Area 9-1-1 District.

Enclosure

Sue Rosson Tejml

stejml@aol.com | Cell:940-368-1085
835 Orchid Hill Lane, Argyle-Copper Canyon, TX 76226-4526



PERSONAL: Native Texan; Copper Canyon resident last 32 years
Three adult children, seven grandchildren (ages 9-35)
Married 60+ years to Emil Tejml (engineer & attorney)
(In case you wondered, his Czech name rhymes - A mull TAY mull.)
With corporate moves - we have lived in 4 states, 6 Texas cities, worked abroad
Stay-at-home mother, until I became an attorney at age 40.

EDUCATION: University of Texas at Austin (B.A. History)
Texas A&M University at Kingsville (M.A. History)
Rice University (full scholarship for Ph.D. History, lack dissertation for Ph.D. degree)
New York University Law School: 2 years, (A Top 10 United States Law School)
University of Houston Law School (LL.B. Degree.)

MAYOR: Town of Copper Canyon for 14 years; re-elected unopposed 7th term 2017-2019

2004 Master Plan: Maintained Rural Feeling of Town north of FM 407 Town Center! MINIMUM ONE ACRE home lots for 15 years! 2019: 42% Town is Ag Exempt with fields, trees!

“What’s Happening in Copper Canyon” For 14 years I personally wrote this Monthly Mayor’s Column in the *Cross Timbers Gazette*, a local newspaper with 57,000 circulation. (Second in circulation in Denton County only to the *Dallas Morning News*.) My attempt to keep residents informed of events in our Town and subjects of general interest in our area – roads, water, gas well drilling, etc. Government transparency is my primary goal!

Argyle Volunteer Fire District Board (Served 14 years, 2005 to 2019)

Denton County Emergency Services District #1 Our small town’s dilemma was inability to adequately fund emergency services. ESD’s Founding Committee’s task was to educate residents on the benefits of an ESD. The ESD would collectively provide emergency fire and ambulance medical services to the towns of Argyle, Bartonville, Copper Canyon, Corral City, Northlake, and FWSD #6 and #7 in Lantana. But a specific property tax would be needed to fund it. ESD#1 was created in 2006 by a **62% positive vote in a district-wide special election over 65 square miles. Citizens voted themselves a tax increase for the specific benefit of Emergency Fire & Medicine.**

Neighborhood Watch and Crime Prevention Copper Canyon does not have a police department. Resident Block Captains were recruited for all 40 streets in town. Our Town Council contracted to pay the Denton County Sheriff for Deputies dedicated to Copper Canyon. Every shift a Deputy drives each street in Copper Canyon at least once and provides Rush Hour Traffic Patrol. **Result is a virtually crime free community for past decade!**

Dallas Morning News: Copper Canyon named one of 10 Best Communities in DFW Metroplex! Spring 2016. Town rated #6 for safety – a prime concern for all individuals and families!

Maintained Same Low Tax Rate for 6 Years (2014-2019): .297505 includes road bond. Under spend budget each fiscal year. Roll budget surplus into Road Fund or Crime Prevention Fund.

2009 Road Taskforce: Composed of one person from almost all 40 roads in Town. **Town Wide Election** approves \$2.5 million bond to rebuild 90% of 25-35 year old asphalt interior residential roads. **Standard & Poors rating AA-(now AA+.) Denton County funds \$14 million to rebuild perimeter commuter roads through Town in concrete:** Copper Canyon Rd, Orchid Hill Ln, Chinn Chapel Rd.

Drafting Committee: 2010 “Best Practices for Municipalities and Gas Pipelines” A collaborative effort of Denton County Mayors, Commissioners Court, and the Texas Pipeline Association. The goal was to expedite safe pipeline construction, but with a minimal impact on landowners, local businesses, and future development plans of each city. All affected parties signed!

Copper Canyon initiates Annual Denton County Mayors Crime Luncheon: 11 years (2012-2023) My goal was to coordinate information on area crime between the Denton County Mayors, their Police Chiefs, Denton County Sheriff's Office, Commissioners Court, Legislative representatives, and our Congressman Michael Burgess. CoServ Co-Sponsors this annual event with food & financial funds!

DENCO 9-1-1: Vice Chair, Board of Managers. 10 years (2013-2023) Elected to 5 terms by the Denton County City Councils. 2021 re-elected by unanimous vote of 24 of 28 City Councils voting.
Before Covid: Personally update 8 city councils each year on our **outstanding Denco 9-1-1 District!**
NENA - National Emergency Number Association: Attended 5 Texas & 5 National Conferences.
April 2023: Asking City Councils to vote me another 9-1-1 two-year term.

Denton County's 9-1-1 District is recognized in Texas and Nationally as a premier organization both technically and in future planning. For several years the 9-1-1 Board saved funds to build our 9-1-1 six-million dollar "hardened" annex. It can withstand fire, snow and ice, tornados, electrical and internet interruption. If any two of the seven 9-1-1 law enforcement emergency call centers simultaneously become inoperable, the operators can immediately relocate to our annex and within 30 minutes, again be dispatching their First Responders to their specific areas. This kind of advance planning for 9-1-1 emergency redundancy saves lives and property.

Our 9-1-1 District is also a national leader in providing First Responders with a detailed site and floor plan of their destination during their 6-7 minutes travel time. Public and private schools in Denton County have welcomed the opportunity to provide their building plans, realizing the strategic advantage it gives First Responders in an Active Shooter, Fire or Emergency Medical challenge. Hopefully, Councils will provide floor plans of City facilities.

LEGAL: Solo Attorney 15 years: General Civil Practice - family law, oil & gas, wills, probate, contracts
Matagorda County Bar Association – President; Texas State Bar - CLE Committee;
District 5 Admissions, Texas Bar Foundation Life Member

FAMILY LAW: State Bar Board Certified in Family Law 10 years – Divorce and Child Custody
Texas Supreme Court: Committees on Child Support Guidelines and on Child Visitation Guidelines

MUNICIPAL: Bay City, Texas: City Attorney - 6 years. Estimated 18-20,000 population.
Municipal Prosecutor & Legal Advisor to Police Department
Home Rule Charter: City wide elected Public Office, served as Co-Chairman

VOLUNTEER: Denton County CASA - Court Appointed Special Advocate for Abused Children
Denton County Children's Advocacy Center - Gave \$10,000 for new Lewisville Office
HUG Romania – Volunteer in a Romanian orphanage for 3 weeks.

INTERESTS: Home Design: Designed 5 of our family homes, including last one in Copper Canyon
Misc.: Computer, cooking, dollhouse miniatures, hunting, organic gardening, new science
Read: Biography, history, current political and global events, 1800's British romance novels

CPS BOARD: February 2023, our Commissioners Court appointed me to County's Child Protective Services Board. Previously I represented abused children as an Attorney Ad Litem in Matagorda County and as a CASA (Court Appointed Special Advocate) in Denton County. No child in our Denton County should be hungry or afraid of physical and sexual abuse.

TRAVEL: Selected "Eisenhower People to People Ambassador" – Texas Representative to China's Department of Justice. Bipartisan one-month tour of China for 50 United States women attorneys & judges.

Visited for a week to a month each: Alaska, Australia, Bermuda, Beirut Lebanon, Canada, China, Czech Republic, England, France, Germany, Greece, Hawaii, Ireland, Italy, Japan, Mexico, Norway, Romania, Russia, Saudi Arabia, Scotland, Singapore, South Korea, Switzerland, Tahiti, Turkey, Venezuela, Wales.

Hope to visit: Africa, Argentina, Brazil, Egypt, India, Israel, New Zealand, Peru, Tasmania, Yangtze River.
Love travels in our beautiful United States! Especially Texas Hill Country-Padre Island! Wish to see Big Bend!



April 24, 2023
AVO 32336.001

Mr. Randal Anglin
Director of Public Works
Town of Double Oaks
320 Waketon Road
Double Oak, Texas 75077

Re: Supplemental for Waketon Road

Dear Mr. Anglin,

Halff is requesting supplemental services to cover the additional time expended for construction administration and inspection services on Waketon Road project. The original construction duration was 400 calendar days placing the Final Completion Date as September 13, 2022. Due to inclement weather and concrete supply issues the construction duration exceeded the original completion date by 217 days or approximately 7 months. Due to the extended construction timeline, we have expended our budget. During this time, we continued to inspect the project and administer the contract. The project is substantially complete, the TDLR Review has been completed and accepted, and we are putting together the final pay application request. The only items left are record drawings and project close-out.

We are requesting \$45,000 associated with Construction Inspection and \$15,000 for Construction Management. This \$60,000 will cover the effort spent to keep the project moving forward and will provide dollars to complete the record drawings and project close out. Part of our services was to pay, on behalf of the Town, the material testing company. We originally had \$38,000 budgeted for material testing but have expended this as part of our construction administration effort. Since the construction contract is through the Town of Flower Mound we utilized their testing firm. We are waiting for a final invoice from Flower Mound for all the testing associated with Double Oak and anticipate the invoice to be around \$85,000 for construction material testing.

In summary, we respectfully request the Town of Double Oak amend our contract as summarized below:

| | |
|------------------------------|------------------|
| Construction Inspection: | \$45,000 |
| Construction Administration: | \$15,000 |
| <u>Material Testing:</u> | <u>\$85,000</u> |
| Total amendment: | \$145,000 |

Halff has spoken to ITS and has affirmed there is enough money in Denton County's portion to cover these costs. If you have any questions or need additional information, please do not hesitate to call me at (817) 764 7480.

Sincerely,
HALFF

Steven D. Templar, P.E.
Senior Project Manager