

**STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK**

The Double Oak Town Council met in regular session at 7:00 p.m. Monday, February 6, 2023, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Patrick Johnson	Mayor Pro-Tem
Connie Schoenrade	Deputy Mayor Pro-Tem
Scott Whisenhunt	Council Member
Casey Parsons	Council Member
Jean Hillyer	Council Member

Also in attendance were Town Secretary Eileen Kennedy, Chief of Police Ruben Rivas, Public Works Coordinator Randall Anglin and Town Engineer Steve Templer.

- I Opening:** Call to Order
Roll Call
Invocation
Pledge of Allegiance – American Flag
Pledge of Allegiance – Texas Flag

II Citizen Comments Non-Agenda Subjects

- III Consent Agenda** - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of January 17, 2023

Move to amend Mayor Pro-Tem Johnson, seconded by Deputy Mayor Pro Tem Schoenrade.

Motion carried 3-2-1

AYE:	Johnson, Schoenrade	Mayor voted Aye
NAY:	Parsons, Hillyer	
ABSTAIN:	Whisenhunt	

Move to postpone Council Member Whisenhunt, seconded by Council Member Parsons.

Motion carried 4-1-0

AYE: Johnson, Schoenrade, Parsons, Whisenhunt
NAY: Hillyer
ABSTAIN: None

2. Consideration and action on Lantana invoice for the DOPD award banquet

Move to approve by Council Member Parsons, seconded by Council Member Whisenhunt

Motion carried 3-0-2

AYE: Parsons, Hillyer, Whisenhunt
NAY: None
ABSTAIN: Johnson, Schoenrade

IV Mayor, Council Members and Staff reports:

3. Mayor and Council
4. Public Works-Code Enforcement-Animal Control
5. Administration
6. Public Safety
7. Road and Drainage

V New business agenda

8. Receive an update on Braum's Development

Helen Pacione, Director of Real Estate for Braum's gave a report on the planned Braum's in Double Oak.

9. Discussion, consideration, and action on a resolution establishing fund balance policies.

Move to approve by Council Member Whisenhunt, seconded by Deputy Mayor Pro-Tem Schoenrade.

Motion carried 5-0-0

AYE: Whisenhunt, Hillyer, Johnson, Schoenrade, Parsons,
NAY: None
ABSTAIN: None

10. Discussion, consideration, and action on the fiscal year 2021-2022 audit report.

Move to approve by Council Member Hillyer, seconded by Council Member Parsons.

Motion carried 4-0-1

AYE: Hillyer, Johnson, Parsons, Whisenhunt
NAY: None
ABSTAIN: Schoenrade

11. Discussion, consideration, and action on an ordinance of the Town Council of the Town of Double Oak, Texas, ordering a General Election to be held on May 6, 2023, for the purpose of electing a Mayor and two (2) Council Members at large; providing for the publication and posting of notices; providing for early voting; providing for the appointment of elections administrators and judges; providing a severability clause; and providing an effective date.

Move to approve by Council Member Hillyer, seconded by Council Member Parsons.

Motion carried 5-0-0

AYE: Johnson, Schoenrade, Hillyer, Parsons, Whisenhunt
NAY: None
ABSTAIN: None

12. Discussion, consideration, and action on an Inter-Local Agreement between Denton County and the Town of Double Oak Police and Volunteer Fire Departments for the use of the Denton County Radio Communications systems.

Move to approve by Council Member Parsons, seconded by Council Member Hillyer

Motion carried 5-0-0

AYE: Whisenhunt, Johnson, Schoenrade, Hillyer, Parsons,
NAY: None
ABSTAIN: None

13. Discussion, consideration, and action on a maturing certificate of deposit.

Move to approve by Council Member Parsons, seconded by Mayor Pro-Tem Johnson

Motion carried 5-0-0

AYE: Schoenrade, Parsons, Hillyer, Johnson, Whisenhunt
NAY: None
ABSTAIN: None

14. Receive an update on the Waketon Road Reconstruction project.
The Town Engineer gave an update.
15. Discussion, consideration, and action on a presentation, overview, and funding for a Town comprehensive drainage study.

Postponed to next meeting.

16. Discussion, consideration, and action on fiscal year 2022-2023 Mill and Overlay Project and authorize Town Engineer to proceed with the bid process.

Move to approve by Council Member Hillyer, seconded by Council Member Whisenhunt.

Motion carried 5-0-0

AYE: Schoenrade, Johnson, Parsons, Hillyer, Whisenhunt
NAY: None
ABSTAIN: None

VI Old business agenda

17. Council – staff announcements and comments

- Tim Henderson will celebrate his 1-year anniversary with Double Oak on February 15, 2023
- Saturday, May 6, 2023, Municipal Election Day.

Seats up for election:

Mayor seat
Two Council seats

First day to file for a place on the ballot is January 18, 2023
Last day to file for a place on the ballot is February 17, 2023, by 5:00 p.m.

18. Adjournment

With no further business to come before the Council, motion Council Member Whisenhunt, second Council Member Parsons, the meeting was adjourned at 9:45 p.m.

Approved: 02/21/2023

Mike Donnelly

Mike Donnelly, Mayor

Attest:

Eileen Kennedy

Eileen Kennedy, Town Secretary

*The video of this Town Council meeting is available on the Town website

