

**STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK**

The Double Oak Town Council met in regular session at 7:01 p.m. Monday, May 15, 2023, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Patrick Johnson	Mayor Pro-Tem
Casey Parsons	Council Member
Jean Hillyer	Council Member

Also in attendance were Assistant Town Secretary Lynn Jones, Detective Halfmann and Public Works Coordinator Randall Anglin. Absent was Deputy Mayor Pro-Tem Schoenrade and Council Member Whisenhunt.

- I Opening:** Call to Order  
Roll Call  
Invocation  
Pledge of Allegiance – American Flag  
Pledge of Allegiance – Texas Flag

**II Citizen Comments Non-Agenda Subjects**

- III Consent Agenda** - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration and action on minutes of May 1, 2023

Move to approve Council Member Parsons, seconded by Council Member Hillyer.

AYE: Johnson, Parsons, Hillyer  
NAY: None  
ABSTAIN: None

Motion carried 3-0-0

**IV Mayor, Council Members and Staff reports:**

2. Mayor and Council
3. Public Works-Code Enforcement-Animal Control
4. Administration
5. Public Safety

6. Road and Drainage

**V New business agenda**

7. Discussion, consideration and action on an ordinance of the Town Council of the Town of Double Oak, Texas, canvassing the returns and declaring the results of the Town's General Election held on May 6, 2023, for the purpose of electing a mayor and two Town Council Members at large.

Move to approve Mayor Pro-Tem Johnson, seconded by Council Member Parsons.

AYE: Johnson, Parsons, Hillyer  
NAY: None  
ABSTAIN: None

Motion carried 3-0-0

8. Administer Oath of Office to Mayor-Elect Patrick Johnson
9. Administer Oath of Office to Council Member-Elect Mike Gwartney
10. Administer Oath of Office to Council Member-Elect Pat Wellen
11. Presentations and recognitions

The Council meeting adjourned at 7:55 pm for the reception. The Council reconvened at 8:19 pm.

12. Discussion, consideration, and action on selection of Mayor Pro-Tem

Council Member Pat Wellen moved to make Connie Schoenrade the Mayor Pro-Tem, Council Member Gwartney seconded.

AYE: Hillyer, Wellen, Gwartney  
NAY: None  
ABSTAIN: None

Motion carried 3-0-0

13. Discussion, consideration, and action on selection of Deputy Mayor Pro-Tem

Council Member Pat Wellen moved to make Mike Gwartney the Deputy Mayor Pro-Tem, Council Member Gwartney seconded.

AYE: Gwartney, Wellen, Hillyer  
NAY: None

ABSTAIN: None

Motion carried 3-0-0

- 14. Discussion, consideration, and action on a nomination for the Denco 9-1-1 District Board of Managers.

Move to approve the nomination of Sue Tejml by Council Member Hillyer, seconded by Council Member Wellen.

AYE: Wellen, Gwartney, Hillyer  
NAY: None  
ABSTAIN: None

Motion carried 3-0-0

- 15. Discussion, consideration, and action on a supplemental request from Halff amending the Waketon Road contract to include costs of Construction Inspection \$45,000, Construction Administration \$15,000 and Material Testing \$85,000 for a total cost of \$145,000.

Move to approve by Council Member Wellen, seconded by Deputy Mayor Pro-Tem Gwartney.

AYE: Hillyer, Wellen, Gwartney  
NAY: None  
ABSTAIN: None

Motion carried 3-0-0

- 16. Discussion, consideration and action on release of funds in the amount of \$2,016,404.17 for the Waketon Road Project

Move to approve by Council Member Hillyer, seconded by Deputy Mayor Pro-Tem Gwartney.

AYE: Gwartney, Wellen, Hillyer  
NAY: None  
ABSTAIN: None

Motion carried 3-0-0

- 17. Discussion on filling vacant Council seat

This item will be on the June 5, 2023, meeting.

**VI Old business agenda**

18. Council – staff announcements and comments

- Happy Mother's Day
- Memorial Day May 29, 2023
- Double Oak thanks resident Ashley Hart for the Memorial Day flag display in the JB Wright Park

19. Adjournment

With no further business to come before the Council, motion Council Member Hillyer, second Council Member Wellen, the meeting was adjourned at 8:49 p.m.

Approved: **06/05/2023**

Attest:

*Patrick Johnson*

Patrick Johnson, Mayor

*Lynn Jones*

Lynn Jones, Assistant Town Secretary

\*The video of this Town Council meeting is available on the Town website

