

**STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK**

The Double Oak Town Council met in regular session at 7:00 p.m. Monday, June 19, 2023, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Patrick Johnson	Mayor
Connie Schoenrade	Mayor Pro-Tem
Mike Gwartney	Deputy Mayor Pro-Tem
Jean Hillyer	Council Member
Pat Wellen	Council Member
Mark Dieterich	Council Member

Also in attendance were Town Secretary Eileen Kennedy, Police Chief Ruben Rivas, and Public Services Randall Anglin.

- I. Opening:** Call to Order
Roll Call
Invocation
Pledge of Allegiance – American Flag
Pledge of Allegiance – Texas Flag

II. Citizen Comments Non-Agenda Subjects

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of June 5, 2023.

Motion Wellen, seconded by Schoenrade to approve the consent agenda.

AYE: Hillyer, Wellen, Schoenrade, Gwartney, Dieterich
NAY: None
ABSTAIN: None

Motion carried 5-0-0

IV. Mayor, Council Members and Staff reports:

2. Mayor and Council
3. Public Works - Code Enforcement – Animal Control
4. Administration

5. Public Safety
6. Road and Drainage Committee

V. New business agenda (consideration and action):

7. Discussion, consideration and action on town treasurer resignation and search for replacement.

Motion Schoenrade, second Gwartney to accept the town treasurer's resignation.

AYE: Gwartney, Hillyer, Dieterich, Wellen, Schoenrade
NAY: None
ABSTAIN: None

Motion carried 5-0-0

8. Discussion, consideration, and action on contracting with Monsido to provide the tool enabling the Technology Administrator to maintain ADA compliance of the Double Oak Town website according to U.S. Federal and Texas State law.

Motion Hillyer, second Wellen to adopt the Economy Platform with Monsido for one year in the amount of \$3,480 and the one-time provisioning fee of \$696 for a total of \$4,176 to commence on July 1, 2023, contingent on the Mayor getting final approval from the town attorney to sign the contract.

AYE: Schoenrade, Dieterich, Wellen, Hillyer
NAY: None
ABSTAIN: Gwartney

Motion carried 4-0-1

9. Discussion, consideration, and action on town council committee and liaison list.

No action taken and moved to the July 17, 2023, meeting.

The Mayor skipped to item 11.

11. Discussion, consideration, and action on a resolution approving the Denton County Hazard Mitigation Plan.

Eric Hutmacher, Director of the Office of Emergency Management, explained the Denton County Hazard Mitigation Plan and asked for approval of the resolution.

Motion Hillyer, seconded by Schoenrade to approve the resolution approving the Denton County Hazard Mitigation Plan.

AYE: Schoenrade, Dieterich, Hillyer, Wellen, Gwartney
NAY: None
ABSTAIN: None

Motion carried 5-0-0

The Mayor resumed the agenda order.

10. Discussion, consideration, and action on adopting a town organization chart and posting on the town's website.

Motion Hillyer, seconded by Wellen to adopt the town organization chart with revisions and bring it back to the Council before posting it to the Town's website.

AYE: Hillyer, Dieterich, Gwartney, Schoenrade, Wellen,
NAY: None
ABSTAIN: None

Motion carried 5-0-0

12. Discussion, consideration, and action to authorize 1-2 Trees for spot trimming along the Double Oak 4th of July parade route and for removal and disposal of dead trees on Tanglewood Drive in the Double Oak Commons area, not to exceed \$5,000.

Motion Wellen, seconded by Hillyer to authorize 1-2 Trees for spot trimming along the Double Oak 4th of July parade route and for removal and disposal of dead trees on Tanglewood Drive in the Double Oak Commons area, not to exceed \$5,000.

AYE: Schoenrade, Hillyer, Wellen, Dieterich, Gwartney
NAY: None
ABSTAIN: None

Motion carried 5-0

VI. Old business agenda (consideration and action):

13. Discussion, consideration, and action restriping Simmons Road.

Motion Hillyer, seconded by Schoenrade, to postpone restriping of Simmons Road.

AYE: Dieterich, Gwartney, Hillyer, Wellen, Schoenrade
NAY: None
ABSTAIN: None

Motion carried 5-0

14. Discussion, consideration, and action on Brittain Lane road repair estimates.

Motion Hillyer, seconded by Schoenrade to approve Brittain Lane road repair to All-Out Concrete in the amount not to exceed \$10,000.

AYE: Gwartney, Wellen, Dieterich, Schoenrade, Hillyer

NAY: None

ABSTAIN: None

Motion carried 5-0-0

15. Council - staff announcements and comments:

Mayor Johnson announced the July 3, 2023, the Council Meeting will be cancelled.

16. Adjournment

With no further business to come before the Council, motion Wellen, second Schoenrade, the meeting was adjourned at 10:02 p.m.

Approved: 07/17/2023

Patrick Johnson

Patrick Johnson, Mayor

Attest:

Eileen Kennedy

Eileen Kennedy, Town Secretary

