

STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. September 16, 2019 at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Scott Whisenhunt	Mayor Pro-Tem
Joe Dent	Deputy Mayor Pro-Tem
Billie Garrett	Council Member
Von Beougher	Council Member

Council Member Anita Nelson was absent. Also, in attendance were Town Secretary Eileen Kennedy, Assistant Town Secretary Lynn Jones, Police Chief Derrick Watson and Town Engineer Steve Templer.

Mayor Donnelly called the meeting to order at 7:00 p.m.

Deputy Mayor Pro-Tem Dent gave the invocation and Council Member Beougher led the pledges to the American and Texas flags.

II. Citizens comments

Kevin Richardson, 711 Cross Timber Drive, addressed the Council regarding the Toll Brothers addition in Copper Canyon. Mr. Richardson voiced his concerns that the wall around the addition is in Double Oak.

III. Consent Agenda - All consent agenda items listed are routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

IV, Mayor, Council Members and Staff reports:

1. Mayor and Council

None

2. Public Works and Code Enforcement

Mayor Donnelly reported the contractor doing the Cedarcrest paving project is also making repairs to Cross Timbers.

3. Administration

Assistant Town Secretary Lynn reported we have received the site plan for the Double Oak Retail Center but no application.

4. Public Safety

DOVFD – None

DOPD - Police Chief Derrick Watson reported Bill Knack left us on 09/14/19 and currently have two positions open. An offer has been made to Rosa Riojas.

5. Road and Drainage Committee

The Mayor reported the Cedarcrest paving project is near completion.

V. New business agenda (consideration and action):

6. **Public Hearing** on a request from Grayson Ceballos to replat 140, 150, 160 and 170 Villa Creek Drive and 175 Creekside Drive. The property is in the Cross Timbers 6 subdivision.

Steve Templer, Halff Associates, explained the processes for re-platting of the property. He also spoke on flood plain issues.

The Mayor opened the public hearing at 7:23 p.m.

Mark Rose, 308 E. Carruth, commented he felt the fewer lots would lessen the impact of flooding.

Jerry Pegoraro, 135 Creekside Dr., spoke in opposition of the re-plat due to flooding issues.

The following residents also spoke in opposition to the re-plat:

Candace Burch, 165 Creekside  
Dennis Hergenrether, 125 Villa Creek Lane  
Bruce McClarty, 155 Creekside

The public hearing was closed at 7:37 p.m.

7. Discussion, consideration and action on recommendation from the Planning and Zoning Commission on a request from Grayson Ceballos to replat 140, 150, 160 and 170 Villa Creek Drive and 175 Creekside Drive. The property is located in the Cross Timbers 6 subdivision.

Motion Beougher, second Whisenhunt to approve the re-plat on the advice of the town's attorney and engineer.

AYE: Garrett, Beougher, Whisenhunt, Dent  
ABSTAIN: None  
NAY: None

MOTION PASSED

At this time the Mayor recessed the meeting at 8:01 p.m.

The meeting reconvened the meeting at 8:07 p.m.

8. **Second Public Hearing** (2 of 2) on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year and to consider a tax rate of \$0.2300 per \$100 assessed valuation.

The Mayor opened the public hearing on the tax rate at 8:07 p.m.

The public hearing was closed at 8:08 p.m.

The Mayor moved the following items in the agenda order, 11,15,12,10

11. Discussion, consideration and action on quotes to replace the two damaged guardrails on Kings Road

Steve Templer, Halff Associates, presented a letter and quotes \* for the guardrail replacement at two locations:

Kings Road at Victory Lane;  
Kings Road at Lake Trail Drive

Quotes were received from Comen Enterprise, LLC and CrossRoads, L.P. Mr. Templer recommended Comen Enterprise.

Motion Beougher, second Garrett to approve Comen Enterprise, LLC quote of \$11,725 to replace the two damaged guardrails on Kings Road.

AYE: Beougher, Whisenhunt, Dent, Garrett  
ABSTAIN: None  
NAY: None

MOTION PASSED

15. Discussion, consideration and action on authorizing the payment for the Cedarcrest Lane paving project and Change Order No. 1

\* copy attached and made a part of these minutes

Mr. Templer, Halff Associates presented a letter of approval and payment request No.1\* from Rock Solid Inc. for the Cedarcrest Lane paving project. The project is 99.7% complete to date.

Motion Beougher, second Dent to approve payment to Rock Solid, Inc. in the amount of \$117,778.63 for the Cedarcrest Lane paving project.

AYE: Whisenhunt, Dent, Garrett, Beougher  
ABSTAIN: None  
NAY: None

MOTION PASSED

12. Discussion, consideration and action on year to date financial report

Motion Dent, second Beougher to accept the year to date financial report as presented.

AYE: Whisenhunt, Beougher, Garrett, Dent  
ABSTAIN: None  
NAY: None

MOTION PASSED

10. Discussion, consideration and action on Town Hall – Town property renovations.

Deputy Mayor Pro-Tem Dent reported things are coming along slowly.

At this time the Mayor opened items 9 and 14 together.

9. Discussion, consideration and action on 2019-2020 proposed fiscal year budget and tax rate.

Town Treasurer Billie Garrett projected the 2019-2020 working budget for council and the audience. Each line item was addressed.

14. Discussion, consideration and action on Texas Municipal Retirement System (TMRS) participation and rates of contributions

The Mayor gave a brief history of the Town and employees participation and rates of contribution. The Mayor then made the recommended to increase the rate of contributions of employees to 7% with the current 2:1 Town participation.

Motion Whisenhunt, second Dent to increase the TMRS contribution rate to 7% for employees with the current 2:1 Town match.

\* copy attached and made a part of these minutes

AYE: Dent, Whisenhunt, Beougher, Garrett  
ABSTAIN: None  
NAY: None

MOTION PASSED

The Mayor went back to original agenda order.

13. Discussion, consideration and action on authorizing the Mayor, Town Treasurer and Staff to complete current fiscal year budget amendments

Motion Beougher, second Dent to authorize the Mayor and staff to make any necessary 2018-2019 budget amendments.

AYE: Beougher, Whisenhunt, Dent Garrett,  
ABSTAIN: None  
NAY: None

MOTION PASSED

16. Discussion, consideration and action on town council committee and liaison list.

The following were added to the Council Liaison, Standing Committee list:

Council Member Garrett – DOPD  
Deputy Mayor Pro-Tem Dent – DOPD  
Council Member Beougher – Board of Adjustment  
Council Member Beougher – School Districts/Denton County/Neighboring Towns  
Council Member Garrett – Double Oak Women’s Club  
Council Member Garrett – Investment Committee  
Council Member Garrett – Ordinance Review Committee  
Council Member Beougher – Roads/Drainage Committee

17. Citizens comments:

None

18. Council – staff announcements and comments:

- September 20, 2019, 7:00 p.m. at Double Oak Town Hall to adopt fiscal year 2019-2020 Budget and Tax Rate
- Police Chief Derrick Watson announced the DOPD will not participate in National Night Out

19. Adjournment

With no further business to come before Council, motion Garrett, second Whisenhunt, the meeting adjourned at 9:40 p.m.

*Eileen Kennedy*

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Town Secretary

*Mike Donnelly*

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Mayor