Double Oak 50th Birthday Committee recap from 3/12/24

Consent Agenda items under $2K amount for various 4 events

* Sweet Times 4 All - Balloon twisting
* DFW Rentals - Cotton Candy Machine and pub tables
* Dowling Middle School – rental of parking lot for Auto Show
* DFW Main Attraction - Tents, tables, chairs
* Kroger - Cupcakes
* A1 PortAPrivy - Port A Potty (1 ADA, 2 standard)
* Classic Pro DJ - music and DJ for 70’s Dance Party
* Lewisville Lettering - Car Show T-shirts
* Cinderellas Closet - Sashes for Mr. & Mrs. Double Oak, Lil Miss & Mr. Double Oak
* Crown Awards – Auto Show Dash plaques and Class awards

Agenda items exceeding $2K amount for Food Vendors for Main Birthday Event

* Burgerlicious – Burgers and Grilled Cheese and side
* Clare & Sons – Local Double Oak business for BBQ

Items in quoting stage

* Fletchers has committed to attend and finalizing sponsorship and balance of cost to town
* Hay bales for area around stage for main event
* Concession items
* Game prizes/candy and table cloths
* Birthday signs and banners, future banner for “Thank You Sponsors” for main event
* Decorations for various events
* Steps for trailer for main stage (need to confirm dimensions of donated trailer)

Volunteers - Pat created a Sign UpGenius for various timeslots for all four events

Museum – Bonnie asking town admin to help with prep for museum since vacant position.  Conversations already underway with Police Dept, DOVFD and DOWC for tables to represent their organizations

Letter to Dignitaries for attendance of May 18th main birthday event – Preparing verbiage for Patrick to send letter, obtained listing from Eileen of prior mayors and town council members.

Sponsorship Letters – Finalizing listing of local businesses