

STATE OF TEXAS
COUNTY OF DENTON
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. November 7, 2022, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Connie Schoenrade	Deputy Mayor Pro-Tem
Scott Whisenhunt	Council Member
Casey Parsons	Council Member
Jean Hillyer	Council Member

Mayor Pro-Tem Patrick Johnson was absent. Also in attendance were Town Secretary Eileen Kennedy, Public Services Randall Anglin, and Police Chief Ruben Rivas, and Town Attorney David Berman.

Mayor Donnelly called the meeting to order at 7:00 p.m.

Council Member Scott Whisenhunt led the invocation and Council Member Casey Parsons lead the pledge of allegiance to the American and Texas flags.

II. Citizen Comments – Non-Agenda Subjects

None

III. Consent Agenda - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of October 17, 2022.
2. Consideration, and action on a resolution recognizing November 7-11 as Municipal Court Week.

Motion Parsons seconded Hillyer to approve the Consent Agenda as written.

AYE: Hillyer, Schoenrade, Parsons, Whisenhunt
NAY: None
ABSTAIN: None

Motion Carried

IV. Mayor, Council Members and Staff reports:

3. Mayor and Council –Council Member Hillyer commented that if council is using their personal devices to check town emails and contract some sort of malware, Datamax will not support, and you will be on your own to get the problem resolved.

4. Public Works - Code Enforcement – Animal Control

Public Services Randall Anglin gave an update on the IT/Server room.

5. Administration – Town Secretary Eileen Kennedy announced that Town Hall will be a voting site for the November 8 General Election.

6. Public Safety – DOVFD, on the agenda. Police Chief Ruben Rivas reported that two applicants will start on November 21, received the body cams but waiting on the server that will not be delivered until February 2023. Chief Rivas commented that Brian Shults is helping with the laptops in the police vehicles and he is very appreciative of Brian's help. Deputy Mayor Pro Tem Schoenrade asked Chief Rivas about door lock shields for the town's businesses. Not all businesses locks are the same and would not work at Town Hall.

7. Road and Drainage Committee – Public Services Randall Anglin reported that Waketon Road will be opened to traffic in both directions from Cross Timbers to Meadowknoll. Everything is on track for the mill and overlay project bids by next council meeting.

V. New business agenda (consideration and action):

8. Discussion, consideration, and action on honors for former Double Oak Mayor Dick Cook.

Mayor Donnelly proposed the town should honor Mayor Emeritus Dick Cook with three recommended options.

1. Placing a stone in the flagpole memorial
2. Rename the community room to add Dick Cook
3. Name the Pavilion for Dick Cook

After discussion, no action was taken and will be brought back before council.

9. Discussion, consideration, and action on a deposit to Energy Windows Solution of \$11,129.17 for doors at Town Hall.

Randall Anglin, Public Services stated that Energy Windows Solution requires a deposit before doors can be made. Motion Hillyer, seconded Parsons to approve a deposit to Energy Windows Solution in the amount of \$11,129.17 for three doors.

AYE: Parsons, Hillyer, Whisenhunt, Schoenrade
NAY: None
ABSTAIN: None

Motion Carried

10. Discussion, consideration, and action on quotes received for tree trimming at Town Hall Property.

Motion Parsons, seconded by Hillyer to allow 1-2 Tree to trim trees at Town Hall property in an amount not to exceed \$1,500.

AYE: Whisenhunt, Schoenrade, Hillyer, Parsons
NAY: None
ABSTAIN: None

Motion Carried

11. Discussion, consideration, and action on purchase of eCode360 Premium for online hosting of the Town's Ordinances, and Public Documents.

After some discussion, motion Hillyer, seconded by Whisenhunt to postpone this item until a future meeting.

AYE: Whisenhunt, Schoenrade, Hillyer, Parsons
NAY: None
ABSTAIN: None

Motion Carried

12. Discussion, consideration, and action on a contract for fire protection services between the Town and DOVFD.

Council Member and Fire Chief Scott Whisenhunt said he had signed an affidavit of conflict of interest and left the meeting at 7:31 p.m.

Brandon Miller, 155 E. Kings Road, spoke on what it means to be a Double Oak Volunteer Firefighter. Mr. Miller stated he is very proud to be a Double Oak Firefighter especially with one that has a great reputation.

Kathy Heimerdinger, 150 Brown Cliff Ct., spoke on behalf of the Double Oak Volunteer Fire Department Board of Directors. Ms. Heimerdinger asked the council to approve the updated contract as presented by Chief Whisenhunt.

Bonnie Morrow, 105 N. Forest, addressed the council stating she has never observed anyone at a town function to be excessively under the influence of alcohol.

Deputy Mayor Pro Tem Schoenrade began the discussion with the three proposed versions of the contract. Town Attorney David Berman explained the differences between version one and version two of the contract. Version one prohibits the use and consumption of alcohol beverages and illegal drugs on the premises and version two does not prohibit. Version three is an updated version of the original 2009 contract with two additions or corrections, the annual dollar amount the town pays the fire

department and adds that the town shall provide or reimburse the fire department for insurance coverage for all department owned vehicles and worker's compensation.

Motion Hillyer seconded by Parsons to approve version three of the Double Oak Volunteer Fire Department contract and authorize the mayor to sign.

AYE: Hillyer, Parsons
NAY: Schoenrade
ABSTAIN: None

Motion Carried 2 – 1

Council Member Whisenhunt returned to the meeting at 8:13 p.m.

13. Review and discussion of posting an organizational chart at town hall.

Deputy Mayor Pro Tem Schoenrade commented she had looked at other town websites and found they post their organization chart and Double Oak does not have one. Deputy Mayor Pro Tem Schoenrade proposed making one and have it posted so citizens can see who reports to who.

After discussion, no action was taken.

14. Review and discussion of construction of an office for the mayor at town hall.

Deputy Mayor Pro Tem Schoenrade presented her proposal for an office for the mayor. Council Members Parsons and Hillyer voiced their opinion that an office for the mayor is not a good use of town money.

After discussion, no action was taken.

VI. Old business agenda (consideration and action):

None

15. Council – staff announcements and comments:

- Voting at Town Hall for the November 8, 2022, General and Special Election.
- In honor of Town's Veterans, Happy Veterans Day on Friday, November 11. Thanks to all who served.
- Town Hall will be closed Friday, November 11 in observance of Veterans Day.
- Congratulations to Reserve Police Officer Lanis Broderick on his 1-year anniversary with the Town on November 3.

- Congratulations to Brian Shults on his 15-year anniversary with the Town on November 12.
- DOWC Annual Auction on November 12 benefiting the DOVFD. Bonnie Morrow, 105 N. Forest, spoke about the DOWC auction.
- Annual Double Oak Turkey Trot will be Thanksgiving morning, Thursday, November 24, 2022
- Double Oak annual Christmas tree lighting is Monday, December 5 at 6:00pm.

Bonnie Morrow, 105 N. Forest, announced the DOWC is taking donations for our fallen police officers and firefighter.

Council Member Hillyer announced December 10th the DOWC will be hosting a children's Christmas Party at Town Hall from 9:00 a.m. to 1:00 p.m.

Council Member Whisenhunt congratulated Bob Bowen with 25 years with the Double Oak Volunteer Fire Department and Santa around town will be Sunday, December 11th beginning at noon.

16. Adjournment

With no further business to come before the Council, motion Hillyer, second Parsons, the meeting was adjourned at 8:32 p.m.

Approved: 12/05/2022

Mike Donnelly

Mike Donnelly, Mayor

Attest:

Eileen Kennedy

Eileen Kennedy, Town Secretary

