

STATE OF TEXAS  
COUNTY OF DENTON  
TOWN OF DOUBLE OAK

The Double Oak Town Council met in regular session at 7:00 p.m. Tuesday, February 21, 2023, at the Double Oak Town Hall, located at 320 Waketon Road with the following members present to-wit:

Mike Donnelly	Mayor
Patrick Johnson	Mayor Pro-Tem
Connie Schoenrade	Deputy Mayor Pro-Tem
Scott Whisenhunt	Council Member
Casey Parsons	Council Member
Jean Hillyer	Council Member

Also in attendance were Town Secretary Eileen Kennedy, Public Services Randall Anglin, and Police Chief Ruben Rivas, and Town Engineer Steve Templer.

Mayor Donnelly called the meeting to order at 7:00 p.m.

**II. Citizen Comments – Non-Agenda Subjects**

**III. Consent Agenda** - All consent agenda items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.

1. Consideration, and action on minutes of January 17, 2023.
2. Consideration, and action on minutes of February 6, 2023.

Move to approve by Council Member Whisenhunt, seconded by Mayor Pro-Tem Johnson.

Motion carried 4-0-1

AYE: Hillyer, Johnson, Parsons, Whisenhunt  
NAY: None  
ABSTAIN: Schoenrade

**IV. Mayor, Council Members and Staff reports:**

3. Mayor and Council
4. Public Works - Code Enforcement – Animal Control
5. Administration
6. Public Safety
7. Road and Drainage Committee

**V. New business agenda (consideration and action):**

8. **Public Hearing** on a request from Laura Anderson to replat 535 Kings Road into two lots.

Mayor Donnelly opened the public hearing at 7:36 p.m.  
Mayor Donnelly closed the public hearing at 7:36 p.m.

9. Discussion, consideration, and action on recommendation from the Planning and Zoning Commission on a request by Laura Anderson to replat 535 Kings Road into two lots.

Move to approve by Council Member Hillyer, seconded by Council Member Parsons.

Motion carried 5-0-0

AYE: Johnson, Whisenhunt, Schoenrade, Hillyer, Parsons  
NAY: None  
ABSTAIN: None

10. Discussion, consideration, and action on a request from All Treasurers Estate Sales for an exception to Chapter 3. (b) (1) (B) Estate Sales Signs: to be placed off premises for a total of 4 estate sale signs off site and 1 at the property on Feb. 23-25<sup>th</sup> 2023.

Move to approve by Council Member Hillyer, seconded by Council Member Parsons.

Motion carried 5-0-0

AYE: Hillyer, Johnson, Whisenhunt, Schoenrade, Parsons  
NAY: None  
ABSTAIN: None

11. Discussion, consideration, and action on presentation, overview, and funds for a Comprehensive Drainage Study and related.

Move to approve by Council Member Hillyer, seconded by Council Member Whisenhunt in an amount not to exceed \$88,099 and to use SLFRF for the project.

Motion carried 5-0-0

AYE: Parsons, Whisenhunt, Johnson, Schoenrade, Hillyer,  
NAY: None  
ABSTAIN: None

12. Discussion, consideration, and action on fiscal year 2022-2023 mill, overlay, and asphalt paving and authorize Town Engineer to proceed with bid process and identify potential funds, and related.

Move to approve by Council Member Hillyer, seconded by Deputy Mayor Pro Tem Schoenrade and authorize the town engineer to go out for bids.

Motion carried 5-0-0

AYE: Schoenrade, Whisenhunt, Parsons, Hillyer, Johnson  
NAY: None  
ABSTAIN: None

13. Discussion, consideration, and action on replacement of workgroup printer.

Move to accept the proposal from Datamax by Council Member Hillyer, seconded by Mayor Pro Tem Johnson.

Motion carried 5-0-0

AYE: Parsons, Whisenhunt, Johnson, Hillyer, Schoenrade  
NAY: None  
ABSTAIN: None

14. Discussion, consideration, and action on addition of names to the flagpole memorial stones and recognition of former Mayor Emeritus Richard (Dick) Cook.

Move to approve by Council Member Parsons, seconded by Council Member Whisenhunt in an amount not to exceed \$1,600.

Motion carried 5-0-0

AYE: Parsons, Whisenhunt, Johnson, Hillyer, Schoenrade  
NAY: None  
ABSTAIN: None

**VI. Old business agenda (consideration and action):**

None

15. Council – staff announcements and comments:

- Saturday, May 6, 2023, Municipal Election Day.

Seats up for election:

Mayor seat

Two Council seats

First day to file for a place on the ballot was January 18, 2023  
Last day to file for a place on the ballot was February 17, 2023, by 5:00 p.m.

Candidates who have filed:

Pat Wellen	Council Member
Jean Hillyer	Mayor
Lisa Miller	Council Member
Patrick Johnson	Mayor
Mike Gwartney	Council Member
Ginger Brittain	Council Member

16. Adjournment

With no further business to come before the Council, motion Hillyer, second Parsons, the meeting was adjourned at 8:41 p.m.

Approved: 03/06/2023

*Mike Donnelly*  
Mike Donnelly, Mayor

Attest:

*Eileen Kennedy*  
Eileen Kennedy, Town Secretary

